

**KENDALL COUNTY BOARD AGENDA
ADJOURNED SEPTEMBER MEETING**

**Kendall County Office Building, Rooms 209 & 210
Tuesday, October 1, 2019 at 6:00 p.m.**

1. Call to Order
2. Roll Call
3. Determination of a Quorum
4. Approval of Agenda
5. Special Recognition
6. Public Comment
7. Consent Agenda
 - A. Approval of County Board Minutes from September 3, 2019
 - B. Standing Committee Minutes Approval
 - C. Approval of Claims in an amount not to exceed \$ 1,516,623.41
 - D. Approve Chicago HIDTA Narcint/Domestic Highway Enforcement Initiative Administrative Assistant Service Contract with Kendall County as the Fiduciary Agent effective October 15, 2019 through October 14, 2020, in the amount of \$72,471.00.
8. Old Business
 - A. Approval of resolution requesting the State’s Attorney execute an agreement with City of Plano, Illinois, Lakewood Springs Special Service Area 5, Delinquent Tax Parcels, LLC for the settlement of delinquent real estate taxes, interest, and costs for 214 lots located within Lakewood Springs.
9. New Business
10. Executive Session
11. Standing Committee Reports
 - A. Finance
 1. Approval of an Ordinance Establishing a County Cannabis Retailers’ Occupation Tax in the County of Kendall, Illinois
12. Special Committee Reports
13. Other Business
14. Chairman’s Report

Appointments

Dan Nagle – Raymond Drainage District – 3 year term – Expires September 2022

Gabriella Shanahan – 708 Mental Health Board – 3 year term – Expires September 2022

15. Public Comment
16. Questions from the Press
17. Executive Session
18. Adjournment

If special accommodations or arrangements are needed to attend this County meeting,
please contact the Administration Office at 630-553-4171, a minimum 24-hours prior to the meeting time.

**KENDALL COUNTY BOARD
ADJOURNED JUNE MEETING
September 3, 2019**

STATE OF ILLINOIS)
) SS
COUNTY OF KENDALL)

The Kendall County Board Meeting was held at the Kendall County Office Building, Room 209, in the City of Yorkville on Tuesday, September 3, 2019 at 6:00 p.m. The Clerk called the roll. Members present: Chairman Scott Gryder, Amy Cesich, Scott Gengler, Tony Giles, Judy Gilmour, Audra Hendrix, Matt Kellogg, Matt Prochaska, and Robyn Vickers. Members absent: Elizabeth Flowers.

The Clerk reported to the Chairman that a quorum was present to conduct business.

THE AGENDA

Member Gilmour moved to approve the agenda. Member Hendrix seconded the motion. Chairman Gryder asked for a voice vote on the motion. All members present voting aye. Motion carried.

CONSENT AGENDA

Member Hendrix moved to approve the consent agenda of A) County Board minutes from August 6, 2019; B) standing committee minutes; C) claims in an amount not to exceed \$853,191.65 and Petit Juror August 2019 claims in an amount not to exceed \$587.04; D) Petition 19-29 request from Richard Wagner on behalf of State Bank of Illinois to revoke a special use permit granted by Ordinance 1996-13 allowing a bed and breakfast at 15426A Millhurst Road (PIN: 04-04-400-001) in Fox Township. Member Giles seconded the motion. Chairman Gryder asked for a roll vote on the motion. All members present voting aye. Motion carried.

