

**KENDALL COUNTY BOARD AGENDA
ADJOURNED SEPTEMBER MEETING**

**Kendall County Office Building, Rooms 209 & 210
Tuesday, March 5, 2019 at 6:00 p.m.**

1. Call to Order
2. Roll Call
3. Determination of a Quorum
4. Approval of County Board Minutes from February 5, 2019
5. Approval of Agenda
6. Special Recognition
7. Citizens to Be Heard
 - A. MaryJo Klaus
 - B. Richard Shoon
8. Executive Session
9. Old Business
10. New Business
 - A. Auditor Report
11. Standing Committee Reports
 - A. Planning, Building & Zoning
 1. Approval of Publishing the Annual Noxious Weed Notice in the Kendall County Record at a Cost Not to Exceed \$110.00; Related Invoice(s) to Be Paid from the PBZ Legal Publications Line Item (010-2-002-6209)
 - B. Finance Committee
 1. Approve claims in an amount not to exceed \$ 849,345.29
 2. Approve Coroner claims in an amount not to exceed \$ 1,283.10
 3. Discussion of Kendall Area Transit Advanced Funds Request
 - C. Administration/HR
 1. Approval of the updated Kendall County Board Rules of Order
 - D. Animal Control
 1. Approval of the Purchase of Chameleon Software for the Animal Control Facility in an amount not to exceed \$21,000
 - E. Law, Justice & Legislation
 1. Approve Agreement with Gateway Foundation, Inc. and the Kendall County Drug Court
 - F. Health and Environment
 1. Approval of a Resolution Reducing Behavioral Health Conditions in Jails
 - G. Standing Committee Minutes Approval
12. Special Committee Reports
 - A. Kencom Executive Board
 - B. Housing Authority
 - C. Board of Health
13. Chairman's Report
14. Other Business
15. Citizens to be Heard
16. Questions from the Press
17. Executive Session
18. Adjournment

If special accommodations or arrangements are needed to attend this County meeting, please contact the Administration Office at 630-553-4171, a minimum 24-hours prior to the meeting time.

**KENDALL COUNTY BOARD
ADJOURNED SEPTEMBER MEETING
February 5, 2019**

STATE OF ILLINOIS)
) SS
COUNTY OF KENDALL)

The Kendall County Board Meeting was held at the Kendall County Office Building, Room 209, in the City of Yorkville on Tuesday, February 5, 2019 at 6:00 p.m. The Clerk called the roll. Members present: Chairman Scott Gryder, Amy Cesich, Tony Giles, Judy Gilmour, Audra Hendrix, Matt Kellogg, Matt Prochaska, John Purcell and Robyn Vickers. Members absent: Elizabeth Flowers

The Clerk reported to the Chairman that a quorum was present to conduct business.

THE AGENDA

Member Hendrix moved to approve the agenda. Member Prochaska seconded the motion. Chairman Gryder asked for a voice vote on the motion. All members present voting aye. Motion carried.

SPECIAL RECOGNITION

The Sheriff's office presented a citizen recognition award to Julie Heidank for her assistance in locating the vehicle involved in a fatal hit and run accident on June 23, 2018.

RECESS

RECONVENE

Administration/HR

Resolution Section 5311 Grant

Member Gilmour moved to approve a resolution authorizing execution and amendment of Section 5311 Public Transportation Service Grant Agreement. Member Prochaska seconded the motion. Chairman Gryder asked for a voice vote on the motion. All members present voting aye. Motion carried.

A complete copy of Resolution 19-02 is available in the Office of the County Clerk.

Resolution Downstate Operating Grant

Member Gilmour moved to approve a resolution authorizing execution and amendment of Downstate Operating Assistance Grant Agreement. Member Cesich seconded the motion. Chairman Gryder asked for a voice vote on the motion. All members present voting aye. Motion carried.

A complete copy of Resolution 19-03 is available in the Office of the County Clerk.

OLD BUSINESS

Public Safety Center A/C Systems Replacement

Member Kellogg moved to approve the Public Safety Center A/C systems replacement by the Trane Co. utilizing US Communities Contract #15-JLP-023 Cooperative Quote Number: 30-10006-17-001 in the amount not to exceed \$769,019 (amount includes 10% contingency). Member Prochaska seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. Motion carried.

Loan Modification

Member Hendrix moved to approve a \$225.00 per month loan modification agreement with Michael Manfre, James Manfre, and Priscilla Liberatore, borrowers under a revolving loan fund note executed on May 23, 2017. Member Prochaska seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. Motion carried.

NEW BUSINESS

HIDTA

Member Gilmour moved to approve the HIDTA Grant G18CH0002A modification 3 releasing funds in the amount of \$145,000.00. Member Giles seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

Letters of Understanding

Member Prochaska moved to suspend the rules and consider items B, C, D and E as the same motion. Member Hendrix seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

Member Prochaska moved to approve B) letter of understanding between the County of Kendall, Illinois, the Kendall County Sheriff and Illinois Fraternal Order of Police Council (Patrol Deputies) regarding modifications to Article XXVI of the current union contract; C) letter of understanding between the County of Kendall, Illinois, the Kendall County Sheriff and Illinois Fraternal Order of Police Council (Patrol Sergeants) regarding modifications to Article XXV of the current union contract; D) letter of understanding between the County of Kendall, Illinois, the Kendall County Sheriff and Illinois Fraternal Order of Police Council (Corrections Deputies) regarding modifications to Article XXV of the current union contract; and E) letter of understanding between the County of Kendall, Illinois, the Kendall County Sheriff and Illinois Fraternal Order of Police Council (Corrections Sergeants) regarding modifications to Article XXV of the current union contract. Member Kellogg seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

Inmate Health Services

Member Cesich moved to approve the renewal of and first amendment to the Agreement for the Provision of Inmate Health Services with Advanced Correctional Healthcare Inc. at a cost of \$184,569.33, subject to \$.12 per inmate rate for fluctuation in the average daily population of Kendall County Inmates, and expiring December 31, 2019. Member Hendrix seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

A complete copy of IGAM 19-03 is available in the Office of the County Clerk.

STANDING COMMITTEE REPORTS

Finance

CLAIMS

Member Hendrix moved to approve claims submitted in the amount not to exceed \$651,189.47. Member Kellogg seconded the motion.

COMBINED CLAIMS: FCLT MGMT \$1,933.26, B&Z \$277.97, CO CLK & RCDR \$799.03, ELECTION \$39,124.97, ED SRV REG \$249.23, SHRFF \$7,069.87, CRRCTNS \$2,162.15, MERIT \$456.00, EMA \$325.27, CRCT CT CLK \$776.48, JURY COMM \$934.48, CRCT CT JDG \$6,420.43, CRNR \$955.90, CMB CRT SRV \$23,595.68, PUB DFNDR \$178.72, ST ATTY \$1,888.37, SPRV OF ASSMNT \$342.52, PPPOST \$1,155.00, OFF OF ADM SRV \$52.51, CO BRD \$63.80, TECH SRV \$23,005.48, FAC MGT UTLTS \$55,556.38, LIABIL INSUR EXPS \$41,137.73, CO HWY \$30,020.11, CO BRDG \$1,957.19, TRNSPRT SALES TX \$8,289.87, HLTH & HMN SRV \$297,350.62, FRST PRSRV \$444.87, ELLIS HS \$239.30, ELLIS BRN \$198.98, ELLIS RDNG LSSNS \$221.94, ELLIS BDAY PRTIES \$100.00, HOOVER \$3,060.89, ENV ED NTRL BGNNGS \$15.48, GRNDS & NTRL RSRCS \$2,880.46, ANML MED CR FND \$949.30, ANML CNTRL EXPS \$2,066.66, CO RCDR DOC STRG \$6,727.45, HIDTA \$29,387.00, CO CMSRY FND \$894.94, COOK CO REIMB FND \$242.25, LAW LBRY FND \$2,911.00, JVNL JSTC CNCL \$450.00, CRT AUTOMA \$31,069.64, CRNR \$115.73, CRNR \$26.51, PRBTN SRV FND \$9,499.75, KC DRG CT FND \$75.00, KAT \$190.00, ENG/CNSLTG ESCRW \$905.41, CO RSRV \$5,586.02, PUB SFTY \$3,188.65, CO ANML POP \$150.00, VAC \$2,782.24, CRNR SPCL FND \$731.28

Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

Coroner Claims

Chairman Gryder recused member Purcell from the vote.

Member Hendrix moved to approve the coroner claims in the amount not to exceed \$1,829.42. Member Kellogg seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

STANDING COMMITTEE MINUTES APPROVAL

Member Cesich moved to approve all of the Standing Committee Minutes and Reports. Member Vickers seconded the motion. Chairman Gryder asked for a voice vote on the motion. All members present voting aye. **Motion carried.**

SPECIAL COMMITTEE REPORTS

Kencom

Member Prochaska stated that they have not met.

Housing Authority

Member Prochaska stated that they will be meeting later in the month and will get the SEMAP audit results.

Board of Health

Member Giles stated that they will be making appointments.

Chairman's Report

Chairman Gryder removed Lynn Cullick from the appointments.

Member Purcell moved to approve the appointments. Member Gilmour seconded the motion. Chairman Gryder asked for a voice vote on the motion. All members present voting aye. **Motion carried.**

Appointments

Sandy Pastore – 708 Mental Health Board – 4 year term – Expires February 2023
 Matt Prochaska – ISACo Executive Board Representative
 John Purcell – ISACo Large Caucus Liaison
 Lynn Cullick – Health Board
 Scott Gryder – Oswego Senior Center Liaison

Announcement

Appointment of 2 community members at large to 2019 Solid Waste Ad Hoc Committee

EXECUTIVE SESSION

Member Cesich made a motion to go into Executive Session for (5) the purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired; (11) litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting and (21) discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. Member Prochaska seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye except Hendrix and Purcell. **Motion carried 7-2.**

ADJOURNMENT

Member Hendrix moved to adjourn the County Board Meeting until the next scheduled meeting. Member Gilmour seconded the motion. Chairman Gryder asked for a voice vote on the motion. All members present voting aye. **Motion carried.**

Approved and submitted this 6th day of February, 2019.

Respectfully submitted by,
 Debbie Gillette
 Kendall County Clerk

KENDALL COUNTY PLANNING, BUILDING & ZONING COMMITTEE
Kendall County Office Building
Rooms 209 & 210
111 W. Fox Street, Yorkville, Illinois
8:00 a.m.
Meeting Minutes of February 26, 2019 – Unofficial until approved

CALL TO ORDER

The meeting was called to order by Chairman Prochaska at 8:02 a.m.

ROLL CALL

Committee Members Present: Elizabeth Flowers, Judy Gilmour, Matt Kellogg (Vice-Chairman), John Purcell (arrived at 8:09 a.m.), and Matthew Prochaska (Chairman)

Committee Members Absent: None

Also Present: Matt Asselmeier (Senior Planner), Brian Holdiman (Code Inspector), and Scott Koepfel (County Administrator)

APPROVAL OF AGENDA

Member Flowers made a motion, seconded by Member Kellogg, to approve the agenda as presented. With a voice vote of four (4) ayes, the motion carried unanimously.

APPROVAL OF MINUTES

Member Gilmour made a motion, seconded by Member Flowers, to approve the minutes of the February 11, 2019, meeting as presented. With a voice vote of four (4) ayes, the motion carried unanimously.

Member Flowers made a motion, seconded by Member Gilmour to correct the approved minutes of the February 11, 2019, meeting by noting that Member Kellogg did not vote on Petition 19-05. The motion passed unanimously.

EXPENDITURE REPORT

The Committee reviewed the expenditure report.

Member Gilmour made a motion, seconded by Member Flowers, to forward the expenditures to the Finance Committee.

Nine (9) plumbing inspections occurred.

The votes were as follows:

Yeas (4): Flowers, Gilmour, Kellogg, and Prochaska
 Nays (0): None
 Abstain (0): None
 Absent (1): Purcell

The motion carried unanimously.

PUBLIC COMMENT

None

PETITIONS

None

NEW BUSINESS

Approval of Publishing the Annual Noxious Weed Notice in the Kendall County Record at a Cost Not to Exceed \$110.00; Related Invoices to Be Paid from the PBZ Legal Publications Line Item (010-2-002-6209)

Mr. Asselmeier summarized the request.

Member Kellogg made a motion, seconded by Member Flowers, to approve the publishing.

Yeas (4): Flowers, Gilmour, Kellogg, and Prochaska

Nays (0): None

Abstain (0): None

Absent (1): Purcell

The motion carried unanimously. The proposal will go to County Board on March 5, 2019.

Follow-Up on Kendall County Regional Planning Commission Annual Meeting

Mr. Asselmeier read the report.

Member Purcell arrived at this time (8:09 a.m.).

The Committee congratulated Brian Holdiman on reaching twenty (20) years of service with the County.

Discussion occurred regarding the difference between major and minor special use permits.

Discussion occurred regarding the timing of updating the Land Cash Ordinance; this Ordinance can be updated anytime by the County Board.

Discussion occurred regarding the reasons the County transferred special use hearing responsibilities to the Zoning Board of Appeals. The Planning, Building and Zoning Committee, at that time, wanted to hear multiple opinions on special use cases. In addition, the law changed to allow Zoning Boards of Appeal to hear special use cases as legislative decisions.

