

**KENDALL COUNTY FOREST PRESERVE DISTRICT
MEETING AGENDA**

TUESDAY, FEBRUARY 2, 2021

6:00 P.M.

KENDALL COUNTY HISTORIC COURTHOUSE – 3RD FLOOR COURTROOM

- I. Call to Order
- II. Pledge of Allegiance
- III. Invocation
- IV. Roll Call
- V. Approval of Agenda
- VI. Public Comments

CONSENT AGENDA

- VII. Approval of Minutes
 - Kendall County Forest Preserve District Committee of the Whole Meeting Minutes of January 12, 2021
- VIII. *Approval of Claims in the Amount of \$6,568.60
- IX. *Approval of a Proposal from Busted Knuckles Landscaping, LLC of Somonauk, Illinois for Overhead Utility Line Clearing at Pickerill-Pigott Forest Preserve for an Amount not-to-exceed \$4,600.00 as part of the Pickerill-Pigott Phase I OSLAD Project (50% Reimbursement of Costs)
- X. *Approval of a Proposal from SemperFi Land, Inc. of Yorkville, Illinois for Three (3) Days of Restoration Clearing (5-Person Crew - \$4,860.00 Per Day Totaling \$14,580.00) including a \$660.00 Herbicide Product Application Contingency for a Total Amount Not-to-Exceed \$15,240.00 as part of the Pickerill-Pigott Phase I OSLAD Grant Project (50% Reimbursement of Costs)
- XI. *Approval of a Proposal from SemperFi Land, Inc. of Yorkville, Illinois for Seven (7) Days of Restoration Clearing (4-Person Crew - \$1,750.00 Per Day Totaling \$12,250.00) including a \$500.00 Herbicide Product Application Contingency for a Total Amount Not-to-Exceed \$12,750.00 as part of the Oak Ecosystem Landscape Scale Restoration Grant Project (100% Reimbursement of Costs)

OLD BUSINESS

- XII. *ORDINANCE #02-21-001: Amending the Combined Annual Budget and Appropriations Ordinance #12-20-001 Setting Forth the Annual Budget of the Kendall County Forest Preserve District, Kendall County, Illinois for the Fiscal Year Beginning December 1, 2020 and Ending November 30, 2021 for an Amount Not-to-Exceed \$7,775,452

NEW BUSINESS

- XIII. **RESOLUTION #02-21-001 Amending Resolution #15-010 Establishing a General Fund Balance Reserve Policy for the Kendall County Forest Preserve District
- XIV. Executive Session
- XV. Public Comments
- XVI. Other Items of Business
- XVII. Adjournment

() Requires affirmative vote of the majority of those elected (6) for passage (KCFPD Rules of Order Section G.2.b.v.a)*

*(**) Requires affirmative vote of the majority present (KCFPD Rules of Order Section I.G.3.b.)*

For remote electronic participation, please use the information provided below:

Microsoft Teams meeting

[Click here to join the meeting](#)

Or call in (audio only)

+1 309-248-0701, 273292797# United States, Rock Island

Phone Conference ID: 273 292 797#

Kendall County Historic Courthouse - 3RD Floor Courtroom - 110 W. Madison Street - Yorkville, Illinois 60560

If special accommodations or arrangements are needed to attend this District meeting, please contact the Administration Office at 630-553-4025 a minimum of 24-hours prior to the meeting time.

**KENDALL COUNTY FOREST PRESERVE DISTRICT
COMMITTEE OF THE WHOLE MEETING MINUTES**

JANUARY 12, 2021

I. Call to Order

President Gilmour called the meeting to order at 4:34 pm in the Kendall County Historic Courthouse 3RD Floor Courtroom.

II. Roll Call

X	DeBolt	X	Gilmour
X	Cesich	X	Gryder (4:43 pm)
X	Flowers (remote; 4:37 pm)	X	Kellogg
X	Gengler		Koukol
X	Rodriguez	X	Vickers

Commissioners DeBolt, Cesich, Gengler, Kellogg, Vickers, Rodriguez and Gilmour were all present.

Commissioner Flowers entered the meeting remotely at 4:37 pm.

Commissioner Gryder entered the meeting at 4:43 pm.

III. Approval of Agenda

Commissioner DeBolt made a motion to approve the Commission meeting agenda as presented. Seconded by Commissioner Cesich. Roll call: Commissioners DeBolt, Cesich, Gengler, Rodriguez, Kellogg, Vickers, and Gilmour, aye. Opposed, none.

Motion: Commissioner DeBolt

Second: Commissioner Cesich

Roll call: Approval of Agenda

Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
X		DeBolt	X		Gilmour
X		Cesich			Gryder
		Flowers	X		Kellogg
X		Gengler			Koukol
X		Rodriguez	X		Vickers

Motion unanimously approved.

IV. Public Comment

No public comments were offered from citizens in attendance.

V. Executive Director's Report

Director Guritz presented the Executive Director's report for December, 2020.

VI. Review of Preliminary Financial Statements and Cost Center Reports for the Period Ending December 31, 2021

Director Guritz presented preliminary financial statements and cost center reports for the period ending December 31, 2021.

Commissioner Flowers entered the meeting remotely.

VII. Motion to Forward Claims to Commission

Commissioner Cesich made a motion to forward claims in the amount of \$26,706.41 to Commission for approval. Seconded by Commissioner Gengler.

Commissioner Gryder entered the meeting at 4:43 pm.

Roll call: Commissioners DeBolt, Cesich, Flowers, Gengler, Rodriguez, Gryder, Kellogg, Vickers and Gilmour, aye. Opposed, none.

Motion: Commissioner Cesich					
Second: Commissioner Gengler					
Roll call: Claims					
Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
X		DeBolt	X		Gilmour
X		Cesich	X		Gryder
X		Flowers	X		Kellogg
X		Gengler			Koukol
X		Rodriguez	X		Vickers
Motion unanimously approved.					

OLD BUSINESS

VIII. Millbrook Bridge Removal Project

- **D. Construction, Inc. Billing Statement and Invoice**
- **HLR, Inc. Review and Responses**

The Committee of the Whole discussed billing statements and responses. President Gilmour provided an overview of the project plans and the removal event were given.

The Committee of the Whole provided direction to meet with D. Construction owners to negotiate a reduced amount for the final payment, citing that the approved in-stream work plan required under the District’s permit to remove the structure was not followed resulting in far less work performed for the removal of the structure. Further, it should be communicated that the District will not pay for the proposed change order to address the in-stream pier damaged by D. Construction during removal activities.

NEW BUSINESS

IX. FY21 Budget Amendment

- c.) Overview of Proposed Changes (Fund 1900; Fund 1906; Fund 1907; Fund 1910)**
- d.) Ordinance #02-21-001 Amending the Combined Annual Budget and Appropriations Ordinance #12-20-001**
- e.) Resolution #02-21-002 Amending the General Fund Balance Reserve Policy Resolution #15-010**
- f.) Discussion: Capital Funding Limitations and Cash Flow Impacts**
- g.) Discussion: Inter-fund Appropriation Transfer Contingency**
- h.) Discussion: FLSA Exempt Status for the Communications and Natural Resources Project Coordinator**

Director Guritz presented FY21 budget amendment.

The Committee of the Whole discussed the budget amendments.

Commissioner Gengler made a motion to forward the FY21 budget amendment items C through G to the Finance Committee for review. Seconded by Commissioner Kellogg.

Motion: Commissioner Gengler					
Second: Commissioner Kellogg					
Roll call: FY21 Budget Amendments C - G					
Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
X		DeBolt		X	Gilmour
X		Cesich		X	Gryder
X		Flowers		X	Kellogg
X		Gengler			Koukol
X		Rodriguez		X	Vickers
Motion unanimously approved.					

Roll call: Commissioners DeBolt, Cesich, Flowers, Gengler, Rodriguez, Gryder, Kellogg, Vickers and Gilmour, aye. Opposed, none.

Commissioner Gryder made a motion to forward FLSA Exempt Status for the Communication and Natural Resources Project Coordinator subject to review by the SAO to Commission. Seconded by Commissioner Gilmour.

Motion: Commissioner Gryder					
Second: Commissioner Gilmour					
Roll call: FY21 Budget Amendments H					
Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
X		DeBolt		X	Gilmour
X		Cesich		X	Gryder
X		Flowers		X	Kellogg
X		Gengler			Koukol
X		Rodriguez		X	Vickers
Motion unanimously approved.					

Roll call: Commissioners DeBolt, Cesich, Flowers, Gengler, Rodriguez, Gryder, Kellogg, Vickers and Gilmour, aye. Opposed, none.

X. 2021 Summer Camp Catalog – Fees and Charges

Emily Shanahan presented 2021 Summer Camp Catalog fees and charges.

Commissioner Gryder made a motion to forward the 2021 Summer Camp Catalog fees and charges to Commission for approval. Seconded by Commissioner DeBolt.

Motion: Commissioner Gryder					
Second: Commissioner DeBolt					
Roll call: 2021 Summer Camp fees and charges					
Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
X		DeBolt	X		Gilmour
X		Cesich	X		Gryder
X		Flowers	X		Kellogg
X		Gengler			Koukol
X		Rodriguez	X		Vickers
Motion unanimously approved.					

XI. Executive Director Goals Review and Revisions

The Committee of the Whole discussed revisions to the Executive Director’s Goals for FY21.

XII. Other Items of Business

- **General Use Ordinance – District Staff Authority for Issuance of Citations and Penalties for Violations**

The Committee of the Whole discussed the General Use Ordinance and District staff authority for issuance of citations and penalties for violations. Under the General Use Ordinance, only duly sworn peace officers may issue citations for violations.

XIII. Public Comments

Commissioner Gryder thanked Commission for their attendance.

XIV. Executive Session

Commissioner Cesich made a motion to enter into Executive Session under 2(c)21 of the Open Meetings Act for the purpose of discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. Seconded by Commissioner Gengler.

