

**KENDALL COUNTY BOARD AGENDA
ADJOURNED SEPTEMBER MEETING**

Kendall County Office Building, Rooms 209 & 210, Yorkville IL 60560

Tuesday, February 16, 2021 at 9:00 a.m.

1. Call to Order
2. Roll Call
3. Determination of a Quorum
4. Approval of Agenda
5. Special Recognition
 - A. Approve Resolution Honoring Marlene M. Diehl
 - B. Approve Resolution Honoring Herschel "Lucky" Luckinbill
 - C. Proclamation Celebrating the 180th Anniversary of Kendall County, Illinois
 - D. United States Census 2020 Thank You to Kendall County
6. Public Comment
7. Consent Agenda
 - A. Approval of County Board Minutes from January 19, 2021
 - B. Standing Committee Minutes Approval
 - C. Approval of Claims in an amount not to exceed \$642,427.98
 - D. Approval of Resolution Authorizing Execution and Amendment of Downstate Operating Assistance Grant Agreement
 - E. Approval of the 2020 Kendall County Emergency Operations Plan
 - F. Approve Resolution for maintenance under the Illinois Highway Code in the amount of \$1,200,000 for resurfacing parts of Galena Road, Eldamain Road, and Rock Creek Road.
 - G. Approve Preliminary engineering services agreement between Kendall County and Engineering Enterprises, Inc. in the amount of \$196,192 for work on Fox River Drive (Johnson Street) in the Village of Newark
8. Old Business
9. New Business
10. Elected Official Reports & Other Department Reports
 - A. Sheriff
 - B. County Clerk and Recorder
 - C. Treasurer
 - D. Clerk of the Court
 - E. State's Attorney
 - F. Coroner
 - G. Health Department
 - H. Supervisor of Assessments
11. Standing Committee Reports
 - A. Administration/HR
 1. Approval of a Health Insurance Premium Credit for all Employees Enrolled BCBS Health Plan in a Total Amount of \$13,752.58 (Employee Credit Based on Plan Enrollment)
 - B. Planning Building & Zoning
 1. Approval of a Request from Jason Shelley on Behalf of Go Pro Ball, LLC and James and Denise Maffeo on Behalf of Four Seasons Storage, LLC for a Ninety (90) Day Extension of the Recording Deadline for the Final Plat of Go Pro Sport Subdivision
 2. Approval of a Resolution Approving an Intergovernmental Agreement for Reciprocal Building Inspection Services between Kendall County, Illinois and the United City of Yorkville, Illinois
 3. Approval of Publishing the Annual Noxious Weed Notice in the Kendall County Record at a Cost Not to Exceed \$125.00; Related Invoice(s) to Be Paid from the Planning, Building and Zoning Department's Legal Publications Line Item 11001902-62090
 4. Approval of Notice of Intent for Renewal of General Permit for Discharges from Small Municipal Separate Storm Sewer Systems (MS4's)
 5. Approval of Scope of Work from WBK Engineering in an Amount Not to Exceed \$3,100 for Review of the Kendall County Stormwater Management Ordinance in Relation to FEMA Floodplain Management Bulletin P-2140 Floodplain Management Requirements for Agricultural Structures and Accessory Structures; Related Invoices To Be Paid from the Planning, Building and Zoning Department's Consultant Line Item 11001902-63630
 - C. Facilities
 1. Approve high bid for KCFM van disposal to I55 Auto in the amount of \$700.00
12. Special Committee Reports
13. Other Business

14. Chairman's Report
15. Public Comment
16. Questions from the Press
17. Executive Session
18. Adjournment

If special accommodations or arrangements are needed to attend this County meeting, please contact the Administration Office at 630-553-4171, a minimum 24-hours prior to the meeting time.

COUNTY OF KENDALL, ILLINOIS
Resolution Honoring Marlene M. Diehl
Resolution 21 - _____

WHEREAS, Marlene M. Diehl has served the Office of the Kendall County Circuit Clerk's Office over the past 25 years; and

WHEREAS, Marlene M. Diehl started in the Kendall County Circuit Clerk's Office in 1996 under Circuit Clerk Shirley Lee; and

WHEREAS, Marlene M. Diehl served the first several years in the office in the Criminal Division; and

WHEREAS, Marlene M. Diehl was appointed Chief Deputy by Becky Morganegg on February 25, 2005; and

WHEREAS, Marlene M Diehl served as Chief Deputy under Becky Morganegg, Robyn Ingemunson, and Matthew Prochaska; and

WHEREAS, Marlene M Diehl helped implement many upgrades in technology to the Circuit Clerk's Office; and

WHEREAS, Marlene M Diehl is highly respected by the Circuit Clerk's Office, Attorney's, and Courthouse staff; and

WHEREAS, Marlene M Diehl retired from the Kendall County Circuit Clerk's Office on January 31, 2021; and

NOW THEREFORE BE IT RESOLVED, the Kendall County Board wishes to extend its thanks and gratitude to Marlene M. Diehl for her service to the Kendall County Circuit Clerks Office, the Kendall County Board, and the employees and citizens of Kendall County.

Approved on this 16th day of February, 2021

Scott R. Gryder, County Board Chair

Debbie Gillette, County Clerk and Recorder



COUNTY OF KENDALL, ILLINOIS
RESOLUTION HONORING HERSCHEL “LUCKY” LUCKINBILL
Resolution 21- _____

WHEREAS, Herschel Luckinbill served aboard the USS O’Brien as a Machinist Mate, surviving a near miss on December 23, 1966 as his ship was shelled by hostile North Vietnamese shore batteries, killing two and wounding four sailors; and

WHEREAS, Herschel Luckinbill completed his military enlistment in California, earning the National Defense Service Medal, the Vietnam Service Medal with three Bronze Stars, and the Republic of Vietnam Campaign Medal, and later Herschel was honored and recognized by State Representative Kay Hatcher with Illinois House Resolution 711, and in June 2014 was selected by the Illinois Department of Veteran Affairs as the “Veteran of the Month”; and

WHEREAS, while still serving on the O’Brien, Herschel married his wife Eva, and after leaving the Navy, moved to the Fox Valley area, where they raised their three children, and he became a union sprinkler fitter in the Fire Protection industry for 41 years, retiring in 2005; and

WHEREAS, Herschel Luckinbill has continued his work in serving veterans, including his efforts to bring the Healing Field and Vietnam Moving Wall exhibits to Aurora and Oswego, and as a major fundraiser and guardian for Honor Flight, escorting elderly veterans on 25 trips to Washington D.C.; and

WHEREAS, in 2008, Herschel Luckinbill began serving as the President of the Fox Valley Veterans Breakfast Club, uniting more than 70 veterans of all military branches together on a bi-weekly basis to provide fellowship and camaraderie as each one looks out for the welfare of the other; has served as Parade Marshal for West Aurora High School Homecoming Parade and the Village of Montgomery Prairie Fest; coached Pony League Baseball for fourteen years; and served as President of the Oswego Jaycees; and

WHEREAS, Herschel Luckinbill will be fondly remembered as a role model of what veterans contribute back to Kendall County, through his lifelong commitment of serving his fellow veterans, and his community as a coach and volunteer, long after setting his uniform aside;

THEREFORE BE IT RESOLVED, BY THE KENDALL COUNTY BOARD, that we honor Herschel “Lucky” Luckinbill for his dedication and commitment to the veterans and citizens of Kendall County.

Approved on the 18th day of February, 2021.

Attest:

Scott R. Gryder, County Board Chair

Debbie Gillette, County Clerk and Recorder





**COUNTY OF KENDALL, ILLINOIS
PROCLAMATION 21 - _____**

**PROCLAMATION CELEBRATING THE
180th ANNIVERSARY OF KENDALL COUNTY, ILLINOIS**

WHEREAS, Kendall County has a long rich history in Illinois dating back to its first settlers Robert Beresford, his wife and two sons settled in Holderman's Grove Forest Preserve in Big Grove Township in Southwest Kendall County in 1826, and favorable weather conditions in the early 1830's allowed hundreds of additional settlers to travel west to Illinois; and

WHEREAS, by 1838 the communities of Oswego, Newark, Yorkville, Little Rock, Lisbon, and Millington had been settled, and residents of Oswego, Bristol, and Little Rock townships originally traveled north to Geneva to conduct legal business at the Kane County Courthouse; and

WHEREAS, those living in Na-Au-Say, Kendall, Fox, Big Grove, Lisbon, and Seward townships traveled to Ottawa to conduct legal business at the LaSalle County Courthouse, and settlers living along the Fox River between Ottawa and Aurora worked together to establish a new county to call their own; and

WHEREAS, the original petition circulated in the fall of 1840 asked the Illinois General Assembly to establish a new county comprised of nine townships, and when the new county was proposed in the Illinois House of Representatives, it included the boundaries for new townships that would eventually become the townships of Little Rock, Bristol, Oswego, Fox, Kendall, Na-Au-Say, Big Grove, Lisbon, and Seward; and

WHEREAS, Kendall County was named after Amos Kendall, a politician, teacher, newspaper editor, and one-time partner of Samuel F.B. Morse, inventor of the telegraph and Morse code, and Amos Kendall became an important advisor to President Andrew Jackson, and was appointed as the U.S. Postmaster General under Andrew Jackson on May 1, 1835; and

WHEREAS, February 2021, marks the 180th anniversary of the organization of Kendall County, Illinois, created on February 19, 1841 in the Twelfth General Assembly of the Illinois State Legislature; and

NOW, THEREFORE I, Scott R. Gryder, by virtue of the authority vested in me as County Board Chairman of the County of Kendall, Illinois do hereby proclaim 2021 as the celebration of the 180th year of Kendall County, and invite citizens county-wide to celebrate this anniversary and the dedication of the newly renovated County Board room.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the County of Kendall, Illinois to be affixed this 2nd day of February of the year of our Lord two thousand twenty-one.

Attest:

Scott R. Gryder, County Board Chairman

Debbie Gillette, County Clerk and Recorder

**KENDALL COUNTY BOARD
ADJOURNED SEPTEMBER MEETING
January 19, 2021**

STATE OF ILLINOIS)
) SS
COUNTY OF KENDALL)

The Kendall County Board Meeting was held at the Kendall County Historic Courthouse, 109 W Ridge St, in the City of Yorkville on Tuesday, January 19, 2021 at 9:00 a.m. The Clerk called the roll. Members present: Chairman Scott Gryder, Amy Cesich, Brian DeBolt, Elizabeth Flowers, Scott Gengler, Judy Gilmour, Matt Kellogg, Dan Koukol, Ruben Rodriguez and Robyn Vickers. Members absent: None.

The Clerk reported to the Chairman that a quorum was present to conduct business.

THE AGENDA

Member Gilmour moved to approve the agenda. Member Gengler seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting. **Motion carried.**

SPECIAL RECOGNITION

World Cancer Awareness

Member Koukol moved to approve the resolution declaring February 4, 2021 as World Cancer Awareness Day. Member DeBolt seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting. **Motion carried.**

A complete copy of Resolution 21-01 is available in the Office of the County Clerk.

CONSENT AGENDA

Member Gilmour moved to approve the consent agenda of **A)** county board minutes from December 17, 2020; **B)** standing committee minutes; **C)** claims in an amount not to exceed \$1,107,105.86; **D)** Petition 20-27 request from Sunny Simon on Behalf of Boulder Hill Property, LLC for the Revocation of a Special Use Permit Granted by Ordinance 2015-15 for a Place of Worship at 81 Boulder Hill Pass (PIN: 03-05-401-003) in Oswego Township; **E)** Authorize the County Board Chairman to Sign a Certified Local Government Agreement Between Kendall County and the Illinois State Historic Preservation Office; **F)** resolution providing for spring road posting of certain county highways; **G)** resolution requesting consent to the reappointment of the incumbent as county engineer; **H)** ordinance amending the Kendall County Highway Access Regulation Ordinance. Member Gengler seconded the motion. Chairman Gryder asked for a roll vote on the motion. All members present voting aye except Member Koukol. **Motion carried 9-1.**

- C) COMBINED CLAIMS:** ADMIN \$1,185.20; ANML CNTRL WRDN \$1,583.72; BEHAV HLTH \$87.70; CIR CLK \$1,200.89; CIR CRT JDG \$8,262.05; COMB CRT SVS \$1,650.87; COMM ACTN SVS \$62,839.75; COMM HLTH \$178.28; CORONER \$666.43; CORR \$26,040.62; CNTY ADMIN \$5,100.00; CNTY BRD \$181,863.05; CNTY CLK \$7,886.93; HIGHWY \$93,400.91; TREASR \$1,425.00; ELECTN \$3,210.58; EMA DIR \$37.80; EMA \$8,567.75; EMPL BFITS \$3,453.00; ENVIRO HLTH; \$870.05; FCLT MGMT \$35,101.25; GIS \$2,385.57; JURY COMM \$296.60; MERIT \$1,040.00; PBZ \$1,269.42; PSTG \$1,492.98; PRSDG JDGE \$6,149.66; PROB SVS \$17,090.76; PRGM SUPP \$434.32; PUB DEF \$347.50; SHF \$85,122.13; STATES ATTY \$39,097.59; TECH \$11,006.56; TRSR \$1,698.52; UTIL \$11,392.74; VET \$952.69; FP \$26,976.28.; SHF \$54,181.40; SHF \$401,559.31
- D)** A complete copy of Ordinance 21-01 is available in the Office of the County Clerk.
- F)** A complete copy of Resolution 21-02 is available in the Office of the County Clerk.
- G)** A complete copy of Resolution 21-03 is available in the Office of the County Clerk.
- H)** A complete copy of Ordinance 21-02 is available in the Office of the County Clerk

ELECTED OFFICIALS REPORT AND OTHER DEPARTMENT REPORTS

Sheriff

**Kendall County Sheriff's Office
Year-End Report
December 01, 2019 - November 30, 2020**

**Operations Division
Total Average**

Calls for Service	9,228	769
Police Reports	3,978	332
Total Arrests	837	70
Traffic Contacts	6,544	545
Traffic Citations Issued	1,922	160
DUI Arrests	64	5
Total Crash Investigations	575	48
Total Miles Driven by Sheriff's Office	741,944	61,829

Records Division

Sales Conducted	38	3
Papers Served/Executed	1,420	118
SA, Subpoenas & FOIA Requests	2,096	175
Total Warrants Served	749	62
Evictions Conducted	22	2
Civil Process Fees	\$ 50,302	\$4,192
Sheriff Sales Fees	\$ 28,500	\$2,375
Record Fees/Fingerprinting	\$ 3,197	\$266
Bond Processing Fees	\$ 10,602	\$884

Corrections Division

New Intake Bookings	1,911	159
Federal Inmate ADP		82
Kendall County Inmate ADP		60
Other Jurisdictions Inmate ADP		8
Average Daily Population		139
Amount Invoiced for Inmates Housed Other Juris.	\$178,310	\$14,859
Amount Invoiced for Federal Housing	\$2,384,802	\$198,734
Amount Invoiced for Federal Court Transport	\$ 52,861	\$ 4,405
Amount Invoiced for Federal Medical Transport	\$ 29,913	\$ 2,493

Court Security

Entries	129,837	10,820
Items X-rayed	41,322	3,444
Kendall Prisoners	753	63
Other Prisoners	136	11
Arrests made at Courthouse	243	20
Contraband Refused	832	69

KCSO Training

Corrections Division	1,263	105
Operations Division	2,641	220
Court Security	255	21
Records Division	53	4

12 Month Budget Results

Sheriff's Budget	\$6,163,317	Corrections Budget	\$4,964,965
Year to Date	\$6,209,566	Year to Date	\$4,850,290
Balance	- \$46,249	Balance	\$ 114,675
Percent	100.8%	*Percent	97.7%

County Clerk

Revenue Report

12/1/20-12/31/20 12/1/19-12/31/19 12/1/18-12/31/18

Line Item	Fund	Revenue	Revenue	Revenue
CLKFEE	County Clerk Fees	\$1,550.50	\$962.50	\$583.50
MARFEE	County Clerk Fees - Marriage License	\$1,140.00	\$780.00	\$660.00
CIVFEE	County Clerk Fees - Civil Union	\$30.00	\$0.00	\$30.00
ASSUME	County Clerk Fees - Assumed Name	\$35.00	\$75.00	
CRTCOP	County Clerk Fees - Certified Copy	\$1,744.00	\$1,820.00	
NOTARY	County Clerk Fees - Notary	\$420.00	\$220.00	

MISINC	County Clerk Fees - Misc	\$83.50	\$61.00	\$1,690.00
	County Clerk Fees - Misc Total	\$5,003.00	\$3,918.50	\$2,963.50
RECFEE	County Clerk Fees - Recording	\$51,982.00	\$33,152.00	\$19,319.00
	Total County Clerk Fees	\$56,985.00	\$37,070.50	\$22,282.50
CTYREV	County Revenue	\$66,042.75	\$37,973.75	\$32,627.50
DCSTOR	Doc Storage	\$30,557.50	\$19,376.50	\$11,708.50
GISMAP	GIS Mapping	\$96,690.00	\$32,736.00	\$19,772.00
GISRCD	GIS Recording	\$6,446.00	\$4,092.00	\$2,472.00
INTRST	Interest		\$28.90	\$34.02
RECMIS	Recorder's Misc	\$10,000.00	\$4,146.50	\$3,101.75
RHSP	RHSP/Housing Surcharge	\$27,909.00	\$17,325.00	\$10,503.00
TAXCRT	Tax Certificate Fee	\$2,560.00	\$2,600.00	\$3,000.00
TAXFEE	Tax Sale Fees	\$303.25	\$330.00	\$883.50
PSTFEE	Postage Fees		\$224.40	\$328.30
CK #				
19085	To KC Treasurer	\$297,493.50	\$155,903.55	\$106,713.07

County Clerk, Debbie Gillette reviewed the annual report included in the packet.

