

KENDALL COUNTY FOREST PRESERVE DISTRICT

MEETING AGENDA

TUESDAY, FEBRUARY 16, 2021

9:00 A.M.

KENDALL COUNTY ADMINISTRATION BUILDING – SECOND FLOOR BOARD ROOM

- I. Call to Order
- II. Pledge of Allegiance
- III. Invocation
- IV. Roll Call
- V. Approval of Agenda
- VI. Public Comments
- *CONSENT AGENDA**
- VII. Approval of Minutes
 - Kendall County Forest Preserve District Commission Meeting of January 19, 2021
 - Kendall County Forest Preserve District Finance Committee Meeting of January 28, 2021
- VIII. *Approval of Claims in the Amount of \$31,750.97
- IX. Approval of FY21 Fees and Charges for Use of District Facilities (Special Use Permit Fees; Shelters; Bunkhouses, and Meadowhawk Lodge)
- X. **Approval of a Bill of Transfer of Ownership for the Ellis Lesson Horse “Willie”
- XI. Approval of the Amended CY 2021 Annual Meeting Calendar

OLD BUSINESS

No items posted for consideration

NEW BUSINESS

No items posted for consideration

- XII. Executive Session
- XIII. Other Items of Business
- XIV. Adjournment

() Requires affirmative vote of the majority of those elected (6) for passage (KCFPD Rules of Order Section I.G.2.b.v.a)*

*(**) Requires affirmative vote of 3/5 of the Commission members (6) (KCFPD Rules of Order Section I.G.3.b.iii)*

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To: Kendall County Forest Preserve District Board of Commissioners

From: David Guritz, Director

RE: Commission Meeting Consent Agenda Cover Report

Date: February 16, 2021

Fees and Charges Summary

Fees and charges were reviewed at the District's Finance and Committee of the Whole meetings.

The District is proposing \$10 R/NR fee increases for use of shelters and bunkhouses, and a \$10 R/NR per hour fee increase for use of Meadowhawk Lodge.

For larger weekend Lodge rentals for weddings and similar special events, the fee will be increased from \$1,800 to \$1,900.

The graduated Special Use Permit fee schedule for accommodating larger groups and events will be increased from [\$50 /\$150 /\$250] to [\$75 / \$200 / \$250].

Ellis Lesson Horse Transfer

The lesson horse transfer was reviewed at the District's Committee of the Whole meeting.

The Ellis Lesson Horse "Willie" has been diagnosed with Cushing's disease and is no longer suitable for use in beginning lessons. The previous owner, who donated "Willie" to the District has expressed their desire to re-accept ownership.

Annual Meeting Calendar

The District's Annual Meeting Calendar has been updated to reflect relocation to the Kendall County Administration Building from February 16, 2021 on.

The District's website has been updated accordingly.

**KENDALL COUNTY FOREST PRESERVE DISTRICT
COMMISSION MEETING MINUTES
JANUARY 19, 2021**

I. Call to Order

President Gilmour called the meeting to order at 10:41 am in the Kendall County Historic Courthouse 3RD Floor Courtroom.

II. Pledge of Allegiance

The Pledge of Allegiance was recited at the start of the Kendall County Board meeting.

III. Invocation

An invocation was offered at the start of the Kendall County Board meeting.

IV. Roll Call

X	DeBolt	X	Gilmour
X	Cesich	X	Gryder
X	Flowers	X	Kellogg
X	Gengler	X	Koukol
X	Rodriguez (entered meeting 10:43 am)	X	Vickers

Commissioners DeBolt, Cesich, Flowers, Gengler, Gilmour, Gryder, Kellogg, Koukol, and Vickers were all present.

Commissioner Rodriguez entered the meeting at 10:43 am.

V. Approval of Agenda

Commissioner Gengler made a motion to approve the Commission meeting agenda as presented. Seconded by Commissioner Koukol. Roll call: Commissioners DeBolt, Cesich, Flowers, Gengler, Rodriguez, Gryder, Kellogg, Koukol, Vickers and Gilmour, aye. Opposed, none.

Motion: Commissioner Gengler
 Second: Commissioner Koukol

Roll call: Approval of Agenda

Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
X		DeBolt	X		Gilmour
X		Cesich	X		Gryder
X		Flowers	X		Kellogg
X		Gengler	X		Koukol
X		Rodriguez	X		Vickers

Motion unanimously approved.

VI. Public Comment

No public comments were offered from citizens in attendance.