C) COMBINED CLAIMS: FCLT MGMT \$9,649.87, B&Z \$53.00, CO CLK & RCDR \$201.10, ELECTION \$4,378.45, ED SRV REG \$537.71, SHRFF \$19,751.38, CRRCTNS \$431.27, EMA \$46.31, CRCT CT CLK \$279.53, JURY COMM \$880.56, CRCT CT JDG \$5,279.54, CRNR \$1,394.77, CMB CRT SRV \$16,615.56, PUB DFNDR \$474.50, ST ATTY \$5,633.36, SPRV OF ASSMNT \$102.51, EMPLY HLTH INS \$391,276.01, OFF OF ADM SRV \$420.58, CO BRD \$424.41, TECH SRV \$8,491.16, FAC MGT UTLTS \$70,701.53, CAP IMPRV \$4,200.00, CO HWY \$10,508.15, CO BRDG \$3,972.00, TRNSPRT SALES TX \$68,137.35, HLTH & HMN SRV \$23,842.59, FRST PRSRV \$659.55, ELLIS HS \$455.02, ELLIS GRNDS \$66.21, ELLIS CMPS \$126.67, ELLIS RDNG LSSNS \$126.67, ELLIS BDAY PRITIES \$126.66, HOOVER \$3,355.65, ENV ED CMPS \$130.00, NTRL AREA VLNTR \$36.92, GRNDS & NTRL RSCS \$1,174.10, ANML CNTRL EXPND \$4,800.00, ANML MED CR FND \$901.24, ANML CNTRL EXPS \$2,558.72, CO RCDR DOC STRG \$388.65, SHRFF PREV ALCH CRM \$425.00, DRG ABS EXP \$281.30, HIDTA \$78,884.13, SHRFF RNG FND \$125.00, CMSRY FND \$300.44, JVNL JSTC GRNT FND \$22.96, CRT SEC FND \$1,622.34, LW LBRY FND \$62.00, CRNR \$30.89, CRNR \$111.18, PRBTN SRV EXP \$8,177.37, KC DRG CT FND \$10,090.00, ST ATTY DRG ENFRC EXP \$845.81, GIS \$15,246.46, KAT \$22,500.00, ENG/CNSLTG ESCRW \$1,934.18, EMPLY BNFT PRGM \$2,182.13, PUB SFTY \$23,826.66, ANML POP CNTRL \$270.00, VAC \$2,847.72, CRNR SPCL FND \$337.96, FP BND PRCDS '07 \$16,437.50, NTRL AREA VLNTR \$4,628.40

D) A complete copy of Ordinance 19-24 is available in the Office of the County Clerk.

NEW BUSINESS

Supporting USDA Farm Service Agency

Member Hendrix made a motion to approve a resolution supporting the USDA Farm Service Agency in Yorkville. Member Gengler seconded the motion.

Member Prochaska made a motion to amend the motion to approve a resolution supporting the USDA Farm Service Agency in Yorkville to include Congressman Bill Foster's Office before Congresswoman Lauren Underwood's Office. Member Hendrix seconded the motion. Chairman Gryder asked for a voice vote on the motion. All members present voting aye. Motion carried.

Chairman Gryder asked for a roll call vote on the amended motion. All members present voting aye. Motion carried.

A complete copy of Resolution 19-26 is available in the Office of the County Clerk.

Constitution Week

Member Prochaska made a motion to approve a proclamation establishing Constitution Week. Member Hendrix seconded the motion.

Member Prochaska made a motion to amend the motion to approve a proclamation establishing Constitution Week to fix the date of 2019. Member Kellogg seconded the motion. Chairman Gryder asked for a voice vote on the motion. All members present voting aye. **Motion carried.**

Chairman Gryder asked for a voice vote on the amended motion. All members present voting aye. **Motion carried.**

A complete copy of IGAM 19-38 is available in the Office of the County Clerk.

National Assisted Living Week

Member Hendrix made a motion to approve a proclamation establishing 2019 National Assisted Living Week “A Spark of Creativity”. Member Prochaska seconded the motion. Chairman Gryder asked for a voice vote on the motion. All members present voting aye. **Motion carried.**

A complete copy of IGAM 19-37 is available in the Office of the County Clerk.

STANDING COMMITTEE REPORTS

Planning, Building & Zoning

Intergovernmental Agreement Village of Millbrook

Member Prochaska moved to approve the Intergovernmental Agreement between the Village of Millbrook and the County of Kendall to Administer the County’s Ordinances for Zoning, Building Code, Subdivision Control, Comprehensive Plan and Stormwater Management within the Jurisdiction of the Village of Millbrook for a Term of One (1) Year in the Amount of \$1.00 Plus Associated Costs Paid by the Village Millbrook to the County of Kendall. Member Hendrix seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

A complete copy of IGAM 19-39 is available in the Office of the County Clerk.

Chairman’s Report

Member Cesich moved to approve the appointments. Member Giles seconded the motion. Chairman Gryder asked for a voice vote on the motion. All members present voting aye. **Motion carried.**

Appointments

Nanci Reiland – Board of Health – 3 year term – Expires September 2022

QUESTIONS FROM THE PRESS

Jim Wyman from WSPY asked if Millbrook paid the County above and beyond the fees and what the USDA does and why it is being moved.