Treasurer

Office of Jill Ferko
Kendall County Treasurer & Collector
111 W. Fox Street Yorkville, IL 60560

Kendall County General Fund

QUICK ANALYSIS OF MAJOR REVENUES AND TOTAL EXPENDITURES
FOR ONE MONTH ENDED 12/31/2020

<u>REVENUES*</u>	Annual <u>Budget</u>	2021 YTD <u>Actual</u>	2021 YTD% <u>%</u>	2020 YTD <u>Actual</u>	2020 YTD <u>%</u>
Personal Property Repl. Tax	\$390,000	\$14,030	3.60%	\$17,338	4.45%
State Income Tax	\$2,300,000	\$166,889	7.26%	\$164,185	7.14%
Local Use Tax	\$900,000	\$94,682	10.52%	\$73,396	10.49%
State Sales Tax	\$530,000	\$42,755	8.07%	\$62,160	11.30%
County Clerk Fees	\$325,000	\$42,472	13.07%	\$32,150	9.89%
Circuit Clerk Fees	\$1,220,000	\$80,648	6.61%	\$98,701	7.31%
Fines & Foreits/St Atty.	\$275,000	\$15,934	5.79%	\$30,648	10.22%
Building and Zoning	\$68,000	\$4,495	6.61%	\$6,393	9.40%

Co Board 1/19/2021

Interest Income	\$100,000	\$91	0.09%	\$216	0.11%
Health Insurance - Empl. Ded.	\$1,467,439	\$101,020	6.88%	\$95,489	7.54%
1/4 Cent Sales Tax	\$3,075,000	\$275,728	8.97%	\$259,285	8.35%
County Real Estate Transf Tax	\$450,000	\$24,962	5.55%	\$69,533	16.36%
Federal Inmate Revenue	\$2,044,000	\$178,000	8.71%	\$204,400	10.00%
Sheriff Fees	\$140,000	\$7,247	5.18%	\$40,987	24.11%
TOTALS	\$13,284,439	\$1,048,953	7.90%	\$1,154,880	8.75%
Public Safety Sales Tax	\$5,250,000	\$476,067	9.07%	\$454,551	8.54%
Transportation Sales Tax	\$5,250,000	\$476,067	9.07%	\$454,551	7.58%

*Includes major revenue line items excluding real estate taxes which are to be collected later. To be on Budget after 1 month the revenue and expense should at 8.33%

State's Attorney

STATE'S ATTORNEY 2020 REPORT

The Kendall County State's Attorney's Office issued its 2020 year-end report, which reports case statistics, revenue and budget details, as well as comparisons to previous years. The majority of the resources from the State's Attorney's Office are dedicated to the prosecution of criminal cases. Eight assistant state's attorneys and the State's Attorney handled over 6,000 new criminal/traffic files last year (during the Covid-19 pandemic), for crimes such as First Degree Murder, Aggravated Criminal Sexual Assault, and other serious violent offenses. A breakdown of the cases filed and the dispositions of those cases are detailed below:

Case type	2020	2019	2018
Felony *	338	414	436
Misdemeanor (Excluding DUI & CL)	539	645	653
CL Violations	17	87	128
DUI	186	201	220
Traffic	4,796	5969	6697
Juv. Delinquency **	142	204	269
Juv. Abuse & Neglect	58	27	23
Juv. Truancy	8	10	9
Total cases filed ***	6,151	7,376	8,435

* Multiple counts are usually filed as one case number. ** Only includes cases referred to the State's Attorney's Office from Court Services. *** Does not include civil cases, child support enforcement cases, ordinance violations, and post-sentence cases (Probations, Supervision, Conditional Discharge, Post-IDOC restitution, and Post Conviction Petitions).

Of felony cases disposed of, convictions resulted in over 96% of the cases in 2018 and 96% of the cases in 2019 as of January 12, 2020.

Mr. Weis commented on the impact of HB163/HB3653 on the criminal justice system and the process of passing the bill in the General Assembly.

Sheriff

Sheriff Baird spoke about the House Bill and how it was passed without any input from local law enforcement and he expressed his disappointment in it.

Coroner

Description	**	December 2020	Fiscal Year-to-Date	December 2019
Total Deaths		37	37	26/26
Natural Deaths		33	33	25/25
Accidental Deaths		0	0	0/0
Suicidal Deaths	**	2	2	1/1
Homicidal Deaths		0	0	0/0
Undetermined Death		0	0	0/0
Pending Death	**	2	2	0/0
Scenes Responded To		6	6	2/2
Bodies Transported		4	4	1/1
Autopsies		2	2	1/1
External Examinations		4	4	1/1
Toxicology		2	2	1/1
Cremation Authorizations		25	25	14/14

**

(S):

1. 12/21/2020 – Plano – 53yo, Male, Gunshot Wound to the Head
2. 12/26/2020 – Yorkville – 77yo, Male, Asphyxiation due to Hanging

(P): 21-12-026; 21-12-031

PERSONNEL/OFFICE ACTIVITY:

1. On December 4, Coroner Purcell and Chief Deputy Coroner Gotte provided a training for Oswego East High School Law Enforcement Class via Zoom.
2. On December 4 & 11, Chief Deputy Coroner provided training for KCSO for fit testing for N-95 respirators.

Health Department

Executive Director RaeAnn VanGundy stated that the county received 500 vaccines to be distributed to Phase 1A.

Supervisor of Assessments

Supervisor of Assessments Andy Nicoletti said that they ran into a little issue and should be able to roll to the County Clerk this week or next.

Regional Office of Education

Reports are in the packet.

STANDING COMMITTEE REPORTS

Finance

Elevate Government Affairs

Member Kellogg moved to approve an Intergovernmental Agreement with the Village of Oswego, United City of Yorkville, and the Village of Montgomery to retain the firm Elevate Government Affairs. Member DeBolt seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting except Member Gilmour. **Motion carried 9-1.**

A complete copy of IGAM 21-02 is available in the Office of the County Clerk.

Facilities

Chiller Replacement

Member Gryder moved to approve ACR Chiller replacement with new pumps & controls utilizing US Communities Contract # USC15-JLP023 Cooperative Quote Number: 30-10006-20-002 with Trane US Inc. in the amount of \$399,805.00. Member Kellogg seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting. **Motion carried.**

Water Chiller

Member DeBolt moved to approve the Public Safety Center MZU5 & AHU6 conversion to a Trane Water Chiller utilizing US Communities Contract # USC15-JLP023 Cooperative Quote Number: 30-10006-20-003 with Trane US Inc. in the amount of \$386,122.00. Member Koukol seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting. **Motion carried.**

DDC Controls

Member Kellogg moved to approve the upgrade the existing Western Courthouse H.V.A.C. DDC controls with new BACnet DDC controls for AHU#1 & AHU#2, mechanical room PCM & Boiler room utilizing US Communities Contract # USC15-JLP023 Cooperative Quote Number: 30-10006-20-004 with Trane US Inc. in the amount of \$78,164.00. Member Gengler seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting. **Motion carried.**

VAV Boxes

Member Kellogg moved to approve the upgrade the existing 59 VAV boxes in the original Courthouse Western section utilizing US Communities Contract # USC15-JLP023 Cooperative Quote Number: 30-10006-20-004 with Trane US Inc. in the amount of \$114,665.00. Member Gengler seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting. **Motion carried.**

Contingency Funding

Member Kellogg moved to approve \$100,000 contingency funding for H.V.A.C. projects with Trane U.S. Inc., change orders up to \$20,000.00 approved by both FM Committee Chair DeBolt & KCFM Director Smiley, change orders exceeding \$20,000 approved by a majority vote of the Facilities Committee or County Board. Member Koukol seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting. **Motion carried.**

Highway

Sherrill Road Access

Member Gilmour moved to approve an ordinance granting variance to the Kendall County Highway Access Regulation Ordinance for access to Sherrill Road. Member Rodriguez seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

A complete copy of Ordinance 21-03 is available in the Office of the County Clerk.

River Road Bridge

Member Kellogg moved to approve a petition for County aid to build or repair bridge, culvert or drainage structure from Little Rock Road District for River Road Bridge over Rob Roy Creek. Member Gengler seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

EXECUTIVE SESSION

Member DeBolt made a motion to go into Executive Session for (11) litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting. Member Koukol seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried 9-0-1.**

ADJOURNMENT

Member DeBolt moved to adjourn the County Board Meeting until the next scheduled meeting. Member Rodriguez seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

Approved and submitted this 26th day of January, 2021.

Respectfully submitted by,
Debbie Gillette
Kendall County Clerk

HIGHWAY COMMITTEE MINUTES

DATE: February 9, 2021
LOCATION: Kendall County Highway Department
MEMBERS PRESENT: Scott Gryder, Amy Cesich, Matt Kellogg, Scott Gengler, & Brian DeBolt
STAFF PRESENT: Ginger Gates, John Burscheid, Francis Klaas, & Scott Koeppel
ALSO PRESENT: Ryan Sikes

The committee meeting convened at 3:30 P.M. with roll call of committee members. All members present. Quorum established.

Motion DeBolt; second Cesich, to approve the agenda as presented. Motion approved unanimously.

Motion Cesich; second Gengler, to approve the Highway Committee meeting minutes from January 12, 2021. Motion approved unanimously.

Motion Cesich; second DeBolt to recommend approval of a resolution for maintenance under the Illinois Highway Code in the amount of \$1,200,000 for resurfacing parts of Galena Road, Eldamain Road, and Rock Creek Road. John Burscheid provided a summary of the proposed County and Township work to be performed in 2021, including the aforementioned projects. After general discussion of projects, motion approved unanimously by roll call vote.

Motion Cesich; second DeBolt to recommend approval of a preliminary engineering services agreement between Kendall County and Engineering Enterprises, Inc. in the amount of \$196,192 for work on Fox River Drive (Johnson Street) in the Village of Newark. Klaas described the project, and the reasons why this has become a rather complicated project. Gengler asked how much the construction costs would be on this project. Klaas indicated it would be in excess of \$1 million, which costs are included in the multi-year plan. Kellogg asked about the timing of construction as it related to the grain elevator adjacent to the project. Klaas thought that the project could be completed before harvest season 2022. Motion approved unanimously.

Motion Kellogg; second Gengler to recommended approval of an intergovernmental agreement between the County of Kendall and the Village of Plainfield for signalization of the intersection of 143rd Street and Ridge Road. Scott Koeppel provided background for the project. Kendall County has agreed to own and maintain the traffic signals and road improvements on Ridge Road, but not any of the improvements on 143rd Street or Johnson Road. State's Attorney has not reviewed the IGA yet. Cesich asked for clarification if this was the project and agreement that Kendall County had previously looked at, and wanted to make sure there was more commercial/business zoning near the intersection instead of residential. Klaas indicated that this was supposed to be a condition of the agreement, but no one was certain whether Plainfield had taken any steps to address this in their comprehensive plan. All members of the committee agreed that commercial zoning was more desirable than residential zoning along this important corridor, and discussed ways that this might happen. Kellogg withdrew his motion, and Gengler withdrew his second for the original motion; and Kellogg moved, Gengler seconded a motion to send the IGA to the State's Attorney Office for review. Gryder directed Koeppel to have

additional conversations with the Village of Plainfield to address the zoning issues. Motion approved unanimously.

Committee reviewed the shared principles, published by CMAP, that deal with the Federal Transportation Reauthorization. Klaas indicated that this is CMAP's effort to get agencies to start talking about the Federal Reauthorization, and some of our region's shared goals. Gryder asked Koeppel about the performance-based programming element contained in the principles, and whether this could be a hang up to the County's support. Koeppel didn't think there was anything in the publication that the County would object to. Committee discussed payments to CMAP, but realized that Kendall County has received millions of dollars in funding through CMAP over the past 10 years. Klaas also discussed how Kendall County is represented through the Kane Kendall Council of Mayors, and gave many accolades to the planning liaisons and staff at Kane County that assists Kendall County. Gryder asked if Jackie Forbes could come back out to the Committee sometime and give the new members a primer on CMAP and KKCOM. Klaas said he would contact them to see if that was possible.

In other business, Klaas provided an update to the ongoing J.U.L.I.E. membership issues. Meagan Briganti has set up a separate GIS site to allow Highway to start identifying exact right-of-way limits for county highways. These shape files would eventually be the data provided to J.U.L.I.E. if Kendall County becomes a member. Jim Webb at the State's Attorney Office is reviewing the J.U.L.I.E. Member Agreement, as well as other issues related to becoming a member. Klaas thought that the County Board would ultimately have to approve the member agreement if becoming a member was desired. DeBolt asked what it would cost to be a member. Klaas reported that other collar counties spend between \$50,000 and \$250,000 to be members, but thought Kendall would be less because of the smaller volume of notices. Koeppel asked how we handle locates now. Klaas discussed how Highway Department makes applicants pay for locates now, and requested that our lobbyists look at ways to solidify County's right to pass costs associated with locating on to the applicant, instead of making taxpayers pay for the cost. Kellogg also wondered if this could all be handled without being subject to JULIE fees, and keep costs away from taxpayers.

Klaas gave update on Eldamain Road construction progress. Gryder asked if there could be a groundbreaking ceremony for that project.

Motion Kellogg; second DeBolt, to forward Highway Department bills for the month of February in the amount of \$95,874.91 to the Finance Committee for approval. By roll call vote, motion approved unanimously.

Motion Gengler; second DeBolt, to adjourn the meeting at 4:10 P.M. Motion carried unanimously.

Respectfully submitted,



Francis C. Klaas, P.E.
Kendall County Engineer

COUNTY OF KENDALL, ILLINOIS
ADMIN HR MEETING MINUTES
Wednesday, January 20, 2021

CALL TO ORDER – Chair Elizabeth Flowers called the meeting to order at 5:30pm.

ROLL CALL

Attendee	Status	Arrived	Left Meeting
Elizabeth Flowers	Present		
Scott Gengler	Here		
Judy Gilmour	Here		
Dan Koukol	Here		
Robyn Vickers	Here		

Employees in Attendance: Meagan Briganti, Matt Kinsey, Scott Koeppel, Tracy Page

APPROVAL OF AGENDA – Motion made by Member Gilmour, second by Member Koukol to approve the agenda.

ROLL CALL VOTE

Committee Member	Vote
Scott Gengler	Yes
Judy Gilmour	Yes
Dan Koukol	Yes
Robyn Vickers	Yes
Elizabeth Flowers	Aye

With five members voting aye, the motion passed by a 5-0 vote.

APPROVAL OF MINUTES – Motion made by Member Vickers, second by Member Gengler to approve the January 20, 2021 minutes.

ROLL CALL VOTE

Committee Member	Vote
Elizabeth Flowers	Aye
Judy Gilmour	Yes
Dan Koukol	Yes
Robyn Vickers	Yes
Scott Gengler	Yes

With five members present voting aye, the motion passed by 5-0 vote.

DEPARTMENT HEAD AND ELECTED OFFICIAL REPORTS

GIS/Mapping Department – Meagan Briganti reviewed the departments January report with the committee, stating that she will be out on maternity leave beginning in March, and Joshua Carlson will be out on FMLA (paternity leave) in March as well.

Technology Services – Matt Kinsey reported for 2020, they introduced a new networking equipment, which upgraded their core communications, and facilitated growth for moving forward. They also reviewed the new host and storage solutions for computing and storage upgrade, reducing the equipment down to three, which will centralize the operation, and they also reviewed how data was being backed up, and they streamlined the instance to a new application,

In 2021, they are upgrading all of the access points to increase the Wi-Fi in all buildings, working with Facilities Management on the VoIP phone system project, and hope to be complete by May. Technology is also working with the Treasurer's Office on the new Tyler Munis and have all instances of Tyler Munis running except ExecuTime, and should be completed by the end of February. Director Kinsey stated Technology plans to transition of upgrading copier fleets to eliminate waste and unnecessary copiers throughout the County.

Lastly, they are working on a LaserFish program that will rethink the way documents are made available to the public, and hopefully eliminate excessive FOIA requests.

Mr. Kinsey also reported that he would be bringing forth to the committee approval of a change to the County domain address to *KendallCounty.il.gov*.

Monthly Reports - Mr. Koeppel reviewed the December 2020 Medical Insurance report with the committee. Mr. Koeppel stated that Bob Jones reported that ninety-five percent of County employees obtained their annual health screening/physical making it comparable to prior years.

Mr. Koeppel reported that the County received a Covid-19 credit from BCBS for the October bill for \$65,981.73. In the past, the Board has given the employees a credit when they have received premium credits. Mr. Koeppel stated that Bob Jones asked the committee for direction on how to proceed with this credit. **There was consensus by the committee that the credit should be given to the employees.**

Mr. Koeppel is working with Alliant Mesirov and The Horton Group on presenting the 2020 end-of-year reports, changes to plans, and suggestions for the next year in March or April.

Mr. Koeppel asked the committee for committee goals for 2021, including the handbook revisions, personnel - morale incentives, active employee satisfaction surveys, and other ideas the committee would like to focus on this year.