There is one (1) designated historic landmark in the unincorporated area.

Open subdivisions are platted, but not developed.

There was a spike in the number of complaints from the Boulder Hill area. Mr. Holdiman has not issued any citations under the new Inoperable Vehicle Ordinance because no complaints have warranted issuing citations.

2018 County-Wide Building Permit Memo

Mr. Asselmeier read the memo.

Mr. Asselmeier was unaware of any special service areas impacted by the new construction.

Discussion occurred regarding the difference between attached single-family homes and multi-family structures.

OLD BUSINESS

Approval of a Resolution Approving an Intergovernmental Agreement for Reciprocal Building Inspection Services between Kendall County, Illinois and the United City of Yorkville, Illinois

Mr. Asselmeier read the memo. The County’s insurance consultant recommended changes in the insurance requirements. The United City of Yorkville is reviewing the proposal.

If this Intergovernmental Agreement did not exist, both parties would use consultants to meet their inspection needs and the proposal was originally financial beneficial for both parties.

Member Flowers made a motion, seconded by Member Gilmour, to approve the agreement with the insurance changes.

- Yeas (5): Flowers, Gilmour, Kellogg, Purcell, and Prochaska
- Nays (0): None
- Abstain (0): None
- Absent (0): None

The motion carried unanimously. The proposal will go to County Board after the United City of Yorkville approves the agreement.

Zoning Ordinance Project Update

Mr. Asselmeier read Mike Hoffman’s email. Mr. Hoffman continues to work on this project with the hope of completing the project by March 15th. The contract calls for completion of the project by March 29th.

REVIEW VIOLATION REPORT

The Committee reviewed the violation report.

Discussion occurred regarding processing violations and the definition of commercial vehicles.

Discussion occurred regarding businesses reporting their competition to the Planning, Building and Zoning Department to ensure that their competition has appropriate zoning permits.

The property with the manure issue is on Wolf’s Crossing not Minkler Road.

REVIEW NON-VIOLATION REPORT

The Committee reviewed the non-violation report.

UPDATE FOR HISTORIC PRESERVATION COMMISSION

Mr. Asselmeier reported that the Historic Preservation Commission held a meeting with other historic preservation groups on February 13th at LaSalle Manor. Approximately twenty (20) people attended. The consensus of attendees was that the County should create a map showing the location of historic structures. Historic structures are structures listed on the National Register of Historic Places or are locally designated landmarks or districts.

REVIEW PERMIT REPORT

The Committee reviewed the permit report.

REVIEW REVENUE REPORT

The Committee reviewed the revenue report.

Discussion occurred regarding the purpose and amount charged in the Land Cash Ordinance. The Land Cash Ordinance will be put on the March 11th Planning, Building and Zoning Committee agenda.

CORRESPONDENCE

None

PUBLIC COMMENT

Chairman Prochaska asked Committee members if they wished to attend the March 5th ZPAC meeting at 9:00 a.m.

Discussion occurred about having a Planning, Building and Zoning Committee meeting in Boulder Hill. Member Kellogg was fine with not holding the meeting. Members Gilmour, Flowers, and Prochaska favored having a Boulder Hill focused meeting at the County Office Building in Yorkville. Member Purcell favored waiting until the Inoperable Vehicle Ordinance had been applied on a more frequent basis.

COMMENTS FROM THE PRESS

None

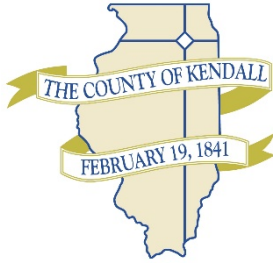
EXECUTIVE SESSION

None

ADJOURNMENT

Member Flowers made a motion, seconded by Member Gilmour, to adjourn. With a voice vote of five (5) ayes, the motion carried unanimously. Chairman Prochaska adjourned the meeting at 9:10 a.m.

Minutes prepared by Matthew H. Asselmeier, AICP, Senior Planner



Kendall County Agenda Briefing

Committee:
Meeting Date:
Amount:
Budget:

Issue:

Background and Discussion:

Committee Action:

Staff Recommendation:

Prepared by:
Department:
Date:

PUBLIC NOTICE

NOTICE IS HEREBY GIVEN PURSUANT TO THE "ILLINOIS NOXIOUS WEED LAW" to the owners, occupants, agents and public officials in charge or control of any land in Kendall County that they are required to control or eradicate all NOXIOUS WEEDS growing upon land under their control prior to the blooming, maturing of seed or other propagating of such weeds.

- NOXIOUS WEEDS: a) Marihuana (*Cannabis sativa* L.);
- b) Giant Ragweed (*Ambrosia trifida* L.) within the corporate limits of cities, villages, and incorporated towns;
- c) Common Ragweed (*Ambrosia artemisiifolia* L.) within the corporate limits of cities, villages, and incorporated towns;
- d) Canada Thistle (*Cirsium arvense*);
- e) Perennial Sowthistle (*Sonchus arvensis*);
- f) Musk Thistle (*Carduus nutans*);
- g) Perennial members of the sorghum genus, including johnsongrass (*Sorghum halepense*), sorghum alnum, and other johnsongrass X sorghum crosses with rhizomes; and
- h) Kudzu (*Pueraria lobata*).

NOTICE IS FURTHER GIVEN that if the persons responsible for the control of any lands in Kendall County fail to comply with the provisions of the Illinois Noxious Weed Law the Control Authority of Kendall County or the Department of Agriculture of the State of Illinois will take any necessary action to control or eradicate such weeds and the cost thereof will be assessed against the owner of the land involved. If unpaid for 6 months or longer, such assessment shall become a lien upon the property.

Date at Yorkville, Kendall County, Illinois, this
5th day of March, 2019.
Month Year

Signed: _____

Scott R. Gryder

Kendall County Weed Control Authority

COUNTY OF KENDALL, ILLINOIS
BUDGET & FINANCE COMMITTEE
Meeting Minutes for Thursday, February 14, 2019

Call to Order

Committee Chair John Purcell called the Budget and Finance Committee to order at 6:45p.m.

Roll Call

Attendee	Status	Arrived	Left Meeting
John Purcell	Yes		
Amy Cesich	Present		
Audra Hendrix	ABSENT		
Matt Kellogg	Yes		7:15p.m.
Matthew Prochaska	Here		

Staff Members Present: Latreese Caldwell, Jill Ferko, Scott Koeppel

Approval of Agenda – Member Kellogg made a motion to approve the agenda, Member Prochaska seconded the motion. **With four members present voted aye to approve the agenda, motion passed by a vote of 4-0.**

Approval of Claims – Member Kellogg made a motion and Member Prochaska seconded the motion to forward the Approval Claims in an amount not to exceed \$1,323,301.18 to the County Board. **With four members voting aye, the claims were approved to forward to the County Board for final approval by a vote of 4-0.**

Department Head and Elected Official Reports - None

Items from Other Committees - None

Items of Business

- *Discussion of Lakewood Springs Club Forfeited Real Estate Taxes* – Dan Kramer, Attorney for the client, briefed the committee on the current situation of the Lakewood Springs Club subdivision in Plano, including the SSA bonds, and the bond holders. Mr. Kramer provided information about the bond holders, the bond administrator, the LLC who acquired the SSA bonds and the 200 lots. Mr. Kramer said his client went to the City of Plano asking them to pass an ordinance giving his client authority to cancel the bonds, which was approved in September of 2018. His clients then went to the HOA, with most of the improvements going to the subdivision. was asking the County to forgive the past SSA bond interest, and accept settlement of \$1,900
- *Discussion and Approval to Transfer the balance of the State Pet Population fund to the Animal Control fund* – Motion made by Member Prochaska, second by Member Cesich to approve the transfer of the balance of the current State Pet Population to the Animal Control fund. **With four member present voting aye, the motion carried.**

- *IMRF Funding Discussion* – Item tabled to the February 28, 2019 committee meeting
- *Audit Discussion* – Item forward to the March 5, 2019 County Board meeting
- *Kendall County Health Department Analysis* – Member Purcell led the discussion about the Health Department budget analysis, and the proposed plan to give the Health Department their full levy including monies they might receive from the Senior Tax Levy, and monies including the estimated 2019 benefit reimbursement. Mr. Purcell explained that the Health Department would sign an agreement with the County to pay the County for all of the Health Department employee benefits out of those budgeted funds provided by the County.

Public Comment – None

Questions from the Media – None

Items for Committee of the Whole – None

Items for the County Board - Approval Claims in an amount not to exceed \$1,323,301.18

Executive Session – None

Adjournment – Member Prochaska made a motion to adjourn the Budget and Finance Committee meeting, Member Cesich seconded the motion. **The meeting was adjourned at 7:32p.m. by a 4-0 vote.**

Respectfully submitted,

Valarie McClain
Administrative Assistant and Recording Secretary



MEMORANDUM

To: Scott Koeppel, Latreese Caldwell
From: Mike Neuenkirchen, KAT Program Director
Subject: Downstate Operating Assistance Funding Advance
Date: February 26, 2019

Voluntary Action Center (VAC), operator of Kendall Area Transit, is requesting Kendall County advance funds to our agency for operation of the KAT program, seeking most or all of our first quarter Downstate Operating Assistance requisition for \$189,000.

The reason for this unprecedented request is due to severe delays by IDOT in processing FY 19 contracts. For frame of reference, KAT's fiscal year runs July 1, 2018 through June 30, 2019. We are nearly nine months into the year, approaching \$900,000 in expenses as we wait for IDOT reimbursement. Under our agreement with Kendall County, VAC receives grant dollars from IDOT in a pass-through arrangement and is dependent on IDOT to process contracts and requisitions in a timely manner to ensure stable cash flow.

VAC has made great efforts to continue operations with lack of reimbursement. However, VAC has fully extended its line of credit of \$600,000 at this time. In January VAC had to request an additional \$200,000 line of credit in order to keep operating. This second line of credit matures March 8th, 2019. Many of our vendors are now in 60 day past due category as VAC struggles just to meet payroll needs. Further, the latest federal partial government shutdown has delayed contracts and payments from other federally funded programs.

DeKalb County and City of DeKalb have responded to our funding crisis by advancing funds. VAC has exhausted all resources from our financial institutions and seeking Kendall County's assistance to sustain KAT service until state reimbursement becomes available.

Fortunately, IDOT informs us that they have executed contracts, and payment approvals are expected to be sent to the comptroller's office in early March. I believe by conversations with our IDOT project manager that we should see our first requisition payments arrive in the next 30 – 45 days. Therefore, it is likely that the County will be reimbursed any funds advanced to KAT within that timeframe.

VAC's main concern, however, is having cash on hand to continue operating over the next 30 days while waiting for state payment. Advanced dollars from the County will ensure transit services continue normally while waiting for IDOT grant funding to arrive.

Thank you for your attention to this matter. If you have any questions, feel free to contact me.

Kendall Area Transit
 109 W. Ridge St., Rm 002
 Yorkville, IL, 60560

Ph: 630-882-6970
 Fax: 630-882-6971

KENDALL COUNTY TREASURER
 FUND BALANCES
 Balances as of: 02/26/19

11:06:23 AM
 02/26/19
 Page 001

	Budget	MTD	YTD	%Budget

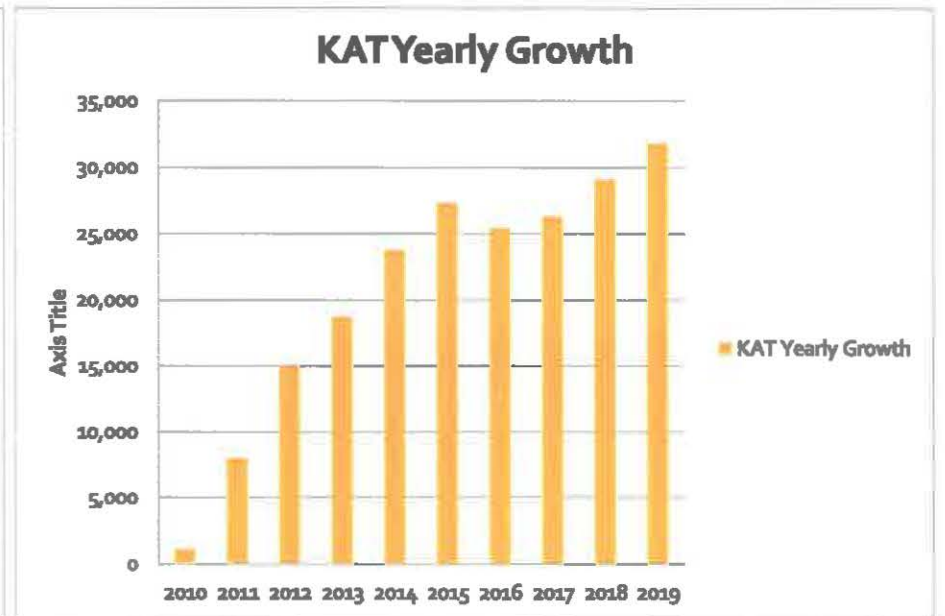
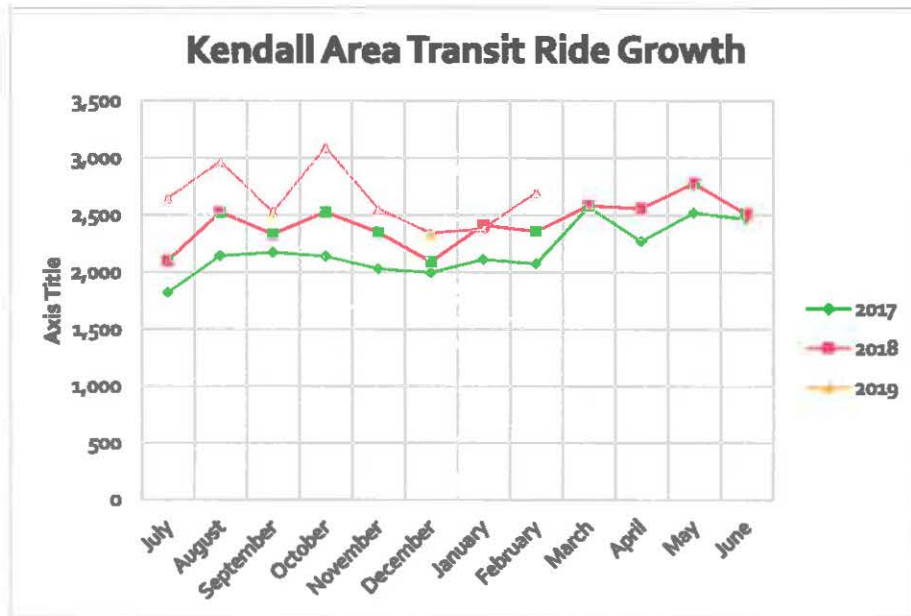
KENDALL AREA TRANSIT FUND				