Motion: Commissioner Cesich					
Second: Commissioner Gengler					
Roll call: Executive Session					
Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
X		DeBolt	X		Gilmour
X		Cesich	X		Gryder
X		Flowers		X	Kellogg
X		Gengler			Koukol
X		Rodriguez	X		Vickers
Motion carried by a vote of 8:1.					

Roll call: Commissioners DeBolt, Cesich, Flowers, Gengler, Rodriguez, Gryder, Vickers and Gilmour, aye. Opposed, Commissioner Kellogg. Motion carried by a vote of 8:1.

Executive Session called to order at 6:01 pm.

Commissioner DeBolt made a motion to adjourn from Executive Session. Seconded by Commissioner Vickers.

Motion: Commissioner Flowers
Second: Commissioner Vickers
Roll call: Executive Session Adjournment

Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
X		DeBolt	X		Gilmour
X		Cesich	X		Gryder
X		Flowers	X		Kellogg
X		Gengler			Koukol
X		Rodriguez	X		Vickers

Motion unanimously approved.

Roll call: Commissioners DeBolt, Cesich, Flowers, Gengler, Rodriguez, Gryder, Kellogg, Vickers and Gilmour, aye. Opposed, none.

Regular meeting resumed at 6:10 pm.

XV. Summary of Action Items

Director Guritz provided a summary of action items.

XVI. Adjournment

Commissioner Kellogg made a motion to adjourn. Seconded by Commissioner DeBolt.

Motion: Commissioner Kellogg
Second: Commissioner DeBolt
Roll call: Adjournment

Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
X		DeBolt	X		Gilmour
X		Cesich	X		Gryder
		Flowers	X		Kellogg
X		Gengler			Koukol
X		Rodriguez	X		Vickers

Motion unanimously approved.

Roll call: Commissioners DeBolt, Cesich, Gengler, Rodriguez, Gryder, Kellogg, Vickers and Gilmour, aye. Opposed, none.

Meeting adjourned at 6:14 pm.

Respectfully submitted,

David Guritz
Director, Kendall County Forest Preserve District

Claims Listing

1/27/2021 12:05:18 PM

Department	Vendor #	Vendor Name	Invoice #	Invoice Description	GL Account	Description	Invoice Amount
Ellis Barn	21	ADS, INC	147996-1049	Alarm Monitoring - Elllis	19001161 68580	Grounds and Maintenance	\$171.33
						Sub-Total	\$171.33
					Ellis Barn	Total	\$171.33
Ellis Grounds	1323	MENARDS	4941	Ellis Supplies	19001162 68580	Grounds and Maintenance	\$105.83
	1323	MENARDS	6094	Ellis Supplies	19001162 68580	Grounds and Maintenance	\$83.74
						Sub-Total	\$189.57
					Ellis Grounds	Total	\$189.57
Ellis House	2047	COMED	9361548011-1/31	Ellis House	19001160 62270	Utilities	\$598.09
						Sub-Total	\$598.09
Ellis House	21	ADS, INC	147996-1049	Alarm Monitoring - Elllis	19001160 68580	Grounds and Maintenance	\$171.33
	51	SYNCB/AMAZON	19RV-7H4P-LD)Q	Ellis - Grounds - Lamp	19001160 68580	Grounds and Maintenance	\$31.98
	124	BARRETT'S ECOWATER	EL Jan 2021	Ellis Water - January 2021	19001160 68580	Grounds and Maintenance	\$25.00

Ellis House	1323	MENARDS	5503	Ellis Supplies	19001160	68580	Grounds and Maintenance	\$49.43
							Sub-Total	\$277.74
Ellis Riding Lessons					Ellis House		Total	\$875.83
151		SYNCB/AMAZON	1XTF-MDL6-4D4R	Ellis - Animal Care	19001164	63000	Animal Care & Supplies	\$82.99
151		SYNCB/AMAZON	1XW7-R3NM-K4MF	Ellis - Animal Care	19001164	63000	Animal Care & Supplies	\$216.29
							Sub-Total	\$299.28
Forest Preserve Director					Ellis Riding Lessons		Total	\$299.28
151		SYNCB/AMAZON	1CPV-N4X1-17HD	Paper Towels	190011	62000	Office Supplies	\$98.82
51		SYNCB/AMAZON	1NQL-NJD6-41T6	COVID 19 - Gloves, Cleaning Wipes	190011	62000	Office Supplies	\$365.48
884		ILLINOIS TOLLWAY	G1250006017	IL Tollway - IPASS Annual Fee	190011	62000	Office Supplies	\$41.20
1192		KONICA MINOLTA	37067410F	Konica Lease Jan	190011	62000	Office Supplies	\$203.01
1192		KONICA MINOLTA	9007439720F	Konica Monthly Clicks 12/13-1/12/2021	190011	62000	Office Supplies	\$65.98
							Sub-Total	\$774.49
13057		KENDALL COUNTY TECHNOLOGY	21-01	FP E-Mails	190011	62150	Contractual Services	\$864.00
							Sub-Total	\$864.00
67		AMEREN IP	27866444006-1/31	Millbrook South	190011	63510	Electric	\$48.05

Forest Preserve Director	2047	COMED	9361578000-1/31	Baker Woods	19001163510	Electric	\$19.61
						<i>Sub-Total</i>	\$67.66
	1323	MENARDS	5925	Harris - Shelter Door Repair	19071166500	Miscellaneous Expense	\$563.97
						<i>Sub-Total</i>	\$563.97
					Forest Preserve Director	Total	\$2,270.12
Grounds and Natural Resources	1452	NICOR	8566261012-1/31	Millbrook South	1900118363090	Natural Gas	\$127.05
	1452	NICOR	8794611000-1/31	Harris	1900118363090	Natural Gas	\$225.78
						<i>Sub-Total</i>	\$352.83
					Grounds and Natural Resources	Total	\$352.83
Hoover	3052	BRIAN & KAREN OLSEN	20-00039	Meadowhawk - Sec Dep & Fee Refund - COVID 19	1900117163040	Security Deposit Refund	\$216.00
						<i>Sub-Total</i>	\$216.00
	1452	NICOR	2282708302-1/31	Hoover Shop	1900117163090	Natural Gas	\$53.00
	1452	NICOR	2333669829-1/31	Hoover Rookery	1900117163090	Natural Gas	\$140.48
	1452	NICOR	2823529973-1/31	Moonseed	1900117163090	Natural Gas	\$97.20
	1452	NICOR	3083103489-1/21	Kingfisher	1900117163090	Natural Gas	\$113.04
	1452	NICOR	5098019712-1/31	Meadowhawk Lodge	1900117163090	Natural Gas	\$48.16

Hoover	1452	NICOR	7238937412-1/31	Hoover House	19001171	63090	Natural Gas	\$70.78
	1452	NICOR	8855140014-1/31	Hoover Maint Bldg	19001171	63090	Natural Gas	\$125.32
							Sub-Total	\$647.98
	2047	COMED	0756081017-1/31	Hoover Bathroom	19001171	63100	Electric	\$366.75
	2047	COMED	079367015-1/31	Hoover Multiples	19001171	63100	Electric	\$1,132.63
							Sub-Total	\$1,499.38
	51	SYNCB/AMAZON	1RXF-NW4D-69RH	Hoover Shop Supplies	19001171	63110	Shop Supplies	\$46.28
							Sub-Total	\$46.28
							Total	\$2,409.64
							Grand Total	\$6,568.60

To: Kendall County Forest Preserve District Board of Commissioners
From: David Guritz, Executive Director
Antoinette White, Communications and Natural Resources Projects Coordinator
RE: Consent Agenda - Oak Ecosystem Management Projects
Proposals for Contracted Woodland Invasive Species Removals
1. Pickerill-Pigott Phase I OSLAD Project
2. USFS – The Morton Arboretum Landscape Scale Restoration Project
Date: February 2, 2021

The Kendall County Forest Preserve District's Finance Committee reviewed proposals for contracted woodland invasive species removal on January 28, 2021, with a recommendation to forward the low-quote proposals to Commission for approval.

1. Pickerill-Pigott Phase I OSLAD Project

The Illinois Department of Natural Resources – Office of Grants Management formally approved the second change order presented by the District (D. Construction Change Order #6 – (\$39,860) Contract Cost Reduction).

The savings generated allows the District to complete two additional projects as part of preserve opening preparations and ecological restoration efforts.

- A. The first project will support utility line tree and invasive species clearing activities, including removal of hazardous standing dead timber along the entry drive. Busted Knuckles Landscaping, LLC of Somonauk, Illinois extended the **lowest-responsible quote of \$4,600.00**.
- B. Separately, the District secured day-rate quotes for restoration clearing of invasive species within Pickerill-Pigott Forest Preserve. Restoration clearing will focus on opening up select oak woodland areas along the preserve's main trails. SemperFi Land, Inc. of Yorkville, Illinois extended the **lowest-responsible quote of \$3,900.00** per day for a 4-person work crew (3-chainsaw and 1-herbicide applicator). The cost extended by SemperFi Land for an **additional work crew member** is \$120.00 per hour, or \$960.00 for an 8-hour work day:

$$(\$3,900.00 + \$960.00) \times 3 \text{ restoration clearing days} = \$14,850.00 + \$660.00 \text{ herbicide product contingency} = \$15,240.00$$

All proposals received were quoted based on payment of prevailing wage as required under the terms of the IDNR-OSLAD agreement, with 50% of the total costs reimbursable to the District.

2. USFS – The Morton Arboretum Landscape Scale – Phase I Restoration Project

The District's Landscape Scale Restoration project will be completed in four phases. SemperFi Land, Inc. of Yorkville, Illinois extended the lowest-responsible quote of \$1,750.00 per day for a 4-person work crew (3-chainsaw and 1-herbicide applicator).