PUBLIC COMMENT - None

COMMITTEE BUSINES

- *Discussion of an Amendment to the County Board Rules of Order updating County Board Standing Committees* – This was a continuation from the County Board meeting on changing the number of committees and meeting per month.

Member Gengler made a motion to table the discussion to a future meeting, second by Member Gilmour.

ROLL CALL VOTE

Committee Member	Vote
Dan Koukol	Yes
Robyn Vickers	Yes
Scott Gengler	Yes
Elizabeth Flowers	Aye
Judy Gilmour	Yes

With five members present voting aye, the motion carried by a vote of 5-0 to table this item to a future meeting.

EXECUTIVE SESSION – None

ITEMS FOR COMMITTEE OF THE WHOLE – None

ACTION ITEMS FOR COUNTY BOARD - None

ADJOURNMENT – Member Koukol made a motion to adjourn the meeting, second by Member Gengler.

ROLL CALL VOTE

Committee Member	Vote
Robyn Vickers	Yes
Scott Gengler	Yes
Elizabeth Flowers	Aye
Judy Gilmour	Yes
Dan Koukol	Yes

With five members present voting yes the meeting adjourned at 6:06p.m.

Respectfully Submitted,

Valarie McClain
Administrative Assistant and Recording Secretary

KENDALL COUNTY PLANNING, BUILDING & ZONING COMMITTEE

Kendall County Historic Courthouse

Third Floor Courtroom

109 W. Ridge Street, Yorkville, Illinois

6:30 p.m.

Hybrid Attendance

Meeting Minutes of February 8, 2021 – Unofficial until approved

CALL TO ORDER

The meeting was called to order by Chairman Gengler at 6:30 p.m.

ROLL CALL

Committee Members Present: Elizabeth Flowers (Attended Remotely), Scott Gengler (Chairman), Judy Gilmour (Vice-Chairwoman) (Attended Remotely), Matt Kellogg, and Dan Koukol (Arrived at 6:33 p.m.)

Committee Members Absent: None

Also Present: Matt Asselmeier (Senior Planner), Aaron Rybski, Gregg Ingemunson, Greg Dady, and Dan Kramer (Attended Remotely)

APPROVAL OF AGENDA

Member Kellogg made a motion, seconded by Member Flowers, to approve the agenda as presented.

The votes were as follows:

Yeas (4): Flowers, Gengler, Gilmour, and Kellogg

Nays (0): None

Abstain (0): None

Absent (1): Koukol

The motion carried.

APPROVAL OF MINUTES

Member Kellogg made a motion, seconded by Chairman Gengler, to approve the minutes of the January 11, 2021, meeting.

The votes were as follows:

Yeas (4): Flowers, Gengler, Gilmour, and Kellogg

Nays (0): None

Abstain (0): None

Absent (1): Koukol

The motion carried.

PUBLIC COMMENT

None

Dan Koukol arrived at this time (6:33 p.m.).

EXPENDITURE REPORT

The Committee reviewed the expenditure report from January 2021.

NEW BUSINESS

Health Department's Plano Transfer Station Inspection and Audit

Aaron Rybski, Kendall County Health Department, noted that the Plano Transfer Station provided the County notice that the Station was going to increase their tonnage per day. This increase triggered a payment of Ten Cents (\$0.10) per ton and audit requirements. The Health Department created a procedure for inspections. Marlin Hartman would do the inspections.

Member Koukol asked about garbage on Galena Road west of Route 47 in the ditch. He requested the Health Department investigate the matter. Mr. Rybski reported that the Transfer Station said that they would look into the situation.

Chairman Gengler asked when the agreement was made. Mr. Rybski responded 2014.

Mr. Rybski discussed the materials collected and operations by Midwest Materials.

Member Gilmour asked about collection numbers. Mr. Rybski responded six hundred twenty (620) tons. The fee would be triggered when they collect seven hundred fifty (750) tons per day. The fee is paid to the County quarterly. They will hit seven hundred fifty (750) tons in a year or two (2).

PETITIONS

Amended Petition 20-02 Greg Dady on Behalf of DTG Investments

Mr. Asselmeier summarized the request.

DTG Investments, LLC owns the property at 3485 Route 126 (PIN 06-09-400-005) in Na-Au-Say Township. This property is presently zoned A-1 Agricultural District, but the Petitioner would like to operate a trucking company, specifically for offices related to the trucking company, minor repair facilities for company trucks, and company truck parking.

In February 2020, the Petitioner submitted a request for a map amendment rezoning the subject property to M-1 and this request was reviewed by ZPAC in March 2020. However, Na-Au-Say Township expressed concerns about rezoning the property to M-1 and the Petitioner decided to pursue a text amendment to the A-1 District and a special use permit under A-1 for the proposed uses.

According to Section 3:02 of the Zoning Ordinance, a truck parking area or yard is defined as follows:

“TRUCK PARKING AREA OR YARD. Any land used or intended to be used for the storage or parking of trucks, trailers, tractors, and including commercial vehicle, while not loading or unloading, and which exceeds one and one-half tons in capacity.”

Versions of this memo that were sent to the Kendall County Regional Planning Commission and Kendall County Zoning Board of Appeals stated that this use was not listed as a permitted or special use in any zoning district. That information was incorrect; pursuant to Sections

10:01.B.21.sss and 10:02.B.1 of the Zoning Ordinance, truck parking area or yards are permitted uses in the M-1 and M-2 District.

Staff believes that truck parking area or yard use most closely matches the Petitioners proposed use and offers the following text amendment to Section 7:01.D of the Kendall County Zoning Ordinance:

“Truck Parking Area or Yard Including Offices and Maintenance Facilities Provided that the Use has Direct Access to a Road Designated as a Major Collector or Higher in the County Land Resource Management Plan.”

The list of special uses in the A-1 District should be renumbered to reflect the addition of this use to the list of special uses.

This proposal was sent to the townships on September 1, 2020. Only Na-Au-Say Township submitted comments. Na-Au-Say Township felt that the proposed use was not consistent with agricultural operations, that similar uses could occur along roads in the Township, that the proposed use could occur on other roads within the County, and that the Township had concerns regarding the County's ability to enforce the regulations in special use permits. The October 26, 2020, email from Na-Au-Say Township Supervisor Brad Blocker was provided. The Na-Au-Say Township Planning Commission met on November 4, 2020, and had discussion regarding requiring this type of use be restricted to State highways and that properties used for this type of use be restricted to a maximum of ten (10) acres. The comments from Na-Au-Say Township were provided.

ZPAC reviewed this proposal at their meeting on September 1, 2020. Fran Klaas requested that proposed use be restricted to roads classified as Minor Arterials or higher as designated by the Illinois Department of Transportation's Five (5) Year Functional Classification Map. Mr. Klaas had no objection to the proposed use going in at 3485 Route 126. ZPAC recommended approval of the proposed text amendment with Mr. Klaas' proposed amendment by a vote of six (6) in favor and zero (0) in opposition. Four (4) members were absent. The minutes of this meeting were provided.

The Kendall County Regional Planning Commission reviewed this proposal at their meeting on September 23, 2020. Commissioners expressed concerns about placing this type of use on A-1 zoned property. Several Commissioners felt this use would be more appropriate on property zoned for manufacturing. Commissioners were also concerned about the lack of restrictions within the proposed text amendment. Commissioners were also unhappy that the Petitioner moved a tenant onto property zoned A-1 without obtaining the necessary zoning permits. The Commission recommended denial of the request by a vote of zero (0) in favor of the request and eight (8) in opposition. One (1) member of the Commission was absent. Member Nelson voted no because the proposal was too broad, the use could go anywhere, and the use was undesirable at other locations with inadequate protection for the agricultural community and people living in agricultural areas. Member Hamman voted no because he favored more restrictions in the text amendment and requests for this use could come before the Commission monthly. Chairman Ashton voted no because the proposal had inadequate restrictions and he was upset that the Petitioner did not secure the necessary zoning before leasing the property. He suggested that the Petitioner attempt to rewrite the proposal. Member Wilson concurred with Member Nelson and Chairman Ashton and she had concerns regarding the lack of a limit on the number of trucks and trips. The minutes of this meeting were provided.

The Kendall County Zoning Board of Appeals held a public hearing on this proposal on September 28, 2020. Discussion occurred regarding rezoning properties to a manufacturing classification instead of issuing special use permits and possible spot zoning. The Kendall County Zoning Board of Appeals recommended approval of the requested text amendment by a vote of four (4) in favor and two (2) in opposition. One (1) Board Member was absent. Chairman Mohr voted no because he felt this proposal was a type of spot zoning. He also noted that he received several phone calls, but no one was in attendance to express concerns in-person. The minutes of the meeting were provided.

The Kendall County Planning, Building and Zoning Committee reviewed this proposal at their meeting on November 9, 2020. Discussion occurred regarding setbacks, distance from houses, lighting, lines of sight, amount of traffic and related items. Discussion also occurred regarding the number of vehicles on the property and clarifying hours of operation. The Committee laid over the Petition and the related Petition regarding the special use permit in order to address the concerns previously stated.

After the January Planning, Building and Zoning Committee, the Petitioner offered the following amendments to the proposed text amendment:

Truck Parking Area or Yard Including Offices and Maintenance Facilities can be special uses on A-1 zoned property provided:

1. The Parcel has Direct Access to a State Highway;
2. The Parcel is Less Than Six (6) Acres in Size;
3. The Parcel is Located within Seven Tenths (7/10) of a Mile of a Municipal Boundary; and
4. The Parcel Possesses at Least One (1) Fourteen Thousand (14,000) Square Foot Building for Truck Storage.

The Agricultural Zoning Map with road classifications was provided. The Illinois Department of Transportation's Five (5) Year Functional Classification Map for Kendall County was also provided. A copy of the draft ordinance was provided.

Gregg Ingemunson, Attorney for the Petitioner, noted that they tried to limit the text amendment to only a few properties in the County.

Member Flowers asked if the property met the new, restricted criteria. Mr. Asselmeier responded that the property met the new criteria.

Member Kellogg asked about text amendments for businesses. Mr. Asselmeier explained how the County reviewed text amendment proposal, specifically referencing the cannabis related regulations. He noted that some special uses have multiple restrictions in the Zoning Ordinance and some uses have minimal restrictions. Mr. Asselmeier explained that variances could be granted if a future petitioner had a hardship where they could not meet the requirements in the Zoning Ordinance. Member Kellogg expressed concerns that future petitioners would have to ask for variances because the criteria was too strict.

Member Kellogg felt the use was too intense for the A-1 District and that the number of vehicles allowed per acre or per lot should be examined. He also expressed concerns about enforceability and potential litigation if the ordinance is worded too narrowly.

Mr. Ingemunson requested direction from the Board regarding restrictions.

Member Kellogg expressed concerns that the Petitioner was not following the proposed conditions in the proposed special use permit, specifically hours of operation. He also expressed concerns about traffic safety on Route 126.

Chairman Gengler asked about township comments. Mr. Asselmeier noted that Na-Au-Say Township was the only township to submit comments. The County has made text amendments more restrictive after township review. The Committee could refer the matter back to the Zoning Board of Appeals.

Member Gilmour stated that she agreed with Member Kellogg, specifically that the location was a dangerous location for this type of use. Member Gilmour also asked if the other advisory boards had to reviewed the revised proposal. Mr. Asselmeier responded no, but the matter could be referred back for additional review.

Chairman Gengler questioned the relationship of the proposed use to agricultural uses. He did not see the proposed use as agricultural related.

Member Kellogg had no objections to ServPro or a landscaping business operating at the property because the uses were not intense.

Mr. Asselmeier noted that the proposed special use added additional restrictions to the proposed use.

Greg Dady noted that the tenant has looked at other locations for truck storage.

Member Gilmour asked about enforcement. Mr. Asselmeier said that the Planning, Building and Zoning Department would enforce the special use permit.

Chairman Gengler made a motion, seconded by Member Kellogg, to recommend approval of the text amendment.

The votes were as follows:

Yeas (0): None
Nays (4): Flowers, Gengler, Gilmour, and Kellogg
Abstain (1): Koukol
Absent (0): None

The motion carried.

The proposal goes to the Committee of the Whole on February 11, 2021.

Discussion occurred regarding enforcing the Zoning Ordinance, if the text amendment is denied.

Amended Petition 20-05 Greg Dady on Behalf of DTG Investments

The Committee laid over Petition 20-05 to wait on the County Board's decision on Petition 20-02.

NEW BUSINESS

Approval of Request from Jason Shelley on Behalf of Go Pro Ball, LLC and James and Denise Maffeo on Behalf of Four Seasons Storage, LLC for a Ninety (90) Day Extension of the Recording Deadline for the Final Plat of Go Pro Sport Subdivision

Mr. Asselmeier summarized the request.

The Planning, Building and Zoning Department received a request from the attorney for the owners of the Go Pro Sports Subdivision requesting a ninety (90) day extension of the requirement to record the final plat of the subdivision.

According to the Subdivision Control Ordinance, a final plat must be recorded within six (6) months of approval unless granted an extension by the County Board after recommendation by the PBZ Committee. The County Board approved this final plat in September 2020.

Staff has no objections to the requested extension.

A draft resolution was provided.

This is the first requested extension.

Member Kellogg made a motion, seconded by Member Koukol, to recommend approval of the requested extension.

Dan Kramer, Attorney for the Petitioner, said the proposal will be going to the Village of Shorewood's boards in March.

The votes were as follows:

Yeas (5): Flowers, Gengler, Gilmour, Kellogg, and Koukol

Nays (0): None

Abstain (0): None

Absent (0): None

The motion carried.

The proposal goes to the County Board on February 16, 2021, on the consent agenda.

Approval of a Resolution Approving an Intergovernmental Agreement for Reciprocal Building Inspection Services between Kendall County, Illinois and the United City of Yorkville, Illinois

Mr. Asselmeier summarized the request.

The Intergovernmental Agreement between Kendall County and the United City of Yorkville for reciprocal building inspection services expires in February.

A renewal proposal was provided. Other than dates, there were no changes to the agreement from the 2020 version.

The United City of Yorkville will be reviewing the proposal during their meetings in February.

Member Kellogg made a motion, seconded by Member Koukol, to recommend approval of the intergovernmental agreement.

The votes were as follows:

Yeas (5): Flowers, Gengler, Gilmour, Kellogg, and Koukol
Nays (0): None
Abstain (0): None
Absent (0): None

The motion carried.

The proposal goes to the County Board on February 16, 2021, on the consent agenda.

Approval of Publishing the Annual Noxious Weed Notice in the Kendall County Record at a Cost Not to Exceed \$125.00; Related Invoice(s) to Be Paid from the PBZ Legal Publications Line Item 11001902-62090

Mr. Asselmeier summarized the issue.

The County is required to publish the notice annually in the first quarter of the year, per the County's Noxious Weed Work Plan.

Member Koukol made a motion, seconded by Member Kellogg, to recommend approval of publishing the notice.

The votes were as follows:

Yeas (5): Flowers, Gengler, Gilmour, Kellogg, and Koukol
Nays (0): None
Abstain (0): None
Absent (0): None

The motion carried.

The proposal goes to the County Board on February 16, 2021, on the consent agenda.

Approval of Notice of Intent for Renewal of General Permit for Discharges from Small Municipal Separate Storm Sewer Systems (MS4's)

Mr. Asselmeier summarized the issue.

Kendall County's General Permit for Discharges from Small Municipal Separate Storm Sewer Systems expires in March.

WBK prepared the information for the General Permit. The proposed General Permit is similar to the General Permit approved by the County Board in 2016. The County currently undertakes the majority of the items listed in the General Permit.

If approved, the General Permit would be valid for five (5) years; the same time frame as the previous General Permit.

Member Kellogg made a motion, seconded by Member Koukol, to recommend approval of the Notice of Intent for Renewal of General Permit for Dischargers from Small Municipal Separate Storm Sewer Systems.

The votes were as follows:

Yeas (5): Flowers, Gengler, Gilmour, Kellogg, and Koukol
Nays (0): None
Abstain (0): None
Absent (0): None

The motion carried.

The proposal goes to the County Board on February 16, 2021 on the consent agenda.

Approval of Scope of Work from WBK Engineering in an Amount Not to Exceed \$3,100 for Review of the Kendall County Stormwater Management Ordinance in Relation to FEMA Floodplain Management Bulletin P-2140 Floodplain Management Requirements for Agricultural Structures and Accessory Structures; Related Invoices To Be Paid from the PBZ Consultant Line Item 11001902-63630

Mr. Asselmeier summarized the issue.

In early January, the County received notification that FEMA had prepared Floodplain Management Bulletin P-2140 Floodplain Management Requirements for Agricultural Structures and Accessory Structures.

The Department requested that WBK prepare a cost estimate to examine if any changes to the Kendall County Stormwater Management Ordinance were required because of this document.

WBK prepared a scope of work which includes a not to exceed amount of Three Thousand One Hundred Dollars (\$3,100).

Staff requested guidance as to whether or not the Committee would like WBK to conduct the work outlined in the proposal.

Member Kellogg made a motion, seconded by Member Koukol, to recommend approval of the proposal.

The votes were as follows:

Yeas (5): Flowers, Gengler, Gilmour, Kellogg, and Koukol
Nays (0): None
Abstain (0): None
Absent (0): None

The motion carried.

The proposal goes to the County Board on February 16, 2021 on the consent agenda.

Follow-Up on Kendall County Regional Planning Commission Annual Meeting

Mr. Asselmeier provided a report from the Annual Meeting.

Mr. Asselmeier reported the summary for 2020 and 2021 future projects and goals.

