

**KENDALL COUNTY FOREST PRESERVE DISTRICT
MEETING AGENDA**

TUESDAY, AUGUST 3, 2021

6:00 P.M.

KENDALL COUNTY OFFICE BUILDING - ROOMS 209 & 210

- I. Call to Order
- II. Pledge of Allegiance
- III. Invocation
- IV. Roll Call
- V. Approval of Agenda
- VI. Public Comments

***CONSENT AGENDA**

- VII. Approval of Minutes
 - Kendall County Forest Preserve District Operations Committee Meeting of July 7, 2021
 - Kendall County Forest Preserve District Committee of the Whole Meeting of July 13, 2021
- VIII. *Approval of Claims in the Amount of \$7,397.33

OLD BUSINESS

No items posted for consideration

NEW BUSINESS

- IX. ***MOTION:** Approval of a Proposal from Midwest Realty Consultants, Inc. of Morris, Illinois to Complete a Fair Market Value Appraisal of Certain Millbrook North Forest Preserve Parcels (04-09-100-008 (partial); 04-04-400-011; 04-03-300-002, and 04-10-100-001), and Certain Parcels Owned by the Richard Budd Wormley Revocable Trust (04-04-400-016 (partial); 04-03-300-005; 04-10-100-002, and 04-03-300-006) for an Amount Not-to-Exceed \$6,000.00, with 50% of this Cost to be Reimbursed to the District from Seth Wormley
- X. ***RESOLUTION 08-21-001:** Approval of a Resolution Amending the District's General Reserve Fund Balance Policy (Resolution 02-21-001)
- XI. ***MOTION:** Approval of the 21-22 KCFPD Bow Hunt Program Guide, Permit Fees and Charges (\$250 R / \$350 NR) for Support of Management of Chronic Wasting Disease in White-tailed Deer
- XII. ***MOTION:** Approval of the Hiring of a Full Time Grounds Maintenance Worker Position to Address Increased Maintenance Needs from Public Use in Accordance with the Terms and Provisions of the American Rescue Plan Act of 2021
- XIII. ***MOTION:** Approval of a Proposal from Busted Knuckles of Somonauk, Illinois for Completion of the Millbrook Bridge Abutment Clearing Project in the Amount of \$12,000.00
- XIV. Public Comments
- XV. Executive Session
- XVI. Other Items of Business
- XVII. Adjournment

(Requires affirmative vote of the majority of those elected (6) for passage (KCFPD Rules of Order Section I.G.2.b.v.a)*

To: Kendall County Forest Preserve District Board of Commissioners

From: David Guritz, Executive Director

RE: August 3, 2021 Commission Meeting Agenda Cover Report

Date: August 3, 2021

1. Midwest Realty Consultants, Inc. Appraisal Proposal

Two proposals were reviewed by the Finance Committee, with the proposal received from Midwest Realty Consultants, Inc. providing the lowest comparable quote recommended for approval.

The fair market value appraisal will support the land valuation and negotiation of a potential trade of District agricultural lands for woodland bluffs along the Fox River, a trail corridor connection to Silver Springs State Park, and a possible cell tower parcel with an assigned lease agreement to offset District revenue loses. All proposed trade parcels will connect with existing forest preserve lands at Millbrook North Forest Preserve.

2. Resolution 08-21-001 Amending the District's Fund Balance Policy

The Finance Committee reviewed the District's 3-Year budget projections report. In order to comply with the proposed amended fund balance policy, the District will need to prepare and present balanced budgets, and generate fund balance surplus to keep up with anticipated cost increases based on report assumptions. A copy of this report is attached. The Finance Committee recommends approval of amended fund balance policy, reducing the required amount retained to 30% of the total budgeted expenditures for each subsequent fiscal year.

3. 2021 KCFPD Bow Hunt Program Guide

The 2021 Bow Hunt Program Guide is recommended for approval, including the fee increases for resident and non-resident permit holders. Final zone maps will be produced, with the catalog posted online and sent out to prior year permit holders to open registration in the program.

4. Full Time Grounds Maintenance Position – American Rescue Plan Act of 2021

Recent updates to the American Rescue Plan Act funding rules allows for extending funding to address increased maintenance needs in parks resulting from increased public use during the pandemic. The budget and starting salary for the full time position will be \$32,000, plus IMRF and FICA costs estimated at \$5,300, plus employer insurance benefit costs up to \$20,000 for a total annual salary and benefit cost of \$57,300. \$30,000 will be allotted to the District in FY21, with \$100,000 allotted to the

District for FY22-FY24. The balance of the allotted funds will be used to address infrastructure repair and replacements in accordance with the District's 5-year plan.

5. Busted Knuckles – Millbrook Bridge Abutment Clearing Project – Not-to-Exceed \$12,000.00 proposal cost

This project will support tree clearing of hazardous trees and limbs around the Millbrook Bridge south/east abutment across from the canoe launch area. Earlier this month, a large willow tree fell onto the recently installed chain link safety fencing. Further inspection determined that additional large trees and overhanging limbs will need to be removed to avoid future impacts. The ROW needs to be cleared to allow equipment to access the abutment to complete clearing activities. Fox Township may render clearing assistance which would reduce final costs for contracted clearing activities.

Coronavirus State and Local Fiscal Recovery Funds

Frequently Asked Questions

AS OF JULY 19, 2021

This document contains answers to frequently asked questions regarding the Coronavirus State and Local Fiscal Recovery Funds (CSFRF / CLFRF, or Fiscal Recovery Funds). Treasury will be updating this document periodically in response to questions received from stakeholders. Recipients and stakeholders should consult the Interim Final Rule for additional information.

- For overall information about the program, including information on requesting funding, please see <https://home.treasury.gov/policy-issues/coronavirus/assistance-for-state-local-and-tribal-governments>
- For general questions about CSFRF / CLFRF, please email SLFRP@treasury.gov
- Treasury is seeking comment on all aspects of the Interim Final Rule. Stakeholders are encouraged to submit comments electronically through the Federal eRulemaking Portal (<https://www.regulations.gov/document/TREAS-DO-2021-0008-0002>) on or before July 16, 2021. Please be advised that comments received will be part of the public record and subject to public disclosure. Do not disclose any information in your comment or supporting materials that you consider confidential or inappropriate for public disclosure.

Questions added 5/27/21: 1.5, 1.6, 2.13, 2.14, 2.15, 3.9, 4.5, 4.6, 10.3, 10.4 (noted with “[5/27]”)

Questions added 6/8/21: 2.16, 3.10, 3.11, 3.12, 4.7, 6.7, 8.2, 9.4, 9.5, 10.5 (noted with “[6/8]”)

Questions added 6/17/21: 6.8, 6.9, 6.10, 6.11 (noted with “[6/17]”)

Questions added 6/23/21: 1.7, 2.17, 2.18, 2.19, 2.20, 3.1 (appendix), 3.13, 4.8, 6.12 (noted with “[6/23]”)

Question added 6/24/21: 2.21 (noted with “[6/24]”)

Questions added 7/14/21: 1.8, 3.14, 3.15, 4.9, 4.10, 4.11, 4.12, 6.13, 6.14, 6.15, 6.16, 6.17, 10.3 updated (noted with “[7/14]”)

Answers to frequently asked questions on distribution of funds to non-entitlement units of local government (NEUs) can be found in this FAQ supplement, which is regularly updated.

1. Eligibility and Allocations

1.1. Which governments are eligible for funds?

identified by the recipient as disproportionately impacted by the pandemic; or when these services are provided by Tribal governments. For more information on the set of presumptively eligible services, see the Interim Final Rule section on *Building Stronger Communities through Investments in Housing and Neighborhoods* and FAQ 2.11.

2.18. Would investments in improving outdoor spaces (e.g. parks) be an eligible use of funds as a response to the public health emergency and/or its negative economic impacts? [6/23]

There are multiple ways that investments in improving outdoor spaces could qualify as eligible uses; several are highlighted below, though there may be other ways that a specific investment in outdoor spaces would meet eligible use criteria.

First, in recognition of the disproportionate negative economic impacts on certain communities and populations, the Interim Final Rule identifies certain types of services that are eligible uses when provided in a Qualified Census Tract (QCT), to families and individuals living in QCTs, or when these services are provided by Tribal governments. Recipients may also provide these services to other populations, households, or geographic areas disproportionately impacted by the pandemic.

These programs and services include services designed to build stronger neighborhoods and communities and to address health disparities and the social determinants of health. The Interim Final Rule provides a non-exhaustive list of eligible services to respond to the needs of communities disproportionately impacted by the pandemic, and recipients may identify other uses of funds that do so, consistent with the Rule’s framework. For example, investments in parks, public plazas, and other public outdoor recreation spaces may be responsive to the needs of disproportionately impacted communities by promoting healthier living environments and outdoor recreation and socialization to mitigate the spread of COVID-19.

Second, recipients may provide assistance to small businesses in all communities. Assistance to small businesses could include support to enhance outdoor spaces for COVID-19 mitigation (e.g., restaurant patios) or to improve the built environment of the neighborhood (e.g., façade improvements).