Extended cost for 7-days of restoration clearing as follows:

$$\begin{aligned} \$1,750.00 \times 7 \text{ restoration clearing days} &= \$12,250.00 + \$500.00 \text{ herbicide} \\ \text{product contingency} &= \$12,750.00 \end{aligned}$$

Phase I restoration clearing efforts will be focused at Little Rock Creek, Maramech, and Lyon-Richard Young Forest Preserves under the LSR grant, for a total cost not-to-exceed \$12,750.00, with 100% of total costs reimbursable to the District.

Recommendation:

Approval of the consent agenda as presented.

Busted Knuckles Landscaping
JOSH LESKO
 2994 n 4201st rd
 sheridan, il 60551

Proposal

Proposal Date: 1/27/2021

Proposal #: 287

Project:

Bill To:

Kendall County Forest Preserve
 110 W Maddison st
 Yorkville, IL 60580

Description	Est. Hours/Qty.	U/M	Rate	Total
<p>cut down and section trees and shrubs in areas highlighted in bid packet at pickerill. bid for prevailing wage Kendall county, laborer(chainsaw operators) at \$75.61/hr and foreman operator(bucket truck) \$98/hr pay scales in addition workmans comp. at a rate of 27% equipment charges for saws and truck. estimated 8-10 hr job. prevailing wage requires overtime at a rate of 1.5 after 8 hours per day.</p>			4,600.00	4,600.00
Total			\$4,600.00	

November 24, 2020

Kendall County Forest Preserve District
 David Gurtz
 Director
 110 West Madison Street
 Yorkville, IL 60560

Proposal for Services: Winter Clearing Services - Pickerill-Piggott Forest Preserve

Scope:

This proposal includes materials, equipment, and labor necessary to provide winter tree and brush removal and herbicide application as directed by the Forest Preserve District of Kendall.

Item	Qty	Unit	Unit Cost	Total Cost
Cutting and Herbicide Application Crew Rates				
Crew of Four (1/2 day)	1	Each	\$2,000.00	\$2,000.00
Crew of Four (1 day)	1	Each	\$3,900.00	\$3,900.00
Additional Crew	1	Hour	\$120.00	\$120.00

Herbicide Costs				
Garlon 4 Ultra (Triclopyr 60.45% Formulation)	1	Ounce	\$2.00	\$2.00
Garlon 3A (Triclopyr 44.4% Formulation)	1	Ounce	\$0.82	\$0.82
Ranger Pro (Glyphosate 41% Formulation)	1	Ounce	\$0.26	\$0.26
Aqua Neat (Aquatic Approved Glyphosate 53.8% Formulation)	1	Ounce	\$0.28	\$0.28

Terms and Conditions

Cutting and Herbicide Application Crew Rates include equipment and labor necessary to cut woody material and apply herbicide to cut stumps.

½ day includes a crew of four working onsite for four hours. 1 day includes a crew of 4 working onsite for eight hours.

Travel time is included in ½ day and full day rates.

Herbicide will be billed per ounce of herbicide concentrate used.

This proposal does NOT include costs for woody debris disposal.

This proposal includes Kendall County prevailing wage rates.

The Contractor is committed to delivering quality services to all buyers, and encourages them to immediately report any deviation from the requirements as agreed upon in this contract.

All work will be performed by uniformed, trained, and properly supervised personnel in accordance with industry standard horticultural practices.

Service Pledge

All of the work described in this contract will be performed in a professional manner for the duration of this contract. All work is supervised by a crew leader and is over seen by the owner of SEMPER FI LAND SERVICE to insure that we are consistent in bringing you the customer the 100% quality service that SEMPER FI LAND SERVICE provides its customers. We have built a solid reputation on our dependable, quality service, and are very proud of what we do for our customers. We will always monitor your property and bring any problems or possible problems to your attention as soon as we spot them.

If accepted, please sign below and return one copy to our office.
Upon receipt, we will schedule this project.



Shawn Sinn
Vice President of Land Services
Semper FI Land Services, Inc.

11/24/2020

date

Accepted by:

Kendall County Forest Preserve District

date

October 23, 2020

Kendall County Forest Preserve District
 David Guritz
 Director
 110 West Madison Street
 Yorkville, IL 60560

Proposal for Services: Winter Clearing Services - Fox River Bluffs Forest Preserve

Scope:

This proposal includes materials, equipment, and labor necessary to provide winter tree and brush removal and herbicide application as directed by the Forest Preserve District of Kendall.

Item	Qty	Unit	Unit Cost	Total Cost
Cutting and Herbicide Application Crew Rates				
Crew of Four (1/2 day)	1	Each	\$900.00	\$900.00
Crew of Four (1 day)	1	Each	\$1,750.00	\$1,750.00
Additional Crew	1	Hour	\$50.00	\$50.00

Herbicide Costs				
Garlon 4 Ultra (Triclopyr 60.45% Formulation)	1	Ounce	\$2.00	\$2.00
Garlon 3A (Triclopyr 44.4% Formulation)	1	Ounce	\$0.82	\$0.82
Ranger Pro (Glyphosate 41% Formulation)	1	Ounce	\$0.26	\$0.26
Aqua Neat (Aquatic Approved Glyphosate 53.8% Formulation)	1	Ounce	\$0.28	\$0.28

Terms and Conditions

Cutting and Herbicide Application Crew Rates include equipment and labor necessary to cut woody material and apply herbicide to cut stumps.

½ day includes a crew of four working onsite for four hours. 1 day includes a crew of 4 working onsite for eight hours.

Travel time is included in ½ day and full day rates.

Herbicide will be billed per ounce of herbicide concentrate used.

This proposal does NOT include costs for woody debris disposal.

This proposal does NOT include prevailing wage rates.

The Contractor is committed to delivering quality services to all buyers, and encourages them to immediately report any deviation from the requirements as agreed upon in this contract.

All work will be performed by uniformed, trained, and properly supervised personnel in accordance with industry standard horticultural practices.

Service Pledge

All of the work described in this contract will be performed in a professional manner for the duration of this contract. All work is supervised by a crew leader and is over seen by the owner of SEMPER FI LAND SERVICE to insure that we are consistent in bringing you the customer the 100% quality service that SEMPER FI LAND SERVICE provides its customers. We have built a solid reputation on our dependable, quality service, and are very proud of what we do for our customers. We will always monitor your property and bring any problems or possible problems to your attention as soon as we spot them.

If accepted, please sign below and return one copy to our office.
Upon receipt, we will schedule this project.



Shawn Sinn
Vice President of Land Services
Semper Fi Land Services, Inc.

10/23/2020

date

Accepted by: _____

date

Kendall County Forest Preserve District

ORDINANCE #02-21-001 AMENDING

**ORDINANCE #12-20-001
COMBINED ANNUAL BUDGET AND APPROPRIATION ORDINANCE**

AM ORDINANCE SETTING FORTH THE ANNUAL BUDGET OF THE KENDALL COUNTY FOREST PRESERVE DISTRICT FOR THE FISCAL YEAR BEGINNING DECEMBER 1, 2020 AND ENDING NOVEMBER 30, 2021

AND

APPROPRIATING THE VARIOUS SUMS OF MONEY DEEMED NECESSARY TO DEFRAY ALL EXPENSES AND LIABILITIES OF THE KENDALL COUNTY FOREST PRESERVE DISTRICT FOR THE FISCAL YEAR BEGINNING DECEMBER 1, 2020 AND ENDING NOVEMBER 30, 2021

BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE KENDALL COUNTY FOREST PRESERVE DISTRICT, KENDALL COUNTY, ILLINOIS, AS FOLLOWS:

SECTION 1

That the attached annual budget hereinafter set forth is hereby adopted by the Kendall County Forest Preserve District, Kendall County, Illinois for the fiscal year beginning December 1, 2020.

	Fund 1900	Fund 1901	Fund 1902	Fund 1903	Fund 1904	Fund 1905	Fund 1906	Fund 1907	Fund 1908	Fund 1909	Fund 1910	Fund 1911	Total Est. Balances
Operating Fund		2007 Bond Proceeds Capital Fund	Debt Series 2003/2012	Debt Series 2007/2015/2016/2017	Endowment Fund	Pickrell-Pigott Phase I OSAD Project Fund	FP Improvement Fund	Capital Projects Fund	Fox River Bluffs RTP Grant Project Fund	Fox River Bluffs Cropland Conversion Project Fund	Land Cash Fund	Liability Fund	
Estimated Beginning Balance December 1, 2020	\$ 196,821	\$ 606,261	\$ 924,379	\$ 4,222,406	\$ 886,597	\$ (133,172)	\$ 379,116	\$ -	\$ -	\$ (39,313)	\$ -	\$ 50,000	\$ 7,091,094
Estimated Revenue & Transfers In	1,339,583	45	431,800	4,506,388	6,715	116,500	29	797,764	-	84,313	346,854	-	7,929,791
Estimated Expenditure & Transfers Out	1,124,564	606,306	415,825	4,188,256	40,000	183,328	379,145	557,814	-	45,000	210,214	25,000	7,775,452
Estimated Ending Balance November 30, 2021	\$ 412,140	\$ -	\$ 940,354	\$ 4,640,538	\$ 853,312	\$ -	\$ -	\$ 239,450	\$ -	\$ -	\$ 136,640	\$ 25,000	\$ 7,247,433

Estimated Receipts:

190011 41010-42900	FY21 Operating Fund #1900 Receipts	\$ 1,339,583
190111 40330-43440	FY21 2007 Bond Proceeds Capital Fund #1901 Receipts	\$ 45
190211 41010-41350	FY21 2003/2012 Debt Series Fund #1902 Receipts	\$ 431,800
190311 41010-41350	FY21 2007/2015/2016/2017 Debt Series Fund #1903 Receipts	\$ 4,606,388
190411 41350-X000X	FY21 Endowment Fund #1904 Receipts	\$ 6,715
190511 40300-42970	FY21 Pickrell-Pigott Phase I OSAD Project Fund #1905 Receipts	\$ 316,500
190611 40300-41350	FY21 Forest Preserve Improvement Fund #1906 Receipts	\$ 29
190711 41010-X000X	FY21 Capital Projects Fund #1907 Receipts	\$ 797,764
190811 40300-42970	FY21 Fox River Bluffs RTP Grant Project Fund #1908 Receipts	\$ -
190911 40120-42970	FY21 Fox River Bluffs Crop. Conv. Project Fund #1909 Receipts	\$ 84,313
191011 42480	FY21 Land Cash Fund #1910 Receipts	\$ 346,854
191111 X000X	FY21 Liability Fund #1911 Receipts	\$ -
	Total Receipts	\$ 7,929,791

SECTION 2

That the several sums of money hereinafter set forth are hereby appropriated for the fiscal year of the Kendall County Forest Preserve District, Kendall County, Illinois beginning December 1, 2020 and ending November 30, 2021 to cover all necessary expenditures and liabilities of said Kendall County Forest Preserve District, Kendall County, Illinois hereinafter designated.