Thirty-two (32) Petitions Filed in 2020; forty-six (46) Petitions Filed in 2019; thirty-three (33) Petitions Filed in 2018; thirty-three (33) Petitions Filed in 2017.

Thirty-four (34) New Housing Starts in 2020; twenty (20) New Housing Starts in 2019.

Three hundred twenty-six (326) Total Permits in 2020; two hundred fifty-seven (257) Total Permits in 2019.

Clarified the Enforcement Section and Fines Section of the Zoning Ordinance and Removed the Hearing Officer from the Zoning Ordinance.

Senior Planner Passed the Certified Floodplain Manager (CFM) Exam.

Completed the Zoning Ordinance Project with Teska to Correct Typographical and Citation Errors within the Zoning Ordinance.

Updates to the Recreational Vehicle Park and Campground Zoning Regulations Approved.

Updated the Historic Preservation Ordinance to Meet the Criteria for Certified Local Government Status.

Adjusted Departmental Operations due to the COVID-19 Pandemic.

Code Compliance Official Trained New Part-Time Code Enforcement Officer.

Code Compliance Official Held a Community Event at Ace Hardware in Yorkville.

ISO Improved to 4.

Department Revenues in June Were the Highest Revenues for a Single Month Since Mid-2000s.

Department Revenues for the Fiscal Year Were the Highest in at Least Ten (10) Years.

Worked with GIS to Place 2018 Contour Information on the Website.

Updated the Number of Members on the Stormwater Planning Committee to Match State Law Zoning Administrator or His/Her Designee Named Administrator of Stormwater Administrator.

Four (4) Parties Were Found Guilty for Violating the Zoning Ordinance.

Organized a Public Hearing Regarding Kendall County's Stormwater Management Ordinance.

Distributed a Survey to the Townships Regarding Kendall County's Stormwater Management Activities.

Organized a Joint Meeting of Historic Preservation Groups within the County.

Continued Historic Preservation Commission Awards.

Noxious Weed Related Documents and Notices Drafted and Approved by the County Board.

Update Transportation Plan in Land Resource Management Plan to Match the Long Range Transportation Plan.

Start Researching and Planning for Updating the Land Resource Management Plan in 2022.

Assist with the Codification Process.

Continue to Implement the Citation Policies for the Various Ordinances.

Work with Kendall County EMA to Pursue Disaster Related Grants and Other Funding.

Continue to Meet with Townships Regarding Their Role in the Development Approval Process.

Work with WBK Engineering to Review the County's Stormwater Regulations and Recommend Appropriate Changes Based on Changes in Federal and State Stormwater Regulations.

Continue to Monitor Changes to Zoning Related Regulations at the State Level.

Continue to Work with GIS to Ensure Correct Zoning Information for Each Parcel.

Continue to Work with GIS to Connect Parcels to the Applicable Special Use and Map Amendment Ordinances.

Continue to Work to Ensure Special Use Permits that Require Renewals and Reviews Are Examined in a Timely Manner.

Ensure that Noxious Weed and NPDES Permit Documents Are Submitted to the State in a Timely Manner.

Work with the Illinois Historic Preservation Agency and Historic Preservation Commission on Certified Local Government Projects.

Increase the Visibility and Activities of the Historic Preservation Commission Through Collaboration with Other Historic Preservation Organizations and Events.

Continue Working with the Northwest Water Planning Alliance.

Participate with Implementation of CMAP's 'On To 2050 Plan' for the Chicago Region.

Continue Reviewing and Addressing Potential Changes to the Zoning Ordinance and Departmental Operations for Increased Efficiency.

In 2020, there were five (5) new special use permit applications initiated; three (3) of these are on-hold cannabis related special uses.

Regarding major amendments to special uses, there were (0) in 2020.

Regarding minor amendments to special uses, there was one (1) in 2020.

There was one (1) special use permit revocation.

There were zero (0) special use permit renewals.

There were five (5) stand-alone variances.

There were two (2) administrative variances.

There were zero (0) stormwater variance.

There was one (1) approved conditional use permit.

There was one (1) approved temporary use permit.

There was one (1) site plan review.

There were two (2) plats of vacation.

There was one (1) preliminary and final plat approved.

There were four (4) text amendments initiated.

There was two (2) Land Resource Management Plan initiated; one (1) was approved and one (1) was withdrawn.

There were two (2) map amendments approved initiated.

There were two (2) Stormwater Ordinance Related amendments.

There were no historic landmarks.

There were (2) text amendments to the Historic Preservation Ordinance.

There were nine (9) ZPAC meetings in 2020.

The Regional Planning Commission met eight (8) times in 2020, including the Annual Meeting.

The Zoning Board of Appeal met eight (8) times in 2020.

The Historic Preservation Commission met eight (8) times in 2020.

The Stormwater Management Oversight Committee met one (1) time in 2020.

The Comprehensive Land Plan and Ordinance Committee met six (6) times in 2020.

The Planning, Building and Zoning Committee met thirteen (13) times in 2020.

Of the twenty-six (26) ordinances approved by the County Board in 2020, thirteen (13) were Planning and Building related.

The Department investigated zero (0) noxious weed violations in 2020.

In 2020, there were thirty-four (34) single-family residential permits approved in the unincorporated area. The breakdown by township and subdivision was provided to the Commission.

The Code Inspector did two hundred thirteen (213) site visits inspections in 2020.

There were two hundred fifty-six building related violation investigations in 2020 compared to four hundred six (406) building related violations in 2019. There were fourteen (14) zoning related violations in 2020 compared to seven (7) the previous year.

Total permits issued were three hundred thirty (330) in 2020 compared to two hundred sixty-one (261) in 2019.

Member Koukol said the meeting was informational and attendees came from all over the County.

Chairman Gengler said that he was glad to get an update from the municipalities.

2020 County-Wide Building Permit Memo

This matter was laid over until the figures are received from the Village of Oswego

Discussion of the Abandoned Property Program from the Illinois Housing Development Authority; Committee Could Approve a Letter to Local Legislators

Mr. Asselmeier summarized the issue.

On January 25th, the County received notification of a grant opportunity through Round 5 of the Abandoned Property Program (APP) from the Illinois Housing Development Authority (IHDA).

According to the information provided, counties, municipalities, and land banks can apply for funds to recover costs related to the maintenance and demolition of abandoned residential properties. These costs are usually related to liens placed on properties for cutting grass or demolition of buildings.

Presently, the County does not engage in these activities on a large scale. However, Oswego Township does mow abandoned properties in Boulder Hill and the Township places liens on these properties to cover the Township's costs.

Staff is of the opinion that this program could benefit the County if townships were eligible to apply for these funds. Accordingly, we request that the County submit a letter to our local legislators in Springfield asking that the enabling legislation for the APP be amended to allow townships to apply for these funds.

Member Gilmour asked about numbers of abandoned properties. Mr. Asselmeier will reach out to the townships to see if other townships are mowing abandoned properties. The County is not cutting grass on private property.

Mr. Asselmeier explained how the grant is administered and the documents that must be submitted to the State as part of the program.

Member Flowers asked about the work level. Mr. Asselmeier said that the County would have minimal time commitment because the townships would be responsible for administering the grant.

Member Gilmour made a motion, seconded by Member Flowers, to draft the letter.

The votes were as follows:

Yeas (5): Flowers, Gengler, Gilmour, Kellogg, and Koukol
Nays (0): None
Abstain (0): None
Absent (0): None

The motion carried.

Mr. Asselmeier will draft the letter and bring it to the March Committee meeting.

Discussion of Inoperable Vehicle Ordinance in Relation to Towing Procedures; Committee Could Refer the Matter to the State's Attorney's Office

Mr. Asselmeier summarized the issue.

Staff received a request from some residents in Boulder Hill asking that the County strengthen the Inoperable Vehicle Ordinance by allowing the County to tow vehicles.

When the Inoperable Vehicle Ordinance was passed, the PBZ Committee chose not to have a towing provision in the regulation.

A copy of the Inoperable Vehicle Ordinance was provided.

Staff requests guidance as to how to proceed.

Member Koukol stated that, from a financial perspective, it is not worth the cost of time and effort when compared to the value of the car.

Agricultural vehicles are exempt from the Inoperable Vehicle Ordinance.

The consensus of the Committee was to have Staff research the number of vehicles and properties impacted.

Discussion of Changing the Voluntary Compliance Policy by Lowering the Warning Time from 30 Days to 15 Days and/or Establishing a Different Compliance Period for Repeat Offenders; Committee Could Approve Changing the Policy

Mr. Asselmeier provided background on the issue.

Even though the citation procedure allows for the issuance of citations without warning, the Department's policy has been voluntary compliance.

The consensus of the Committee was to keep the thirty (30) day warning time and keeping the voluntary compliance policy.

OLD BUSINESS

None

REVIEW VIOLATION REPORT

The Committee reviewed the violation report.

Update on 45 Cheyenne Court

Mr. Asselmeier announced the owner completed the siding and pled guilty. The fine of One Thousand Five Hundred Dollars (\$1,500) must be paid by the middle of August.

Update on 2511 Wildy Road

Mr. Asselmeier provided an update on the Wildy Road property. The consensus of the Committee was to have a meeting with the State's Attorney's Office and Sheriff's Department to discuss the definition of business and strategies for ordinance enforcement.

REVIEW NON-VIOLATION REPORT

The Committee reviewed the non-violation report.

UPDATE FOR HISTORIC PRESERVATION COMMISSION

Meeting with Other Historic Preservation Organizations February 10, 2021, at 6:30 p.m.

Mr. Asselmeier reported that the Historic Preservation Commission meeting is February 10th. There are fourteen (14) people that have RSVP'd for the meeting. Jon Pressley from the Illinois Historic Preservation Agency will be the guest speaker.

REVIEW PERMIT REPORT

The Committee reviewed the report.

REVIEW REVENUE REPORT

The Committee reviewed the report.

CORRESPONDENCE

None

COMMENTS FROM THE PRESS

None

**COUNTY OF KENDALL, ILLINOIS
FACILITIES MANAGEMENT COMMITTEE
MEETING MINUTES
MONDAY, FEBRUARY 1, 2021**

Committee Member Gryder called the meeting to order at 4:00 p.m.

Roll Call: Members Present: Matt Kellogg, Dan Koukol, Scott Gryder. Judy Gilmour via teams.

Chair DeBolt arrived at 4:21pm.

With all members present, a quorum was formed to conduct business.

Others Present: Facilities Management Director Jim Smiley, County Administrator Scott Koeppel.

Approve the January 4, 2021 Facilities Committee Meeting Minutes – There were no changes to the January 4, 2021 minutes; Member Koukol made a motion to approve the minutes, second by Member Kellogg. **With enough present members voting aye, the minutes were approved.** **Roll Call: Matt Kellogg: Yes, Dan Koukol: Yes, Scott Gryder: Yes Judy Gilmour: Yes**

Approval of Agenda – There were no changes to the January 4, 2021 minutes; Member Kellogg made a motion to approve the agenda, second by Member Koukol. **All Aye. Motion approved.** **Roll Call: Matt Kellogg: Yes, Dan Koukol: Yes Brian DeBolt: Yes, Judy Gilmour: Yes, Scott Gryder: Yes**

Public Comment – None

Old Business/Projects

1. *Health Department Card Access Replacement* – Director Smiley informed the Committee the **Project is Complete.**
2. *County Board Room Remodeling Project* – Director Smiley stated the work remaining is for the electronic system change order to access Teams and other electronic presentations. Training on the new systems are scheduled for next week. Mr. Smiley also stated the new entrance doors and the podium are expected approximately the February 15th. We are still projecting to move back into the new boardroom for the County Board Meeting scheduled on February 16, 2021. Member Kellogg requested a cost of a second Kendall County Logo sign and podium for mobile usage.
3. *COVID 19 Projects* – The only remaining project is the Jail Door Slots. Director Smiley informed the Committee the remaining locks are scheduled to ship February 5, 2021 all other materials have been received. Jim stated he is in contact with the local welding company that will be doing the onsite work and they will start as soon as all locks are received. Mr. Smiley stated the completion could take approximately a week. Member Gryder informed the Committee the he and Member Kellogg walked through the Health Department Covid vaccine clinic and reported to the Committee the set up and flow of the clinic. Member Kellogg stated Health Department Director Rae Ann VanGundy was very appreciative of the Facilities Department for all the help they have received to gather everything from chairs to picking up donations for the clinic.
4. *Assistant Facilities Management Director/Project Manager Position Update* – Director Smiley informed the Committee an offer has been made and the background screening has been submitted. A tentative start date is set for February 16, 2021.

5. *Phone System Analog Line Switch to Metronet* – Director Smiley stated the process began last week and will continue tomorrow through the end of the week to get all the analog lines cutover. Mr. Smiley stated once this is complete they can begin the process to change all the desktop phones. This process is slated to be completed by May.
6. *Courthouse Chiller replacement* – Director Smiley stated the lead time for the equipment is 11 weeks currently. In the meantime the new pumps and drives will be installed and preparation of the site for a quick installation when the new equipment is received in April.
7. *Public Safety Center MZU5 & AHU6 conversion to a Trane Water Chiller* – Director Smiley informed the Committee the lead time for this is 13 weeks. In the meantime they will work to install components and equipment they can to make the changeover at the end of April as quick and smooth as possible.
8. *Upgrade the existing Western Courthouse H.V.A.C. DDC controls with new BACnet DDC controls* – Director Smiley stated lead time for this equipment is approximately 6 weeks. Schedules for this replacement and the replacement in item 9 below will need to be scheduled to meet courtroom availability.
9. *Upgrade the existing 59 VAV boxes in the original Courthouse Western section* – Same as item 8 above.
10. *Van Disposal* – Director Smiley stated two bids were received. I55 Auto bid \$700.00 and Yousef Dabbagh bid \$368.00. Motion by Member Koukol to forward van disposal to I55 Auto in the amount of \$700.00 to the County Board for approval. Second by Member Kellogg. **All members present voting aye, Motion Carried.** *Roll Call: Matt Kellogg: Yes, Dan Koukol: Yes, Scott Gryder: Yes, Judy Gilmour: Yes.*
11. *Public Safety Center Elevator Shaft Replacement* – Director Smiley informed the committee the components are expected to ship on February 19, 2021 and installation to begin the following week.

New Business/Projects

1. *Chair's Report*
 - a. *Solar Project Update* – Director Smiley stated the solar farm produced 66,293 kW of electricity in December and 11,9396.20 kW in January. The first bill received was in the amount of \$5,292.15.
2. *Landscaping Maintenance Invitation to Bid Update* – Director Smiley informed the Committee the contract three year term expired however the option for the one year additional option will continue for this season. Director Smiley will continue to develop the ITB for next season. **Project Complete.**
3. *Approval to advertise an ITB for Window Replacement at the Historic Courthouse* – Director Smiley informed the Committee \$85,000.00 was approved in the 2021 Capital Budget for the Historic Courthouse window replacement. Director Smiley stated this will allow for three windows to be replaced. Motion by Member Gilmour to advertise the Historic Courthouse window replacement ITB. Second by Member Kellogg. **All members present voting aye, Motion Carried.** *Roll Call: Matt Kellogg: Yes, Dan Koukol: Yes, Scott Gryder: Yes, Judy Gilmour: Yes, Brian DeBolt: Yes,*
4. *Coroner Office Body Cooler System Upgrade Capital Budget Request* – Director Smiley informed the Committee the current Coroner's body cooler is frequently in need of Freon. Mr. Smiley stated the entire cooling system will need to be replaced due to the age of the current system. The cost is approximately a \$5,000.00 upgrade. The Committee directed Mr. Smiley to submit a budget request for replacement in next year's capital budget.

Staffing/Training/Safety

- *Reportable Labor Hours* – Reports were included in the packet.

Other Items of Business

- *CMMS Charts* – Reports were included in the packet for:
 - Reported versus Completed Work Orders, Reported by Building Current Month
 - Work Orders by Work Type Current month

Questions from the Media – None

Executive Session – Chair DeBolt made a motion to enter into Executive Session for the purpose of 5 ILCS 120/2 (c)(21), Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06, second by Member Koukol.

Members Present: Matt Kellogg, Dan Koukol, Scott Gryder, Brian DeBolt, and Judy Gilmour via teams. **Roll Call: Matt Kellogg: Yes, Dan Koukol: Yes, Scott Gryder: Yes, Brian DeBolt: Yes, Judy Gilmour: Yes**
With all members in attendance voting aye, the committee entered into Executive Session at 4:33 p.m.

Others Present: Jim Smiley, Director of Facilities, Scott Koeppel, Kendall County Administrator and Christina Wald.

Member Koukol made a motion to return to Open Session, second by Member DeBolt. **Roll Call: Matt Kellogg: Yes, Dan Koukol: Yes, Scott Gryder: Yes, Brian DeBolt: Yes, Judy Gilmour: Yes.** **With all members present voting aye, the committee returned to Open Session at 4:38 p.m.** The Committee decided to release the following executive session minutes to the County Board for approval to release: July 6, 2020. The Committee decided to keep the Executive session minutes of October 5, 2015 sealed at this time.

Adjournment – Member Gryder asked if there was a motion to adjourn. Member Kellogg made a motion to adjourn the meeting, second by Member Gilmour. Roll Call: **Matt Kellogg: Yes, Dan Koukol: Yes, Scott Gryder: Yes, Brian DeBolt: Yes, Judy Gilmour: Yes.** **With all members present voting aye, the meeting adjourned at 5:08 p.m.**

Respectfully submitted,

Christina Wald
Administrative Assistant

EXECUTIVE SESSION

None

ADJOURNMENT

Member Kellogg made a motion, seconded by Member Koukol, to adjourn.