RECESS

Member Prochaska moved to recess the meeting. Member Hendrix seconded the motion. Chairman Gryder asked for a voice vote on the motion. All members present voting aye. **Motion carried.**

RECONVENE

EXECUTIVE SESSION

Member Prochaska made a motion to go into Executive Session for (21) discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. Member Cesich seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye except Hendrix who voted nay. **Motion carried 9-1.**

ADJOURNMENT

Member Prochaska moved to adjourn the County Board Meeting until the next scheduled meeting. Member Hendrix seconded the motion. Chairman Gryder asked for a voice vote on the motion. All members present voting aye. **Motion carried.**

Approved and submitted this 10th day of September, 2019.

Respectfully submitted by,
Debbie Gillette
Kendall County Clerk

COUNTY OF KENDALL, ILLINOIS
ADMIN HR MEETING
County Office Building
111 W. Fox Street, Room 210; Yorkville
Wednesday, September 18, 2019

CALL TO ORDER - Committee Chair Elizabeth Flowers called the meeting to order at 5:31p.m.

ROLL CALL

Attendee	Status	Arrived	Left Meeting
Elizabeth Flowers	Present		
Scott Gengler	Here		
Judy Gilmour	Here		
Matthew Prochaska	ABSENT		
Robyn Vickers	ABSENT		

Others in Attendance: Meagan Briganti, Scott Koeppel, Tracy Page

APPROVAL OF AGENDA – Motion made by Member Gengler second by Member Gilmour to approve the agenda. **With three members voting aye, the agenda was approved by a 3-0 vote.**

APPROVAL OF MINUTES – Motion made by Member Gilmour, second by Member Gengler to approve the September 5, 2019 minutes. **With three members voting aye, the minutes were approved by a 3-0 vote.**

DEPARTMENT HEAD AND ELECTED OFFICIAL REPORTS

- *Administration Department* – Mr. Koeppel explained that they are wrapping up negotiations on the Ken Com IGA and when completed it will go to the Board for approval. Mr. Koeppel is working with other entities on shared services, specifically GIS and paper supplies purchasing.
- *Sherriff's Office* – Ms. Page reported that TAPHI (Tactical Athlete Performance Health Institute) has been out to train all the employees in the Sheriff's Department and that 2 employees have taken advantage of the Program. Ms. Page indicated that both employees are very happy with the quicker process and attentive staff at TAPHI. Ms. Johnson reminded the Committee that this process saves the County money on overtime and PEDAs as the employee is back to work faster and gets immediate care.

PUBLIC COMMENT - None

COMMITTEE BUSINESS

- *Tom Conlin and Anthony Simonetta from All State about Employee Voluntary Coverage Options* – Tom Conlin introduced himself as the local agent. He was asked by Bob Jones to present some options for voluntary coverage as there has been some issues with Aflac. With a physical office in town there can be better service to employees. Anthony Simonetta went over the options available through All State. These options include Out of Pocket Expenses for mayor medical incidents. Universal Life insurance, Accident Insurance and Disability Insurance. **The consensus was to discuss further at another meeting when Mr. Jones could attend and all other options could be considered.**
- *Discussion of GIS Fee Cost Study* - Ms. Briganti indicated that she redid the cost analysis to include the Counties Member Prochaska requested. She also redid the fee structure from \$28 to \$30 as requested. Member Flowers indicated that she was fine with the \$30 fee. Member Gilmour and Member Gengler conquered.
- *Review of the Ordinance setting Kendall County GIS Fees* – Ms. Briganti presented a draft Ordinance which she copied from the Animal Control Fee Ordinance. Member Flowers indicated she'd like the State's Attorney to briefly review. **Motion made by Member Gilmour, second by Gengler to forward the Cost Study and Fee Ordinance to the Finance Committee.**
- *Kendall County Drug and Alcohol Testing Policy* – Ms. Johnson reviewed the draft policy prepared by the State's Attorney Office for their staff. Highlights of the Policy is a zero tolerance policy, meaning employees are not allowed to come to work in possession of drugs or impaired or under the influence of drugs. Other highlights include employees are not allowed to use cannabis or alcohol 4 hours before work and 8 hours following a work related accident or undergoing a post-accident test. Kendall County also reserves the right to test employees for a variety of reasons. With a positive test registering at 5 nanograms cannabis and .08% alcohol. The committee discussed whether they wanted to know if employees had any drugs in their system or if they would just like a positive or negative test result. Ms. Johnson indicated that Physicians Health would be performing tests and can also come and do onsite testing. Ms. Johnson also noted that there is an option to send employees through the Employee Assistance Program. **The consensus of the Committee was to update the Policy per the Committee's comments and bring it back for the entire Committee to review before sending it on to COW for discussion.**
- *Discussion of Physicians Immediate Care as County Occupational Health Provider*- Ms. Johnson explained that in 2017 Rush Copley Occupational Health shut its doors and while employees have the right to choose where they go for care, it is helpful to Supervisors and Kendall County to have a preferred provider, especially with a more comprehensive Drug and Alcohol Program. The Sheriff's Office and Animal Control currently use Physicians. There is no contract and this would create a stream lined system for communication when it comes to workplace injuries.

