

**Kendall County Sheriff's Office Merit Commission**  
**Public Safety Center, Conference Room**  
**1102 Cornell Lane Yorkville, IL**  
**April 23, 2020**  
**Remote Meeting Minutes**

Call to Order — Shawn Flaherty called the meeting to order at 10:04am

Roll Call: Don Marrone-present; Janice Hightower-absent; Rob Delong-present; Jack Westphall-present; and Shawn Flaherty-present. With four of five members present, a quorum is made to conduct business.

Pledge of Allegiance

Others in Attendance: Chief Deputy Mike Peters, Commander Bobby Richardson, Commander Jason Langston, Deputy Commander Mitch Hattan, Commander Jeanne Russo, Sheriff Baird and Tracy Page

Approval of Agenda – Member Delong made a motion to approve the April 23, 2020 agenda, seconded by Member Westphall. With all in favor, the motion carried.

Approval of the Minutes – Member Westphall motioned to approve the October 11, 201~~9~~<sup>20</sup> minutes. This was seconded by Member Delong. With all in favor, the motion carried.

Items of Business

Old Business

Commander Jason Langston discussed lateral transfers. Chief Peters added to the discussion on lateral transfers that the Patrol Deputies agreed to add lateral transfers to the union contracts. Corrections division is still in negotiations. Previous meeting lateral transfers was already accepted for both divisions. This meeting will be to discuss the exemption of tests such as the POWER test.

New Business

Chief Peters talked on the process for patrol deputies and to move forward on testing for entry level and work with Cops and Fire Personnel Testing Agency. Member Westphall made a motion to approve using Cops and Fire Personnel Testing Agency for the entry level patrol testing, second by Member Marrone. All in favor, motion passes.

Chief Peters asked that once the corrections list is depleted to move forward with entry level testing for the Corrections division. Member Westphall made a motion to approve moving forward with entry level testing for the corrections division once the current list is depleted or ten weeks out from the expiration date which ever one comes first and also the choice in vendor. Second by Member Delong. All in favor, motion passes.

Chief Peters asked for the approval that the physical agility test for lateral transfer applicants be waived. Motion made by Flaherty to waive physical agility requirement for lateral, second by member Delong. All in favor, motion passes.

Chief Peters explained that because of the COVID-19 pandemic junior colleges and testing agencies that administer the POWER test are temporarily closed and potential applicants cannot get their card prior to the application. Applicants will now need to have it prior to a conditional job offer. Member Flaherty made two motions first to waive the requirement of having a valid POWER card at the time of application for the 2020 testing cycle. Second by member Westphall. All in favor, first motion passes. Member Flaherty made a second motion to authorize the Kendall County Sheriff's Office to administer the POWER test in lieu of an applicant getting a card. Second by member Delong. All in favor, motion passes.

No public comment. Teams meeting was located on the website

No other new business

Comment – At Member Flaherty's request Chief Peters provided a update on how the Sheriff's Office is dealing with the pandemic

No need for executive session.

Adjournment – Member Marrone made a motion, second by Member Westphall to adjourn the Merit Commission meeting. With all in agreement, the meeting adjourned at 10:32 am

Respectfully submitted,  
Tracy Page  
Recording Secretary