The votes were as follows:

Yeas (5): Flowers, Gengler, Gilmour, Kellogg, and Koukol

Nays (0): None

Abstain (0): None

Absent (0): None

The motion carried.

Chairman Gengler adjourned the meeting at 8:05 p.m.

Minutes prepared by Matthew H. Asselmeier, AICP, CFM Senior Planner

Enc.

RESOLUTION AUTHORIZING EXECUTION AND AMENDMENT OF DOWNSTATE OPERATING ASSISTANCE GRANT AGREEMENT

WHEREAS, the provision of public transportation service is essential to the people of Illinois; and

WHEREAS, the Downstate Public Transportation Act (30 ILCS 740/2-1 et seq.) (“Act”) authorizes the State of Illinois, acting by and through the Illinois Department of Transportation, to provide grants and make funds available to assist in the development and operation of public transportation systems; and

WHEREAS, grants for said funds will impose certain obligations upon the recipient, including provision by it of the local share of funds necessary to cover costs not covered by funds provided under the Downstate Public Transportation Act.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY BOARD OF KENDALL COUNTY:

Section 1. That the County of Kendall enter into a Downstate Public Transportation Operating Assistance Agreement (“Agreement”) with the State of Illinois and amend such Agreement, if necessary, for fiscal year 2021 in order to obtain grant assistance under the provisions of the Act.

Section 2. That the County Board Chairman of the County of Kendall is hereby authorized and directed to execute the Agreement or its amendment(s) on behalf of County of Kendall for such assistance for fiscal year 2021.

Section 3. That the County Administrator of the County of Kendall is hereby authorized to provide such information and file such documents as may be required to perform the Agreement and to request and receive the grant funding for fiscal year 2021.

Section 4. That while participating in said operating assistance program the County of Kendall shall provide all required local matching funds.

PRESENTED and ADOPTED by the County Board, this 16th day of February, 2021.

Approved:

Attest:

Scott R. Gryder, County Board Chairman

Debbie Gillette, County Clerk and Recorder

Kendall County Clerk				
Revenue Report		1/1/21-1/31/21	1/1/20-1/31/20	1/1/19-1/31/19
	Fund			Revenue
CLKFEE	County Clerk Fees	\$1,254.00	\$719.00	\$575.50
MARFEE	County Clerk Fees - Marriage License	\$810.00	\$660.00	\$900.00
CIVFEE	County Clerk Fees - Civil Union	\$0.00	\$30.00	\$0.00
ASSUME	County Clerk Fees - Assumed Name	\$80.00	\$40.00	
CRTCOP	County Clerk Fees - Certified Copy	\$1,898.00	\$1,478.00	
NOTARY	County Clerk Fees - Notary	\$425.00	\$300.00	
MISINC	County Clerk Fees - Misc	\$263.00	\$60.00	
	County Clerk Fees - Misc Total	\$2,666.00	\$1,878.00	\$1,804.50
RECFEE	County Clerk Fees - Recording	\$42,268.00	\$25,008.00	\$18,973.00
	Total County Clerk Fees	\$46,998.00	\$28,295.00	\$22,253.00
CTYREV	County Revenue	\$41,157.25	\$26,196.50	\$29,256.25
DCSTOR	Doc Storage	\$24,789.00	\$14,516.00	\$11,580.50
GISMAP	GIS Mapping	\$78,450.00	\$45,990.00	\$19,542.00
GISRCD	GIS Recording	\$5,230.00	\$3,066.00	\$2,444.00
INTRST	Interest	\$41.39	\$25.96	\$28.23
RECMIS	Recorder's Misc	\$6,518.00	\$4,202.25	\$4,674.50
RHSP	RHSP/Housing Surcharge	\$22,572.00	\$12,942.00	\$10,359.00
TAXCRT	Tax Certificate Fee	\$1,720.00	\$1,160.00	\$1,760.00
TAXFEE	Tax Sale Fees	\$1,030.00	\$940.00	\$835.00
PSTFEE	Postage Fees	\$718.58	\$642.35	\$542.70
CK # 19134	To KC Treasurer	\$229,224.22	\$137,976.06	\$103,275.18
Death Certificate Surcharge sent from Clerk's office \$1468.00 ck # 19132				
Dom Viol Fund sent from Clerk's office \$135.00 ck # 19133				

Office of Jill Ferko

Kendall County Treasurer & Collector
111 W. Fox Street Yorkville, IL 60560

Kendall County General Fund

QUICK ANALYSIS OF MAJOR REVENUES AND TOTAL EXPENDITURES
FOR TWO MONTH ENDED 01/31/2021

<u>REVENUES*</u>	Annual <u>Budget</u>	2021 YTD <u>Actual</u>	2021 YTD% <u>%</u>	2020 YTD <u>Actual</u>	2020 YTD <u>%</u>
Personal Property Repl. Tax	\$390,000	\$80,755	20.71%	\$80,736	20.70%
State Income Tax	\$2,300,000	\$432,777	18.82%	\$393,674	17.12%
Local Use Tax	\$900,000	\$193,890	21.54%	\$153,981	22.00%
State Sales Tax	\$530,000	\$94,275	17.79%	\$120,763	21.96%
County Clerk Fees	\$325,000	\$99,457	30.60%	\$69,221	21.30%
Circuit Clerk Fees	\$1,220,000	\$189,906	15.57%	\$199,612	14.79%
Fines & Foreits/St Atty.	\$275,000	\$35,069	12.75%	\$54,444	18.15%
Building and Zoning	\$68,000	\$10,657	15.67%	\$14,152	20.81%
Interest Income	\$100,000	\$2,801	2.80%	\$27,944	13.97%
Health Insurance - Empl. Ded.	\$1,467,439	\$119,025	8.11%	\$185,739	14.66%
1/4 Cent Sales Tax	\$3,075,000	\$554,184	18.02%	\$525,456	16.92%
County Real Estate Transf Tax	\$450,000	\$91,005	20.22%	\$107,506	25.30%
Federal Inmate Revenue	\$2,044,000	\$358,800	17.55%	\$460,613	22.53%
Sheriff Fees	\$140,000	\$11,223	8.02%	\$53,975	31.75%
TOTALS	\$13,284,439	\$2,273,823	17.12%	\$2,447,817	18.55%
Public Safety Sales Tax	\$5,250,000	\$946,419	18.03%	\$910,343	17.10%
Transportation Sales Tax	\$5,250,000	\$946,419	18.03%	\$910,343	15.17%

*Includes major revenue line items excluding real estate taxes which are to be collected later. To be on Budget after 2 months the revenue and expense should at 16.66%

EXPENDITURES

All General Fund Offices/Categories	\$31,020,242	\$4,958,952	15.99%	\$4,688,500	15.86%
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		JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TYD
		=====	=====	=====	=====	=====	=====	=====	=====	=====	=====	=====	=====	=====
AD	ADOPTION													
	1451 AD-ADOPTION	2												2
	TOT ADOPTION	2	0	0	0	0	0	0	0	0	0	0	0	2
CC	CONTEMPT OF COURT													
	11 Contempt Of Co	3												3
	TOT CONTEMPT OF CO	3	0	0	0	0	0	0	0	0	0	0	0	3
CF	Criminal Felony													
	14 Criminal Felon	16												16
	TOT Criminal Felon	16	0	0	0	0	0	0	0	0	0	0	0	16
CH	CHANCERY													
	0757 CH - FORECLOSU	1												1
	0770 CH - FORECLOSU	2												2
	TOT CHANCERY	3	0	0	0	0	0	0	0	0	0	0	0	3
CL	CIVIL LAW VIOLATION													
	23 CIVIL LAW VIOL	1												1
	TOT CIVIL LAW VIOL	1	0	0	0	0	0	0	0	0	0	0	0	1
CM	Criminal Misdemeanor													
	10 Criminal Misde	45												45
	TOT Criminal Misde	45	0	0	0	0	0	0	0	0	0	0	0	45
CV	CONSERVATION VIOLATION													
	21 Conservation V	2												2
	TOT CONSERVATION V	2	0	0	0	0	0	0	0	0	0	0	0	2
D	DIVORCE													
	0951 D-DISSOLUTION-	28												28
	0952 D-DISSOLUTION-	13												13
	TOT DIVORCE	41	0	0	0	0	0	0	0	0	0	0	0	41
DT	TRAFFIC DUI													
	22 Traffic DUI	15												15
	TOT TRAFFIC DUI	15	0	0	0	0	0	0	0	0	0	0	0	15
F	FAMILY													
	0858 F - PARENTAGE	12												12
	0860 F - PETITION F	1												1
	0861 F - PETITION T	2												2
	0866 F - PARENTAL R	1												1
	TOT FAMILY	16	0	0	0	0	0	0	0	0	0	0	0	16

		JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TYD
		=====	=====	=====	=====	=====	=====	=====	=====	=====	=====	=====	=====	=====
JA	JUVENILE-ABUSE/NEGLECT													
	JG Abused & Negle	2												2
	TOT JUVENILE-ABUSE	2	0	0	0	0	0	0	0	0	0	0	0	2
JD	JUVENILE-DELINQUENCY													
	JD Juvenile Delin	6												6
	TOT JUVENILE-DELIN	6	0	0	0	0	0	0	0	0	0	0	0	6
L	LAW													
	0154 L - CONTRACT M	1												1
	0164 L - TORT-MONEY	9												9
	TOT LAW	10	0	0	0	0	0	0	0	0	0	0	0	10
LM	LAW MEDIUM													
	0251 LM - ARBITRATI	2												2
	0253 LM - CONTRACT	8												8
	0254 LM - CONTRACT	11												11
	0263 LM - EVICTION	1												1
	0264 LM - EVICTION	1												1
	0271 LM - REPLEVIN	1												1
	0275 LM - TORT MONE	1												1
	TOT LAW MEDIUM	25	0	0	0	0	0	0	0	0	0	0	0	25
MR	MISCELLANEOUS REMEDY													
	0618 MR - SEARCH WA	3												3
	0619 MR - FORFEITUR	1												1
	0626 MR - EAVESDROP	1												1
	0630 MR - OTHER (SP	4												4
	0661 MR - ABATEMENT	1												1
	0664 MR - APPLICATI	1												1
	0669 MR - BUILDING	1												1
	0673 MR - CHANGE OF	7												7
	0678 MR - DECARATOR	1												1
	0695 MR - PETITION	1												1
	06992 MR - REVIEW OF	1												1
	TOT MISCELLANEOUS	22	0	0	0	0	0	0	0	0	0	0	0	22
OP	ORDER OF PROTECTION													
	OP Order Protecti	1												1
	0805 OP- ORDER OF P	14												14
	0823 OP-CIVIL NO CO	2												2
	1053 OP-ORDER OF PR	1												1
	1054 OP-STALKING NO	3												3
	TOT ORDER OF PROTE	21	0	0	0	0	0	0	0	0	0	0	0	21
P	PROBATE													

		JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TYD
		=====	=====	=====	=====	=====	=====	=====	=====	=====	=====	=====	=====	=====
P	PROBATE													
	1261 P - ADMINISTRA	10												10
	1262 P - ADMINISTRA	2												2
	1267 P - GUARDIANSH	3												3
	TOT PROBATE	15	0	0	0	0	0	0	0	0	0	0	0	15
SC	SMALL CLAIMS													
	0351 SC-CONTRACT UP	54												54
	0352 SC-CONTRACT \$2	61												61
	0355 SC-TORT-MONEY	1												1
	0356 SC-TORT-MONEY	2												2
	TOT SMALL CLAIMS	118	0	0	0	0	0	0	0	0	0	0	0	118
TR	TRAFFIC													
	20 Traffic	274												274
	22 Traffic DUI	30												30
	TOT TRAFFIC	304	0	0	0	0	0	0	0	0	0	0	0	304
TX	TAX													
	0401 TX - REC DELIN	1												1
	TOT TAX	1	0	0	0	0	0	0	0	0	0	0	0	1
WI	Wills													
	1601 WI - WILL	26												26
	TOT Wills	26	0	0	0	0	0	0	0	0	0	0	0	26
X1	MISC													
	0630 MR - OTHER (SP	1												1
	TOT MISC	1	0	0	0	0	0	0	0	0	0	0	0	1
X2	Photocopy Fees-Non case s													
	0630 MR - OTHER (SP	1												1
	TOT Photocopy Fees	1	0	0	0	0	0	0	0	0	0	0	0	1
X3	Civil Misc Fees-non case													
	0630 MR - OTHER (SP	1												1
	TOT Civil Misc Fee	1	0	0	0	0	0	0	0	0	0	0	0	1
X5	Misc TR/CF et al-non case													
	0630 MR - OTHER (SP	6												6
	TOT Misc TR/CF et	6	0	0	0	0	0	0	0	0	0	0	0	6
F I N A L T O T A L		703	0	0	0	0	0	0	0	0	0	0	0	703



Kendall County Agenda Briefing

Committee: Planning, Building and Zoning

Meeting Date: February 8, 2021

Amount: N/A

Budget: N/A

Issue: Approval of a Request from Jason Shelley on Behalf of Go Pro Ball, LLC and James and Denise Maffeo on Behalf of Four Seasons Storage, LLC for a Ninety (90) Day Extension of the Recording Deadline for the Final Plat of Go Pro Sport Subdivision

Background and Discussion:

The Planning, Building and Zoning Department received a request from the attorney for the owners of the Go Pro Sports Subdivision requesting a ninety (90) day extension of the requirement to record the final plat of the subdivision.

According to the Subdivision Control Ordinance, a final plat must be recorded within six (6) months of approval unless granted an extension by the County Board after recommendation by the PBZ Committee. The County Board approved this final plat in September 2020.

Committee Action:

PBZ Committee-Approval (5-0)

Staff Recommendation:

Approval

Prepared by: Matthew H. Asselmeier, AICP, CFM

Department: Planning, Building and Zoning Department

Date: February 9, 2021

KENDALL COUNTY
Resolution No. _____

***Resolution to Approve a Ninety Day Extension for the
Recording of the Final Plat of Subdivision for Go Pro Sports Subdivision (Petition 20-15)***

WHEREAS, the Kendall County Board approved a final plat for the Go Pro Sports Subdivision (Petition 20-15) on September 15, 2020 by Ordinance 2020-15; and

WHEREAS, § 7.04.O of the Kendall County Subdivision Control Ordinance requires that final plats for subdivisions must be recorded with the County Recorder's Office within six (6) months of approval unless an extension is granted by the County Board; and

WHEREAS, on February 2, 2021, the owner's attorney submitted a request for a ninety (90) day extension of the recording requirement; and

WHEREAS, all of the requirement of § 7.04.O of the Kendall County Subdivision Control Ordinance for granting an extension have been met; and

THEREFORE, BE IT RESOLVED, that Kendall County Board hereby grants a ninety (90) day extension of the recording requirement for the final plat of the Go Pro Sports Subdivision (Petition 20-15); this extension shall expire ninety (90) days from March 15, 2021.

ADOPTED and APPROVED this 16th Day of February, 2021.

Scott R. Gryder, County Board Chairman

STATE OF ILLINOIS)
) SS
COUNTY OF KENDALL)

I, Debbie Gillette, County Clerk in and for said County, in the State aforesaid, and keeper of the records and files thereof, as provided by statute, do hereby certify the foregoing to be a true, perfect and complete copy of a Resolution adopted by the Kendall County Board, at its regularly scheduled meeting in Yorkville, Illinois, on the _____ day of _____, A.D. 2021.

Debbie Gillette, County Clerk and Recorder

(Seal)



Kendall County Agenda Briefing

Committee: Planning, Building and Zoning

Meeting Date: February 8, 2021

Amount: \$0.00

Budget: Y

Issue:

Approval of a Resolution Approving an Intergovernmental Agreement for Reciprocal Building Inspection Services between Kendall County, Illinois and the United City of Yorkville, Illinois

Background and Discussion:

The Intergovernmental Agreement between Kendall County and the United City of Yorkville for reciprocal building inspection services expires in February.

The United City of Yorkville is reviewing this proposal at their meetings in February.

To Staff's knowledge, other than updating the dates, neither party is proposing any changes to the agreement.

In 2020, the County conducted 0 inspections for Yorkville and Yorkville conducted 3 inspections for the County.

The proposed Intergovernmental Agreement is attached.

Committee Action:

Approval, Subject to Approval/Comments from the United City of Yorkville

Staff Recommendation:

Approval

Prepared by: Matthew H. Asselmeier, AICP, CFM

Department: Planning, Building and Zoning Department

Date: February 8, 2021

**COUNTY OF KENDALL, ILLINOIS
RESOLUTION 2021-__**

**RESOLUTION APPROVING AN INTERGOVERNMENTAL AGREEMENT
FOR RECIPROCAL BUILDING INSPECTION SERVICES BETWEEN
KENDALL COUNTY, ILLINOIS AND THE UNITED CITY OF YORKVILLE,
ILLINOIS**

WHEREAS, the Constitution of the State of Illinois of 1970, Article VII, Section 10, provides that units of local government may contract to obtain or share services and to exercise, combine, or transfer any power or function in any manner not prohibited by law or by ordinance and may use their credit, revenues, and other resources to pay costs related to intergovernmental activities; and

WHEREAS, Kendall County and the United City of Yorkville are units of local government within the meaning of Article VII, Section 1 of the Illinois Constitution of 1970 who are authorized to enter into intergovernmental agreements pursuant to the Intergovernmental Cooperation Act, 5 ILCS 220/1 *et seq.*; and

WHEREAS, pursuant to the authority granted by the Illinois Counties Code and Illinois Municipal Code (55 ILCS 5/1-1001, *et seq.* and 65 ILCS 5/1-1-1, *et seq.*), Kendall County and the United City of Yorkville are both authorized to perform inspections of buildings within their respective jurisdictions to promote the health and safety of the public; and

WHEREAS, Kendall County and the United City of Yorkville wish to share their resources and assist each other in the performance of building inspections.

