

**KENDALL COUNTY BOARD AGENDA
ADJOURNED SEPTEMBER MEETING**

Kendall County Office Building, Rooms 209 & 210

Tuesday, May 7, 2019 at 6:00 p.m.

1. Call to Order
2. Roll Call
3. Determination of a Quorum
4. Approval of County Board Minutes from April 3, 2019
5. Approval of Agenda
6. Special Recognition
 - A. Approval of 2019 National Police Week Proclamation
 - B. Approval of John Purcell Day Proclamation
7. Public Comment
8. Executive Session
9. Old Business
 - A. Approval of a Resolution Requesting the Kendall County State's Attorney Enter into a Settlement Agreement for the Payment of Interest Attributable to Delinquent Taxes in Yorkville SSA 2004-107
10. New Business
 - A. Approve HIDTA Grant G19CH0002A releasing funds in the amount of \$1,135,663.00
11. Standing Committee Reports
 - A. Planning, Building & Zoning
 1. Approval of a Proclamation Declaring May Historic Preservation Month in Kendall County
 2. Approval of Amended Petition 17-28-Request from the Kendall County Planning, Building and Zoning Committee for Text Amendments to Sections 7.01.D.32 (Specials Uses in A-1 Agricultural District), 7.01.D.33 (Special Uses in A-1 Agricultural District) and 10.03.B.4 (Special Uses in M-3 Aggregate Materials Extraction, Processing and Site Reclamation District) of the Kendall County Zoning Ordinance Pertaining to Regulations of Outdoor Target Practice or Shooting Ranges (Not Including Private Shooting in Your Own Yard)
 3. Approval of Petition 19-01-Request from the Kendall County Planning, Building and Zoning Committee for the Revocation of a Special Use Permit for a Day Nursery School Granted by Ordinance 1972-15 at 43 West Street (PINs: 02-16-228-012, 02-16-276-020, and 02-16-276-022) in Bristol Township; Properties are Zoned R-3
 4. Approval of Petition 19-03-Request from the Kendall County Planning, Building and Zoning Committee for the Revocation of a Special Use Permit for a Truck Driver Training School Granted by Ordinance 1996-15 and Amended by Ordinance 1999-35 at 14525 Route 71 (PIN: 04-22-300-006) in Fox Township; Property is Zoned A-1
 5. Approval to Release Planning, Building and Zoning Committee Executive Session Minutes of April 30, 2019
 - B. Facilities
 1. Approve window replacement contract for the Historic Courthouse with Patrick McCann Inc. in the amount of \$75,700.00
 2. Approval of the Engineering Proposal from Healey Bender for the Animal Control Facility Upgrade in an amount not to exceed \$16,000.00
 - C. Finance Committee
 1. Approve claims in an amount not to exceed \$ 1,162,233.08
 2. Approve Coroner claims in an amount not to exceed \$ 839.86
 3. Approval of Resolution Determining the Budgeting and Funding Source for Kendall County Health Department Employee Benefits
 - D. Administration/HR
 1. Approve Resolution Authorizing Application for Financial Assistance from the Regional Transportation Authority Under Section 5310 of the Federal Transit Act
 2. Approval of a Resolution Creating a Census 2020 Complete County Commission to Plan and Conduct Local Educational Initiatives, Publicity and Promotional Activities to Increase Community Awareness and Participation in the 2020 Census.

- E. Animal Control
 - 1. Approval to Release Animal Control Executive Session Minutes from July 29, 2015, August 13, 2015 and April 24, 2019
- F. Committee of the Whole
- G. Standing Committee Minutes Approval
- 12. Special Committee Reports
 - A. Kencom Executive Board
 - B. UCCI, Other State Associations and Organizations
 - C. Housing Authority
 - D. Board of Health
- 13. Chairman's Report

Appointments

Richard Kuhn – Oswego Fire Protection District – 3 year term – Expires April 2022
Don Brummel – Little Rock-Fox Fire Protection District – 3 year term – Expires 2022
Scott Wade – Little Rock-Fox Fire Protection District – 3 year term – Expires 2022
Scott Gryder – ISACo Large Counties Caucus – 2 year term – Expires April 2021

- 14. Other Business
- 15. Public Comment
- 16. Questions from the Press
- 17. Executive Session
- 18. Adjournment

If special accommodations or arrangements are needed to attend this County meeting,
please contact the Administration Office at 630-553-4171, a minimum 24-hours prior to the meeting time.

**KENDALL COUNTY BOARD
ADJOURNED SEPTEMBER MEETING
April 3, 2019**

STATE OF ILLINOIS)
) SS
COUNTY OF KENDALL)

The Kendall County Board Meeting was held at the Kendall County Office Building, Room 209, in the City of Yorkville on Wednesday, April 3, 2019 at 6:00 p.m. The Clerk called the roll. Members present: Chairman Scott Gryder, Elizabeth Flowers, Tony Giles, Audra Hendrix, Matt Kellogg, Matt Prochaska, John Purcell and Robyn Vickers. Members absent: Amy Cesich and Judy Gilmour.

The Clerk reported to the Chairman that a quorum was present to conduct business.

THE MINUTES

Member Flowers moved to approve the submitted minutes from the Adjourned County Board Meeting of 3/5/19. Member Giles seconded the motion. Chairman Gryder asked for a voice vote on the motion. All members present voting aye. **Motion carried.**

THE AGENDA

Member Flowers moved to approve the agenda. Member Hendrix seconded the motion. Chairman Gryder asked for a voice vote on the motion. All members present voting aye. **Motion carried.**

SPECIAL RECOGNITION

Oswego Boys Swim and Dive Co-Op Team

Chairman Gryder recognized Marshall Hodge, Jalen Kaku, Austin Millard, Max Padlo, and Coaches: Deryl Leubner, Bob Sprunger, Bob Provost, and Bobby Kaminski for their accomplishment at State.

CITIZENS TO BE HEARD

Todd Milliron commented on the update to the County Board Rules of Order regarding citizen comments and the agenda change to a 1 hour time limit. Mr. Milliron also spoke about a mutual arrangement with Oswego Township to work on Boulder Hill issues.

STANDING COMMITTEE REPORTS

Highway

Farm License Agreement

Member Kellogg moved to approve a Farm License Agreement with George Stuck to allow for planning and harvesting a grass/alfalfa mix on approximately 7 acres of Eldamain Road right-of-way east of Fox Road at a price of \$100 per acre for 3 years. Member Flowers seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

A complete copy of IGAM 19-11 is available in the Office of the County Clerk.

Rogers Road Petition for County Aid

Member Flowers moved to approve a petition for county aid from Fox road District to replace a culvert on Rogers Road at an approximate cost of \$50,000; said cost shared equally between each agency. Member Hendrix seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

A complete copy of IGAM 19-12 is available in the Office of the County Clerk.

Finance

CLAIMS

Member Kellogg moved to approve claims submitted in the amount not to exceed \$887,380.41. Member Hendrix seconded the motion.

COMBINED CLAIMS: FCLT MGMT \$8,921.68, CO CLK & RCDR \$1,359.96, ELECTION \$570.28, ED SRV REG \$6,692.41, SHRFF \$6,177.56, CRRCTNS \$562.39, MERIT \$819.52, EMA \$105.20, CRCT CT CLK \$506.17, JURY COMM \$245.80, CRCT CT JDG \$16,089.85, CRNR \$5,392.40, CMB CRT SRV \$15,349.06, PUB DFNDR \$1,868.21, ST ATTY \$1,922.11, SPRV OF ASSMNT \$1,817.00, EMPLY HLTH INS \$378,884.07, PPPOST \$40,000.00, OFF OF ADM SRV \$773.07, INS & BNDG \$54.00, CO BRD \$234.21, TECH SRV \$4,361.73, FAC MGT UTLTS \$73,193.25, CO HWY \$36,351.03, TRNSPRT SALES TX \$8,317.02, HLTH & HMN SRV \$90,853.74, FRST PRSRV \$745.14, ELLIS HS \$58.72, ELLIS BRN \$62.44, ELLIS CMPS \$40.00, ELLIS RDNG LSSNS \$55.36, ELLIS BDAY PRITIES \$40.00, HOOVER \$5,481.58, ENV ED CMPS \$220.00, NTRL AREA VLNTR \$50.00, ENV ED NTRL RSCS \$1,959.14, ANML CNTRL EXPS \$166.46, CO RCDR DO STRG \$6,432.50, SHRFF PREV ALCH CRM \$425.00, HIDTA \$48,731.05, SHRRF RNG FND \$125.00, CMSRY FND \$2,832.96, CRT SEC FND \$53.10, LAW LBRY FND \$938.00, CRT AUTOMA \$3,101.82, CRNR \$372.35, CRNR \$52.23, PRBTN SRV \$8,523.50, KC DRG CT FND \$79.52, EMPLY BNFT PRGM EXP \$1,952.63, PUB SFTY \$92,149.50, VAC \$2,873.00, CRNR SPCL FND \$380.17, FP BND PRCDs '07 \$8,057.52

Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

Coroner Claims

Chairman Gryder recused member Purcell from the vote.

Member Kellogg moved to approve the coroner claims in the amount not to exceed \$6,287.15. Member Hendrix seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

Administration/HR

Employment Application

Member Flowers moved to approve the Kendall County employment application. Member Prochaska seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye except Purcell who voted present. **Motion carried 7-0-1.**

County Board Rules of Order

Member Flowers moved to approve the update to the County Board Rules of Order pertaining to public comment and agenda. Member Hendrix seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

A complete copy of Ordinance 19-12 is available in the Office of the County Clerk.

Law, Justice and Legislation

Resolution Opposing SB 1216

Member Giles moved to approve the resolution opposing SB 1216. Member Flowers seconded the motion.

County Administrator Scott Koeppel explained that is regarding the failure to disclose penalty relating to FOIA.

Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

A complete copy of Ordinance 19-12 is available in the Office of the County Clerk.

ISACO Dues

Member Giles moved to approve the 2019 ISACo dues in the amount of \$7,871.42 to be paid from County Board Dues and Memberships Budget Line item 010-2-032-6203. Member Hendrix seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

STANDING COMMITTEE MINUTES APPROVAL

Member Hendrix moved to approve all of the Standing Committee Minutes and Reports. Member Vickers seconded the motion. Chairman Gryder asked for a voice vote on the motion. All members present voting aye. **Motion carried.**

Chairman's Report

Member Hendrix moved to approve the appointments. Member Flowers seconded the motion. Chairman Gryder asked for a voice vote on the motion. All members present voting aye. **Motion carried.**

Appointments

David Thompson - Newark Fire District - 3 yr term - Expires April 2022
Shorty Dickson - Bristol Kendall Fire District - 3 yr term - Expires April 2022
Gary Popp - Tax Board of Review - 2 yr term - Expires April 2021
Ted Schneller - Tax Board of Review - 2 yr term - Expires May 2021
David Zielke - Tax Board of Review (Alternate) - 2 yr term - Expires May 2021
Kristine Hieman – Ethics Commission – 2 year term – expires April 2021

Announcements

Elizabeth Holmberg – 708 Mental Health Board - 4 yr term - Expires February 2023

OTHER BUSINESS

Chairman Gryder informed the board of the opening of the Veteran's Serenity Park in Oswego on April 13, 2019.

EXECUTIVE SESSION

Member Hendrix made a motion to go into Executive Session for (5) the purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired. Member Flowers seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

RECONVENE

ADJOURNMENT

Member Hendrix moved to adjourn the County Board Meeting until the next scheduled meeting. Member Flowers seconded the motion. Chairman Gryder asked for a voice vote on the motion. All members present voting aye. **Motion carried.**

Approved and submitted this 4th day of April, 2019.

Respectfully submitted by,
Debbie Gillette
Kendall County Clerk

**COUNTY OF KENDALL, ILLINOIS
PROCLAMATION**



PROCLAMATION _____ - _____

LAW ENFORCEMENT APPRECIATION WEEK

To recognize National Police Week 2019 and to honor the service and sacrifice of those local, state, and federal law enforcement officers who have died, or have been disabled, in the line of duty.

WHEREAS, there are approximately 900,000 law enforcement officers serving in communities across the United States, including dedicated members of the Kendall County Sheriff's Office;

WHEREAS, nearly 60,000 assaults against law enforcement officers are reported each year, resulting in approximately 16,000 injuries;

WHEREAS, since the first recorded death in 1791, over 23,000 law enforcement officers in the United States have made the ultimate sacrifice and been killed in the line of duty;

WHEREAS, the names of these dedicated public servants are engraved on the walls of the Law Enforcement Officers Memorial in Washington, D.C.;

WHEREAS, at least 144 federal, state, and local names of fallen law enforcement heroes are being added to the National Law Enforcement Officers Memorial this spring, sadly reminding us that public safety comes at a very steep price;

WHEREAS, the service and sacrifice of all officers killed in the line of duty will be honored during the National Law Enforcement Officers Memorial Fund 31st Annual Candlelight Vigil, on the evening of Monday, May 13, 2019;

WHEREAS, the Candlelight Vigil is part of National Police Week, which takes place this May 12-18, 2019;

WHEREAS, each year, May 15th is designated as Peace Officers Memorial Day, in honor of all fallen officers and their families, and U.S. flags should be flown at half-staff;

WHEREAS, the Kendall County Board is grateful for the service and dedication of the 52 Patrol Deputies, 46 Corrections Deputies, 14 Part-Time Deputies, 2 K-9 Unit Dogs, 15 Auxiliary Officers and 12 Civilian Staff who serve and protect Kendall County, and for the sacrifices made by their families;

THEREFORE, BE IT RESOLVED that the Kendall County Board formally designates May 12-18, 2019, as **LAW ENFORCEMENT APPRECIATION WEEK** in Kendall County, and publically salutes the service of law enforcement in our county and in communities across the nation.

