



**COUNTY OF KENDALL, ILLINOIS
ECONOMIC DEVELOPMENT COMMITTEE**

**County Office Building
County Board Room 210
111 West Fox Street
Yorkville, IL 60560**

**Friday, July 26, 2019 at 9:00a.m.
MEETING AGENDA**

- 1. Call to Order**
- 2. Roll Call – Audra Hendrix (Chair, Scott Gryder (Vice Chair), Amy Cesich, Matthew Prochaska, Robyn Vickers**
- 3. Approval of Agenda**
- 4. Approval of Previous Month’s Meeting Minutes**
- 5. Committee Business**
 - *Discussion of Kendall County Economic Development Corporation*
- 6. Updates and Reports**
- 7. Chair’s Report**
- 8. Public Comment**
- 9. Executive Session**
- 10. Adjournment**

If special accommodations or arrangements are needed to attend this County meeting, please contact the Administration Office at (630) 553-4171, a minimum of 24-hours prior to the meeting time

COUNTY OF KENDALL, ILLINOIS
Economic Development Committee

Meeting Minutes
Friday, June 7, 2019

Call to Order

The meeting was called to order by Chair Audra Hendrix at 9:30a.m.

Roll Call

| Attendee | Status | Arrived | Left Meeting |
|-------------------|---------|---------|--------------|
| Amy Cesich | Present | | |
| Scott Gryder | ABSENT | | |
| Audra Hendrix | Here | | |
| Matthew Prochaska | Here | | |
| Robyn Vickers | Here | | |

Staff Present: Scott Koeppel, Mera Johnson

Approval of Agenda – Member Vickers made a motion to approve the agenda, second by Member Prochaska. **With four members voting aye, the motion was approved.**

Approval of April 26, 2019 Meeting Minutes – Member Cesich made a motion to approve the April 26, 2019 meeting minutes, second by Member Vickers. **With four members voting aye, the motion carried by a vote of 4-0.**

Committee Business

- ***Discussion of Kendall County Economic Development Corporation*** – Mr. Koeppel updated the committee by saying that he and Member Prochaska have been working with DCEO lawmakers in Springfield regarding rule revision to laws for options utilizing Economic Development Revolving Loan funds. Discussion on the legality of using EDC Revolving Loan funds to fund an Economic Development Corporation, the EDC Recapture Strategy, involving our lobbyist, and slowing down the development of an Economic Development Corporation for Kendall County, and the direction for Economic Development. **There was consensus by the committee to authorize Mr. Koeppel to contact our lobbyist and ask for their assistance with the issue.**

- ***Stakeholder List Update*** – The committee reviewed the additional results with the committee. Discussion on scheduling a breakfast meeting with interested stakeholders, building relationships, and networking with stakeholders, and also to update them on our current status and issues with funding an EDC.

COUNTY OF KENDALL, ILLINOIS
Economic Development Committee

Updates and Reports – Review of the current EDC loan statuses, discussion of the status of the Civilian Arms Force business, and their loan specifications. **The committee asked Mr. Koepfel to send a certified letter asking for the status of the Civilian Arms Force business operation.**

Chairs Report – No report

Items for the June 4, 2019 County Board Meeting - None

Items for the June 13, 2019 Committee of the Whole Meeting - None

Public Comment – None

Executive Committee – Not needed

Adjournment - Member Cesich made a motion to adjourn, second by Member Vickers. There being no objection, the Economic Development Committee meeting was adjourned at 10:12a.m.