EXECUTIVE SESSION - None

ITEMS FOR COMMITTEE OF THE WHOLE – None

GIS Fee Study and Ordinance setting GIS Fees to the Finance Committee

ACTION ITEMS FOR COUNTY BOARD - None

ADJOURNMENT – Member Gengler made a motion to adjourn the meeting, second by Member Gilmour. **With three members voting aye, the meeting adjourned at 6:56 p.m.**

Respectfully Submitted,

Mera Johnson
Risk Management and Compliance Coordinator

COUNTY OF KENDALL, ILLINOIS
Health & Environment Committee
Monday, September 16, 2019
Meeting Minutes

CALL TO ORDER

The meeting was called to order by Chair Judy Gilmour at 3:02p.m.

ROLL CALL

Attendee	Status	Arrived	Left Meeting
Judy Gilmour	Here		
Robyn Vickers	ABSENT		
Elizabeth Flowers	ABSENT		
Scott Gengler	Here		
Tony Giles	Here		

OTHERS PRESENT: Megan Andrews, Resource Conservationist, Kendall County Soil & Water District; Matt Asselmeier, Senior Planner, Planning, Building & Zoning Department; Steve Curatti, Kendall County Health Department; Diane Alford, Director of Community Action Services, Kendall County Health Department; Hannah Raver, Education Coordinator, Kendall County Soil & Water District; and Amaal Tokars, Executive Director, Kendall County Health Department

APPROVAL OF AGENDA – Member Giles made a motion to approve the agenda, second by Member Gengler. **With three members present in agreement, the motion carried.**

APPROVAL OF MEETING MINUTES – Member Gengler made a motion to approve the meeting minutes from August 19, 2019, second by Member Giles. **With three members present voting aye, the motion carried.**

STATUS REPORTS

- **Board of Health** – Member Giles reported that at the last Board of Health meeting they discussed e-vaping and its harms, including recent deaths due to vaping. The Board of Health will meet on Wednesday, September 17, 2019 at 6:00p.m. at the Oswego Police Department, 3355 Wooley Road, Oswego for a tour of the new facility.
- **Kendall County Soil and Water District** – Megan Andrews distributed their Fall Newsletter, and Fall Fish and Tree Sales flyers. Ms. Andrews stated they had a busy summer, and expect a busy fall as well. Ms. Andrews highlighted *the Saving Tomorrow’s Agriculture Resources* or STAR evaluation program, a free state-wide tool to assist farm operators and land owners in evaluating their nutrient and soil loss management and practices on individual fields. Andrews said the STAR evaluation program assigns points for each cropping, tillage, nutrient application, and soil conservation activity on individual fields. The STAR Committee, made up of experts and university researches, reviews practices to determine the points and ranking system. Higher point values are assigned to

those practices that align best with the NLRs science assessment and goals, and will be updated annually to reflect the most current research. Benefits of using this program include:

1. Increase net farm income
2. Inspire other farmers and landowners to take action in helping to meet nutrient loss reduction goals for Illinois
3. Promote a positive image of farmers and agriculture in the local community
4. Decrease nutrient loss
5. Promote producers for new farmland leases
6. Assist producers in securing local conservation cost share
7. Assist producers in securing market incentives for growing crops using conservation cropping practices
8. Assist producers in obtaining documentation in support of water quality issues

Hannah Raver reported that she will begin Ag in the Classroom visits this week, and that she had a busy summer with the Farm and Safety Camp held at Kellogg Farms in June, the Kendall County Fair, and the Tri-County Summer Ag Institute for area teachers. At this year's Summer Ag Institute, ten teachers participated in the six-day course, and had the opportunity to visit Dresden Lock and Dam, Friestad Dairy Farm, Clearview Pork Farm, Hinsdale Nursery, American Sugar, and Fox Valley Winery. In addition to these field trips, teachers received in-services on biofuels, wind energy, and GPS. Each teacher was also presented with many free classroom resources.

