

**COUNTY OF KENDALL, ILLINOIS
BUDGET & FINANCE COMMITTEE
Meeting Minutes for Thursday, June 10, 2021**

Call to Order – Committee Chair Matt Kellogg called the Budget and Finance Committee to order at 5:02p.m.

Roll Call

Attendee	Status	Arrived	Left Meeting
Amy Cesich	Present		
Brian DeBolt	Present		
Scott Gengler		5:05p.m.	
Scott Gryder	ABSENT		
Matt Kellogg	Yes		

Others Present – Latreese Caldwell, Matt Kinsey, Scott Koepfel

Approval of Agenda - Member DeBolt made a motion to approve the agenda, second by Member Cesich. **With three members present voting aye, the motion carried.**

Approval of Claims – Member Cesich made a motion to forward the claims to the County Board for approval, second by Member DeBolt. **With four members present voting aye, the motion carried.**

Items of Business

- ***Approval of an Intergovernmental Agreement between the State of Illinois Criminal Justice Information Authority and the County of Kendall, Illinois*** – Mr. Koepfel stated that this was an annual agreement for the Court Services Office, and that Director Alice Elliott reported that nothing had changed from last year’s agreement as far as funding.

Member Cesich made a motion to forward the item to the County Board for approval, second by Member Gengler. **With four members present voting aye, the motion passed by a vote of 4-0.**

- ***Discussion of the American Rescue Plan Act of 2021*** – Mr. Kellogg said that the guidelines are coming on a daily basis from the Treasury and that Administration staff continues to review to get a comprehensive understanding of them.

Mr. Koepfel reviewed the Restaurant Revitalization funding application questions with the committee as a starting point for the development of an American Rescue Plan Act funding application.

Discussion focused on the ARP application portal, the timeframe for the portal development, which group to focus on first in the application process, follow up by the applicant, eligibility criteria, how the complete process will be for applicants from

beginning to end, the number of weeks the application process should be extended to each eligible group, grant agreements being reviewed by the State's Attorney's Office, including a disclaimer regarding FOIA on the application and portal instructions, marketing and publicizing to potential applicants, and specific qualification questions. The committee also discussed how to track available, requested and granted funds.

Member Cesich made a motion, second by Member DeBolt, to authorize Mr. Koepfel to collaborate with the State's Attorney's Office on the Grant Agreements.

With four members present in agreement, the motion passed by a vote of 4-0.

Department Head and Elected Official Reports – None

Items from Other Committees – None

Public Comment – None

Questions from the Media – Jim Wyman, WSPY News asked about the timeframe for implementation of the ARP application fund portal.

Items for the June 15, 2021 County Board Meeting

Approval of Claims

Approval of an Intergovernmental Agreement between the State of Illinois Criminal Justice Information Authority and the County of Kendall, Illinois

Items for the July 15, 2021 Committee of the Whole Meeting - None

Executive Session – Not needed

Adjournment – Member Cesich made a motion to adjourn the Budget and Finance Committee meeting, Member DeBolt seconded the motion.

With four members present voting aye, the meeting was adjourned at 6:10p.m. by a of 4-0.

Respectfully submitted,

Valarie McClain
Administrative Assistant and Recording Secretary