

**KENDALL COUNTY FOREST PRESERVE DISTRICT  
COMMISSION MEETING MINUTES**

**JUNE 1, 2021**

**I. Call to Order**

President Gilmour called the meeting to order at 6:00 pm in the Kendall County Office Building - Second Floor Board Rooms 209 and 210.

**II. Pledge of Allegiance**

All present recited the Pledge of Allegiance at the start of the meeting.

**III. Invocation**

An invocation was offered by Commissioner Gengler.

**IV. Roll Call**

X	Cesich	X	Gryder
X	DeBolt		Kellogg
X	Flowers	X	Koukol
X	Gengler	X	Rodriguez
X	Gilmour	X	Vickers

Roll call: Commissioners Cesich, DeBolt, Flowers, Gengler, Gryder, Koukol, Rodriguez, Vickers, and Gilmour were all present.

**V. Approval of Agenda**

Commissioner Cesich made a motion to approve the Commission meeting agenda as presented. Seconded by Commissioner Koukol. All, aye. Opposed, none. Motion unanimously approved.

**VI. Public Comment**

No public comments were offered from citizens in attendance.

**CONSENT AGENDA**

**VII. Approval of Minutes**

- Kendall County Forest Preserve District Commission meeting of May 18, 2021

**VIII. Approval of Claims in the Amount of \$23,637.58**

**IX. Approval of an Illinois Clean Energy County Foundation Grant Amendment to the District's Land Acquisition Grant Agreement #8133 Providing for Disbursement of the Full \$10,000.00 Portion of the Grant for Natural Area Restoration Activities Following Completion of Land Acquisition.**

Commissioner Cesich made a motion to approve the Consent Agenda. Seconded by Commissioner DeBolt. All, aye. Opposed, none. Motion unanimously approved.

**OLD BUSINESS**

**X. ORDINANCE #06-21-001: Amending the Combined Annual Budget and Appropriations Ordinance #02-21-001 Setting Forth the Annual Budget of the Kendall County Forest Preserve District, Kendall County, Illinois for the Fiscal Year Beginning December 1, 2020 and Ending November 30, 2021 for an Amount Not-to-Exceed \$9,488,295**

Commissioner Cesich made a motion to approve Ordinance #06-21-001 amending the combined annual budget and appropriations ordinance #02-21-001 setting forth the annual budget of the Kendall County Forest Preserve District, Kendall County, Illinois for the fiscal year beginning December 1, 2020 and ending November 30, 2021 for an amount Not-to-Exceed \$9,488,295. Seconded by Commissioner Gryder.

Motion: Commissioner Cesich  
Second: Commissioner Gryder

**Roll call: Approval of Ordinance #06-21-001**

<b>Commissioner</b>	<b>Aye</b>	<b>Opposed</b>	<b>Commissioner</b>	<b>Aye</b>	<b>Opposed</b>
Cesich	X		Gryder	X	
DeBolt	X		Kellogg		
Flowers	X		Koukol	X	
Gengler	X		Rodriguez	X	
Gilmour	X		Vickers	X	

Motion unanimously approved.

Roll call: Commissioners Cesich, DeBolt, Flowers, Gengler, Gryder, Koukol, Rodriguez, Vickers, and Gilmour, aye. Opposed, none. Motion unanimously approved.

**NEW BUSINESS**

**XI. ORDINANCE #06-21-002: Consideration of the Adoption of Ordinance #06-21-002 Authorizing the Issuance of Not to Exceed \$1,300,000 General Obligation Limited Tax Bonds, Series 2021, of the Kendall County Forest Preserve District**

Commissioner Cesich made a motion to approve Ordinance #06-21-002 authorizing the issuance of not-to-exceed \$1,300,000 General Obligation Limited Tax Bonds, Series 2021, of the Kendall County Forest Preserve District. Seconded by Commissioner Gryder.

Motion: Commissioner Cesich					
Second: Commissioner Gryder					
<b>Roll call: Approval of Ordinance #06-21-002</b>					
<b>Commissioner</b>	<b>Aye</b>	<b>Opposed</b>	<b>Commissioner</b>	<b>Aye</b>	<b>Opposed</b>
Cesich	X		Gryder	X	
DeBolt	X		Kellogg		
Flowers	X		Koukol		X
Gengler	X		Rodriguez	X	
Gilmour	X		Vickers	X	
Motion carried by a vote of 8:1.					

Roll call: Commissioners Cesich, DeBolt, Flowers, Gengler, Gryder, Rodriguez, Vickers, and Gilmour, aye. Opposed, Commissioner Koukol. Motion carried by a vote of 8:1.

**XII. Approval of Grant Agreement No. PARC 21-114 between the State of Illinois – Department of Natural Resources and the Kendall County Forest Preserve District Awarding \$828,200.00 of Grant Funding and a District Required Match of \$279,695.10 for Completion of the Pickerill-Pigott Estate House Public Access Improvements Project**

Commissioner Cesich made a motion to approve grant agreement No. PARC 21-114 between the State of Illinois – Department of Natural Resources and the Kendall County Forest Preserve District Awarding \$828,200.00 of Grant Funding and a District Required Match of \$279,695.10 for completion of the Pickerill-Pigott Estate House Public Access Improvements Project. Seconded by Commissioner DeBolt.

Motion: Commissioner Cesich

Second: Commissioner DeBolt

**Roll call: Approval of Grant Agreement No. PARC 21-114**

<b>Commissioner</b>	<b>Aye</b>	<b>Opposed</b>	<b>Commissioner</b>	<b>Aye</b>	<b>Opposed</b>
Cesich	X		Gryder	X	
DeBolt	X		Kellogg		
Flowers	X		Koukol	X	
Gengler	X		Rodriguez	X	
Gilmour	X		Vickers	X	

Motion unanimously approved.