- **Health Department** – Diane Alford, Director of Community Action Services, briefed the committee on three of the programs they offer to County residents including: the Low Income Energy Assistance Program (LIHEAP), the Community Service Block Grant (CSBG), and the Illinois Home Weatherization Assistance Program (IHWAP).

Ms. Alford also reviewed Kendall County demographical and statistical information on housing costs and availability, income levels, homelessness, fewer employers and increased unemployment, household income, poverty levels, unsafe/unsanitary homes, the increased growth in Kendall County compared to surrounding county population loss, education, populations receiving Medicaid or those uninsured, poor dental health, free and reduced fee lunch programs, households receiving Supplemental Nutrition Assistance Program (SNAP), and overall health concerns for the County. Ms. Alford stated that the Health Department offers a Dental Expense Assistance Program, Employment Support Program, and Children's Prescription Glasses Assistance Program to qualified Kendall County citizens.

- **Water Related Groups** – Matt Asselmeier reported that the Stormwater Management Oversight Committee will have a Public Hearing on October 10, 2019 at 4:00p.m., to receive public comments on related regulations and enforcement, and proposed changes to the Kendall County Stormwater Management Ordinance.
- **708 Mental Health Board** – No Report

OLD BUSINESS – None

NEW BUSINESS

- *Discussion of Cannabis Related Zoning Regulations* – **Item moved to October meeting**

CHAIRMAN’S REPORT – Member Gilmour reported that the Solid Waste Committee will have their last meeting in November. Dr. Tokars reported that the Solid Waste Plan will be reviewed by the Board of Health and then go to the County Board for final approval before submission to the State. Member Gilmour reported that the Solid Waste Committee has planned a field trip to the Plano Transfer Station for later in September.

PUBLIC COMMENT – None

ITEMS FOR COMMITTEE OF THE WHOLE – None

COUNTY BOARD ACTION ITEMS – None

EXECUTIVE SESSION – Not Needed

ADJOURNMENT – Member Giles made a motion to adjourn the meeting, second by Member Gengler. **With three members present voting aye, the meeting was adjourned at 3:44p.m.**

Respectfully Submitted,

Valarie McClain
Administrative Assistant and Recording Clerk

**COUNTY OF KENDALL, ILLINOIS
BUDGET & FINANCE COMMITTEE
Meeting Minutes for Thursday, September 12, 2019**

Call to Order

Committee Chair Matt Kellogg called the Budget and Finance Committee to order at 5:43p.m.

Roll Call

Attendee	Status	Arrived	Left Meeting
Amy Cesich	Present		6:12p.m.
Scott Gryder		5:47p.m.	
Audra Hendrix	Here		
Matt Kellogg	Here		
Matthew Prochaska	Here		

Staff Members Present: Dwight Baird, Latreese Caldwell, Scott Koeppel, Amaal Tokars

Approval of Agenda – Member Hendrix made a motion to approve the agenda, Member Prochaska seconded the motion. **With four members present voting aye, motion passed by a vote of 4-0.**

Approval of Claims – Member Prochaska made a motion and Member Hendrix seconded the motion to forward for Approval, Claims in an amount not to exceed \$758,225.66 to the County Board. **With five members voting aye, the claims were approved to forward to the County Board for final approval by a vote of 5-0.**

Department Head and Elected Official Reports - None

Items from Other Committees – None

Items of Business

- *FY19 Budget Revisions* – Member Kellogg and Ms. Caldwell explained the proposed budget revisions and the funds that will be affected. Discussion on the transfers and the new funds to be created. Motion made by Member Hendrix, second by Member Cesich to forward the Resolution Authorizing a Budget Transfer in the Fiscal Year 2019 Budget from the General Fund to the Social Services for Senior Citizens Fund, Building Fund #260, County Election Fund (New), Treatment Alternative Court Fund (New) to the County Board for Approval at the October 1, 2019 meeting. **With five members present voting aye, the motion carried.**

- *FY20 Budget Hearing Dates* – After discussion, there was consensus by the Committee to hold the Budget Presentations/Hearings on Wednesday, September 25, and Thursday, September 26 from 9:00a.m. to 1:00p.m. Administrative Services Department personnel will contact Department Heads and Elected Officials with dates, and coordinate the two-day scheduling.

- *Discussion of FY20 Budget* – Ms. Caldwell reviewed the FY20 Levy Calculations and Requests, the PTELL Calculation, the General Fund Revenue Summary, and the General Fund Expenditure Summary with the committee.