NOW, THEREFORE, BE IT RESOLVED that the Kendall County Board hereby approves the *Intergovernmental Agreement for Reciprocal Building Inspection Services Between Kendall County, Illinois and the United City of Yorkville, Illinois*, which is attached hereto and made a part hereof by reference as Exhibit A; and

BE IT FURTHER RESOLVED that the Kendall County Board Chairman is hereby authorized to execute said intergovernmental agreement on behalf of Kendall County.

Approved and adopted by the County Board of Kendall County, Illinois, this 16th day of February, 2021.

Board Chairman Signature:

Attest:

Scott R. Gryder, Chairman
County Board

Debbie Gillette
County Clerk

Exhibit A
**INTERGOVERNMENTAL AGREEMENT FOR RECIPROCAL BUILDING
INSPECTION SERVICES BETWEEN KENDALL COUNTY, ILLINOIS
AND THE UNITED CITY OF YORKVILLE, ILLINOIS - 2021**

THIS INTERGOVERNMENTAL AGREEMENT (“*the Agreement*”) by and between the County of Kendall, a unit of local government of the State of Illinois (“*Kendall County*”) and the United City of Yorkville, Kendall County, Illinois (the “*City*”) a municipal corporation of the State of Illinois, is as follows:

WITNESSETH:

WHEREAS, the Constitution of the State of Illinois of 1970, Article VII, Section 10, provides that units of local government may contract or otherwise associate among themselves to obtain or share services and to exercise, combine, or transfer any power or function in any manner not prohibited by law or by ordinance and may use their credit, revenues, and other resources to pay costs related to intergovernmental activities; and

WHEREAS, the City and Kendall County are units of local government within the meaning of Article VII, Section 1 of the Illinois Constitution of 1970 who are authorized to enter into intergovernmental agreements pursuant to the Intergovernmental Cooperation Act, 5 ILCS 220/1 *et seq.*; and

WHEREAS, pursuant to the authority granted by the Illinois Counties Code and Illinois Municipal Code (55 ILCS 5/1-1001, *et seq.* and 65 ILCS 5/1-1-1, *et seq.*), the County and City (collectively referred to as the “*Parties*”) are both authorized to perform inspections of buildings within their respective jurisdictions to promote the health and safety of the public; and

WHEREAS, units of local government may establish agreements with other units of local government within the State of Illinois to enforce building codes pursuant to 20 ILCS 3105/10.09-1(f), which is commonly known as the Capital Development Board Act; and

WHEREAS, the County and City wish to share their resources and assist each other in the performance of inspections on an as needed basis, while not surrendering their own jurisdiction or relinquishing any of their rights.

NOW, THEREFORE, in consideration of the premises and the mutual covenants hereafter set forth, the parties agree as follows:

Section 1. The foregoing preambles are hereby incorporated into this Agreement as if fully restated in this Section 1.

Section 2.

- a. The Parties agree that Kendall County Code Official Brian Holdiman and the United City of Yorkville Building Code Official Peter Ratos shall perform the following services on the other party's behalf when requested: footing inspections; backfill inspections; foundation wall inspections; concrete slab inspections; rough framing inspections; rough electric inspections; underground electric inspections; electric service inspections; insulation inspections; roofing inspections and final inspections. In instances where Holdiman or Ratos inspect and find violations and a code enforcement action is required in court or administrative adjudication, Holdiman or Ratos may be requested to be a witness to verify any violations found during their inspection. If it is requested that either Ratos or Holdiman attend an administrative or court hearing in regard to violations, then they shall be given reasonable notice of no less than fourteen (14) days for such hearing and they shall attend as requested.
- b. The Parties agree that the United City of Yorkville Building Code Official Peter Ratos may, in his discretion, perform plumbing inspections on Kendall County's behalf when requested. In instances where Ratos performs plumbing inspections and finds

violations and a code enforcement action is required in court or administrative adjudication, Ratos may be requested to be a witness to verify any violations found during his inspection. If it is requested that Ratos attend an administrative or court hearing in regard to violations, then he shall be given reasonable notice of no less than fourteen (14) days for such hearing and he shall attend as requested.

Section 3. The Parties agree that the following inspection services shall not be provided under this agreement: plan review; permit approval, and; initial site inspections prior to a permit being issued.

Section 4. Upon request, the Parties agree to coordinate and assist each other in the parties' performance of the inspections set forth in Section 2 of this Agreement only under the following circumstances:

- a. If Kendall County Code Official Holdiman or City Building Code Official Ratos is absent from work due to illness, vacation, on an approved leave of absence, or otherwise unavailable to perform one or more of the above listed inspections within Section 2(a) for their respective jurisdiction; and/or
- b. If Kendall County Code Official Holdiman or City Building Code Official has a conflict of interest in performing one or more of the inspections set forth in Section 2(a) for their respective jurisdiction; and/or
- c. If the Kendall County Plumbing Contractor is absent from work due to illness, vacation, on an approved leave of absence, or otherwise unavailable to perform plumbing inspections for his or her respective jurisdiction; and/or
- d. If the Kendall County Plumbing Contractor has a conflict of interest in performing plumbing inspections for his or her respective jurisdiction.

For purposes of this Agreement, the party requesting assistance shall be referred to as “the home jurisdiction” and the party providing the inspection services assistance as set forth in Section 2 shall be referred to as “the visiting inspector”.

Section 5. In the event the visiting inspector is unable to perform the inspection services set forth in Section 2 of this Agreement, the home jurisdiction shall be responsible for performing its inspection or shall be responsible for retaining and payment of a third party to perform the inspection.

Section 6. When the visiting inspector performs an inspection on behalf of the home jurisdiction, the visiting inspector shall utilize the building codes of the home jurisdiction where the inspection is taking place. As such, when an inspection is within the corporate limits of the City, the Kendall County inspector shall use the building codes that are currently adopted and enforced by the City at the time of the inspection. When an inspection is in an unincorporated portion of Kendall County, where the County has jurisdiction, the City inspector shall utilize the building codes that are currently adopted and enforced by Kendall County at the time of the inspection.

Section 7. When a home jurisdiction requests the visiting inspector’s assistance, the home jurisdiction shall provide a minimum of twenty-four (24) hours notice when there is a foreseeable need for the other party’s inspection services. In the event of an illness or other emergency, the parties agree to provide each other with as much advance notice as possible if a visiting inspector’s services are needed pursuant to Section 4.

Section 8. Inspections must be completed using the proper jurisdiction’s forms. Prior to the commencement of any requested inspection, the home jurisdiction requesting assistance will prepare and provide all necessary inspection reports/forms for use by the visiting inspector

and deliver them to the visiting inspector prior to the inspection taking place. Following an inspection, the original, completed inspection reports/forms shall be returned to the home jurisdiction within twenty-four (24) hours after completion of the inspection. After the visiting inspector has returned the original, completed inspection reports/forms to the home jurisdiction, the visiting inspector shall not be required to retain the records of inspections for the home jurisdiction after performing inspections under this Agreement.

Section 9. Neither the City nor Kendall County shall subcontract the services provided to the other under this agreement to a third-party inspector without the prior written consent of the other party.

Section 10. There will be no compensation paid to, or by, either jurisdiction for the sharing of services under this Agreement.

Section 11. When a visiting inspector performs an inspection under this Agreement for the home jurisdiction, the visiting inspector shall use their own equipment, tools and vehicles, and the home jurisdiction shall not be responsible for reimbursing the visiting inspector for mileage or any other expenses incurred by the visiting inspector.

Section 12. The City and Kendall County shall each defend, with counsel of the other party's own choosing, indemnify and hold harmless the other party, including past, present and future board members, elected officials, insurers, employees, and agents from and against any and all claims, liabilities, obligations, losses, penalties, fines, damages, and expenses and costs relating thereto, including but not limited to attorneys' fees and other legal expenses, which the other party, its past, present and future board members, elected officials, insurers, employees, and/or agents may hereafter sustain, incur or be required to pay relating to or arising in any manner out of the inspections to be performed by the other party under this agreement. As such,

when the City performs an inspection for Kendall County, the City will defend with counsel of Kendall County's own choosing, indemnify and hold harmless Kendall County as set forth above relating to the City's and the City Building Code Official's actions in the performance of their duties under this Agreement. When Kendall County performs an inspection for the City, Kendall County will defend with counsel of the City's own choosing, indemnify and hold harmless the City as set forth above relating to Kendall County's and the County Code Official's actions in the performance of their duties under this Agreement.

Section 13. Nothing in this agreement shall be deemed to change or alter the jurisdiction of either the City or Kendall County in any respect, including, but not limited to their building and zoning regulations, powers and duties.

Section 14. This Agreement and the rights of the parties hereunder may not be assigned (except by operation of law), and the terms and conditions of this Agreement shall inure to the benefit of and be binding upon the respective successors and assigns of the parties hereto. Nothing in this Agreement, express or implied, is intended to confer upon any party, other than the parties and their respective successors and assigns, any rights, remedies, obligations or liabilities under or by reason of such agreements.

Section 15. This Agreement shall be interpreted and enforced under the laws of the State of Illinois. Any legal proceeding related to enforcement of this Agreement shall be brought in the Circuit Court of Kendall County, Illinois, Twenty-Third Judicial Circuit. In case any provision of this Agreement shall be declared and/or found invalid, illegal or unenforceable by a court of competent jurisdiction, such provision shall, to the extent possible, be modified by the court in such manner as to be valid, legal and enforceable so as to most nearly retain the intent of the parties, and, if such modification is not possible, such provision shall be severed from this

Agreement, and in either case the validity, legality, and enforceability of the remaining provisions of this Agreement shall not in any way be affected or impaired thereby.

Section 16. All notices required or permitted hereunder shall be in writing and may be given by (a) depositing the same in the United States mail, addressed to the party to be notified, postage prepaid and certified with the return receipt requested, (b) delivering the same in person, or (c) telecopying the same with electronic confirmation of receipt:

If to the County: Director
Kendall County Planning, Building & Zoning
111 West Fox Street, Room 203
Yorkville, Illinois 60560
Fax: 630-553-4179

With copy to:
Kendall County State's Attorney
807 John Street
Yorkville, Illinois, 60560
Fax: 630-553-4204

If to the City: Community Development Director
United City of Yorkville Building Safety and Zoning
800 Game Farm Road
Yorkville, Illinois 60560
Fax: 630-553-7264

Or any such other person, counsel or address as any party hereto shall specify pursuant to this Section from time to time.

Section 17. This Agreement may be executed in counterparts (including facsimile signatures), each of which shall be deemed to be an original and both of which shall constitute one and the same Agreement.

Section 18. This Agreement represents the entire agreement between the parties and there are no other promises or conditions in any other agreement whether oral or written. Except

as stated herein, this agreement supersedes any other prior written or oral agreements between the parties and may not be further modified except in writing acknowledged by both parties.

Section 19. Nothing contained in this Agreement, nor any act of Kendall County or the City pursuant to this Agreement, shall be deemed or construed by any of the parties hereto or by third persons, to create any relationship of third party beneficiary, principal, agent, limited or general partnership, joint venture, or any association or relationship involving Kendall County and the City. Further, nothing in this agreement should be interpreted to give Kendall County or the City any control over the other's employees or imply a power to direct the employees of the other government body, which neither entity may exercise.

Section 20. When performing inspections under the terms of this Agreement, Kendall County and City intend that any injuries to their respective employee shall be covered and handled exclusively by their jurisdiction's own worker's compensation insurance in place at the time of such injury. It is further agreed that all employee benefits, wage and disability payments, pension and worker's compensation claims, damage to or destruction of equipment, facilities, clothing and related medical expenses of the City or Kendall County and their respective inspectors, which may result from their activities under this Agreement, shall be the responsibility of the jurisdiction which employs the inspector making such a claim.

Section 21. The Parties will obtain and continue in force, during the term of this Agreement, all insurance as set forth below: (a) Commercial General Liability (CGL): Insurance Services Office Form CG 00 01 (or its equivalent) covering CGL on an "occurrence" basis, including products and completed operations, property damage, bodily injury and personal & advertising injury with limits no less than \$1,000,000 per occurrence. If a general aggregate limit applies, either the general aggregate limit shall

apply separately to this project/location (ISO CG 25 03 or 25 04) or the general aggregate limit shall be twice the required occurrence limit; (b) Automobile Liability: ISO Form Number CA 00 01 covering any auto (Code 1), or if Contractor has no owned autos, hired, (Code 8) and non-owned autos (Code 9), with limit no less than \$1,000,000 per accident for bodily injury and property damage; (c) Workers' Compensation: as required by the State of Illinois, with Statutory Limits, and Employer's Liability Insurance with limit of no less than \$1,000,000 per accident for bodily injury or disease. If the Jurisdiction maintains broader coverage and/or higher limits than the minimums shown above, the both Jurisdictions require and shall be entitled to the broader coverage and/or the higher limits maintained by the contractor. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to both Jurisdictions. The insurance policies are to contain, or be endorsed to contain, the following provisions: (a) Additional Insured Status-Both jurisdictions, its officers, officials, employees, and volunteers are to be covered as additional insureds on the CGL policy with respect to liability arising out of work or operations performed by or on behalf of the jurisdiction including materials, parts, or equipment furnished in connection with such work or operations. General liability coverage can be provided in the form of an endorsement to the jurisdiction's insurance; (b) Notice of Cancellation-Each insurance policy required above shall provide that coverage shall not be canceled, except with notice to the Entity; (c) Verification of Coverage-Each Jurisdiction shall furnish the other with original Certificates of Insurance including all required amendatory endorsements (or copies of the applicable policy language effecting coverage required by this clause) and a copy of the Declarations and Endorsement Page of the CGL policy listing all policy endorsements to other before work begins. However, failure to obtain the required documents prior to the work beginning shall not waive the other's obligation to provide them.

Each Jurisdiction reserves the right to require complete, certified copies of all required insurance policies, including endorsements required by these specifications, at any time.

Section 22. This Agreement shall be in full force and effect for a period of one (1) year from the date of the last signature below, however it may be renewed upon agreement of the parties in writing.

Section 23. Either party may terminate this Agreement by providing thirty (30) calendar days' advance written notice to the other party. However, any act of bad faith in the execution of duties under this Agreement shall result in immediate termination of the other party's duties as laid out herein. For the purpose of this agreement, "bad faith" is an intentional dishonest act by not fulfilling legal or contractual obligations, misleading another, entering into an agreement without the intention or means to fulfill it, or violating basic standards of honesty in dealing with others. Also, the parties agree to provide prompt written notice within fifteen (15) calendar days to the other party if Kendall County Code Official Brian Holdiman's or City Building Code Official Pete Ratos' employment ceases for whatever reason. In such event, this Agreement shall immediately terminate upon receipt of said written notice.

Section 24. The parties understand and agree that this Agreement in no way creates a joint employment relationship between the Parties. The Parties understand and agree that they are solely responsible for paying all wages, benefits and any other compensation due and owing to its employees for the performance of visiting inspector services set forth in this Agreement. The parties further understand and agree that the parties are solely responsible for making all required payroll deductions and other tax and wage withholdings pursuant to state and federal law for its employees who perform visiting inspector services as set forth in this Agreement.

Section 25. Kendall County and the City each hereby warrant and represent that their

respective signatures set forth below have been, and are on the date of this Agreement, duly authorized by all necessary and appropriate corporate and/or governmental action to execute this Agreement.

IN WITNESS WHEREOF, the parties hereto have caused this Intergovernmental Agreement to be executed by their duly authorized officers on the date below in the United City of Yorkville, Illinois.

County of Kendall, a unit of local government
of the State of Illinois

United City of Yorkville, Kendall County,
Illinois, a municipal corporation

By: _____
Chair, Kendall County Board

By: _____
Mayor

Date: _____

Date: _____

Attest:

Attest:

County Clerk City

Clerk



Kendall County Agenda Briefing

Committee: Planning, Building and Zoning

Meeting Date: February 8, 2021

Amount: Not to Exceed \$125

Budget: Y

Issue: Approval of Publishing the Annual Noxious Weed Notice in the Kendall County Record at a Cost Not to Exceed \$125.00; Related Invoice(s) to Be Paid from the PBZ Legal Publications Line Item

Background and Discussion:

Kendall County is required by Illinois law to publish a noxious weed notice at least one (1) time per year in a newspaper of general circulation within the County. Kendall County's Noxious Weed Work Plan, adopted in October 2020, called for the publication of the notice within the first quarter of 2021.

Attached please find the notice that the County is required to publish.

Committee Action:

PBZ Committee-Approval (5-0)

Staff Recommendation:

Approval

Prepared by: Matthew H. Asselmeier, AICP, CFM

Department: Planning, Building and Zoning Department

Date: February 8, 2021

PUBLIC NOTICE

NOTICE IS HEREBY GIVEN PURSUANT TO THE "ILLINOIS NOXIOUS WEED LAW" to the owners, occupants, agents and public officials in charge or control of any land in Kendall County that they are required to control or eradicate all NOXIOUS WEEDS growing upon land under their control prior to the blooming, maturing of seed or other propagating of such weeds.