CONSENT AGENDA

VII. Approval of Minutes

- Kendall County Forest Preserve District Commission meeting minutes of January 5, 2021
 - Kendall County Forest Preserve District Operations Committee meeting of January 6, 2021
- Director Guritz presented minutes for approval from the Kendall County Forest Preserve District Commission meeting of January 5, 2021, and the Kendall County Forest Preserve District Operations Committee meeting of January 6, 2021.

VIII. Approval of Claims for an Amount of \$26,976.28

IX. Approval of the President’s Appointment of Ruben Rodriguez to the Kendall County Forest Preserve District’s Operation Committee, with the Concurrent Discharge of President Gilmour from the Operations Committee

Commissioner DeBolt made a motion to approve the Consent Agenda. Seconded by Commissioner Gryder. Roll call: Commissioners DeBolt, Cesich, Flowers, Gengler, Rodriguez, Gryder, Kellogg, Koukol, Vickers and Gilmour, aye. Opposed, none.

Motion: Commissioner DeBolt
 Second: Commissioner Gryder

Roll call: Consent Agenda

Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
X		DeBolt	X		Gilmour
X		Cesich	X		Gryder
X		Flowers	X		Kellogg
X		Gengler	X		Koukol
X		Rodriguez	X		Vickers

Motion unanimously approved.

OLD BUSINESS

No items posted for consideration.

NEW BUSINESS

X. MOTION: Approval of the Kendall County Forest Preserve District 2021 Summer Camp Fees and Charges

Commissioner Gengler made a motion to approve the Kendall County Forest Preserve District 2021 Summer Camp Fees and Charges. Seconded by Commissioner DeBolt. Roll call: Commissioners DeBolt, Cesich, Flowers, Gengler, Rodriguez, Gryder, Kellogg, Koukol, Vickers and Gilmour, aye. Opposed, none.

Motion: Commissioner Gengler					
Second: Commissioner DeBolt					
Roll call: Summer Camp Fees and Charges					
Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
X		DeBolt		X	Gilmour
X		Cesich		X	Gryder
X		Flowers		X	Kellogg
X		Gengler		X	Koukol
X		Rodriguez		X	Vickers
Motion unanimously approved.					

XI. Executive Session

Commissioner Koukol made a motion to enter executive session under 2(c)11 of the Open Meetings Act to discuss litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting. Seconded by Commissioner Gryder. Roll call: Commissioners DeBolt, Cesich, Flowers, Gengler, Rodriguez, Gryder, Kellogg, Koukol, Vickers and Gilmour, aye. Opposed, none.

Motion: Commissioner Koukol
 Second: Commissioner Gryder

Roll call: Enter Executive Session

Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
X		DeBolt	X		Gilmour
X		Cesich	X		Gryder
X		Flowers	X		Kellogg
X		Gengler	X		Koukol
X		Rodriguez	X		Vickers

Motion unanimously approved.

Executive Session called to order at 10:46 am.

Commissioner DeBolt made a motion to adjourn from executive session. Seconded by Commissioner Gryder. Roll call: Commissioners DeBolt, Cesich, Flowers, Gengler, Rodriguez, Gryder, Kellogg, Koukol, Vickers and Gilmour, aye. Opposed, none.

Motion: Commissioner DeBolt
 Second: Commissioner Gryder

Roll call: Exit Executive Session

Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
X		DeBolt	X		Gilmour
X		Cesich	X		Gryder
	(not present)	Flowers	X		Kellogg
X		Gengler	X		Koukol
X		Rodriguez	X		Vickers

Motion unanimously approved.

Regular meeting reconvened at 10:51 am

XII. MOTION: Approval of Settlement and Entry of Consent Order in Kendall County Circuit Court Case No. 2020 CH. 35, Village of Minooka and Kendall County Forest Preserve v. Alejandro Zavala, which includes, but is not limited to, a Payment of \$15,000.00 by Defendant Zavala to the District for Fines and Penalties for Defendant’s Violations of the District’s General Use Ordinance #02-01

Commissioner Kellogg made a motion to approve a settlement and entry of consent order in Kendall County Circuit Court Case No. 2020 CH. 35, Village of Minooka and Kendall County Forest Preserve v. Alejandro Zavala, which includes, but is not limited to, a payment of \$15,000.00 by Defendant Zavala to the District for fines and penalties for Defendant’s violations of the District’s General Use Ordinance #02-01. Seconded by Commissioner Gryder. Roll call: Commissioners

DeBolt, Cesich, Flowers, Gengler, Rodriguez, Gryder, Kellogg, Koukol, Vickers and Gilmour, aye. Opposed, none.

Motion: Commissioner Kellogg
Second: Commissioner Gryder

Roll call: Consent Order

Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
X		DeBolt	X		Gilmour
X		Cesich	X		Gryder
X		Flowers	X		Kellogg
X		Gengler	X		Koukol
X		Rodriguez	X		Vickers

Motion unanimously approved.

