

## **KENDALL COUNTY 708 COMMUNITY MENTAL HEALTH BOARD ANNUAL PLAN 2021-2022**

The annual (or one year) plan for the Kendall County 708 Community Mental Health Board supports the traditions of Kendall County by demonstrating concern and ensuring quality professional support for those persons in need of mental health services, chemical/substance abuse intervention, and support for developmental disabilities. To do so, annual goals and objectives have been identified upon which administrative, operational, and funding decisions will be based.

### **ADMINISTRATIVE GOALS AND OBJECTIVES**

#### **The Kendall County 708 Board will:**

I. Statutorily function according to Section 501c (3) of the Community Mental Health Act. This will be accomplished by:

A. Ensuring the board has the approved number of members who represent diverse areas of the county population and who are knowledgeable in the fields of mental and physical health and social services.

B. Ensuring the Board elects officers who ensure the development and completion of the one year and three year plan. The plan will be based on the identification of needs as well as input from county leaders and directors of appropriate service agencies.

C. Ensuring the elected officers complete and submit required reports to the County Board and governing agencies on a timely basis.

D. Ensuring the Board remains aware of current concepts in the areas of mental health care management and of program development issues in surrounding and similar counties by consulting with other local private and public agencies.

II. Ensure the efficient utilization of the Mental Health Tax Levy by:

A. Directing the disbursement of the Mental Health Tax Levy through a process of annual grant submissions.

B. Preparing and submitting an annual budget based upon approved grants.

C. Requiring grant recipients to submit, at the very least, a yearly financial report documenting utilization of funds.

D. Maintaining effective written and oral communication to monitor the receipt and disbursement of mental health funds on an ongoing basis.

III. Ensure the effective utilization of the Mental Health Tax Funds by:

A. Giving priority for funding to:

1. Agencies that are managed and housed in Kendall County.

2. Agencies whose services are delivered in Kendall County.

3. Agencies whose services are accessible to all Kendall County residents of need.

4. Kendall County agencies where there is a duplication of services by another agency not based in Kendall County.

B. Requiring agencies requesting funds to indicate achievable quality care treatment outcomes for programs funded by the grant money.

C. Establishing and implementing a schedule of contacts with the leaders of agencies receiving mental health funding. These contacts may include site visits, roundtable discussions, and presentation of grant applications.

IV. Improve services and accessibility within the county in the areas of mental health, developmental disabilities, and substance abuse.