Respectfully submitted,

Valarie McClain
Administrative Assistant and Recording Clerk

Kendall County Economic Development Commission
 Loan Status
 6/30/2019

| Account Name | Last Pymt Loan Date | A | | B | | C | D | E | |
|---|------------------------|---|---------------|----------------------------------|-----------|-------------------|--------------------------------|-----------------------------------|--|
| | | Monthly Payment Principal | Interest Rate | Total Paid Principal Interest | | Principal Balance | Bank Totals Interest Earned | Bank Balance Includes I earned | |
| Surplus - EDC BB #815-535 | | | | | | | 430,500.53 | 1,701,146.50 | |
| <u>Law Office Corporation</u> Payment: #46 | 6/3/2019 | 579.05 | | 454.40 | 124.65 | | | | |
| Loan Status: Midland State Bank | 3/11/2015 | 450.56 <u>120,000.00</u> 120,450.56 | 1.50% | 21,183.30 | 6,611.10 | 99,267.26 | 47.68 | 27,842.08 | |
| <u>Civilian Force Arms</u> Payment: #46 | 6/19/2019 | 1,700.00 | | 2,000.00 | 0.00 | | | | |
| Loan Status: First National Bank | 8/6/2015 | 90,000.00 | 2.90% | 70,947.36 | 6,791.14 | 19,052.64 | 72.79 | 77,811.29 | |
| <u>Dearborn Café</u> Payment: #47 | 6/28/2019 | 1,024.93 | | 999.05 | 65.88 | | | | |
| Loan Status: FNB #2920 | 9/1/2015 | 80,000.00 | 2.10% | 43,310.60 | 4,861.13 | 36,689.40 | 91.27 | 48,263.00 | |
| <u>Lucky's Beef N Dogs</u> Payment: #11 | 6/17/2019 | 225.00 | | 151.06 | 73.94 | | | | |
| Loan Status: BB 286 | 5/23/2017 | 32,086.20 | 2.90% | 1,641.78 | 833.22 | 30,444.42 | | 4,591.96 | |
| Total Loan Statuses | | 322,536.76 | | 137,083.04 | 19,096.59 | 185,453.72 | 430,712.27 | 1,859,654.83 | |

Total Assets 2,045,108.55

COUNTY OF KENDALL, ILLINOIS



SCOTT KOEPPPEL
COUNTY ADMINISTRATOR
KENDALL COUNTY OFFICE BUILDING
111 WEST FOX STREET, SUITE 316
YORKVILLE, ILLINOIS 60560
630.553.4171

Economic Development Options

2019/2020 Options:

1. Wait for DCEO matter with the RLF to be settled.
2. Use a reserve fund and then plan to transfer funds once DCEO matter is solved.
3. Add an annual expense to the general fund to contribute to an EDO.
4. Hire a full time Economic Development Coordinator
5. Contract for Economic Development Services

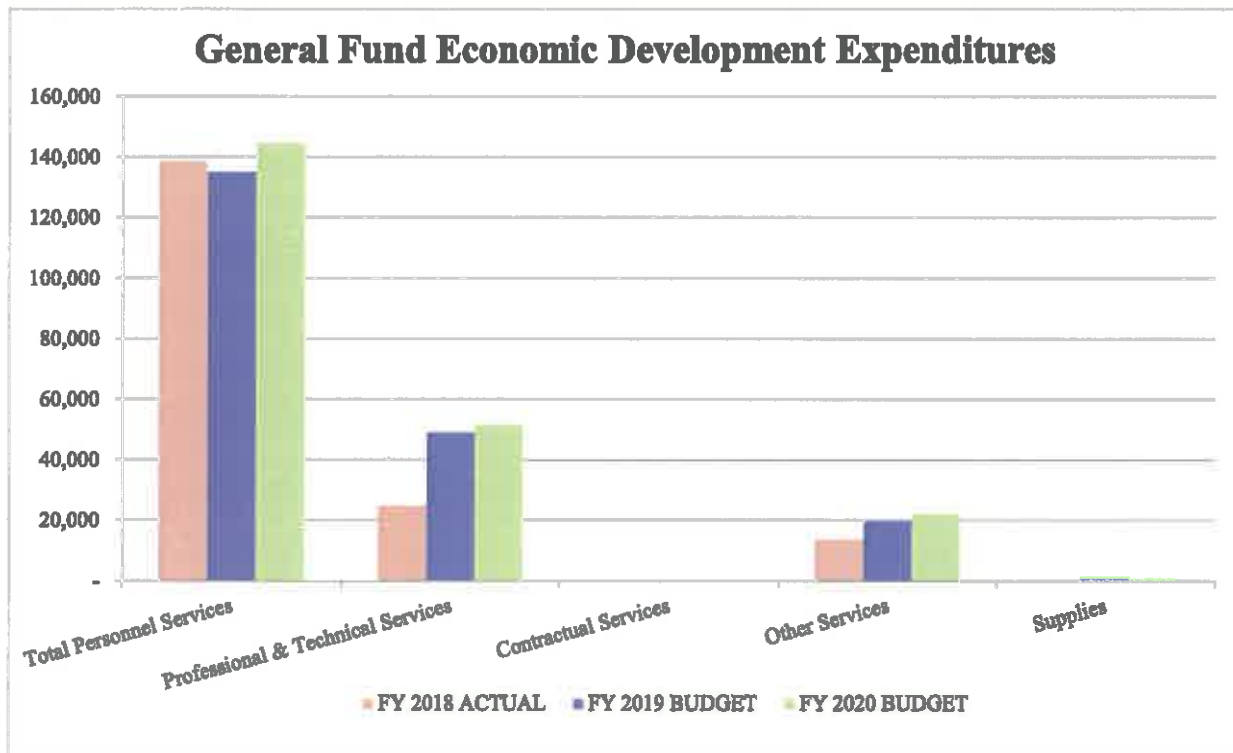
What Other local Governments are doing:

- **Village of Oswego** – 2020 Budget General Fund \$220,529 – Full-time staff (budget attached)
- **City of Yorkville** – 2020 Budget General Fund \$146,000 – Contract
 - E34) Economic Development: The City re-authorized the economic development-consulting contract with Lynn Dubajic of DLK, LLC in December 2018. This contract is set at \$145 per hour at 15 hours per week plus quarterly travel charges and hourly overages, which makes up most of this line item of \$145,000.
- **Kane County** 2019 Budget Economic Development Fund \$141,800. Mostly spent on Consulting Services. Funding from Elgin Casino.
- **Tazwell County** Economic Development \$176,000 General Fund Contractual Services Platinum level investor in Greater Peoria Economic Development Council
- **Peoria County** – Top investor in Greater Peoria Economic Development Council from General Fund
 - While growing the local economy is critical to job creation and tax base expansion, the County now takes a regional approach by outsourcing operational functions to the Greater Peoria Economic Development Council. The County Administrator focuses on strategic economic development alignment to maximize the County's investment.

Scott Koeppel
County Administrator
Kendall County

**GENERAL FUND (100)
ECONOMIC DEVELOPMENT (1003500)**

| EXPENDITURES | FY 2018 ACTUAL | FY 2019 BUDGET | FY 2019 PROJECTED | FY 2020 BUDGET | FY 2020 Budget vs FY 2019 Budget | |
|--|-------------------|-------------------|----------------------|-------------------|-------------------------------------|-------------|
| | | | | | \$ | % |
| Salaries & Wages | | | | | | |
| Salaries Full-Time | 117,851 | 115,380 | 116,735 | 123,289 | 7,909 | 7% |
| Salaries Part-Time | - | - | 1,500 | - | - | 0% |
| Total Salaries & Wages | 117,851 | 115,380 | 118,235 | 123,289 | 7,909 | 300% |
| Employee Benefits | 21,007 | 20,079 | 21,302 | 21,680 | 1,601 | 8% |
| Total Personnel Services | 138,857 | 135,459 | 139,537 | 144,969 | 9,510 | 7% |
| Professional & Technical Services | 25,000 | 49,400 | 42,500 | 52,000 | 2,600 | 5% |
| Contractual Services | 24 | 120 | 120 | 120 | - | 0% |
| Other Services | 13,935 | 20,320 | 21,419 | 22,390 | 2,070 | 10% |
| Supplies | 477 | 1,350 | 930 | 1,050 | (300) | -22% |
| TOTAL EXPENDITURES | 178,293 | 206,649 | 204,506 | 220,529 | 13,880 | 7% |