Executive Session – Not needed

Questions from the Media – None

Items for the October 1, 2019 County Board

Approval of Claims in an amount not to exceed \$758,225.66

Approval of a Resolution Authorizing a Budget Transfer in the Fiscal Year 2019 Budget from the General Fund to the Social Services for Senior Citizens Fund, Building Fund #260, County Election Fund (New), Treatment Alternative Court Fund (New)

Adjournment – Member Hendrix made a motion to adjourn the Budget and Finance Committee meeting, Member Kellogg seconded the motion. **The meeting was adjourned at 6:37p.m. by a 4-0 vote.**

Respectfully submitted,

Valarie McClain
Administrative Assistant and Recording Secretary

**COUNTY OF KENDALL, ILLINOIS
COMMITTEE OF THE WHOLE
Thursday, September 12, 2019**

CALL TO ORDER AND PLEDGE OF ALLEGIANCE - The meeting was called to order at 4:04p.m. by County Board Chair Scott Gryder, who led the Pledge of Allegiance to the American Flag.

ROLL CALL

Attendee	Status	Arrived	Left Meeting
Amy Cesich	Present		
Elizabeth Flowers	ABSENT		
Scott Gengler	Here		
Tony Giles	Here		
Judy Gilmour	Here		
Scott Gryder	Here		
Audra Hendrix	Here		4:45p.m.
Matt Kellogg	Yes		
Matthew Prochaska		4:07p.m.	
Robyn Vickers	Here		

Others present: Matt Asselmeier, Assistant State’s Attorney Leslie Johnson, Scott Koeppel

APPROVAL OF AGENDA –Member Gilmour made a motion to approve the agenda with the addition of adding a Public Comment item before the New Business item on the agenda, second by Member Giles. **With eight member’s present voting aye, the motion to approve the amended agenda carried by a vote of 8-0.**

OLD BUSINESS - None

PUBLIC COMMENT

Nancy Thompson re: Ordinance Prohibiting Cannabis Business Establishments

NEW BUSINESS

From the Finance Committee:

Discussion of Updated Lakewood Springs –Dan Kramer, Attorney for the Petitioner, updated the committee on a new builder, MI Builders, interested in purchasing all 214 lots, and close in early November. Mr. Kramer stated that they are asking the County Board to approve the overall settlement of all real-estate taxes for all 214 lots at the same dollar amount that was negotiated before, and the SSA bonds on all 214 lots being cancelled with no further rewrite or other obligation. If approved, they would need the court-order by the first week of November. The total amount to the County would be approximately \$765,000. Member Kellogg stated that the Finance Committee was in favor of the approval.

There was consensus by the committee to forward the item to the October 1, 2019 County Board meeting for approval, and authorize the State’s Attorney’s Office to proceed with final agreement preparation subject to receiving final numbers from the Treasurer’s Office.

From the Economic Development Committee:

Discussion of Kendall County Economic Development Organization – Member Hendrix updated the committee on the final determination by the DCEO about the use of revolving loan funds; the committee’s plans to organize an Economic Development Corporation, and any County or individual liability to County Board members. Discussion of the total amount in the Revolving Loan fund, the continued and ongoing support of the Economic Development Corporation, the estimated cost for starting the corporation, and the cost for one full-time and one part-time employee.

Member Kellogg made a motion to forward the item back to the Economic Development Committee to clarify and define the plan, the Corporation Board, a five-year cash flow projection, anticipated business partner and County contributions, and start-up costs, second by Member Giles. **With nine members in attendance voting aye, the motion carried.**

From the Economic Development Committee:

Discussion and Approval of an Ordinance Prohibiting Cannabis Business Establishments – Discussion on the pros and cons of Cannabis Business Establishments in the County.

Member Giles made a motion to forward the item to the County Board for final approval, second by Member Gilmour.

ROLL CALL VOTE:

Member Gengler – Yes
Member Gryder – No
Member Gilmour – Yes
Member Hendrix – No
Member Vickers – No

Member Giles – Yes
Member Cesich – No
Member Kellogg – No
Member Prochaska – No
Member Flowers – ABSENT

With Members Gengler, Giles and Gilmour voting yes, and Members Gryder, Cesich, Kellogg, Hendrix, Prochaska and Vickers voting No, the motion FAILED by a vote of 3 yes – 6 no.

PUBLIC COMMENT

Janet Kenyon -
Sanford Stein – Approval of Cannabis Business Establishments in Kendall County

QUESTIONS FROM THE MEDIA – Jim Wyman, WSPY

REVIEW BOARD ACTION ITEMS – Chairman Gryder asked the committee to review the September 17, 2019 County Board agenda for accuracy, and any additional items needing to be added.

