



**COUNTY OF KENDALL, ILLINOIS**  
**Boards & Commissions Review Ad Hoc Committee**  
County Office Building, County Board Room 210  
111 W. Fox Street; Yorkville IL 60560

**Tuesday, August 29, 2017 - 5:00p.m.**

**AGENDA**

- 1. Call to Order**
- 2. Roll Call and Establishment of a Quorum:** Tony Giles (Chair), Matthew Prochaska (Vice Chair), John Purcell, Judy Gilmour, Audra Hendrix
- 3. Approval of Agenda**
- 4. Approval of Minutes from August 18, 2017**
- 5. Items of Business**
  - *Discussion on Regional Plan Commission*
  - *Discussion of County Boards and Commissions*
- 6. Public Comment**
- 7. Questions from the Media**
- 8. Executive Session**
- 9. Action Items for County Board**
- 10. Items for the Committee of the Whole**
- 11. Adjournment**

If special accommodations or arrangements are needed to attend this County meeting, please contact the Administration Office at 630-553-4171, a minimum of 24-hours prior to the meeting time

**COUNTY OF KENDALL, ILLINOIS**  
**Boards and Commissions Review Ad Hoc Committee**  
**Meeting Minutes for Friday August 18, 2017**

**Call to Order:** The Ad Hoc Committee was called to order by Committee Chair Tony Giles at 3:15p.m.

**Roll Call and Establishment of a Quorum:** Tony Giles - here, Judy Gilmour – here, Matthew Prochaska - here. **With three members present, a quorum was present to conduct business.**

**Committee Members Absent:** Audra Hendrix, John Purcell

**Others Present:** Matt Asselmeier, Kendall County Senior Planner

**Approval of Agenda –** Motion made by Member Prochaska to approve the agenda as written, second by Member Gilmour. **With three members voting aye, the agenda was approved.**

**Approval of August 11, 2017 Meeting Minutes –** Motion by Member Prochaska, second by Member Gilmour. **With three members voting aye, the motion carried.**

**Items of Business**

- *Kendall County Township* – Discussion on Bristol and Kendall Townships. Mr. Asselmeier explained that some of the parcels were issued two pin numbers, one for Bristol Township and one for Kendall Township.
- *Labor and Grievance Committee: Legal and update* – Discussion on the purpose and necessity of the committee. Member Prochaska suggested having a “pool” of Board members to attend grievance and arbitration hearings, negotiations, etc. **There was consensus to have further discussion at a future Committee of the Whole meeting.**
- *Report by Member Matthew Prochaska on Ethics Commission/Ethics Ordinance* – Member Prochaska reported he is awaiting response from UCCI and their counsel. Member Prochaska stated that he has researched the Illinois State’s Attorney’s website, and suggested that the Acting County Administrator have a discussion with the State’s Attorney regarding who can legally serve on the commission, and whether someone serving in an elected or appointed position can also hold a position on the Ethics Commission.
- *Discussion on Staff Zoning Flow Chart* – Matt Asselmeier reviewed the charts with the committee. Discussion on streamlining the process to make it more efficient for citizens and staff. **There was consensus to forward the item to the September Committee of the Whole for further discussion.**
- *Transfer Duties of Special Use Officer to ZBA* – Discussion on the duties of the Special Use Officer. **There was consensus by the committee to forward this item to the September Committee of the Whole meeting for further discussion.**

- *Review of Stormwater members and update –*
- *Discussion on Fire Protection Districts – Discussion on the feasibility of changing district trustees from appointed to elected positions, and having a County Fire Chief (similar to the role the County Sheriff holds) over all fire districts. **There was consensus by the committee to not take any further action on this item.***
- *Discussion on Sanitary Districts – Discussion on actual boundaries of the districts, possibly merging of districts, and the need for an accurate map for further discussion at a future meeting.*

**Other Business –** Discussion on the Regional Plan Commission member qualifications, how many members are appointed, equal distribution of members from both districts, and limiting positions on the commission to citizen’s not already serving on another county board or commission.

Member Prochaska updated the committee on SB3 which would expand authority in some counties.

Member Prochaska also suggested merging the Raymond and Rob Roy Drainage districts, and discussion followed.

**Public Comment - None**

**Questions from the Media - None**

**Executive Session – Not needed**

**Items for the Next Meeting – *Discussion on Regional Plan Commission***

**Items for Committee of the Whole - None**

**Action Items for County Board – None**

**Adjournment –** Member Prochaska made a motion to adjourn the meeting, second by Member Gilmour. There being no objection, the Boards and Commissions Review Ad Hoc Committee adjourned at 4:54p.m.

Respectfully,

Valarie McClain  
Administrative Assistant and Recording Secretary