Oswego

ECONOMIC DEVELOPMENT
400.690.710

| Fund/Sub-Department | 2017 Actual Amount | 2018 Amended Budget | 2019 Adopted Budget | % Change 2018-2019 |
|--|--------------------|---------------------|---------------------|--------------------|
| Fund: 400 - Economic Development | | | | |
| REVENUES | | | | |
| Department: 690 - Development | | | | |
| Sub-Department: 000 - Revenues | | | | |
| Interest Revenue | | | | |
| 38000 Investment Income | \$ 1,541 | \$ 500 | \$ 500 | 0.00% |
| Total Interest Revenue | \$ 1,541 | \$ 500 | \$ 500 | 0.00% |
| Transfers In | | | | |
| 39000 Transfer From Other Funds | \$ - | \$ 88,990 | \$ 91,000 | 2.26% |
| Total Transfers In | \$ - | \$ 88,990 | \$ 91,000 | 2.26% |
| Cash on Hand | | | | |
| 39900 Cash On Hand | \$ - | \$ 67,826 | \$ 49,980 | -26.31% |
| Total Cash on Hand | \$ - | \$ 67,826 | \$ 49,980 | -26.31% |
| Sub-Department Total: 000 - Revenues | \$ 1,541 | \$ 157,316 | \$ 141,480 | -10.07% |
| Department Total: 690 - Development | \$ 1,541 | \$ 157,316 | \$ 141,480 | -10.07% |
| REVENUES Total | \$ 1,541 | \$ 157,316 | \$ 141,480 | -10.07% |
| EXPENSES | | | | |
| Department: 690 - Development | | | | |
| Sub-Department: 710 - Economic Development | | | | |
| Personnel Services- Salaries & Wages | | | | |
| 40000 Salaries and Wages | \$ - | \$ 6,167 | \$ 5,396 | -12.50% |
| Total Personnel Services- Salaries & Wages | \$ - | \$ 6,167 | \$ 5,396 | -12.50% |
| Personnel Services- Employee Benefits | | | | |
| 45000 Healthcare Contribution | \$ - | \$ 2,566 | \$ 791 | -69.17% |
| 45010 Dental Contribution | \$ - | \$ 81 | \$ 31 | -61.73% |
| 45100 FICA/SS Contribution | \$ - | \$ 472 | \$ 413 | -12.50% |
| 45200 IMRF Contribution | \$ - | \$ 585 | \$ 394 | -32.65% |
| Total Personnel Services- Employee Benefits | \$ - | \$ 3,704 | \$ 1,629 | -56.02% |
| Contractual Services | | | | |
| 50150 Contractual/Consulting Services | \$ 38,441 | \$ 135,149 | \$ 107,168 | -20.70% |
| 53000 Liability Insurance | \$ 103 | \$ 109 | \$ 101 | -7.34% |
| 53010 Workers Compensation | \$ 131 | \$ 133 | \$ 135 | 1.50% |
| 53020 Unemployment Claims | \$ 10 | \$ 9 | \$ 6 | -33.33% |
| 53060 General Printing | \$ - | \$ 500 | \$ 500 | 0.00% |
| 53100 Conferences and Meetings | \$ - | \$ 2,000 | \$ 2,000 | 0.00% |
| 53120 Employee Mileage Expense | \$ - | \$ 250 | \$ 250 | 0.00% |
| 53130 General Association Dues | \$ - | \$ 1,000 | \$ 16,000 | 1500.00% |
| 55000 Miscellaneous Contractual Exp | \$ 45,000 | \$ 7,895 | \$ 7,895 | 0.00% |
| Total Contractual Services | \$ 83,685 | \$ 147,045 | \$ 134,055 | -8.83% |
| Commodities | | | | |
| 60000 Office Supplies | \$ - | \$ 100 | \$ 100 | 0.00% |
| 60050 Books and Subscriptions | \$ - | \$ 200 | \$ 200 | 0.00% |
| 60290 Photography Supplies | \$ - | \$ 100 | \$ 100 | 0.00% |
| Total Commodities | \$ - | \$ 400 | \$ 400 | 0.00% |
| Sub-Department Total: 710 - Economic Development | \$ 83,685 | \$ 157,316 | \$ 141,480 | -10.07% |
| Department Total: 690 - Development | \$ 83,685 | \$ 157,316 | \$ 141,480 | -10.07% |
| EXPENSES Total | \$ 83,685 | \$ 157,316 | \$ 141,480 | -10.07% |
| Fund REVENUE Total: 400 - Economic Development | \$ 1,541 | \$ 157,316 | \$ 141,480 | -10.07% |
| Fund EXPENSE Total: 400 - Economic Development | \$ 83,685 | \$ 157,316 | \$ 141,480 | -10.07% |