ITEMS FOR THE COMMITTEE OF THE WHOLE MEETING - None

CHAIRMAN’S REPORT – No report

EXECUTIVE SESSION – Not needed

ADJOURNMENT – Member Prochaska made a motion to adjourn the meeting, second by Member Gengler. **The meeting was adjourned at 5:35p.m.**

Respectfully Submitted,

Valarie McClain
Administrative Assistant and Recording Secretary

COUNTY OF KENDALL, ILLINOIS
Kendall County Complete Count Census Commission
Monday, September 9 at 5pm
Meeting Minutes

CALL TO ORDER

The meeting was called to order by Chair Robyn Vickers at 5:00pm.

ROLL CALL

Attendee	Status	Arrived	Left Meeting
Robyn Vickers	Here		
Scott Gengler	Here		
Ed Bugg	ABSENT		
Christina Burns	ABSENT		
Rob DeLong	Here		
Becca Garcia	ABSENT		
Katelyn Gregory	Here		
Scott Gryder	ABSENT		
Lynette Heiden		5:07PM	
Bob Jones	ABSENT		
Cathy Kavanaugh	Here		
Brent Lightfoot	Present		
Chris Mehochko	Here		5:43PM

Others Present: Steve Curatti, Kendall County Health, Mera Johnson, Kendall County Administrative Services.

APPROVAL OF AGENDA – Member Gengler made a motion to approve the agenda, second by Member Mehochko. **With seven members present in agreement, the motion carried.**

DETERMINATION OF QUORUM: With seven members present there was a quorum.

INTRODUCTIONS: Each member introduced themselves and stated what organization they are from and their role in the community.

COMMENTS FROM THE CHAIR: Chair Vickers welcomed everyone to the first meeting and stressed the importance of making sure everyone was counted as there are financial and representation implications for our area.

PURPOSE AND OBJECTIVE OF COMMISSION: The Commission is charged with coming up with ideas to reach all residents of Kendall County with the message of how important the Census is and being counted matters.

GRANT EFFORTS: Staff Liaison, Mera Johnson, indicated she applied for a \$50,000 through the Illinois Department of Human Services to do outreach. Most of the grant is to purchase equipment, cell phones and I-Pads for people to respond to the Census. There is also money in there for a bilingual staff person. The memo with a detailed list is attached.

HARD TO COUNT POPULATIONS: Kendall County has 10 census tracts according to the data hard to count populations in those tracts the four hard to count populations minorities, those without a cell phone plan and renters. Because the data is from 10 years ago those without a cell phone plan may have changed drastically as more people have mobile devices. Member Lightfoot indicated that if location of the tracts and hard to count populations and addresses could be cross referenced there could be a more focused targeting.

GROUP DISCUSSION ABOUT OUTREACH EFFORTS: Steve Curatti from the Health Department indicated that the Health Department would be happy to have I Pads and Kiosks in their building. There is a Senior Services Team that could assist with outreach. There is also an inter-agency group that Chad Lockman of the Veteran's Commission Chair's.

Member Gregory indicated that area Hospitals and both Community Colleges would be a good outreach outlet. Starbucks, other stores. Member Mehochko suggested the Mexican grocery store in Plano, Marketa. Also currency exchanges and perhaps looking at the Juvenile Justice Council assisting with volunteers. Member Mehochko also asked about Hospitals and distributing information when babies are born or when birth certificates are obtained. He also mentioned Kendall Area Transit (KAT) as a way to get good outreach.

Member DeLong said he would be happy to lead the efforts in Boulder Hill with perhaps something at the Oswego Township Office.

Member Kavanaugh indicated that there are many places to interact with the hard to count populations the Food Pantry would be happy to host census staff. Also St Mary's Catholic Church in Plano, Kendall County PADS and the Village Bible Church in Plano which has a large Hispanic church service weekly.

Member Lightfoot stressed the importance of collecting data and focusing efforts based on target data models.

Member Gengler indicated that perhaps focusing on the schools to eventually get to parents. Finally, it was suggested social media but used and prepared ads form the Census Bureau be used to bring attention to the Census.

Member Vickers asked about assisting residents in completing the Census. Ms. Johnson indicated that she believed this was not allowed but would check. Member Vickers also asked about OMA training for members. Ms. Johnson indicated she would also check into the rule regarding that.

