

**KENDALL COUNTY BOARD
ADJOURNED SEPTEMBER MEETING
January 15, 2019**

STATE OF ILLINOIS)
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COUNTY OF KENDALL)

The Kendall County Board Meeting was held at the Kendall County Office Building, Room 209, in the City of Yorkville on Tuesday, January 15, 2019 at 9:05 a.m. The Clerk called the roll. Members present: Chairman Scott Gryder, Amy Cesich, Judy Gilmour, Audra Hendrix, Matt Kellogg, Matt Prochaska, John Purcell and Robyn Vickers. Members absent: Elizabeth Flowers and Tony Giles.

The Clerk reported to the Chairman that a quorum was present to conduct business.

THE MINUTES

Member Gilmour moved to approve the submitted minutes from the Adjourned County Board Meeting of 12/3/18, 12/4/18 and 12/18/18. Member Hendrix seconded the motion. Chairman Gryder asked for a voice vote on the motion. All members present voting aye. **Motion carried.**

THE AGENDA

Member Hendrix moved to approve the agenda. Member Gilmour seconded the motion. Chairman Gryder asked for a voice vote on the motion. All members present voting aye. **Motion carried.**

SPECIAL RECOGNITION

The Sheriff's office was awarded a grant from AAA in the amount of \$18,000 for traffic safety.

Sandra Davis, County Director of the University of Illinois Extension was presented a plaque honoring her years of service.

RECESS

CITIZENS TO BE HEARD

Jim Williams spoke about building and zoning issues in Boulder Hill. Mr. Williams has a list of violations, there are 80 in Boulder Hill. He stated that some decision need to be made on what can be done.

Chris Paluch provided the board with the number of days booked for the Sheriff's Department gun range. Mr. Paluch stated that there is no existence of the Twin Ponds gun range or the Kendall County Sheriff's Department leased gun range having zoning or land use permit.

Mary Paluch stated that DeKalb County Sheriff's Department has dropped their plans for an outdoor gun range. She stated that there are a number of other range possibilities to shoot at. Ms. Paluch asked what the special uses for the sheriff's range are.

Todd Milliron asked how we got the Kendall County Sheriff's Department gun range if the research was correct from the Paluchs'.

EXECUTIVE SESSION

Member Purcell made a motion to go into Executive Session for (5) the purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired and (11) litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting. Member Gilmour seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

RECONVENE

OLD BUSINESS

Illinois Governmental Relations Consultants

Several board members reached out to Representatives and Senators for feedback on the two companies AGS and Tom Cullen Group. The feedback was that it would be good for the county. The board gave County Administrator Scott Koeppel the direction to negotiate a contract with the priorities being capital; Eldamain, Collins and Route 47 Roads for \$5,000 for 1 year with the Cullen Group.

NEW BUSINESS

Body Scanner

Member Prochaska moved to approve the bid award to Tek84 for the purchase of a body scanner, training and a 3 year warranty in the amount of \$149,000.00. Member Cesich seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

ELECTED OFFICIALS REPORT AND OTHER DEPARTMENT REPORTS

Sheriff

Annual Report

**Kendall County Sheriff's Office
December 01, 2017 - November 30, 2018
Year End Report**

Records Division

Papers Served	2,063
Civil Process Fees	\$ 72,954.59
Record Fees	\$ 2,983.55
Sheriff's Sales	\$ 108,864.50
Bond Fees	\$ 11,119.05

Operations Division

Calls for Service	8,378
Police Reports	4,081
Total Arrests	1,321
Traffic Contacts	9,749
Traffic Citations Issued	2,761
DUI Arrests	75
Cannabis Civil Law Citations	99
Ordinance Citations Issued	8
CAD Report	29'519

Court Security

Courthouse Entries	167,908
Arrests made at Courthouse	288

Corrections Division

Average Daily Population	139
Kendall County Average Daily Population	64
New Intake Bookings	2,696
Meals Served	135,659
Average price per meal	\$1.27
Inmates Housed from Other Agencies	1,069
Total Inmate Transports	2,623
Out of County Housing Billed Out	\$1,605,840