Third, many governments saw significantly increased use of parks during the pandemic that resulted in damage or increased maintenance needs. The Interim Final Rule recognizes that “decrease[s to] a state or local government’s ability to effectively administer services” can constitute a negative economic impact of the pandemic.

2.19. Would expenses to address a COVID-related backlog in court cases be an eligible use of funds as a response to the public health emergency? [6/23]

The Interim Final Rule recognizes that “decrease[s to] a state or local government’s ability to effectively administer services,” such as cuts to public sector staffing levels, can constitute a negative economic impact of the pandemic. During the COVID-19 public

**KENDALL COUNTY FOREST PRESERVE DISTRICT
OPERATIONS COMMITTEE MEETING MINUTES**

JULY 7, 2021

I. Call to Order

Operations Committee Chair Flowers called the meeting to order at 6:00 pm in the Kendall County Office Building – Board Rooms 209 and 210.

II. Roll Call

X	DeBolt		Gryder
	Cesich		Kellogg
X	Flowers		Koukol
	Gengler	X	Rodriguez
	Gilmour		Vickers

Commissioners DeBolt, Flowers, and Rodriguez were all present.

III. Approval of Agenda

Commissioner DeBolt made a motion to approve the meeting agenda as presented. Seconded by Commissioner Rodriguez. Aye, all. Opposed, none.

IV. Public Comments

No public comments were offered from citizens in attendance.

V. Review of Financial Statements through June 30, 2021

- **Transition from Cash-Based to Accrual-Based Accounting and FY21 Stated Revenue Impacts**

Director Guritz presented an overview of the District’s financial statements through June 30, 2021. The Operating Committee discussed adjusting entry reports completed by Mack and Associates explaining the process of reconciling the District’s financials from a cash-basis to an accrual-bases for accounting.

VI. Review and Approval of Special Use Permits

- a) **F3 Crossroads Foundation – Veteran Assistance Commission of Kendall County – September 10-11, 2021**

Commissioner DeBolt made a motion to approve Special Use permit for F3 Crossroads Foundation. Seconded by Commissioner Rodriguez. All, aye. Opposed, none.

VII. Natural Beginnings Parent Survey; Enrollment and Recruitment Strategies, and COVID-19 Policy Updates

Stefanie Wiencke presented the Natural Beginnings Recruitment Strategies and pre-paid, non-refundable tuition policy.

Commissioner DeBolt made a motion to forward the Natural Beginnings pre-paid, non-refundable tuition policy to Committee of the Whole for approval. Seconded by Commissioner Rodriguez. Aye, all. Opposed, none.

VIII. 20-21 Bow Hunt Survey and Proposed 21-22 Bow Hunt Zones - Fees and Charges

Antoinette White, presented proposed 21-22 Bow Hunt Zones and Fees and Charges.

Commissioner DeBolt made a motion to approve the 21-22 Bow Hunt Fee and Charges and Policy updates for incorporation into the 21-22 Bow Hunt Program Guide, subject to approval by the Board of Commissioners. Seconded by Commissioner Rodriguez. Aye, all. Opposed, none.

IX. Rental Contract Templates and Special Event Insurance Requirements Updates

Director Guritz presented updates on the rental contract templates and special event insurance requirements.

X. Draft Employee Handbook Policies Review

- **Chapters V and VI Review**

Review of Chapters V and VI was postponed to the next Operations Committee meeting.

XI. Other Items of Business

a) Hoover Nature Play Space - Hobbit Tunnel Opening Event - August 28, 2021 at 11:00 am

b) Hoover Forest Preserve - Discussion of D. Construction Proposed Improvements Project Options

The Operating Committee discussed the two options presented favoring Option A to extend Hoover Drive asphalt surfacing.

c) OMA / FOIA Officers Training - Illinois State Attorney General Website Notice

d) License Agreement Renewals

Director Guritz presented a schedule for renewal of various license agreements.

e) Illinois Association of Forest Preserve District Updates - Prohibiting Drone Usage in Preserve Areas

XII. Public Comments

Commissioner DeBolt requested updates on the potential Wormley property trade. Director Guritz stated he would work to secure appraisal proposals.

Commissioner Rodriguez asked about the ATV and golf cart General Use Ordinance violations at Pickerill-Pigott Forest Preserve. Director Guritz reported that Grounds Maintenance staff were working to deter this activity by blocking access.

XIII. Executive Session

None.

XIV. Adjournment

Commissioner Rodriguez made a motion to adjourn. Seconded by Commissioner DeBolt.

Aye, all. Opposed, none.

Meeting adjourned at 7:47 pm.

Respectfully submitted,

David Guritz

Director, Kendall County Forest Preserve District

**KENDALL COUNTY FOREST PRESERVE DISTRICT
COMMITTEE OF THE WHOLE MEETING MINUTES
JULY 13, 2021**

I. Call to Order

President Gilmour called the meeting to order in the Kendall County Office Building – Kendall County Board Rooms 209 and 210 at 4:30 pm.

II. Roll Call

X	Cesich	X	Gryder
X	DeBolt		Kellogg
X	Flowers (Entered meeting at 5:20 pm)	X	Koukol
X	Gengler	X	Rodriguez
X	Gilmour		Vickers

Roll call: Commissioners Cesich, DeBolt, Gengler, Gryder, Koukol, Rodriguez, and Gilmour were all present.

Commissioner Flowers entered the meeting at 5:20 pm.

III. Approval of Agenda

Commissioner Koukol made a motion to approve the Committee of the Whole meeting agenda as presented. Seconded by Commissioner Rodriguez. Aye, all. Opposed, none.

IV. Public Comment

No public comments were offered from citizens in attendance.

V. Executive Director’s Report

Director Guritz presented highlights from the Executive Director’s report.

VI. Review of Preliminary Financial Statements and Cost Center Reports for the Period Ending June 30, 2021

- Updates on the District's Transition to an Accrual-Basis for Accounting

Director Guritz presented an overview and report on the preliminary Financial Statements for the period ending June 30, 2021. Direction was received to request an explanation from Mack and Associates on the reduction of the beginning fund balance for Fund 1900.

VII. Motion to Forward Claims to Commission

Commissioner DeBolt made a motion to forward claims to Commission. Seconded by Commissioner Gengler. Aye, all. Opposed, none.

OLD BUSINESS

VIII. Acquisition Projects Updates

Director Guritz presented acquisition project updates for the Reservation Woods Acquisition Project, and possible property exchange at Millbrook North Forest Preserve. Direction was received to secure proposals from land appraisal firms to determine fair market value for the property to be exchanged.

IX. D. Construction Company - Discussion and Approval of a Proposed Preserve Improvement Project Option

Director Guritz presented a discussion on a proposed preserve improvement project plans offered from D. Construction. Option A includes construction of a Hoover Drive asphalt road extension from Meadowhawk Lodge to the north parking lot. Option B includes asphalt trail work in multiple locations. Estimates received for Option A and Option B were \$50,000 each.

Commissioner DeBolt made a motion to approve Option A – construction of a Hoover Drive extension as the selected gratis project from D. Construction. Seconded by Commissioner Koukol.

Commissioner Gengler stated he would like to see both projects completed. The Committee of the Whole discussed the two projects presented.

Commissioner DeBolt withdrew his initial motion.

Commissioner Koukol withdrew his second.

Commissioner Gryder made a motion to approve approaching D. Construction to accept Option A, and to request additional support or favorable pricing for the Option B asphalt trail repair and/or replacement work at Hoover Forest Preserve. Seconded by Commissioner Rodriguez. Aye, all. Opposed, none.

X. Natural Beginnings - 22-23 Program Year Proposed Registration Fee Policy Change

Commissioner DeBolt made a motion to approve the 22-23 Natural Beginnings Registration Fee Policy. Seconded by Commissioner Gryder. Aye, all. Opposed, none.

XI. 21-22 Bow Hunt Season Program Handbook - Review of Proposed Fee Policy Changes

The Committee of the Whole discussed the 21-22 Bow Hunt Proposed Fee Policy changes. The program handbook will be presented to Commission for approval at the August 3, 2021 meeting.

XII. Operating Fund (Fund 1900) Fund Balance Policy Revisions

The Committee of the Whole discussed revisions on the Operating Fund (Fund 1900) Fund Balance Policy. Direction was received to generate an Operating Fund (Fund 1900) three-year budget projections report for Finance Committee review to determine whether reducing the fund balance policy retention provisions to 30% would be able to be carried forward beyond the FY22 budget year.

XIII. FY21 Operating Fund (Fund 1900) - Proposed Contingency Transfers

The Committee of the Whole discussed the proposed contingency transfers for the FY21 Operating Fund (Fund 1900).

XIV. Series 2021 Limited Tax General Obligation Bonds Updates and Closing Date

- **Committee of the Whole discussed the Series 2021 Limited Tax General Obligation Bonds updates and Closing date**

The Committee of the Whole reviewed the final bond sale report generated by Speer Financial.

XV. Other Items of Business

- a) KCFPD Annual Meeting Calender Change - Finance Committee Meetings - Time Change Only to 4:00 PM July 22, 2021 through the Remainder of CY21
- b) Hobbit Tunnel Water Feature - Donor's Opening - August 28, 2021 at 11 am (tentative)

XVI. Public Comments

No public comments were offered from citizens in attendance.