XIII. Public Comments

Jim Wyman, WSPY, Inquired about Agenda Item XII.

Kendall County State’s Attorney Weis provided background information on the Consent Order, and offered to provide a file copy of the Order to WSPY.

XIV. Other Items of Business

- 2020 State of the Kendall County Forest Preserve District Annual Report

President Gilmour provided District project highlights from 2020.

XV. Adjournment

Commissioner Gryder made a motion to adjourn. Seconded by Commissioner Kellogg. Roll call: Commissioners DeBolt, Cesich, Flowers, Gengler, Rodriguez, Gryder, Kellogg, Koukol, Vickers and Gilmour, aye. Opposed, none.

Motion: Commissioner Gryder
Second: Commissioner Kellogg

Roll call: Adjournment

Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
X		DeBolt	X		Gilmour
X		Cesich	X		Gryder
X		Flowers	X		Kellogg
X		Gengler	X		Koukol
X		Rodriguez	X		Vickers

Motion unanimously approved.

DRAFT FOR COMMISSION APPROVAL: 02/16/2021

Meeting adjourned at 10:56 am.

Respectfully submitted,

**David Guritz
Director, Kendall County Forest Preserve District**

**KENDALL COUNTY FOREST PRESERVE DISTRICT
FINANCE COMMITTEE MEETING MINUTES
JANUARY 28, 2021**

I. Call to Order

Finance Committee Chair Gengler called the meeting to order at 6:00 pm in the Kendall County Historic Courthouse 3RD Floor Courtroom.

II. Roll Call

Roll call: Commissioners Cesich, Gilmour, Kellogg, Vickers, and Gengler, aye.

	DeBolt	X	Gilmour
X	Cesich		Gryder
	Flowers	X	Kellogg (left meeting at 7:01 pm)
X	Gengler		Koukol
	Rodriguez	X	Vickers

III. Approval of Agenda

Commissioner Kellogg made a motion to approve the Finance Committee meeting agenda as presented. Seconded by Commissioner Gilmour. Roll call: Commissioners Cesich, Gilmour, Kellogg, Vickers, and Gengler, aye. Opposed, none.

Motion: Commissioner Kellogg					
Second: Commissioner Gilmour					
Roll call: Approval of Agenda					
Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
		DeBolt	X		Gilmour
X		Cesich			Gryder
		Flowers	X		Kellogg
X		Gengler			Koukol
		Rodriguez	X		Vickers
Motion unanimously approved.					

IV. Approval of the Appointment of Matt Kellogg as Finance Committee Vice-Chair

Commissioner Gilmour made a motion to approve Matt Kellogg as Finance Committee Vice-Chair. Seconded by Commissioner Vickers.

Roll call: Commissioners Cesich, Gilmour, Kellogg, Vickers, and Gengler, aye. Opposed, none. Motion unanimously approved.

Motion: Commissioner Gilmour					
Second: Commissioner Vickers					
Roll call: Matt Kellogg Finance Vice-Chair					
Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
		DeBolt	X		Gilmour
X		Cesich			Gryder
		Flowers	X		Kellogg
X		Gengler			Koukol
		Rodriguez	X		Vickers
Motion unanimously approved.					

V. Public Comment

No public comments were offered from citizens in attendance.

VI. Motion to Forward Claims to Commission for Approval

Commissioner Gilmour made a motion to forward claims in the amount of \$6,568.60 to Commission for approval. Seconded by Commissioner Vickers. Roll call: Commissioners Cesich, Gilmour, Kellogg, Vickers, and Gengler, aye. Opposed, none. Motion unanimously approved.

Motion: Commissioner Gilmour					
Second: Commissioner Vickers					
Roll call: Claims					
Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
		DeBolt	X		Gilmour
X		Cesich			Gryder
		Flowers	X		Kellogg
X		Gengler			Koukol
		Rodriguez	X		Vickers
Motion unanimously approved.					

VII. Review of Financial Statements through December 31, 2020

Finance Committee reviewed the financial statemnts through December 31, 2020. Director Guritz reported that the MUNIS system will need to be updated with final budget figures. Director Guritz also reported that expense coding corrections for salaries and benefits will need to be addressed.

VIII. Review of Final Drafts of the Amended FY21 Operating Fund and Capital Fund Budgets

Director Guritz presented a review of final drafts of the amended FY21 budgets.

IX. Review of the Final Draft of the Amended FY21 Combined Budget and Appropriations Ordinance

Director Guritz presented a review of the final draft of the amended FY21 Combined Budget and Appropriations Ordinance. The Finance Committee provided direction to amend the final budgets and ordinance to account for FY21 accrued interest posted to Fund 1901 and Fund 1906 in order to close out the funds.

