

KenCom Finance Committee Meeting Minutes
Held May 20th, 2021
9:00 a.m.
KenCom Public Safety
1100 Cornell Lane, Yorkville
Emergency Operations Center

Member	Agency	Present	Absent
Greg Witek	LRFFD	X	
Brian DeBolt	Kendall County Board Member	X	
Mike Peters	KCSO	X	
Bob Hausler	City of Plano		X
Larry Nelson	Member At Large	X	
Jeff Burgner	Oswego PD		X
James Jensen	Yorkville PD		X

Others present: Lynette Bergeron, KenCom Director; Jennifer Stein, KenCom Assistant Director; Pamela Hurtig, KenCom Operations Manager; Bonnie Walters, KenCom Executive Assistant.

Larry Nelson called the meeting to order and requested a roll call of the membership. A roll call was taken with four of the seven members present, which resulted in having a quorum for voting purposes.

Nelson called for a motion to approve the agenda. DeBolt made a motion to approve the agenda, seconded by Witek. Discussion. All four members present voting aye. Motion carried.

Public Comment – None

Nelson called for Correspondence – Bergeron mentioned she received an email from Bob Jones at the Treasurer’s Office stating Blue Cross and Blue Shield gave back a portion of the premiums to the County. KenCom will receive \$3,552.68 and the employees will also receive a percentage back.

Staff Report – Bergeron gave a Personnel Report as follows: All four trainees are working independently as call takers and fire dispatchers and begin training in police dispatch on May 24th. Two of our trainees are expected to be released from the training program by the end of May. Trainee, Lakyn Hudziak, resigned from KenCom effective May 5th, 2021. Supervisor Jaymee Goodspeed resigned from KenCom and her last day will be May 26th. KenCom is currently down two telecommunicators and one supervisor. A job ad was posted on Indeed and KenCom received twenty-three applications. Surrounding dispatch agencies are facing the same turnover with multiple job openings. Typing tests and speed interviews were conducted on Friday, May 14th. Ten candidates are left to take the written online test which has been sent. Training as follows: Lynette Bergeron, Jennifer Stein and Pamela Hurtig attended the Denise Amber Lee Leadership Symposium on Wednesday, May 5th, 2021. Jennette Welter-Fichtel completed the 6-week APCO Certified Training Officer Course on May 4th. Information as follows: KenCom is no longer operating off the County’s email system. All KenCom employees and distribution group emails will end with @KenCom911.com. Please make sure you make the necessary changes. Email forwarding from the old email addresses will end December 1st. Project Updates as follows: IT is ready to install back-up computers in Grundy’s equipment room. Any bills that are sent directly to an agency from Tyler should be turned over to KenCom (do not pay) if it is for equipment, software, services, etc. that KenCom has procured on behalf of the agency. The radio users group has met to discuss creating/revising KenCom policies to include the usage of P5. Policy changes were discussed and once those changes are made the radio users group will meet again to discuss. The Memorandum of Understanding will be sent to all police agencies for signatures in the near future. The fire 3 project is underway and ABeep has ordered the necessary equipment. IPFLEX testing went well and AT&T is scheduled to port the numbers on May 20th, 2021. The License Plate Reader Committee met on April 20th, 2021. The committee is in the process of creating a Memorandum of Understanding for the use of the license plate reader software

and has completed the public relations statement, system monitoring and audit protocols, camera placement and protocols on camera movement. Staff met with the attorney on April 7th to finalize language in the MOU. Police agencies should be on the lookout for correspondence from the Illinois State Police regarding the overhaul of the LEADS system from LEADS 2000 to LEADS 3.0. Correspondence will be directed to each agency's LEADS Agency Coordinator (LAS). Wireless 9-1-1 statistics for the month of April 2021 represented 86% of calls received.

Closed Session Minutes but do not release – None

Consent Agenda – Nelson called for approval of the consent agenda. DeBolt made a motion, seconded by Witek to approve the consent agenda, which includes approval of the April 2021 Treasurer's Report and the April 15th, 2021 Finance Committee Minutes. All four members present voting aye. Motion carried.

Nelson called for the Standing Committee Reports:

Personnel Committee Report – Witek noted there was not a meeting due to lack of a quorum.

Strategic Planning Committee Report – Nelson stated they are moving forward with the Fire 3 project.

Operations Board Chair Report – Bergeron noted the board met at the Oswego Fire Department and bills were approved along with a revision to the GPS Monitoring policy.

Finance Committee Report:

Approval of Bills:

Operation Bills – Witek made a motion to approve the May 2021 Operation Bills, in the amount of, \$308,623.86, seconded by DeBolt. Discussion ensued. A roll call vote was taken with all four members present voting aye. Motion carried.

Surcharge Bills – DeBolt made a motion to approve the May 2021 Surcharge Bills, in the amount of, \$10,676.99, seconded by Witek. During discussion Bergeron noted that a plaque was presented to Bob Hausler at his last city hall meeting, thanking him for his service on the KenCom Executive Board. A roll call was taken with all four members present voting aye. Motion carried.

Anticipated Expenses – None

Nelson called for Old Business:

Grundy County 9-1-1 Backup/Fiber Connection – Discussed in the staff report.

IPFlex – Discussed in staff report.

Development of Fire 3 channel to be Digital – Nelson stated they are moving forward and hope to have testing ready by August. Discussion ensued.

License Plate Reader – Discussed in the staff report.

Any other Old Business – None

Nelson called for New Business:

Finance Committee Closed Session Audio Destruction – None

Any Other New Business – None

Other Business – None

Closed Session – None

Action after Closed Session – None

Nelson stated the next Finance Committee meeting is Thursday June 16th, 2021 at 9:00 a.m. at the Kendall County Public Safety Building, Lower Level Emergency Operations Center. Witek made a motion to adjourn the meeting, seconded by DeBolt. A roll call was taken with all four members present voting aye. Motion carried. Meeting adjourned at 9:50 a.m.

Respectively submitted,

Bonnie Walters
Recording Secretary