Beginning Balance 12/01/18			188,402.48	
Receipts:				
55010001135 INTEREST INCOME	100.00	31.48	69.86	69.86
55010001300 TRANSFER FROM GENERAL FUND	25,500.00	.00	.00	.00
55010001305 TRANSFER FROM SENIOR SERVICES LEVY	25,500.00	.00	.00	.00
55010001421 MISCELLANEOUS REVENUE	.00	.00	.00	.00
55010001575 IL DOAP	700,000.00	.00	.00	.00
55010001576 IDOT JARC	.00	.00	.00	.00
55010001577 IDOT NF	.00	.00	.00	.00
55010001578 RTA JARC	.00	.00	.00	.00
55010001579 RTA NF	.00	.00	.00	.00
55010001580 MUNICIPAL CONTRIBUTIONS	51,000.00	.00	928.00	1.82
55010001581 AGENCY CONTRIBUTIONS	.00	.00	.00	.00
55010001582 IDOT SECTION 5311	55,578.00	.00	.00	.00
55010001583 LEASE REVENUE	.00	.00	.00	.00
55010001584 IDOT SECTION 5310	125,000.00	.00	94,120.94	75.30
55010001586 OTHER REVENUE	.00	.00	.00	.00
	982,678.00*	31.48*	95,118.80*	9.68*
Expenditures:				
55020006200 OFFICE SUPPLIES	.00	.00	.00	.00
55020006206 TRAINING	2,000.00	.00	.00	.00
55020006208 EQUIPMENT	.00	.00	.00	.00
55020006216 VEHICLE MAINTANANCE	5,000.00	.00	.00	.00
55020006217 FUEL	.00	.00	.00	.00
55020006219 PRINTING	.00	.00	.00	.00
55020006250 EXPENDITURES	1,000.00	.00	.00	.00
55020006252 VEHICLES	.00	.00	.00	.00
55020006253 FACILITIES	.00	.00	.00	.00
55020006310 TRANSFER TO LIABILITY INSURANCE	6,825.00	.00	.00	.00
55020007050 DVAC	976,578.00	.00	135,285.23	13.85
55020007051 VEHICLE LEASE & INSURANCE	.00	.00	.00	.00
	991,403.00*	.00*	135,285.23*	13.65*
Ending Balance 02/26/19			148,236.05	

	2017	2018	2019
July	1,822	2,098	2,644
August	2,142	2,519	2,967
September	2,173	2,334	2,523
October	2,140	2,523	3,092
November	2,029	2,348	2,551
December	1,994	2,093	2,341
Mid Year #'s	12,300	13,915	16,118
January	2,112	2,410	2,382
February	2,074	2,358	2,700
March	2,571	2,581	2,650
April	2,270	2,557	2,650
May	2,520	2,775	2,650
June	2,465	2,508	2,650
Second Half #'s	14,012	15,190	15,682
End of Year #'s	26,312	29,105	31,800
FY Forecasted Growth			31,898

*February 2019 total as of 2/22/19

**March-June 2019 are estimates based on 7 mo. avg.



COUNTY OF KENDALL, ILLINOIS
ADMIN HR MEETING
County Office Building
111 W. Fox Street, Room 210; Yorkville
Wednesday, February 20, 2019

CALL TO ORDER - Committee Chair Elizabeth Flowers called the meeting to order at 5:30p.m.

ROLL CALL

Attendee	Status	Arrived	Left Meeting
Elizabeth Flowers	Present		
Judy Gilmour		5:37p.m.	
Scott Gryder	Present		
Matthew Prochaska	Here		
Robyn Vickers	Here		

Others in Attendance: Latreese Caldwell, Mera Johnson, Bob Jones, Scott Koeppel, Tracy Page

APPROVAL OF AGENDA – Motion made by Member Prochaska second by Member Gryder to approve the agenda. **With three members voting aye, the agenda was approved by a 4-0 vote.**

APPROVAL OF MINUTES – Motion made by Member Vickers, second by Member Gilmour to approve the February 4, 2019 minutes. **With four members voting aye, the minutes were approved by a 4-0 vote.**

DEPARTMENT HEAD AND ELECTED OFFICIAL REPORTS

Treasurer's Office – Written report in the packet. Bob Jones stated that the one-time January premium included the \$50,000 credit from BCBSIL. Mr. Jones stated he would schedule wellness presentations for the second monthly meeting.

Administration Department – Scott Koeppel introduced Mera Johnson, new Risk & Compliance Coordinator who began on February 19, 2019.

PUBLIC COMMENT - None

COMMITTEE BUSINESS

- Presentation of 2018 Worker's Compensation, Liability & Property Insurance End of Year Review – Dan Mackey introduced himself and Dane Mall to the committee. Mr. Mall provided background on what Alliant Mesirow has done with ICRMT since beginning with the County in October 2018, reviewed the

special projects where Alliant Mesirow partnered with Kendall County staff to develop solutions for unique exposures and situations, an overview of Kendall County claims, and goals and objectives for 2019. The primary claims goals and objectives included:

- ~ Conducting regular claim reviews
 - ~ Performing Cyber Liability review
 - ~ Performing a Contractual Liability review and improving Contractual Risk Management Practices
 - ~ Developing an annual Loss Control Plan
- Presentation of 2018 Health Insurance End of Year Review – Mike Wojcik and Beth Ismael from The Horton Group provided demographics on the Kendall County employee population, and cited goals for 2019 included:
- ~ Cost Containment of the H.S.A. Plan
 - ~ Development of the Wellness Program
 - ~ Control of the Prescription Expenses

Mr. Wojcik reported risks for the County include:

- ~ The number of employees that waved health benefit coverage
 - ~ The Specialty drug costs
 - ~ The aging of the employee population
- Discussion and Approval of Update of Kendall County Board Rules of Order – Scott Koeppel reviewed the proposed changes to the Board Rules of Order with the committee. **There was consensus by the committee to forward the updated Board Rules of Order to the County Board for approval.**

EXECUTIVE SESSION – Not needed

ITEMS FOR COMMITTEE OF THE WHOLE – None

ACTION ITEMS FOR COUNTY BOARD

- *Approval of the updated Kendall County Board Rules of Order*

ADJOURNMENT – Member Prochaska made a motion to adjourn the meeting, second by Member Gilmour. **With four members voting aye, the meeting was adjourned at 7:14p.m.**

Respectfully Submitted,

Valarie McClain
Administrative Assistant and Recording Secretary

COUNTY BOARD RULES OF ORDER
KENDALL COUNTY, ILLINOIS

BE IT RESOLVED, that the following rules are hereby adopted as the Rules of Order of the County Board of Kendall County, Illinois.

I. CODE OF CONDUCT

A. Each County Board member shall abide by the Code of Conduct provisions provided for herein:

1. No County Board member whether elected or appointed, shall:
 1. Directly or indirectly solicit or accept any service or item of value from any person, firm or corporation having dealings with the County except upon the same terms granted to the public generally.
 2. Receive any part of any fee, commission or other compensation paid or payable by the County or by any person in connection with any dealings or proceedings before any agency of the County.
 3. Directly or indirectly solicit or accept any service or item of value from the broker or agent who procures any type of bond or policy of insurance for the County, its officers, employees, persons or firms doing business with the County.
 4. Willfully and knowingly disclose, for direct or indirect financial gain, to any person, confidential information acquired by him or her in the course of and by reason of his or her official duties or use any such information for the purpose of individual, direct or indirect financial gain.
2. Any County Board member who has a financial interest, direct or indirect, in any contract with the County, or in the sale of land, material, supplies or services by or to the County or to a contractor supplying services by or to the County or in any resolution or ordinance proposed or pending before the Board shall make known that interest and shall refrain from voting upon or otherwise participating in the making of such contract or in the discussion, adoption or defeat of such resolution or ordinance. If the person or corporation contracting with or making a sale to or purchasing from the County knows, or has reason to know, that this subsection has been violated, then the contract or sale may be declared void by resolution of the County Board.
3. The Penalty for violation of any of these specific prohibitions of this Section of the rules shall be as provided by law.

II. ETHICS LAW

- A. The Illinois General Assembly enacted the State Officials and Employees Ethics Act (Public Act 93-615, effective December 9, 2003) making revisions to State statutes regulating ethical conduct, political activities and the solicitation and acceptance of gifts by State and local officials and employees. As required by the Act, Kendall County adopted a similar ordinance in May of 2004. (Amended 11/18/2008)
- B. County Board members are subject to the State statute and County ordinance. Penalty for violation of State statute or County ordinance shall be as provided by law or ordinance. (Amended 11/18/2008)

III. REGULAR & SPECIAL BOARD MEETINGS

- A. Regular Meetings shall be held on the third Tuesday of June and September, as fixed by Statute. The Adjourned Meetings of the Board shall be held on the first and third Tuesday of each month, or such other day as the Board shall specify upon motion duly made, seconded and carried. If an Adjourned Meeting date falls on a Holiday or Election Day, it shall be held on the next working day, usually Wednesday. Meeting time shall be 6:00 p.m. on the first Tuesday and 9:00 a.m. on the third Tuesday or at such other time as the County Board determines, at the County Board Room of Kendall County, Illinois.
- B. Swearing in and organization of the Board shall be held on the first Monday in December in the year of the election of Board Members. The County Clerk shall convene the organizational meeting and the County Board members shall select the County Board Chairman. (Amended 11/18/2008)
- C. ~~C.~~ As required by Illinois Statute (ICS 55 ILCS 5/2-1002), special meetings of the County Board may be called at the written request of not less than one-third of the members of the County Board (four members) and filed with the County Clerk. A Special Meeting of the County Board shall be called to be held not earlier than five (5) days from the date written notice of such call was mailed by said Clerk to the Board Members. Only such business shall be transacted at any Special Meeting as has been stated in the notice of the call of such Special Meeting. However, during regular and adjourned meetings of the County Board, special meetings may be set by the members in accordance with the Open Meetings Act. (Amended 11/18/2008)
- D. ~~D.~~ In accordance with the Illinois Open Meetings Act, public notice in the form of an agenda must be posted at the County Office Building and the building in which the meeting will occur if not the same building. The posting must be no less than 48 hours prior to the start of the meeting. (Amended 11/18/2008)

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E. Individual Public Comment shall be limited to five (5) minutes per speaker. The total time for Public Comment at each Regular & Special County Board Meeting shall not exceed one hour. The County Board Chairman shall have the ability with the consent of the majority of the County Board, to extend either time period. (Amended 3/5/2019)

1. Persons addressing the Board shall not be permitted to make statements or remarks that concern only the private activities, lifestyles, or beliefs of others, including individual employees of the County or its elected officials, unrelated to the business of the County Board or the professional duties and performance of its employees or the employees of its elected officials. Persons addressing the Board shall refrain from statements, remarks, or conduct that is uncivil, rude, vulgar, profane or otherwise disruptive to the conducting of the Board's business. Any person making such prohibited statements or remarks or engaging in such conduct shall be requested to leave the meeting and may be barred by the Chairman from further audience before the Board (Amended 3/5/2019).

Public Comment is for the citizens to provide input to the County Board and its Committees. At no time during Public Comment shall the members of the County Board, County Officials, or County Staff respond to questions or to the Public Comment. Members of the County Board have the Right of Reply to Public Comments directed against them if the comment is in violation of Paragraph 1 of this Section (Amended 3/5/2019).