Adopted by the Kendall County Board on this 7th day of May, 2019

Approved:

Attest:

Scott R. Gryder, County Board Chair

Debbie Gillette, County Clerk & Recorder

COUNTY OF KENDALL, ILLINOIS
PROCLAMATION _____ - _____

PROCLAMATION DECLARING May 14, 2019 AS
“JOHN PURCELL DAY”

WHEREAS, John P. Purcell was born October 7, 1968 in Aurora, IL to Jack and Virginia Purcell.

John Purcell graduated from Yorkville High School in 1986; graduated from Waubensee Community College in 1988; and graduated with a Bachelor’s Degree in Business from Adams State College in Alamosa, Colorado in 1990; and

WHEREAS, John Purcell was united in marriage in 2009 in Yorkville, Illinois and has been happily married for 10 years to Jacquie Purcell (nee Marcellis); and John and Jacquie have a son Alex, a son Benedict, a daughter Molly, and a daughter Josephine ; and

WHEREAS, John Purcell began working at Countryside Center and took over the family business (currently Purcell’s Yorkville Ace Hardware) after his father’s passing in 1995; and

WHEREAS, John Purcell served as a Kendall County Board Member, and Kendall County Forest Preserve Commissioner from December 2000 through May 2019; serving as the County Board Chair, the Chair of the Finance Committee, the Vice Chair of the Health & Environment Committee, as well as a committee member of the Animal Control Committee, the Budget & Finance Committee, the Economic Development Committee, the Ellis Ad-Hoc Committee, the Facilities Management Committee, the Forest Preserve Finance Committee, the Forest Preserve Planning Ad-Hoc, the Judicial Legislative Committee, and the Planning, Building & Zoning Committee; and

WHEREAS, John Purcell has also served on the Fox Valley YMCA Executive Board, since 1996;

NOW THEREFORE BE IT RESOLVED BY THE KENDALL COUNTY BOARD, that May 14, 2019, is declared “John Purcell Day”, and the Board further encourages his family, friends, and all who know and appreciate him to give him the highest praise, respect and honor to which he is due.

PRESENTED and ADOPTED by the County Board, this 7th day of May 2019.

Approved:

Attest:

Scott R. Gryder, County Board Chairman

Debbie Gillette, County Clerk and Recorder



KENDALL COUNTY PLANNING, BUILDING & ZONING COMMITTEE

Kendall County Office Building

Rooms 209 & 210

111 W. Fox Street, Yorkville, Illinois

6:30 p.m.

Meeting Minutes of April 30, 2019 – Unofficial until approved

CALL TO ORDER

The meeting was called to order by Chairman Prochaska at 8:00 a.m. Chairman Prochaska led the attendees in the Pledge of Allegiance.

ROLL CALL

Committee Members Present: Elizabeth Flowers, Judy Gilmour, Matt Kellogg (Vice-Chairman), John Purcell (arrived at 8:18 a.m.), and Matthew Prochaska (Chairman)

Committee Members Absent: None

Also Present: Matt Asselmeier (Senior Planner), Brian Holdiman (Code Inspector), Ed Gruber, Linda Wilkinson, Chris Paluch, Greg Petersen, Todd Milliron, and June McCord

APPROVAL OF AGENDA

Member Gilmour made a motion, seconded by Member Kellogg, to move the Plattville Intergovernmental Agreement item to ahead of Petitions and approve the agenda as amended. With a voice vote of four (4) ayes, the motion carried unanimously.

APPROVAL OF MINUTES

Member Gilmour made a motion, seconded by Member Flowers, to approve the minutes of the April 8, 2019, meeting. Mr. Asselmeier noted that the minutes were corrected at the April 16, 2019, County Board meeting regarding 790 Eldamain. With a voice vote of four (4) ayes, the motion carried unanimously.

EXPENDITURE REPORT

Mr. Asselmeier gave the report and noted that one (1) of the Department's trucks was in the shop because of a nail in one (1) of the tires. Motion by Member Gilmour, seconded by member Kellogg, to forward the report to Finance for review. With a voice vote of four (4) ayes, the motion carried unanimously.

PUBLIC COMMENT:

Linda Wilkinson would like to see a limit on hours of operation for gun ranges to daylight hours. She would like to see fencing in addition to berming. She would like to see measurements from property lines and not firing lines. She would like to see a minimum bond set in the ordinance. She agreed with the language related to forest preserves. She would like to see the grandfathering apply to lawfully permitted operating gun ranges.

Chris Paluch would like the grandfathering provisions for outdoor shooting ranges to apply to legally permitted ranges only.

Greg Petersen did not agree with some of the reversals made by the Planning, Building and Zoning Committee of the recommendations made by the Kendall County Zoning Board of

Appeals. He believed that fencing should be around the berms. He believed measurements should note the residential areas of a property instead of tillable acres of a property.

Todd Milliron would like to see a map showing the locations of all gun ranges for prospective home buyers.

NEW BUSINESS

Approval of an Intergovernmental Agreement between the Village of Plattville and the County of Kendall to Administer the County's Ordinances for Zoning, Building Code, Subdivision Control, Comprehensive Plan, and Stormwater Management within the Jurisdiction of the Village of Plattville for a Term of One (1) Year in the Amount of \$1.00 Plus Associated Costs Paid by the Village of Plattville to the County of Kendall

Mr. Asselmeier summarized the request.

The proposed Intergovernmental Agreement is the same as previous years.

The proposal will go to the Plattville Village Board on May 20, 2019.

Plattville Village President June McCord stated that the Village had some questions regarding costs associated with the agreement. Mr. Asselmeier will be attending the Plattville Village Board meeting on this topic.

Member Kellogg made a motion, seconded by Member Gilmour, to recommend approval of the Intergovernmental Agreement.

Yeas (4): Flowers, Gilmour, Kellogg, and Prochaska
Nays (0): None
Abstain (0): None
Absent (1): Purcell

The motion carried. The proposal will go to the County Board after the Village of Plattville approves the Intergovernmental Agreement.

PETITIONS

Petition 19-01 Kendall County Planning, Building and Zoning Committee

Mr. Asselmeier summarized the request.

On July 11, 1972, the Kendall County Board granted a special use permit for a Day Nursery School at 43 West Street in Bristol. Restriction 4 of the special use permit stated that the special use permit shall be subject to review every two (2) years.

Since 1972, the subject property was divided into three (3) parcels. The parcel addressed as 43 West Street has a parcel identification number of 02-16-228-012. This property is owned by Jude and Carrie Vickery; the Vickery's submitted an email stating their support for the revocation of the special use permit.

The southwestern parcel, identified by parcel identification number 02-16-276-020 is owned by Brad, William, and Kay Phillips. This parcel was created in 2005. The Phillips family owns the land northwest of the subject property.

The southeastern parcel, identified by parcel identification number 02-16-276-022, is owned by Karen Klatt and her late husband Tom. This parcel was created in 2010 and the Klatts owned the property northeast of the subject property.

Based on the County's databases, no structures exist on the parcel owned by the Phillipses or the Klatts and no demolition permits were issued by Kendall County in the last two years.

The Planning, Building and Zoning Department sent letters to each property owner on August 22, 2018, asking if the property owners desired to keep the special use permit. No response was provided. On November 19, 2018, the Department mailed certified letters to each property owner. The green cards are on file in the Planning, Building and Zoning Department office. Neither the Klatts nor the Phillips responded to the follow-up letter.

At their meeting on December 10, 2018, the Planning, Building, and Zoning Committee voted to initiate the revocation of the special use permit on these properties. The property owners were invited to this meeting, but none of them attended.

The subject properties are zoned R-3. If the special use permit is revoked, the properties will retain their R-3 zoning classification.

On April 1, 2019, the Kendall County Zoning Board of Appeals held a public hearing on this request. Zero (0) members of the public testified in favor or in opposition to the request. The Kendall County Zoning Board of Appeals unanimously approved the following Findings of Fact and recommended approval of the requested revocation.

§ 13.08.F of the Zoning Ordinance outlines findings that the Zoning Board of Appeals must make in order to recommend in favor of the revocation of special use permits.

In any case where a special use has not been established within two (2) years from the date of granting thereof, then, the County Board may revoke the special use, or if the special use has been discontinued for a continuous period of two (2) years, the County Board may revoke the special use. Based on the information stated in Jude Vickery's email of December 10, 2018, the fact that no structures exist on the two parcels created from the original parcel, and the fact that no demolition permits were issued on the subject properties in the last two (2) years, the special use has been discontinued for a continuous period of two (2) years.

Staff recommends approval of the proposed special use permit revocation.

The typographical error in the memo regarding Brad Phillips' name will be corrected.

Member Gilmour made a motion, seconded by Member Kellogg, to recommend approval of the revocation.

Yeas (4): Flowers, Gilmour, Kellogg, and Prochaska
Nays (0): None
Abstain (0): None
Absent (1): Purcell

The motion carried. This proposal will go to the County Board on May 7th.

Petition 19-03 Kendall County Planning, Building and Zoning Committee

Mr. Asselmeier summarized the request.

On October 15, 1996, the Kendall County Board granted a special use permit for a truck driver training school at 14525 Route 71, Yorkville. Restriction 12 of the special use permit stated that the special use permit shall be subject to review every two (2) years. On November 16, 1999, the Kendall County Board granted an amendment to the special use permit to add a classroom and office building and a sign to the approved site plan.

The current property owners, Kerry and Susan Fierke, purchased the property in 2006. No advertisements or signage exists noting that the property has a truck driver training school. In addition, based on the aerial, the classroom and office building was not constructed. No building or demolition permits are on file in the Planning, Building and Zoning Department.

The Planning, Building and Zoning Department sent a letter to the property owners on August 22, 2018, asking if the property owners desired to keep the special use permit. No response was provided. On November 19, 2018, the Department mailed a certified letter to the property owners. The green card is on file in the Planning, Building and Zoning Department office. No response was provided to the follow-up letter.

At their meeting on December 10, 2018, the Planning, Building, and Zoning Committee voted to initiate the revocation of the special use permit on this property. The property owners were invited to this meeting, but did not attend.

The subject property is zoned A-1. If the special use permit is revoked, the property will retain its A-1 zoning classification.

On April 1, 2019, the Kendall County Zoning Board of Appeals held a public hearing on this request. Zero (0) members of the public testified in favor or in opposition to the request. The Kendall County Zoning Board of Appeals unanimously approved the following Findings of Fact and recommended approval of the requested revocation.

§ 13.08.F of the Zoning Ordinance outlines findings that the Zoning Board of Appeals must make in order to recommend in favor of the revocation of special use permits.

In any case where a special use has not been established within two (2) years from the date of granting thereof, then, the County Board may revoke the special use, or if the special use has been discontinued for a continuous period of two (2) years, the County Board may revoke the special use. Based on the lack of advertisement and the fact that the additional structure requested in 1999 was not built, the special use has been discontinued for a continuous period of two (2) years.

Staff recommends approval of the proposed special use permit revocation.

Member Kellogg made a motion, seconded by Member Gilmour, to recommend approval of the revocation.

Yeas (4): Flowers, Gilmour, Kellogg, and Prochaska
Nays (0): None
Abstain (0): None
Absent (1): Purcell

The motion carried. This proposal will go to the County Board on May 7th.

Petition 19-18 Cindy Harney and Maria Serrano

Mr. Asselmeier summarized the request.

In 2013, Kendall County granted a Conditional Use Permit for an ECHO Housing Unit at 13443 Fennel Road. This Conditional Use Permits has been renewed annual as required by the Kendall County Zoning Ordinance.

The current property owner, Cindy Harney, is attempting to sell the property and the prospective buyer, Maria Serrano, has a qualifying family member that wishes to occupy the ECHO Housing Unit. The necessary paperwork has been filed with the Kendall County Planning, Building and Zoning Department.

Staff recommends approval of the requested transfer with the condition that the transfer not occur until the sale of the subject property is final.

Member Kellogg made a motion, seconded by Member Flowers, to approve the transfer.

Yeas (4): Flowers, Gilmour, Kellogg, and Prochaska
Nays (0): None
Abstain (0): None
Absent (1): Purcell

The motion carried.

NEW BUSINESS

Review of Plumbing Inspection Contract Between Kendall County and Randy Erickson, D.B.A. Erickson Construction

Mr. Asselmeier summarized the request.

Kendall County's contract with Randy Erickson, D.B.A Erickson Construction expires in December 2019.

The County's insurance consultant recommended changes to the section pertaining to insurance. The proposed contract contains more detailed insurance requirements than the existing contract.

The Planning, Building and Zoning Department would like the Committee's input before negotiating with Randy Erickson; Mr. Erickson has not reviewed the contract.

Member Purcell arrived at this time (8:18 a.m.).

Member Flowers made a motion, seconded by Member Kellogg, to recommend approval of the insurance changes as proposed.

Yeas (4): Flowers, Gilmour, Kellogg, and Prochaska
Nays (0): None
Abstain (1): Purcell
Absent (0): None

The motion carried. Mr. Erickson will be notified of the proposed changes.

Discussion of Junk and Debris Ordinance

Mr. Asselmeier presented information. The Committee reviewed the existing Junk and Debris Ordinance and the suggestions of the State's Attorney's Office. The Committee also reviewed a similar Health Department related ordinance and a regulation from Kane County.

Mr. Holdiman expressed his opinion that the Health Department regulation has historically been enforced by the Health Department, but the simpler method would be to rewrite the Junk and Debris Ordinance with the same enforcement procedure as the Inoperable Vehicle Ordinance.

Discussion occurred regarding burning regulations. Garbage collection service in the rural areas is not provided in many cases. People can burn landscaping waste on their property if the waste is generated on the property.

The definition of junk seems subjective. Mr. Holdiman explained how he investigates junk and debris complaints. The consensus of the Committee was to investigate junk, and not burning, regulations.

Mr. Holdiman recommended that the enforcement provisions of the Junk and Debris Ordinance should be the same as Inoperable Vehicle Ordinance.