Kane

FY 2019 - BUDGET - TENTATIVE

Tazewell County
FY 2017

| Department | Personnel | Commodities | Contractual | Outlay | Actual Misc. | Contingency | Transfer Out | Personnel | Total |
|--------------------------------------|-------------------|------------------|-------------------|------------------|----------------|-------------|--------------|-------------------|-------------------|
| Law Library | 9,035 | 56,478 | 0 | 0 | | | | 56,478 | 65,513 |
| Circuit Clk-Auto | 124,767 | 1,645 | 351,106 | 8,228 | | | | 360,978 | 485,745 |
| Circuit Clk Operations | 67,916 | 0 | 7,885 | 0 | 0 | | | 7,885 | 75,801 |
| Emergency Tele. | 131,063 | 1,662 | 712,203 | 39,959 | 0 | 0 | | 753,824 | 884,887 |
| Economic Devel. | | | 176,000 | | | | | 176,000 | 176,000 |
| Clerk/Recorder Spec. Doc. | 10,394 | 157 | 42,412 | 2,744 | 0 | | | 45,314 | 55,708 |
| Circ Clk Child Sup | 108,587 | 0 | 630 | 0 | | | | 630 | 109,217 |
| State's Atty Forf | 0 | 0 | 0 | 0 | 0 | | | 0 | 0 |
| Rural We-Care | | | 633,408 | | | | | 633,408 | 633,408 |
| Circ Clk Doc Stor | 170,971 | 25,963 | 312,060 | 4,230 | | | | 342,253 | 513,223 |
| Police Vehicle & Equip | | 0 | 6,253 | 10,815 | | | | 17,068 | 17,068 |
| Childrens Adv | 151,353 | 4,662 | 64,536 | 7,895 | | | | 77,093 | 228,447 |
| County Clerk Automation | 10,438 | 1,838 | 10,200 | 0 | | | | 12,038 | 22,476 |
| Coroner's Fee Fund | 0 | 0 | 2,717 | 1,251 | 0 | | | 3,968 | 3,968 |
| State's Atty Automation | 0 | 0 | 0 | 0 | 0 | | | 0 | 0 |
| Circuit Clk Elec Citation | | | 2,640 | | | | | 2,640 | 2,640 |
| Sheriff Electronic Citation | | 0 | | 620 | | | | 620 | 620 |
| Total Informational Fee Funds | 784,526 | 92,406 | 2,322,049 | 75,742 | 0 | 0 | 0 | 2,490,197 | 3,274,722 |
| 300 Debt Services | | | | | 0 | | | 0 | 0 |
| 350 Debt Services | | | | | 0 | | | 0 | 0 |
| Cap Projects/McKenzie | 0 | 0 | 0 | 0 | 0 | | | 0 | 0 |
| Total Debt Service Funds | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Grand Total | 36,279,850 | 1,307,363 | 11,250,276 | 5,150,548 | 862,419 | 0 | 51 | 18,570,657 | 54,850,507 |