X. Review of the Final Draft of the Amended Fund Balance Policy for the District

- **Year-to-Year Fund Balance Growth Needed Prior to Increasing Subsequent Fiscal Year Appropriations**
- **Programmatic Growth Impacts due to Staffing Limitations**
- **Anticipated Expenditure Increases for FY22**

Director Guritz presented a report and overview of impacts of the final draft of the amended fund balance policy for the District. This included a review of Operating Fund 1901 cash flow projections from FY20 and FY19, noting that the increase in the Operating Fund balance, needed to retain a net positive balance within FY21, may require adjustment to allow for sufficient budget appropriations for the anticipated reopening of services in FY22.

XI. Review of Capital Fund Cash Flow Projections through FY22

Director Guritz presented a report on the District's Capital Fund (Fund 1907) cash flow projections through FY22. The District's available capital funds is limited to approximately \$60,000 for the next two years until the District receives the IDNR-RTP grant reimbursement of \$177,100.

XII. Discussion: Process for Management and Transfers of Budget Appropriations

The Finance Committee discussed the process for management and transfer of general ledger budget appropriations and transfer of contingency.

XIII. Review of Proposals for Utility Line Tree Clearing at Pickerill-Pigott Forest Preserve (Phase I OSLAD)

The Finance Committee reviewed proposals for utility line tree clearing at Pickerill-Pigott Forest Preserve. Busted Knuckles extended the lowest responsible quote for clearing.

XIV. Review of Proposals for Restoration Clearing at Pickerill-Pigott Forest Preserve (Phase I OSLAD)

The Finance Committee reviewed proposals for restoration clearing at Pickerill-Pigott Forest Preserve. SepmerFi Land, Inc. extended the lowest responsible quote for restoration clearing.

XV. Review of Proposals for Restoration Clearing – Multiple Locations (LSR Grant)

The Finance Committee reviewed proposals for restoration clearing at multiple locations for the Landscape Scale Restoration grant. SepmerFi Land, Inc. extended the lowest responsible quote for restoration clearing.

Commissioner Vickers made a motion to forward proposal items XIII, XIV, and XV to Commission for approval. Seconded by Commissioner Gilmour. Roll call: Commissioners Cesich, Gilmour, Kellogg, Vickers, and Gengler, aye. Opposed, none. Motion unanimously approved.

Motion: Commissioner Vickers					
Second: Commissioner Gilmour					
Roll call: Items XIII, XIV, XV					
Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
		DeBolt	X		Gilmour
X		Cesich			Gryder
		Flowers	X		Kellogg
X		Gengler			Koukol
		Rodriguez	X		Vickers
Motion unanimously approved.					

XVI. Pickerill-Pigott Phase I OSLAD Project – Final IDNR Change Order Submission

Director Guritz presented a final IDNR change order submission for the Pickerill-Pigott Phase I OSLAD project. The expense report ties out with the total OSLAD project fund expenditures.

XVII. Other Items of Business

- Rt. 71 Trail Segment Construction Project – Local Share Request

The Finance Committee discussed the status of the District’s limited capital funds. Kendall County will examine opportunities for extending the \$76,000 local cost share to complete the trail segment.

XVIII. Public Comments

No public comments were offered from citizens in attendance.

XIX. Executive Session

Commissioner Vickers made a motion to enter into Executive Session under 2(c)21 of the Open Meetings Act for the purpose of discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. Seconded by Commissioner Gilmour.

Roll call: Commissioners Cesich, Gilmour, Kellogg, Vickers, and Gengler, aye. Opposed, none. Motion unanimously approved.

Executive Session called to order at 7:46 pm.

Motion: Commissioner Vickers					
Second: Commissioner Gilmour					
Roll call: Executive Session					
Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
		DeBolt	X		Gilmour
X		Cesich			Gryder
		Flowers	X		Kellogg
X		Gengler			Koukol
		Rodriguez	X		Vickers
Motion unanimously approved.					

Commissioner Gilmour made a motion to adjourn from Executive Session. Seconded by Commissioner Vickers. Roll call: Commissioners Cesich, Gilmour, Kellogg, Vickers, and Gengler, aye. Opposed, none. Motion unanimously approved.

Motion: Commissioner Gilmour					
Second: Commissioner Vickers					
Roll call: Executive Session Adjournment					
Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
		DeBolt	X		Gilmour
X		Cesich			Gryder
		Flowers	X		Kellogg
X		Gengler			Koukol
		Rodriguez	X		Vickers
Motion unanimously approved.					