SECTION 3

That the object and purposes for which the appropriations are hereby made and the amount appropriated for each object and purpose are as follows:

Estimated Expenditures:

190011 51090-68530	FY21 Operating Fund #1900 Expenses	\$ 1,174,564
190111 61360-68540	FY21 2007 Bond Proceeds Capital Fund #1901 Expenses	\$ 606,306
190211 68650-68700	FY21 2003/2012 Debt Series Fund #1902 Expenses	\$ 415,825
190311 66500-68760	FY21 2007/2015/2016/2017 Debt Series Fund #1903 Expenses	\$ 4,188,256
190411 X000X	FY21 Endowment Fund #1904 Expenses	\$ 40,000
190511 66500-X000X	FY21 Pickartill-Pigott Phase I OSLAD Project Fund #1905 Expenses	\$ 183,328
190611 61300	FY21 Forest Preserve Improvement Fund #1906 Expenses	\$ 379,145
190711 66500-X000X	FY21 Capital Project#1 Fund #1907 Expenses	\$ 557,114
190811 66500	FY21 Fox River Bluffs RTP Grant Project Fund #1908 Expenses	\$ -
190911 61300-68530	FY21 Fox River Bluffs Crop. Conv. Project Fund #1909 Expenses	\$ 45,000
191011 61300	FY21 Land Cash Fund#1910 Expenses	\$ 210,214
191111 68990	FY21 Liability Fund #1911 Expenses	\$ 25,000
Total Expenditures		\$ 7,775,452

Approved this 2ND Day of February, 2021.

Signed:

Judy Gilmour, President

Elizabeth Flowers, Secretary

Kendall County Forest Preserve District Operating Fund

KCFPD FY21 Amended Budget for Commission Approval - 02-02-2021		ACTUAL 2019	BUDGET 2020	ACTUAL 11/30/2020	Est. Year End 11/30/2020	12/15/2020 2021 AMD	BUDGET 2021 PROP.
ACCOUNT & DESCRIPTION							
Beginning Balance (est.)							
190011	REVENUE	344,356					
190011	Transfer In from Forest Preserve Improvement Fund #1906						
190011	Transfer In from Forest Preserve 2007 Bond Proceeds Fund #1901						
190011 41010	Current Tax	590,914	615,000	610,969	610,969	640,646	640,646
190011 41350	Interest Income	1,599	1,700	591	591	591	591
190011 42250	Other Income (Sponsorship Program)		2,000	620	620	620	620
190011 42250	Carbon Credits Sale - Fox River Bluffs	20					
190011 42250	CARES Act Reimbursement					9,134	9,134
19001162 42250	Ellis Center Grounds (Farm License Rev.)	22,087	22,087	22,512	22,512	22,087	22,087
19001163 42250	Ellis Center Camps	7,105	9,000	2,605	2,605	2,605	6,250
19001164 42250	Ellis Center Riding Lessons	54,301	50,000	56,817	56,817	56,817	57,817
19001165 42250	Ellis Center Birthday Parties	7,621	8,500	4,226	4,226	4,226	4,226
19001166 42250	Ellis Center Public Programs	7,056	5,500	1,742	1,742	1,742	1,742
19001167 42250	Sunrise Center North License Agreement	21,450	24,600	21,385	21,385	21,385	23,360
19001168 42250	Ellis Center Weddings	11,080	2,000	7,625	7,625	7,625	12,190
19001169 42250	Ellis Center Other Rentals	4,790	4,500	2,100	2,100	2,100	2,100
19001170 42250	Ellis Center 5K Event	1,656	1,500	250	250	250	250
19001171 42250	Hoover Revenue (Yorkville Athletic Assoc. License)	2,250	2,250	2,526	2,526	2,526	2,052
19001171 42250	Hoover Revenue (Residence Lease)	3,445	3,000	2,526	2,526	2,526	3,000
19001172 42250	Hoover Bunkhouse Rental Rev	30,714	35,000	11,370	11,370	11,370	11,370
19001173 42250	Hoover Campsite Rental Rev	6,120	6,000	1,655	1,655	1,655	1,655
19001174 42250	Hoover Meadowhawk Rental Rev	17,316	18,000	10,337	10,337	10,337	10,337
19001176 42250	Env. Educ. - School Programs	41,938	38,000	5,357	5,357	5,357	5,357
19001177 42250	Env. Educ. - Camps	24,576	32,000	17,620	17,620	17,620	20,020
19001178 42250	Env. Educ. - Natural Beginnings	106,215	115,800	97,194	97,194	101,811	110,000
19001179 42250	Env. Educ. - Other Public Programs	6,704	7,500	12,589	12,589	12,589	17,435
19001179 42250	Env. Educ. - Other Revenue						
19001183 42250	Other Income - Grounds & Natural Resources (Bowhunt App. Fees)						
19001183 42250	Other Income - Grounds & Nat. Res. (Millbrook North Trail Use Lic. Agreement)	8,800	12,500	24,596	24,596	24,596	24,596

Kendall County Forest Preserve District Operating Fund

KCFPD FY21 Amended Budget for Commission Approval - 02-02-2021							
KCFPD Operating Fund #1900		ACTUAL 2019	BUDGET 2020	ACTUAL 11/30/2020	Est. Year End 11/30/2020	12/15/2020 2021 AMD	BUDGET 2021 PROP.
190011 42860	Donations - Administration (Forest Foundation Contributions)	542	500	3,499	3,499	500	5,500
19001164 42860	Donations - Ellis Equestrian Center - Lessons	103	200	-	-	200	200
	Donations - Hoover						
19001175 42860	Donations - Environmental Education		500	-	-	500	500
19001178 42860	Donations - Env. Educ. Natural Beginnings (FF Sch. Program)	300	300	830	830	800	800
	Donations - Env. Educ. Other Programs						
	Donations - Natural Area Volunteers						
19001183 42860	Donations - Grounds & Natural Resources	525	500	1,950	1,950	1,950	1,950
19001183 42900	Picnic & Shelter Rental - Grounds & Natural Resources	4,175	4,500	2,625	2,625	2,625	2,625
19001184 42900	Rental Revenue - Pickerill-Pigott	3,269	10,956	11,198	11,198	11,198	12,584
	Preserve Improvements - Grants (K-12 Pollinator)	3,818	10,000	11,000	11,000		
19001183 42920	Preserve Improvements - Grants (Pollinator Meadows Pilot)						
19001183 42920							
190011 42930	Farm License Revenue	128,882	100,932	95,379	95,379	95,379	95,379
190011 42940	Credit Card Revenue - All Preserves	2,931	3,000	2,219	2,219	2,219	2,219
19001168 43450	Security Deposit Revenue - Ellis Weddings	4,200	-	7,300	7,300	7,300	7,300
19001169 43450	Security Deposit Revenue - Ellis Other Rentals	1,395	600	2,300	2,300	2,300	2,300
19001172 43450	Security Deposit Revenue - Hoover Bunkhouse	5,800	6,000	2,000	2,000	2,000	2,000
19001174 43450	Security Deposit Revenue - Hoover Meadowhawk	12,990	11,000	4,617	4,617	4,617	4,617
19001184 43450	Security Deposit Revenue - Pickerill-Pigott	1,000					
	Total Revenue	1,147,684	1,165,425	1,062,126	1,062,126	1,091,803	1,339,883
	PERSONNEL						
190011 51090	Board Per Diem	4,100	3,168	3,348	3,348	10,000	10,000
190011 51160	Salary - Part Time Administration	7,938	655	655	655	-	-
190011 51390	Salary - Full Time Administration	145,176	177,778	163,578	163,578	161,800	161,800
190011 51470	Stipend - Full Time Administration (Executive Director)			21,020	21,020	10,668	10,668
190011 51470	Stipend - Full Time Administration (HIR, Acct. Payable & Reserv. Coord.)			-	0	5,138	5,138
190011 51470	Stipend - Full Time Administration (Asst. County Admin.)			-	0	5,820	5,820
19001183 51160	Salary - Part Time Grounds & Natural Resources	33,866	58,107	58,932	58,932	18,995	15,299
19001183 51390	Salary - Full Time Grounds & Natural Resources	103,197	73,299	75,814	75,814	84,937	88,633