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IV. AGENDA (Amended 11/18/2008; 06/19/2012 Res. 2012- 29, 3/7/2017)

A. The order of business coming before the County Board shall substantially be as follows:

1. Call to Order
2. Roll Call
3. Determination of a Quorum
4. Approval of Previous Month's Minutes
5. Approval of Agenda
6. Correspondence and Communications – County Clerk
7. Special Recognition
8. ~~Citizens to be Heard~~ Public Comment (Amended 3/5/2019)
9. Old Business
10. New Business
11. Elected Official Reports & Other Department Reports
 - A. Sheriff
 - B. County Clerk and Recorder
 - C. Treasurer
 - D. Clerk of the Court

- E. State’s Attorney
- F. Coroner
- G. Health Department
- H. Supervisor of Assessments
- I. Board of Review
- 12. Executive Session
- 13. Standing Committee Reports
 - A. Planning, Building and Zoning
 - B. Law, Justice and Legislation
 - C. Administration – Human Resources & Revenue/GIS
 - D. Highway
 - E. Facilities Management
 - F. Economic Development
 - G. Finance
 - H. Animal Control
 - I. Health & Environment
 - J. Labor and Grievance Committee
 - K. Committee-of-the-Whole
 - L. Standing Committee Minutes Approval
- 14. Special Committee Reports
 - A. Public Building Commission
 - B. VAC
 - C. Historic Preservation
 - D. UCCI
 - E. Board of Health
 - F. Community 708 Mental Health Board
 - G. KenCom Executive Board
- 15. Other Business
- 16. Chairman’s Report
(Note: announcements of appointments typically made at least one meeting prior to appointment)
- A. Announcements / Appointments
- 17. [Citizens to be Heard Public Comment \(Amended 3/5/2019\)](#)
- 18. Questions from the Press
- 19. Adjournment

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B. All questions relating to the priority of business shall be decided without debate.

V. OFFICERS

- A. The County Board Chairman shall be elected for a two (2) year term by a simple majority.
- B. The County Board Vice-Chairman shall be elected for a two (2) year term by a simple majority to act in the absence of the County Board Chairman.

- C. The County Clerk or a deputy selected by the County Clerk shall be the Clerk of the Board.

VI. DUTIES OF COUNTY BOARD CHAIRMAN

- A. The County Board Chairman shall vote on all motions, ordinances, amendments, thereto, or other matters coming before the County Board. (Amended 11/18/2008)
- B. The County Board Chairman shall preserve order and decide all questions of order, subject to an appeal to the County Board, without debate.
- C. Every member, prior to speaking shall respectfully address the County Board Chairman, avoid personalities and confine comment to the question under consideration. (Amended 11/18/2008)
- D. When two or more members wish to speak at the same time, the County Board Chairman shall name the member who may speak first.
- E. A member called to order, either by the County Board Chairman or member of the County Board, shall immediately take his seat, unless permitted to explain, and if there be no appeal the decision of the Chairman shall be conclusive.
- F. All committees, whether standing or special, shall be appointed by the County Board Chairman, and approved by the County Board, unless otherwise directed by the County Board.
- G. Based on State Statute, County Board Chairman appoints vacancies in the County Board and County Elected Officials, with the advice and consent of the County Board. (Amended 11/18/2008)
- H. The County Board Chair shall appoint, with the advice and consent of the County Board, citizens to serve on all boards, commissions, districts and all other authorities that are subject to appointment or approval per applicable law, ordinance or intergovernmental agreement including, but not limited to, the Kendall County Board of Review, drainage districts, fire protection districts, Kendall County Housing Authority, the KenCom Executive Board Member at Large, the Kendall County Ethics Commission, and the Kendall County Sheriff's Merit Commission. Unless a specific term for the citizen appointment is provided in the applicable law, ordinance or intergovernmental agreement, the Chairman of the County Board shall make the citizen appointments at the same time the Chairman makes appointments for all Standing Committees of the Kendall County Board. (Amended 10/03/2017)

VII. DUTIES OF THE CLERK OF THE BOARD

The Clerk of the Board shall be the keeper of the records and the minutes of the County Board and its committees and shall be in attendance at all meetings of the County Board.

VIII. PARLIAMENTARIAN

The State's Attorney or an Assistant State's Attorney shall be in attendance at all meetings

of the Board and shall be Parliamentarian of the Board and upon request of the Chairman, shall render to the Chairman advice or an opinion on questions of parliamentary law and procedure applicable to matters arising before the Board. The rules or parliamentary procedures as set forth in the latest published edition of *Roberts Rules of Order, Revised* shall govern the procedure of the Board in all cases applicable and in which the same are not inconsistent with these rules.

IX. RULES OF THE BOARD

- A. Any question so put unless a Statute provides otherwise, shall be considered adopted if such question receives a majority favorable vote of all those who vote on the issue. Any person excused by the County Board Chairman from voting will be considered, for the purpose of that vote, to not have voted either affirmatively or negatively and the abstention shall be treated as if a vacancy had occurred in office of such person.

On Zoning matters, any motion to reclassify property must receive a majority of voting members' votes, not a majority of the County Board which unfairly causes abstaining members' votes to count as a "no" vote. In the event an official objection has been filed with the County Clerk as prescribed by State Statutes, the reclassification shall not be passed except by a favorable vote of 3/4 of all members of the County Board (8 votes).

Map and text amendments shall require a simple majority of the elected County Board members. For purposes of cases where a formal protest has been filed, the rules should state that a favorable vote of 3/4 of the members holding office is required.

- B. No motion shall be debated or put unless seconded. When seconded, it shall be stated by the Chairman before being debated.
- C. A motion to adjourn shall always be in order and shall be decided without debate.
- D. No member shall absent himself before the formal closing of the day's session, unless excused by the County Board Chairman.
- E. After a motion is stated by the County Board Chairman or read by the Clerk, it shall be considered to be in possession of the Board, but may be withdrawn by the mover on consent of the second at any time previous to a decision or amendment thereon.
- F. The Clerk shall call the names of the members of the Board when calling the roll, or polling a vote, in a rotating alphabetical order of members.
- G. The County Board Chairman shall have the right to call for a vote by voice vote, or by leave to adopt a previous roll call vote, in all cases, unless there is an objection by one member, in which case a roll call vote shall be taken. The minutes shall

reflect the results of each roll call.

- H. All monetary expenditures require a roll call vote. (Amended 11/18/2008)
- I. No alteration or amendment shall be made in any rules of the County Board without the consent of two-thirds of the members thereof. The rule may be suspended in any particular case by vote of two-thirds of the members present.
- J. All questions not covered by these Rules of Order shall be decided by *Roberts Rules of Order, Revised*.
- K. The County Board Chairman shall vote on all motions, ordinances, amendments thereto, or other matters coming before the Board.
- L. All claims shall be signed by the officer or department head or designee who made the purchase or incurred the liability, and sworn to be claimant, and must be on file no later than 4:30 PM one week prior to the Budget and Finance Committee meeting, unless otherwise permitted by the Board, excepting the County Board Members bills for per diem and mileage. (Amended 11/18/2008)
- M. In the case of the absence of the Chairman and the Vice Chairman at any County Board meeting, the Clerk of the County Board shall convene the meeting and the members shall choose one of their number as temporary Chairman.

X. EXECUTIVE SESSION MINUTES

Minutes of any executive session shall be reviewed at least semi-annually by the County Board for continued confidentiality in accordance with the Illinois Open Meetings Act. Executive session minutes and corresponding tapes shall be kept secure in the County Clerk's Office. Executive session matters are to be kept confidential until released. (Amended 11/18/2008)

XI. SPECIAL COMMITTEES

- A. Special Committees may be appointed by the County Board Chairman subject to approval of the County Board whenever such action is deemed necessary or required and such Committees shall exist only for the purpose for which they are appointed. The same per diem rules specified in Section XVI A. PER DIEM apply for appointed Board members. (Amended 11/07/2006) [All Special Committees of the Board shall include Public Comment on the meeting agenda and follow the Regular & Special Board meeting rules for Public Comment \(Section III E.\) \(Amended 3/5/2019\)](#)

XII. STANDING COMMITTEES

- A. The Standing Committees of the Board shall consist of five members each. The County Board Chairman shall designate which county offices are assigned to these committees. Committees are to be appointed every two years with Board approval. (Amended 11/18/2008, 06/19 /2012)

All standing committees shall be appointed by the Chairman at the first Adjourned Meeting after the Organizational meeting on the first Monday in December. Such members shall remain members of the respective committees at the pleasure of the Chairman. Further, should a vacancy exist in any Committee, the Chairman of the Board shall have the authority to fill such vacancy, subject to the approval of the County Board.

All Standing Committees of the Board shall include Public Comment on the meeting agenda and follow the Regular & Special Board meeting rules for Public Comment (Section III E.) (Amended 3/5/2019)

Such standing committees shall be as follows (see current Committee assignments in attachment):

1. HIGHWAY:

This committee shall be responsible for the oversight and review of planning, acquisition, construction, improvement, modification and maintenance of the County's infrastructure, such as, but not limited to, roads, bridges, rights of way, water systems, and resource recovery systems. This committee shall be responsible for oversight and review of infrastructure to insure the health, safety and welfare of the citizens of the County.

This committee shall report to the Budget and Finance Committee for: 1) analysis, review and preparation of budget recommendations; 2) monitoring the monthly financial operations in accordance with the approved budget; 3) and overseeing any revenue receipts and making recommendations for expenditures on behalf of the Highway Department. Responsibilities also include those projects and duties assigned by the Committee of the Whole and County Board Chairman. (Amended 11/18/2008)

2. FACILITIES MANAGEMENT:

This committee shall be responsible for the overall operation, maintenance, scheduling and improvements to existing county buildings, owned or leased

and county owned properties. They shall recommend to the County Board for approval and/or action those contracts, leases, purchases or other instruments necessary to accomplish the orderly functioning of County facilities. This committee shall report to the Budget and Finance Committee for: 1) analysis, review and preparation of budget recommendations; 2) monitoring the monthly financial operations in accordance with the approved budget; 3) and overseeing any revenue receipts and making recommendations for expenditures on behalf of the Facilities Management Department. Responsibilities also include those duties and projects assigned by the Committee of the Whole and County Board Chairman. (Amended 11/18/2008)

3. LAW, JUSTICE AND LEGISLATION:

This Committee shall be the County Board's liaison to the County Sheriff's Office, KenCom (including E-911 system), E.M.A. (Emergency Management Agency), Coroner, Judiciary, State's Attorney's Office, the Circuit Clerk of the Court, Public Defender and Probation/Combined Court Services. They shall review, analyze examine and recommend for approval ordinances requested by the Sheriff's Office. This committee shall report to the Budget and Finance Committee on behalf of the Sheriff, E.M.A., KenCom, Coroner, Judiciary, State's Attorney's Office, the Circuit Clerk of the Court, Public Defender and Probation/Combined Court Services. This committee shall report to the Budget and Finance Committee for: 1) analysis, review and preparation of budget recommendations; 2) monitoring the monthly financial operations in accordance with the approved budget; 3) and overseeing any revenue receipts and making recommendations for expenditures. In addition, this committee shall also monitor legislation proposed at the State and Federal level that may impact the operation of the Kendall county Government, including coordinating with regional and statewide associations. Responsibilities also include those projects and duties assigned by Committee of the Whole and County Board Chairman. (Amended 3/7/2017)

4. ECONOMIC DEVELOPMENT:

This committee shall be responsible for the oversight and control of the county's economic growth and development. They shall be responsible for economic needs of the County and other units of government located within the County. They shall employ and supervise such staff as established and provided for by the County Board. They shall act as the county's liaison to various state and federal agencies and programs dealing with local economic issues. They shall be responsible for making reports to the County Board regarding grants and programs, applications and progress. They shall be responsible for the preparation of necessary documents and data as may be required by

governmental agencies, units of local government or local developers. This committee shall report to the Budget and Finance Committee for: 1) analysis, review and preparation of budget recommendations; 2) monitoring the monthly financial operations in accordance with the approved budget; 3) and overseeing any revenue receipts and making recommendations for expenditures. Responsibilities also include those projects and duties assigned by the Committee of the Whole or County Board Chairman.

5. ADMINISTRATION – HUMAN RESOURCES:

This committee shall be responsible for the developments, implementation, oversight, adherence and administration of County personnel and policies. They shall oversee the County insurance needs and make recommendations to the County Board for action, modification or renewal of county insurance programs. They shall be responsible for the preparation and dissemination of information about progress, growth, development, operation and services available in the County to the media, press and public. This committee shall report to the Budget and Finance Committee for: 1) analysis, review and preparation of budget recommendations; 2) monitoring the monthly financial operations in accordance with the approved budget; 3) oversee any revenue receipts and make recommendations for expenditures. Responsibilities also include those projects and duties assigned by the Committee-of-the-Whole and County Board Chairman.