Total Vehicle Mileage 733,473

12 Month Budget Results

Sheriff's Budget	\$5,911,448	Corrections Budget	\$4,597,901
Year to Date	\$6,324,065	Year to Date	\$4,677,032
Balance	-\$412,617	Balance	-\$79,131
Percent	106.98%	Percent	101.72%

County Clerk

Revenue Report

12/1/18-12/31/18

12/1/17-12/31/17

12/1/16-12/31/16

Line Item	Fund			
	County Clerk Fees	\$583.50	\$765.50	\$1,053.00
	County Clerk Fees - Marriage License	\$660.00	\$780.00	\$1,200.00
	County Clerk Fees - Civil Union	\$30.00	\$0.00	\$30.00
	County Clerk Fees - Misc	\$1,690.00	\$1,095.50	\$2,194.85
	County Clerk Fees - Recording	\$19,319.00	\$25,228.00	\$38,504.00
01010061205	Total County Clerk Fees	\$22,282.50	\$27,869.00	\$42,981.85
01010001185	County Revenue	\$32,627.50	\$36,026.50	\$46,956.50
38010001320	Doc Storage	\$11,708.50	\$15,327.50	\$21,715.00
51010001320	GIS Mapping	\$19,772.00	\$25,842.00	\$36,574.00
37010001320	GIS Recording	\$2,472.00	\$3,228.00	\$4,564.00
01010001135	Interest	\$34.02	\$46.99	\$50.32
01010061210	Recorder's Misc	\$3,101.75	\$3,135.75	\$9,275.50
81010001320	RHSP/Housing Surcharge	\$10,503.00	\$13,779.00	\$18,954.00
37210001575	Tax Certificate Fee	\$3,000.00	\$1,880.00	
37210001576	Tax Sale Fees	\$883.50	\$156.75	
37210001577	Postage Fees	\$328.30	\$92.26	
CK #	To KC Treasurer	\$106,713.07	\$127,383.75	\$181,071.17

County Clerk, Debbie Gillette reviewed the annual report.

Treasurer

Kendall County General Fund

**QUICK ANALYSIS OF MAJOR REVENUES AND TOTAL EXPENDITURES
FOR ONE MONTH ENDED 12/31/2018**

<u>REVENUES*</u>	Annual <u>Budget</u>	2019 YTD <u>Actual</u>	2019 YTD <u>%</u>	2018 YTD <u>Actual</u>	2018 YTD <u>%</u>
Personal Property Repl. Tax	\$370,000	\$12,717	3.44%	\$11,710	2.93%
State Income Tax	\$2,221,490	\$142,794	6.43%	\$130,759	5.29%
Local Use Tax	\$685,000	\$63,992	9.34%	\$55,154	8.75%
State Sales Tax	\$550,000	\$64,048	11.65%	\$55,834	10.15%
County Clerk Fees	\$325,000	\$24,485	7.53%	\$28,457	7.11%
Circuit Clerk Fees	\$800,000	\$8,507	1.06%	\$0	0.00%
Fines & Foreits/St Atty.	\$325,000	\$2,753	0.85%	\$0	0.00%
Building and Co Board 1/15/19	\$68,000	\$4,836	7.11%	\$2,288	3.52%

Zoning					
Interest Income	\$150,000	\$225	0.15%	\$871	1.01%
Health Insurance - Empl. Ded.	\$1,265,420	\$84,291	6.66%	\$90,560	6.97%
1/4 Cent Sales Tax	\$3,105,000	\$264,956	8.53%	\$249,790	8.47%
County Real Estate Transf Tax	\$425,000	\$29,438	6.93%	\$29,718	6.75%
Federal Inmate Revenue	\$1,618,750	\$0	0.00%	\$117,600	14.13%
Sheriff Fees	\$177,340	\$6,249	3.52%	\$10,992	4.49%
TOTALS	\$12,086,000	\$709,292	5.87%	\$783,733	6.76%

Public Safety Sales Tax	\$5,220,000	\$462,318	8.86%	\$424,997	8.39%
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Transportation Sales Tax	\$5,000,000	\$462,318	9.25%	\$424,997	8.95%
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*Includes major revenue line items excluding real estate taxes which are to be collected later.
 To be on Budget after 1 month the revenue and expense should at 8.33%

Clerk of the Court

Report is included in the packet.