Regular meeting resumed at 7:52 pm.

XX. Adjournment

Commissioner Vickers made a motion to adjourn. Seconded by Commissioner Cesich.

Roll call: Commissioners Cesich, Gilmour, Kellogg, Vickers, and Gengler, aye. Opposed, none. Motion unanimously approved.

Motion: Commissioner Vickers

Second: Commissioner Cesich

Roll call: Adjournment

Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
		DeBolt	X		Gilmour
X		Cesich			Gryder
		Flowers	X		Kellogg
X		Gengler			Koukol
		Rodriguez	X		Vickers

Motion unanimously approved.

Meeting adjourned at 7:56 pm.

Respectfully submitted,

David Guritz
Director, Kendall County Forest Preserve District

Claims Listing

2/10/2021 1:29:46 PM

Department	Vendor #	Vendor Name	Invoice #	Invoice Description	GL Account	Description	Invoice Amount
Ellis Barn	541	FIRST NATIONAL BANK OF OMAHA	D Guritz-Feb 2021	Credit Card - AT&T, Waste Mgt, Wayfair, Conf, Wood	19001161 62270	Utilities	\$101.65
						Sub-Total	\$101.65
	541	FIRST NATIONAL BANK OF OMAHA	M Vick - Feb 2021	Ellis Supplies	19001161 68580	Grounds and Maintenance	\$159.96
	1060	JOHN DEERE FINANCIAL	EL - Feb 2021	Ellis - Barn & Grounds	19001161 68580	Grounds and Maintenance	\$20.16
						Sub-Total	\$180.12
Ellis Grounds					Ellis Barn	Total	\$281.77
	1060	JOHN DEERE FINANCIAL	EL - Feb 2021	Ellis - Barn & Grounds	19001162 68580	Grounds and Maintenance	\$85.85
						Sub-Total	\$85.85
					Ellis Grounds	Total	\$85.85
Ellis House	541	FIRST NATIONAL BANK OF OMAHA	D Guritz-Feb 2021	Credit Card - AT&T, Waste Mgt, Wayfair, Conf, Wood	19001160 62270	Utilities	\$101.65
						Sub-Total	\$101.65
	541	FIRST NATIONAL BANK OF OMAHA	M Vick - Feb 2021	Ellis Supplies	19001160 68580	Grounds and Maintenance	\$12.74
						Sub-Total	\$12.74

Ellis House	1241	LEE LEGLER CONSTRUCTION & ELECTRIC INC	205634	Ellis - Generator Service Annual Maintenance	19001160 68580	Grounds and Maintenance	\$880.94
	1323	MENARDS	6244	Ellis Supplies	19001160 68580	Grounds and Maintenance	\$49.97
						Sub-Total	\$943.65
					Ellis House	Total	\$1,045.30
Ellis Riding Lessons	541	FIRST NATIONAL BANK OF OMAHA	D Guritz-Feb 2021	Credit Card - AT&T, Waste Mgt, Wayfair, Conf, Wood	19001164 63000	Animal Care & Supplies	\$1,317.56
	541	FIRST NATIONAL BANK OF OMAHA	M Vick - Feb 2021	Ellis Supplies	19001164 63000	Animal Care & Supplies	\$106.43
						Sub-Total	\$1,423.99
					Ellis Riding Lessons	Total	\$1,423.99
Environmental Educ. Natr'l Beg.	3053	BRENDAN THOMAS	NB Refund	Natural Beginnings - Refund	19001178 63040	Security Deposit Refund	\$810.00
						Sub-Total	\$810.00
					Environmental Educ. Natr'l Beg.	Total	\$810.00
Forest Preserve Director	541	FIRST NATIONAL BANK OF OMAHA	D Guritz-Feb 2021	Credit Card - AT&T, Waste Mgt, Wayfair, Conf, Wood	190011 62000	Office Supplies	\$289.52
	541	FIRST NATIONAL BANK OF OMAHA	D Guritz-Feb 2021	Credit Card - AT&T, Waste Mgt, Wayfair, Conf, Wood	190011 62040	Conferences	\$45.00
						Sub-Total	\$289.52
						Sub-Total	\$45.00