Kendall County Forest Preserve District Operating Fund

KCCFPD FY21 Amended Budget for Commission Approval - 02-02-2021		K.C.F.P.D. Operating Fund #1900				
	ACTUAL 2019	BUDGET 2020	ACTUAL 11/30/2020	Est. Year End 11/30/2020	12/15/2020 2021 AMD	BUDGET 2021 PROP.
Salary - Part Time Pickernill Pigott						
Salary Full Time: Env. Education						
Env. Educ. FT Salary - School Programs Expense	14,413	21,950	22,845	22,845	17,823	17,823
Env. Educ. FT Salary - Camps Expense	8,212	13,531	14,085	14,085	11,098	11,098
Env. Educ. FT Salary - Natural Beginnings Expense					29,981	29,981
Env. Educ. FT Salary - Other Public Programs Expense	1,209	1,443	1,502	1,502	3,030	3,030
Env. Educ. FT Salary - Laws of Nature	456	3,614	3,761	3,761	1,187	1,187
Salary Part Time: Env. Education						
Env. Educ. PT Salary - School Programs Expense	19,659	2,858	3,089	3,089	10,000	10,000
Env. Educ. PT Salary - Camps Expense	12,891	6,462	6,462	6,462	8,100	8,100
Env. Educ. PT Salary - Natural Beginnings Expense	66,749	69,677	74,784	74,784	52,935	52,935
Env. Educ. PT Salary - Other Public Programs Expense	4,824	2,629	3,079	3,079	5,794	7,150
Env. Educ. PT Salary - Laws of Nature	1,254	193	193	193	2,000	2,000
Env. Educ. PT Salary - Other Expense	1,923	1,550	1,550	1,550		
Salary Part Time - Ellis						
Salary PT - Ellis House	8,402	6,740	6,876	6,876	1,100	1,100
Salary PT - Ellis Barn	12,341	16,435	17,140	17,140	1,100	1,100
Salary PT - Ellis Grounds	20,051	24,751	26,085	26,085	2,200	2,200
Salary FT - Ellis House					10,071	10,071
Salary FT - Ellis Barn					10,071	10,071
Salary FT - Ellis Grounds					20,142	20,142
Salary PT - Ellis Center Camps Expense	3,874	1,380	1,380	1,380	1,650	3,110
Salary PT - Ellis Center Riding Lessons Expense	33,291	28,311	29,819	29,819	37,638	37,638
Salary PT - Ellis Center Birthday Parties Expense	5,464	4,909	5,168	5,168	4,676	4,676
Salary PT - Ellis Center Public Programs Expense	2,644	864	864	864	2,015	2,015
Salary PT - Ellis Sunrise License Agreement	16,479	14,397	15,082	15,082	17,000	17,000
Salary PT - Ellis Center Weddings Expense	5,361	3,871	4,008	4,008	1,452	1,452
Salary PT - Ellis Center Other Rentals Expense					1,452	1,452
Salary PT - Hoover Grounds	27,115	21,684	22,264	22,264	15,584	15,584
Salary PT - Hoover Bunkhouse	13,563	10,844	11,134	11,134	7,792	7,792
Salary PT - Hoover Campsite	6,785	5,422	5,567	5,567	3,896	3,896
Salary PT - Hoover Meadowhawk	7,014	5,417	5,561	5,561	3,896	3,896
Salary FT - Hoover Grounds	25,024	37,370	38,987	38,987	43,949	43,949

Kendall County Forest Preserve District Operating Fund

KCFPD FY21 Amended Budget for Commission Approval - 02-02-2021		ACTUAL 2019	BUDGET 2020	ACTUAL 11/30/2020	Est. Year End 11/30/2020	12/15/2020 2021 AMD	BUDGET 2021 PROP.
KCFPD Operating Fund #1900							
19001172	51390	12,512	18,685	19,494	19,494	21,975	21,975
19001173	51390	6,256	9,343	9,747	9,747	10,987	10,987
19001174	51390	6,256	9,343	9,747	9,747	10,987	10,987
	Total Personnel	638,297	656,678	683,620	683,620	668,939	671,755
EMPLOYEE BENEFITS							
19001160	61160	23,877	28,829	28,829	28,829	16,417	16,417
19001161	61170		1,046	1,046	1,046	14,032	14,032
19001162	63050	1,196	1,066	1,066	1,066	1,756	1,756
19001163	63050	1,459	1,918	1,918	1,918	1,756	1,756
19001164	63050	2,798	3,506	3,506	3,506	3,512	3,512
19001165	63050	355	343	343	343	219	517
19001166	63050	3,129	3,425	3,425	3,425	4,936	4,936
19001167	63050	613	787	787	787	622	622
19001168	63050	228	118	118	118	304	304
19001169	63050	1,536	1,633	1,633	1,633	2,260	2,260
		684	649	649	649	111	111
			-	-	-	111	111
19001171	63050	6,722	8,960	8,960	8,960	9,728	9,728
19001172	63050	3,362	4,481	4,481	4,481	4,864	4,864
19001173	63050	1,703	2,231	2,231	2,231	2,432	2,432
19001174	63050	1,722	2,235	2,235	2,235	2,432	2,432
19001175	63050		2,178	2,178	2,178		
19001176	63050	4,256	4,038	4,038	4,038	3,896	3,896
19001177	63050	2,696	2,921	2,921	2,921	2,538	2,538
19001178	63050	7,545	8,874	8,874	8,874	11,575	11,575
19001179	63050	763	517	517	517	690	690
19001180	63050	208	641	641	641	358	358
19001181	63050	176	119	119	119		
19001183	63050	10,485	10,308	10,308	10,308	15,553	15,553
							15,883

Kendall County Forest Preserve District Operating Fund

KCFPD FY21 Amended Budget for Commission Approval - 02-02-2021		ACTUAL		BUDGET		ACTUAL		BUDGET		12/15/2020		BUDGET	
KCFPD Operating Fund #1900		2019		2020		11/30/2020		11/30/2020		2021 AMD		2021 PROP.	
190011	61230	23,016	24,296	24,296	24,296	24,296	24,296	24,296	24,296	28,789	28,789	28,789	28,789
Medical Insurance - Administration													
Medical Insurances - Hoover													
19001171	63060	5,137	8,714	8,714	8,714	8,714	8,714	8,714	8,714	9,617	9,617	9,617	9,617
19001172	63060	2,568	4,357	4,357	4,357	4,357	4,357	4,357	4,357	4,808	4,808	4,808	4,808
19001173	63060	1,284	-	-	-	-	-	-	-	2,405	2,405	2,405	2,405
19001174	63060	1,284	-	-	-	-	-	-	-	2,405	2,405	2,405	2,405
19001175	63060												
19001178	63060		2,077	2,077	2,077	2,077	2,077	2,077	2,077				
19001168	63060												
19001183	63060	38,732	31,161	31,161	31,161	31,161	31,161	31,161	31,161	29,899	29,899	29,899	29,899
190011	68000	45,356	63,805	63,805	63,805	63,805	63,805	63,805	63,805	52,592	52,592	52,592	52,592
190011		50,000								-	-	-	-
Annual Insurance Premiums (ICRMI)													
Transfer to FP Liability Insurance Fund													
Insurance Deductible													
Total Employee Benefits		242,888	225,230	225,230	225,230	225,230	225,230	225,230	225,230	230,617	230,617	231,245	231,245
CONTRACTUAL													
190011	62150	1,650	1,650	1,650	1,650	1,650	1,650	1,650	1,650	2,250	2,250	2,250	2,250
190011	62150									1,000	1,000	1,000	1,000
190011	62150									1,000	1,000	1,000	1,000
190011	62150											698	698
190011	62150	1,114	1,595	1,595	1,595	1,595	1,595	1,595	1,595	-	-	720	720
190011	62030												
190011	62040												
190011	62090	2,570	3,429	3,429	3,429	3,429	3,429	3,429	3,429	500	500	500	500
190011		245	658	658	658	658	658	658	658	1,000	1,000	1,000	1,000
190011		300											
19001163	63020	1,782	2,682	2,682	2,682	2,682	2,682	2,682	2,682				
19001164	63020	2,650	4,060	4,060	4,060	4,060	4,060	4,060	4,060	9,000	9,000	9,000	9,000
19001165	63020	2,308	2,713	2,713	2,713	2,713	2,713	2,713	2,713				
19001166	63020												
19001166	63020												
19001166	63020												

Kendall County Forest Preserve District Operating Fund

KCFPD FY21 Amended Budget for Commission Approval - 02-02-2021		ACTUAL 2019		BUDGET 2020		ACTUAL 11/30/2020		Est. Year End 11/30/2020		12/15/2020 2021 AMD		BUDGET 2021 PROP.	
KCFPD Operating Fund #1900													
19001168	63070	1,420	1,683	1,683	1,683	1,700	1,700	1,700	1,700				1,700
19001183	63070	7,009	6,493	6,493	6,493	6,500	6,500	6,493	6,493				6,500
1901183		15,255											
19001183	63540	11,574	12,690	12,690	12,690	11,750	11,750	12,690	12,690				11,750
190011	65490	7,500	7,750	7,750	7,750	8,000	8,000	7,750	7,750				8,000
190011	68340	870	-	-	-	500	500	-	-				500
190011	68560	6,734	6,395	6,395	6,395	6,750	6,750	6,395	6,395				6,750
	Total Contractual	62,981	51,798	51,798	51,798	50,450	50,450	51,798	51,798				51,868
COMMODITIES													
190011	62000	9,039	16,404	16,404	16,404	7,000	7,000	16,404	16,404				7,000
190011	62000	1,644	788	788	788	1,906	1,906	788	788				1,906
19001180	62000	13,539	13,050	13,050	13,050	750	750	13,050	13,050				750
19001183	62180	2,366	2,313	2,313	2,313	13,100	13,100	2,313	2,313				13,100
19001183	62400												
19001176	63030	1,970	52	52	52			52	52				
19001177	63030	1,448	475	475	475	209	209	475	475				209
19001178	63030	3,538	2,603	2,603	2,603	2,000	2,000	2,603	2,603				2,000
19001179	63030	664	417	417	417	200	200	417	417				200
19001180	63030	567	347	347	347	150	150	347	347				150
19001183	63090	3,442	3,465	3,465	3,465	3,475	3,475	3,465	3,465				3,475
19001184	63100	4,579	7,448	7,448	7,448	7,450	7,450	7,448	7,448				7,450
19001182	63130	1,229	-	-	-	-	-	-	-				-
		75											