XVII. Executive Session

There was no need for executive session.

XVIII. Summary of Action Items

Director Guritz provided a summary of action items.

XIX. Adjournment

Commissioner Flowers made a motion to adjourn. Seconded by Commissioner Koukol. Aye, all. Opposed, none.

Meeting adjourned at 6:06 pm.

Respectfully submitted,

David Guritz
Director, Kendall County Forest Preserve District

Claims Listing

7/28/2021 10:02:26 AM

Department	Vendor #	Vendor Name	Invoice #	Invoice Description	GL Account	Description	Invoice Amount
Ellis Barn	21	ADS, INC	147996 7/21	Alarm system	19001161 68580	Grounds and Maintenance	\$174.58
						Sub-Total	\$174.58
					Ellis Barn	Total	\$174.58
Ellis Grounds	51	SYNCB/AMAZON	1YCDF76GKGDT	Amazon Ellis Grounds	19001162 68580	Grounds and Maintenance	\$34.99
						Sub-Total	\$34.99
					Ellis Grounds	Total	\$34.99
Ellis House	2047	COMED	9361548011 7/21	Electricity Ellis House	19001160 62270	Utilities	\$631.28
						Sub-Total	\$631.28
					Ellis House	Total	\$631.28
Ellis House	21	ADS, INC	147996 7/21	Alarm system	19001160 68580	Grounds and Maintenance	\$174.59
	51	SYNCB/AMAZON	1TTLM DGR7RNP	fire extinguisher	19001160 68580	Grounds and Maintenance	\$39.96
	1323	MENARDS	20316	Ellis House supplies	19001160 68580	Grounds and Maintenance	\$107.80
						Sub-Total	\$322.35
					Ellis House	Total	\$953.63

Grounds and Natural Resources		Grounds and Natural Resources		Total		Total	
3201	LINDSEY BARBIERI	21-00084	Meadowhawk lodge wedding security deposit return	19001171	63040	Security Deposit Refund	\$950.00
3202	JAVAN CROSS	21-00111	Meadowhawk lodge security deposit refund	19001171	63040	Security Deposit Refund	\$135.00
3203	KRISTY LAGGER	21-00085	Meadowhawk lodge security deposit	19001171	63040	Security Deposit Refund	\$240.00
						Sub-Total	\$1,325.00
1452	NICOR	22827083027 7/21	Gas Hoover Shop	19001171	63090	Natural Gas	\$55.27
1452	NICOR	23336698297 7/21	Gas Hoover Rookery	19001171	63090	Natural Gas	\$50.18
1452	NICOR	24614203628 7/21	Nicor Gas Blazing Star	19001171	63090	Natural Gas	\$41.60
1452	NICOR	28235299733 7/21	Gas Hoover Moonseed bldg.	19001171	63090	Natural Gas	\$45.66
1452	NICOR	30-83-10-34894 7/21	Gas Blazing Star	19001171	63090	Natural Gas	\$45.66
1452	NICOR	50980197128 7/21	Gas Hoover	19001171	63090	Natural Gas	\$50.31
1452	NICOR	72389374124 7/21	Gas Hoover house	19001171	63090	Natural Gas	\$30.18
1452	NICOR	88551401149 7/21	Gas Hoover Maint. bldg.	19001171	63090	Natural Gas	\$44.10
						Sub-Total	\$362.96
1323	MENARDS	19993	Menards Hoover Shop Building Grounds	19001171	63110	Shop Supplies	\$59.87
						Sub-Total	\$59.87

Hoover

1323	MENARDS	19993	Menards Hoover Shop Building Grounds	19001171	63120	Building Maintenance	\$66.06
1605	RIEMENSCHNEIDER ELECTRIC	12753	Troubleshoot Meadowhawk door	19001171	63120	Building Maintenance	\$367.50
1961	YORKVILLE GLASS & MIRROR	7-13-21	hoover building glass repair	19001171	63120	Building Maintenance	\$75.00
						Sub-Total	\$508.56
236	CENTRAL LIMESTONE CO INC	41897	Sand/gravel for Hoover	19001171	68580	Grounds and Maintenance	\$769.99
1323	MENARDS	19993	Menards Hoover Shop Building Grounds	19001171	68580	Grounds and Maintenance	\$51.44
						Sub-Total	\$821.43
					Hoover	Total	\$3,077.82
						Grand Total	\$7,397.33

MIDWEST REALTY CONSULTANTS, INC.

AARON J. HEAP
(c) 815.514.4327
aaronheap9@gmail.com

REAL ESTATE APPRAISERS & CONSULTANTS
310 W. JEFFERSON STREET
MORRIS, ILLINOIS 60450

JAY M. HEAP
(c) 815.405.3325
jmheap1@yahoo.com

July 28, 2021

Mr. David Guritz
Executive Director
Kendall County Forest Preserve District
110 W. Madison Street
Yorkville, Illinois 60560

Re: Appraisal Fee Proposal
A. Tillable Land Values
B. Timber Land Values
C. Cell Tower Site

Dear Mr. Guritz:

Pursuant to your request, I have arrived at a fee proposal for preparing three (3) market value appraisals for of the potential land swap between the Kendall County Forest Preserve District and the Wormley Family. The effective date of value will be the date of inspection, unless otherwise specified. The reports will provide a unit value for A & B expressed as dollars per acre. The report for C will be expressed as a value of the leasehold interest in a total dollar amount. Any additional meetings or work with regard to negotiations is not included as a part of the fee quoted.

The total cost for this project is (\$6,000) Six Thousand Dollars. The total fee will be paid directly to Midwest Realty Consultants with the reimbursement by the Wormley Family for half of the total fee paid by Wormley to the Kendall County Forest Preserve District. Based upon the data received, we would be happy to discuss our proposal in greater detail, if necessary. The appraisals will be prepared in compliance with the Uniform Standards of Professional Appraisal Practice (USPAP) as promulgated by the Appraisal Foundation and in conformance with the Standards of Professional Practice and the Code of Ethics of the Appraisal Institute.

Thank you for the opportunity to submit this proposal to you. If you accept the terms of this proposal, please indicate so by signing below and supplying the necessary paperwork to begin this assignment

Sincerely,
MIDWEST REALTY CONSULTANTS, INC.



Jay M. Heap
II. State Certified/General
No.: IL 553.000212
Expires: 09-30-2021

Terms Accepted by: _____

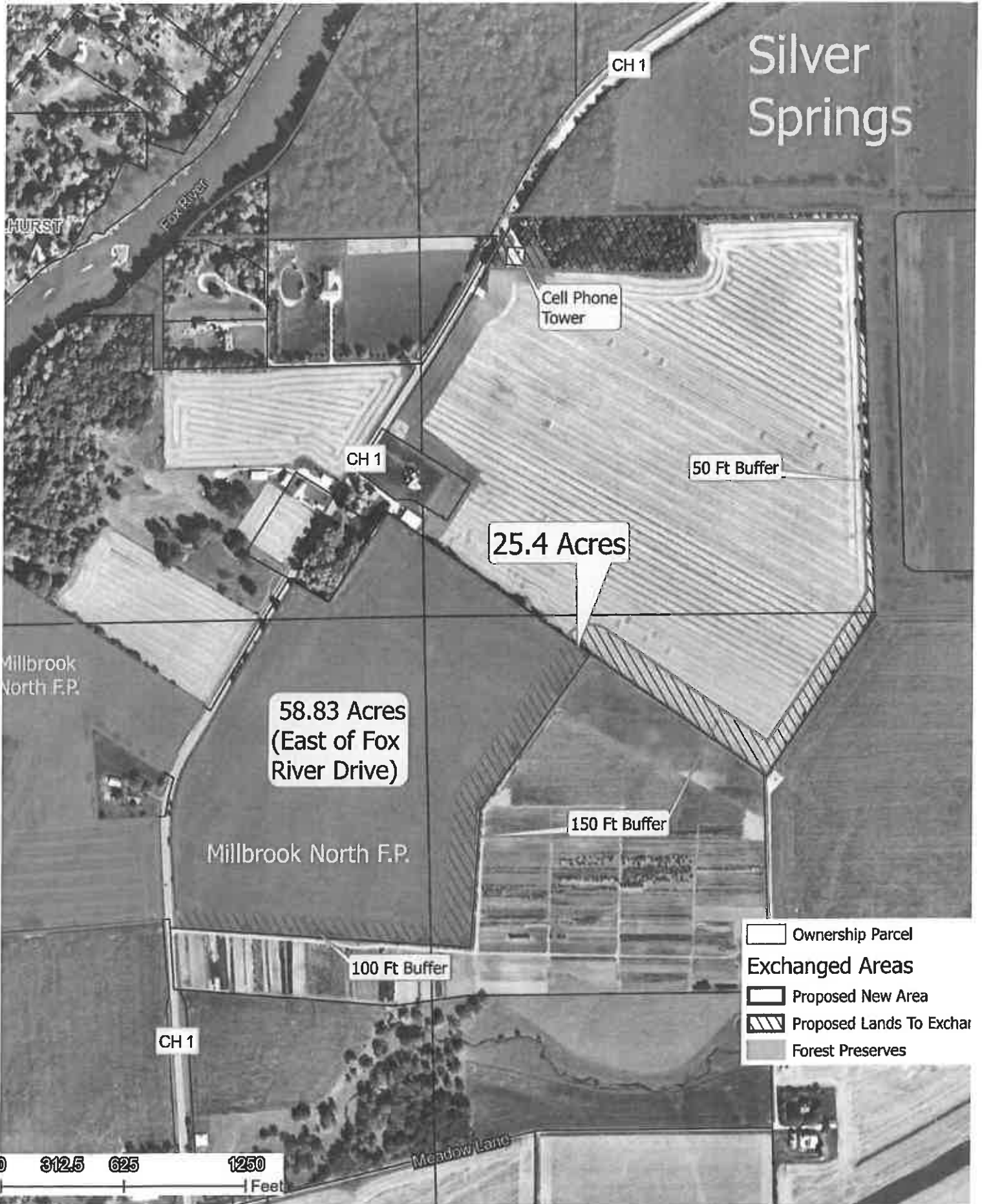
Name

Title

Date

Att.: Plats
Qualifications
License

Silver Springs



58.83 Acres
(East of Fox
River Drive)

25.4 Acres

50 Ft Buffer

150 Ft Buffer

100 Ft Buffer

- Ownership Parcel
- Exchanged Areas
- Proposed New Area
- Proposed Lands To Exchar
- Forest Preserves