- NOXIOUS WEEDS:
- a) Marihuana (*Cannabis sativa* L.);
 - b) Giant Ragweed (*Ambrosia trifida* L.) within the corporate limits of cities, villages, and incorporated towns;
 - c) Common Ragweed (*Ambrosia artemisiifolia* L.) within the corporate limits of cities, villages, and incorporated towns;
 - d) Canada Thistle (*Cirsium arvense*);
 - e) Perennial Sowthistle (*Sonchus arvensis*);
 - f) Musk Thistle (*Carduus nutans*);
 - g) Perennial members of the sorghum genus, including johnsongrass (*Sorghum halepense*), sorghum alnum, and other johnsongrass X sorghum crosses with rhizomes; and
 - h) Kudzu (*Pueraria labata*).

NOTICE IS FURTHER GIVEN that if the persons responsible for the control of any lands in Kendall County fail to comply with the provisions of the Illinois Noxious Weed Law the Control Authority of Kendall County or the Department of Agriculture of the State of Illinois will take any necessary action to control or eradicate such weeds and the cost thereof will be assessed against the owner of the land involved. If unpaid for 6 months or longer, such assessment shall become a lien upon the property.

Date at Yorkville, Kendall County, Illinois, this
16th day of February, 2021.
Month Year

Signed: _____
Scott R. Gryder
Kendall County Weed Control Authority



Kendall County Agenda Briefing

Committee: Planning, Building and Zoning Committee

Meeting Date: February 8, 2021

Amount: N/A

Budget: N/A

Issue: Approval of Notice of Intent for Renewal of General Permit for Discharges from Small Municipal Separate Storm Sewer Systems (MS4's)

Background and Discussion:

Kendall County's General Permit for Discharges from Small Municipal Separate Storm Sewer Systems expires in March.

WBK prepared the information for the General Permit. The proposed General Permit is similar to the General Permit approved by the County Board in 2016. The County currently undertakes the majority of the items listed in the General Permit.

If approved, the General Permit would be valid for five (5) years; the same time frame as the previous General Permit.

Committee Action:

PBZ Committee-Approval (5-0)

Staff Recommendation:

Approval

Prepared by: Matthew H. Asselmeier, AICP, CFM

Department: Planning, Building and Zoning Department

Date: February 9, 2021



Illinois Environmental Protection Agency

1021 North Grand Avenue East • P.O. Box 19276 • Springfield • Illinois • 62794-9276 • (217) 782-3397

Notice of Intent for New or Renewal of General Permit for Discharges from Small Municipal Separate Storm Sewer Systems (MS4's)

Part I. Municipal (MS4) Contact Information

1. Name of Municipality: Kendall County MS4 #: ILR400261
 Population (based on 2010 census): 114,804
2. MS4 Mailing Address: 111 West Fox Street City: Yorkville, IL Zip: 60560
3. Primary MS4 Contact Person (Authorized Representative for MS4 Permit)
 Name: Matthew Asselmeier Title: Senior Planner
 Phone: 630-553-4141 Email Address: masselmeier@co.kendall.il.us

General Information

4. Latitude and Longitude at approximate geographical center of MS4 for which you are requesting authorization to discharge:
 Latitude: 41 38 27 Longitude: 88 22 16
 Degrees Minutes Seconds Degrees Minutes Seconds
5. Community Type: County Other: _____
6. Name(s) of governmental entity(ies) in which MS4 is located:
- | City/Village | Township | County |
|--------------|----------|----------------|
| | | Kendall County |
7. Area of land within your MS4 in square miles: 322
8. Percent of MS4 served by combined sewer: 0 Percent of MS4 served by separate sewer: 100

Impaired Waters

The most recent 303(d) list may be found at <https://www2.illinois.gov/epa/topics/water-quality/watershed-management/tmdls/Pages/303d-list.aspx>. Information regarding TMDLs may be found at <https://www2.illinois.gov/epa/topics/water-quality/watershed-management/tmdls/Pages/default.aspx>.

Name(s) of known receiving waters (in and within 3 miles of MS4 area)	Impairment listed on 303d List or TMDL?
Fox River (Sedimentation/siltation, Mercury, PCBs)	<input checked="" type="radio"/> Yes <input type="radio"/> No
Lisbon Creek	<input type="radio"/> Yes <input checked="" type="radio"/> No
Valley Run	<input type="radio"/> Yes <input checked="" type="radio"/> No
Blackberry Creek (Fecal Coliform)	<input checked="" type="radio"/> Yes <input type="radio"/> No
Walley Run	<input type="radio"/> Yes <input checked="" type="radio"/> No
Aux Sable Creek (Fecal Coliform)	<input checked="" type="radio"/> Yes <input type="radio"/> No
West Aux Sable Creek	<input type="radio"/> Yes <input checked="" type="radio"/> No
East Aux Sable Creek	<input type="radio"/> Yes <input checked="" type="radio"/> No
Middle Aux Sable Creek	<input type="radio"/> Yes <input checked="" type="radio"/> No
Rob Roy Creek	<input type="radio"/> Yes <input checked="" type="radio"/> No
Waubonsie Creek	<input type="radio"/> Yes <input checked="" type="radio"/> No
Little Rock Creek	<input type="radio"/> Yes <input checked="" type="radio"/> No

Name(s) of known receiving waters (in and within 3 miles of MS4 area)	Impairment listed on 303d List or TMDL?
Big Rock Creek	<input type="radio"/> Yes <input checked="" type="radio"/> No
Clear Creek (Dissolved Oxygen, Mercury)	<input checked="" type="radio"/> Yes <input type="radio"/> No
Morgan Creek	<input type="radio"/> Yes <input checked="" type="radio"/> No
Hollenback Creek	<input type="radio"/> Yes <input checked="" type="radio"/> No
Saratoga Creek	<input type="radio"/> Yes <input checked="" type="radio"/> No
Little Slough Creek	<input type="radio"/> Yes <input checked="" type="radio"/> No
Knutson Creek	<input type="radio"/> Yes <input checked="" type="radio"/> No
Roods Creek	<input type="radio"/> Yes <input checked="" type="radio"/> No

9a. If impaired, which potential causes and source?

Causes: See above

Source: Aquatic Life, Fish Consumption, Recreation

9b. Are the receiving waterbodies included in an approved TMDL or alternate water quality management plan? Yes No

9c. Is the MS4 community included in the chloride variance? Yes No

Program Responsibility

10. Shared Responsibility

Is your MS4 responsible for any permit requirements of another MS4 community? Yes No

If yes: Which MS4 community?: Na-Au Say Road District, Kendall Township, Bristol Township, Oswego Township

Which minimum control measurements is the other MS4 responsible for?

Public Education and Outreach

Construction Site Runoff Control

Public Participation/Involvement

Post-Construction Runoff Control

Illicit Discharge Detection and Elimination

Pollution Prevention/Good Housekeeping

Does your MS4 Community rely on another MS4 to satisfy any of the permit requirements? Yes No

11. Co-Permittee

Is your MS4 Community a Co-Permittee with another MS4 Community? Yes No

12. Other contacts responsible for implementation or coordination of Stormwater Management Program

Name: Francis C. Klaas, P.E Title: Kendall County Engineer

Phone: 630-553-4141 Email: fklaas@co.kendall.il.us

Area of Responsibility: Kendall County Highway Department

Part II. Best Management Practices (include shared responsibilities) which have been implemented or are proposed to be implemented in the MS4 area

A. Public Education and Outreach

Approximate date first implemented: 2016 _____ Frequency of each BMP program: _____

Qualifying Local Programs

Kendall County Health Department and Kendall County Soil and Water Conservation District

Measurable Goals (include shared responsibilities)

A.1 Distributed Paper Material

Brief Description of BMP

Kendall County will publish the NOI and Annual Reports on the County's website. The County will continue to maintain the website and track the amount of views of the components of the website. The material published will include information on potential impacts and effects on stormwater due to climate change. Other information that will be made available will include the benefits of green infrastructure, such as rain gardens and permeable pavement for directing rain water to where it can be infiltrated, evaporated or reused. Other information will include safe storage and handling of household detergents, fuels, paint, deicing material and lawn care.

Measurable Goals, including frequencies

Track number of people requesting to see the County's plan on an annual basis

Milestones

- Year 1: Publish NOI on County's website
- Year 2: Have plan and annual report available for public viewing.
- Year 3: Have plan and annual report available for public viewing.
- Year 4: Have plan and annual report available for public viewing.
- Year 5: Have plan and annual report available for public viewing.

Additional Info

BMP Number: _____

A.2 Speaking Engagement

Brief Description of BMP

The County will continue to work with the Kendall County Health Department and the Kendall County Soil and Water Conservation District to provide educational opportunities to residents.

Measurable Goals, including frequencies

Number of annual presentations

Milestones

- Year 1: Increase number of presentations on BMPs.
- Year 2: Increase number of presentations on BMPs.

Year 3: Develop additional programs on new BMPs.

Year 4: Continue to implement presentations and programs on new BMPs.

Year 5: Continue to implement presentations and programs on new BMPs.

Additional Info

BMP Number: _____

[Empty text box for additional information]

A.3 Public Service Announcement

A.4 Community Event

Brief Description of BMP

Kendall County will continue to work with the Kendall County Soil and Water Conservation District, the Kendall County Forest Preserve District, and other county departments to promote educational efforts and workshops related to storm water and conservation activities

Measurable Goals, including frequencies

Increased interest and attendance in annual workshops/seminars.

Milestones

Year 1: Co-sponsor Workshops/Seminars

Year 2: Co-sponsor Workshops/Seminars

Year 3: Co-sponsor Workshops/Seminars

Year 4: Co-sponsor Workshops/Seminars

Year 5: Co-sponsor Workshops/Seminars

Additional Info

BMP Number: _____

[Empty text box for additional information]

A.5 Classroom Education Material

A.6 Other Public Education

Brief Description of BMP

Kendall County will place links in their home website to the websites of local watershed committees and conservation groups to further promote public education.

Measurable Goals, including frequencies

Inquires to linked websites on annual increase in hits to website.

Milestones

Year 1: Maintain links

Year 2: Maintain links

Year 3: Maintain links

Year 4: Maintain links

Year 5: Maintain links

Additional Info

BMP Number: _____

[Empty box for additional information]

B. Public Participation/Involvement

Approximate date first implemented: 2016 Frequency of each BMP program: _____

Qualifying Local Programs

Stakeholder meetings, provided links on County website to promote public education.
The County is a member of the Fox River Study Group and Northwest Water Planning Alliance.

Measurable Goals (include shared responsibilities)

B.2 Educational Volunteer

B.3 Stakeholder Meeting

Brief Description of BMP

The County is currently making an effort to establish a dialogue with local communities in the County to coordinate stormwater management efforts. Kendall County has completed the Stormwater Management Program Plan and will continue to maintain adherence to the plan. The County will hold an annual public meeting to provide input into the MS4 program and will comply with State and local public notice requirements when implementing public participation and involvement activities. The County will work to identify any environmental justice areas and include the public participation in these issues.

Measurable Goals, including frequencies

Hold an annual public meeting to establish a positive dialogue.

Milestones

Year 1: Repeat annual meeting

Year 2: Repeat annual meeting

Year 3: Repeat annual meeting

Year 4: Repeat annual meeting

Year 5: Repeat annual meeting

Additional Info

BMP Number: _____

- B.4 Public Hearing
- B.5 Volunteer Monitoring
- B.6. Program Involvement
- B.7 Other Public Involvement

Brief Description of BMP

The County will place new and maintain current links on their website to the websites of local watershed committees and conservation groups to further promote public education.

Measurable Goals, including frequencies

Inquiries to linked websites and annual increase in hits to website.

Milestones

Year 1:

Maintain links

Year 2:

Maintain links

Year 3:

Maintain links

Year 4:

Maintain links

Year 5:

Maintain links

Additional Info

BMP Number: _____

C. Illicit Discharge Detection and Elimination

Approximate date first implemented: 2016 Frequency of each BMP program: _____

Qualifying Local Programs

Storm Sewer Map Maintenance, Detection/Elimination Prioritization Plan, Illicit Discharge Tracing Procedures, Illicit Source Removal Procedures, Visual Dry Weather Screenings, Public Notification

- C.1 Sewer Map Preparation

Brief Description of BMP

Kendall County will continue field verifying locations of features and will maintain mapping layer of storm sewer systems in GIS.

Measurable Goals, including frequencies

Review storm sewer mapping annually.

Milestones

Measurable Goals (include shared responsibilities)

- Year 1: Review storm sewer mapping annually.
- Year 2: Review storm sewer mapping annually.
- Year 3: Review storm sewer mapping annually.
- Year 4: Review storm sewer mapping annually.
- Year 5: Review storm sewer mapping annually.

Additional Info

BMP Number: _____

- C.2 Regulatory Control Program
- C.3 Detection/Elimination Prioritization Plan

Brief Description of BMP

Kendall County will work with the Kendall County Health Department, the Kendall County Highway Department, and the townships to address illicit discharges and identify, trace, and remove illicit discharges and non-stormwater discharges that are significant polluters of the County's MS4.

Measurable Goals, including frequencies

Track the number of illicit dischargers discovered and track removal process.

Milestones

- Year 1: Track and keep records on illicit dischargers
- Year 2: Track and keep records on illicit dischargers
- Year 3: Track and keep records on illicit dischargers
- Year 4: Track and keep records on illicit dischargers
- Year 5: Track and keep records on illicit dischargers

Additional Info

BMP Number: _____

- C.4 Illicit Discharge Tracing Procedures

Brief Description of BMP

Kendall County will address, identify, trace, and remove illicit discharges and non-stormwater discharges that are significant polluters of the County's MS4.

Measurable Goals, including frequencies

Track number of illicit dischargers discovered and track removal process annually.

Milestones

- Year 1: Perform dry and wet weather monitoring as necessary.
- Year 2: Perform dry and wet weather monitoring as necessary.
- Year 3: Perform dry and wet weather monitoring as necessary.
- Year 4: Perform dry and wet weather monitoring as necessary.
- Year 5: Perform dry and wet weather monitoring as necessary.

Additional Info

BMP Number: _____

C.5 Illicit Source Removal Procedures

Brief Description of BMP

Kendall County will address, identify, trace, and remove illicit discharges and non-stormwater discharges that are significant polluters of the County's MS4.

Measurable Goals, including frequencies

Track the number of illicit dischargers and track removal process.

Milestones

- Year 1: Issue notice to source of illicit discharge discovered under the tracing process for removal of discharge under the Kendall County Stormwater Management Ordinance with compliance dates.
- Year 2: Issue notice to source of illicit discharge discovered under the tracing process for removal of discharge under the Kendall County Stormwater Management Ordinance with compliance dates.
- Year 3: Issue notice to source of illicit discharge discovered under the tracing process for removal of discharge under the Kendall County Stormwater Management Ordinance with compliance dates.
- Year 4: Issue notice to source of illicit discharge discovered under the tracing process for removal of discharge under the Kendall County Stormwater Management Ordinance with compliance dates.
- Year 5: Issue notice to source of illicit discharge discovered under the tracing process for removal of discharge under the Kendall County Stormwater Management Ordinance with compliance dates.

Additional Info

BMP Number: _____

C.6 Program Evaluation and Assessment

Brief Description of BMP

Kendall County will evaluate their Illicit Discharge Detection and Elimination Program by having participants fill out an evaluation form using a tool such as Survey MonkeyTM.

Measurable Goals, including frequencies

Annual evaluation surveys

Milestones

- Year 1: Provide program participants with evaluation survey as necessary.
- Year 2: Provide program participants with evaluation survey as necessary.
- Year 3: Provide program participants with evaluation survey as necessary.
- Year 4: Provide program participants with evaluation survey as necessary.
- Year 5: Provide program participants with evaluation survey as necessary.

Additional Info

BMP Number: _____

C.7 Visual Dry Weather Screening

Brief Description of BMP

Kendall County will identify, trace, and remove illicit discharges and non-stormwater discharges that are significant polluters of the County's MS4. Visual monitoring of outfalls during dry weather will be done periodically to determine non-stormwater discharges and their significance.

Measurable Goals, including frequencies

Track the number of illicit dischargers discovered and track removal process.

Milestones

- Year 1: Perform dry weather monitoring as necessary.
- Year 2: Perform dry weather monitoring as necessary.
- Year 3: Perform dry weather monitoring as necessary.
- Year 4: Perform dry weather monitoring as necessary.
- Year 5: Perform dry weather monitoring as necessary.

Additional Info

BMP Number: _____

- C.8 Pollutant Field Testing
- C.9 Public Notification
- C.10 Other Illicit Discharge Controls

D. Construction Site Runoff Control

Approximate date first implemented: _____ Frequency of each BMP program: _____

Qualifying Local Programs

Revisions to County's Stormwater Management Ordinance provide revised regulations, Soil Erosion and Sediment Control (SESC) inspection and BMP requirements, plan review procedures, and enforcement requirements.

Measurable Goals (include shared responsibilities)

D.1 Regulatory Control Program

Brief Description of BMP

Kendall County's Stormwater Management Ordinance includes revised regulations for storm water management, plan reviews, and long term maintenance.

Measurable Goals, including frequencies

Implementation of the Kendall County Stormwater Management Ordinance.