The consensus of the Committee was to ask the State's Attorney's Office to do a general revision of the Junk and Debris Ordinance with a similar enforcement provision as the Inoperable Vehicle Ordinance without creating conflicts with existing Health Department regulations.

OLD BUSINESS

Update on 45 Cheyenne Court

Mr. Asselmeier provided an update. The property owner's deadline for providing an invoice for siding is April 30th.

REVIEW OF THE VIOLATION REPORT

The Committee reviewed the violation report.

REVIEW NON-VIOLATION COMPLAINT REPEORT

The Committee reviewed the non-violation report.

REVIEW PERMIT REPORT

The Committee reviewed the permit report.

REVIEW REVENUE REPORT

The Committee reviewed the revenue report.

CORRESPONDENCE

Letter Regarding Dumping at Newark High School

Mr. Asselmeier read the correspondence.

June 17, 2019-Illinois Agriculture and Water: Protecting and Controlling a Valuable Resource
Flyer

Mr. Asselmeier read the flyer.

Letter to Fran Klaas from Friends of the Fox River

Mr. Asselmeier read the letter.

PUBLIC COMMENT

None

COMMENTS FROM THE PRESS:

None

EXECUTIVE SESSION

Motion by Member Gilmour, seconded by Member Flowers, to enter into executive session for the purposes of reviewing minutes of meetings lawfully closed under the Illinois Open Meetings Act (5 ILCS 120/2(c)(21)).

Yeas (4): Flowers, Gilmour, Kellogg, and Prochaska
Nays (1): Purcell
Abstain (0): Purcell
Absent (0): None

The motion carried. The Committee recessed at 9:00 a.m.

Chairman Prochaska called the Committee back to order at 9:03 a.m.

ROLL CALL

Committee Members Present: Elizabeth Flowers, Judy Gilmour, Matt Kellogg (Vice-Chairman), John Purcell, and Matthew Prochaska (Chairman)

Committee Members Absent: None

Also Present: Matt Asselmeier (Senior Planner), Brian Holdiman (Code Inspector)

NEW BUSINESS

Approval to Release the Executive Session Minutes of April 30, 2019

Member Purcell made a motion, seconded by Member Kellogg, to recommend releasing the executive session minutes of April 30, 2019.

Yeas (5): Flowers, Gilmour, Kellogg, Purcell, and Prochaska
Nays (0): None
Abstain (0): None
Absent (0): None

The motion carried. This matter will go to the County Board on May 7.

The consensus of the Committee was to ask Mr. Asselmeier to inform the Kendall County Regional Planning Commission that the Committee will not discharge the proposed changes to the Land Resource Management Plan in Lisbon Township to the County Board.

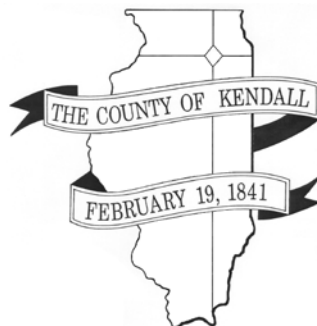
ADJOURNMENT

Member Kellogg made a motion, seconded by Member Flowers, to adjourn. With a voice vote of five (5) ayes, the motion carried unanimously. Chairman Prochaska adjourned the meeting at 9:06 a.m.

Minutes prepared by Matthew H. Asselmeier, AICP, Senior Planner

Enc.

A PROCLAMATION
Declaring Historic Preservation Month in Kendall County, Illinois



WHEREAS, historic preservation is an effective tool for managing growth and sustainable development, revitalizing neighborhoods, fostering local pride and maintaining community character while enhancing livability; and

WHEREAS, historic preservation is relevant for communities across the nation, both urban and rural, and for Americans of all ages, all walks of life and all ethnic backgrounds; and

WHEREAS, it is important to celebrate the role of history in our lives and the contributions made by dedicated individuals in helping to preserve the tangible aspects of the heritage that has shaped us as a people; and

WHEREAS, “*This Place Matters*” is the theme for National Preservation Month 2019, cosponsored by Kendall County and the National Trust for Historic Preservation.

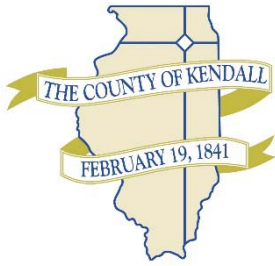
THEREFORE, the Board of Kendall County do proclaim May as National Preservation Month, and call upon the people of Kendall County to join their fellow citizens across the United States in recognizing and participating in this special observance.

ADOPTED BY THE COUNTY BOARD THIS 7TH DAY OF May, 2019.

Attest:

Scott R. Gryder
County Board Chairman

Debbie Gillette
County Clerk



Kendall County Agenda Briefing

Committee: Planning, Building and Zoning

Meeting Date: April 2, 2019

Amount: N/A

Budget: N/A

Issue: Amended Petition 17-28 Request from the Kendall County Planning, Building and Zoning Committee for Text Amendments to Sections 7.01.D.32, 7.01.D.33, and 10.03.B.4 of the Kendall County Zoning Ordinance Pertaining to Regulations of Outdoor Target Practice or Shooting Ranges (Not Including Private Shooting in Your Own Yard)

Background and Discussion:

- Changes are as follows:
1. Submittal of plans as outlined in the 2012 NRA Range Source Book.
 2. The 2012 NRA Range Source Book shall be the main guide in the design of ranges.
 3. A bond shall be required for site remediation.
 4. Berming, range length, and downrange safety area are more defined.
 5. Firing lines must be 1,000 feet from the property lines of residentially zoned properties.
 6. Duties and qualifications of range safety officers are defined.
 7. A cone may be used as a warning that the range is active.
 8. Hearing protection and safety glasses must be worn on the firing line.
 9. Range must provide public restrooms.
 10. Minimum acreage requirement raised to 20 acres from 5 acres.
 11. Signage requirements more defined.
 12. Berming as fencing substitute added.
 13. Prohibit of marijuana added.
 14. Insurance requirement added.
 15. Noise regulations added.
 16. Existing ranges are exempt from this regulation.

Committee Action:

Originally submitted 9/11/17 and amended several times. ZBA hearing on 4/1/19 (approval); PBZ amendment on 4/2/19; Na-Au-Say Township objection on 4/10/19. RPC and ZPAC did not review the amended proposal.

Staff Recommendation:

Staff favors having more, detailed information at the time of application for this type of special use and the proposal requires additional documentation at the type of application submittal.

Prepared by: Matthew H. Asselmeier, AICP

Department: Planning, Building and Zoning

Date: 5/1/2019

ORDINANCE # 2019-_____

TEXT AMENDMENT TO SECTIONS 7.01.D.32, 7.01.D.33 AND 10.03.B.4 OF THE KENDALL COUNTY ZONING ORDINANCE PERTAINING REGULATIONS OF OUTDOOR COMMERCIAL SPORTING ACTIVITIES AND OUTDOOR TARGET PRACTICE OR SHOOTING RANGES (NOT INCLUDING PRIVATE SHOOTING IN YOUR OWN YARD)

WHEREAS, 55 ILCS 5/5-12001 grants Kendall County the authority to regulate and restrict the location and use of structures and uses for the purpose of promoting the public health, safety, morals, comfort and general welfare throughout the unincorporated areas of the County; and

WHEREAS, gun clubs were a permitted use in the A-1 Agricultural District under the Kendall County Zoning Ordinance adopted January 16, 1940; and

WHEREAS, gun clubs were reclassified as a special use in the A-1 Agricultural District under the Kendall County Zoning Ordinances adopted in 1959 and July 9, 1974; and

WHEREAS, outdoor shooting ranges were classified as a similar use to gun clubs per the hearing of the Kendall County Zoning Board of Appeals on September 30, 1982 and were included as a special use in the A-1 Agricultural District by Ordinance 82-11 adopted November 9, 1982; and

WHEREAS, the restrictions governing target practice or shooting (not including private shooting in your own yard) in the A-1 Agricultural District and M-3 Earth Materials Extraction, Processing and Site Reclamation District were established through Ordinance 2013-14 adopted July 16, 2013; and

WHEREAS, Section 13.07 of the Kendall County Zoning Ordinance permits the Kendall County Board to approve text amendments and provides the procedure through which text amendments are granted; and

WHEREAS, on or about September 11, 2017, the Kendall County Planning, Building and Zoning Committee, hereinafter be referred to as "Petitioner", submitted a text amendment to the Kendall County Zoning Ordinance pertaining to outdoor target practice and shooting range zoning regulations; and

WHEREAS, on or about June 11, 2018, the Petitioner amended the proposed text amendment; and

WHEREAS, following due and proper notice by publication in the Kendall County Record on August 9, 2018, the Kendall County Zoning Board of Appeals conducted a public hearing on August 27, 2018, at 7:00 p.m., in the County Office Building at 111 W. Fox Street in Yorkville, at which the Petitioner and the Petitioner's representative presented evidence, testimony, and exhibits in support of the requested text amendment and four (4) members of the public testified in favor of the request and eleven (11) members of the public testified in opposition to the request; and

WHEREAS, based on the evidence, testimony, and exhibits, the Kendall County Zoning Board of Appeals has recommended denial of the text amendment on August 27, 2018; and

WHEREAS, 55 ILCS 5/5-12014 (c) grants certain townships the right to file formal objections to proposed text amendments; and

WHEREAS, the Township of Na-Au-Say did file a formal objection in a manner permissible by State law; and

WHEREAS, 55 ILCS 5/5-12014 (c) requires the approval of at least three-fourths of a County Board to approve a text amendment over the formal objection of certain townships; and

WHEREAS, on or about February 11, 2019, the Petitioner amended the proposed text amendment and referred the proposal to the Kendall County Zoning Board of Appeals for rehearing; and

WHEREAS, following due and proper notice by publication in the Kendall County Record on March 14, 2019, the Kendall County Zoning Board of Appeals conducted a public rehearing on April 1, 2019, at 7:00 p.m., in the County Office Building at 111 W. Fox Street in Yorkville, at which the Petitioner and the Petitioner's representative presented evidence, testimony, and exhibits in support of the requested text amendment and zero (0) members of the public testified in favor of the request and twelve (12) members of the public testified in opposition to the request; and

WHEREAS, based on the evidence, testimony, and exhibits, the Kendall County Zoning Board of Appeals has recommended approval of the text amendment on April 1, 2019; and

WHEREAS, the Kendall County Planning, Building and Zoning Committee of the Kendall County Board has reviewed the testimony presented at the aforementioned public hearing and Recommendation of the Kendall County Zoning Board of Appeals, and has forwarded to the Kendall County Board the requested text amendment; and

WHEREAS, the Kendall County Board has considered the recommendations of the Planning, Building and Zoning Committee and the Kendall County Zoning Board of Appeals, and has determined that said petition is in conformance with the provisions and intent of the Kendall

County Zoning Ordinance; and

NOW, THEREFORE, BE IT ORDAINED, the Kendall County Board hereby amends Sections 7.01.D.32, 7.01.D.33 and 10.03.B.4 of the Kendall County Zoning Ordinance as provided:

I. Recitals: The recitals set forth above are incorporated as if fully set forth herein.

II. Amended Text: The existing language of Section 7.01.D.32 is hereby deleted and replaced with the following:

“7.01.D.32 Outdoor Commercial Sporting Activities including but not limited to swimming facilities and motocross sports. Appropriate regulations for lighting, noise, and hours of operation shall be included in the conditions. Outdoor commercial sporting activities shall exclude outdoor target practice or shooting, athletic fields with lights, paintball facilities and riding stables, including but not limited to polo clubs, and similar uses.”

III. Amended Text: The existing language of Section 7.01.D.33 is hereby deleted and replaced with the following:

“7.01.D.33 Outdoor Target Practice or Shooting (not including private shooting on your own yard) with the following conditions:

- a. At the time of application for a special use permit, petitioners desiring to operate an outdoor target practice or shooting range shall submit copies of all of the studies and plans suggested in the 2012 NRA Range Source Book including, but not limited to, a safety plan, a business plan, a public relations plan, a maintenance plan, a noise plan, an environmental stewardship plan, and a closure plan. Two (2) copies of the 2012 NRA Range Source Book shall be available for public access in the Kendall County Planning, Building and Zoning Department. One (1) of the copies of the 2012 NRA Range Source Book shall be made available for rent to members of the public.
 1. The above-referenced plans shall contain information as suggested by the National Rifle Association.
 2. Included in the above documents, the petitioner shall submit a detailed written narrative describing the proposed use. The narrative shall, at a minimum, describe the type of range (i.e. public, private, or government), the type(s) of firearms and targets expected to be used and the proposed days and hours of operation.
 3. The safety plan shall describe the duties and qualifications of the range supervisors.
 4. In at least one (1) of the required studies or plans, a hazardous waste plan addressing lead management shall be included. The lead

- management plan shall conform to either the requirements of the National Rifle Association's standards, the standards of the National Shooting Sports Foundations standards, or the United States Environmental Protection Agency's best management practices standards.
5. In addition to the above requirements, the petitioner shall submit a water and drainage plan; this plan must be approved by the Kendall County Planning, Building and Zoning Office.
 6. Any changes to the above-required studies and plans shall be promptly forwarded to the Kendall County Planning, Building and Zoning Department.
 7. A bond shall be provided for site remediation. The specific dollar amount shall be determined by the County Board.
- b. Range layout requires conformity with the 2012 National Rifle Association standards with regard to layout and dimensions. The petitioner shall submit a site capacity a calculation and a detailed site plan showing the layout and design of the proposed shooting range, including all required setbacks and landscaping and the existing and proposed structures, their floor areas and impervious surfaces. The scale of the site plan shall be no greater than one inch equals one hundred feet (1"=100').
 - c. The site plan for the proposed outdoor target practice of shooting range must show either sufficient berm height with sufficient downrange safety area or baffling that prevents projectiles from leaving the site.
 1. The safety area shall conform to 2012 NRA Range Source Book for the shape and width. The safety area shall have signs posted at intervals stated in the special use permit warning of the potential danger from stray bullets.
 2. For the purposes of this regulation, the term "downrange safety area" shall mean the area away from the launching site towards the target. In case of shooting ranges where targets are not stationary, appropriate baffling shall be provided.
 - d. Public ranges designed for the use of handguns and rifles shall provide berms at least twenty feet (20') high and six feet (6') thick at the top for ranges three hundred feet (300') in length, made of soft earth or other material that is unlikely to cause ricochets, and containing no large rocks. For every thirty (30') feet of firing line distance over twenty feet (20'), the berm height shall increase by ten feet (10') in height as an example. Berms shall be located as follows:
 1. Shotgun ranges – No berming required.
 2. Ranges for handguns and rifles
 - a. Target placement not to exceed twenty feet (20') from the backstop.