0 312.5 625 1250 Feet



25.2 Acres

- Forest Preserves
- Ownership Parcel
- Proposed Land Acquisition

Millbrook North



Fox River Frontage

Kendall County GIS
maps.co.kendall.il.us/portal
 Map Created: 3/2/2014

QUALIFICATIONS OF JAY M. HEAP

MIDWEST REALTY CONSULTANTS, INC.
310 W. Jefferson Street
MORRIS, ILLINOIS 60450

- Employment:** Morris Federal Savings & Loan Assn. 1973-1978 as VP mortgage loans and appraiser. Founded Jay M. Heap & Associates, LTD, January 1, 1979 as an independent appraisal and consulting service specializing in Residential, Commercial, Industrial, and Agriculture Properties that is now owned and operated by Ryann M. Heap. On January 1, 2020, Jay M. Heap reorganized a real estate appraisal and consulting practice as an S Corp, for accounting reasons, now known as Midwest Realty Consultants, Inc.
- Licenses:** State Certified General Real Estate Appraiser - Illinois License #553.000212 (1992)
State Certified General Real Estate Appraiser - Missouri License #2019007803 (2019)
- Professional Designations:** CIAO (Certified Illinois Assessing Officer) - 1986 - Illinois Property Assessment Institute
R/W – AC (ROW – Appraisal Certified) International Right-of-Way Association
- Memberships:** International Right-of-Way Association Illinois Coalition of Appraisal Professionals
- Experience:** Assignments for both valuation and consultation services include fee simple, partial interest property rights, property easements throughout Illinois. During the course of the last 12 years extensive appraisal work and market studies have been completed for utility easement valuation. These include the value of the whole property (larger parcel), part acquired, permanent easements, temporary easements and analysis of damages (if any) to the remainder. Additionally, expert witness testimony has been provided as well as litigation support for real estate tax matters, zoning cases and eminent domain cases. Property types include single family, multi-family residential; agriculture; commercial such as office, retail, service, mixed unit; industrial such as manufacturing, research and development and warehouses; special purpose properties such as convenience stores, gasoline stations, churches, funeral homes, car washes, and marinas. Provided highest and best use studies and planning and zoning consulting. Illinois Department of Transportation approved appraiser, reviewer, and negotiator. Illinois Department of Aviation approved appraiser, reviewer, and negotiator.
- Activities:** Morris Township Assessor (1982 through 2016)
Director of Building, Planning and Zoning for the City of Morris (1988 - 1996)
Illinois Appraisal Board/Office of Banks and Real Estate (Board Member 2002)
- Education:** Graduate of Morris Community High School (1970) and attended two years of college. Intensive appraisal courses provided by The Society of Real Estate Appraisers, University of Illinois, Illinois Department of Revenue, Illinois Property Assessment Institute, Illinois Coalition of Appraisers and the Appraisal Institute.
- Court Experience:** Qualified and testified as expert witness in courts of Grundy, LaSalle, Kendall, Kankakee, Iroquois, Woodford, McLean, Livingston and Will Counties, all situated in the State of Illinois.

Qualifications of Jay M. Heap- Continued

Client List: Lenders

Grundy Bank, Morris Building & Loan, First Midwest Bank of Illinois, Mazon State Bank, Standard Bank and Trust Co., Valley Bank, Hinsdale Bank, Morris Community Credit Union, First National Bank of Dwight, First National Bank of Wilmington, Twin Oaks Savings Bank, Founders Bank of Minooka, Hinsdale Hospital Credit Union, Harris Bank Joliet N. A., Bank of Lockport, Millbrook-Newark Bank, New Lenox State Bank, First Chicago Bank, Bank of Pontiac, Peotone Bank & Trust, Norwest Financial, Union Bank of Streator, Benchmark Bank, Bank of America – St. Louis, Centru Bank, National City Bank of Michigan/Illinois, Archer Bank – Chicago, First National Bank of Ottawa, Ottawa Savings Bank, Busey Bank and Yorkville National Bank

Governmental & Corporations

Property Tax Appeal Boards of Grundy, Kendall and LaSalle Counties, The Cities or Villages of Morris, Coal City, Dwight, Minooka, Mazon, Gardner, South Wilmington, Seneca, Oswego, Yorkville, Normal, Streator and Channahon, Counties of Grundy, Kendall, LaSalle, McLean, Livingston, Kankakee and Will all situated in the State of Illinois, Illinois Department of Natural Resources, Illinois Department of Transportation, Illinois Division of Mines & Reclamation, Illinois Division of Aeronautics, Central Illinois (Bloomington) Regional Airport, Illinois Valley (Peru) Regional Airport, South Suburban Airport Authority, Morris Airport Authority, Pontiac Airport Authority, Enbridge Pipeline, Northern Border Pipeline, Alliance Pipeline, Quantum/Equistar Pipeline, Vector Pipeline, Guardian Pipeline, Dupont, Alumax, Caterpillar, ComEd, Northern Illinois Gas, Aqua of Illinois, Inc., Illinois American Water Company, Morris Hospital, Morris Fire Protection District, Winfield Fire Protection District, Braidwood Fire Protection District and Gardner Fire Protection District, Fox Metro Water Reclamation District, Grundy County Highway Department, McLean County Highway Department, Livingston County Highway Department, LaSalle County Highway Department, Bourbonnais Highway Department, Will County Forest Preserve, Kendall County Forest Preserve, Oswego Park District, Oswego Library District and the Dakota Park District.

Other Clients

Attorneys, Real Estate Investors, Real Estate Brokers, Home Transfer Companies, Land Trusts, Estates and Individuals

Continuing Education:

The State of Illinois requires continuing education for all Licensed and Certified Appraisers. Based upon the current requirements, Jay M. Heap has completed continuing education for the State of Illinois through September 30, 2021. The State of Missouri requires continuing education for all Licensed and Certified Appraisers. Based upon the current requirements, Jay M. Heap has completed continuing education for the State of Missouri through June 30, 2022.

The International Right of Way Association requires continuing education for all designated appraisers. Based upon the current requirements, Jay M. Heap has completed continuing education for the International Right of Way Association through December 31, 2021.

State of Illinois

Department of Financial and Professional Regulation
Division of Real Estate

LICENSE NO.
553.000212

The person, firm, or organization whose name appears on this certificate has complied with the provisions of the Illinois Statutes and/or rules and regulations and is hereby authorized to engage in the activity as indicated below:

EXPIRES:
09/30/2021

CERTIFIED GENERAL REAL ESTATE APPRAISER



JAY M HEAP
310 W JEFFERSON ST
MORRIS, IL 60450



DEBORAH HAGAN
SECRETARY

MARIO TRETÒ, JR.
ACTING DIRECTOR

The official status of this license can be verified at www.idfpr.com

13045008

KENDALL COUNTY FOREST PRESERVE DISTRICT

RESOLUTION 08-21-001 AMENDING

RESOLUTION 02-21-001

RESOLUTION ESTABLISHING A GENERAL FUND BALANCE RESERVE POLICY

WHEREAS, the Kendall County Forest Preserve District's Board of Commissioners desires to retain a level of financial reserves to fund current and future operations and capital needs as well as cash flow requirements; and

WHEREAS, the Kendall County Forest Preserve District established an unrestricted Fund Balance Reserve for the General Fund and Fund Balance Policy for maintaining a calculated Fund Balance Reserve by Approval of Resolution #15-010 on December 17, 2015; and

WHEREAS, the Kendall County Forest Preserve District revised the District's unrestricted Fund Balance Reserve for the General Fund and Fund Balance Policy by approval of Resolution 02-21-001 on February 2, 2021; and

WHEREAS, the Kendall County Forest Preserve District Policy outlines requirements for the Kendall County Forest Preserve District's Board of Commissioners to follow in order to maintain the approved level of unrestricted Fund Balance Reserve.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE KENDALL COUNTY FOREST PRESERVE DISTRICT, AS FOLLOWS:

The Kendall County Forest Preserve District's Board of Commissioners hereby adopts the amended *General Fund- Fund Balance Reserve Policy*, attached hereto as "Exhibit A"

Approved and adopted by the Board of Commissioners of the Kendall County Forest Preserve District of Kendall County, Illinois, this 3RD day of August, 2021.

