

COUNTY OF KENDALL, ILLINOIS
ADMIN HR MEETING MINUTES
Wednesday, January 20, 2021

CALL TO ORDER – Vice Chair Judy Gilmour called the meeting to order at 5:30pm.

ROLL CALL

Attendee	Status	Arrived	Left Meeting
Elizabeth Flowers		5:37p.m.	6:12p.m.
Scott Gengler	Here		
Judy Gilmour	Here		
Dan Koukol	Here		6:13p.m.
Robyn Vickers	Here		

Employees in Attendance: Meagan Briganti, Matt Kinsey, Scott Koeppel, Tracy Page

APPROVAL OF AGENDA – Motion made by Member Koukol, second by Member Gengler to approve the agenda.

Attendee	Vote
Scott Gengler	Yes
Judy Gilmour	Yes
Dan Koukol	Yes
Robyn Vickers	Yes

With four members voting aye, the motion passed by a 4-0 vote.

APPROVAL OF MINUTES – Motion made by Member Gengler, second by Member Vickers to approve the November 18, 2020 minutes.

Attendee	Vote
Judy Gilmour	Yes
Dan Koukol	Yes
Robyn Vickers	Yes
Scott Gengler	Yes

With four members present voting aye, the motion passed by 4-0 vote.

DEPARTMENT HEAD AND ELECTED OFFICIAL REPORTS

GIS/Mapping Department – Meagan Briganti reported that GIS personnel have been invited to speak at an upcoming webinar for their vendor, Panda Consulting, regarding their data model upgrade. Frank Cockling, owner of Panda Consulting labeled Kendall County the most successful client they have seen.

Ms. Briganti stated that GIS has developed a solution for redistricting ready to go when the census information becomes available.

Technology Services – Matt Kinsey reported for 2020, they introduced a new networking equipment, which upgraded their core communications, and facilitated growth for moving forward. They also reviewed the new host and storage solutions for computing and storage upgrade, reducing the equipment down to three, which will centralize the operation, and they also reviewed how data was being backed up, and they streamlined the instance to a new application,

In 2021, they are upgrading all of the access points to increase the Wi-Fi in all buildings, working with Facilities Management on the VoIP phone system project, and hope to be complete by May. Technology is also working with the Treasurer's Office on the new Tyler Munis and have all instances of Tyler Munis running except ExecuTime, and should be completed by the end of February. Director Kinsey stated Technology plans to transition of upgrading copier fleets to eliminate waste and unnecessary copiers throughout the County.

Lastly, they are working on a LaserFish program that will rethink the way documents are made available to the public, and hopefully eliminate excessive FOIA requests.

Mr. Kinsey also reported that he would be bringing forth to the committee approval of a change to the County domain address to *KendallCounty.il.gov*.

Monthly Reports - Mr. Koepfel reviewed the December 2020 Medical Insurance report with the committee. Mr. Koepfel stated that Bob Jones reported that ninety-five percent of County employees obtained their annual health screening/physical making it comparable to prior years.

Mr. Koepfel reported that the County received a Covid-19 credit from BCBS for the October bill for \$65,981.73. In the past, the Board has given the employees a credit when they have received premium credits. Mr. Koepfel stated that Bob Jones asked the committee for direction on how to proceed with this credit. **There was consensus by the committee that the credit should be given back to the employees.**

Mr. Koepfel is working with Alliant Mesirov and The Horton Group on presenting the 2020 end-of-year reports, changes to plans, and suggestions for the next year in March or April.

Mr. Koepfel asked the committee for committee goals for 2021, including the handbook revisions, personnel - morale incentives, active employee satisfaction surveys, and other ideas the committee would like to focus on this year.

PUBLIC COMMENT - None

COMMITTEE BUSINESS - None

EXECUTIVE SESSION – None

ITEMS FOR COMMITTEE OF THE WHOLE – None

ACTION ITEMS FOR COUNTY BOARD - None

ADJOURNMENT – Member Gengler made a motion to adjourn the meeting, second by Member Vickers. **With three members present voting yes the meeting adjourned at 6:15p.m.**

Respectfully Submitted,

Valarie McClain
Administrative Assistant and Recording Secretary