

## Facilities Management Committee

### Meeting

2/1/2021 at 4:00 PM

\*\*\* 109 W. Ridge St. \*\*\*

\*\*\* Upper Level \*\*\*

### - - - -Agenda Topics - - - -

#### Call to Order

- 1) Roll call
- 2) Determination of a Quorum
- 3) Approval of the January 2021 meeting minutes.
- 4) Approval of Agenda
- 5) Public Comment

#### Old Business/Projects – Updates

- 1) Health Department Card Access Replacement –
  - a. 5 Card Reader Replacement Change Order
- 2) County Board Room Remodeling Project
- 3) COVID 19 Projects
  - a. Public Safety Center
    - i. Door pass through slots
  - b. Health Department COVID Clinic Setup at the future Yorkville City Hall facility
- 4) Assistant Facilities Management Director/Project Manager Position Update
- 5) Phone System Analog Line Switch to Metronet
- 6) Courthouse Chiller replacement
- 7) Public Safety Center MZU5 & AHU6 conversion to a Trane Water Chiller
- 8) Upgrade the existing Western Courthouse H.V.A.C. DDC controls with new BACnet DDC controls
- 9) Upgrade the existing 59 VAV boxes in the original Courthouse Western section
- 10) Van Disposal
- 11) Public Safety Center Elevator Shaft Replacement

#### New Business/Projects

- 1) Chair Report
  - a. Solar Project Update
- 2) Landscaping Maintenance Invitation to Bid Update
- 3) Approval to advertise an ITB for Window Replacements at the Historic Courthouse
- 4) Coroner Office Body Cooler System Upgrade Capital Budget Request

#### Staffing/Training/Safety

- 1) Reportable labor hours

#### Other Items

- 1) CMMS Charts
  - a. Reported vs. Completed, b. Work orders reported by building current month.
  - b. Work orders by work type current month.

#### Executive Session

**Executive Session for the purpose of the review of discussion of minutes of meetings lawfully closed under the Open Meetings Act, whether for purposes of approval by the body of the minutes or semiannual review of the minutes as mandated by Section 2.06, 5ILCS 120/2(c)(21)**

#### Other Business

#### Public Comment

#### Questions from the Press

#### Adjournment

## Microsoft Teams meeting

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If special accommodations or arrangements are needed to attend this Committee Meeting, please contact the Administration Office at 630-553-4171, a minimum 24-hours prior to the meeting time.