Attest:

Judy Gilmour, President
Kendall County Forest Preserve District

Elizabeth Flowers, Secretary
Kendall County Forest Preserve District

EXHIBIT A

KENDALL COUNTY FOREST PRESERVE DISTRICT FINANCIAL POLICY General Fund - Fund Balance Reserve Policy

Purpose

The Kendall County Forest Preserve District's Board of Commissioners desires to maintain a sufficient level of financial resources to fund current and future operations and capital needs as well as annual cash flow requirements. This includes a requirement that no District fund shall post a negative balance at any time. This policy establishes an unrestricted Fund Balance Reserve for the General Fund and the method to calculate the Fund Balance Reserve. This policy is also intended to document the procedure the Kendall County Forest Preserve District's Board of Commissioners will follow in order to sustain a sufficient unrestricted Fund Balance Reserve.

Appropriate Level of Unrestricted Fund Balance Reserve for General Fund

The Kendall County Forest Preserve District has established that the appropriate level of unrestricted Fund Balance Reserve for the General Fund shall be sufficient to cover approximately three and one half (3.5) months of each subsequent fiscal year's appropriated expenditures for operations and continued growth of reserve funds until such time as the sufficient fund balance is achieved. The FY21 fund balance reserve was increased following amendment of the FY21 budget and subsequent transfer of \$215,000 from the District's Project Reserve Fund (Fund 1906) to the Operating Fund (Fund 1900).

Procedure to Achieve a Sufficient Level of Unrestricted Fund Balance Reserve for General Fund

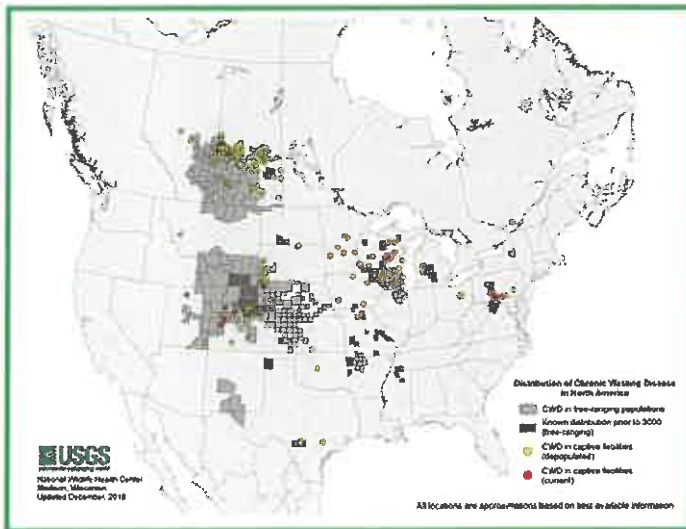
During each annual budget development and appropriation process between June and November, the projected ending unrestricted Fund Balance Reserve for the General Fund for the current fiscal year, and the expenditure projections for each subsequent fiscal year will be calculated. If the projected unrestricted Fund Balance Reserve is below \$360,000 within the General Fund, the Kendall County Forest Preserve District's Board of Commissioners will reduce expenditures and appropriations to support continued growth of the unrestricted Fund Balance Reserve of the General Fund to achieve a balance of approximately three and one half (3.5) months, or 30% of appropriated expenditures.

Annually in November, a year-end report projection will be presented for the unrestricted Fund Balance Reserve for the General Fund. At or before the last Commission meeting in November of each fiscal year, the Board of Commissioners will approve a budget that anticipates growth of the Fund Balance Reserve until such time as a three and one half months operating reserve balance representing 30% of appropriated expenditures for each subsequent fiscal year is achieved.

Approval Date: November 17, 2015
Revision Date: February 2, 2021
Revision Date: August 03, 2021



2021 Bow Hunt Program for Monitoring and Control of Chronic Wasting Disease in Kendall County White-tailed Deer Populations



Application Materials

Acknowledgement Waiver and Release of Liability

KCFPD Program Participation Overview and Policies

IDNR 2021 Archery Deer Harvest Reporting and Hunting Regulations
Information Sheet

Designated Hunting Area Maps

KCFPD General Use Ordinance #18-09-002

Designated Hunting Preserve Order of Preference:

Baker Woods, Fox River Bluffs, Henneberry, Hollenback Sugar Bush, Jay Woods, Lyon-Richard Young, Maramech-Little Rock Creek, Millbrook North, Millbrook South, Pickerill-Pigott, River Road Tree Mitigation, Subat, Freeman

- 1. _____
- 2. _____
- 3. _____

The District does not guarantee the applicant will receive zone placement based on preferences.

I wish to be placed into a zone with the following individuals applying for participation:
(Include first and last name. No more than 4-participants allowed per designated preserve hunting zone):

- 1. _____
- 2. _____
- 3. _____

I plan to hunt with the following youth participant(s):

For the purpose of this program, youth hunters are those participants who are seventeen (17) years old by October 1, 2021 or younger. Any participants under the age of eighteen (18) years of age must be accompanied by a person twenty-one (21) years of age or older, who will be in the immediate area (100 feet).

- 1. _____
- 2. _____

All adults accompanying a youth hunter must sign a separate Acknowledgment, Waiver and Release of Liability Form. Signed waivers for each must be submitted with this application form.

I plan to receive assistance from the following individuals. These individuals will not be participating in hunting activities:

- 1. _____
- 2. _____

All individuals providing assistance must sign a separate Acknowledgment, Waiver and Release of Liability Form. Signed waivers for each must be submitted with this application form.

Mandatory orientation session dates, times, and locations are provided below.

Select either one of the dates, or both dates based on availability.

Participants are required to select at least one date, if no preference, select both.

Saturday, September 11 Harris Forest Preserve Shelters 1 & 4
10460 Rt. 71 Yorkville, IL 60560
10:00 AM

Saturday, September 14 Harris Forest Preserve Shelters 1 & 4
10460 Rt. 71 Yorkville, IL 60560
5:30 PM

For Office Use Only:

Date and Time Received: _____ *District staff initials:* _____ *\$250 (\$350) Application Rec'd?* _____

Completed Application Form _____ *Signed Waivers for Participant/Youth/Supporting Individuals* _____

Proof of Kendall County Residency provided: _____

**KENDALL COUNTY FOREST PRESERVE DISTRICT
2021 BOW HUNT PROGRAM**

Participant Name (please print): _____ **D.O.B.:** _____

Participant Address: _____

Participant Telephone Number- Home: _____ **Cell:** _____

Participant Email Address (optional): _____

Participant's IDNR Hunting License Number: _____

In case of emergency, please contact:

Name (please print): _____ **Relation:** _____

Address: _____

Telephone Number - Home: _____ **Cell:** _____

Youth hunters must be between the ages of nine (9) and seventeen (17) by October 1, 2021 in order to participate in the Kendall County Forest Preserve District's 2021 Bow Hunt Program. All youth hunters must be accompanied by a supervising adult twenty-one (21) years of age or older, who will be in the immediate area (100 feet). If the participant is a youth hunter, please provide all of the following additional information:

Name of Youth Hunter's Parent/Legal Guardian (please print): _____

Relationship to Minor Participant: _____

Name of Youth Hunter's Supervising Adult* (please print): _____

**All supervising adults must also complete and sign an Acknowledgement, Waiver and Release of Liability.*

ACKNOWLEDGMENT, WAIVER AND RELEASE OF LIABILITY

I, _____ (please print Participant's name), voluntarily choose to participate in activities for recreational and conservation purposes at one or more of the Kendall County Forest Preserve District ("District") properties, specifically I am being granted entry onto one or more of the District's properties for the purpose of bow hunting as part of the District's 2021 Bow Hunt Program ("Program").

ACKNOWLEDGMENT OF RECEIPT: By signing my name below, I acknowledge that I have received and reviewed a copy of the District's 2021 Bow Hunt Program Manual and the District's General Use Ordinance (hereinafter collectively referred to as "the Rules"). As a participant of the Program, I must abide by the District's Rules. My failure to comply with the District's Rules will result in my immediate removal from the District's properties and the Program.

ACKNOWLEDGMENT & ASSUMPTION OF RISK: I understand that hunting is a sport involving bows, and bows can be dangerous. I understand that it is my responsibility to use the utmost care in the exercise of hunting and bow safety. I agree that I am solely responsible for all hunting equipment and gear that I bring onto the District's properties, and all possible malfunctions and/or damage caused to and/or by my equipment and gear is my sole liability. I affirm that no warranty, express or implied, has been made by the District as to the condition of the District's properties and any surrounding properties, and that I understand that dangerous conditions can exist on the District's properties and surrounding properties given the natural state of the District's properties and the inherent risks that may result therein. By entering upon and remaining on District property, I accept the District's properties, the surrounding properties and any improvements in an "as is" condition.