Kendall County Forest Preserve District Operating Fund

KCFPD FY21 Amended Budget for Commission Approval - 02-02-2021		KCFPD Operating Fund #1900		ACTUAL 2019		BUDGET 2020		ACTUAL 11/30/2020		Est. Year End 11/30/2020		12/15/2020 2021 AMD		BUDGET 2021 PROP.		
190011 63510	Electric - Administration	2,830	2,982	2,982	2,982	2,982	2,982	2,982	2,982	2,982	3,000	3,000	3,000			
190011 68500	Project Fund Expense (Forest Foundation Purchases)		9,310	9,259	9,259	9,259	9,259	9,259	9,259	9,259	5,000	5,000				
190011 68430	Promotion/Publicity	4,914	3,637	3,637	3,637	3,637	3,637	3,637	3,637	3,637	1,000	1,000	1,000			
190011 68440	Newsletter		216	216	216	216	216	216	216	216	400	400	400			
	Utilities - Ellis															
19001160 62270	Utilities - Ellis House	6,967	11,183	11,183	11,183	11,183	11,183	11,183	11,183	11,183	6,120	6,120	6,120			
19001161 62270	Utilities - Ellis Barn	4,602	1,019	1,019	1,019	1,019	1,019	1,019	1,019	1,019	6,120	6,120	6,120			
	Utilities & Maintenance - Hoover															
19001171 63090	Hoover - Gas	7,202	5,704	5,704	5,704	5,704	5,704	5,704	5,704	5,704	5,750	5,750	5,750			
19001171 63100	Hoover - Electric	15,997	13,943	13,943	13,943	13,943	13,943	13,943	13,943	13,943	13,950	13,950	13,950			
19001171 62270	Hoover - Other Utilities	3,557	4,555	4,555	4,555	4,555	4,555	4,555	4,555	4,555	4,600	4,600	4,600			
19001171 63310	Hoover - Shop Supplies	4,581	4,919	4,919	4,919	4,919	4,919	4,919	4,919	4,919	3,000	3,000	3,000			
19001171 63120	Hoover - Building Maintenance	10,813	8,261	8,261	8,261	8,261	8,261	8,261	8,261	8,261	5,000	5,000	5,000			
19001171 68580	Hoover - Grounds Maintenance	5,404	7,707	7,707	7,707	7,707	7,707	7,707	7,707	7,707	4,000	4,000	4,000			
19001171 66500	Hoover - Other Expenses	3,189	1,032	1,032	1,032	1,032	1,032	1,032	1,032	1,032	1,000	1,000	1,000			
	Promotion/Publicity - Ellis															
19001163 68430	Promotion/Publicity - Ellis Camps		39	39	39	39	39	39	39	39	-	-	-			
19001164 68430	Promotion/Publicity - Ellis Riding Lessons	25	36	36	36	36	36	36	36	36	-	-	-			
19001165 68430	Promotion/Publicity - Ellis Birthday Parties		-	-	-	-	-	-	-	-	-	-	-			
	Promotion/Publicity - Ellis Weddings	490														
19001169 68430	Promotion/Publicity - Ellis Other Rentals		-	-	-	-	-	-	-	-	-	-	-			
19001170 68430	Promotion/Publicity - Ellis 5k	69	-	-	-	-	-	-	-	-	-	-	-			
19001166 68570	Volunteer Expense - Ellis Public Programs	593	203	203	203	203	203	203	203	203	150	150	150			
	Animal Care & Supplies - Ellis															
19001163 63000	Animal Care & Supplies - Ellis Camps	424	192	192	192	192	192	192	192	192						
19001164 63000	Animal Care & Supplies - Ellis Riding Lessons	6,875	8,318	8,318	8,318	8,318	8,318	8,318	8,318	8,318	9,200	9,200	9,200			
19001165 63000	Animal Care & Supplies - Ellis Birthday Parties	241	189	189	189	189	189	189	189	189						
19001166 63000	Animal Care & Supplies - Ellis Public Programs	50														
19001167 63000	Animal Care & Supplies - Sunrise Center North	1,232	1,725	1,725	1,725	1,725	1,725	1,725	1,725	1,725	1,200	1,200	1,200			
	Horses Acquisition & Tack - Ellis															

Kendall County Forest Preserve District Operating Fund

KCFPD FY21 Amended Budget for Commission Approval - 02-02-2021		KCFPD Operating Fund #1900				
	ACTUAL 2019	BUDGET 2020	ACTUAL 11/30/2020	Est. Year End 11/30/2020	12/15/2020 2021 AMD	BUDGET 2021 PROP.
19001163 63010		500	500	500		
19001164 63010		1,000	1,000	1,000		
19001165 63010		500	500	500		
Horses Acquisition & Tack - Ellis Camps						
Horses Acquisition & Tack - Ellis Riding Lessons						
Horses Acquisition & Tack - Ellis Birthday Parties						
Horses Acquisition & Tack - Ellis Public Programs						
Uniforms - Ellis						
19001163 62400		-	-	-		
19001164 62400		318	318	318		
19001165 62400		-	-	-		
19001168 62400		-	-	-		
Program Supplies - Ellis						
19001163 63030	734	492	492	492	450	450
19001165 63030	806	355	355	355	300	300
19001170 63030	32	-	-	-		
19001184 63030	1,038	30	30	30		
19001183 63110	5,898	5,659	5,659	5,659	4,150	4,150
Total Commodities						
	132,664	141,387	141,338	141,318	105,630	110,630
<u>OTHER</u>						
Equipment - Administration						
19001183 62160	25,941	34,974	34,974	34,974	15,000	15,000
Preserve Improvements - Administration						
19001183 68530	10,764	21,455	21,455	21,455	250	250
190011 68540	2,411	2,392	2,392	2,392		1,000
Grounds & Maintenance Equipment - Ellis						
19001160 68580	3,305	3,817	3,817	3,817	3,800	3,800
19001161 68580	1,952	2,342	2,342	2,342	2,000	2,000
19001162 68580	4,829	5,724	5,724	5,724	4,000	4,000
Security Deposit Refunds						
Security Deposit Refunds						

Kendall County Forest Preserve District Operating Fund

KCCFPD FY21 Amended Budget for Commission Approval - 02-02-2021		ACTUAL		BUDGET		ACTUAL		Est. Year End		12/15/2020		BUDGET	
KCCFPD Operating Fund #1900		2019		2020		11/30/2020		11/30/2020		2021 AMD		2021 PROP.	
19001163	63040												500
19001164	63040												1,000
19001166	63040												
19001168	63040												
19001169	63040												
19001171	63040												
19001176	63040												
19001177	63040												
19001178	63040												
19001179	63040												
19001183	63040												
	Contingency												
	Credit Card Fee Expense - Ellis Camps		60										
	Credit Card Fee Expense - Public Programs		14										
	Total Other		73,327		105,201		105,201		105,201		36,167		59,067
	Total Expenditures		1,150,157		1,180,293		1,207,186		1,207,186		1,091,803		1,124,564
	Operating Surplus / (Deficit)		(2,474)		(14,868)		(145,061)		(145,061)		0		215,319
	Ending Balance		341,883		369,915		196,820		196,820		196,821		412,140

Kendall County Forest Preserve District Operating Fund

KCFPD FY21 Amended Budget for Commission Approval - 02-02-2021		ACTUAL		BUDGET		ACTUAL		Est. Year End		12/15/2020		BUDGET	
KCFPD Operating Fund #1900		2019		2020		11/30/2020		11/30/2020		2021 AMD		2021 PROP.	
Beginning Balance	344,356	384,783	341,881	341,881	341,881	196,821				196,821			196,821
Total Revenue	1,147,684	1,165,425	1,062,126	1,062,126	1,062,126	1,091,803				1,091,803			1,339,883
Total Personnel	638,297	656,678	683,620	683,620	683,620	668,939				668,939			671,755
Total Employee Benefits	242,888	225,230	225,230	225,230	225,230	230,617				230,617			231,245
Total Contractual	62,981	51,798	51,798	51,798	51,798	50,450				50,450			51,868
Total Commodities	132,664	141,387	141,338	141,338	141,338	105,630				105,630			110,630
Total Other	73,327	105,201	105,201	105,201	105,201	36,167				36,167			59,067
Total Expenditure	1,150,157	1,180,293	1,207,186	1,207,186	1,207,186	1,091,803				1,091,803			1,124,564
Surplus / (Deficit)	(2,474)	(14,868)	(145,061)	(145,061)	(145,061)	0				0			215,319
Ending Balance	341,883	369,915	196,820	196,820	196,820	196,821				196,821			412,140

