

**Facilities Management Committee  
Meeting  
4/5/2021 at 4:00 PM  
\*\*\* 111 W. Fox St.. \*\*\*  
\*\*\* County Board Room 210 \*\*\***

**- - - -Agenda Topics - - - -**

Call to Order

- 1) Roll call
- 2) Determination of a Quorum
- 3) Approval of the March 2021 meeting minutes.
- 4) Approval of Agenda
- 5) Public Comment

Old Business/Projects – Updates

- 1) County Board Room Remodeling Project
- 2) COVID 19 Projects
  - a. Public Safety Center
    - i. Door pass through slots
    - ii. COVID Clinics
    - iii. Glass replacement in Court Administration
- 3) Assistant Facilities Management Director/Project Manager Position Update
- 4) Courthouse Chiller replacement
- 5) Public Safety Center MZU5 & AHU6 conversion to a Trane Water Chiller
- 6) Upgrade the existing Western Courthouse H.V.A.C. DDC controls with new BACnet DDC controls
- 7) Upgrade the existing 59 VAV boxes in the original Courthouse Western section
- 8) Public Safety Center Elevator Shaft Replacement
- 9) Public Safety Center Projects:
  - a. Valuables Sealing Tracking Machine Installation
  - b. Workout Machine Installation
- 10) Metronet HPBX Desk Set Phone Installations

New Business/Projects

- 1) Chair Report
  - a. 2021 County Office Building Capital projects discussion.
    - i. Capital Improvement Plan Review
      - a) Facilities Management Office Remodel
- 2) Historic Courthouse Window Project Bid Review
- 3) Knock Box Installs for Animal Control & Annex Facilities
- 4) State Fire Inspections for Elevators at the Courthouse & Public Safety Center
- 5) Solar Connection Redo at the Courthouse & Public Safety Center
- 6) Public Safety Center Annual UPS Preventative Maint. 1

Staffing/Training/Safety

- 1) Reportable labor hours

Other Items

- 1) CMMS Charts
  - a. Reported vs. Completed, b. Work orders reported by building current month.
  - b. Work orders by work type current month.

Executive Session

Other Business

Public Comment

Questions from the Press

Adjournment

Microsoft Teams meeting

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If special accommodations or arrangements are needed to attend this Committee Meeting, please contact the Administration Office at 630-553-4171, a minimum 24-hours prior to the meeting time.