By signing my name below, I also understand that my participation in the Program may involve risks not found in my daily life. These risks may include, without limitation, risks involved in traveling to, from, and within the District's properties, as well as risks generated by the activities in which I engage in during the Program. I recognize that these potential risks include, for example, illnesses, injuries and even death. I have made my own investigation of these risks; understand these risks; and assume all of these risks knowingly and willingly. I will take every precaution to safeguard

my health and safety, the health and safety of all other persons on the District's properties, and to protect my personal belongings from damage or theft. I represent that I am capable of participating in this Program without risk to myself or others and that I have no known medical condition(s), which would endanger me and/or others while I participate in the Program.

KNOWING THE RISKS DESCRIBED ABOVE, I AGREE, ON BEHALF OF MYSELF, MY YOUTH HUNTER (IF APPLICABLE) AND OUR FAMILY, HEIRS AND PERSONAL REPRESENTATIVE(S), TO ASSUME ALL THE RISKS AND RESPONSIBILITIES SURROUNDING MY AND MY YOUTH HUNTER'S (IF APPLICABLE) PARTICIPATION IN THE PROGRAM.

WAIVER AND RELEASE OF ALL CLAIMS: By signing my name below, I understand and agree that I am solely and fully responsible for any and all damages, injury or harm I may cause and/or sustain while participating in the Program. I hereby release, hold harmless and agree to indemnify and defend the District and its past, present and future Commissioners, insurers, employees, volunteers, and agents (hereinafter collectively referred to as "Releasees"), with counsel of the Releasees' own choosing, from and against any present or future claims, losses, liabilities, costs and expenses (including, but not limited to attorneys' fees, expert fees and court costs) for injury to any person or property, or for any other damage, which I may suffer, or for which I may be liable to any other person, related to my participation in the Program (including, but not limited to, periods in transit to or from my hunting destination). I agree that any attorney appointed to represent Releasees must be pre-approved in writing by the Kendall County State's Attorney. Releasees' participation in their defense shall not remove my duty to indemnify, defend, and hold the Releasees harmless. Releasees do not waive their defenses or immunities under the Local Government and Governmental Employees Tort Immunity Act (745 ILCS 10/1 et seq.) by reason of indemnification or insurance.

HEALTH INSURANCE; MEDICAL CARE; HEALTH AND SAFETY CONCERNS: By signing my name below, I agree that I am solely responsible for payment in full of all costs of medical and dental care I may receive for all injuries and/or illnesses that I may sustain while traveling to, from and within the District's properties and while I participate in the Program. I hereby authorize the District to obtain emergency medical care for me in the event that I need it but I am unable to obtain it for myself while on District property. I, on behalf of myself, my family, heirs and personal representative(s), agree to hold harmless, defend with counsel of the Releasees' own choosing, and indemnify the Releasees for any and all actions taken by the Releasees to obtain/provide necessary emergency medical care to me. I also agree that if I experience any serious health problems; suffer an injury; or am otherwise in a situation that raises significant health and safety concerns during the Program, the Releasees may contact the person whose name is provided above as my "emergency contact".

PHOTOGRAPH, FILM AND VOCAL RECORDING RELEASE: I hereby give consent for the District to photograph, film and/or record me during the Program. By signing my name below, I give permission for the District to use any photographs and recordings of me while participating in this Program for promotional or publicity purposes and agree that these photographs, recordings and my name may be displayed during local presentations or published in District's Program brochures, mass media publications, local newspapers, websites and social media. I hereby release the Releasees from any expectation of privacy and/or confidentiality while I am participating in the District's Program.

By signing my name below, I hereby affirm that I have carefully read and freely signed this Acknowledgment, Waiver and Release of Liability and that I, on behalf of myself and my youth hunter (if applicable) agree to be bound by all of the terms and conditions set forth above.

Participant's Name (please print): _____

Participant's Signature: _____

Signature of Youth Hunter's Parent/Legal Guardian (if applicable): _____

Date signed: _____

For Administrative Use Only

Date and Time of Receipt: _____

Received by: _____



Kendall County Forest Preserve District
Bowhunt Program for
Support of Management of Chronic Wasting Disease in
White-tailed Deer (*Odocoileus virginianus*)

Program Participation Overview and Policies

Summary:

Kendall County Forest Preserve District supports hunting practiced in a legal, responsible, safe and ethical manner. Regulated hunting is the utilization of a renewable resource and fits within the definition and framework of conservation.

Safety is the top priority of the hunting program. The highest standards of safety are demanded from all participants involved in the program. Safety shall not be compromised.

Only *ecologically self-sustaining White-tailed deer populations* are included in the scope of this bow hunt pilot program for the 21-22 Illinois Department of Natural Resources (IDNR) archery season. Bow hunting will only be allowed in designated zones within forest preserve areas, with requirements that complement State of Illinois - Illinois Department of Natural Resources efforts to control the spread of Chronic Wasting Disease in deer populations in Kendall County.

The District has integrated hunting into the *recreational opportunities* available on various preserve sites owned and managed by the District. The activities of the bow hunt program are tailored to prevent significant changes to the District-established patterns of public use within its preserves.

Special use permits will be extended to participants completing the application process, with bow hunting allowed October 1, 2021 through January 16, 2022 in accordance with the IDNR 2021 Archery Deer Hunting Rules and Regulations (attached).

Application Requirements and Registration Schedule

Application materials will be available electronically on August 17, 2021.

1. Applications will be accepted from 2020 pilot bow hunt program year permit holders only through August 17, 2021.
2. Registration opens for Kendall County residents only through August 23, 2021.
3. In-county and out-of-county applications will be accepted from August 30 through September 3, 2021.
4. Registration will be closed after September 8, 2021, or after 90 permits are sold (whichever comes first), and no applications will be accepted or considered thereafter.

Applications will be accepted at the Kendall County Forest Preserve District's headquarters located at 110 W. Madison Street Yorkville, Illinois 60560. Only ninety (90) full-season permits will be issued on a first-come first-served basis during the three registration periods. A wait list will be maintained should applicants withdraw from the program prior to September 10, 2021.

In order to be considered for participation, applicants must fully complete the required application; remit payment of the \$250 non-refundable application fee (Kendall County residents), or the \$350 non-refundable application fee (Non-residents); complete and submit the required waiver of liability form, and attend one of the two scheduled mandatory orientation session.

Two-weekend guest passes (9-days total) may be purchased provided the following criteria are met:

1. The permit-holder will be present at all times with the weekend permit holder.
2. ALL permit holders within an assigned zone provide consent for the guest pass to be purchased from the District (\$50 for a Kendall County resident guest pass / \$100 for a non-resident guest pass).
3. The guest pass stand permit, and guest pass parking permit must be displayed at all times, and visible from ground height.

4. No gate lock keys will be issued to individuals purchasing a guest pass.

Mandatory orientation session dates are scheduled as follows:

Saturday, September 11 @ Harris Forest Preserve Shelters 1 & 4
10460 Rt. 71 Yorkville, IL 60560
10:00 AM

Tuesday, September 14 @ Harris Forest Preserve Shelters 1 & 4
10460 Rt. 71 Yorkville, IL 60560
5:30 PM

To be eligible for a District-issued hunting permit, every applicant must show proof of possession of all valid licenses and permits as required by Federal and Illinois State law. These will be checked at the orientation meeting. Proof of residency must also be presented in the form of a registered voting card, tax bill, or copy of recent utility bill, or driver's license. All participants must sign a waiver of liability at the mandatory orientation meeting.

Participants must have reached their ninth birthday by October 1 of the current year to be eligible to hunt. For the purpose of this program, youth hunters are those participants who are less than seventeen (17) years old by October 1, 2021, or younger. Any participants under the age of eighteen (18) years of age must be accompanied by a person twenty-one (21) years of age or older, who will be in the immediate area (100 feet).

Following acceptance into the program, special use permits will be issued granting permission for program participants to bow hunt in one of the following specified preserve areas and zones:

Preserve	Number of Zones
Baker Woods	3
Fox River Bluffs	6
Freeman	1
Henneberry	4
Hollenback Sugar Bush	3
Jay Woods	1
Maramech-Little Rock Creek	7
Millbrook North	7
Millbrook South	4
Pickerill-Pigott	3
Richard Young	1
River Road Tree Mitigation	2
Subat	3

Participants may preference or self-select a group of no more than 4-participants that will be assigned to a zone. Otherwise, the District will assign no more than 3-participants to a single zone within one of the designated preserve stand location areas.

Each participant will receive a stand tag that they will affix to their stand and made available to inspection at all times during the season. Once permits are issued, groups are encouraged to work together to scout stand locations and support the installation of stands for the season.

All participants will be required to log their time-in and time-out upon entry and exiting designated preserve areas in order to communicate active hunting periods and stand location to other participants, as well as log their harvest data.

Hours for Preserve Access

Designated preserve areas may be accessed one and a half hours before sunrise to one hour after sunset. Gate keys will be issued for publically-accessible preserve areas, but must be relocked following entry and exit outside of preserve hours (8:00 am to sunset). Archery hunting hours are established by State statute (half-hour before sunrise and half-hour after sunset).

Preserves will be closed to bow hunting during Firearm Seasons November 19-21, 2021 and December 2-5, 2021.