- b. Lateral not closer than thirty feet (30') from the firing line.
- 3. All required berms shall be constructed prior to the commencement of operations and shall be maintained for the duration of the special use permit.
- 4. In addition to berms, appropriate baffling may be installed over the firing line creating a "no blue sky" to prevent projectiles from overshooting the berm.
- 5. The range shall be located on site where an uninhabited downrange safety area is available. The required length of the safety area shall be as follows:
 - a. Shotgun ranges – one thousand five hundred feet (1500'), provided that shot size is limited to #4 or smaller.
 - b. Ranges for handguns and rifles not more powerful than .22 long rifle – seven thousand feet (7,000').
 - c. Ranges for rifles more powerful than a .22 long rifle – thirteen thousand five hundred feet (13,500').
 - d. The downrange safety area requirement for handgun and rifle ranges may be waived if the firing line is provided with overhead baffling, berming, or a combination thereof, meeting the standards of the 2012 National Rifle Association's Source Book or appropriate baffling may be installed over the firing line creating a "no blue sky" to prevent projectiles from overshooting the berm.
- e. The range, including the safety area, must be under the control of the operator of the range, by ownership or lease.
- f. The firing line must be at least one thousand feet (1,000') from existing residential dwellings and property lines of schools, daycares, places of worship, airstrips, and residentially zoned property.
- g. The outdoor target practice or shooting range must have a sign that lists allowed firearm types based on the special use permit, rules of operation; hearing and vision protection required
- h. At least one (1) designated range safety officer must be present during operational hours when discharging of firearms is taking place. A "range safety officer" means a person who is certified under the National Rifle Association's Range Safety Officer Program or other equivalent state or nationally-recognized range safety officer certification program as approved by the County Board, for the type of shooting being supervised. The range safety officer shall enforce all range rules.

- i. At least one (1) range flag flown, a sign, cone, or red light lit at all times that firing is taking place.
- j. Everyone on the firing line is required to wear hearing protection and safety glasses.
- k. The range shall provide public bathroom facilities.
- l. The range shall require a minimum parcel size of twenty (20) acres.
- m. Hours and days of operation shall be specified in the special use permit and determined by the County Board.
- n. Access must be controlled by a gated entrance. The range proper shall be gated and fenced in a manner so to prohibit entrance on the property by members of the public and shall have signs posted at one hundred foot (100') intervals warning members of the public of the danger. Berming may substitute for fencing.
- o. Must meet the existing setbacks of the zoning district.
- p. No alcohol, marijuana, or other illicit drugs allowed.
- q. No projectiles shall leave the boundaries of the site.
- r. The outdoor target practice or shooting range allowed by this special use permit shall provide the Kendall County Planning, Building and Zoning Department proof of accident and liability insurance prior to the commencement of operations; the insurance shall be at a level standard and customary for outdoor target practice or shooting range. An insurance policy meeting the above requirements must be maintained during the duration of the special use permit and the special use permit holder shall supply a copy of the insurance policy to the Kendall County Planning, Building and Zoning Department annually on or before February 1st of each year.
- s. All applicable Federal, State and County rules and regulations shall be adhered to.
- t. Must adhere to the Performance standards of Section 10.01.F of the Zoning Ordinance (Not more than sixty percent (60%) of the area of the lot may be covered by buildings or structures, including accessory buildings).

- u. Notwithstanding the hours of operations set in the special use permit, the range shall abide by the following noise regulations, so as not to exceed allowable residential noise in accordance with the following:
 1. Day Hours: No person shall cause or allow the emission of sound during daytime hours (7:00 A.M. to 10:00 P.M.) from any noise source to any receiving residential use which exceeds sixty (60) dBA when measured at any point within such receiving residential land; provided, however, that point of measurement shall be on the property line of the complainant.
 2. Night Hours: No person shall cause or allow the emission of sound during nighttime hours (10:00 P.M. to 7:00 A.M.) from any noise source to any receiving residential use which exceeds fifty-five (55) dBA when measured at any point within such receiving residential land; provided, however, that point of measurement shall be on the property line of the complainant.
 3. EXEMPTION: Powered Equipment: Powered equipment, such as lawn mowers, small lawn and garden tools, riding tractors, and snow removal equipment which is necessary for the maintenance of property is exempted from the noise regulations between the hours of seven o'clock (7:00) A.M. and ten o'clock (10:00) P.M.
- v. Outdoor target practice and public or private shooting ranges in existence prior to the date of the adoption of this ordinance (May 7, 2019) shall be exempt from this sub-section of the Zoning Ordinance, but they shall follow the restrictions on their respective special use permits.
- w. Outdoor target practice and shooting ranges open to the public established after the date of this ordinance (May 7, 2019) must comply with the above regulations or secure applicable variance(s)."

IV. Amended Text: The existing language of Section 10.03.B.4 is hereby deleted and replaced with the following:

"10.03.B.4 Outdoor Target Practice or Shooting (not including private shooting on your own yard) with the following conditions:

- a. At the time of application for a special use permit, petitioners desiring to operate an outdoor target practice or shooting range shall submit copies of all of the studies and plans suggested in the 2012 NRA Range Source Book including, but not limited to, a safety plan, a business plan, a public relations plan, a maintenance plan, a noise plan, an environmental stewardship plan, and a closure plan. Two (2) copies of the 2012 NRA Range Source Book

shall be available for public access in the Kendall County Planning, Building and Zoning Department. One (1) of the copies of the 2012 NRA Range Source Book shall be made available for rent to members of the public.

1. The above-referenced plans shall contain information as suggested by the National Rifle Association.
 2. Included in the above documents, the petitioner shall submit a detailed written narrative describing the proposed use. The narrative shall, at a minimum, describe the type of range (i.e. public, private, or government), the type(s) of firearms and targets expected to be used and the proposed days and hours of operation.
 3. The safety plan shall describe the duties and qualifications of the range supervisors.
 4. In at least one (1) of the required studies or plans, a hazardous waste plan addressing lead management shall be included. The lead management plan shall conform to either the requirements of the National Rifle Association's standards, the standards of the National Shooting Sports Foundations standards, or the United States Environmental Protection Agency's best management practices standards.
 5. In addition to the above requirements, the petitioner shall submit a water and drainage plan; this plan must be approved by the Kendall County Planning, Building and Zoning Office.
 6. Any changes to the above-required studies and plans shall be promptly forwarded to the Kendall County Planning, Building and Zoning Department.
 7. A bond shall be provided for site remediation. The specific dollar amount of the bond shall be determined by the County Board.
- b. Range layout requires conformity with the 2012 National Rifle Association standards with regard to layout and dimensions. The petitioner shall submit a site capacity a calculation and a detailed site plan showing the layout and design of the proposed shooting range, including all required setbacks and landscaping and the existing and proposed structures, their floor areas and impervious surfaces. The scale of the site plan shall be no greater than one inch equals one hundred feet (1"=100').
- c. The site plan for the proposed outdoor target practice of shooting range must show either sufficient berm height with sufficient downrange safety area or baffling that prevents projectiles from leaving the site.
1. The safety area shall conform to 2012 NRA Range Source Book for the shape and width. The safety area shall have signs posted at intervals stated in the special use permit warning of the potential danger from stray bullets.
 2. For the purposes of this regulation, the term "downrange safety area"

shall mean the area away from the launching site towards the target. In case of shooting ranges where targets are not stationary, appropriate baffling shall be provided.

- d. Public ranges designed for the use of handguns and rifles shall provide berms at least twenty feet (20') high and six feet (6') thick at the top for ranges three hundred feet (300') in length, made of soft earth or other material that is unlikely to cause ricochets, and containing no large rocks. For every thirty (30') feet of firing line distance over twenty feet (20'), the berm height shall increase by ten feet (10') in height as an example. Berms shall be located as follows:
 1. Shotgun ranges – No berming required.
 2. Ranges for handguns and rifles
 - a. Target placement not to exceed twenty feet (20') from the backstop.
 - b. Lateral not closer than thirty feet (30') from the firing line.
 3. All required berms shall be constructed prior to the commencement of operations and shall be maintained for the duration of the special use permit.
 4. In addition to berms, appropriate baffling may be installed over the firing line creating a “no blue sky” to prevent projectiles from overshooting the berm.
 5. The range shall be located on site where an uninhabited downrange safety area is available. The required length of the safety area shall be as follows:
 - a. Shotgun ranges – one thousand five hundred feet (1500'), provided that shot size is limited to #4 or smaller.
 - b. Ranges for handguns and rifles not more powerful than .22 long rifle – seven thousand feet (7,000').
 - c. Ranges for rifles more powerful than a .22 long rifle – thirteen thousand five hundred feet (13,500').
 - d. The downrange safety area requirement for handgun and rifle ranges may be waived if the firing line is provided with overhead baffling, berming, or a combination thereof, meeting the standards of the 2012 National Rifle Association's Source Book or appropriate baffling may be installed over the firing line creating a “no blue sky” to prevent projectiles from overshooting the berm.
- e. The range, including the safety area, must be under the control of the operator of the range, by ownership or lease.

- f. The firing line must be at least one thousand feet (1,000') from existing residential dwellings and property lines of schools, daycares, places of worship, airstrips, and residentially zoned property.
- g. The outdoor target practice or shooting range must have a sign that lists allowed firearm types based on the special use permit, rules of operation; hearing and vision protection required
- h. At least one (1) designated range safety officer must be present during operational hours when discharging of firearms is taking place. A "range safety officer" means a person who is certified under the National Rifle Association's Range Safety Officer Program or other equivalent state or nationally-recognized range safety officer certification program as approved by the County Board, for the type of shooting being supervised. The range safety officer shall enforce all range rules.
- i. At least one (1) range flag flown, a sign, cone, or red light lit at all times that firing is taking place.
- j. Everyone on the firing line is required to wear hearing protection and safety glasses.
- k. The range shall provide public bathroom facilities.
- l. The range shall require a minimum parcel size of twenty (20) acres.
- m. Hours and days of operation shall be specified in the special use permit and determined by the County Board.
- n. Access must be controlled by a gated entrance. The range proper shall be gated and fenced in a manner so to prohibit entrance on the property by members of the public and shall have signs posted at one hundred foot (100') intervals warning members of the public of the danger. Berming may substitute for fencing.
- o. Must meet the existing setbacks of the zoning district.
- p. No alcohol, marijuana, or other illicit drugs allowed.
- q. No projectiles shall leave the boundaries of the site.
- r. The outdoor target practice or shooting range allowed by this special use permit shall provide the Kendall County Planning, Building and Zoning

Department proof of accident and liability insurance prior to the commencement of operations; the insurance shall be at a level standard and customary for outdoor target practice or shooting range. An insurance policy meeting the above requirements must be maintained during the duration of the special use permit and the special use permit holder shall supply a copy of the insurance policy to the Kendall County Planning, Building and Zoning Department annually on or before February 1st of each year.

- s. All applicable Federal, State and County rules and regulations shall be adhered to.
- t. Must adhere to the Performance standards of Section 10.01.F of the Zoning Ordinance (Not more than sixty percent (60%) of the area of the lot may be covered by buildings or structures, including accessory buildings).
- u. Notwithstanding the hours of operations set in the special use permit, the range shall abide by the following noise regulations, so as not to exceed allowable residential noise in accordance with the following:
 - 1. Day Hours: No person shall cause or allow the emission of sound during daytime hours (7:00 A.M. to 10:00 P.M.) from any noise source to any receiving residential use which exceeds sixty (60) dBA when measured at any point within such receiving residential land; provided, however, that point of measurement shall be on the property line of the complainant.
 - 2. Night Hours: No person shall cause or allow the emission of sound during nighttime hours (10:00 P.M. to 7:00 A.M.) from any noise source to any receiving residential use which exceeds fifty-five (55) dBA when measured at any point within such receiving residential land; provided, however, that point of measurement shall be on the property line of the complainant.
 - 3. EXEMPTION: Powered Equipment: Powered equipment, such as lawn mowers, small lawn and garden tools, riding tractors, and snow removal equipment which is necessary for the maintenance of property is exempted from the noise regulations between the hours of seven o'clock (7:00) A.M. and ten o'clock (10:00) P.M.
- v. Outdoor target practice and public or private shooting ranges in existence prior to the date of the adoption of this ordinance (May 7, 2019) shall be exempt from this sub-section of the Zoning Ordinance, but they shall follow the restrictions on their respective special use permits.
- w. Outdoor target practice and shooting ranges open to the public established after the date of this ordinance (May 7, 2019) must comply with the above

regulations or secure applicable variance(s).”

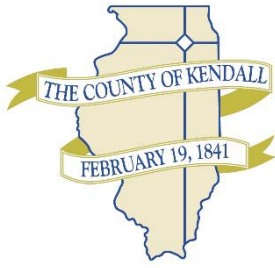
- V. Any completed application submitted prior to the date of the adoption of this ordinance shall follow the application procedures, requirements and restrictions in effect on the date that the completed application was submitted.

IN WITNESS OF, this amendment to the Kendall County Zoning Ordinance has been enacted by a supermajority vote of the Kendall County Board this 7th day of May, 2019.

