

**KENDALL COUNTY FOREST PRESERVE DISTRICT
COMMITTEE OF THE WHOLE MEETING MINUTES**

JANUARY 12, 2021

I. Call to Order

President Gilmour called the meeting to order at 4:34 pm in the Kendall County Historic Courthouse 3RD Floor Courtroom.

II. Roll Call

X	DeBolt	X	Gilmour
X	Cesich	X	Gryder (4:43 pm)
X	Flowers (remote; 4:37 pm)	X	Kellogg
X	Gengler		Koukol
X	Rodriguez	X	Vickers

Commissioners DeBolt, Cesich, Gengler, Kellogg, Vickers, Rodriguez and Gilmour were all present.

Commissioner Flowers entered the meeting remotely at 4:37 pm.

Commissioner Gryder entered the meeting at 4:43 pm.

III. Approval of Agenda

Commissioner DeBolt made a motion to approve the Commission meeting agenda as presented. Seconded by Commissioner Cesich. Roll call: Commissioners DeBolt, Cesich, Gengler, Rodriguez, Kellogg, Vickers, and Gilmour, aye. Opposed, none.

Motion: Commissioner DeBolt

Second: Commissioner Cesich

Roll call: Approval of Agenda

Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
X		DeBolt	X		Gilmour
X		Cesich			Gryder
		Flowers	X		Kellogg
X		Gengler			Koukol
X		Rodriguez	X		Vickers

Motion unanimously approved.

IV. Public Comment

No public comments were offered from citizens in attendance.

V. Executive Director's Report

Director Guritz presented the Executive Director's report for December, 2020.

VI. Review of Preliminary Financial Statements and Cost Center Reports for the Period Ending December 31, 2021

Director Guritz presented preliminary financial statements and cost center reports for the period ending December 31, 2021.

Commissioner Flowers entered the meeting remotely.

VII. Motion to Forward Claims to Commission

Commissioner Cesich made a motion to forward claims in the amount of \$26,706.41 to Commission for approval. Seconded by Commissioner Gengler.

Commissioner Gryder entered the meeting at 4:43 pm.

Roll call: Commissioners DeBolt, Cesich, Flowers, Gengler, Rodriguez, Gryder, Kellogg, Vickers and Gilmour, aye. Opposed, none.

Motion: Commissioner Cesich
Second: Commissioner Gengler

Roll call: Claims

Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
X		DeBolt	X		Gilmour
X		Cesich	X		Gryder
X		Flowers	X		Kellogg
X		Gengler			Koukol
X		Rodriguez	X		Vickers

Motion unanimously approved.

OLD BUSINESS

VIII. Millbrook Bridge Removal Project

- **D. Construction, Inc. Billing Statement and Invoice**
- **HLR, Inc. Review and Responses**

The Committee of the Whole discussed billing statements and responses. President Gilmour provided an overview of the project plans and the removal event were given.

The Committee of the Whole provided direction to meet with D. Construction owners to negotiate a reduced amount for the final payment, citing that the approved in-stream work plan required under the District's permit to remove the structure was not followed resulting in far less work performed for the removal of the structure. Further, it should be communicated that the District will not pay for the proposed change order to address the in-stream pier damaged by D. Construction during removal activities.

NEW BUSINESS

IX. FY21 Budget Amendment

c.) Overview of Proposed Changes (Fund 1900; Fund 1906; Fund 1907; Fund 1910)

d.) Ordinance #02-21-001 Amending the Combined Annual Budget and Appropriations Ordinance #12-20-001

e.) Resolution #02-21-002 Amending the General Fund Balance Reserve Policy Resolution #15-010

f.) Discussion: Capital Funding Limitations and Cash Flow Impacts

g.) Discussion: Inter-fund Appropriation Transfer Contingency

h.) Discussion: FLSA Exempt Status for the Communications and Natural Resources Project Coordinator

Director Guritz presented FY21 budget amendment.

The Committee of the Whole discussed the budget amendments.

Commissioner Gengler made a motion to forward the FY21 budget amendment items C through G to the Finance Committee for review. Seconded by Commissioner Kellogg.

Motion: Commissioner Gengler					
Second: Commissioner Kellogg					
Roll call: FY21 Budget Amendments C - G					
Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
X		DeBolt		X	Gilmour
X		Cesich		X	Gryder
X		Flowers		X	Kellogg
X		Gengler			Koukol
X		Rodriguez		X	Vickers
Motion unanimously approved.					

