

**COUNTY OF KENDALL, ILLINOIS  
BUDGET & FINANCE COMMITTEE  
Meeting Minutes for Thursday, January 28, 2021**

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**Call to Order** - Committee Chair Matt Kellogg called the Budget and Finance Committee to order at 5:30p.m.

**Roll Call**

<b>Attendee</b>	<b>Status</b>	<b>Arrived</b>	<b>Left Meeting</b>
Amy Cesich	Present		
Brian DeBolt	Here		5:25p.m.
Scott Gengler	Here		
Scott Gryder		5:12p.m.	
Matt Kellogg	Here		

**Others Present** – Latreese Caldwell, Scott Koeppel, Jim Smiley

**Approval of Agenda** - Member DeBolt made a motion to approve the agenda with the change of moving business item *Discussion of Salary Range for Assistant Facilities management Director/Project Manager Position* before the other agenda items, second by Member Cesich.

Amy Cesich	Yes
Matt Kellogg	Yes
Scott Gengler	Yes
Brian DeBolt	Yes

**Items of Business**

- *Discussion of Salary Range for Assistant Facilities management Director/Project Manager Position* – Mr. Smiley briefed the committee on current and past projects, and the need for an Assistant Director/Project Manager as soon as possible. Mr. Smiley briefed the committee on a seasoned candidate and his qualifications, and the reasons for the proposed starting salary of \$70,000, with a start date of February 1, 2021.

Motion made by Member Gryder, second by Member Gengler to offer the position at a starting salary of \$70,000, with the possibility of a salary increase after a six-month evaluation and review by the Facilities Director.

Amy Cesich	Yes
Matt Kellogg	Yes
Scott Gengler	Yes
Scott Gryder	Yes

**With four members present voting aye, the motion carried by a vote of 4-0.**

Ms. Caldwell reviewed the Expenditure, Revenue and Transfers Out for the period ending November 30, 2020.

**Approval of Forwarding Claims for Final County Board Approval** – Member Gryder made a motion to forward the claims to the County Board for final approval, second by Member Gengler.

Scott Gengler	Yes
Matt Kellogg	Yes
Amy Cesich	Yes
Scott Gryder	Yes

**With four members present voting aye, the motion carried by a roll call vote of 4-0.**

**Department Head and Elected Official Reports** – None

**Items from Other Committees** – None

**Public Comment** – None

**Questions from the Media** - None

**Items for the February 2, 2021 County Board Meeting**

- *Forwarding Claims for Final County Board Approval*

**Items for the February 11, 2021 Committee of the Whole Meeting** - None

**Executive Session** – Not needed

**Adjournment** – Member Gryder made a motion to adjourn the Budget and Finance Committee meeting, Member Gengler seconded the motion.

Matt Kellogg	Yes
Amy Cesich	Yes
Scott Gryder	Yes
Scott Gengler	

**With four members present voting aye, the meeting was adjourned at 5:52p.m. by a roll call vote of 4-0.**

Respectfully submitted,

Valarie McClain  
Administrative Assistant and Recording Secretary