This Committee also meets as needed to discuss the activities of the County Offices and Departments involved in the tax cycle and geographic information system (GIS). The Committee shall be the County Board's liaison to the Tax Board of Review, County Treasurer, County Clerk, Chief County Assessing Officer, Administration, Technology and GIS. The Committee provides an opportunity to make certain that the activities involved in the tax cycle are coordinated and that the County Board is aware of the priorities, and needs of the Treasurer, County Clerk, Chief County Assessing Officer, Administration, Technology and GIS. (Amended 11/18/2008)

6. PLANNING, BUILDING AND ZONING:

This committee shall be responsible for the preparation, examination, review and analysis of the County comprehensive plan, including land use needs and requirements; for the review, modification and administration of the County's land use plans, zoning and mapping and platting ordinances. Responsible for the review, modification and recommendation to the County Board for the amendment to County construction guidelines, building codes and standards and zoning amendments and the review of all proposals for development within the County. Responsible for the review of all changes or modifications involving agricultural lands or flood plains

and the supervision of the enforcement of county ordinances pertaining to land use and buildings. This committee shall report to the Budget and Finance Committee for: 1) analysis, review and preparation of budget recommendations; 2) monitoring the monthly financial operations in accordance with the approved budget; 3) oversee any revenue receipts and make recommendations for expenditures. This committee shall be the County Board's liaison to the Building and Zoning Committee. Responsibilities also include those projects and duties assigned by the Committee of the Whole and County Board Chairman.

7. BUDGET AND FINANCE:

This committee is responsible for making recommendations concerning County fiscal policies and administration, including overall coordination of the annual County budget. The committee shall examine, review, analyze and where appropriate and necessary make recommendations concerning the annual budget. They shall prepare with the County Board Chairman, the annual appropriation and levy ordinance. They shall review all internal and external audits of all County departments and offices of all elected County officials. They shall also review, recommend the disposition of state, federal and agency grant requests and the appropriation of salaries of all County employees, appointed officials and office holders. They shall review all matters of real estate, taxation, and finances for the purpose of generating new services for the County. They shall generate, in conjunction with the County Treasurer's office, monthly and year-to-date income statements, revenue projections, expense statements and projections, projected surpluses or shortfalls. They shall be responsible for all purchasing and inventory controls. This committee shall oversee the Chief County Assessing Officer and department. This committee shall review and evaluate the performance of the Chief County Assessing Officer. Responsibilities also include those projects and duties assigned by the Committee of the Whole and County Board Chairman.

8. ANIMAL CONTROL:

This committee shall be responsible for policies guiding the operations of the Animal Control department and facility.

9. LABOR & GRIEVANCE COMMITTEE

This committee shall be responsible for oversight of all collective bargaining contract negotiations for Kendall County. This committee shall

provide recommendations and reports for union matters to the County Board. They shall also conduct employee grievance hearings as may be required and forward hearing findings to the County Board Chairman, department heads and elected officials, as appropriate. Responsibilities also include those projects and duties assigned by the Committee-of-the-Whole and County Board Chairman. (Amended 06/19/2012, Res. 2012-29)

10. HEALTH & ENVIRONMENT COMMITTEE

This committee shall be responsible for review and oversight of relevant health and environmental matters in Kendall County, Illinois. They shall be responsible for the preparation and dissemination of information about current health and environmental issues and resources in the County to the County Board, the media and the public. Responsibilities also include those duties and projects assigned by the Committee of the Whole and County Board Chairman. (Amended 06/19/2012, Res. 2012-29__)

11. COMMITTEE-OF-THE-WHOLE:

This committee shall be responsible for: preparation of the County Board Meeting Agenda; consideration of County Board Chairman appointments; review matters affecting Board policies and rules; examination of State and Federal legislation; recommendations for the judicial and legal needs of the County; relations and negotiations with labor, personnel, union and collective bargaining groups; hearings on the issuance of County licenses; review matters not specifically assigned to other committees. The committee shall serve as the communication link between the County Board Chairman, the County Board, and the Standing Committees.

12. SPECIAL COMMITTEE ASSIGNMENTS:

The County Board Chairman shall appoint liaisons to various boards and committees including, but not limited to, the Community 708 Mental Health Board, the Housing Authority Board, the KenCom Executive Board, and the Board of Health, with the advice and consent of the County Board. The same per diem rules specified in Section XVI A. PER DIEM apply for appointed Board members. (Amended 11/07/2006, 06/19/2012, Res. 2012-29__)

XIII. COMMITTEE VACANCIES

- A. Whenever any member of any committee is either temporarily or permanently unable to perform the duties of such appointment due to resignation, death, disability, illness, or absence, the Chairman of the County Board may declare such

position vacant and appoint another member to fill the vacancy, subject to the approval of the County Board. If the vacancy is temporary and not permanent, the appointment shall terminate once the incumbent member is able to return to perform the duties of the committee assignment. If a member misses three (3) consecutive meetings, the County Board Chairman may replace that member either permanently or temporarily, subject to the approval of the County Board. (Amended 11/07/2006, 06/19/2012, Res. 2012-29__)

XIV. COMMITTEE POWERS

- A. The various elected officials and department heads, in addition to the County Board staff, shall provide such assistance, information and support to the standing committees and to the Board as a whole as shall be required by said committees or by the Board. Information required by the Board or any of its standing committees shall be provided upon request of any board member or board staff. The staffing for the standing committees shall be provided by the County Board staff. All County Board Committees, in the exercise of their oversight and legislative functions and powers, shall have the right to summon employees and to review those documents and records necessary or helpful in the exercise of such responsibilities. Willful failure to respond to a written request issued to a County employee or appointed department head by a Board Committee shall be sufficient cause to authorize the Committee to apply to the County Board Chairman for an order of the failure of the employee to appear and to request an immediate redress of said grievance. Moreover, it shall be the policy of the County Board that the County Board staff shall be made available in their respective areas of expertise to the elected County officers and to the various department heads, to the extent that the said request is not in conflict with the priorities assigned by the County Board.
- B. All Committees and Committee Chairmen shall be appointed by the Chairman of the County Board with approval of County Board. Each Committee Chairman shall appoint their committee vice chairman. (Amended 11/18/2008)
- C. Meetings of all Committees may be held on a regular meeting date and place or may be called by three (3) days notice by the Committee Chairman or a majority of the Committee. When called, a copy of said notice shall be sent to the Office of Administrative Services.
- D. Any Board Member is welcome and encouraged to attend Committee meetings other than Committees to which the Board Member is assigned. A Committee Chairman has the option of appointing other Board Members to meet the minimum level required for a quorum. If a Board Member is appointed to meet the Committee quorum, the Board Member is entitled to collect a per diem and to vote for the duration of the meeting. (Amended 12/15/2009)
- E. The Committee Chairman shall designate a recorder to keep minutes of each meeting

and shall file a copy thereof with the Clerk on or before the next regular County Board meeting date.

XV. COMMITTEE REPORTS:

- A. Committee reports shall be made by the Chairman of each respective Committee, or, in his absence by the Vice-Chairman of said Committee. In the event of the absence of both the Chairman and Vice-Chairman of a Committee at a regular County Board Meeting, the Committee report may be made by any other member of said Committee.
- B. All Committees shall report in writing giving the facts and opinions thereon, and every report will be approved by the County Board.

XVI. COUNTY BOARD MEMBERS SALARY AND PER DIEM

- A. The salary of the County Board members, excluding the County Board Chairman, shall be established by resolution of the County Board.
(Amended 06/19/2012, Res. 2012-29)
- B. A County Board member may collect a per diem for attending County Board meetings and assigned County Board Committee meetings (as assigned pursuant to Sections XII and XIII above). A County Board member may also collect a per diem for attending meetings of other organizations for which the County Board member has been assigned to and approved to attend by the County Board. A per day or per diem compensation covers the entire 24 hours in a day. A County Board member who attended a meeting of the County Board as well as one or more other qualifying meetings on the same day may only receive one per diem of the amount established by resolution of the County Board. If the member ~~he~~ attended two or more qualifying meetings on the same day, the member may receive only one per diem of the amount established by resolution of the County Board. (Amended 10/15/2002; 06/19/2012, Res. 2012-29)

XVII. COUNTY BOARD CHAIRMAN AND LIQUOR CONTROL COMMISSIONER COMPENSATION

- A. The County Board Chairman's salary shall be established by resolution of the Kendall County Board. Additionally, a stipend shall be established by resolution of the Kendall County Board for the role of Liquor Control Commissioner. Furthermore, the County Board Chairman shall receive an additional per diem for attendance at County Board Committee meetings for which the County Board Chairman has been assigned to and approved by the County Board, for attending Committee of the Whole (COW) meetings, and for attending meetings of other organizations for which the County Board Chairman has been assigned to and approved to attend by the County Board. The County Board Chairman shall not

collect a per diem for attending County Board meetings. A per day or per diem compensation covers the entire 24 hours in a day. If the County Board Chairman attended two or more qualifying meetings on the same day, the County Board Chairman may receive only one per diem of the amount established by resolution of the County Board. (Amended 05/20/08; 06/19/2012, Res. 2012-29)

XVIII. MILEAGE REIMBURSEMENT AND HEALTH INSURANCE

- A. The County Board Chairman and County Board members are allowed mileage reimbursements to attend committee meetings, subcommittee meetings, County Board meetings, county business meetings, seminars, conferences, and out of county travel for meetings assigned by the County Board Chairman. The mileage reimbursement rate is the same rate set by the Internal Revenue Service for mileage deductions.
- B. The type of coverage and cost of Health Insurance for the County Board Chairman and the County Board members may be established by resolution of the County Board. (Amended 06/19/2012, Res. 2012-29)

XIX. ZONING MATTERS:

- ~~A. — Anyone, including municipalities, deciding to speak on behalf of, or against, any zoning matter to be presented on the regular agenda, shall file their request to do so with the Zoning Officer not later than the Friday preceding the meeting of the County Board, at which said Zoning matter is to be presented. The presentation of evidence, debates and arguments by nonmembers of the County Board in support of, or in opposition to zoning petitions coming before the County Board shall be limited in time to a period of not more than five minutes for each side of said zoning matter; provided that the petitioner shall be permitted an additional three minutes of time for rebuttal, limited however, to any matters raised in opposition to the petition under consideration. Provided further, that an additional five minutes of time shall be allowed to any objecting municipality situated within one and one half miles of the property which is the subject of the petition, or any part thereof. The time allowed to a municipality shall not be used by anyone other than the duly authorized representative of such municipality.~~
- ~~B. — The time period allotted to each side shall be utilized by the parties on either side as they shall determine and apportion among themselves; provided, however, that the petitioner, or petitioners, shall have the absolute right to apportion the time allotted for the support of the petition, and provided further, that any person who desires to be heard in opposition to the petition, and who files his request to address the Board with the Zoning Officer, as is in Paragraph A above, shall be allowed an equitable portion of the time so allotted.~~

- ~~C. The County Board Chairman may require of the petitioners on either side of a zoning matter that a statement showing the name of the person who will address the County Board and time apportioned to each person to be filed with the County Board Chairman in advance of the consideration of the zoning matter by the County Board.~~

~~XX. ADDRESSING THE BOARD ON OTHER MATTERS:~~

- ~~A. Any person, entity, or municipality wishing to address the County Board on any other issue, shall file their request with the County Clerk not later than the Thursday at noon preceding the County Board Meeting they wish to address. The presentation of evidence and testimony shall be limited to five (5) minutes per speaker. The County Board Chairman shall have the ability with the consent of the majority of the County Board, to waive the pre meeting filing requirement and amend the agenda to allow a speaker to address the County Board. Placement of speakers on the agenda shall be determined as follows:~~

~~Speakers desiring to address the County Board on an issue on which the County Board is expected to discuss or take action at that meeting, shall be allowed to speak at the beginning of the agenda, and prior to the County Board taking up the issues;~~

~~1. Speakers addressing the County Board on general items or issues not before the County Board at that meeting shall be placed on the agenda after regularly scheduled business.~~

~~1. Placement on Agenda shall be pursuant to the County Board's Order of Business in Paragraph 2.~~

~~XIXI. AMENDMENT & EFFECT OF RULES~~

- ~~A. No alteration or amendment shall be made in any rules of the County Board without the consent of 2/3 of the County Board members thereof. The rule may be suspended in any particular case by vote of 2/3 of the County Board members present.~~
- ~~B. All questions not covered by these Rules of Order shall be decided by *Roberts Rules of Order, Revised*.~~
- ~~C. All rules or parts of rules previously passed, or adopted by the County Board relating to Rules of Order, and the same are hereby, repealed.~~
- ~~D. The above and foregoing Rules shall be in full force and affect after their passage and approval by the County Board and until such times as such Rules are altered, changed, repealed or amended by appropriate action of the said County Board~~

~~XXII. SEVERABILITY:~~

If any County Board Rules are in conflict with the Counties Act, Illinois Compiled Statutes, Chapter 55, Section 5/2-1001 through 5/2-1007, or any other State Statute, they shall be deemed null and void.

In the event that any of these Rules shall conflict with the provisions of Illinois law, that rule shall be deemed to be of no further force and effect. The determination of the invalidity of any such rule shall not affect the validity of the remainder of the rules.

Adopted: May 9, 1972

Amended: December 14, 1976
December 12, 1978
March 8, 1983
January 12, 1988
April 9, 1991
November 16, 1999
October 15, 2002
November 7, 2006
May 20, 2008
November 18, 2008
December 15, 2009
June 19, 2012 (Resolution 2012-29)
March 7, 2017
October 3, 2017
[March 5, 2019](#)



MEETING MINUTES FOR WEDNESDAY, FEBRUARY 27, 2019

Call to Order – The meeting was called to order by Committee Chair Amy Cesich at 8:30a.m.