Attest:

Kendall County Clerk
Debbie Gillette

Kendall County Board Chairman
Scott R. Gryder



Kendall County Agenda Briefing

Committee: Planning, Building and Zoning

Meeting Date: April 30, 2019

Amount: N/A

Budget: N/A

Issue: Petition 19-01-Request from the Kendall County Planning, Building and Zoning Committee for the Revocation of Special Use Permit for a Day Nursery School Granted by Ordinance 1972-15 at 43 West Street, Bristol Township (PINs:02-16-228-012, 02-16-276-020, and 02-16-276-022)

Background and Discussion:

On July 11, 1972, the Kendall County Board granted a special use permit for a Day Nursery School at the subject property. Restriction 4 of the special use permit stated that the special use permit shall be reviewed every two (2) years.

Since 1972, the subject property was divided into three (3) parcels, 02-16-228-012, 02-16-276-020, and 02-16-276-022. Each property owner was notified, but only the owner of 02-16-228-012 responded to the PBZ Department's correspondence regarding the special use permit.

At their meeting on December 10, 2018, the PBZ Committee voted to initiate the revocation of the special use permit on these properties. The owners of 02-16-228-012 sent an email not objecting to the proposed revocation.

On April 1, 2019, the ZBA held a public hearing and unanimously recommended in favor of the revocation.

Committee Action:

Approval

Staff Recommendation:

Approval

Prepared by: Matthew H. Asselmeier, AICP

Department: Planning, Building and Zoning Department

Date: April 30, 2019

ORDINANCE NUMBER 2019-_____

**REVOKING A SPECIAL USE PERMIT FOR A DAY NURSERY SCHOOL GRANTED BY
ORDINANCE 1972-15 ON THE PROPERTIES IDENTIFIED BY PARCEL IDENTIFICATION
NUMBERS 02-16-228-012, 02-16-276-020, AND 02-16-276-022 IN BRISTOL TOWNSHIP**

WHEREAS, Section 13.08 of the Kendall County Zoning Ordinance permits the Kendall County Board to issue special use permits and place conditions on special use permits and provides the procedure through which special use permits are granted; and

WHEREAS, Section 13.08.F of the Kendall County Zoning Ordinance permits the Kendall County Board to revoke special use permits if the special use has not been in operation for two continuous years and provides a procedure through which special use permits are revoked; and

WHEREAS, the properties which are the subject of this Ordinance has been, at all relevant times, and remains currently located within the R-3 One-Family Residential Zoning District and consists the properties identified by Parcel Identification Numbers 02-16-228-012, 02-16-276-020, and 02-16-276-022 in Bristol Township. The legal descriptions for the subject properties are set forth in Exhibit A attached hereto and incorporated by reference, and this property shall hereinafter be referred to as “the subject property”; and

WHEREAS, Edwin and Diane Jago petitioned Kendall County in the manner required by law and the ordinance of Kendall County, Illinois for obtaining a special use permit for the operation of a day nursery school on their property located at 43 West Street in Bristol Township in 1972; and

WHEREAS, Carrie and Jude Vickery have owned the property identified by parcel identification number 02-16-228-012 since October 2015; and

WHEREAS, Brad, William, and Kay Phillips have owned the property identified by parcel identification number 02-16-276-020 since 2005; and

WHEREAS, Thomas and Karen Klatt have owned the property identified by parcel identification number 02-02-16-276-022 since 2010; and

WHEREAS, the Kendall County Board granted a special use permit through Ordinance 1972-15 at the subject property on July 11, 1972 for the operation of a day nursery school; and

WHEREAS, Condition #4 of Ordinance 1972-15 requires that the special use permit be subject to review every two years; and

WHEREAS, on December 10, 2018, the Kendall County Planning, Building and Zoning Committee voted to initiate the revocation of the special use permit for a day nursery school on the subject property and shall hereinafter be referred to as “Petitioner”; and

WHEREAS, following due and proper notice by publication in the Kendall County Record not less than fifteen days prior thereto, the Kendall County Zoning Board of Appeals conducted a public hearing on April 1, 2019, at 7:00 p.m., in the County Office Building at 111 W. Fox Street in Yorkville, at which the Petitioner’s representative presented evidence, testimony, and exhibits in support of the requested special use permit revocation and zero members of the public testified in favor or in opposition; and

WHEREAS, based on the evidence, testimony, and exhibits, the Kendall County Zoning Board of Appeals has made their Findings of Fact and recommended approval of the revocation of the special use permit for a day nursery school at the subject property as set forth in the Findings of Fact and Recommendation of the Kendall County Zoning Board of Appeals, dated April 1, 2019, a true and correct copy of which is attached hereto as Exhibit B; and

WHEREAS, the Kendall County Planning, Building and Zoning Committee of the Kendall County Board has reviewed the testimony presented at the aforementioned public hearing and has considered the Findings of Fact and Recommendation of the Kendall County Zoning Board of Appeals, and has forwarded to the Kendall County Board a recommendation of approval of the requested revocation of a special use permit for a day nursery school at the subject property; and

WHEREAS, the Kendall County Board has considered the recommendation of the Planning, Building and Zoning Committee and the Findings of Fact and Recommendation of the Kendall County Zoning Board of Appeals, and has determined that said petition is in conformance with the provisions and intent of the Kendall County Zoning Ordinance; and

NOW, THEREFORE, BE IT ORDAINED, BY THE COUNTY BOARD OF KENDALL COUNTY, ILLINOIS, as follows:

1. The Findings of Fact and Recommendation of the Kendall County Zoning Board of Appeals attached hereto as Exhibit B is hereby accepted and the Findings of Fact set forth therein are hereby adopted as the Findings of Fact and Conclusions of this Kendall County Board.
2. The Kendall County Board hereby revokes the special use permit for a day nursery school granted by Ordinance 1972-15.
3. The Zoning Administrator and other appropriate County Officials are hereby authorized and directed to amend the Official Zoning Map of Kendall County to reflect the revocation of the special use permit granted by Ordinance 1972-15.

IN WITNESS OF, this ordinance has been enacted by a majority vote of the Kendall County Board and is effective this 7th day of May, 2019.

Attest:

Kendall County Clerk
Debbie Gillette

Kendall County Board Chairman
Scott R. Gryder

That part of the Northeast quarter of Section 16, Township 37 North, Range 7 East of the Third Principal Meridian, described as follows: Commencing at the Northwest corner of Lot 2 in Block 1 of Bristol Station: thence West along the North line extended 66 feet to the West line of a road; thence North along said West line 247 feet; thence West at right angles with said road 200 feet for the point of beginning; thence continuing Westerly on same course 150 feet; thence North at right angles to the last described course 123.5 feet; thence Easterly at right angles to the last described course 150 feet; thence Southerly 123.5 feet to the point of beginning, in the Township of Bristol, Kendall County, Illinois,

AND

That part of the Northeast quarter of Section 16, Township 37 North, Range 7 East of the Third Principal Meridian, described as follows:

Commencing at the point of intersection of the center line of West Street with the South line of Hunter Lane as established in Unit No. 1, Heatherfield Subdivision; thence South $7^{\circ} 08' 19''$ West along said center line 150.0 feet; thence North $82^{\circ} 51' 41''$ West 433.0 feet for the point of beginning; thence South $82^{\circ} 51' 41''$ East 433.0 feet to the center line of West Street; thence South $7^{\circ} 08' 19''$ West along said center line 81.0 feet; thence North $82^{\circ} 51' 41''$ West 233.9 feet; thence South $7^{\circ} 08' 19''$ West 78.0 feet; thence North $82^{\circ} 41' 41''$ West 150.0 feet; thence South $7^{\circ} 08' 19''$ West 370.5 feet; thence South $82^{\circ} 51' 41''$ East 222.0 feet; thence South $7^{\circ} 08' 19''$ West 649.24 feet to the Northerly right of way line of the Chicago, Burlington and Quincy Railroad Company; thence South $74^{\circ} 29' 40''$ West along

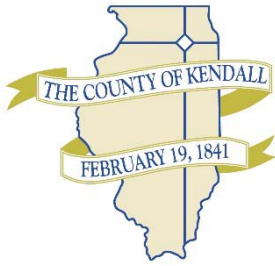
said Northerly line 294.72 feet to a point South $7^{\circ} 08' 19''$ West from the point of beginning; thence North $7^{\circ} 08' 19''$ East 1292.22 feet to the point of beginning, in the Township of Bristol, Kendall County, Illinois.

Exhibit B

FINDINGS OF FACT

*In any case where a special use has not been established within two (2) years from the date of granting thereof, then, the County Board may revoke the special use, or if the special use has been discontinued for a continuous period of two (2) years, the County Board may revoke the special use. **Based on the information stated in Jude Vickery's email of December 10, 2018, the fact that no structures exist on the two parcels created from the original parcel, and the fact that no demolition permits were issued on the subject properties in the last two (2) years, the special use has been discontinued for a continuous period of two (2) years.***

Based on the above finding, the Zoning Board of Appeals recommends revocation of the subject special use permit.



Kendall County Agenda Briefing

Committee: Planning, Building and Zoning

Meeting Date: April 30, 2019

Amount: N/A

Budget: N/A

Issue: Petition 19-03-Request from the Kendall County Planning, Building and Zoning Committee for the Revocation of Special Use Permit for a Truck Driver Training School Granted by Ordinance 1996-15 and Amended by Ordinance 1999-35 at 14525 Route 71, Fox Township (PIN:04-22-300-006)

Background and Discussion:

On October 15, 1996, the Kendall County Board granted a special use permit for a truck driver training school at 14525 Route 71. Restriction 12 of the special use permit stated that the special use permit shall be subject to review every two (2) years. On November 16, 1999, the Kendall County Board granted an amendment to the special use permit to add a classroom and office building and a sign to the approved site plan. The current property owners purchased the property in 2006. No advertisements or signage exists noting a truck driver training school onsite. Based on the aerial, the classroom and office building were not constructed. No building or demolition permits are on file. The PBZ Department has not received any correspondence from the property owners regarding the special use permit despite multiple attempts to contact them.

On December 10, 2018, the PBZ Committee voted to initiate revocation of the special use permit. On April 1, 2019, the ZBA held a public hearing and unanimously recommended in favor of the revocation.

Committee Action:

Approval

Staff Recommendation:

Approval

Prepared by: Matthew H. Asselmeier, AICP

Department: Planning, Building and Zoning Department

Date: April 30, 2019

ORDINANCE NUMBER 2019-_____

**REVOKING A SPECIAL USE PERMIT FOR A TRUCK DRIVER TRAINING SCHOOL
GRANTED BY ORDINANCE 1996-15 AND AMENDED BY ORDINANCE 1999-35
AT 14525 ROUTE 71 (PIN: 04-22-300-006) IN BIG FOX TOWNSHIP**

WHEREAS, Section 13.08 of the Kendall County Zoning Ordinance permits the Kendall County Board to issue special use permits and place conditions on special use permits and provides the procedure through which special use permits are granted; and

WHEREAS, Section 13.08.F of the Kendall County Zoning Ordinance permits the Kendall County Board to revoke special use permits if the special use has not been in operation for two continuous years and provides a procedure through which special use permits are revoked; and

WHEREAS, the property which is the subject of this Ordinance has been, at all relevant times, and remains currently located within the A-1 Agricultural Zoning District and consists of approximately 2.6 acres and is identified by Parcel Identification Number 04-22-300-006 in Fox Township. The legal description for the subject property is set forth in Exhibit A attached hereto and incorporated by reference, and this property shall hereinafter be referred to as “the subject property”; and

WHEREAS, John Britt petitioned Kendall County in the manner required by law and the ordinance of Kendall County, Illinois for obtaining a special use permit for the operation of a truck driver training school on the subject property in 1996; and

WHEREAS, the Kendall County Board granted a special use permit through Ordinance 1996-15 at the subject property on October 15, 1996 for the operation of a truck driver training school; and

WHEREAS, Condition #12 of Ordinance 1996-15 requires that the special use permit be subject to review every two years; and

WHEREAS, John Britt petitioned Kendall County in the manner required by law and the ordinance of Kendall County, Illinois for obtaining an amendment to a special use permit for the operation of a truck driver training school on the subject property in 1999; and

WHEREAS, the Kendall County Board granted an amendment to the special use permit through Ordinance 1999-35 at the subject property on November 16, 1999; and

WHEREAS, Kerry Fierke Senior and Susan Fierke acquired the subject property in February 2006; and

WHEREAS, on December 10, 2018, the Kendall County Planning, Building and Zoning Committee voted to initiate the revocation of the special use permit for a truck driver training school on the subject property and shall hereinafter be referred to as “Petitioner”; and

WHEREAS, following due and proper notice by publication in the Kendall County Record not less than fifteen days prior thereto, the Kendall County Zoning Board of Appeals conducted a public hearing on April 1, 2019, at 7:00 p.m., in the County Office Building at 111 W. Fox Street in Yorkville, at which the Petitioner’s representative presented evidence, testimony, and exhibits in support of the requested special use permit revocation and zero members of the public testified in favor or in opposition; and

WHEREAS, based on the evidence, testimony, and exhibits, the Kendall County Zoning Board of Appeals has made their Findings of Fact and recommended approval of the revocation of the special use permit for a truck driver training school at the subject property as set forth in the Findings of Fact and Recommendation of the Kendall County Zoning Board of Appeals, dated April 1, 2019, a true and correct copy of which is attached hereto as Exhibit B; and

WHEREAS, the Kendall County Planning, Building and Zoning Committee of the Kendall County Board has reviewed the testimony presented at the aforementioned public hearing and has considered the Findings of Fact and Recommendation of the Kendall County Zoning Board of Appeals, and has forwarded to the Kendall County Board a recommendation of approval of the requested revocation of a special use permit for a truck driver training school at the subject property; and

WHEREAS, the Kendall County Board has considered the recommendation of the Planning, Building and Zoning Committee and the Findings of Fact and Recommendation of the Kendall County Zoning Board of Appeals, and has determined that said petition is in conformance with the provisions and intent of the Kendall County Zoning Ordinance; and

NOW, THEREFORE, BE IT ORDAINED, BY THE COUNTY BOARD OF KENDALL COUNTY, ILLINOIS, as follows:

1. The Findings of Fact and Recommendation of the Kendall County Zoning Board of Appeals attached hereto as Exhibit B is hereby accepted and the Findings of Fact set forth therein are hereby adopted as the Findings of Fact and Conclusions of this Kendall County Board.
2. The Kendall County Board hereby revokes the special use permit for a truck driver training school granted by Ordinance 1996-15 and amended by Ordinance 1999-35.
3. The Zoning Administrator and other appropriate County Officials are hereby authorized and directed to amend the Official Zoning Map of Kendall County to reflect the revocation of the special use permit granted by Ordinance 1996-15 and amended by Ordinance 1999-35.