NEXT MEETINGS TO BE DETERMINED: Next meeting is scheduled for Thursday December 5, 2019

PUBLIC COMMENT: Willy Cade resident suggested finding a Boy Scout that's doing an Eagle Scout Project. He also suggested prizes or a raffle.

ADJOURNMENT – Member Lightfoot made a motion to adjourn the meeting, second by Member De Long. **With no objections, the meeting was adjourned at 6:06pm.**

Respectfully Submitted,

Mera Johnson
HR Risk & Compliance Coordinator

COUNTY OF KENDALL, ILLINOIS
ORDINANCE 2019-_____

**AN ORDINANCE ESTABLISHING A COUNTY CANNABIS RETAILERS’
OCCUPATION TAX IN THE COUNTY OF KENDALL, ILLINOIS**

WHEREAS, the County of Kendall, a body politic and corporate of the state of Illinois (“Kendall County”) is a non-home rule unit of local government pursuant to Article VII, § 8 of the 1970 Illinois Constitution; and

WHEREAS, Public Act 101-0027, which is a comprehensive revision of State statutes regulating the adult use of cannabis in Illinois, was signed into law on June 25, 2019 with many of its provisions effective January 1, 2020; and

WHEREAS, Public Act 101-0363 was subsequently signed into law increasing the rate of tax that may be imposed by counties upon persons engaged in the business of selling cannabis in a municipality located in that county; and

WHEREAS, the County has the authority to adopt ordinances and to promulgate rules and regulations that protect the public health, safety and welfare of its citizens; and

WHEREAS, this Ordinance is adopted pursuant to the provisions of the Illinois County Cannabis Retailers’ Occupation Tax Law (55 ILCS 5/5-1006.8) (the “Act”); and

WHEREAS, this Ordinance is intended to impose the tax authorized by the Act providing for a county cannabis retailers’ occupation tax which will be collected by the Illinois Department of Revenue;

NOW, THEREFORE, BE IT ORDAINED BY THE COUNTY BOARD OF THE COUNTY OF KENDALL, ILLINOIS, THAT THIS ORDINANCE ESTABLISHING A COUNTY CANNABIS RETAILERS’ OCCUPATION TAX BE AND HEREBY IS ADOPTED AS FOLLOWS:

SECTION I: Recitals

The facts and statements contained in the preamble to this Ordinance are found to be true and correct and are hereby adopted as part of this Ordinance

SECTION II: Tax imposed; Rate

(a) A tax is hereby imposed upon all persons engaged in the business of selling cannabis, other than cannabis purchased under the Compassionate Use of Medical Cannabis Pilot Program Act, at retail locations in the County on the gross receipts from these sales at the following rates:

- (i) 3.75% of the gross receipts from these sales made in the course of that business in unincorporated areas of Kendall County; and
- (ii) 3.00% of the gross receipts of sales made in a municipality located in Kendall County; and

(b) The imposition of this tax is in accordance with the provisions of the County Cannabis Retailers' Occupation Tax Law (55 ILCS 5/5-1006.8).

SECTION III: Collection of tax by retailers

(a) The tax imposed by this Ordinance shall be remitted by such retailer to the Illinois Department of Revenue (the "Department"). Any tax required to be collected pursuant to or as authorized by this Ordinance and any such tax collected by such retailer and required to be remitted to the Department shall constitute a debt owed by the retailer to the State. Retailers may reimburse themselves for their seller's tax liability hereunder by separately stating that tax as an additional charge, which charge may be stated in combination, in a single amount, with any State tax that sellers are required to collect.

(b) The taxes hereby imposed, and all civil penalties that may be assessed as an incident thereto, shall be collected and enforced by the Department. The Department shall have full power to administer and enforce the provisions of this article.

SECTION IX: Severability The provisions and sections of this Ordinance shall be deemed separable and the invalidity of any portion of this Ordinance shall not affect the validity of the remainder.

SECTION V: Effective Date This Ordinance shall be in full force and effect from and after its passage and approval and publication as required by law, provided, however, that the tax provided for herein shall take effect for all sales on or after the first day of January, 2020. Copies of this Ordinance shall be certified and sent to the Illinois Department of Revenue.

Passed by the County Board this 1st day of October, 2019

AYES: _____
NAYS: _____
PRESENT: _____
ABSTAIN/ABSENT: _____

Approved this 1st day of October, 2019

Attest:

Scott R. Gryder
Kendall County Board Chairman

Debbie Gillette
Kendall County Clerk and Recorder