Roll Call

Attendee	Status	Arrived	Left Meeting
Amy Cesich	Present		
Elizabeth Flowers	Present		
Matthew Prochaska		8:32a.m.	9:23a.m.
John Purcell	Yes		
Robyn Vickers	Here		

With four members present, a quorum was established to conduct committee business.

Others present: Matt Kinsey, Scott Koeppel, Dr. Gary Schlapp, Jim Smiley

Approval of Agenda – Motion made by Member Flowers, second by Member Vickers to approve the agenda. **With four members in agreement, the motion carried by a vote of 4-0.**

Approval of Minutes – Motion made by Member Flowers to approve the minutes from February 1, 2019, second by Member Vickers. **With four members in agreement, the minutes were approved by a 4-0 vote.**

Monthly Reports

- **Census Log** – Scott Koeppel reviewed the census log with the committee.
- **Bite Report** – Scott Koeppel reviewed the Bite Report with the committee.
- **Operations Report** – No report
- **Accounting Report** – Discussion about the difference in the revenue from Rabies Tags sales between January 2018 and January 2019. **Mr. Koeppel was tasked by the committee in researching to see why the expenditure was so much higher, and if there was possibly an error or double-payment for rabies tags.**

Old Business

- *Tour of Kendall County Animal Control Facility* – Jim Smiley led the group on a tour of the facility, explaining the purpose for each room, the possible location of the HVAC system, the possible relocation of the office from the trailer to a front room in the main building, and the proposed design plans for that office space. Mr. Smiley also provided a tour of the existing trailer located outside the main building. Discussion on the move of personnel, the need for reorganization and cleaning, and utilization of other areas within the building as a viewing area. Dr. Schlapp offered suggestions for the building,

and the necessity to organize the garage area, the front office area, the need to monitor and control donations, storage issues, the need to replace damaged ceiling tiles, and to replace existing lights with LED lights.

- *Discussion of Animal Control Facility* – The committee reviewed the proposed building and office redesign, and the remodeling of one of the front viewing areas into an office for the Director and Kennel Manager. The committee also discussed creation and location of a new viewing area, better utilization of the garage area, and the need to have the building thoroughly cleaned, decluttered, and reorganized for better efficiency, and comfort of the animals, and collaboration of all personnel together in the Animal Control facility.
- *Discussion of HVAC System Replacement* – Mr. Smiley updated the committee on the proposed plan. After discussion, it was decided that Mr. Smiley and Mr. Koepfel would meet and develop several options for the HVAC system placement once they have determined remodeling options for the Animal Control facility, and bring these options for committee discussion in March.
- *Discussion of Animal Control Trailer* – The committee will discuss the trailer after remodeling and HVAC plans have been presented at the March meeting.
- *Discussion of \$15 Minimum Wage* – Item tables until March meeting
- *Discussion and Approval of Chameleon Software* – Member Purcell made a motion to forward the Approval of the Chameleon Software for Animal Control, with funds to be taken from the Operations budget line, second by Member Cesich. **With three members present voting aye, the motion carried.**

New Business - None

Executive Session – Not needed

Action Items for the County Board – Approval of the Purchase of Chameleon Software for the Animal Control Facility

Action Items for the Committee of the Whole – None

Questions from the Media – Jim Wyman, WSPY News asked why the media was not notified of the meeting change from January 30th to February 1st. Member Cesich explained that it was an oversight due to inclement weather and the County closing non-essential offices, and the absence of Administration personnel normally responsible for notifying the media.

Public Comment – None

Adjournment – Member Vickers made a motion to adjourn the meeting, by Member Purcell. **With three members present in agreement, the meeting was adjourned at 9:46a.m.**

Respectfully Submitted,
Valarie McClain, Administrative Assistant & Recording Clerk

HLP, INC. PRICE QUOTE #022019A

Kendall County
802 W John St
Yorkville, IL 60560

Item	Price	Qty	Amount	Totals
CHAMELEON PRODUCTS :				
Chameleon/CMS Software License	\$12,000	1	\$12,000	
- DISCOUNT for direct purchase (no RFP/Contract)	(\$2,200)	1	(\$2,200)	
Chameleon Public Access Software License	\$9,800	1	fee waived	
- ChamCam Plus imaging package	\$150	1	fee waived for first package	
PRODUCTS TOTAL (shipping included)				\$9,800
Chameleon/CMS Software annual fee				
- limited to a single server & 5 workstations	\$960	6	\$5,760	
Chameleon Public Access Software annual fee				
SUPPORT & MAINTENANCE TOTAL				\$5,760
COMPUTER SERVICES :				
Software Tuning & Training per day (on site) includes travel time	\$900	5	\$4,500	
SERVICES TOTAL (all expenses included)				\$4,500
TOTAL PRICE QUOTE				\$20,060.00
<i>DELIVERY: Software is installed remotely ASAP after P.O. received. No magnetic media is shipped.</i>				
<i>Services are offered at available time on HLP calendar, after P.O. received.</i>				
<i>TERMS: Payment is due 30 days of Invoice date. Products billed when shipped, Services billed as provided.</i>				
Microsoft Windows 2000 Server, Microsoft SQL Server, latest edition and Crystal Report Writer professional, latest edition				
must be purchased and pre installed locally.				

HLP, INC
9888 W Belleview Ave #110
Littleton, Co. 80123
866-844-3924 fax

TO: Matthew Kinsey
mkinsey@co.kendall.il.us

From: Robin Kee
Robin@chameleonbeach.com
(800) 459-8376
Date 2/20/19
Price set for 90 days

AGREEMENT

Gateway Foundation, Inc. and the Kendall County Drug Court

This Agreement, made and entered into this _____, by and between the COUNTY OF KENDALL, a body corporate and politic (hereinafter referred to as "COUNTY"), the KENDALL COUNTY DRUG COURT (hereinafter referred to as KCDC), and GATEWAY FOUNDATION, INC. (hereinafter referred to as "PROVIDER"). For and in consideration of the mutual promises set forth herein, the parties agree as follows:

1. SCOPE OF SERVICES

PROVIDER shall perform the tasks outlined in Attachment A, "Scope of Services to Be Provided" (hereinafter referred to as "SERVICES"). The additional provisions identified in Attachment A are attached hereto and made a part of this Contract, as if fully set forth herein.

2. TERM OF AGREEMENT

The term of this Agreement will commence as of the date hereof and continue, unless earlier terminated in accordance herewith, for one year.

3. TERMINATION OF AGREEMENT

Notwithstanding any other provision, hereof, either party may terminate this Agreement at any time upon thirty (30) days prior written notice to the other party. In the event that this Agreement is so terminated, the PROVIDER shall be paid for services provided prior to termination, and for the completion of services for clients that began treatment prior to termination or expiration hereunder consistent with the terms set forth under Attachment A.

4. COMPENSATION

The COUNTY will pay PROVIDER the rate of \$263.00 per day for participant's eligible for and actually receiving Residential treatment; in no event shall the rates for services be lower than the current SUPR/Medicaid rates. The Parties agree to meet in good faith to revise the contract rates in the event the rates for service are lower than the current SUPR/Medicaid rates. Notwithstanding the County's obligations hereunder, if the participant is currently covered by Medicaid, private medical insurance, or other insurance, Medicaid, private insurance, or other insurance will be billed first for covered services, subject to applicable law. The County of Kendall funds will be available for those KCDC participants who have no third party coverage or who have exhausted such third party benefits.

5. INDEMNIFICATION

Provider shall indemnify, hold harmless and defend the COUNTY, KCDC, their past, present and future elected officials, department heads, employees, insurers, and agents (hereinafter collectively referred to as "Releasees") from and against all liability, claims, suits, causes of action, demands, proceedings, set-offs, liens, attachments, debts, expenses, judgments, or other liabilities including costs, reasonable fees and expense of defense, arising from any loss, damage, injury, death, or loss or damage to property, of whatsoever kind or nature as well as for any breach of any covenant in the Agreement or ancillary documents and any breach by PROVIDER of any representations or warranties made pursuant to this agreement (collectively, the "Claims"), which result from the duties and obligations of the PROVIDER.

Nothing contained herein shall be construed as prohibiting Releasees from defending through the selection and use of their own agents, at its sole cost and expense, attorneys and experts, any

claims, suits, demands, proceedings and actions brought against them. Pursuant to 55 ILCS 5/3-9005, no attorney may be assigned to represent the COUNTY or its Releasees pursuant to this Section of the Agreement unless the attorney has been approved in writing by the Kendall County State's Attorney. Releasees' participation in their defense shall not remove PROVIDER's duty to indemnify, defend, and hold Releasees harmless, as set forth above. Releasees do not waive their defenses or immunities under the Local Government and Governmental Employees Tort Immunity Act (745 ILCS 10/1 et seq.) by reason of this indemnification provision. Indemnification shall survive the termination of this Agreement. Provider shall have no obligation to indemnify, defend or hold harmless KCDC Indemnitees for claims caused by the negligent or willful misconduct of KCDC Indemnitees.

6. NO PERSONAL LIABILITY

No official, director, officer, agent or employee of the COUNTY, the KCDC or PROVIDER shall be charged personally or held contractually liable under any term or provision of this Agreement or because of their execution, approval or attempted execution of this Agreement.

7. INSURANCE

The PROVIDER shall maintain policies of Worker's Compensation, General Liability and professional liability insurance, which shall be deemed as primary coverage for PROVIDER and its officers, employees, agents, independent contractors and volunteers, and the COUNTY and the KCDC shall be named as additional insureds with respect to all liability coverage. PROVIDER shall provide to KCDC and COUNTY a current Certificate of Insurance in minimum coverage of \$1,000,000 per occurrence and \$3,000,000 aggregate. The Certificate of Insurance shall include contractual obligation assumed by the PROVIDER under Article 5, entitled "Indemnification" and shall reference the COUNTY and the KCDC as additional insureds. Further, all liability and workers' compensation policies must include a waiver of subrogation in favor of the COUNTY and KCDC.

This insurance shall apply as primary insurance with respect to any other insurance or self-insurance programs afforded to the KCDC and COUNTY, unless there is another third party providing insurance and then that third party's insurance will be primary. There shall by no endorsement or modification of this insurance to make is excess over other available insurance, alternatively, if the insurance states that it is excess or prorate, it shall by endorsed to be primary with respect to the KCDC and COUNTY.

8. NONDISCRIMINATION

PROVIDER, its officers, employees, and agents agree not to commit unlawful discrimination and agree to comply with all applicable provisions of the Illinois Human Rights Act, Title VII of the Civil Rights Act of 1964, as amended, the Americans with Disabilities Act, the Age Discrimination in Employment Act, Section 504 of the Federal Rehabilitation Act, and all applicable rules and regulations.

In all hiring or employment made possible or resulting from this Agreement, there shall be no discrimination against any employee or applicant for employment because of sex, age, race, color, creed, national origin, marital status, or the presence of any sensory, mental or physical handicap, unless based upon a bona fide occupational qualification, and this requirement shall apply to, but not be limited to, the following: employment advertising, layoff or termination, rates of pay or other forms of compensation and selection for training, including apprenticeship.

No person shall be denied or subjected to discrimination in receipt of the benefit of any services or activities made possible by or resulting from this Agreement on the grounds of sex, race, color, creed, national origin, marital status, or the presence of any sensory, mental or physical handicap. Any violation of this provision shall be considered a violation of a material provision of this Agreement and shall be grounds for cancellation, termination or suspension, in whole or in part, of the Agreement by the COUNTY and KCDC.

9. DELEGATIONS AND SUBCONTRACTORS

Any assignment, delegation or subcontracting shall be subject to all the terms, conditions and other provisions of this Agreement and the PROVIDER shall remain liable to the COUNTY with respect to each and every item, condition and other provision hereof to the same extent that the PROVIDER would have been obligated if it had done the work itself and no assignment, delegation or subcontract had been made. Any assignment, delegation, or subcontracting of any interest under this Agreement shall require the COUNTY's and the KCDC's advance written approval.

10. NO CO-PARTNERSHIP OR AGENCY

The relationship between the parties is that of a buyer and seller of services and as such the PROVIDER is an independent contractor of the COUNTY and KCDC in the performance of the Work. This Agreement shall not be construed so as to create a partnership, joint venture, employment or other agency relationship between the parties hereto. The PROVIDER is not an employee or the agent of the COUNTY or of the KCDC for any purpose.

PROVIDER understands and agrees that PROVIDER is solely responsible for paying all wages, benefits and any other compensation due and owing to PROVIDER's officers, employees, and agents for the performance of services set forth in the Agreement. PROVIDER further understands and agrees that PROVIDER is solely responsible for making all required payroll deductions and other tax and wage withholdings pursuant to state and federal law for PROVIDER's officers, employees and/or agents who perform services as set forth in the Agreement. PROVIDER also acknowledges its obligation to obtain appropriate insurance coverage for the benefit of PROVIDER, PROVIDER's officers, employees and agents and agrees that COUNTY and KCDC are not responsible for providing any insurance coverage for the benefit of PROVIDER, PROVIDER's officers, employees and agents.