IN WITNESS OF, this ordinance has been enacted by a majority vote of the Kendall County Board and is effective this 7th day of May, 2019.

Attest:

Kendall County Clerk
Debbie Gillette

Kendall County Board Chairman
Scott R. Gryder

Exhibit A

That part of the Southwest Quarter of Section 22, Township 36 North, Range 6 East of the Third Principal Meridian described as follows: Commencing at the Southeast Comer of said Southwest Quarter; thence northerly along the East Line of said Southeast Quarter, 1,650.0 feet to the original centerline of the Chicago to Ottawa Road (now known as Illinois State Route No. 71) for a point of beginning; thence northerly along said East Line, 434.94 feet; thence southwesterly along a line which forms an angle of $48^{\circ}30'21''$ with the last described course, measured clockwise therefrom, 380.16 feet; thence southerly along a line which forms an angle of $131^{\circ}14'08''$ with the last described course, measured clockwise therefrom, 379.50 feet to said original centerline; thence northeasterly along said original centerline, 344.52 feet to the point of beginning (being that tract previously known as the Hollenback School Lot) and containing 2.658 acres in Fox Township, Kendall County, Illinois.

Exhibit B

FINDINGS OF FACT

*In any case where a special use has not been established within two (2) years from the date of granting thereof, then, the County Board may revoke the special use, or if the special use has been discontinued for a continuous period of two (2) years, the County Board may revoke the special use. **Based on the lack of advertisement and the fact that the additional structure requested in 1999 was not built, the special use has been discontinued for a continuous period of two (2) years.***

Based on the above finding, the Zoning Board of Appeals recommends revocation of the special use permit at the subject property.

**COUNTY OF KENDALL, ILLINOIS
BUDGET & FINANCE COMMITTEE
Meeting Minutes for Tuesday, April 23, 2019**

Call to Order

Committee Chair John Purcell called the Budget and Finance Committee to order at 5:01p.m.

Roll Call

Attendee	Status	Arrived	Left Meeting
John Purcell	Yes		
Amy Cesich	Present		
Audra Hendrix	ABSENT		
Matt Kellogg	Yes		
Matthew Prochaska	Here		

Staff Members Present: Latreese Caldwell

Approval of Agenda – Member Prochaska made a motion to approve the agenda, Member Cesich seconded the motion. **With four members present voting aye to approve the agenda, motion carried by a vote of 4-0.**

Approval of Claims – Member Kellogg made a motion and Member Cesich seconded the motion to forward for approval of Claims in an amount not to exceed \$1,162,233.08, and Coroner Claims in an amount not to exceed \$839.86 to the County Board. **With four members voting aye, motion carried to forward claims to the County Board for approval by a vote of 4-0.**

Department Head and Elected Official Reports - None

Items from Other Committees – Matt Kellogg updated the committee on the additional costs of the repairing and opening the Millington Bridge, due to water levels, the IDR permit for the Cosway height, the inability to proceed until the water level is lower, and the possibility of bringing in large culverts and building a temporary road out to it. The County Board will discuss the issue at the May 7th Board meeting.

Items of Business

- *Discussion of the new IMRF Rates and Comparison to 2019 Rates* – The Committee reviewed the comparison spreadsheet of IMRF rates for FY19 and FY20. Latreese Caldwell explained that the IMRF increase is approximately 22 percent on average, or \$1.2 million dollars based on a wage and IMRF increase of 3 percent. The committee discussed different options of addressing the increase in next year’s budget.
- *Kendall County Health Department Benefits Funding Proposal* – Member Purcell reported that he and Member Cesich have had meetings since February with Health Department personnel, Board of Health Finance Committee, and the Board of Health

with absolutely no response. Ms. Caldwell explained the Health Department Levy and Benefits Analysis, Income Statement report for FY16 through FY19, and Benefit Calculations which included Health Department Revenue, Salary Expense, and Benefit Expense.

After much discussion, Member Kellogg made a motion to forward an Ordinance outlining the Health Department Funding Proposal for approval by the County Board, second by Member Cesich. **With all four members present voting aye, the motion passed by a unanimous vote.**

Public Comment – None

Questions from the Media – None

Items for Committee of the Whole – None

Items for the County Board

- *Approval of Claims in an amount not to exceed \$1,162,233.08, and Coroner Claims in an amount not to exceed \$839.86*
- *Approval of the Health Department Benefits Ordinance*

Executive Session – Not needed

Adjournment – Member Cesich made a motion to adjourn the Budget and Finance Committee meeting, Member Prochaska seconded the motion. **The meeting was adjourned at 5:53p.m. by a 4-0 vote.**

Respectfully submitted,

Valarie McClain
Administrative Assistant and Recording Secretary

**RESOLUTION DETERMINING THE BUDGETING & FUNDING SOURCE FOR KENDALL
COUNTY HEALTH DEPARTMENT EMPLOYEE BENEFITS**

WHEREAS, the Kendall County Health Department is a county agency; and

WHEREAS, it is the county boards' duty to manage county funds and county business; and

WHEREAS, each county board shall appropriate from the County Health and Human Services Fund such sums of money as may be sufficient to fund the approved budget of the county health department, so long as those sums have been set out in the annual budget submitted to the county board by the county board of health and that annual budget has been approved by the county board; and

WHEREAS, the County Health and Human Services Fund may be allocated for the payment of employment-related expenses; and

WHEREAS, annually the county board determines the amount of county taxes to be levied for all purposes; and

WHEREAS, in 2018 the Health and Human Services Levy was 757,000; and

NOW, THEREFORE, BE IT RESOLVED BY THE KENDALL COUNTY BOARD, that effective December 1st 2019, all Health Department employee benefit expenses, including but not limited to, health insurance, dental insurance, life insurance, the employer portion of social security taxes, and the employer IMRF contribution be included in the Kendall County Health Department Budget; and

BE IT FURTHER RESOLVED; that the Kendall County Board shall increase the Kendall County Health and Human Services Levy to fund the FY 2019 – 2020 Budget by an amount not to exceed \$697,000.00.

PRESENTED and ADOPTED by the County Board, this seventh day of May 2019.

Approved:

Attest:

Scott R. Gryder, County Board Chairman

Debbie Gillette, County Clerk and Recorder

Health Department
 Levy and Benefits Costs Analysis
 3/6/2019

1	FY19 Health Levy	\$757,000	
2	FY19 Benefits Reimbursement	(413,241)	
3	Current: Levy less Benefits Reimb.	343,759	\$343,759
4	FY16 Fund 210 - Actual Deficit	\$189,729	
5	FY17 Fund 210 - Actual Deficit	311,765	
6	FY18 Fund 210 - Actual Deficit	71,948	
7	3Yr Actual Deficit FY16-18	\$573,442	
8	3Yr Average Deficit FY16-18		191,147
9	Proposed: Levy less Benefits Reimb.		<u>\$534,906</u>
10	FY19 Benefits Costs	\$918,616	
11	Proposed: Levy less Benefits Reimb.	534,906	
12	Proposed Levy	1,453,522	
13	FY19 Levy	\$757,000	
14	New Dollars	696,522	
15	Proposed New Levy	1,453,522	\$1,453,522
16	FY19 Benefits Costs	(918,616)	(918,616)
17	Proposed Levy less Benefits Reimb.		<u>\$534,906</u>

COUNTY OF KENDALL, ILLINOIS
ADMIN HR MEETING
County Office Building
111 W. Fox Street, Room 210; Yorkville
Wednesday April 17, 2019

CALL TO ORDER - Committee Chair Elizabeth Flowers called the meeting to order at 5:30p.m.

ROLL CALL

Attendee	Status	Arrived	Left Meeting
Elizabeth Flowers	Present		
Judy Gilmour	Here		
Scott Gryder	Here		
Matthew Prochaska	Here		
Robyn Vickers	Here		

Others in Attendance: Bob Jones, Scott Koeppel, Mike Neuenkirchen.

APPROVAL OF AGENDA – Motion made by Member Gryder second by Member Prochaska to approve the agenda. **With five members voting aye, the agenda was approved by a 5 -0 vote.**

APPROVAL OF MINUTES – Motion made by Member Vickers, second by Member Gryder to approve the April 1st, 2019 minutes. **With five members voting aye, the minutes were approved by a 5-0 vote.**

DEPARTMENT HEAD AND ELECTED OFFICIAL REPORTS

- *Health Insurance/Benefits* - Bob Jones, updated the Committee on Health Insurance reports. Mr. Jones inquired about feedback for the potential Wellness Program. Ms. Flowers stated that since most employees were part of a union, the County should wait to get language into the union contracts. Mr. Gryder was interested in providing the service to non-union employees. Ms. Flowers wondered if it would be effective to just do non-union. Mr. Koeppel will continue to work on the language for the contracts and research integration for non-union employees.
- *Administration Department* – Ms. Johnson reviewed the Worker’s Comp and Liability Reports. The County had 1 new claim in March. Mr. Gryder asked about the Worker’s Comp Claims Report and variation in payments. Ms. Johnson explained that for each month listed this fiscal year, the County is paying on open claims from the various fiscal years listed.

PUBLIC COMMENT - None

COMMITTEE BUSINESS

- *Discussion and Approval of Amendment to Kencom Agreement for Technology Services* - Mr. Koeppel explained that they are still working separating the agreement, he was checking with Ken Com that they were on board with two agreements instead of one. As soon as the agreements are ready they will be brought back to the Committee for review.
- *Discussion and Approval of Resolution Authorizing Application for Financial Assistance from the Regional Transportation Authority Under Section 5310 of the Federal Transit Act* – Mike Neuenkirchen from Kendall Area Transit (KAT) indicated that this is similar to the Federal and State funding that was before the Committee last month. The 5310 Grant is through the RTA it would help extend current services. It is a \$320,000 grant over 2 years. This is a resolution only; it does not require a public hearing. Motion made by Member Prochaska second by Member Gryder to forward the resolution to the County Board. **With five members voting aye, the resolution was approved to be forwarded by a 5-0 vote**
- *Discussion of Codification* – Mr. Koeppel explained that codification is a way to organize ordinances. Mr. Koeppel reached out to Sterling the company that most surrounding entities use. The County currently has the ordinances listed on the website. However, it is not searchable or uniformly formatted. Member Gilmour asked about work currently being done on the Zoning Ordinance. The Committee would decide if the Zoning Ordinance should be incorporated. Member Prochaska indicated this is a long overdue project and that the Zoning Ordinance should be included. Member Gryder stated the current situation is problematic, there are often references to resolutions, minutes and appendixes that are missing. Member Vickers stressed the need to be digitally up to date. Mr. Koeppel will get a more formal quote and look at budget and funding.
- *Discussion of Kendall County Complete Count Committee* – Mr. Koeppel explained that Member Gryder is a member of the State of Illinois Complete Count Commission. Ms. Johnson drafted the attached resolution to create a subcommittee for the County to promote the 2020 Census. Mr. Koeppel noted the importance of getting an accurate count as it affects Federal funding and representation. Mr. Koeppel also indicated there is a possibility of grant funding through the State to help with promotion. He further stated that Plano in particular and other communities at Mayors and Managers were supportive. Member Gryder stated that the count in Kendall County went down from 2000 to 2010. Member Prochaska was interested in changing the name to a Commission. He also asked about adding language that the members would be appointed by the County Board Chair with approval by the County Board. Member Prochaska also questioned language about the staff person being a voting member of the committee or just staff support. Member Gryder thought that the person should be a member of the Committee so there would not be quorum issues. Finally, Member Prochaska asked about the final date for the Committee closing, that it be changed to September 2020. Member Gryder stressed the importance of this Committee to have unincorporated areas like Boulder Hill counted. Member Vickers also noted this will help with some fear associated with the Census. Motion made by Member Prochaska second by Member Vickers to forward the

resolution to the County Board. **With five members voting aye, the resolution was approved to be forwarded by a 5-0 vote**

EXECUTIVE SESSION - Member Flowers made a motion to enter into Executive Session for the purpose of the review of discussion of minutes of meetings lawfully closed under the Open Meetings Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06, 5ILCS 120-2, second by Member Prochaska.

Roll Call: Member Flowers-Aye, Member Gilmour-Yes, Member Gryder-Yes, Member Prochaska-Yes, Member Vickers-Yes. **With five members present, the committee entered into Executive Session at 6:24 p.m.**

The committee reconvened in Open Session at 6:28 p.m.

