

**COUNTY OF KENDALL, ILLINOIS
ADMIN HR MEETING MINUTES
Wednesday, February 17, 2021**

CALL TO ORDER – Vice Chair Judy Gilmour called the meeting to order at 5:30pm.

ROLL CALL

Attendee	Status	Arrived	Left Meeting
Elizabeth Flowers	Present		
Scott Gengler	Here		
Judy Gilmour	Here		
Dan Koukol	Here		
Robyn Vickers	Here		

With five members present, a quorum was confirmed to conduct business.

Employees in Attendance: Suzie Gonzalez, Matt Kinsey, Scott Koeppel, Tracy Page

APPROVAL OF AGENDA – Motion made by Member Koukol second by Member Flowers to approve the agenda.

ROLL CALL VOTE

Committee Member	Vote
Scott Gengler	Yes
Judy Gilmour	Yes
Dan Koukol	Yes
Robyn Vickers	Yes
Elizabeth Flowers	Yes

With five members present voting aye, the motion passed by a 5-0 vote.

APPROVAL OF MINUTES – Motion made by Member Koukol, second by Member Flowers to approve the February 1, 2021 minutes.

ROLL CALL VOTE

Committee Member	Vote
Elizabeth Flowers	Aye
Judy Gilmour	Yes
Dan Koukol	Yes
Robyn Vickers	Yes
Scott Gengler	Yes

With five members present voting aye, the motion passed by 5-0 vote.

DEPARTMENT HEAD AND ELECTED OFFICIAL REPORTS

PUBLIC COMMENT – None

COMMITTEE BUSINESS

- *Continued Discussion of an Amendment to the County Board Rules of Order Updating County Board Standing Committees* – This was a continuation from the last meeting, and the committee reviewed the suggestions presented by Member Gilmour regarding Standing Committees.

The Committee discussed the different committees, the need for meeting monthly or meeting as needed; and the fact that often the same information is given two or three times to Board members, as they are involved in various meetings.

Suggestions included:

1. Combining Animal Control and Health & Environment Committees, renaming the new committee to Health & Community Services
2. Designate Labor & Grievance Committee meetings “as when needed”
3. Eliminate the Law, Justice & Legislation Committee since the LJI reports can be given at the Committee of the Whole or County Board meeting
4. Make an effort to equally distribute the membership on the 7 standing committees

Discussion on the need for more communication in Committee of the Whole meetings, and County Board meetings to ensure that all ten Board members are aware of various issues and better prepared for decision making and voting. There was also the suggestion of more communication between Board members regarding items that come out of various committees.

Member Vickers made a motion to forward the discussion to the March 11, 2021 Committee of the Whole meeting, second by Member Gengler.

ROLL CALL VOTE

Committee Member	Vote
Dan Koukol	Yes
Robyn Vickers	Yes
Scott Gengler	Yes
Elizabeth Flowers	Yes
Judy Gilmour	Yes

With five members present voting aye, the motion carried by a vote of 5-0 to table this item to a future meeting.

- *Discussion of an Amendment to the County Board Rules of Order Meeting Voting Protocol* – Mr. Koepfel felt it would be better to demonstrate the voting software to the committee when they were able to all meet in-person. Mr. Koepfel provided information on the equipment and the voting capability and display. Discussion on the difference between “abstain” and “present” when voting, and how a Board Member can change their vote with the new system. **Mr. Koepfel will research and provide information at a future meeting.**

EXECUTIVE SESSION – None

ITEMS FOR THE MARCH 11, 2021 COMMITTEE OF THE WHOLE

- *Discussion of an Amendment to the County Board Rules of Order Updating County Board Standing Committees*

ACTION ITEMS FOR COUNTY BOARD - None

ADJOURNMENT – Member Vickers made a motion to adjourn the meeting, second by Member Gengler.

ROLL CALL VOTE

Committee Member	Vote
Robyn Vickers	Yes
Scott Gengler	Yes
Elizabeth Flowers	Aye
Judy Gilmour	Yes
Dan Koukol	Yes

With five members present voting yes the meeting adjourned at 6:17p.m.

Respectfully Submitted,

Valarie McClain
Administrative Assistant and Recording Secretary