

**COUNTY OF KENDALL, ILLINOIS  
ANIMAL CONTROL COMMITTEE  
MEETING MINUTES  
Wednesday, January 27, 2021**

**Call to Order** – The meeting was called to order by Committee Chair Amy Cesich at 8:30a.m.

**Roll Call**

<b>Committee Member</b>	<b>Status</b>	<b>Arrived</b>	<b>Left Meeting</b>
Amy Cesich	Present		
Elizabeth Flowers	Present		9:45a.m.
Scott Gengler	Here		9:36a.m.
Brian DeBolt	Here		
Ruben Rodriguez	Here		

**With five members present, a quorum was established to conduct committee business.**

Others present: Scott Koepfel, Laura Pawson

**Approval of Agenda** – Motion made by Member DeBolt, second by Member Rodriguez to approve the agenda.

<b>Committee Member</b>	<b>Vote</b>
Amy Cesich	Yes
Elizabeth Flowers	Aye
Scott Gengler	Yes
Brian DeBolt	Yes
Ruben Rodriguez	Yes

**With five members voting aye, the motion carried by a vote of 5-0.**

**Approval of Minutes** – Motion made by Member Gengler to approve the minutes from November 30, 2020 second by Member Flowers.

<b>Committee Member</b>	<b>Vote</b>
Ruben Rodriguez	Aye
Elizabeth Flowers	Aye
Scott Gengler	Yes
Brian DeBolt	Yes
Amy Cesich	Yes

**With five committee members in agreement, the minutes were approved by a 5-0 vote.**

## Monthly Reports

- **Census Log** – Laura Pawson reviewed the census log with the committee.

### Shelter Count as of December 2020

#### Dogs

Strays: 11  
Owner Surrenders: 1  
Legal: 1  
Adoption: 3  
Return to Owner: 9  
Transfer to Rescue: 5

#### Cats

Strays: 3  
Cats Adopted: 6

### Shelter Count as of January 2021

#### Dogs

Strays: 7  
Owner Surrenders: 2  
Legal: 0  
Adoption: 0  
Return to Owner: 0  
Transfer to Rescue: 0

#### Cats

Strays: 0  
Cats Adopted: 0

- **Bite Report** – Ms. Pawson reviewed the Bite Report, and said there were 13 dog bites in the month of November, and 15 dog bites and 3 cat bites in the month of December. Written report provided.
- **Operations Report** – Ms. Pawson reported that customers are now able to pay for rabies tags online through the ePay program. Mail in and in person purchase of rabies tags is also available.
- **Accounting Report** – Mr. Koeppel reviewed the current financial statistics of Animal Control. Discussion on revenues and expenditures. Written report provided.

**Old Business** – None

## New Business

- ❖ *Discussion of Animal Control Staffing Plan* – **Item tabled until February meeting**
- ❖ *Discussion of Cat and Dog Tags and Rabies Tag Pricing* – **Item tabled until February meeting**

- ❖ *Discussion of Animal Control Month by Month Animal Population for 2020 – **Item tabled until February meeting***
- ❖ *Discussion of Volunteer Program – **Item tabled until February meeting***
- ❖ *Discussion of Low Income Rabies Vaccination Program – MS. Pawson explained how the current low income cat and dog spay/neuter program for County residents to the committee, and said it has been in place since 2014. Ms. Pawson reviewed the qualifications which included proof of Link card, or Social Security Disability letter, to receive a voucher for services at a local participating veterinarian office.*

Ms. Pawson asked the committee for approval to consult the State’s Attorney’s Office to add Rabies Vaccination services for a dog or cat to the low income voucher program. The citizen takes the voucher to a participating veterinarian office, and then the veterinarian office then sends the voucher to the Animal Control facility for reimbursement of services provided.

Motion made by Member DeBolt second by Member Rodriguez to forward the item to the State’s Attorney’s Office for legal review of our policy.

<b>Committee Member</b>	<b>Vote</b>
Ruben Rodriguez	Aye
Brian DeBolt	Yes
Amy Cesich	Yes

**With three members present voting aye, the motion carried by a vote of 3-0.**

**Executive Session** – Not needed

**Action Items for the County Board** – None

**Action Items for the Committee of the Whole** – None

**Questions from the Media** – None

**Public Comment** – None

**Adjournment** – Member Rodriguez made a motion to adjourn the meeting, second by Member DeBolt.

<b>Committee Member</b>	<b>Vote</b>
Ruben Rodriguez	Aye
Brian DeBolt	Yes
Amy Cesich	Yes

**With three members present in agreement, the meeting was adjourned at 10:00a.m.**

Respectfully Submitted,  
Valarie McClain, Administrative Assistant & Recording Clerk