ITEMS FOR COMMITTEE OF THE WHOLE - None

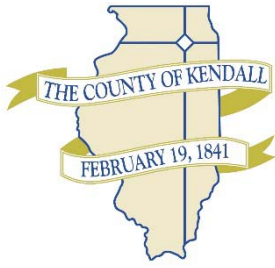
ACTION ITEMS FOR COUNTY BOARD

- *Approval of Resolution Authorizing Application for Financial Assistance from the Regional Transportation Authority Under Section 5310 of the Federal Transit Act.*
- *Approval of Resolution Authorizing Kendall County Complete Count Commission*

ADJOURNMENT – Member Prochaska made a motion to adjourn the meeting, second by Member Gryder. **With five members voting aye, the meeting was adjourned at 6:34 p.m.**

Respectfully Submitted,

Mera Johnson
HR Risk Management & Compliance Coordinator



Kendall County Agenda Briefing

Committee: Admin/HR

Meeting Date: April 17, 2019

Amount: \$320,000 Grant Application

Budget: N/A pass through to KAT/VAC

Issue: 5310 RTA FFY18 &19 Grant Application for Kendal County Area Transit Program

Background and Discussion:

The attached resolution is a requirement for the application of a 2 year, \$320,000 grant administered through the Regional Transit Administration (RTA) under the auspices of the Federal Transit Administration's 5310 program. The grant if approved will be used as supplemental funding for the KAT Program.

Committee Action:

Motion made by Member Prochaska second by Member Gryder to forward the resolution to the County Board. With five members voting aye, the resolution was approved to be forwarded by a 5-0 vote

Staff Recommendation:

Approve the RTA 5310 Grant Application FFY18 &19

Prepared by: Mera Johnson

Department: Administrative Services

Date: April 24, 2019



To: Scott Koeppel
Latreese Caldwell

From: Mike Neuenkirchen, Program Director-KAT

Date: April 11, 2019

RE: RTA 5310 Application FFY18 & 19

The Voluntary Action Center, in conjunction with Kendall County Administration, is preparing an application on behalf of the Kendall Area Transit program to secure up to \$320,000.00 in federal operating assistance administered through the Regional Transit Administration (RTA). These funds would be disbursed over a two-year period. As part of the project process, the RTA requires the board pass a resolution that authorizes the submittal of an application for the project.

This grant, under the auspices of the Federal Transit Administration's 5310 program, offers transit operators in the RTA region the ability to receive reimbursement for the costs involved in providing transportation for seniors and individuals who are disabled.

This grant request is part of our initiative to seek supplemental funding for the KAT program to ensure local transit operations will have a more diversified financial base. Federal dollars through this RTA 5310 grant help us maximize our local funding sources to help increase transit options for the KAT ridership.

If you have any questions regarding this grant application, feel free to contact me.

County of Kendall, IL
Resolution 19 - _____

RESOLUTION AUTHORIZING APPLICATIONS FOR AND EXECUTION OF A GRANT AGREEMENT FOR FINANCIAL ASSISTANCE FROM THE REGIONAL TRANSPORTATION AUTHORITY UNDER SECTION 5310 OF THE FEDERAL TRANSIT ACT

Whereas, the Regional Transportation Authority (the "Authority"), is authorized make such grants as the designated recipient of the FY2018 and FY2019 Section 5310 program for Northeastern Illinois; and

Whereas, the Authority has the power to expend funds for use in connection with FY2018 and FY2019 Section 5310 projects, and

Whereas, the Authority has the power to make and execute all contracts and other instruments necessary or convenient to the exercise of its powers, and

Whereas, approval for said funds will impose certain financial and reporting obligations upon the recipient.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BOARD OF KENDALL COUNTY:

Section 1. That KENDALL COUNTY finds that the Kendall Area Transit project is consistent with official plans for developing the community.

Section 2. That the County Board Chairman is authorized to execute and file applications on behalf of KENDALL COUNTY with the Regional Transportation Authority for a FY2018 and FY2019 Section 5310 grant for Kendall Area Transit.

Section 3. That the County Administrator of KENDALL COUNTY is authorized to furnish such additional information, assurances, certifications, and amendments as the Regional Transportation Authority may require in connection with this Federal Fiscal Year 2018 and 2019 Section 5310 grant agreement application.

Section 4. That the Kendall County Board certifies that KENDALL COUNTY will provide the required local matching funds.

Section 5. That the County Board Chairman is authorized and directed on behalf of KENDALL COUNTY to execute and deliver grant agreements and all subsequent amendments thereto between KENDALL COUNTY and the Regional Transportation Authority for FY2018 and FY2019 Section 5310 grant, and the County Clerk and Recorder is authorized and directed on behalf of KENDALL COUNTY to attest said agreements and all subsequent amendments thereto.

Section 6. That the County Administrator is authorized and directed to provide such information and to file such documents as may be required to perform the Agreement and all subsequent amendments thereto and to receive the grant on behalf of KENDALL COUNTY.

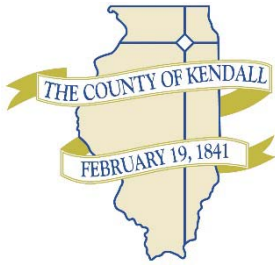
PRESENTED and ADOPTED by the County Board, this _____ day of May, 2019

Approved:

Attest:

Scott R. Gryder, County Board Chairman

Debbie Gillette, County Clerk and Recorder



Kendall County Agenda Briefing

Committee: Admin/HR

Meeting Date: Wednesday, April 17, 2019

Amount: N/A There may be funding available for the Commission through the State to promote the census.

Budget: N/A

Issue: The 2020 decennial Census is quickly approaching. It is important to obtain an accurate population count as the count determines the allocation of Federal funds and representatives to serve in legislative bodies. A local Commission would promote awareness and community outreach county wide which can help increase the census count in Kendall County.

Background and Discussion:

The purpose of a Complete Count Commission will be to advise and assist Kendall County in obtaining the most accurate and complete population count for 2020 Census by increasing the number of County responses through a focused, timely and comprehensive census outreach plan to educate the population on the importance of the census having a complete and accurate count. The Illinois Complete Count Commission which Kendall County Board Chairman Scott Gryder is a member of is encouraging local communities, religious or civic organizations to form grass roots level Commissions.

The Commission shall be appointed by the Chairman of the Kendall County Board with the consent and approval of the Kendall County Board. The Commission shall consist of 13 members; the Kendall County Board Chair, 2 County Board members, 6 public sector representatives and 4 civic and or private sector representatives.

The Commission shall discuss and formulate strategies and techniques, working with County staff and census bureau officials, to enhance and increase the response to Census 2020.

Committee Action:

Motion made by Member Prochaska second by Member Vickers to forward the resolution to the County Board. With five members voting aye, the resolution was approved to be forwarded by a 5-0 vote

Staff Recommendation:

Approve the Resolution Creating a Census 2020 Complete Count Commission To Plan and Conduct Local Educational Initiatives, Publicity and Promotional Activities to Increase Community Awareness and Participation in the 2020 Census.

Prepared by: Mera Johnson

Department: Administrative Services

Date: April 30, 2019

County of Kendall

Resolution 19 – _____

RESOLUTION CREATING A CENSUS 2020 COMPLETE COUNT COMMISSION TO PLAN AND CONDUCT LOCAL EDUCATIONAL INITIATIVES, PUBLICITY AND PROMOTIONAL ACTIVITIES TO INCREASE COMMUNITY AWARENESS AND PARTICIPATION IN THE 2020 CENSUS

WHEREAS, the United States of America has performed a nationwide census every ten years since 1790, with the last census being in 2010; and

WHEREAS, an accurate census is essential for the allocation of representatives to serve in the legislative bodies of the U.S. House of Representatives, the Illinois State Legislature, and within Kendall County voting districts; and

WHEREAS, a complete and accurate population count is crucial to the well-being of the County. Federal officials rely on population data to allocate billions of dollars in federal funds to local communities; and

WHEREAS, accurate census information is critical to planning for future growth, development, and the social needs of Kendall County; and

WHEREAS, the more informed that residents become about the 2020 census operations, the better their understanding of the census process becomes, thus increasing their willingness to the 2020 Census; and

WHEREAS, the Census Bureau is not permitted to publicly release responses furnished by any individual, or on behalf of an individual, or release information to other governmental agencies, including the Internal Revenue Service, the Immigration and Naturalization Service, law enforcement agencies or welfare agencies. In addition, per the Federal Cybersecurity Enhancement Act of 2015, census data is protected from cybersecurity risks through screening of the systems that transmit this data; and

WHEREAS, the purpose of the Complete Count Commission will be to advise and assist Kendall County in obtaining the most accurate and complete population count for Census 2020 by increasing the number of County responses through a focused, timely and comprehensive census outreach plan to educate the population on the importance of the census having a complete and accurate count. Strategic focus will be placed on addressing hard to count underserved communities that the census historically missed in the years prior to census decennial. The Commission will also utilize the local knowledge, expertise and influence of each committee member to design and implement a census awareness campaign targeted to Kendall County communities; and

NOW THEREFORE, BE IT HEREBY RESOLVED BY THE KENDALL COUNTY BOARD,

1. A Census 2020 Complete Count Commission is hereby established to advise and assist Kendall County communities in obtaining the most accurate and complete population count for Census 2020.
2. The Commission shall discuss and formulate strategies and techniques, working with County staff and census bureau officials, to enhance and increase the response rate to Census 2020. The Commission shall be responsible for planning and conducting local educational initiatives, and for preparing and obtaining posters, flyers and handouts for use by the media and others. The Commission will also prepare materials for public service announcements on radio and social media.

3. The Commission shall be appointed by the Chairman of the Kendall County Board with the consent and approval of the Kendall County Board. The Commission shall consist of thirteen (13) members including: The Chairman of the Kendall County Board, two (2) Kendall County Board Members who shall serve as Chair and Vice-Chair of the Commission appointed by the Chairman of the County Board, six (6) of the Commission members shall be selected and appointed by the Chairman of the County Board which shall be public sector representatives.

One from the Village of Oswego

One from the United City of Yorkville

One from the City of Plano

One from the Village of Millbrook, Village of Plattville, Village of Lisbon, or the Village of Newark

One from the City of Sandwich, City of Aurora, City of Joliet, Village of Plainfield, Village of Montgomery, Village of Millington, or the Village of Minooka

One from unincorporated Kendall County

Four (4) members of the Commission shall be appointed by the Chairman of the County Board which may include but not be limited to: civic leaders, business leaders or private sector representatives.

4. The Commission members shall serve from June 2019 through and including September 2020 at which time the Commission, having completed its work, shall dissolve, unless extended by the Kendall County Board. No resolution dissolving or rescinding the Commission is necessary.

5. Meetings. The Commission shall meet at least every three months (quarterly) but may meet more often as needed. The Commission will advise the County Board Chairman and the County Board not less than quarterly on its recommendations. Six months prior to the decennial census the Commission will advise the Chairman and the County Board on a monthly basis. All meetings will be open to the public

BE IT FURTHER RESOLVED; that the County Board directs the County Administrator to transmit copies of this Resolution to Illinois Complete Count Commission and local municipalities. The County Board also directs the County Administrator to collaborate with the Illinois Complete Count Commission to form the Commission, staff meetings and provide administrative support by overseeing the implementation of the Commission's census outreach plan.

APPROVED and ADOPTED by the County Board, this 7th Day of May 2019

Scott R Gryder, Chairman
County Board

Attest:

Debbie Gillette
County Clerk

Census 2020



MAKE SURE ILLINOIS COUNTS.

Illinois Complete Count Commission Subcommittees

State/Local Government
Business Community
Hard-to-Count Populations
Community & Faith-Based
Organizations/Social Services
Schools/Higher Education Institutions
Media/Social Media

Be a part of the process.
Join a subcommittee today.

For more information, visit:
www.IllinoisCensus2020.com

Census 2020



MAKE SURE ILLINOIS COUNTS.



Illinois Complete Count Commission

SUBCOMMITTEE INFORMATION



ILLINOIS

COMPLETE COUNT
COMMISSION

GREETINGS:

On Aug. 25, 2017, the Illinois General Assembly enacted the Illinois Complete Count Commission Act. This commission has been charged with developing and implementing a public education plan and campaign to emphasize the importance of the 2020 census, to encourage participation and to actively pursue historically undercounted and hard-to-count populations. The commission strives for a complete count of all Illinoisans and is establishing subcommittees dedicated to this mission. Please consider becoming a subcommittee member.

Jesse White
Illinois Secretary of State

Illinois Complete Count Commission Chairman

Who is an Illinois Complete Count Commission (ILCCC) Subcommittee member?

Any community leader or trusted voice who has expertise, influence and experience in his or her local community.

Members serve as an extension of the state's Complete Count Commission.

Subcommittees can include:

- Elected state and local government officials.
- Educational leaders of universities, high schools and elementary/secondary schools, including private institutions and home schooling.
- Faith-based and community organizations consisting of leaders from all religious denominations; ministerial alliances; community organizers; and civic group leaders.
- Statewide and local chambers of commerce, business associations, financial institutions, business owners (including small and minority-owned businesses) and utility companies.
- Organizations and leaders representing all aspects of minority and historically undercounted communities, as well as leaders in the LGBTQIA, immigrants, homeless, veterans, senior citizens and disabled persons communities.

What are the functions of an ILCCC Subcommittee?

- ✓ Establish methods to communicate the importance of an accurate count of all Illinoisans in the 2020 Census.
- ✓ Develop strategies to motivate people to respond.
- ✓ Publicize participation in the census at community and civic events, job fairs, civic organization meetings, university/school events, church events, etc.
- ✓ Educate and encourage those who feel threatened by the government collection of their personal information.
- ✓ Recognize historically undercounted populations (including, but not limited to, immigrant communities; children under the age of 5; students; the homeless; and the geographically isolated).
- ✓ Understand the pulse of the local community.
- ✓ Ensure that Illinois leads the nation in response rates.
- ✓ Distribute materials to the public, including hard-to-count areas and communities.
- ✓ Build coalitions with community organizations and community leaders associated with the specialty subcommittee.
- ✓ Act as a speaker at organized events and meetings to educate and promote the importance of census participation in an effort to recruit additional participants.
- ✓ Enlist other "trusted voices" to act as census ambassadors.
- ✓ Disseminate information about census job openings for the 2020 Census.