**Forest Preserve
Director**

541	FIRST NATIONAL BANK OF OMAHA	D Guritz-Feb 2021	Credit Card - AT&T, Waste Mgt, Wayfair, Conf, Wood	190011 62150	Contractual Services	\$781.95
					Sub-Total	\$781.95
2047	COMED	0927007163- 2/21	Richard Young	190011 63510	Electric	\$24.68
2047	COMED	1123166102-Feb 2021	Jey Woods	190011 63510	Electric	\$24.30
2047	COMED	5514710005- 2/21	Harris Arena	190011 63510	Electric	\$28.27
2047	COMED	5514711002- 2/21	Harris	190011 63510	Electric	\$97.62
					Sub-Total	\$174.87
1658	SEMPER FI YARD SERVICES	2021-0226	Fox River Bluffs - Clearing Services	190911 66500	Miscellaneous Expense	\$15,000.00
					Sub-Total	\$15,000.00
1007	ILLINOIS COUNTIES RISK MANAGEMENT TRUST	Ins 3/1/2021	Insurance - Due March 1 2021	190011 68000	Liability Insurance Premiums	\$7,424.00
					Sub-Total	\$7,424.00
1665	SHAW MEDIA	1846334	Website Posting	190011 68430	Marketing / Publicity	\$59.99
					Sub-Total	\$59.99

Forest Preserve Director	1658	SEMPER FI YARD SERVICES	2021-0226	Fox River Bluffs - Clearing Services	190711 68530	Preserve Improvements	\$0.24
						Sub-Total	\$0.24
Grounds and Natural Resources					Forest Preserve Director	Total	\$23,775.57
	678	GRAINCO FS, INC.	409739,740	Hoover - Diesel	19001183 62180	Gasoline / Fuel / Oil	\$1,226.57
	1153	KENDALL CO HIGHWAY DEPT	Jan 2021	Gas-Diesel: January 2021	19001183 62180	Gasoline / Fuel / Oil	\$541.17
						Sub-Total	\$1,767.74
	541	FIRST NATIONAL BANK OF OMAHA	D Guritz-Feb 2021	Credit Card - AT&T, Waste Mgt, Wayfair, Conf, Wood	19001183 63070	Refuse Pickup	\$299.22
	1655	SERVICE SANITATION, INC	8097507,7508	Portable Restrooms	19001183 63070	Refuse Pickup	\$204.00
						Sub-Total	\$503.22
	506	ELBURN NAPA, INC.	448-274380,275515	Harris Supplies	19001183 63110	Shop Supplies	\$45.08
	1323	MENARDS	6472	Harris Supplies	19001183 63110	Shop Supplies	\$28.76
	1877	WALDEN'S LOCK SERVICE	21549	Harris - Shelter 4 Keys	19001183 63110	Shop Supplies	\$25.90
1950	YORKVILLE ACE & RADIO SHACK	172611, 172618	Harris Supplies	19001183 63110	Shop Supplies	\$61.10	
3060	CRAIG JOHNSON	22R662	Harris - Oil Filters	19001183 63110	Shop Supplies	\$6.40	
					Sub-Total	\$167.24	

Grounds and Natural Resources	1849	VERIZON	9871573716	Cell Phones	19001183 63540	Telephones	\$795.28
						Sub-Total	\$795.28
	1060	JOHN DEERE FINANCIAL	C98092	Harris - Seed Filler	19001183 68530	Preserve Improvements	\$7.29
						Sub-Total	\$7.29
					Grounds and Natural Resources	Total	\$3,240.77
Hoover	2047	COMED	1938021081-2/2021	Hoover House	19001171 63100	Electric	\$92.21
						Sub-Total	\$92.21
					Hoover	Total	\$92.21
Pickerill - Pigott	2047	COMED	5514228011-2/21	Pickerill	19001184 63100	Electric	\$995.51
						Sub-Total	\$995.51
					Pickerill - Pigott	Total	\$995.51
						Grand Total	\$31,750.97

**Kendall County Forest Preserve District
FY 20-21 Proposed Fees and Charges
Proposed for Commission Approval: 02/14/21**