FOREST PRESERVE CAPITAL PROJECTS - SERIES 2007 BOND PROCEEDS

Fund 1901

ACCOUNT & DESCRIPTION	ACTUAL 2018	ACTUAL 2019	BUDGET 2020	Current YTD 11/30/2020	Est. Year End 11/30/2020	12/15/2020 2021 AMD	BUDGET 2021 PROP.	% CHANGE IN BUDGET
Beginning Balance				829,351	829,351	606,261	606,261	-27.6%
REVENUE								
190111 40330 Transfer in from Land Cash Fund #956								
190111 40340 Transfer in from FRB Clepland Conversion #1909			127,983	103,900	103,900			
190111 40350 Transfer in from Project Improvement Fund #951			375,227	0	0			
190111 41350 Interest Income			1,500	845	845			
190111 42250 Land Acquisition Grant - ICECF	2,661	1,500	1,500	21,601	21,601			
190111 43420 Preserve Improvements - ICECF		36,000	8,520	8,520	8,520			
190111 43430 Project Fund Deposit - IDNR, PARC Grant		30,000	525,000	10,000	10,000			
190111 43430 Project Fund Deposit - The Morton Arb. - USFS		23,177	25,000					
190111 43440 Trail Improvement Retrow Account		32,000	23,177					
Donations								
Project Fund Deposit								
Project Fund Deposit - KIP	671,031							
Land Acquisition Grant - OSLAD		177,100						
KC Hwy Mitigation		316,500						
Hoover Encumbrs		157,500						
		42,000						
Total Revenue	673,692	815,777	1,190,307	144,866	144,866	0	45	-100.0%
EXPENDITURE								
190111 61360 Transfer Out to OSLAD P&T #1905								
190111 61370 Transfer Out to FRB RTP Project Fund #1908			316,500	316,500	316,500	158,250	158,250	
190111 61370 Transfer Out to Pottersville IDNR-PARC Grant (Fund TBA)			44,375					
190111 Transfer Out to Capital Projects Fund #1907								
190111 Transfer Out to FRB Clepland Conversion #1909								
190111 Transfer Out to Operating Fund #1900								
190111 62160 Equipment Replacement Contingency		70,000	60,000					
190111 67410 Land Acquisition			130,008	553	553			
190111 68500 Project Fund Expenses				11,152	11,152			
190111 68590 Project Fund Expenses	831,919	420,965	1,493,747	36,588	36,588			
190111 68890 Building Improvements/Demolition		124,470	5,000	24	24			
190111 68640 Fiscal Agent Fee		1,900	3,500	483	483			
19011160 Building Improvements/Demolition - Ellis		60,000	60,000	2,500	2,500			
19011171 Preserve Improvements/Master Planning - Hoover		31,500	49,000	157	157			
19011182 68300 Natural Areas Management		73,000	66,000					
Salaries		2,500						
Equipment Replacement - Hoover		11,950						
Preserve Improvements/Master Planning		1,980,052						
Building Improvements/Demolition - Hoover		19,000						
Total Expenditure	831,919	2,195,237	2,228,130	367,956	367,956	606,261	606,306	-72.8%
	(158,227)	(1,379,460)	(837,823)	(837,823)	(223,090)	(606,261)		
Ending Balance	1,378,736	7,215	(200,000)	606,261	606,261	(0)	(0)	-100.0%

FOREST PRESERVE DEBT SERVICE - SERIES 2003/2012
Fund 1902

ACCOUNT & DESCRIPTION	ACTUAL	ACTUAL	BUDGET	Current YTD	Est. Year End	BUDGET	% CHANGE
	2018	2019	2020	11/30/2020	11/30/2020	2021	IN BUDGET
Beginning Balance	894,490	906,054	909,838	909,838	909,838	924,379	1.6%
REVENUE							
190211 41010 Current Tax	401,784	412,058	421,600	420,438	420,438	430,500	
190211 41350 Interest Income	2,630	3,633	2,000	1,177	1,177	1,300	
Total Revenue	404,414	415,691	423,600	421,616	421,616	431,800	1.9%
EXPENDITURE							
Other Expenditure		14,181					
190211 68650 Debt Service - Interest 2012	62,850	52,725	42,075	42,075	42,075	30,825	
109211 68700 Debt Service - Principal 2012	330,000	345,000	365,000	365,000	365,000	385,000	
Total Expenditure	392,850	411,906	407,075	407,075	407,075	415,825	2.1%
Revenue over/(under) Expenditure	11,564	3,784	16,525	14,541	14,541	15,975	
Ending Balance	906,054	909,838	926,363	924,379	924,379	940,354	1.5%

FOREST PRESERVE DEBT SERVICE - SERIES 2007/2015/2016/2017
Fund 1903

ACCOUNT & DESCRIPTION	ACTUAL 2018	ACTUAL 2019	BUDGET 2020	Current YTD 11/30/2020	Est. Year End 11/30/2020	BUDGET 2021	% CHANGE IN BUDGET
Beginning Balance	4,153,241	4,212,023	4,055,534	4,055,534	4,055,534	4,222,406	4.1%
REVENUE							
190311 41010 Current Tax	4,325,082	3,840,346	4,258,473	4,251,096	4,251,096	4,605,188	
190311 41350 Interest Income	4,762	4,437	2,500	1,315	1,315	1,200	
Total Revenue	4,329,844	3,844,782	4,260,973	4,252,411	4,252,411	4,606,388	8.1%
EXPENDITURE							
190311 66500 Other Expenditure		31,981		475	475	475	
190311 68640 Fiscal Agent Fee	52,500			950	950	950	
Debt Service - Interest 2007	2,100,000						
Debt Service - Principal 2007	357,676						
190311 68710 Debt Service - Interest 2015	40,000						
190311 68720 Debt Service - Principal 2015	305,787						
190311 68730 Debt Service - Interest 2016	90,000						
190311 68740 Debt Service - Principal 2016	945,100						
190311 68750 Debt Service - Interest 2017	380,000						
190311 68760 Debt Service - Principal 2017							
Total Expenditure	4,271,063	4,001,271	4,084,116	4,085,540	4,085,540	4,188,256	2.5%
Revenue over/(under) Expenditure	58,781	(156,489)	176,857	166,871	166,871	418,132	136.4%
Ending Balance	4,212,023	4,055,534	4,232,390	4,222,405	4,222,406	4,640,537	9.6%

KCFP Endowment Fund Fund 1904

ACCOUNT & DESCRIPTION	ACTUAL 2018	ACTUAL 2019	BUDGET 2020	Current YTD 11/30/2020	Est. Year End 11/30/2020	BUDGET 2021	% CHANGE IN BUDGET
Beginning Balance	845,209	860,060	879,882	879,882	879,882	886,597	0.8%
REVENUE							
190411 41350 Interest Income	14,851	19,822	10,000	6,715	6,715	6,715	
Total Revenue	14,851	19,822	10,000	6,715	6,715	6,715	-32.9%
EXPENDITURE							
190411 62150 Contractual Services						40,000	
Total Expenditure	0	0	0	0	0	40,000	
Revenue over/(under) Expenditure	14,851	19,822	10,000	6,715	6,715	(33,285)	
Ending Balance	860,060	879,882	889,882	886,597	886,597	853,312	-4.1%

FP OSLAD Grant Fund Fund 1905

ACCOUNT & DESCRIPTION	ACTUAL 2019	BUDGET 2020	Current YTD 11/30/2020	Est. Year End 11/30/2020	12/15/2020 2021 AMD	BUDGET 2021 PROP.	% CHANGE IN BUDGET
Beginning Balance		138,391	138,391	138,391	(133,172)	(133,172)	
REVENUE							
190511 Interest Income							
190511 40300 Transfer from Bond Proceeds #1901		316,500	316,500	316,500	158,250	158,250	
190511 42970 Grant Award	158,250	158,250			158,250	158,250	
Total Revenue	158,250	474,750	316,500	316,500	316,500	316,500	-33.3%
EXPENDITURE							
190511 Transfer to FP Capital Fund #1907					158,250	158,250	
190511 66500 Other Expenditures	19,859	611,151					
190711 68530 Preserve Improvements/Master Plan							
190511 70040 Supplies			15,574	15,574	5,000	5,238	
190511 70050 Contractual Services			825	825	20,078	19,840	
190511 70060 Consultant - A&E Services			31,674	31,674			
190511 70330 Construction			539,991	539,991			
Total Expenditure	19,859	611,151	588,064	588,064	183,328	183,328	
Revenue over/(under) Expenditure	138,391	(136,401)	(271,564)	(271,564)	133,172	133,172	
Ending Balance	138,391	1,990	(133,172)	(133,172)	(0)	(0)	

FP Project Improvement (Project Reserve) Fund Fund 1906

ACCOUNT & DESCRIPTION	ACTUAL 2019	BUDGET 2020	Current YTD 11/30/2020	Est. Year End 11/30/2020	12/15/2020 2021 AMD	BUDGET 2021 PROP.	% CHANGE IN BUDGET
Beginning Balance		376,244	376,244	376,244	379,116	379,116	
REVENUE							
190611 40300 Transfer from Bond Proceeds #1901	329,065	202,494					
190611 41350 Interest Income	1,016		2,871	2,871	0	29	
190611 Other Revenues							
190611 Transfer from FP Debt Service 2012	14,181						
190611 Transfer from FP Debt Service 2015/16	31,981						
Total Revenue	376,244	202,494	2,871	2,871	0	29	-100.0%
EXPENDITURE							
190611 61300 Transfer to Bond Proceeds #1901		375,228			164,116	164,116	
190611 Transfer to Capital Projects Fund #1907							
190611 Transfer to FP Operating Fund #1900						215,029	
190611 Project Improvement Contingency							
190611 Other Expenses							
Total Expenditure	0	375,228	0	0	164,116	379,145	
Revenue over/(under) Expenditure	376,244	(172,734)	2,871	2,871	(164,116)	(379,116)	
Ending Balance	376,244	203,510	379,116	379,116	215,000	(0)	-100.0%

