

**KENDALL COUNTY FOREST PRESERVE DISTRICT
OPERATIONS COMMITTEE MEETING MINUTES**

FEBRUARY 3, 2021

I. Call to Order

Acting Chair Rodriguez called the meeting to order at 6:00 pm in the Kendall County Historic Courthouse 3RD Floor Courtroom.

II. Roll Call

	Cesich		Gryder
X	DeBolt		Kellogg
X	Flowers	X	Koukol
	Gengler	X	Rodriguez
	Gilmour		Vickers

Commissioners DeBolt, Flowers, Koukol, and Rodriguez were all present.

III. Approval of Agenda

Commissioner DeBolt made a motion to approve the meeting agenda as presented. Seconded by Commissioner Flowers. Aye, all. Opposed, none.

Motion: Commissioner DeBolt					
Second: Commissioner Flowers					
Roll call: Approval of Agenda					
Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
		Cesich			Gryder
X		DeBolt			Kellogg
X		Flowers	X		Koukol
		Gengler	X		Rodriguez
		Gilmour			Vickers
Motion unanimously approved.					

Roll call: Commissioners DeBolt, Flowers, Koukol, and Rodriguez, aye. Opposed, none. Motion unanimously approved.

IV. Public Comments

No public comments were offered from citizens present

V. Approval of the Appointment of Ruben Rodriguez as Operations Committee Vice-Chair

Commissioner DeBolt made a motion to approve the appointment of Ruben Rodriguez as Operations Committee Vice-Chair. Seconded by Commissioner Flowers.

Motion: Commissioner DeBolt
Second: Commissioner Flowers

Roll call: Operations Vice-Chair

Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
		Cesich			Gryder
X		DeBolt			Kellogg
X		Flowers	X		Koukol
		Gengler	X		Rodriguez
		Gilmour			Vickers

Motion unanimously approved.

Roll call: Commissioners DeBolt, Flowers, Koukol, and Rodriguez, aye. Opposed, none. Motion unanimously approved.

OLD BUSINESS

No items posted for consideration.

NEW BUSINESS

VI. Review of Preliminary Financial Statements through January 31, 2020

Director Guritz presented a report on the preliminary financial statements through January 31, 2021.

VII. FY21 Facility Rental Fees and Charges

Commissioner DeBolt made a motion to forward the FY21 Facility Rental Fees and Charges to the Committee of the Whole for review. Seconded by Commissioner Flowers.

The Operations Committee discussed the proposed FY21 Facility Rental Fees and Charges.

Motion: Commissioner DeBolt
Second: Commissioner Flowers

Roll call: FY21 Fees and Charges to the Committee of the Whole

Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
		Cesich			Gryder
X		DeBolt			Kellogg
X		Flowers	X		Koukol
		Gengler	X		Rodriguez
		Gilmour			Vickers

Motion unanimously approved.

Roll call: Commissioners DeBolt, Flowers, Koukol, and Rodriguez, aye. Opposed, none. Motion unanimously approved.

VIII. Review and Approval of Special Use Permit Requests

a) 2021 SKY 5K Run at Hoover Forest Preserve

b) 2021 Genesis Service Unit Day Camp – Girl Scout Troop #1769 – Harris Forest Preserve

Commissioner Koukol made a motion to approve the special use permits as presented. Seconded by Commissioner Flowers.

Motion: Commissioner Koukol					
Second: Commissioner Flowers					
Roll call: Special Use Permit					
Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
		Cesich			Gryder
X		DeBolt			Kellogg
X		Flowers	X		Koukol
		Gengler	X		Rodriguez
		Gilmour			Vickers
Motion unanimously approved.					

Roll call: Commissioners DeBolt, Flowers, Koukol, and Rodriguez, aye. Opposed, none. Motion unanimously approved.

IX. KCFPD Insurance Updates

a) Shuh-Shuh-Gah Canoe Launch Area Claim Updates

Director Guritz presented insurance updates on the Shuh-Shuh-Gah Canoe Launch area claim.

X. Ellis Equestrian Center

a) Deed of Gift Form – Ellis Lesson Horse “Willie”

b) Status of Program Load and Lesson Horses

Motion: Commissioner DeBolt					
Second: Commissioner Flowers					
Roll call: “Willie” Deed of Transfer to the Committee of the Whole					
Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
		Cesich			Gryder
X		DeBolt			Kellogg
X		Flowers	X		Koukol
		Gengler	X		Rodriguez
		Gilmour			Vickers
Motion unanimously approved.					

Commissioner DeBolt made a motion to forward the proposal to transfer ownership of the Ellis lesson horse “Willie” to the Committee of the Whole. Seconded by Commissioner Flowers.

XI. Recover Illinois – Phase IV Operations

Director Guritz presented updates on District program capacity changes under the Recover Illinois – Phase IV Operations.

XII. KCFPD Personnel Policy Manual – Review of Chapter 2 and Chapter 3 Policies
Director Guritz presented the KCFPD Personnel Policy Manual, review of Chapter 2 and Chapter 3 policies.

The Operations Committee discussed chapters 2 and 3 of the KCFPD Employee Handbook. The Operations Committee requested clarification and further review of the proposed Nepotism Policy.

XIII. Capital Projects Updates

Director Guritz presented updates on District Capital Projects.

XIV. Executive Session

None.

XV. Summary of Action Items

Director Guritz provided a summary of action items.

XVI. Public Comments

No public comments were offered from citizens in attendance.

XVII. Other Items of Business

None.

XVIII. Adjournment

Commissioner DeBolt made a motion to adjourn. Seconded by Commissioner Flowers. Aye, all. Opposed, none.

Motion: Commissioner DeBolt
Second: Commissioner Flowers

Roll call: Adjournment

Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
		Cesich			Gryder
X		DeBolt			Kellogg
X		Flowers	X		Koukol
		Gengler	X		Rodriguez
		Gilmour			Vickers

Motion unanimously approved.

Roll call: Commissioners DeBolt, Flowers, Koukol, and Rodriguez, aye. Opposed, none. Motion unanimously approved. Meeting adjourned at 7:44 pm.

Respectfully submitted,

David Guritz
Director, Kendall County Forest Preserve District