

**License Plate Reader Adhoc Committee Meeting Minutes**  
**Held, March 30<sup>th</sup>, 2021**  
**2:00 pm**  
**Zoom Conference Call**

<u>Member</u>	<u>Agency</u>	<u>Present</u>	<u>Absent</u>
Bobby Richardson	KCSO	X	
Gene Morton	Plano Police	X	
James Jensen	Yorkville Police		X
Kevin Norwood	Oswego Police	X(2:10)	
Armando Sanders	Montgomery Police	X	

Others Present: Lynette Bergeron, KenCom Director; Jennifer Stein, KenCom Assistant Director; Bonnie Walters, KenCom Executive Assistant; Dan Murdock, Flock Safety.

Morton requested a roll call of the membership. A roll call was taken with three of the five members present resulting in having a quorum for voting purposes.

Approval of the Agenda: Richardson made a motion to approve the agenda as written, seconded by Sanders. A roll call was taken with all three members present voting aye. Motion carried.

Approval of Minutes: Sanders made a motion to approve the meeting minutes from March 16<sup>th</sup>, 2021, seconded by Richardson. Discussion. A roll call was taken with all three members present voting aye. Motion carried.

Public Comments: None

Correspondence: None

Old Business:

Camera Placement – The committee discussed the final camera placements and questions in regards to permits. Norwood joined the meeting during discussion. Richardson made a motion to approve the 10 Camera Placements and move forward to the Operations Board, seconded by Norwood. A roll call was taken with all four members present voting aye. Motion carried.

Dan Murdock from Flock Safety gave a presentation on the application that the dispatchers and end users will use on the Flock System and the back end administrative use. Discussion ensued.

Dan Murdock left the meeting at 3:00 pm.

Security and User Memorandum of Understanding – Bergeron stated she is meeting with the attorney next week to review the Memorandum of Understanding.

System Monitoring and Audit Protocols – Guidelines were agreed at the previous meeting and changes were made in the Memorandum of Understanding.

FOIA relating to License Plate Reader data – Bergeron is going to discuss with KenCom’s attorney.

New Business – None

The next meeting is scheduled for Tuesday, April 20<sup>th</sup>, 2021 via Zoom Conference Call at 2:00 p.m. Norwood made a motion to adjourn the meeting, seconded by Sanders. A roll call was taken with all four members voting aye. The meeting adjourned at 3:06 p.m.

Respectively submitted,

Bonnie Walters  
Recording Secretary