

FEBRUARY 3, 2021  
Meeting Minutes  
708 Mental Health Board

Meeting was called to Order by President Holmberg at 4:05.

Members present were: Jon Conover, Nancy Patush, Sandy Pastore, Cathi Mundsinger, Liz Holmberg and Board Liaison Robyn Vickers.

Members absent: Stephanie Funkhauser

As Minutes from the December 2, 2020 meeting were unavailable, Mundsinger motioned to approve them at the April meeting. Motion passed.

There was no Public Comment

**OLD BUSINESS**

Midyear Reports

The board held an extensive review of midyear reports by grant agencies. All agencies had submitted the reports. The board was interested in how monies were spent. Specifically, if the grant was used for direct services related to mental health, substance abuse, or developmental delays. During site visits, the guidelines of the grant will be emphasized to agencies.

**Site Visits**

The board reaffirmed its interest in making site visits to agencies. Holmberg reported that agencies had responded positively to the idea of site visits. It is yet to be determined if the visits will be in person or virtual. Holmberg will assign board members to specific agencies for the site visit.

**Grant Application**

The 2022 grant application will be reviewed and revised at the April meeting. Conover presented a spread sheet that can be used during the grant process.

**Open Meetings Act**

All 708 board members must complete the on-line Open Meetings Act training. Vickers will send a link to all members.

**Needs Assessment**

Pastore and Conover presented a NEEDS ASSESSMENT survey. It is intended to solicit input from individuals or families about their experiences with service providers. Feedback on the wording of questions was given. A discussion was held on how to publicize the survey. Vickers suggested partnering with the Oswego 308 School Community Resource Collaborative. This group is a partnership between OCSD 308 and Aurora University. A Mental Health Community Fair could address some of the needs identified in the assessment. Additional work will be done to identify providers who serve Kendall County residents.

**NEW BUSINESS March Meeting**

Holmberg will call a meeting in March 2021 to discuss the needs assessment.

The meeting was adjourned at 6:00pm.

Submitted by Cathi Mundsinger