Forest Preserve Capital Fund Fund 1907

ACCOUNT & DESCRIPTION	Current YTD 11/30/2020	12/15/2020 2021 A.M.D.	BUDGET 2021 PROP.	% CHANGE IN BUDGET	BUDGET NOTES
Beginning Balance	0	0	0		
REVENUE					
190711 40300 Transfer In from 2007 Bond Proceeds Fund #1801 (850)		393,688	393,688		Est. 2007 Bond Proceeds Remaining Fund Balance
190711 40370 Transfer In from OS/AD Fund #1905		156,250	156,250		Improvement Fund Balance
190711 40350 Transfer In from Project Improvement Fund #1808 (951)		164,116	164,116		IDNR Habitat Grant
190711 40340 Transfer In from FRB Cropland Conversion #1809 (954)		30,000	30,000		Appropriated in the Land Cash Fund
190711 40330 Transfer In from Land Cash Fund #1910 (956)		157,514	0		Appropriated in the Land Cash Fund
190711 43740 Grant Award - ICECF Restoration Woods		138,840	0		IPMG-ICFRMT Pickensill Estate Roof Replacement Disbursement
190711 42490 PMG Insurance Reimbursement		5,000	5,000		The Morton Arb. Landscapes Scale Restoration Project Award
190711 43430 Grant Award - Morton Arboretum Landscapes		25,000	25,000		ICECF K-12 Pollinator Grant Reimbursement
190711 43770 Grant Award - ICECF K-12 Pollinator		11,000	11,000		ICECF Pilot Pollinator Meadows Grant Award Reimbursement
190711 43780 Grant Award - ICECF Pilot Pollinator Meadows		10,000	10,000		ICECF Pilot Pollinator Meadows Grant Award Reimbursement
190711 41350 Interest Income		200	200		
Total Revenue	0	1,091,418	797,284		
EXPENDITURE					
190711 62160 Equipment Replacement Contingency		33,782	33,782		Per 5-Year Plan Schedule
190711 66500 Project Fund Expense		33,782	33,782		Appropriated in the Land Cash Fund
190711 67410 Land Acquisition - ICECF Restoration Woods		210,214	0		Transfer to Land Cash Fund
190711 68500 Project Fund Expense - Millbrook Bridge Removal Project		52,700	52,700		D. Construction Contract Placeholder - Final TBD
190711 68500 Project Fund Expense - Pickensill Estate House Roof		330,590	330,590		Pickensill Estate Roof \$5,000 (Final Reimbursement Following Replacement)
190711 68510 Project Fund Expense - Morton Arboretum Landscapes		25,000	25,000		The Morton Arb. Landscapes Scale Restoration Project Award \$30,000 (Grant Period Ends 11/30/22)
190711 68520 Project Fund Expense - ICECF Pilot Pollinator Meadows		20,000	20,000		ICECF Pilot Pollinator Meadows Grant Award \$10,000 (Grant Period Ends 04/30/21)
190711 68520 Project Fund Expense - ICECF K-12 Pollinator		12,000	12,000		ICECF K-12 Pollinator Grant Award \$11,000 (Grant Period Ends 04/30/22)
Total Expenditure	0	715,328	557,814		
Ending Balance	0	376,090	239,450		

FP Fox River Bluffs Public Access RTP Grant Fund Fund 1908

ACCOUNT & DESCRIPTION	ACTUAL 2019	BUDGET 2020	Current YTD 11/30/2020	Est. Year End 11/30/2020	BUDGET 2021	% CHANGE IN BUDGET
Beginning Balance	0	0		0	0	0
REVENUE						
190811 42970 Grant Award		177,100	0	0		
190811 40300 Transfer In from FY20 Capital Fund #1901		44,375				
Total Revenue	0	221,475	0	0	0	0
EXPENDITURE						
190811 66500 Other Expenditures		221,475	0	0		
Total Expenditure	0	221,475	0	0	0	0
Revenue over/(under) Expenditure	0	0	0	0	0	0
Ending Balance	0	0	0	0	0	0

FP Fox River Bluffs Public Cropland Conversion Fund Fund 1909

ACCOUNT & DESCRIPTION	ACTUAL 2019	BUDGET 2020	Current YTD 11/30/2020	Est. Year End 11/30/2020	BUDGET 2021	% CHANGE IN BUDGET
Beginning Balance	0			0	(39,313)	
REVENUE						
190911 40120 Transfer In from KC Highway		150,000	150,000	150,000	0	
190911 Transfer In from Bond Proceeds Fund #1901					54,313	
190911 42970 Grant Award		30,000			30,000	
Total Revenue	0	180,000	150,000	150,000	84,313	
EXPENDITURE						
190911 61300 Transfer to FP Capital Fund #1907		103,900	103,900	103,900	30,000	
190911 66500 Other Expenditures		76,100	75,413	75,413	15,000	
190911 68530 Preserve Improvements/Master Plan			10,000	10,000		
Total Expenditure	0	180,000	189,313	189,313	45,000	
Revenue over/(under) Expenditure	0	0	(39,313)	(39,313)	39,313	
Ending Balance	0	0	(39,313)	(39,313)	0	

FP Land Cash Fund 1910

Notes

ACCOUNT & DESCRIPTION	ACTUAL 2019	BUDGET 2020	Current YTD 11/30/2020	Est. Year End 11/30/2020	12/15/2020 2021 AMD	BUDGET 2021 PROP.	% CHANGE IN BUDGET
Beginning Balance	127,983	127,983	0	0	0	0	
REVENUE							
191011 Transfer In From Land Cash					157,514	157,514	
191011 Interest Income							
191011 Grant Awards							
191011 Donations						136,640	ICECF Grant Reimbursement
191011 42490 Transfer in From Forest Preserve Capital Fund (1907)		40,000				51,700	
Total Revenue	0	40,000	0	0	157,514	346,854	
EXPENDITURE							
191011 Land Acquisition					157,514	210,214	
191011 61300 Transfer Out to Capital Fund #1907							
Total Expenditure	0	127,983	0	0	157,514	210,214	
Revenue over/(under) Expenditure	0	(87,983)	0	0	0	136,640	
Ending Balance	127,983	40,000	0	0	0	136,640	241.6%

KCFP Liability Insurance Fund

Fund 1911

ACCOUNT & DESCRIPTION	ACTUAL 2019	BUDGET 2020	Current YTD 11/30/2020	Est. Year End 11/30/2020	BUDGET 2021	% CHANGE IN BUDGET
Beginning Balance		50,000	50,000	50,000	50,000	
REVENUE						
191111 Interest Income						
191111 Transfer from FP Operation Fund	50,000					
Total Revenue	50,000	0	0	0	0	
EXPENDITURE		25,000			25,000	
191111 68990 Claims/Deductibles						
Total Expenditure	0	25,000	0	0	25,000	
Revenue over/(under) Expenditure	50,000	(25,000)	0	0	(25,000)	
Ending Balance	50,000	25,000	50,000	50,000	25,000	

KENDALL COUNTY FOREST PRESERVE DISTRICT

RESOLUTION 02-21-001 AMENDING

RESOLUTION 15-010

RESOLUTION ESTABLISHING A GENERAL FUND BALANCE RESERVE POLICY

WHEREAS, the Kendall County Forest Preserve District's Board of Commissioners desires to achieve a level of financial reserves to fund current and future operations and capital needs as well as cash flow requirements; and

WHEREAS, the Kendall County Forest Preserve District established an unrestricted Fund Balance Reserve for the General Fund and Fund Balance Policy for maintaining a calculated Fund Balance Reserve by Approval of Resolution #15-010 on December 17, 2015; and

WHEREAS, the Kendall County Forest Preserve District Policy outlines requirements for the Kendall County Forest Preserve District's Board of Commissioners to follow in order to maintain the approved level of unrestricted Fund Balance Reserve.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE KENDALL COUNTY FOREST PRESERVE DISTRICT, AS FOLLOWS:

The Kendall County Forest Preserve District's Board of Commissioners hereby adopts the amended *General Fund- Fund Balance Reserve Policy*, attached hereto as "Exhibit A"

Approved and adopted by the Board of Commissioners of the Kendall County Forest Preserve District of Kendall County, Illinois, this 2nd day of February, 2021.

Attest:

Judy Gilmour, President
Kendall County Forest Preserve District

Elizabeth Flowers, Secretary
Kendall County Forest Preserve District

EXHIBIT A

**KENDALL COUNTY FOREST PRESERVE DISTRICT FINANCIAL POLICY
General Fund - Fund Balance Reserve Policy**

Purpose

The Kendall County Forest Preserve District's Board of Commissioners desires to maintain a sufficient level of financial resources to fund current and future operations and capital needs as well as annual cash flow requirements. This includes a requirement that no District fund shall post a negative balance at any time. This policy establishes an unrestricted Fund Balance Reserve for the General Fund and the method to calculate the Fund Balance Reserve. This policy is also intended to document the procedure the Kendall County Forest Preserve District's Board of Commissioners will follow in order to sustain a sufficient unrestricted Fund Balance Reserve.

Appropriate Level of Unrestricted Fund Balance Reserve for General Fund

The Kendall County Forest Preserve District has established that the appropriate level of unrestricted Fund Balance Reserve for the General Fund shall be sufficient to cover approximately four and one-half (4.5) months of each subsequent fiscal year's appropriated expenditures for operations and continued growth of reserve funds until such time as the sufficient fund balance is achieved. The FY21 fund balance reserve will be increased following amendment of the FY21 budget and subsequent transfer of \$215,000 from the District's Project Reserve Fund (Fund 1906) to the Operating Fund (Fund 1900).

Procedure to Achieve a Sufficient Level of Unrestricted Fund Balance Reserve for General Fund

During each annual budget appropriation process between June and November, the projected ending unrestricted Fund Balance Reserve for the General Fund for the current fiscal year and the expenditure projections for subsequent fiscal year will be calculated. If the projected unrestricted Fund Balance Reserve is below \$411,000 within the General Fund, the Kendall County Forest Preserve District's Board of Commissioners will reduce expenditures and appropriations to support continued growth of the unrestricted Fund Balance Reserve of the General Fund to achieve a balance of approximately four and one-half (4.5) months, or 37.7% of appropriated expenditures.

Annually in November, a year-end report projection will be presented for the unrestricted Fund Balance Reserve for the General Fund. At the last Commission meeting in November of each fiscal year, the Board of Commissioners will approve a budget that anticipates growth of the Fund Balance Reserve until such time as a four and one-half (4.5) months operating reserve balance representing 37.7% of appropriated expenditures for each subsequent fiscal year is achieved.

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