State's Attorney

State's Attorney Eric Weis presented the yearend report.

STATE'S ATTORNEY 2018 REPORT

The Kendall County State's Attorney's Office issued its 2018 year-end report, which reports case statistics, revenue and budget details, as well as comparisons to previous years. The majority of the resources from the State's Attorney's Office are dedicated to the prosecution of criminal cases. Eight assistant state's attorneys and the State's Attorney handled nearly 8,500 new criminal/traffic files last year including First Degree Murder and other serious violent offenses. A break down of the cases filed and the dispositions of those cases are detailed below:

Case type	2018	2017	2016
Felony *	436	420	419
Misdemeanor (Excluding DUI & CL)	653	749	990
CL Violations	128	226	72
DUI	220	190	211
Traffic	6,697	6,049	7,800
Juv. Delinquency **	269	198	226
Juv. Abuse & Neglect	23	31	9

Juv. Truancy	9	19	10
Total cases filed ***	8,435	7,882	9,665

* Multiple counts are usually filed as one case number. ** Only includes cases referred to the State's Attorney's Office from Court Services. *** Does not include civil cases, child support enforcement cases, ordinance violations, and post-sentence cases (Probations, Supervision, Conditional Discharge, Post-IDOC restitution, Post Conviction Petitions).

Of felony cases disposed of, convictions resulted in 98% of the cases in 2017 and 97% of the cases in 2018 as of January 1, 2019.

State's Attorney, Eric Weis stated that they continue to use the Child Advocacy Center; they have conducted over 1,000 interviews. The Juvenile Justice Council raised over \$10,000 through the SKY run which provides truancy grants. They provided training to fire departments regarding paramedics and fire fighters testifying in court and training to law enforcement as far as what testimony is needed in court and why. Training was provided for medical examinations of children involving sexual assault.

Coroner

Description	**	Month: December 2018 (FY 2019)	Fiscal Year-to-Date	December 2017/FY18
Total Deaths		27	27	21
Natural Deaths		26	26	17
Accidental Deaths		0	0	1
Pending	*	1	1	2
Suicidal Deaths		0	0	1
Homicidal Deaths		0	0	0
Toxicology		1	1	3
Autopsies		1	1	3
Cremation Authorizations		17	17	16

Scenes Responded to:	Transported by Coroner's Office:	External Examinations:
4	3	1

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Pending Death(s):

1. 12/17/2018 – Yorkville – 60yo, male, Pending Investigation

PERSONNEL/OFFICE ACTIVITY:

1. On December 5, Coroner Purcell participated in a teleconference for IL Coroners with the SUDORS (State Unintentional Drug Overdose Reporting System) personnel.
2. On December 5, Coroner Purcell facilitated the 'Lights of Hope' support group for families and friends who have been impacted by an overdose related death.
3. On December 12, Coroner Purcell provided an open-to-the-public morgue tour.
4. On December 13-14, Chief Deputy Gotte and Deputy Knowles attended training in Dallas, TX, "Opioids, Toxicology and the Law: Medicolegal Aspects of the Opioid Epidemic".
5. Throughout December, a total of 15.5 hours of community service hours were completed at the Kendall County Coroner's Office.

FINANCIAL ACTIVITY:

1. EXPENSES
 1. General Budget Total Expenses: \$2044.50
 2. Special Fees Expenditures: \$641.80
2. REVENUE
 1. Special Fees Revenue: \$900.00

Health Department

Dr. Tokars spoke about the assistance given to the victims of the Oswego Township fire.

STANDING COMMITTEE REPORTS

Planning, Building and Zoning

Inoperable Vehicle Letter

Member Prochaska moved to approve the inoperable vehicle ordinance violation letter. Member Purcell seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

Highway

WIKADUKE Trail

Member Kellogg moved to approve the resolution withdrawing the centerline for the WIKADUKE Trail, which the County Board proposed and recorded in 2000. Member Gilmour seconded the motion.

Fran Klaas, County Engineer explained that this will be more consistent with the comp plan with the Village of Oswego and their desires not to interrupt a farm.

Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

A complete copy of Resolution 19-01 is available in the Office of the County Clerk.

