

**COUNTY OF KENDALL, ILLINOIS
ANIMAL CONTROL COMMITTEE
MEETING MINUTES
Wednesday, February 24, 2021**

Call to Order – The meeting was called to order by Committee Chair Amy Cesich at 8:32a.m.

Roll Call

Committee Member	Status	Arrived	Left Meeting
Amy Cesich	Present		
Elizabeth Flowers	Present		9:28a.m.
Scott Gengler	Here		
Brian DeBolt	Here		
Ruben Rodriguez	Here		

With five members present, a quorum was established to conduct committee business.

Others present: Matt Kinsey, Scott Koeppel, Laura Pawson

Approval of Agenda – Motion made by Member DeBolt, second by Member Gengler to approve the agenda.

Committee Member	Vote
Elizabeth Flowers	Aye
Scott Gengler	Yes
Brian DeBolt	Yes
Ruben Rodriguez	Yes
Amy Cesich	Yes

With five members voting aye, the motion carried by a vote of 5-0.

Approval of Minutes – Motion made by Member Rodriguez to approve the minutes from January 27, 2021 second by Member Gengler.

Committee Member	Vote
Ruben Rodriguez	Aye
Elizabeth Flowers	Aye
Scott Gengler	Yes
Brian DeBolt	Yes
Amy Cesich	Yes

With five committee members in agreement, the minutes were approved by a 5-0 vote.

Monthly Reports

- **Census Log** – Written Report provided
- **Bite Report** – Written Report provided
- **Operations Report** – Written Report provided
- **Accounting Report** – Written Report provided

Old Business – None

New Business

- ❖ *Discussion of Animal Control Staffing Plan* – Ms. Pawson reviewed the current workload and employee statistics with the committee, emphasizing the need for approval of promoting a current part-time employee to a full-time Kennel Technician/Animal Control Officer Level 1, to assist with rabies tag data entry, coverage for absences and emergency on call during regular hours and after hours.
- ❖ *Discussion of Cat and Dog Tags and Rabies Tag Pricing* – Ms. Pawson reviewed the current and proposed pricing of rabies tags. Member Cesich stated that increasing the fees a minimal amount would assist in covering the mandatory minimum wage requirement of \$15.00 by 2025, and increasing one part-time employee to full-time Assistant Deputy/Animal Control Officer level 1.
- ❖ *Discussion of Animal Control Month by Month Animal Population for 2020* – **Data in the packet**
- ❖ *Approval of Low Income Rabies Vaccination Program* – Ms. Pawson explained the current low income cat and dog spay/neuter program for County residents to the committee, and said it has been in place since 2014. Ms. Pawson reviewed the qualifications which included proof of Link card, or Social Security Disability letter, to receive a voucher for services at a local participating veterinarian office. There are three participating veterinarian’s in the program.

Ms. Pawson reported that the State’s Attorney’s Office saw no problem with adding the vaccination program to the low income voucher program at the Animal Control facility. The citizen takes the voucher to a participating veterinarian office, and then the veterinarian office sends the voucher to the Animal Control facility for reimbursement of services provided.

Motion made by Member Flowers second by Member Rodriguez to forward the item to the County Board for discussion and approval.

Committee Member	Vote
Ruben Rodriguez	Aye
Brian DeBolt	Yes
Amy Cesich	Yes
Elizabeth Flowers	Aye
Scott Gengler	Yes

With five members present voting aye, the motion carried by a vote of 5-0.

Executive Session – Not needed

Action Items for the County Board – *Approval of Low Income Rabies Vaccination Program*

Action Items for the Committee of the Whole – None

Questions from the Media – None

Public Comment – None

Adjournment – Member Rodriguez made a motion to adjourn the meeting, second by Member DeBolt.

Committee Member	Vote
Ruben Rodriguez	Yes
Brian DeBolt	Yes
Scott Gengler	Yes
Amy Cesich	Yes

With four members present in agreement, the meeting was adjourned at 9:47a.m.

Respectfully Submitted,
Valarie McClain, Administrative Assistant & Recording Clerk