Milestones

Year 1: Continue implementation and compliance with the Kendall County Stormwater Management Ordinance.

Year 2: Continue implementation and compliance with the Kendall County Stormwater Management Ordinance.

Year 3: Continue implementation and compliance with the Kendall County Stormwater Management Ordinance.

Year 4: Continue implementation and compliance with the Kendall County Stormwater Management Ordinance.

Year 5: Continue implementation and compliance with the Kendall County Stormwater Management Ordinance.

Additional Info

BMP Number: _____

D.2 Erosion and Sediment Control BMPs

Brief Description of BMP

Although the County currently has a Soil Erosion and Sediment Control (SESC) requirement within the Kendall County Stormwater Management Ordinance, the ordinance will be updated to incorporate additional BMPs and revisions to the Illinois Urban Manual as necessary.

Measurable Goals, including frequencies

Adoptions of ordinance amendments as developed.

Milestones

Year 1: Review the Kendall County Stormwater Management Ordinance to incorporate additional SESC, BMPs, and Illinois Urban Manual revisions as necessary.

Year 2: Review the Kendall County Stormwater Management Ordinance to incorporate additional SESC, BMPs, and Illinois Urban Manual revisions as necessary.

Year 3: Review the Kendall County Stormwater Management Ordinance to incorporate additional SESC, BMPs, and Illinois Urban Manual revisions as necessary.

Year 4: Review the Kendall County Stormwater Management Ordinance to incorporate additional SESC, BMPs, and Illinois Urban Manual revisions as necessary.

Year 5: Review the Kendall County Stormwater Management Ordinance to incorporate additional SESC, BMPs, and Illinois Urban Manual revisions as necessary.

Additional Info

BMP Number: _____

[Empty rectangular box for additional information]

D.3 Other Waste Control Program

Brief Description of BMP

Although the County currently has a Soil Erosion and Sediment Control (SESC) requirement within the Kendall County Stormwater Management Ordinance, the ordinance will be updated to include regulations for waste control on Construction Sites as necessary.

Measurable Goals, including frequencies

Adoption of ordinance amendments as developed.

Milestones

Year 1: Review the Kendall County Stormwater Management Ordinance to incorporate additional SESC, BMPs, and Illinois Urban Manual revisions as necessary.

Year 2: Review the Kendall County Stormwater Management Ordinance to incorporate additional SESC, BMPs, and Illinois Urban Manual revisions as necessary.

Year 3: Review the Kendall County Stormwater Management Ordinance to incorporate additional SESC, BMPs, and Illinois Urban Manual revisions as necessary.

Year 4: Review the Kendall County Stormwater Management Ordinance to incorporate additional SESC, BMPs, and Illinois Urban Manual revisions as necessary.

Year 5: Review the Kendall County Stormwater Management Ordinance to incorporate additional SESC, BMPs, and Illinois Urban Manual revisions as necessary.

Additional Info

BMP Number: _____

[Empty rectangular box for additional information]

D.4 Site Plan Review Procedures

Brief Description of BMP

Although the County currently has a Soil Erosion and Sediment Control (SESC) requirement within the Kendall County Stormwater Management Ordinance, the ordinance will be updated to include enforcement procedures and a site inspection checklist as necessary.

Measurable Goals, including frequencies

Adoption of ordinance amendments as developed.

Milestones

Year 1: Review the Kendall County Stormwater Management Ordinance to incorporate additional SESC, BMPs, and Illinois Urban Manual revisions as necessary.

Year 2: Review the Kendall County Stormwater Management Ordinance to incorporate additional SESC, BMPs, and Illinois Urban Manual revisions as necessary.

- Year 3: Review the Kendall County Stormwater Management Ordinance to incorporate additional SESC, BMPs, and Illinois Urban Manual revisions as necessary.
- Year 4: Review the Kendall County Stormwater Management Ordinance to incorporate additional SESC, BMPs, and Illinois Urban Manual revisions as necessary.
- Year 5: Review the Kendall County Stormwater Management Ordinance to incorporate additional SESC, BMPs, and Illinois Urban Manual revisions as necessary.

Additional Info

BMP Number: _____

D.5 Public Information Handling Procedures

D.6 Site Inspection/Enforcement Procedures

Brief Description of BMP

Although the County currently has a Soil Erosion and Sediment Control (SESC) requirement within the Kendall County Stormwater Management Ordinance, the ordinance will be updated as necessary to include revised enforcement procedures and a site inspection checklist as necessary.

Measurable Goals, including frequencies

Review enforceable procedures for construction site inspections and update as necessary.

Milestones

Year 1: Distribute requirements and procedures with site development permits and enforce SECS requirements.

Year 2: Distribute requirements and procedures with site development permits and enforce SECS requirements.

Year 3: Distribute requirements and procedures with site development permits and enforce SECS requirements.

Year 4: Distribute requirements and procedures with site development permits and enforce SECS requirements.

Year 5: Distribute requirements and procedures with site development permits and enforce SECS requirements.

Additional Info

BMP Number: _____

D.7 Other Construction Site Runoff Controls

Brief Description of BMP

Kendall County will evaluate their Construction Site Runoff Control Program by monitoring and recording Construction Site Runoff Control compliance.

Measurable Goals, including frequencies

Soil Erosion and Sediment Control (SESC) inspections will be monitored and filed until final site acceptance by Kendall County.

Milestones

Year 1: Document and enforce SESC requirements in the Kendall County Stormwater Management Ordinance.

- Year 2: Document and enforce SESC requirements in the Kendall County Stormwater Management Ordinance.
- Year 3: Document and enforce SESC requirements in the Kendall County Stormwater Management Ordinance.
- Year 4: Document and enforce SESC requirements in the Kendall County Stormwater Management Ordinance.
- Year 5: Document and enforce SESC requirements in the Kendall County Stormwater Management Ordinance.

Additional Info

BMP Number: _____

E. Post-Construction Runoff Control

Approximate date first implemented: _____ Frequency of each BMP program: _____

Qualifying Local Programs

The revisions to the Kendall County Stormwater Management Ordinance include provisions for Long Term O&M, Site Inspections during construction, and other Post-Construction Runoff Controls.

Measurable Goals (include shared responsibilities)

- E.1 Community Control Strategy
- E.2 Regulatory Control Program
- E.3 Long Term O & M Procedures

Brief Description of BMP

The Kendall County Stormwater Management Ordinance will include revised regulations for long term maintenance that will be updated as necessary.

Measurable Goals, including frequencies

Review Kendall County Stormwater Management Ordinance and update as necessary.

Milestones

- Year 1: Monitor and enforce long term maintenance requirements of the Kendall County Stormwater Management Ordinance.
- Year 2: Monitor and enforce long term maintenance requirements of the Kendall County Stormwater Management Ordinance.
- Year 3: Monitor and enforce long term maintenance requirements of the Kendall County Stormwater Management Ordinance.
- Year 4: Monitor and enforce long term maintenance requirements of the Kendall County Stormwater Management Ordinance.
- Year 5: Monitor and enforce long term maintenance requirements of the Kendall County Stormwater Management Ordinance.

Additional Info

BMP Number: _____

- E.4 Pre-Construction Review of BMP Designs

E.5 Site Inspections During Construction

Brief Description of BMP

Although the County currently has a Soil Erosion and Sediment Control (SESC) requirement within the Kendall County Stormwater Management Ordinance the ordinance will be updated as necessary to include revised enforcement procedures and a site inspection checklist as necessary.

Measurable Goals, including frequencies

Implementing ordinance amendments, as necessary.

Milestones

Year 1: Implement and enforce the SESC requirements of the Kendall County Stormwater Management Ordinance.

Year 2: Implement and enforce the SESC requirements of the Kendall County Stormwater Management Ordinance.

Year 3: Implement and enforce the SESC requirements of the Kendall County Stormwater Management Ordinance.

Year 4: Implement and enforce the SESC requirements of the Kendall County Stormwater Management Ordinance.

Year 5: Implement and enforce the SESC requirements of the Kendall County Stormwater Management Ordinance.

Additional Info

BMP Number: _____

E.6 Post-Construction Inspections

E.7 Other Post-Construction Runoff Controls

Brief Description of BMP

The County will evaluate relevant flood control techniques to determine the potential effects due to climate change.

Measurable Goals, including frequencies

Collaborate with other MS4's in Kendall County and stakeholders, including the Kendall County Soil and Water Conservation District, to evaluate relevant flood control techniques to determine the potential effects due to climate change.

Milestones

Year 1: Explore ways to collaborate with other MS4's in Kendall County and stakeholders.

Year 2: Begin implementing strategy created by collaboration effort.

Year 3: Implement strategy created by collaboration effort.

Year 4: Implement strategy created by collaboration effort.

Year 5: Implement strategy created by collaboration effort.

Additional Info

BMP Number: _____

F. Pollution Prevention/Good Housekeeping

Approximate date first implemented: _____ Frequency of each BMP program: _____

Qualifying Local Programs

The County will update the Kendall County Stormwater Management Ordinance include the newest DFIRMs from FEMA as necessary.

Measurable Goals (include shared responsibilities)

- F.1 Employee Training Program

Brief Description of BMP

Health, PBZ, SWCD, and Highway Department personnel will participate in annual training programs, as available funding and opportunities allow. Training for County Staff and contractors on methods to prevent and reduce discharge of pollutants to the maximum extent practicable will be offered as necessary. Training materials will be available to County Staff from the EPA and the State regarding prevention and reduction of stormwater pollution from activities such as park and open space maintenance, fleet and building maintenance and deicing practices. In addition, training materials that explain how flood management projects impact water quality, non-point source pollution control, green infrastructure controls, and aquatic habitat will be made available to employees upon request by employees.

Measurable Goals, including frequencies

Increased participation at workshops.

Milestones

- Year 1: Provide training materials to County Staff and township road commissioners upon request.
- Year 2: Provide training materials to County Staff and township road commissioners upon request.
- Year 3: Provide training materials to County Staff and township road commissioners upon request.
- Year 4: Provide training materials to County Staff and township road commissioners upon request.
- Year 5: Provide training materials to County Staff and township road commissioners upon request.

Additional Info

BMP Number: _____

- F.2 Inspection and Maintenance Program
- F.3 Municipal Operations Storm Water Control
- F.4 Municipal Operations Waste Disposal

Brief Description of BMP

The Highway Department will continue to collect litter from county highways and track the amount of material collected and properly disposed.
The County will minimize discharge of pollutants from County owned vehicle washing by treating the wash water by collection in a sediment basin or using an inlet filter prior to discharge.
The County will properly store County owned building materials, building products, construction waste, trash, landscape materials, fertilizers, pesticides, herbicides, chemical storage tanks, deicing materials, detergents and other materials to guard against exposure to precipitation and stormwater.
The County has procedures in place to respond to spills and leaks to prevent exposure to stormwater infrastructure on County owned property.
The County will perform inspections to maintain the integrity of the County owned stormwater systems.
The County will continue to store deicing material in the permanent Kendall County Highway Department salt storage facility.

Measurable Goals, including frequencies

Minimize the impact of County operations on stormwater run-off.

Milestones

Year 1: Minimize the impact of County operations on stormwater run-off.

Year 2: Minimize the impact of County operations on stormwater run-off.

Year 3: Minimize the impact of County operations on stormwater run-off.

Year 4: Minimize the impact of County operations on stormwater run-off.

Year 5: Minimize the impact of County operations on stormwater run-off.

Additional Info

BMP Number: _____

[Empty text box for additional information]

F.5 Flood Management/Assess Guidelines

Brief Description of BMP

Kendall County will incorporate the revised floodplain guidelines and DFIRMs from FEMA in the Kendall County Stormwater Management Ordinance to assist with flood related issues as necessary.

Measurable Goals, including frequencies

Incorporate revised floodplain guidelines and DFIRMs by reference as necessary.

Milestones

Year 1: Revise the Kendall County Stormwater Management Ordinance to incorporate floodplain guidelines and DFIRMs by reference as necessary.

Year 2: Revise the Kendall County Stormwater Management Ordinance to incorporate floodplain guidelines and DFIRMs by reference as necessary.

Year 3: Revise the Kendall County Stormwater Management Ordinance to incorporate floodplain guidelines and DFIRMs by reference as necessary.

Year 4: Revise the Kendall County Stormwater Management Ordinance to incorporate floodplain guidelines and DFIRMs by reference as necessary.

Year 5: Revise the Kendall County Stormwater Management Ordinance to incorporate floodplain guidelines and DFIRMs by reference as necessary.

Additional Info

BMP Number: _____

[Empty text box for additional information]

F.6 Other Municipal Operations Controls

Brief Description of BMP

Kendall County will evaluate their Pollution Prevention/Good Housekeeping Program as necessary.

Measurable Goals, including frequencies

Evaluation of program as necessary.

Milestones

Year 1: Evaluation of program as necessary.

Year 2: Evaluation of program as necessary.

Year 3: Evaluation of program as necessary.

Year 4: Evaluation of program as necessary.

Year 5: Evaluation of program as necessary.

Additional Info

BMP Number: _____

BMPs Currently Implemented and Proposed

BMP Number	Location

Approximate Pollutant Reduction Resulting from each BMP

BMP Number	Pollutant	Reduction

Instream Monitoring Program

Is there an instream monitoring program currently in place? Yes No

Is an instream monitoring program currently being proposed? Yes No

Sediment Monitoring

Is sediment monitoring currently taking place? Yes No

Sample Monitoring of Outfalls

Is sample monitoring of outfalls currently taking place? Yes No

Other Monitoring

Describe other types of monitoring implemented or proposed to evaluate the BMP effectiveness or water quality impact of stormwater.

No additional monitoring in place.

Part III. Certification

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for knowingly submitting false information, including the possibility of fines and imprisonment.

Any person who knowingly makes a false, fictitious, or fraudulent material statement, orally or in writing, to the Illinois EPA commits a Class 4 felony. A second or subsequent offense after conviction is a Class 3 felony (415 ILCS 5/44 (h)).

Scott R. Gryder
Authorized Representative Name

Kendall County Board Chairman
Title

Authorized Representative Signature

Date

You may complete this form online and save a copy locally before printing and signing the form. It should then be sent to:

Illinois Environmental Protection Agency
Bureau of Water
Division of Water Pollution Control
Attn: Permit Section
P.O. Box 19276
1021 North Grand Avenue East
Springfield, IL 62794-9276

Information required by this form must be provided to comply with 415 ILCS 5/39 (2000). Failure to do so may prevent this form from being processed and could result in your application being denied.



Kendall County Agenda Briefing

Committee: Planning, Building and Zoning Committee

Meeting Date: February 8, 2021

Amount: Not to Exceed \$3,100

Budget: PBZ Consultant Line Item 11001902-63630

Issue: Approval of Scope of Work from WBK Engineering in an Amount Not to Exceed \$3,100 for Review of the Kendall County Stormwater Management Ordinance in Relation to FEMA Floodplain Management Bulletin P-2140 Floodplain Management Requirements for Agricultural Structures and Accessory Structures; Related Invoices To Be Paid from the PBZ Consultant Line Item 11001902-63630

Background and Discussion:

In early January, the County received notification that FEMA had prepared Floodplain Management Bulletin P-2140 Floodplain Management Requirements for Agricultural Structures and Accessory Structures.

The Department requested that WBK prepare a cost estimate to examine if any changes to the Kendall County Stormwater Management Ordinance were required because of this document.

WBK prepared the attached scope of work which includes a not to exceed amount of Three Thousand One Hundred Dollars (\$3,100).

Committee Action:

PBZ Committee-Approval (5-0)

Staff Recommendation:

Approval

Prepared by: Matthew H. Asselmeier, AICP, CFM

Department: Planning, Building and Zoning Department

Date: February 9, 2021

opportunity number

Proposal



Submitted To: Kendall County

 111 West Fox Street

 Yorkville, IL 60560

Prepared By: WBK Engineering, LLC

 116 W. Main Street, Suite 201

 St. Charles, IL 60174

 (630) 443-7755

Primary Contact: Matt Asselmeier AICP, CFM

Primary Contact:

Services

- Cost-Not to Exceed Lump Sum Time & Materials (T&M)

Task Name: Kendall County Stormwater Ordinance Update

Deliverable: The purpose of this task is to review FEMA Floodplain Management Bulletin P-2140 relate to the County Stormwater Ordinance and to determine the required ordinance revisions as well as recommended discretionary updates to the County regulation. Tasks include:

- Review FEMA FMB P-2140 (75 pages)
- Review Applicable sections of County Stormwater Ordinance
- Mark Up ordinance with required and recommended updates, review with County staff
- Coordinate ordinance updates with FEMA
- Final ordinance updates and summary memo for County Board consideration

Total mahours are estimated to between 12 and 16 hours with an estimated fee Not To Exceed \$3,100

Budget

Budget for Reimbursable Expenses (Cost Plus 10%):

Total Amount Budgeted For All Services Rendered:

We propose to bill you monthly based on the attached Schedule of Charges (if applicable). We establish our contract in accordance with the attached General Terms and Conditions. These General Terms and Conditions are expressly incorporated into and are made an integral part of this contract for professional services. We reserve the right to increase our fees by five percent (5%) on December 31st of each calendar year.

Greg Chismark

1-16-2021

WBK Authorization By (Please Print):

Signature

Date

The Proposal, Schedule of Charges, and General Terms & Conditions are satisfactory and are hereby accepted. You are authorized to begin the work as specified. Payments will be made as outlined above.

Client Authorization By (Please Print):

Signature

Date