Parking Restriction

Member Hendrix moved to approve the ordinance authorizing the Kendall County Highway Committee to establish parking restriction on County Highways. Member Gilmour seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye except Purcell. **Motion carried 7-1.**

A complete copy of Ordinance 19-01 is available in the Office of the County Clerk.

Traffic Signal

Member Kellogg moved to approve the Intergovernmental Agreement between Kendall County, the Village of Montgomery and the Village of Oswego pertaining to the installation of a traffic signal at the intersection of Galena Road and Concord Drive. Member Hendrix seconded the motion.

The agreement spells out that the county will pay for half of the construction of the traffic signal, Village of Montgomery will pay for the other half. The Village will pay for all of the electricity and the County will have lead maintenance forever. Estimated cost to the County is \$150,000.

Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

A complete copy of IGAM 19-01 is available in the Office of the County Clerk.

Executive Session Minutes

Member Cesich moved to release executive session minutes from the Highway Committee dated July 11, 2017. Member Prochaska seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

Facilities

Centrex Phone Circuits

Member Kellogg moved to approve a 1-year contract with Call One for the Centrex phone circuits in the amount of \$9.00 per month base price plus usage. Member Cesich seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

Analog Phone Circuits

Member Kellogg moved to approve a 1-year customer service agreement contract with Call One for the county analog phone circuits in the amount of \$6,006.53 per month base price plus usage. Member Prochaska seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

Generator Service Contract

Member Kellogg moved to approve a 1-year PM1 and PM 2 generator service contract with Steiner Power Systems in the amount of \$9,075.53. Member Purcell seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

Public Safety Center A/C Systems

Continued to the February meeting. Trane Co. has agreed to indemnify the County for competitive bidding issue if ever there becomes one and they need time to get the language back to the County.

Finance

CLAIMS

Member Kellogg moved to approve the supplemental claims submitted in the amount not to exceed \$1,024,950.51, and Claims from in an amount not to exceed \$1,365,674.82. Member Hendrix seconded the motion.

COMBINED CLAIMS: FCLT MGMT \$4,877.11, B&Z \$203.61, CO CLK & RCDR \$340.54, ELECTION \$16,146.38, ED SRV REG \$312.25, SHRFF \$2,869.71, CRRCTNS \$990.54, EMA \$253.45, CRCT CT CLK \$417.65, JURY COMM \$2,103.64, CRCT CT JDG \$15,648.26, CRNR \$910.51, CMB CT SRV \$5,705.23, ST ATTY \$1,789.85, TRSR \$110.25, OFF OF ADM SRV \$393.68, INS & BNDG \$148.00, CO BRD \$1,091.39, TECH SRV \$5,843.42, FAC MGT UTLTS \$56,832.28, LIABIL INSUR EXPS \$691,112.00, CO HWY \$3,490.53, TRNSPRT SALES TX \$666.66, HLTH & HMN SRV \$116,538.92, FRST PRSRV \$1,068.22, ELLIS HS \$200.00, ELLIS GRNDS \$58.55, ELLIS BDAY PRITIES \$199.60, HOOVER \$648.76, ENV ED NTRL BGNNGS \$410.00, EMV ED OTHR PUB PRGMS \$60.00, GRNDS & NTRL RSRCS \$1,143.39, ANML CNTRL EXPND \$310.49, ANML MED CR FND \$823.30, ANML CNTRL EXPS \$2,176.87, CO RCDR DOC STRG \$264.75, HIDTA \$27,586.95, CO CMSRY FND \$344.17, COOK CO REIMB FND \$11.50, LAW LBRY FND \$5,660.20, JVNL JSTC CNCL \$1,500.00, CRT AUTOMA \$9,449.77, PRBTN SRV \$7,066.43, GIS \$3,750.00, KAT \$121.55, CO ANML POP CNTRL \$913.50, VAC \$4,206.85, SHRFF VHCL FND \$28,000.00, CRNR SPCL FND \$179.80

