

**KenCom Finance Committee Meeting Minutes**  
**Held March 18<sup>th</sup>, 2021**  
**9:00 a.m.**  
**Via Zoom Conference Call**

<b>Member</b>	<b>Agency</b>	<b>Present</b>	<b>Absent</b>
Greg Witek	LRFFD	X	
Brian DeBolt	Kendall County Board Member	X	
Dwight Baird	KCSO	X	
Bob Hausler	City of Plano	X	
Larry Nelson	Member At Large	X	
Jeff Burgner	Oswego PD	X	
James Jensen	Yorkville PD	X(9:07)	

Others present: Lynette Bergeron, KenCom Director; Jennifer Stein, KenCom Assistant Director; Pamela Hurtig, KenCom Operations Manager; Bonnie Walters, KenCom Executive Assistant.

Larry Nelson called the meeting to order and requested a roll call of the membership. A roll call was taken with six of the seven members present, which resulted in having a quorum for voting purposes.

Nelson called for a motion to approve the agenda. DeBolt made a motion to approve the agenda, seconded by Witek. Discussion. A roll call was taken with all six members present voting aye. Motion carried.

Public Comment – None

Nelson called for Correspondence – Bergeron stated she received a letter from Chief Whowell and Lieutenant Allison from the Plano Police Department about an incident that occurred on Saturday evening when an officer needed immediate assistance during an altercation of a wanted subject. The dispatchers immediately activated the IREACH tones and units from adjacent agencies responded to help. The letter thanked the dispatcher for her compassion and professionalism throughout the entire incident and dedication to serve the citizens of Kendall County and all the Public Safety entities and should not go unnoticed. It also stated, repeatedly we are all reminded that dispatchers in this county are the lifeline for all police officers and cannot thank them enough for their continued excellent performance.

Staff Report – Bergeron gave a Personnel Report as follows: Two of KenCom’s trainees are working independently as call takers and fire dispatch while training on police dispatch. Three of KenCom’s trainees are working independently as call takers while training on fire dispatch. KenCom is currently down one telecommunicator, with five in training. Training as follows: Jennette Welter-Fichtel will be attending a 6-week, web based, Certified Training Officer course with APCO beginning on March 31<sup>st</sup>. Pamela Hurtig and the shift supervisors will be attending a NENA Supervisor Course on March 30<sup>th</sup> and 31<sup>st</sup>. Lynette Bergeron and Pamela Hurtig attended the APCO Leadership Symposium on March 12<sup>th</sup>. Information as follows: KenCom is no longer operating of the county’s email system. All KenCom employees and distribution group emails will end with @KenCom911.com. Please make sure you make the necessary changes. Project Updates as follows: IT is in the process of loading software onto the four new computer towers for the back-up site at Grundy. Once the cables arrive, which are on backorder, the towers will be set-up in Grundy for testing. Reminder that any bills that are sent directly to an agency from Tyler should be turned over to KenCom if it is for equipment, software, services, etc. that KenCom has procured on behalf of the agency. The radio users group has met to discuss creating/revising KenCom policies to include the usage of P5. Policy changes were discussed and once those changes are made the radio users group will meet again to discuss. IPFLEX testing went well and AT&T will be scheduling to port the telephone numbers. The License Plate Reader Committee met on February 17<sup>th</sup>, March 2<sup>nd</sup> and March 16<sup>th</sup>. The committee is in the process of creating a Memorandum of Understanding for the use of the license plate reader software, public relations statement, system monitoring and audit protocols, camera placement and protocols on camera movement. Police agencies should be on the lookout for correspondence from the Illinois State Police regarding the overhaul of the LEADS system from LEADS 2000 to LEADS 3.0. Correspondence will be directed to each agency’s LEADS Agency

Coordinator. KenCom in now live as of March 9<sup>th</sup> with Text to 9-1-1. Discussion ensued. Wireless 9-1-1 statistics for the month of February 2021 represented 88% of calls received.

James Jensen jointed the meeting at 9:07 a.m. during the staff report.

Closed Session Minutes but do not release – None

Consent Agenda – Nelson called for approval of the consent agenda. Burgner made a motion, seconded by Jensen to approve the consent agenda, which includes approval of the February 2021 Treasurer’s Report and the February 18<sup>st</sup>, 2021 Finance Committee Minutes. A roll call was taken with all seven members present voting aye. Motion carried.

Nelson called for the Standing Committee Reports:

Personnel Committee Report – Jensen stated scheduling for KenCom was discussed and staff is following up on.

Strategic Planning Committee Report – Nelson stated they did not have a meeting but did receive the breakdown from A Beep for Fire 3.

Operations Board Chair Report – Bergeron stated the license plate reader press release was approved and moved forward to the Finance Committee. Net Motion licenses were discussed and this is the last year KenCom will have fixed prices on licenses and they are going subscription based. She wanted to make sure they were only on mobile devices.

Finance Committee Report:

Approval of Bills:

Operation Bills – Hausler made a motion to approve the March 2021 Operation Bills, in the amount of, \$222,754.63, seconded by Witek. Discussion. A roll call vote was taken with all seven members present voting aye. Motion carried.

Surcharge Bills – Baird made a motion to approve the March 2021 Surcharge Bills, in the amount of, \$58,979.56, seconded by Witek. Discussion. A roll call was taken with all seven members present voting aye. Motion carried.

Anticipated Expenses – None

Nelson called for Old Business:

Grundy County 9-1-1 Backup/Fiber Connection – Nelson stated the microwave is up and running. Discussion ensued.

IPFlex – Discussed in staff report.

Development of Fire 3 channel to be Digital – Nelson stated they will begin building out Fire 3 and will be ordering radios for the fire departments to begin testing on the digital system. The projection is July or August to be in the test phase.

Open Meeting Act Resolution – No Report

License Plate Reader – Bergeron stated contained in the packet is a press release for the license plate readers which was passed by the License Plate Reader Committee and the Operations Board. Baird made a motion to approve the License Plate Reader Press Release and move forward to the Executive Board, seconded by Jensen. Discussion. A roll call was taken with all seven members present voting aye. Motion carried.

Any other Old Business – None

Nelson called for New Business:

Finance Committee Closed Session Audio Destruction – None

Semi Annual Closed Session Review – Jensen made a motion for the Finance Committee closed session meeting minutes to remain closed, seconded by Witek. A roll call was taken with all seven members present voting aye. Motion carried.

Police Portable Radios for Fire Agencies – Bergeron received pricing from A Beep to purchase police portable radios for the fire agencies. DeBolt made a motion to approve the purchase of police portable radios for the fire agencies for an amount not to exceed \$22,000.00, seconded by Witek. Discussion. A roll call was taken with all seven members present voting aye. Motion carried.

Any Other New Business – None

Action after Closed Session – None

Nelson stated the next Finance Committee meeting is Thursday April 15<sup>th</sup>, 2021 at 9:00 a.m. at the Kendall County Public Safety Building, Lower Level Emergency Operations Center. Burgner made a motion to adjourn the meeting, seconded by Witek. A roll call was taken with all seven members present voting aye. Motion carried. Meeting adjourned at 9:44 a.m.

Respectively submitted,

Bonnie Walters  
Recording Secretary