Roll call: Commissioners Cesich, DeBolt, Flowers, Gengler, Gryder, Koukol, Rodriguez, Vickers, and Gilmour, aye. Opposed, none. Motion unanimously approved.

**XIII. Approval of a Capital Fund 1913 Reserve Policy to Retain the Full Balance of the Anticipated \$828,200.00 Reimbursed Grant Funds from the State of Illinois – Department of Natural Resources Grant Agreement No. PARC 21-114 as a Capital Reserve to be Expended, with Commission Pre-Approval, on Upfront and Fully Reimbursable Capital Project Costs Only**

Commissioner Cesich made a motion to approve of a Capital Fund 1913 Reserve Policy to retain the full balance of the anticipated \$828,200.00 reimbursed grant funds from the State of Illinois – Department of Natural Resources Grant Agreement No. PARC 21-114 as a Capital Reserve to be expended, with Commissioner pre-approval, on upfront and fully reimbursable capital project costs only. Seconded by Commissioner Koukol.

Motion: Commissioner Cesich

Second: Commissioner Koukol

**Roll call: Capital Fund 1913 Fund Balance Policy**

<b>Commissioner</b>	<b>Aye</b>	<b>Opposed</b>	<b>Commissioner</b>	<b>Aye</b>	<b>Opposed</b>
Cesich	X		Gryder	X	
DeBolt	X		Kellogg		
Flowers	X		Koukol	X	
Gengler	X		Rodriguez	X	
Gilmour	X		Vickers	X	

Motion unanimously approved.

Roll call: Commissioners Cesich, DeBolt, Flowers, Gengler, Gryder, Koukol, Rodriguez, Vickers, and Gilmour, aye. Opposed, none. Motion unanimously approved.

**XIV. Approval of an AIA Professional Services Agreement with Kluber Architects + Engineers of Batavia, Illinois for Completion of Schematic Designs, Construction Documents, Bidding, and Construction Administration for Renovation and Public Access Improvements of the Pickerill Estate House at Pickerill-Pigott Forest Preserve for a Cost Not-to-Exceed \$71,830.00 plus Reimbursable Expenses up to \$1,500.00, plus Well and Septic System Design and Permitting in the Amount of \$2,500.00 for a Total Cost Not-to-Exceed \$75,830.00**

Commissioner DeBolt made a motion to approve an AIA professional services agreement with Kluber Architects + Engineers of Batavia, Illinois for the completion of schematic designs, construction documents, bidding, and construction administration for renovation and public access improvements of the Pickerill-Pigott Forest Preserve for a cost not-to-exceed \$71,830.00 plus reimbursable expenses up to \$1,500.00, plus well and septic system design and permitting in the amount of \$2,500.00 for a total cost not-to-exceed \$75,830.00. Seconded by Commissioner Cesich.

Motion: Commissioner DeBolt					
Second: Commissioner Cesich					
<b>Roll call: AIA Professional Services Agreement – Kluber Architects + Engineers</b>					
<b>Commissioner</b>	<b>Aye</b>	<b>Opposed</b>	<b>Commissioner</b>	<b>Aye</b>	<b>Opposed</b>
Cesich	X		Gryder	X	
DeBolt	X		Kellogg		
Flowers	X		Koukol	X	
Gengler	X		Rodriguez	X	
Gilmour	X		Vickers	X	

Motion unanimously approved.

Roll call: Commissioners Cesich, DeBolt, Flowers, Gengler, Gryder, Koukol, Rodriguez, Vickers, and Gilmour, aye. Opposed, none. Motion unanimously approved.

**XV. Approval of Proposal 210430.01 from Kluber Architects + Engineers of Batavia, Illinois for Development of Construction Documents, Competitive Bidding, and Construction Administration for the Pickerill Estate House Roof Replacement Project at Pickerill-Pigott Forest Preserve for a Cost Not-to-Exceed \$8,370.00, plus Reimbursable Expenses up to \$450.00**

Commissioner DeBolt made a motion to approve proposal 210430.01 from Kluber Architects + Engineers of Batavia, Illinois for development of construction documents, competitive bidding, and construction administration for the Pickerill Estate House roof replacement project at Pickerill-Pigott Forest Preserve for a cost not-to-exceed \$8,370.00, plus reimbursable expenses up to \$450.00. Seconded by Commissioner Flowers.

Motion: Commissioner DeBolt

Second: Commissioner Flowers

**Roll call: Kluber Proposal 210430.01**

<b>Commissioner</b>	<b>Aye</b>	<b>Opposed</b>	<b>Commissioner</b>	<b>Aye</b>	<b>Opposed</b>
Cesich	X		Gryder	X	
DeBolt	X		Kellogg		
Flowers	X		Koukol	X	
Gengler	X		Rodriguez	X	
Gilmour	X		Vickers	X	

Motion unanimously approved.

Roll call: Commissioners Cesich, DeBolt, Flowers, Gengler, Gryder, Koukol, Rodriguez, Vickers, and Gilmour, aye. Opposed, none. Motion unanimously approved.

**XVI. Public Comments**

No public comments were offered from citizens in attendance.

**XVII. Executive Session**

None.

**XVIII. Other Items of Business**

None.

**XIX. Adjournment**

Commissioner Cesich made a motion to adjourn. Seconded by Commissioner Rodriguez. Aye, all. Opposed, none. Motion unanimously approved.

Meeting adjourned at 6:15 pm.

Respectfully submitted,

David Guritz  
Director, Kendall County Forest Preserve District