Roll call: Commissioners DeBolt, Cesich, Flowers, Gengler, Rodriguez, Gryder, Kellogg, Vickers and Gilmour, aye. Opposed, none.

Commissioner Gryder made a motion to forward FLSA Exempt Status for the Communication and Natural Resources Project Coordinator subject to review by the SAO to Commission. Seconded by Commissioner Gilmour.

Motion: Commissioner Gryder
 Second: Commissioner Gilmour

Roll call: FY21 Budget Amendments H

Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
X		DeBolt		X	Gilmour
X		Cesich		X	Gryder
X		Flowers		X	Kellogg
X		Gengler			Koukol
X		Rodriguez		X	Vickers

Motion unanimously approved.

Roll call: Commissioners DeBolt, Cesich, Flowers, Gengler, Rodriguez, Gryder, Kellogg, Vickers and Gilmour, aye. Opposed, none.

X. 2021 Summer Camp Catalog – Fees and Charges

Emily Shanahan presented 2021 Summer Camp Catalog fees and charges. Commissioner Gryder made a motion to forward the 2021 Summer Camp Catalog fees and charges to Commission for approval. Seconded by Commissioner DeBolt.

Motion: Commissioner Gryder
 Second: Commissioner DeBolt

Roll call: 2021 Summer Camp fees and charges

Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
X		DeBolt	X		Gilmour
X		Cesich	X		Gryder
X		Flowers	X		Kellogg
X		Gengler			Koukol
X		Rodriguez	X		Vickers

Motion unanimously approved.

XI. Executive Director Goals Review and Revisions

The Committee of the Whole discussed revisions to the Executive Director’s Goals for FY21.

XII. Other Items of Business

- **General Use Ordinance – District Staff Authority for Issuance of Citations and Penalties for Violations**

The Committee of the Whole discussed the General Use Ordinance and District staff authority for issuance of citations and penalties for violations. Under the General Use Ordinance, only duly sworn peace officers may issue citations for violations.

XIII. Public Comments

Commissioner Gryder thanked Commission for their attendance.

XIV. Executive Session

Commissioner Cesich made a motion to enter into Executive Session under 2(c)21 of the Open Meetings Act for the purpose of discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. Seconded by Commissioner Gengler.

Motion: Commissioner Cesich
Second: Commissioner Gengler

Roll call: Executive Session

Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
X		DeBolt	X		Gilmour
X		Cesich	X		Gryder
X		Flowers		X	Kellogg
X		Gengler			Koukol
X		Rodriguez	X		Vickers

Motion carried by a vote of 8:1.

Roll call: Commissioners DeBolt, Cesich, Flowers, Gengler, Rodriguez, Gryder, Vickers and Gilmour, aye. Opposed, Commissioner Kellogg. Motion carried by a vote of 8:1.

Executive Session called to order at 6:01 pm.

Commissioner DeBolt made a motion to adjourn from Executive Session. Seconded by Commissioner Vickers.

Motion: Commissioner Flowers

Second: Commissioner Vickers

Roll call: Executive Session Adjournment

Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
X		DeBolt	X		Gilmour
X		Cesich	X		Gryder
X		Flowers	X		Kellogg
X		Gengler			Koukol
X		Rodriguez	X		Vickers

Motion unanimously approved.

Roll call: Commissioners DeBolt, Cesich, Flowers, Gengler, Rodriguez, Gryder, Kellogg, Vickers and Gilmour, aye. Opposed, none.

Regular meeting resumed at 6:10 pm.

XV. Summary of Action Items

Director Guritz provided a summary of action items.

XVI. Adjournment

Commissioner Kellogg made a motion to adjourn. Seconded by Commissioner DeBolt.

Motion: Commissioner Kellogg

Second: Commissioner DeBolt

Roll call: Adjournment

Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
X		DeBolt	X		Gilmour
X		Cesich	X		Gryder
		Flowers	X		Kellogg
X		Gengler			Koukol
X		Rodriguez	X		Vickers

Motion unanimously approved.

Roll call: Commissioners DeBolt, Cesich, Gengler, Rodriguez, Gryder, Kellogg, Vickers and Gilmour, aye. Opposed, none.

Meeting adjourned at 6:14 pm.

Respectfully submitted,

David Guritz

Director, Kendall County Forest Preserve District