Census Day is April 1, 2020



MEETING MINUTES FOR WEDNESDAY, APRIL 24, 2019

Call to Order – The meeting was called to order by Committee Chair Amy Cesich at 8:31 a.m.

Roll Call

Attendee	Status	Arrived	Left Meeting
Amy Cesich	Present		
Elizabeth Flowers	Present		
Matthew Prochaska		8:36a.m.	
John Purcell		8:33a.m.	
Robyn Vickers	Here		

With three members present, a quorum was established to conduct committee business.

Others present: Scott Koeppel, Laura Pawson

Approval of Agenda – Motion made by Member Vickers, second by Member Flowers to approve the agenda. **With three members in agreement, the motion carried by a vote of 3-0.**

Approval of Minutes – Motion made by Member Flowers to approve the minutes from March 27, 2019, second by Member Vickers. **With three members in agreement, the minutes were approved by a 3-0 vote.**

Monthly Reports

- **Census Log** – Laura Pawson reviewed the census log with the committee.
- **Bite Report** – Laura Pawson reviewed the Bite Report with the committee.
- **Operations Report** – Ms. Pawson reported that all of the dogs came back to the kennel in early April. The Facility will not be fully operational until the full-time Assistant Warden/Kennel Manager, as well as additional part-time staff are hired.

Member Cesich reported that she and Sheriff Baird toured the Animal Control facility to discuss the possibility of County inmates assisting with a deep-cleaning of the facility, as well as monthly cleaning of the facility to improve the health and well-being of animals temporarily housed at the facility.

- **Accounting Report** – Ms. Pawson reported rabies tag sales are steady, fines and fees are low due to the drop in intakes since November 2018, and donations are going well. Mr. Koeppel stated that the Transportation, Board & Care line item is over budget due to the monthly payment to Countryside Vet Clinic for housing and care of Kendall County animals since the facility has been non-operational, and that the salary line for the

Assistant Warden and other salaries are down due to those position vacancies, and not being fully operational.

Chair Cesich asked for an update on the Chameleon software training. Director Pawson reported that she has not begun training because she is waiting for the other full-time staff member to be hired so they can be trained together. Discussion on the need for a time-frame for this training to begin for the Director within the next month. Mr. Koepfel reported that Latreese Caldwell will be involved in setting up the financial portion of Chameleon from the start of the new software utilization.

Discussion of the \$65,000 discrepancy in rabies tag revenues, and increasing fees prior to determining why there is an accounting discrepancy, the need for an audit of the Animal Control accounts, the Quickbooks receipt accounting system used for rabies tag sales, and deposit receipts. Mr. Koepfel stated that an internal audit of Quickbooks, and an actual hand count of tags for 2018, will be conducted to determine if there is a discrepancy, and why.

Old Business

- *Update on Hiring Process* – Laura Pawson reported that she has rehired one former part-time employee, and one new part-time employee, that are currently in training. A full-time candidate is meeting with Dr. Schlapp and Laura Pawson on Friday, April 26, 2019.
- *Discussion of the Purchase of a Pressure Washer from the Capital Equipment Line in the Animal Control Fund Budget* – Scott Koepfel reviewed the proposal with the committee, which includes a 7-year part warranty and 1-year labor warranty. **There was consensus by the committee to authorize the purchase of an industrial power washer in an amount not to exceed \$1,436.00 out of the capital budget line.**
- *Discussion of Minimum Wage Increase* – Mr. Koepfel reviewed his estimated proposal and projections for the part-time salaries each year until reaching the \$15. minimum wage in 2025, with the addition of increasing fees to accommodate the minimum wage increase. Mr. Koepfel also reviewed the capital fund analysis through 2025. Discussion on the estimated administrative costs, IMRF, and Social Security based on the salary increases, and the ending balance of the 2018 operating fund.

Member Purcell asked that the monthly accounting report include the year-to-date information of how many of each type of tag sold (1 year, 3-year, etc.) to show the exact number of different tags sold per year.

New Business

- *Discussion of Fee Changes* – Mr. Koepfel reviewed his ideas for fee increases. **There was consensus by the committee to table fee increase discussions until the accounting issues are resolved.**

Executive Session – Member Vickers made a motion to enter into Executive Session for the purpose of the review of discussion of minutes of meetings lawfully closed under the Open

Meetings Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06, 5ILCS 120-2, second by Member Flowers.

Roll Call: Member Cesich – yes, Member Prochaska - yes, Member Flowers –aye, Member Vickers - yes, Member Purcell - aye. **With five members present voting aye, the committee entered into Executive Session at 9:28a.m.**

Date of Executive Session	Retained	Released
May 19, 2010	X	
July 29, 2011	X	
July 29, 2015		X
August 13, 2015		X
September 16, 2015	X	
December 16, 2015	X	
August 29, 2018	X	
April 24, 2019 Minutes Review		X

The committee reconvened in Open Session at 9:37a.m.

Action Items for the County Board – *Approval of the Release of Animal Control Executive Session Minutes from July 29, 2015, August 13, 2015 and April 24, 2019*

Action Items for the Committee of the Whole – None

Questions from the Media – None

Public Comment – None

Adjournment – Member Prochaska made a motion to adjourn the meeting, second by Member Vickers. **With five members present in agreement, the meeting was adjourned at 9:48a.m.**

Respectfully Submitted,

Valarie McClain, Administrative Assistant & Recording Clerk

COUNTY OF KENDALL, ILLINOIS
Economic Development Committee

Meeting Minutes
Friday, April 26, 2019

Call to Order

The meeting was called to order by Chair Audra Hendrix at 9:00a.m.

Roll Call

Attendee	Status	Arrived	Left Meeting
Amy Cesich	Present		
Scott Gryder	Here		
Audra Hendrix	Here		
Matthew Prochaska	Here		
Robyn Vickers	Here		

Staff Present: Mera Johnson, Scott Koepfel

Approval of Agenda – Member Gryder made a motion to approve the agenda with the amendment to move the Public Comment section before the Approval of the previous month’s meeting minutes, second by Member Cesich. **With five members voting aye, the motion was approved.**

Public Comment – Gabriel Murcia introduced himself as the One-Stop operator/manager, which works with Kane, Kendall and DeKalb counties. One-Stop is contracted through the three counties to administer jobseeker services and resources, and other types of services to anyone that has barriers to employment. They also work with senior citizens, veterans, and other citizens. Mr. Murcia stated that Member Hendrix is on the One-Stop Committee that was recently formed to oversee how One-Stop is being viewed in their successes. Mr. Murcia met with Member Hendrix to discuss some of the challenges and successes in Kendall County.

Approval of March 29, 2019 Meeting Minutes – Member Gryder made a motion to approve the February 22, 2019 meeting minutes, second by Member Vickers. **With five members voting aye, the motion carried by a vote of 5-0.**

Committee Business

- *Discussion of Kendall County Economic Development Corporation* – Mr. Koepfel updated the committee of the letter and survey that is being sent out to local stakeholders (Chambers, EDC, Cities, School Districts, Large Employers, and other taxing bodies). The committee reviewed and discussed the responses received.

There was consensus by the committee to forward to the Committee of the Whole for discussion, and to explain the creation of a county-wide Economic Development Corporation, the goals, the purpose, the plan, and the proposed budget.

COUNTY OF KENDALL, ILLINOIS

Economic Development Committee

It was decided that in order to maintain separation between being a County department and Economic Development Corporation that the committee would form and register the Economic Development Corporation Board and agent, and hire a Board Director. The Economic Development Corporation will then write their by-laws, determine their annual budget, mission statement, goals, etc.

- *Stakeholder List Update* – Ms. Johnson reported that she contacted local chambers and asked for email addresses of all members. One hundred letters were sent, and nine responses received thus far. Letters were not sent to Oswego or Yorkville stakeholders because their chambers only provided mailing addresses, not email addresses. The committee determined the deadline for accepting survey results as Friday, May 24, 2019. **There was consensus by the committee to have Ms. Johnson send the link to the letter and survey to the Oswego and Yorkville Chamber executives and ask them to forward the link to their members.**

Chairs Report – Member Hendrix expressed her desire to see the County save the historic Kendall County Jail, and to use it for the County Treasurer’s Office as opposed to purchasing a bank building for that purpose. Member Hendrix stressed the importance of saving the historic building and preserving a part of Kendall County history.

Items for the May 16, 2019 Committee of the Whole

- *Discussion on the creation of a county-wide Economic Development Corporation, the goals, the purpose, the plan, and the proposed budget*

Executive Committee – Not needed

Adjournment - Member Prochaska made a motion to adjourn, second by Member Vickers. There being no objection, the Economic Development Committee meeting was adjourned at 10:11 a.m.

Respectfully submitted,

Valarie McClain
Administrative Assistant and Recording Clerk

COUNTY OF KENDALL, ILLINOIS
Health & Environment Committee
Monday, April 15, 2019
Meeting Minutes

CALL TO ORDER

The meeting was called to order by Chair Judy Gilmour at 3:01p.m.

ROLL CALL

Attendee	Status	Arrived	Left Meeting
Judy Gilmour	Here		
Robyn Vickers	Here		
Elizabeth Flowers	ABSENT		
Tony Giles	Here		
John Purcell		3:03p.m.	

OTHERS PRESENT: Megan Andrews, KC Soil & Water District Resource Conservationist, Hannah Raver, KC Soil & Water District Education Coordinator, Steve Curatti, Kendall County Health Department, Matt Asselmeier, PBZ Senior Planner

APPROVAL OF AGENDA – Member Vickers made a motion to approve the agenda, second by Member Giles. **With three members present in agreement, the motion carried.**

APPROVAL OF MEETING MINUTES – Member Vickers made a motion to approve the meeting minutes from March 18, 2019, second by Member Giles. **With three members present voting aye, the motion carried.**

STATUS REPORTS

- **Board of Health** – Member Giles reported they continue collaboration with Facilities management efforts on the Dental Clinic. The Board of Health will meet on Tuesday, April 16, 2019.
- **Health Department** – Steve Curatti explained a program being implemented by the Health Department for the last year, that began as a program to assist Emergency Medical Services staff and the public (bystanders) to understand what Opioid overdoses is, what it looks like, and how to save someone’s life with nasal Narcan (Naloxone), a drug used to counter the effects of opiate overdose.

The Health Department program includes various steps of Rescue and Response to Opioid Overdose for Bystanders, ending with the eye-opening realization that a person's life was saved from Opioid overdose. Additional tools include connecting with the State of Illinois Opiate helpline, contacting the Health Department to discuss opportunities for treatment and recovery, referrals to inpatient facilities, and ongoing steps to recovery.

The Health Department has provided this training to Sheriff's Office personnel, and to Rush Copley Physician interns, and have contacted Rush Copley to offer the training to their Immediate Care facility in Yorkville.

- **Kendall County Soil and Water District** – Megan Andrews provided information on upcoming Soil & Water District events including the Tree Sale on April 25, 2019. They just completed their annual Fish Sale and Soil Erosion and Sediment Workshop.

Ms. Andrews informed the committee about the Partners for Conservation Program (PFC) and cost-share funds now available to Kendall County to provide technical and financial assistance for the construction of projects that conserve soil and protect water quality. Eligible practices include:

- **Cover Crops**
- **Pollinator Habitat**
- **Rain Gardens**
- **Water Well Sealing**
- **Erosion and Sediment Control Projects** – Practices include: filter strips, grassed waterways, grade stabilization controls.
- **Nutrient Management** – Optimize the application of nutrients for plant production.

Ms. Andrews also provided information on

Hannah Rover, KCSWD Education Coordinator stated that she is finishing up the last set of classroom presentations and will conclude at the end of April. The Natural Resources Tour will be held on May 1 and 8 at the Hoover Forest Preserve, they will host a farm safety camp this summer, and Summer Ag Institute in July, as well as the Kendall County Fair in August and the Golf Outing later this summer.

- **Water Related Groups** – Matt Asselmeier stated that the Metropolitan Planning Commission and the Northwest Planning Alliance have been working on a Drinking Water Academy, to educate the public on the importance of the preservation of drinking water, and avoid drinking water contamination, will be presented on April 17th at Joliet Junior College, June 4th at Orland Park Civic Center, July 23rd at The Centre of Elgin, and September 12th at the Barrington Park District.

The NWPA has also been very active in The Sensible Salting Programs, working with companies and businesses to ensure that run-off from parking lots, and roads doesn't contaminate the water supply.

Mr. Asselmeier announced that the Counties and Members of the Illinois Valley Flood Plan Alliance in collaboration with the LaSalle County Farm Bureau will host a workshop entitled “Illinois Agriculture and Water: Protecting and Controlling a Valuable Resource” at the Iserman Farms Shop in Streator, Illinois on June 17, 2019. Event Demonstrations will include Rainfall simulator, Soil pit with tile, and Bioreactor model.

OLD BUSINESS – None

NEW BUSINESS

- *Review of 708 Mental Health Board 3-year Plan 2019-2022* – The committee reviewed and discussed the 3-year 708 Mental Health Board plan.
- *Review of 708 Mental Health Board 1-year Plan 2019-2020* - The committee reviewed and discussed the 1-year 708 Mental Health Board plan.

CHAIRMAN’S REPORT – Member Gilmour reported that the Solid Waste plan Committee will meet in May to continue discussions on some of their goals including Composting: backyard and commercial. Member Gilmour stated that if there is enough interest from committee members, they plan to take “field trips” to Midwest Materials Management, Inc. and a local Recycling facility in the near future.

PUBLIC COMMENT – None

ITEMS FOR COMMITTEE OF THE WHOLE – None

COUNTY BOARD ACTION ITEMS – Nothing

EXECUTIVE SESSION – Not Needed

ADJOURNMENT – Member Vickers made a motion to adjourn the meeting, second by Member Giles. **With four members present voting aye, the meeting was adjourned at 3:39p.m.**

Respectfully Submitted,

Valarie McClain
Administrative Assistant and Recording Secretary