

**COUNTY OF KENDALL, ILLINOIS  
BUDGET & FINANCE COMMITTEE  
Meeting Minutes for Thursday, April 29, 2021**

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**Call to Order** – Committee Chair Matt Kellogg called the Budget and Finance Committee to order at 5:02p.m.

**Roll Call**

<b>Attendee</b>	<b>Status</b>	<b>Arrived</b>	<b>Left Meeting</b>
Amy Cesich	Present		
Brian DeBolt	Here		
Scott Gengler	Here		
Scott Gryder	Here		
Matt Kellogg	Here		

**Others Present** – Latreese Caldwell, Scott Koeppel, Tracy Page

**Approval of Agenda** - Member Kellogg made a motion to approve the agenda, second by Member Cesich.

**Roll Call Vote**

Scott Gengler	Yes
Amy Cesich	Yes
Brian DeBolt	Yes
Scott Gryder	Yes
Matt Kellogg	Yes

**With five members present voting aye, the motion carried.**

**Approval of Claims** – Member Cesich made a motion to forward the claims to the County Board for approval, second by Member DeBolt.

**Roll Call Vote**

Matt Kellogg	Yes
Brian DeBolt	Yes
Scott Gengler	Yes
Amy Cesich	Yes
Scott Gryder	Yes

**With five members present voting aye, the motion carried.**

## **Items of Business**

***Review, Discussion and Approval of Tax Levy Recommendation of Senior Levy Applications*** – Discussion of the requests for 2021, available levy funds, and review of history of requests and awards for the past few years. Chairman Kellogg stated that most of the organizations requested similar amounts as the past year. Discussion on the additional \$30,000 requested by the Health Department. Ms. Caldwell reviewed the timeline and when payments would be distributed. Member DeBolt made a motion to forward to the County Board the Approval of a Resolution Establishing Distribution of Grants from the 2020 payable 2021 Senior Citizen Social Services Levy; second by Member Gengler.

### **Roll Call Vote**

Brian DeBolt	Yes
Scott Gengler	Yes
Amy Cesich	Yes
Scott Gryder	Yes
Matt Kellogg	Yes

**With five members present voting aye, the motion passed.**

- ***Discussion and Approval of Transfers to Special Funds for Reimbursable COVID-19 CURES Expenditures*** – Member Kellogg reported that some of the offices/departments spent special funds on Covid expenditures prior to the CURES funding distribution to the County.

Member Cesich made a motion to forward the Approval of Transfers to Special Funds for Reimbursable COVID-19 CURES Expenditures, second by Member Gryder.

Discussion on the various expenditures and the reason for each purpose including the purchase of laptops for employees to work from home during the state mandatory shelter in place order during the pandemic, the equipment needed to continue operations throughout the county, the cost licenses for Zoom and Teams meetings, as well as PPE equipment and cleaning and sanitation supplies.

**With five members present voting aye, the motion passed.**

- ***Discussion of the American Rescue Plan Act of 2021*** – Discussion of the American Rescue Plan Relief program.

Mr. Koeppel Eligible use of funds includes: Response to Covid-19, Costs Incurred, Replaced Revenue, Investment, and Public Sector Wages. Discussion on each area: planning, accountability, non-profit organizations that might not directly receive funding such as the Forest Preserve District and KenCom, and public engagement for community priorities. Eligible expenditure areas and recipients include revenue recovery, individual assistance, business assistance, Economic Development, Public facilities and schools, Transportation entities, Infrastructure, Regional collaboration and Not-for Profit assistance.

Mr. Koeppel reported that preparations are being made to have grant applications available online for submission.

Mr. Koeppel also that the Financial Analyst job description and Economic Development position were reviewed by the State's Attorney's Office, he is finalizing those job descriptions and is waiting for the guidelines of the grant funding before he brings the job descriptions to the County Board for final approval.

**Department Head and Elected Official Reports** – None

**Items from Other Committees** – None

**Public Comment** – None

**Questions from the Media** - None

**Items for the May 4, 2021 County Board Meeting**

*Approval of Claims*

*Approval of a Resolution Establishing Distribution of Grants from the 2020 payable 2021 Senior Citizen Social Services Levy*

*Approval of Transfers to Special Funds for Reimbursable COVID-19 CURES Expenditures*

**Items for the May 13, 2021 Committee of the Whole Meeting** - None

**Executive Session** – Not needed

**Adjournment** – Member Cesich made a motion to adjourn the Budget and Finance Committee meeting, Member Gryder seconded the motion.

**With five members present voting aye, the meeting was adjourned at 6:16p.m. by a vote of 5-0.**

Respectfully submitted,

Valarie McClain  
Administrative Assistant and Recording Secretary