11. HEADINGS

The headings of the several paragraphs of this Agreement are inserted only as a matter of convenience and for reference in no way are they intended to define, limit or describe the scope of intent of any provision of this Agreement, nor shall they be construed to affect in any manner the terms and provisions hereof or the interpretation or construction thereof.

12. MODIFICATION OR AMENDMENT

This Agreement and its attachments constitutes the entire Agreement of the parties on the subject matter hereof and may not be changed, modified, discharged or extended except by written amendment duly executed by the parties. Each party agrees that no representations shall be binding upon the other parties unless expressed in writing herein or in a duly executed amendment hereof.

13. COMPLIANCE WITH LAWS

Notwithstanding any other provision of this Agreement it is expressly agreed and understood that in connection with the performance of this Agreement that the PROVIDER shall comply with all

applicable Federal, State, Municipal, and other requirements of law, including but not limited to, any applicable requirements regarding prevailing wages, minimum wage, workplace safety and legal status of employees. Without limiting the foregoing, PROVIDER hereby certifies, represents and warrants to the COUNTY and KCDC that all PROVIDER's employees and/or agents who will be providing services with respect to this Agreement shall be legal residents of the United States. PROVIDER shall also at its expense secure all permits and licenses, pay all charges and fees and give all notices necessary and incident to the due and lawful performance of the SERVICES provided by this Agreement. The COUNTY and KCDC shall have the right to audit any records in the possession or control of the PROVIDER necessary to determine the PROVIDER's compliance with the provisions of this paragraph. In the event that the KCDC and/or COUNTY proceeds with such an audit the PROVIDER shall make available to the KCDC and/or COUNTY the PROVIDER relevant records in the possession of PROVIDER at no cost to the KCDC and/or COUNTY. Such audit shall be performed during office hours, upon reasonable notice to PROVIDER, and such audit shall not be requested on more than an annual basis. PROVIDER shall pay any necessary and reasonable costs associated with any such audit.

As a healthcare service provider, Gateway is subject to various federal, state and local statutes, laws, ordinances and regulations, including, without limitation, the Healthcare Insurance Portability and Accountability Act of 1996, as amended ("HIPAA"), and the federal Confidentiality of Substance Use Disorder Patient Records regulations, found at Title 42 of the Code of Federal Regulations (CFR), part 2 ("42 CFR part 2") and federal and state HIV & AIDS confidentiality statutes, laws and regulations. KCDC acknowledges that Gateway's client information is protected under applicable federal and state statutes, laws, and regulations and may be disclosed only in accordance with such applicable federal and state statutes, laws, and regulations. Prior to the release of any client information, Gateway will obtain signed client authorization when required by any applicable law.

Both parties affirm no COUNTY officer or elected official has a direct or indirect pecuniary interest in PROVIDER or this Agreement, or, if any COUNTY officer or elected official does have a direct or indirect pecuniary interest in PROVIDER or this Agreement, that interest, and the procedure followed to effectuate this Agreement has and will comply with 50 ILCS 105/3.

14. CHOICE OF LAW AND VENUE

This Agreement shall be construed in accordance with the law and Constitution of the State of Illinois and if any provision is invalid for any reason such invalidations shall not render invalid other provisions which can be given effect without the invalid provision. The parties agree that the venue for any legal proceedings between them shall be the Circuit Court of Kendall County, Illinois, Twenty-Third Judicial Circuit, State of Illinois.

For the County of Kendall:

Dated this _____ day of _____, 2019.

The COUNTY OF KENDALL

By:

 Scott R. Gryder
 County Board Chairman
 County of Kendall, Illinois

PROVIDER:

Dated this _____ day of _____, 2019.

Gateway Foundation, Inc.

By:

Thomas P. Britton
President and CEO
Gateway Foundation, Inc.

For the KCDC:

Dated this _____ day of _____, 2019.

Kendall County Drug Court

By:

Melissa Burian
Drug Rehabilitation Court Coordinator
Kendall County Drug Court

ATTACHMENT A**SCOPE OF SERVICES TO BE PROVIDED BY THE GATEWAY FOUNDATION, INC.,
LAKE VILLA, CHICAGO INDEPENDENCE AND AURORA FACILITIES TO THE
KENDALL COUNTY DRUG COURT**

Gateway Foundation, Inc. agrees to do the following to assist the Kendall County Drug Court:

- 1) Provide comprehensive assessment and residential treatment for Kendall County Drug Court (hereinafter "KCDC") participants who need residential substance abuse services.
- 2) Provide a substance abuse assessment report to the KCDC for each referral within 5 business days of admission.
- 3) Provide individual, group and/or family therapy services in a residential setting that are culturally competent and evidence-based. The frequency of individual and family therapy will be provided on an individual basis.
- 4) Submit a treatment plan for each participant to the KCDC Coordinator, or designee, during the first two weeks of treatment by email or fax, along with the primary treatment provider's name and contact information.
- 5) Once a treatment plan has been implemented, submit treatment progress updates and reports, in written form via email or fax to the KCDC Coordinator, or designee, at least 24 hours prior to each court date. Gateway would request one week notice of each court date.
- 6) Notify the KCDC Coordinator, or designee, via phone or email within 48 hours of occurrence, if the PROVIDER has issues or concerns with the participant between court dates.
- 7) Maintain direct and consistent communication either by phone or email between the PROVIDER and the KCDC Coordinator, or designee.
- 8) Provide additional treatment updates as requested by the KCDC Coordinator, or designee. These shall be provided within 48 hours of request. Information deemed critical by the treatment provider shall be shared with the KCDC Coordinator, or designee, immediately.
- 9) Provide a discharge plan including potential referrals to halfway houses within one (1) week of admission to residential treatment.
- 10) Provide a comprehensive discharge summary to the KCDC Coordinator, or designee, within 48 hours of discharge from residential treatment.
- 11) Provide notification to the KCDC staff when a participant leaves treatment against medical advice (hereinafter "AMA") as soon as this information is available. If a participant leaves Gateway AMA, Gateway shall bill the KCDC only for the time that the participant was actually in the facility. Priority for re-admission will be given to KCDC participants who leave the facility AMA and return within 24 hours (following Gateway procedures). If a KCDC participant is terminated by Gateway due to behavioral violations of the program he/she will not be allowed to return to treatment.
- 12) Provide a treatment plan for those KCDC participants who receive medically-assisted treatment including alternatives that have been tried, potential end-date and treatment protocols.
- 13) Request required information from the KCDC staff when completing assessments with KCDC participants in order to insure that accurate and complete information about the participant is used in the assessment.
- 14) Provide information regarding KCDC participant evaluations in writing to the KCDC Coordinator, or designee, upon receipt of appropriate releases of information signed by the KCDC participant.
- 15) No treatment provider or counselor shall have any discussion with any KCDC participant regarding potential sanctions or incentives that the Court may implement.

- 16) No treatment provider or counselor shall advise the KCDC participants of any information regarding the KCDC unless the information was already openly discussed in the KCDC with the participant.
- 17) Submit monthly invoices in a format agreed upon by PROVIDER and the KCDC.

Kendall County Drug Court agrees to do the following to assist Gateway Foundation, Inc.:

- 1) Provide necessary Judicial and community supervision for all KCDC participants.
- 2) Refer appropriate KCDC participants for treatment.
- 3) Discuss treatment reports provided by PROVIDER at weekly staff meetings.
- 4) Inform KCDC participants of the KCDC's willingness and ability to pay for services (as detailed below).
- 5) Provide any other pertinent information related to the participant's involvement with the KCDC relevant to treatment decisions.
- 6) Pay authorized residential treatment at the rate of \$263.00 per day for participants eligible for residential treatment at the PROVIDER's Lake Villa, Chicago Independence, and Aurora facility.
- 7) If the KCDC participant is currently covered by Medicaid, private medical insurance, or other insurance, Medicaid, Private insurance, or the other insurance will be billed first for covered services. The County of Kendall funds will be available for those KCDC participants who have no third party coverage.
- 8) All payments will be made to PROVIDER in accordance with the Illinois Local Government Prompt Payment Act, as amended (50 ILCS 505/1 et seq.).

COUNTY OF KENDALL, ILLINOIS
Health & Environment Committee
Monday, February 25, 2019
Meeting Minutes

CALL TO ORDER

The meeting was called to order by Chair Judy Gilmour at 8:32a.m.

ROLL CALL

Attendee	Status	Arrived	Left Meeting
Judy Gilmour	Here		
Robyn Vickers	Here		
Elizabeth Flowers	Present		
Tony Giles	ABSENT		
John Purcell	Yes		8:46am

Others Present: Megan Andrews, KC Soil & Water District Resource Conservationist, Scott Koeppl, Kendall County Administrator, Hannah Raver, KC Soil & Water District Education Coordinator, Dr. Amaal Tokars, Kendall County Health Department Executive Director

APPROVAL OF AGENDA – Member Vickers made a motion to approve the agenda, second by Member Flowers. **With four members present in agreement, the motion carried.**

APPROVAL OF MEETING MINUTES – Member Flowers made a motion to approve the meeting minutes from October 15, 2018, second by Member Vickers. **With four members present voting aye, the motion carried.**

STATUS REPORTS

- **Board of Health** – Dr. Tokars indicated that the Board of Health would be reviewing their Strategic Plan update. Dr. Tokars reported they do an update on their outcomes annually, they do a new plan every 5 years along with a Community Health Plan.
- **Health Department** – Dr. Tokars reported that the first meeting of the Solid Waste Advisory Committee is February 26, 5pm-7pm. This Committee is an Ad Hoc Committee with 12 stakeholders in the County. Member Gilmour and Chair Gryder are the County Board representatives for this committee. The Committee will meet 4 times and focus on source reduction, recycling and storage. Member Purcell asked about the importance of recycling and a transfer station. He would like to see those issues addressed. Dr. Tokars

explained that recycling has become a bit expensive and complicated. Member Gilmour asked about e waste and strategies for that. Member Gilmour also emphasized education is key with a lot of questions from the general public about recycling. Member Vickers explained that her understanding is that recycling can be improved through simple education. Dr. Tokars will brief the committee on the findings of the Solid Waste Ad Hoc Committee as they go through their process.

Dr. Tokars reviewed the 10 Emergent Health Issues in 2019:

Antibiotics Resistance - Infections when people are not responding to antibiotics and have to retake medication.

Candida Auris - A fungal infection that is very resistant to treatment. This infection typically occurs in mostly inpatient facilities. No reports of infections in Kendall County. Member Flowers asked if this is contagious. Dr. Tokars indicated that it is not highly contagious but once it becomes an internal infection it is difficult to treat.

Drug Overdose – This is a national epidemic. Almost all counties in Illinois have been going up in 2017. Kendall County peaked in 2016. However, still a lot of significant problems. In Kendall County last year, the largest overdoses were from heroine, fentanyl and then other opioids including methadone. Seems like prescription opioid death has leveled off.

Hemorrhagic Fever – These are outbreaks that are mostly spread by bats and rats. Ebola outbreak in the Congo. Another disease Lassa found in Africa and Marburg discovered in Germany from lab work with monkeys from Africa. The serum for Ebola is just being developed and the efficacy on it is yet to be known. This affects Kendall County because in US people are not quarantined when they arrive from affected countries. We get notice that people are coming from O’Hare to Kendall County and need to be tracked because they have risk factors.

Legionella Outbreak – This is a disease that occurs in complex water systems and have killed a number of people in Illinois and around the country. This is found in places with large complex water systems; showers, fountains with mist (not water fountains), large water towers. This is something we monitor and watch for.

Measles – Measles has reemerged. It is the largest killer of children. Illinois and California has had the largest amount of cases in the country in 2018. Over 200 cases in Illinois in babies and many college students. While death is rare there are many risk factors including neurological damage. People need to get vaccinated

Resistant Tuberculosis (TB) – TB is actually on the increase in the United States. The cases are on the rise because of travel and immigration. It is important that the cases that occur are contained and there is compliance with taking medication. Infected people are asked to isolate themselves and individuals can be quarantined. What we are seeing with the resistant strain is that it is taking 5 times longer to treat. Even with latent cases we are seeing more cases become active. It is highly contagious.

STDs – The most common STD is HPV it's a virus. In 2005 it was forecast 1 in 4 people would have it. Now in 2019 1 in 4 men are forecasted to contract it. This is most commonly contracted by children and people in their 20s. There is a vaccine. Girls are particularly vulnerable and should be tested every year because it can cause cervical cancer. Other STDs like chlamydia is sky rocketing around the country. Syphilis and Gonorrhea are also back. We are seeing comorbidity with heroin use, syphilis, hepatitis and HIV.

Suicide Escalation - More than 30% increase in suicides since 2000. It is the 10th leading cause of death. A lot of misunderstanding in about the trends. The people to most likely to die by suicide are middle age and caucasian men. United States leads death by suicide with firearm. In Kendall County the leading cause of suicide death has been suffocation or asphyxiation

Vaccine Hesitancy – More people are resistant to getting vaccines. It is important to respectfully address concerns about vaccine hesitancy. This hesitancy falls under 3 categories; safety, necessity and choice. Try to answer questions and if there is a family history of adverse effects then direct people to their personal physician for education and help to make informed decisions.

