

COUNTY OF KENDALL, ILLINOIS
Boards and Commissions Review Ad Hoc Committee
MEETING MINUTES
Thursday, August 11, 2017

Call to Order: The Ad Hoc Committee was called to order by Committee Chair Tony Giles at 10:31 a.m.

Roll Call and Establishment of a Quorum: Tony Giles - here, Matthew Prochaska – here, Audra Hendrix – here, Judy Gilmour – here. **With three members present, a quorum was present to conduct business.**

Committee Members Absent:

Member Purcell arrived at 10:32 a.m.

Others Present: Scott Koepfel, Matt Asselmeier

Approval of Agenda – Motion made by Member Prochaska to approve the agenda as written, second by Member Hendrix. **With four members voting aye, the agenda was approved.**

Items of Business

- *Review of Ethics Commission/Ethics Ordinance* – Member Purcell asked if the purpose was to change the Ordinance or to keep/eliminate the Committee. Member Prochaska stated it could not be eliminated by statute. He stated that the state statute said it also is to be composed of three members, but is currently five. In addition, members cannot be members of any elected or appointed office. Currently only one member met the requirements. **There was consensus by the committee was for Member Prochaska to come back with clarification on the statute.**
- *Assigning Terms to the Farmland Review Committee, Zoning Ad Hoc Committee, KenCom Executive Board (ETSB), and Stormwater Planning Committee* – Members discussed clarification the ability to put terms on Farmland Review Committee as it was most ex-Officio. In addition, those appointed are by the County Board Chairman. **The Committee directed staff to research on the ability to put terms, and eligibility of members on all the items except for Zoning Ad-Hoc, and bring the findings to the August 29, 2017 meeting.**

In addition, for KenCom Boards, the Committee recommended to the County Board to put the two years terms on members appointed by the County Chairman, to coincide with the County Board Chair's term.

- *Review of Planning, Building and Zoning Committees* – Members discussed the need for the separate Committees. The concern was balancing expediting smaller projects like Special Use versus larger projects such as subdivision developments. In addition, the Committee looked at duplicative duties between the meetings.

The committee decided to have staff create a flow chart for a slow track and fast track for certain types of zoning requests on the August 18 meeting. Staff would also present language of transferring the duties of the Special Use Hearing Officer to the Zoning Board of Appeals.

In addition, there was a motion from Member Hendrix to recommend to the County Board of the removal of the Zoning Ad-Hoc. With five members voting aye, the motion passed.

Discussion on Fire Protection Districts – The Committee did not discuss the item, moving it to the August 18 agenda. Member Purcell stated as he would not be at the next meeting, he wanted to voice that he was in favor of the Districts remaining appointed rather than elected.

Discussion on KenCom 911 Board – The Committee discussed this with the above term discussion, and moved an item to the County Board.

Discussion on Sanitary Districts – The Committee did not discuss the item, moving it to the August 18 agenda.

Public Comment - None

Questions from the Media - None

Executive Session – Not needed

Items for the Next Meeting

- *Assigning Terms to the Farmland Review Committee, KenCom Executive Board (ETSB), and Stormwater Planning Committee*
- *Review of Planning, Building and Zoning Committees*
- *Discussion on Fire Protection Districts*
- *Discussion on Sanitary Districts*

Items for Committee of the Whole - None

Action Items for County Board

- Recommend to the County Board of the removal of the Zoning Ad-Hoc Committee.
- Recommend to put the two years terms on members appointed by the County Chairman, to coincide with the County Board Chair's term.

Adjournment – Member Prochaska made a motion to adjourn the meeting, second by Member Hendrix. There being no objection, the Boards and Commissions Review Ad Hoc Committee adjourned at 12:26 p.m.

Respectfully,

Andrez Beltran
Economic and Special Projects Coordinator.