Stand Locations

Kendall County Forest Preserve District has pre-designated zones within each of the designated forest preserve areas. Permit holders are expected to communicate requests for District approval prior to relocating bow hunt activities from pre-designated zone areas to insure that approved changes are communicated to all participants. The District anticipates that permit holders may encounter other hunters located off forest preserve property along preserve boundaries, and requires participants to immediately communicate potential conflicts, and avoid confrontations with other legal hunters.

General Use Ordinance and Special Use Permit Violations

All program participants are expected to abide by the District's General Use Ordinance (attached). Violations of the District's General Use Ordinance, program special use permit or pilot bow hunt program policies will result in the revocation of the participant's special use permit and forfeiture of hunting privileges for the remainder of the season.

All participants must comply with all Federal and Illinois State rules and regulations, unless the District regulations are more restrictive.

Bow Hunt Stand and Clothing Requirements

All program participants will provide their own stand. For tree-based stands, participants are required to own and utilize a stand equipped with safety harness system purchased from a reputable manufacturer. Only tree stands using a strap-based system for securing steps and platforms are allowed.

All program participants will wear blaze-orange vests and hats at all times.

Chronic Wasting Disease Mandatory Testing

CWD is under management in Kendall County with multiple confirmed positive tests for CWD from ongoing annual deer harvests conducted in recent years. For deer culled from forest preserve areas during the 2021 bow hunt season tested positive for CWD. All permitted District deer hunters must have their harvested deer checked for CWD at the IDNR Silver Springs State Park check station.

Participants planning for shoulder/head mount taxidermy must be tested for CWD. Participants can cape out and skull cap the deer to preserve the antlers. The caped head must then be dropped off within 72-hours of harvest.

Participants are required to successfully hunt a doe before hunting and taking a buck from designated preserve areas between October 1, 2021 and November 6, 2021. For the purposes of this program, an antlerless “button buck” will be treated as a doe.

Buck hunting is allowed beginning November 7, 2021, provided permit holders have logged a minimum of 20 hours during the doe-only season. Buck hunting is not permitted until the logged-hour minimum is achieved.

Rules, Regulations, Provisions, and Directives

All participants and their helpers must clearly display a District-issued parking permit on the dashboard of their vehicle. No participants shall enter District property without a District-issued hunting permit on their person at all times. Hunting permits should be stored in an easily accessible location where they can be presented to an enforcement officer upon request.

For those hunting in gated preserves, failure to display a parking permit will result in after-hour vehicle towing, with towing costs paid at the permit holder’s expense.

Parking

All participants must use designated parking areas only. No parking is allowed along county or township roads. See site/zone maps for designated parking areas.

Accessing Hunting Zones

All participants and permit holders must travel to and from their hunting zone using a District-designated route. Where available, driving on field border access lanes is allowed to deliver and pickup harvested deer and equipment. Not for hunting. Not all zones contain field border access lanes; where absent, hunter ingress and egress must be completed on foot. Pedestrian mobilized deer carts and sleds are allowed for movement of deer and equipment. While hunting, participants must park in designated lots and walk to their assigned zone. Driving anywhere other than entering the site through the designated entrance and driving to and from a designated parking area is not allowed during periods of saturated soil conditions when impact to the field border is likely. Participants should reference zone maps for authorized driving areas.

Anyone found creating damage to the land as described may be issued a citation and/or have their District hunting permit revoked. The driver of the vehicle and/or participant(s) found in violation of the above regulation is responsible for any damage to the land and any costs to repair damage incurred. The District is not responsible for any costs associated with damage to personal vehicles, costs to remove stuck vehicles, or costs to restore impacted lands to former condition.

All hunters must sign in and out on the sheet in the box, and designate their occupied hunting zone when entering and leaving District property. They must also record times and harvest. Write legibly and comment courteously when signing in and out.

Scouting and Tree Stand Information

Archery hunting participants may scout and set up tree stands beginning the day after their attendance at the mandatory orientation meeting. There is no limit to the number of tree stands in a zone.

Participants may set up anywhere within their zone based on the instructions in the zone map. Participants are encouraged to communicate with other participants in adjacent zones before selecting a stand site within their zone.

No nails, spikes, or piercing of bark is allowed in trees. Only branches with a stem diameter of less than 1.5 inches may be removed. Do not cut down small trees for shooting lanes.

Modification of land through the movement of soil, erection of structures, or installation of posts is not allowed. Permanent stands are not allowed. Deer hunting stands must be TMA-Certified (Tree stand Manufacturers Association).

Each participant can have one or two non-permitted individuals help put up and take down stands. The hunter must be present. A guest parking pass must be displayed for each helper.

Stands must display an original District-issued stand tag. The tag must be visible from the ground.

All participants must use an FAS-approved (Fall Arrest System) harness while in a tree.

Tree stands must be removed within a week after the last day of a participant's hunting opportunity. If this is a hardship, the participant must contact the District at (630) 746-1005 or email at awhite@co.kendall.il.us

Failure to do so violates the participant's Special Use Permit and the District's General Use Ordinance, and will result in a fine and rejection of future applications from the participant.

Participants may also elect to use a TMA certified free-standing tripod or quad stand purchased from a reputable manufacturer, no more than 8' in height from the ground to the platform level (10' to 12' eye height).

Use of decoys is allowed. Hunters must wrap decoys in blaze orange when moving afield.

All harvests must be reported. Failure to report harvests will result in the loss of hunting privileges for the next hunting season. Discovery of misrepresentation, intentional false statements or deceptive reporting will not be tolerated and will result in the loss of hunting privileges indefinitely.

Field dressing of deer must be conducted more than 100 yards away from any roadway or parking area. Field-dressed deer need to be covered in transport when entering public parking areas during preserve open hours (8:00 am to sunset).

Each hunter can have one or two non-permitted individuals help track deer within the hunter's zone and drag out harvested deer. The hunter must be present. A guest parking pass must be displayed for each helper. The helper must wear blaze orange as required by State regulations when retrieving deer.

All participants must follow Illinois State check-in regulations after harvesting a deer. After checking in the harvest with IDNR, participants are also required to call the phone number on the District permit between 7 am and 10 pm that day or email awhite@co.kendall.il.us. Also, they must record the harvest on the sign-in sheet at the site.

The District reserves the right to suspend hunting at any time for any reason.

Hunters are encouraged to participate with District habitat work days.

No participants shall go on private property bordering any District hunting site without first getting permission from the landowner. No participant or helper shall go into another hunt zone.

No participant shall be under the influence of or be in the possession of illegal drugs or alcohol while hunting.

Participants may only harvest white-tailed deer.

It is unlawful to make available food, salt, mineral block, supplements, attractants, or other products for ingestion by wild deer or other wildlife. This includes but is not limited to any food plot, C' Mere Deer, Crush Deer Attractants, or Deer Cane/Caine/Cocaine, etc. This does not prohibit scents used for cover, masking or attracting, however, the District discourages hunters from using urine-based scents or lures.

Participants may not work together to drive or move deer.

No participant may have an arrow nocked until they are in their stand.

No still-hunting of deer is permitted.

Hunting from the ground is prohibited.

Ground-tracking of deer with a bow is not allowed with only one exception. Participants are allowed to trail a deer wounded by the participant, without an arrow nocked, until ready to dispatch the wounded deer to insure the deer is killed quickly and humanely.

Participants must pick-up and take with them all garbage generated.

Permit holders shall not lease, sell, or trade out their hunting opportunity.



2021 ARCHERY DEER HARVEST REPORTING AND HUNTING REGULATIONS INFORMATION SHEET

Your deer permit entitles you to participate in the privilege of deer hunting. Please review this information to ensure that you comply with all of the deer hunting regulations. While hunting, please respect the rules of good sportsmanship and the property of others. Have a safe and successful deer hunt.

MANDATORY DEER HARVEST REPORTING

Successful deer hunters must register (report) their harvest by 10 p.m. on the same calendar day the deer was taken by calling the toll-free telephone check-in system at 1-866-452-4325 (1-866-IL-CHECK) or by accessing the online check-in system: <https://www.exploremoreil.com/wildlife/harvest> (For your convenience, this information is also printed on the front of your deer permit.)

Note to cell phone users: The most common reason hunters are unable to complete their harvest report is because of a poor cell phone connection. Once you have properly tagged your deer, wait until you are out of the woods and receive a clear, strong cell phone connection before placing your call.

TAGGING: Immediately upon kill and before the deer is moved, transported or field dressed, the hunter must detach the appropriate leg tag from the permit to invalidate it and attach the tag to the leg using his/her own fastener through the holes provided (see Figure 1). A head tag is also provided to hunters which must be used if the head or antlers is delivered to a taxidermist. The deer must remain whole (or field dressed) until it has been checked in.

