

License Plate Reader Adhoc Committee Meeting Minutes
Held, March 2nd, 2021
1:00 pm
Zoom Conference Call

<u>Member</u>	<u>Agency</u>	<u>Present</u>	<u>Absent</u>
Bobby Richardson	KCSO	X	
Gene Morton	Plano Police	X	
James Jensen	Yorkville Police	X (2:02)	
Kevin Norwood	Oswego Police	X	
Armando Sanders	Montgomery Police		X

Others Present: Lynette Bergeron, KenCom Director; Jennifer Stein, KenCom Assistant Director; Pamela Hurtig, KenCom Operations Manager; Ismael Diaz, Montgomery Police Department; Scout Cappello, Flock Safety; Rich McElwain, Flock Safety; Dan Murdock, Flock Safety.

Morton requested a roll call of the membership. A roll call was taken with three of the five members present resulting in having a quorum for voting purposes.

Approval of the Agenda: Norwood made a motion to approve the agenda as written, seconded by Richardson. A roll call was taken with all three members present voting aye. Motion carried.

Approval of Minutes: Richardson made a motion to approve the meeting minutes from February 17th, 2021, seconded by Morton. Discussion. A roll call was taken with all three members present voting aye. Motion carried.

Jensen jointed the meeting at 2:02 p.m.

Public Comments: None

Correspondence: None

Old Business:

Security and User Memorandum of Understanding – Morton tabled the Memorandum of Understanding until all agencies have their attorney review completed. There was discussion to have the Memorandum of Understanding directly with Flock Safety or KenCom and there was a consensus to keep it with KenCom.

Public Relations Statement – The final Public Relations Statement was contained in the packet.

System Monitoring and Audit Protocols – Jensen had sent out Yorkville’s first draft policy to the committee and each agency will have their own changes. Bergeron stated KenCom’s attorney stated minimum policy criteria will need to be incorporated in the Memorandum of Understanding. Discussion ensued.

Camera Placement – Discussion ensued on camera placement and review of the map. Jensen left the meeting during the map presentation by Dan Murdock from Flock Safety.

Dan Murdock, Scout Cappello and Rich McElwain left the meeting at 1:57 p.m.

FOIA relating to License Plate Reader data – No Report

New Business: None

The next meeting is scheduled for Tuesday, March 16th, 2021 via Zoom Conference Call at 2:00 p.m. Norwood made a motion to adjourn the meeting, seconded by Richardson. A roll call was taken with all three members voting aye. The meeting adjourned at 3:13 p.m.

Respectively submitted,

Bonnie Walters
Recording Secretary