Description	Type	Security Deposit	Current Rates Schedule	Proposed Changes
Historic Courthouse Meeting Room and Courtroom Rentals				
Meeting room		\$100	\$10/hr. resident; \$30/hr. non-resident	TBD - County Board
Upper Conference Room		\$100	\$20/hr. resident; \$30/hr. non-resident	TBD - County Board
Historic Courtroom		\$100	\$40/hr. resident; \$60/hr. non-resident	TBD - County Board
Forest Preserve Shelter, Bunkhouse, and Campsite Rental				
Richard Young FP	Shelter	\$0	\$50/resident; \$75/non-resident	\$60/resident; \$85/non-resident
Jay Woods FP	Shelter	\$0	\$50/resident; \$75/non-resident	\$60/resident; \$85/non-resident
Subot FP	Shelter	\$0	\$50/resident; \$75/non-resident	\$60/resident; \$85/non-resident
Harris FP	Shelter	\$0	\$50/resident; \$75/non-resident	\$60/resident; \$85/non-resident
Harris - Shelter 1 and 4	Shelter	\$0	\$100/resident; \$125/non-resident	\$100/resident; \$125/non-resident
Pickard/Hogart Forest Preserve	Shelter 1&4 5-day	\$0	N/A	\$60/resident; \$85 non-resident
Harris FP	Shelter	\$0	\$500 for weekday rental	
Shelter Rental for Groups over 100*	Shelter	\$0	\$25 per shelter rental for group sizes greater than 100 people	
Shelter, Group Campsite, or Bunkhouse Rescheduling Fee	Shelters and Campsites	\$0	\$25 per event	
Hoover FP	Bunkhouse	\$100 per Bunkhouse Rental	\$170/resident; \$230/non-resident	\$180/resident; \$240/non-resident
Hoover FP	Group campsite	\$0	\$65/resident; \$85/non-resident	
Hoover FP	Family campsites	\$0	\$20/resident; \$30/non-resident	
Hoover FP - Campsite and Bunkhouse Non-Emergency Call-out Fee (8 pm to 8 am)*	Campsite and Group Campsite Rentals	\$0	\$40 charge for non-emergency callouts between 8 pm and 8 am the following day	
Harris FP	Horse Arena	\$0	\$100 per day	
Firewood Bundles	Firewood	\$0	\$25 per bundle	
Special Event Permit Fees	Permit Fee	\$0	\$50 / \$150 / \$250 Assigned Fee	\$75 / \$200 / \$300 Assigned Fee
Hoover Meadowhawk Lodge Rental				
Friday, Saturday & Sunday (wedding and/or reception)	Meadowhawk Lodge	50% of total cost	\$1,800 (8 am - 10 pm)	\$1,900 (8 am - 10 pm)
Weekend - other events	Meadowhawk Lodge	50% of contracted time	\$80/hr resident - \$100/hr non-resident	\$90/hr resident - \$110/hr non-resident
Weekday - other events	Meadowhawk Lodge	50% of contracted time	\$60/hr residents - \$80/hr non-resident	
Meadowhawk Lodge Package (weekdays only)	Meadowhawk Lodge & Bunkhouses	\$100 per Bunkhouse Rental	Bunkhouse: \$170/resident; \$230/non-resident Meadowhawk Lodge: \$250	Bunkhouse: \$180/resident; \$240/non-resident Meadowhawk Lodge: \$250
Not-for-Profit and Government Rate	Meadowhawk Lodge	50% of contracted time	10% (May-Oct); 10% (Nov - Apr) discount	
Client Set-up / Clean-up Time	Meadowhawk Lodge	N/A	\$15 per hour for each hour of set-up / clean-up	
Set-up / Clean-up by District (optional)	Meadowhawk Lodge	NA	\$50 setup or cleanup; \$75 for setup and clean-up	
Coffee Service	Meadowhawk Lodge	NA	\$90/60 cups	
Sound System	Meadowhawk Lodge	NA	\$25 per rental event	
Ellis House Rental				
Friday and Sunday (wedding)	Ellis House/Grounds	\$1,000	\$2,000	TBD - 03/21 Ops
Saturday (wedding)	Ellis House/Grounds	\$1,000	\$2,000	TBD - 03/21 Ops
Weekday and Weekend House and Grounds - Other Events	Ellis House/Grounds	50% of contracted time	\$125/hr	TBD - 03/21 Ops
Weekday & Weekend other events (House)	Ellis House	50% of contracted time	\$75/hr	
Weekday & Weekend Classroom	Ellis Classroom	50% of contracted time	\$50/hr	
Not-for-Profit and Government Rate	Ellis House	50% of contracted time	10% (May-Oct); 10% (Nov - Apr) discount	
Set-up / Clean-up (optional)	Ellis House/Tent	NA	\$900 setup and clean-up	
Firewood	Ellis House	NA	\$30	
Preferred Catering Program	Ellis House	\$200 First-Time Security Deposit	\$150 annual fee	

BILL OF TRANSFER

Property: Willie (Lesson Horse Gelding)

Condition: As is, diagnosed with Equine Cushing's Disease and other ailments.
Approximate age: 26-27

Donor: Kendall County Forest Preserve District
110 W. Madison Street
Yorkville, IL 60560

Donee: Kellen Hulbert
4703 Mallard Lane
Plainfield, IL 60586

Conditions of Acceptance/ No Warranty: For one-dollar (\$1.00) consideration, paid in hand, the Seller, Kendall County Forest Preserve District, hereby transfers, assigns and delivers any and all right, title and interest in the Property, and Donee, Kellen Hulbert, hereby accepts all right, title and interest in the Property subject to the following terms and conditions:

