

**COUNTY OF KENDALL, ILLINOIS  
COMMITTEE OF THE WHOLE  
Thursday, June 24, 2021 at 5:00PM  
SPECIAL Meeting Minutes**

**CALL TO ORDER AND PLEDGE OF ALLEGIANCE** - The meeting was called to order at 5:03p.m. by County Board Chair Scott R. Gryder, who led the Pledge of Allegiance to the American Flag.

**ROLL CALL**

<b>Attendee</b>	<b>Status</b>	<b>Arrived</b>	<b>Left Meeting</b>
Scott Gryder	Here		
Dan Koukol	<b>ABSENT</b>		
Matt Kellogg	Yes		
Robyn Vickers	Here		
Amy Cesich	Present		
Elizabeth Flowers	<b>ABSENT</b>		
Brian DeBolt	Present		
Scott Gengler	Here		
Judy Gilmour	Here		
Ruben Rodriguez	Here		

**Others Present:** Latreese Caldwell, Deputy County Administrator; Jill Ferko, County Treasurer/Collector; Matt Kinsey, Technology Director; Anne Knight, Assistant State’s Attorney; and Scott Koeppel, County Administrator

**APPROVAL OF AGENDA** – Member Cesich made a motion to approve the agenda, second by Member Rodriguez.

**With eight members present voting aye, the motion carried by a vote of 8-0.**

**APPROVAL OF CLAIMS** – Member DeBolt made a motion to forward claims to the County Board for final approval, second by Member Cesich.

**With eight members present voting aye, the motion carried by a vote of 8-0.**

**DEPARTMENT HEADS AND ELECTED OFFICIAL REPORTS** - None

**ITEMS OF BUSINESS**

- *Fiscal Year 2019-20 Audited Financial Statements Presentation* – Lauri Polk from Mack & Associates reviewed the audit findings with the committee.

- *Discuss and Recommend Acceptance of Fiscal Year 2019-20 Audited Financial Statements* – Member Kellogg made a motion to forward to the County Board for approval, second by Member DeBolt.

**With eight members present voting aye, the motion was approved by an 8-0 vote.**

- *Discussion of FY2022 Capital Requests* – Member Kellogg reviewed the process and timeline for submission of Capital requests. Kellogg stated that Administration staff will send out the instructions, process and timeline to all County departments/offices. All FY2022 new and/or revised internal and external capital request projects requiring Facilities Management or Technology Services department assistance are then due to Latreese Caldwell and the Finance Committee by August 30, 2021, and should include all proposed funding sources, and project management plans.
- *Discussion of Grant Process Workflow Development for Non-Profit Organizations* – Member Kellogg stated that the plan is to have the County’s goals outlined by September/October. Kellogg stated that phase 1 of the application process will begin with non-profit organizations.

Discussion on non-profit organizations, the need for legal review of completed applications, whether applications should be reviewed by the Finance Committee or the full Board, eligibility criteria for non-profit organizations, draft “pre” questions for the applications, as well as any specific grant dollar award limits.

Mr. Koepfel provided an overview of the survey monkey process and potential questions for interested applicants, and the targeted timeframe for implementation of the application portal.

**Mr. Koepfel will update the committee with survey monkey and portal amendments and progress.**

- *Discussion of the American Rescue Plan Act Funds* – Member Kellogg briefed the committee on some of the Treasury guidelines regarding ARPA funds. Discussion on the timeframe for fund awards, various phases for different organization applicants, and overall plans for implementation of fund disbursement to those most in need in the County.

**PUBLIC COMMENT** – None

**QUESTIONS FROM THE MEDIA** – None

**REVIEW BOARD ACTION ITEMS** – Chairman Gryder asked the committee to review the draft Board agenda for Tuesday, June 15, 2021.

**CHAIRMAN’S REPORT** – Chairman Gryder informed the Committee of the recent passing of former Kendall County Board member and Oswegoland Park Commissioner Roy R. White. Chairman Gryder stated that Mr. White played a key part in the mentoring of many Oswego High

School students through his involvement in the park district sporting teams. Chairman Gryder also said that Roy and Linda White were married for 42 years, and had two children Michele Stradel, and Phil White (deceased 2003). After the death of the White's son Phil and another Oswego High student Matt Jardine, the White's continued their support of the High School and the students by participating in village events and sporting team's activities.

## **ITEMS FOR THE JULY 20, 2021 COUNTY BOARD AGENDA**

*Approval of Claims*  
*Approval of Fiscal Year 2019-20 Audited Financial Statements*

**EXECUTIVE SESSION** – Not needed

**ADJOURNMENT** – Member Cesich made a motion to adjourn the meeting, second by Member DeBolt.

**With eight members present voting aye, the meeting adjourned at 6:48p.m.**

Respectfully Submitted,

Valarie McClain  
Administrative Assistant and Recording Secretary