COMBINED CLAIMS: FCLT MGMT \$39,644.86, B&Z \$1,393.41, CO CLK & RCDR \$1,297.16, ELECTION \$2,272.60, ED SRV REG \$6,247.84, SHRFF \$12,520.67, CRRCTNS \$31,218.34, MERIT \$250.00, EMA \$1,115.63, CRCT CT CLK \$42.41, CRCT CT JDG \$3,287.44, CMB CRT SRV \$18,843.42, PUB DFNDR \$320.20, ST ATTY \$883.49, TRSR \$3,406.60, EPLY HLTH INS \$84.00, OFF OF ADM SRV \$79.00, INS & BNDG \$154.00, CO BRD \$198.63, TECH SRV \$7,670.46, PRPTY TX SRV \$5,107.45, FAC MGT UTLTS \$288.14, CAP EXPND \$25.00, CO HWY \$22,345.57, CO BRDG \$79,259.08, TRNSPRT SALES TX \$942,382.48, HLTH & HMN SRV \$72,013.97, FRST PRSRV \$1,254.62, ELLIS HS \$1,084.14, ELLIS BRN \$19.58, ELLIS CMPS \$242.66, ELLIS RDNG LSSNS \$819.09, ELLIS BDAY PRITIES \$268.07, ELLIS PUB PRGMS \$133.14, ELLIS WDDNGS \$117.03, HOOVER \$2,202.52, ENV ED SCHL \$7.99, ENV ED CMPS \$69.42, ENV ED NTRL BGNNGS \$99.46, ENV ED OTHR PUB PRGMS \$5.00, ENV ED LWS OF NTR \$39.99, GRNDS & NTRL RSRCS \$2,899.94, PCKRLL PGTT FP \$754.66, ANML CNTRL EXPND \$897.24, SHRRF PRV ALC CRM \$3,070.00, DRG ABS EXP \$1,700.00, HIDTA \$65,464.95, SHRRF RNG FND \$125.00, VICTM IMPCT PNL FND \$1,600.00, CRT AUTOMA \$5,829.94, PRBTN SRV EXP \$4,525.12, KC DRG CT FND \$2,367.25, GIS \$110.31, SHRFF FTA FND \$842.80, VAC \$14,164.26, FP BND PRCD \$2,608.79

Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

Coroner Claims

Chairman Gryder recused member Purcell from the vote.

Member Kellogg moved to approve the coroner claims in the amount not to exceed \$1,090.31. Member Hendrix seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

Economic Development

Loan Modification

Hold off on this item until the County receives back the signed copy.

STANDING COMMITTEE MINUTES APPROVAL

Member Hendrix moved to approve all of the Standing Committee Minutes and Reports. Member Gilmour seconded the motion. Chairman Gryder asked for a voice vote on the motion. All members present voting aye. **Motion carried.**

SPECIAL COMMITTEE REPORTS

UCCI

Member Prochaska stated that they will be meeting later in the month.

Historic Preservation

They will be meeting on February 13, 2019.

Other Business

The Fox Valley Workforce Board meeting will be on February 28, 2019.

Chairman's Report

Member Purcell moved to approve the appointments. Member Hendrix seconded the motion. Chairman Gryder asked for a voice vote on the motion. All members present voting aye. **Motion carried.**

Appointments

Janice Bruce Hightower (replacing Amy Cesich) – Merit Commission – 2 year term – Expires September 2020

John Robert DeLong (replacing Richard Gaffney) – Merit Commission – 2 year term – Expires March 2021

Jack Westphal – Merit Commission – 2 year term – Expires March 2021

Don Marrone (replacing John A. Shaw) – Merit Commission – Expires August 2022

Bill Davis – Plan Commission – 3 years – Expires January 2022

Announcement

Appointment of 2 community members at large to 2019 Solid Waste Ad Hoc Committee

CITIZENS TO BE HEARD

Todd Milliron would like to participate on the Solid Waste Ad Hoc Committee. Mr. Milliron stated that the only records for the gun range that could be found was for a storm water permit.

ADJOURNMENT

Member Hendrix moved to adjourn the County Board Meeting until the next scheduled meeting. Member Gilmour seconded the motion. Chairman Gryder asked for a voice vote on the motion. All members present voting aye. **Motion carried.**

Approved and submitted this 25th day of January, 2019.

Respectfully submitted by,
Debbie Gillette
Kendall County Clerk