- **Kendall County Soil and Water District** – Megan Andrews briefed the committee about their Pond Workshop which would be on March 5th, in partnership with IDNR Fisheries Biologist. This workshop coincides with the tree and fish spring sales event. The sale information will be in the twice a year newsletter which would be coming out soon.

Ms. Andrews reported that they are working with Village of Oswego on a Soil and Erosion Workshop. Also they just wrapped up their Annual Meeting where several awards were given.

Ms. Andrews also reported that with being co-located with the USDA office during the shutdown they were able to stay in the building this time. The USDA has a new Federal Farm Bill so she will be working with them on that. This provides program opportunities for agricultural land owners. On the state side they have cost share to help local land owners both rural and urban landscapes.

Finally, Ms. Andrews wanted to thank the County Board for the Kind Contribution and the opportunity to have education storage space, with Kendall and Grundy Farm Bureau merging more storage space was needed.

Hannah Raver, Education Coordinator, stated that they were heading over to Pickerill House today for a tour. She is just wrapping up her Diary Presentations in the schools and is working on an Earth Day presentation emphasizing recycling. For summer activities they are looking to do their Natural Resource Tour at Hoover.

- **Water Related Groups - None**

OLD BUSINESS – None

NEW BUSINESS

- *Discussion and Approval of Resolution Reducing Behavioral Health Conditions in Jails* – Dr. Tokars reported that the Board of Health and the Sheriff have already signed the resolution in the Fall and it is in the implementation phase. There is an enormous correlation between behavioral health and incarceration. To the Sheriff's credit they were already doing screenings. This would be a more robust screening of inmates so inmates can be referred to mental health and other services upon their release. Inmates could also be treated differently based on the results of the screening. Scott Koepfel asked about fiscal impacts. Dr. Tokars indicated that currently there are no additional costs associated with the screenings. The process is just a bit more robust so inmates can receive services in jail and then connecting them to services when they leave if they so choose. Member Flowers made a motion to forward the Resolution to the March 5th County Board Meeting second by Member Vickers. **With three members present voting aye the motion carried.**

CHAIRMAN'S REPORT – Member Gilmour welcomed Member Robyn Vickers our new Board Member to the Committee. She also noted that Member Vickers represents the Board on the 708 Mental Health Board.

PUBLIC COMMENT – None

ITEMS FOR COMMITTEE OF THE WHOLE – None

COUNTY BOARD ACTION ITEMS – Approval of Resolution Reducing Behavioral Health Conditions in Jails

EXECUTIVE SESSION – Not Needed

ADJOURNMENT – Member Flowers made a motion to adjourn the meeting, second by Member Vickers. **With no objections, the meeting was adjourned at 9:29 a.m.**

Respectfully Submitted,

Mera Johnson
HR Risk & Compliance Coordinator

COUNTY OF KENDALL**RESOLUTION 2019-_____****RESOLUTION REDUCING BEHAVIORAL HEALTH CONDITIONS IN JAILS**

WHEREAS, Kendall County provides assessment, crisis, education, treatment, and aftercare services to persons in the Kendall County jail with diverse behavioral health conditions, and

WHEREAS, The increasing number of individuals with mental health and substance use conditions in the criminal justice system has enormous fiscal, health, and human costs, and

WHEREAS, almost three-quarters of adults in jails have co-occurring substance use disorders; and

WHEREAS, adults with behavioral health struggles are at a higher risk of recidivism than people without these disorders; and

WHEREAS, adults with behavioral health conditions require high quality interventions and treatment, which are made available to inmates through the commitment of the Kendall County Sheriff's Office and the Kendall County Health Department; and

WHEREAS, persons with behavioral health conditions often cycle through the criminal justice system, the human needs of such persons are recognized and referred to appropriate treatment and services; and

WHEREAS, Kendall County Sheriff's Office takes pride in enhancing the health and welfare of inmates through access to health as well as faith-based supports; and

WHEREAS, the Kendall County Sheriff's Office and the Kendall County Health Department have developed an innovative partnership to include, assessment, crisis, education, treatment, aftercare services, and deputy training; which helps such persons stay out of jail; and

NOW, THEREFORE, BE IT BE RESOLVED, that the Kendall County Board supports such actions of efficacy that reduce behavioral health conditions in jails, commit to sharing lessons learned, as well as educate county officials, employees, and residents on the impact of mental health and substance use conditions on our community, as well as to:

- Draw upon local leadership commitment to provide assessment, crisis, education, treatment, and aftercare services to persons in the Kendall County jail with diverse behavioral health conditions.
- Conduct initial review of prevalence information to identify community trends with regard to diverse mental health and substance use conditions.
- Collect initial review of prevalence information as well as identify persons in incarceration with diverse mental health and substance use conditions.
- Examine treatment and service participation to determine which linkage processes produce the most efficient and efficacious outcomes.
- Study the outcome management measurable outcomes that draw upon screening and assessment of behavioral health conditions.

BE IT FURTHER RESOLVED, that the County Clerk be directed to transmit copies of this resolution to the Office of the County Sheriff, the Kendall County Board of Health, Executive Director of the National Association of Counties, and the County Administrator.

Approved and adopted by the County Board of Kendall County, Illinois, this _____ day of _____, 2019.

Kendall County Board
Chairman Signature:

Attest:

Scott Gryder, Chairman
Kendall County Board

Debbie Gillette
Kendall County Clerk

COUNTY OF KENDALL, ILLINOIS

Economic Development Committee

Meeting Minutes Friday, February 22, 2019

Call to Order

The meeting was called to order by Chair Audra Hendrix at 9:00a.m.

Roll Call

Committee Members Present: Amy Cesich, Matthew Prochaska, Robyn Vickers, Audra Hendrix

Committee Members Absent: Scott R. Gryder

Staff Present: Scott Koeppel

Approval of Agenda – Member Prochaska made a motion to approve the agenda with the amendment of moving item 6 before item 5, second by Member Cesich. **Approved by a vote of 4-0.**

Approval of January 25, 2019 Meeting Minutes – Member Prochaska made a motion to approve the January 25, 2019 meeting minutes, second by Member Vickers. **With four members voting aye, the motion carried by a vote of 4-0.**

Updates and Reports

- *Update on Lucky's Beef & Dogs, LLC* – Mr. Koeppel updated the committee on the agreement with the family.

Committee Business

- *Discussion of Kendall County Economic Development Corporation* – Member Hendrix stated that she felt the committee should focus on developing a list of stakeholders. Discussion on possible stakeholders throughout the County including municipalities, local Chambers of Commerce, , various Government entities, Economic Development Organizations, School Districts, private industrial, corporate, retail and construction businesses, golf courses, labor unions, medical facilities, and more. **The committee tasked Scott Koeppel with contacting local Chambers of Commerce for their Business Directories.** The committee will work on the verbiage of the email to be sent to stakeholders at the March 2019 meeting.

Chairs Report – No report

Public Comment – None

Executive Committee – Not needed

Adjournment - Member Prochaska made a motion to adjourn, second by Member Cesich. There being no objection, the Economic Development Committee meeting was adjourned at 9:44a.m.

Respectfully submitted,

Valarie McClain, Administrative Assistant and Recording Clerk

**COUNTY OF KENDALL, ILLINOIS
COMMITTEE OF THE WHOLE
Thursday, February 14, 2019**

CALL TO ORDER AND PLEDGE OF ALLEGIANCE - The meeting was called to order at 4:00p.m. by County Board Chair Scott R. Gryder, who led the Pledge of Allegiance to the American Flag.

ROLL CALL

Attendee	Status	Arrived	Left Meeting
Scott Gryder	Present		
Amy Cesich	Present		
Elizabeth Flowers	ABSENT		
Tony Giles	Here		
Judy Gilmour	Here		6:00p.m.
Audra Hendrix		4:10p.m.	4:45p.m.
Matt Kellogg	Yes		
Matthew Prochaska	Here		
John Purcell	Yes		
Robyn Vickers	Yes		

Others present: Matt Asselmeier, Meagan Briganti, Jill Ferko, ASA Leslie Johnson, Matt Kinsey, Scott Koepfel, and Dr. Amaal Tokars

APPROVAL OF AGENDA – Motion made by Member Vickers to approve the agenda, second by Member Gilmour. **With eight member’s present voting aye, the motion to approve the agenda carried by a vote of 8-0.**

OLD BUSINESS - None

NEW BUSINESS

- *Illinois State Association of Counties (ISACo) Presentation* – Joe McCoy, Executive Director, explained the organizations creation in spring 2018, purpose of the group, their Board of Directors, what makes ISACo different from United County Council of Illinois and Illinois Municipal League, resources available on the ISACo website, and the current members including Cass, Cook, DuPage, Kane, Kendall, Lake, McHenry, Tazewell, Will, Washington and Winnebago Counties. Discussion on the benefits to the County for participating in ISACo, and how ISACo can lobby for Kendall County as well as larger Counties throughout the state.
- *Discussion of Raintree 2 Development, SSA Fees, and Property Taxes* – Dave Silverman, of Mahoney, Silverman and Cross Law Office, introduced members of the Lennar group present, and provided their reason for approaching the County, and the plan proposed between Lennar, the Bond holders, the Builder, and the City of Yorkville to get the subdivision back on track.

Scott Guerard, Land Acquisition Vice President for Lennar Homes, briefed the committee on the history of Lennar Homes, some of their projects in Illinois, and the 20-year old Raintree subdivision.

Mr. Guerard reviewed the Raintree Village site map and the remaining 366 vacant developed lots. Types of homes that would be available in the project, and everything included in the base price of each type of home, and potential revenue for the taxing districts including Kendall County, Bristol-Kendall Fire District, the Forest Preserve District of Kendall County, School District 115, Kendall Road District, the Yorkville Library, Kendall Township, and the City of Yorkville.

Mr. Guerard explained what was needed to complete the project, including meetings with municipal and county officials, as well as the Raintree Homeowners Association, reducing the outstanding penalties and interest associated with the Raintree SSA bonds in Kendall County, and securing an agreement to purchase SSA bonds from Bond holders to be paid by future home owners.

Mr. Guerard stated they were meeting with the County to come to an agreement as it related to penalties and interest associated with the SSA bonds. Mr. Guerard stated that currently the outstanding penalties and interest are estimated at \$2.2 million, and they are proposing to pay the County \$550,000 as a settlement toward those penalties and interest paid within 30-days of the signed agreement with all parties.

The committee asked Scott Koepfel to contact the School District about their capacity to handle additional students in the district possible with the proposed project and report at the County Board meeting.

From Planning, Building and Zoning Committee:

- *Discussion regarding forwarding to the State's Attorney's Office for enforcement a Violation of Section 10.01.A.2. of the Kendall County Zoning Ordinance (Required Fencing in the M Zoning Districts) at 790 Eldamain Road – Member Prochaska briefed the committee on the issue. Attorney Dan Kramer, on behalf of the petitioner, reported that the petitioner (his client) has completed installation of the slats in the fencing, has installed a gate on the west side facing Eldamain Road, and will install a double gate on the northwest corner when the ground has thawed and they can get the posts in the ground. **Mr. Kramer stated that within 30-days, they will then be totally in compliance.***

From Admin HR Committee:

- *Discussion of the Purchase of Tyler Munis ERP Solution using Sourcewell (NPJA) Contract – Treasurer Jill Ferko updated the committee on the status of her current software and ongoing issues they are experiencing, which includes the inability to upgrade to Windows 10. Ms. Ferko stated she has had to manually enter and re-enter there was an urgency to purchase the Tyler software to proceed as quickly as possible. **There was consensus by the committee for the State's Attorney's Office***

to proceed with the review of the contract prior to final approval by the County Board.

- *Discussion of Thomas Cullen Contract* – Scott Koeppe reported the contract was already reviewed by the State’s Attorney’s Office, and has been accepted by Mr. Cullen. Mr. Koeppe stated that Mr. Cullen originally requested one primary contact person within the County, but has agreed to both Mr. Koeppe and Mr. Gryder as primary contacts. Mr. Cullen has also complied with the request for additional insurance as requested by the County Board. **There was consensus to forward the item to the County Board for final approval.**

From Finance Committee:

- *Discussion of the Kendall County Health Department Analysis* – Member Purcell reviewed the Finance Committee’s cost analysis and recommendations for 2019. Discussion on the history of the Health Department employee benefit costs, benefit reimbursements by the Health Department for the past three years, the three-year average deficit, the Health Department Senior Levy, the proposed new levy, the FY19 Benefits cost, the proposed Health Department Levy, and the net to the Health Department after the benefit reimbursement to the County.

PUBLIC COMMENT – None

QUESTIONS FROM THE MEDIA – None

REVIEW BOARD ACTION ITEMS – Chair Gryder asked the committee to review the draft County Board agenda for February 19, 2019.

ITEMS FOR THE March 14, 2019 COMMITTEE OF THE WHOLE MEETING - None

CHAIRMANS REPORT – No report

EXECUTIVE SESSION – Not needed

ADJOURNMENT – Member Cesich made a motion to adjourn the meeting, second by Member Prochaska. **With seven members voting aye, the meeting was adjourned at 7:40p.m.**

Respectfully Submitted,

Valarie McClain
Administrative Assistant and Recording Secretary