

**KENDALL COUNTY FOREST PRESERVE DISTRICT
FINANCE COMMITTEE MEETING MINUTES**

APRIL 29, 2021

I. Call to Order

Chairman Gengler called the meeting to order at 4:01 pm in the Kendall County Office Building, Board Rooms 209 and 210.

II. Roll Call

X	Cesich		Gryder
	DeBolt	X	Kellogg
	Flowers		Koukol
X	Gengler		Rodriguez
X	Gilmour	X	Vickers (Remote)

Roll call: Commissioners Cesich, Gilmour, Kellogg, Vickers, and Gengler were all present.

III. Approval of Agenda

Commissioner Cesich made a motion to approve the meeting agenda as presented. Seconded by Commissioner Gilmour.

Motion: Commissioner Cesich
Second: Commissioner Gilmour

Roll call: Approval of Agenda

Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
		DeBolt			Gryder
X		Cesich	X		Kellogg
		Flowers			Koukol
X		Gengler			Rodriguez
X		Gilmour	X		Vickers

Motion unanimously approved.

Roll call: Commissioners Cesich, Gilmour, Kellogg, Vickers and Gengler, aye. Opposed, none.
Motion unanimously approved.

IV. Public Comments

No public comments were offered from citizens present.

V. Motion to Forward Claims to Commission for Approval

Commissioner Cesich made a motion to forward claims in the amount of \$11,141.38 to Commission. Seconded by Commissioner Gilmour.

Motion: Commissioner Cesich
Second: Commissioner Gilmour

Roll call: Forwarding of Claims to Commission

Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
		DeBolt			Gryder
X		Cesich	X		Kellogg
		Flowers			Koukol
X		Gengler			Rodriguez
X		Gilmour	X		Vickers

Motion unanimously approved.

Roll call: Commissioners Cesich, Gilmour, Kellogg, Vickers and Gengler, aye. Opposed, none.
Motion unanimously approved.

VI. Review of Preliminary Financial Statements through March, 2020

Director Guritz presented the preliminary financial statements through March 31, 2021.

VII. IDOT Rt. 71 Multi-Use Trail Request – Rt. 47 to Orchard Road (FY21 KC TAP Grant)

Commissioner Cesich made a motion to forward a Kendall County TAP grant application requesting the full local cost share amount of \$76,000 requested by the Illinois Department of Transportation to support completion of the Rt. 71 multi-use paved trail segment (Rt. 47 to Orchard Road) to Commission for approval. Seconded by Commissioner Gilmour.

Motion: Commissioner Cesich
Second: Commissioner Gilmour

Roll call: TAP Grant Application

Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
		DeBolt			Gryder
X		Cesich	X		Kellogg
		Flowers			Koukol
X		Gengler			Rodriguez
X		Gilmour	X		Vickers

Motion unanimously approved.

Roll call: Commissioners Cesich, Gilmour, Kellogg, Vickers and Gengler, aye. Opposed, none.
Motion unanimously approved.

VIII. FY21-22 Capital Fund Cash Flow Analysis

Director Guritz presented a FY21-22 Capital Fund Cash Flow Analysis. The Finance Committee discussed the District's capital fund cash flow.

Director Guritz stated that the District's capital expenses will need to be limited until the IDNR-PARC grant reimbursement of \$828,000 is received in summer 2022.

The Finance Committee discussed the FY21-22 Capital Fund Cash Flow analysis, and requested that a more readable version be presented to the Committee of the Whole.

Commissioner Kellogg requested that a policy be presented for the retention of capital funds by the District in order to support the upfront costs for future grant requests.

IX. HR, Accounting and Preserve Reservations Manager Restructuring Proposal and Comparative Costs Analysis

Director Guritz presented an HR, Accounting and Preserve Reservations Manager restructuring proposal and comparative cost analysis. Direction was received to present the restructure proposal to the Committee of the Whole.

X. Medical Benefits – FY21 Projected Costs and Contingency Appropriations Transfers

Director Guritz presented an updated medical benefits cost report showing FY21 projected costs.

XI. FY21 Proposed Budget Amendments

Director Guritz presented the FY21 proposed budget amendments. Because the District is amending the budget, GL line item proposals where overages are anticipated were increased, which will allow the District to retain a contingency for the remainder of the fiscal year.

The Finance Committee discussed the proposed budget amendments.

XII. Review of Draft Ordinance #05-21-001 Amending Ordinance #02-21-001 Combined Budget and Appropriations Ordinance

Commissioner Cesich made a motion to forward draft Ordinance #05-21-001 amending ordinance #02-21-001 combined budget and appropriations ordinance to the Committee of the Whole for discussion. Seconded by Commissioner Kellogg.

Motion: Commissioner Cesich					
Second: Commissioner Kellogg					
Roll call: FY21 Budget					
Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
		DeBolt			Gryder
X		Cesich	X		Kellogg
		Flowers			Koukol
X		Gengler			Rodriguez
X		Gilmour	X		Vickers
Motion unanimously approved.					

Roll call: Commissioners Cesich, Gilmour, Kellogg, Vickers and Gengler, aye. Opposed, none. Motion unanimously approved.

XIII. Ellis Lesson Horse Purchase

Director Guritz presented the need for an Ellis lesson horse purchase. The draft Bill of Sale for purchase of the lesson horse “Keeper” was presented for discussion. The purchase cannot be approved until the District’s FY21 budget is amended.

XIV. Fox River Regional Trail Improvements – Legislative Appropriations Request

Director Guritz presented an overview of the application submitted to US Rep. Lauren Underwood IL-14 for the Fox River Regional Trail Improvements project. The project will complete a trail connection between Hoover and Fox River Bluffs Forest Preserves. The legislative appropriations request was approved by Representative Underwood for submission to US Congress for approval.

XV. Other Items of Business

None.

XVI. Public Comments

No public comments were offered from citizens in attendance.

XVII. Executive Session

None.

XVIII. Adjournment

Commissioner Cesich made a motion to adjourn. Seconded by Commissioner Gilmour.

Motion: Commissioner Cesich					
Second: Commissioner Gilmour					
Roll call: Adjournment					
Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
		DeBolt			Gryder
X		Cesich	X		Kellogg
		Flowers			Koukol
X		Gengler			Rodriguez
X		Gilmour	X		Vickers
Motion unanimously approved.					

Roll call: Commissioners Cesich, Gilmour, Kellogg, Vickers and Gengler, aye. Opposed, none.
Motion unanimously approved.

Meeting adjourned at 5:05 pm.

Respectfully submitted,

David Guritz
Director, Kendall County Forest Preserve District