

## Strategic Planning Committee Meeting Minutes

Held, December 15<sup>th</sup>, 2020

2:00 p.m.

### Zoom Video Conference

<u>Member</u>	<u>Agency</u>	<u>Present</u>	<u>Absent</u>
Dwight Baird	KCSO	X	
Mike Hitzemann		X	
Larry Nelson	Member-At-Large	X	
Scott Mulliner	City of Plano		X
Jonathan Whowell	PPD	X	
Phil Smith	MPD	X	

Others Present: Lynette Bergeron, KenCom Director; Jen Stein, KenCom Assistant Director; Pamela Hurtig, KenCom Operations Manager; Bonnie Walters, KenCom Executive Assistant.

Larry Nelson called the meeting to order and requested a roll call of the membership. A roll call was taken with five of the six members present resulting in having a quorum for voting purposes.

Public Comments: None

Nelson called for a motion to approve the agenda. Smith made the motion to approve the agenda as written, seconded by Hitzemann. Discussion. A roll call was taken with all five members present voting aye. Motion carried.

Public Comments: None

Consent Agenda – Nelson called for a motion to approve the Consent Agenda. Baird made the motion, seconded by Smith, to approve the Consent Agenda as follows: Approval of the September 15<sup>th</sup>, 2020 Strategic Planning Committee minutes. A roll call was taken with all five members present voting aye. Motion carried.

Nelson called for Old Business:

Grundy County 9-1-1 Backup/Microwave Radio Expansion – Bergeron stated the microwave between Grundy and KenCom went off-line on November 23<sup>rd</sup> due to a bad radio on the Public Safety Center Tower. The tower climbers fixed the issue and the microwave went back on-line November 30<sup>th</sup> with no issues since.

Development of Fire 3 Channel for Digital – Nelson stated KenCom has received their license for the new fire channel. They will distribute radios to the Fire Departments for a period of testing. The radios purchased will be capable of analog, digital and encryption. Bergeron stated she is going to reach out to A Beep to get a full detailed quote for the Finance Committee.

License Plate Readers – Nelson stated the budget was passed for the purchase of ten license plate readers. Bergeron shared a map with ideas of possible locations for placement of the cameras. There was discussion to create a list of goals and objectives, which will be sent to the public once completed. A Security and Usage Memorandum of Understanding will be completed which would include the rules, usage and security of the system. Each agency that uses the system must sign the Memorandum of Understanding. Staff will create a draft Memorandum of Understanding and send to KenCom's attorney for review. The board discussed if there was a need to research other companies or use the extensive search Oswego Police has already done. There was no objection to move forward with Flock Safety. There was discussion to form an Adhoc Committee consisting of a representative from each police agency to sit on and create the goals and objectives, finalize the user and security agreement and finalize the placement of the readers. After discussion, an email will be sent to the Police Chiefs and Sheriff to send KenCom a representative from their agency that will sit on the License Plate Reader Adhoc Committee. Baird mentioned giving the user group a deadline date of sixty days to keep moving along and Nelson would like an update on the progress monthly at the Finance Committee.

Nelson called for New Business:

Any Other New Business – None

Other Business from the Floor –

The next meeting is scheduled for Tuesday, January 19<sup>th</sup>, 2020 at the Public Safety Center, Lower Level, KenCom Conference room at 2:00 p.m. Smith made a motion to adjourn the meeting, seconded by Hitzemann. A roll call was taken with all five members voting aye. The meeting adjourned at 2:38 p.m.

Respectively submitted,

Bonnie Walters  
Recording Secretary