1. The Seller, at its sole cost and expense, shall be responsible for delivering the Property to the Donee's designated facility on or around February 17, 2021. The Donee accepts full and complete responsibility for the Property from the date the Property is initially transferred from Ellis House and Equestrian Center by trailer.
2. The Seller is not a seller of horses and disclaims to the fullest extent authorized by law any and all warranties, promises, whether express or implied, including warranties of merchantability and or fitness for a particular use and makes no promises, warranties or other representations regarding the horse's condition at the time of transfer and by accepting the Property, the Donee accepts the Property "as is."
3. The Donee on behalf of itself, its successors and assigns hereby forever waives and releases the Kendall County Forest Preserve District, its elected officials, employees, agents, volunteers and assigns from any and all known and unknown claims, actions, causes of action, damages, injuries, costs and fees related in any manner to acceptance of this transfer or the condition of the Property at the time of the transfer.

Kendall County Forest Preserve District, Illinois

Kellen Hulbert of Plainfield, Illinois:

Judy Gilmour, President

Kellen Hulbert

Date

Date

Kendall County Forest Preserve District
 Schedule for Annual Meetings - Calendar Year 2021
 16-Feb-21

Approved by the KCFPD Board of Commissioners 11/17/2020
 Proposed Amendment: 2/16/2021

All meetings of the Kendall County Forest Preserve District Board of Commissioners and Committee meetings will be held in the Kendall County Historic Courthouse - 110 W. Madison Street Yorkville IL 60560 - 3RD Floor Court Room due to Kendall County Admin. Building Renovations through February 15, 2021.

Beginning February 16, 2021, all meetings of the Kendall County Forest Preserve District Board of Commissioners and Committee meetings will be held in the Kendall County Board Room located at 111 W. Fox Street - Second Floor Board Room - Yorkville, IL 60560

The regular meeting dates for Kendall County Forest Preserve District Commission meetings are the first and third Tuesdays of each calendar month.

5-Jan-21	6:00 PM		6-Jul-21	6:00 PM
19-Jan-21	9:00 AM		20-Jul-21	9:00 AM
2-Feb-21	6:00 PM		3-Aug-21	6:00 PM
16-Feb-21	9:00 AM		17-Aug-21	9:00 AM
2-Mar-21	6:00 PM		7-Sep-21	6:00 PM
16-Mar-21	9:00 AM		21-Sep-21	9:00 AM
6-Apr-21	6:00 PM		5-Oct-21	6:00 PM
20-Apr-21	9:00 AM		19-Oct-21	9:00 AM
4-May-21	6:00 PM		2-Nov-21	6:00 PM
18-May-21	9:00 AM		16-Nov-21	9:00 AM
1-Jun-21	6:00 PM		7-Dec-21	6:00 PM
15-Jun-21	9:00 AM		21-Dec-21	9:00 AM

The regular meeting date for the Kendall County Forest Preserve District Committee of the Whole meeting is the first Tuesday following the first Commission meeting of each calendar month.

12-Jan-21	4:30 PM		13-Jul-21	4:30 PM
9-Feb-21	4:30 PM		10-Aug-21	4:30 PM
9-Mar-21	4:30 PM		14-Sep-21	4:30 PM
13-Apr-21	4:30 PM		12-Oct-21	4:30 PM
11-May-21	4:30 PM		9-Nov-21	4:30 PM
8-Jun-21	4:30 PM		14-Dec-21	4:30 PM

The regular meeting date for the Kendall County Forest Preserve District Finance Committee meetings are the first Thursday in the week following the second Commission meeting.

28-Jan-21	6:00 PM		29-Jul-21	6:00 PM
25-Feb-21	6:00 PM		26-Aug-21	6:00 PM
25-Mar-21	6:00 PM		30-Sep-21	6:00 PM
29-Apr-21	6:00 PM		28-Oct-21	6:00 PM
27-May-21	6:00 PM			
24-Jun-21	6:00 PM		30-Dec-21	6:00 PM

Thanksgiving Day Holiday - No Meeting

The regular meeting date for the Kendall County Forest Preserve District Operations Committee is the first Wednesday of each calendar month.

6-Jan-21	6:00 PM		7-Jul-21	6:00 PM
3-Feb-21	6:00 PM		4-Aug-21	6:00 PM
3-Mar-21	6:00 PM		1-Sep-21	6:00 PM
7-Apr-21	6:00 PM		16-Oct-21	6:00 PM
5-May-21	6:00 PM		3-Nov-21	6:00 PM
2-Jun-21	6:00 PM			

No Meeting