HARVEST REPORTING: Hunters must register (report) their harvest by 10 p.m. on the same calendar day the deer was taken. When reporting, hunters will be asked a series of questions to help biologists manage Illinois' deer population (additional information below). **Before checking in your deer, please look over the questions listed on the back of your permit and be prepared to answer them.** Please have a pen or pencil on hand when making the call (an extra-fine-tipped permanent marker works best). Upon completion, the hunter will be provided with a confirmation number to verify that he or she checked in the harvest. The confirmation number must be written by the hunter onto the temporary harvest tag (leg tag). If the condition of the tag precludes writing on the tag in the appropriate space (i.e., bloody, etc.), the confirmation number shall be written elsewhere on the tag, or onto a piece of paper and attached to the deer along with the temporary harvest tag (leg tag). The temporary harvest tag (leg tag) and confirmation number must remain attached to the deer until it is at the legal residence of the person who legally took or possessed the deer, the deer has been checked in, and final processing is completed. The deer must remain whole (or field dressed) until it has been checked in.

In instances where deer are checked in while the hunter is still afield, the deer may not be dismembered while afield beyond quartering the animal. If quartered, all parts of the carcass (except the entrails removed during field dressing) must be transported together and evidence of sex must remain naturally attached to one quarter. Evidence of sex is:

- A) For a buck: head with antlers attached to carcass, or attached testicle, scrotum, or penis
- B) For a doe: head attached to carcass, or attached udder (mammary) or vulva.

If the head/antlers are left with a taxidermist, the confirmation number must be recorded on the "head tag" portion of the permit, and both must remain with the deer. If the carcass is taken to a meat processor, the temporary harvest tag (leg tag) with confirmation number must remain with the deer while it is processed, and until it is at the legal residence of the person who legally took or possessed the deer. Persons delivering deer/parts of deer to a tanner must supply the tanner with either their deer permit number, their confirmation number, or written certification by the person from whom the deer was received that the specimen was legally taken or obtained.

Harvest reporting questions will include your permit number, the county or special hunt area of harvest, and the season in which you are hunting. You will also be asked the following questions. It will be helpful if you fill in the answers on this sheet before making the call. Use the ruler on the back of your permit to make any necessary measurements.

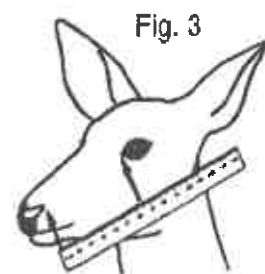
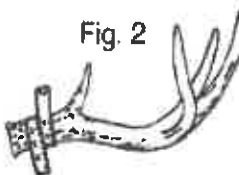
- Select the type of deer that you harvested: (1) a buck with antlers; (2) a buck without antlers; or (3) a doe.
- Was your deer a fawn last summer or is it an adult?
- How many bobcats did you see while hunting this location during this season?
- How many turkeys did you see while hunting this location during this season?
- How many wild pigs did you see while hunting in this county during this season?
- Measure the distance in MILLIMETERS from the rear edge of the nostril opening to the front corner of the eye (Fig. 3).

Additional Questions For Bucks With Antlers Only:

- How many antler points at least 25 mm long are present?
Count the total number of points on both beams, including the tip of the main beam.
- Measure the circumference in MILLIMETERS around the thickest antler beam one inch above the base.
- If the brow tine interferes with this measurement, take the measurement just below the brow tine. (Fig. 2)

ANTLERED DEER - A deer having at least one antler of a length of 3 or more inches

ANTLERLESS DEER - A deer without antlers or a deer having antlers less than 3 inches long.



2021 ARCHERY DEER HUNTING RULES AND REGULATIONS

SEASON DATES

- In Cook, DuPage, Lake and that portion of Kane County east of State Route 47: **Oct. 1, 2021 - Jan. 16, 2022**
- In all other counties and that portion of Kane County west of State Route 47: **Oct. 1, 2021 - Jan. 16, 2022 EXCEPT** archery hunting is CLOSED during Firearm Deer Seasons Nov. 19 - 21, 2021 & Dec. 2 - 5, 2021.

Archery deer hunting is **OPEN** during:

- Muzzleloader-Only Deer Season (Dec. 10 - 12, 2021)
- Youth Firearm Deer Season (Oct. 9 - 11, 2021)
- Late Winter Deer Season (Dec. 30, 2021 - Jan. 2, 2022 and Jan. 14 - 16, 2022)
- CWD Deer Season (Dec. 30, 2021 - Jan. 2, 2022 and Jan. 14 - 16, 2022)

ILLINOIS RESTRICTED ARCHERY ZONE

The Illinois Restricted Archery Zone shall consist of Champaign, Douglas, Macon, Moultrie and Piatt Counties. During the period October 1 - October 15, only antlered deer may be harvested in the Restricted Archery Zone, regardless of permits in possession. An antlered deer is defined as a deer having at least one antler of a length of 3 or more inches.

HUNTING HOURS

One-half hour before sunrise to one-half hour after sunset. No bow and arrow device shall be carried with the arrow in the nocked position during hours when deer hunting is unlawful.

PERMIT, LICENSE, & HABITAT STAMP REQUIREMENTS

Permit: Before hunting, you must sign your permit. Your deer permit shall be carried on your person while hunting.

License: In addition to your deer permit, you must have a valid Illinois Hunting, Sportsmen, Youth or Apprentice License unless you are:

- A person who is disabled and able to show proof of disability in the form of one of the following:
 - a. A State Disabled Person I.D. card (available from the Secretary of State through the Drivers License Examining Station) showing a P2, P2A, H2, or H2A disability
 - b. Veterans Disability card (at least 10% service related); available from local Illinois Department of Veterans' Affairs offices.

OR unless you are:

- An Illinois resident on active duty and on leave from the U.S. Armed Forces.
- A landowner or tenant residing on farm lands, or the children, parents, brothers and sisters permanently residing on such lands, and hunting only the lands resided on. Landowners/Tenants are required to obtain a Habitat Stamp, unless exempt.

Habitat Stamp: Before any person 18 years of age or older takes, attempts to take, or pursues a deer, he or she shall first obtain a State Habitat Stamp. Disabled veterans and former prisoners of war shall not be required to obtain a State Habitat Stamp. Any person who obtained a Lifetime license before January 1, 1993, shall not be required to obtain a State Habitat Stamp. Licenses/stamps are available at IDNR Direct Automated License System agents, by phone at 1-888-6PERMIT or www.dnr.illinois.gov.

IT IS UNLAWFUL:

A) to carry any firearm or sidearm while hunting deer with a bow & arrow; B) for any person having taken the legal limit of deer by bow and arrow to further participate with bow and arrow in any deer hunting party; C) to drive deer, or participate in a deer drive, on all Department owned or managed properties. A deer drive is defined as a deliberate action by one or more persons (whether armed or unarmed) whose intent is to cause deer to move within archery range of one or more participating hunters. For more details regarding deer hunting laws, please refer to the *Hunting Digest*; or contact Law Enforcement at 217-782-6431 or the Permit Office at 217-782-7305.

HUNTING DEVICES

The only legal hunting devices to take or attempt to take deer are:

1. Crossbows. Crossbows used in hunting shall meet all of the following specifications:
 - a) shall use a bowstring to propel the bolt or arrow and have a minimum peak draw weight of 125 pounds;
 - b) have a minimum length (from butt of stock to front of limbs) of 24 inches;
 - c) have a working safety;
 - d) be used with fletched bolts or arrows of not less than 14 inches in length (not including point).

2. Longbows, recurve bows, or compound bows with minimum pull of 30 pounds at some point within a 28-inch draw. Minimum arrow length is 20 inches. Any mechanical device capable of maintaining a drawn or partially drawn position on a bow without the hunter exerting full string tension is illegal.

Broadheads must be used for archery deer hunting. Broadheads may have fixed or expandable cutting surfaces, but they must be a minimum 7/8 inch in diameter when fully opened. Broadheads with fixed cutting surfaces must be metal or flint-, chert-, or obsidian-knapped; broadheads with expandable cutting surfaces must be metal.

All other hunting devices, including electronic arrow tracking devices utilizing radio telemetry, are illegal.

HUNTING AREA

All Illinois counties. Permission to hunt on private property must be obtained from the property owner or tenant. For Property-Only Hunting permit holders, the hunting area is all of the land owned, leased or rented in counties open for deer hunting. A hunting rights lease, or other non-agricultural lease, is not valid as a basis for obtaining a POH permit.

CLOTHING

No special clothing is required, **EXCEPT** during any gun deer seasons that are open concurrently with the Archery Season. These include:

- Muzzleloader-Only Deer Season (Dec. 10 - 12, 2021)
- Youth Firearm Deer Season (Oct. 9 - 11, 2021)
- Late Winter Deer Season (Dec. 30, 2021 - Jan. 2, 2022 & Jan. 14 - 16, 2022)
- CWD Deer Season (Dec. 30, 2021 - Jan. 2, 2022 & Jan. 14 - 16, 2022)
- and on those IDNR sites that allow archery deer hunting during the Firearm Deer Season (Nov. 19 - 21, 2021 & Dec. 2 - 5, 2021)

Any person taking or attempting to take deer by use of a bow and arrow shall wear, when in the field, a cap and upper outer garment of solid blaze orange or solid blaze pink color, displaying a minimum of 400 square inches of blaze orange or blaze pink material in all Illinois counties open to those seasons.

BAG LIMIT: One deer per legally authorized permit. No hunter, regardless of the quantity or type of permits in his/her possession, may harvest more than 2 antlered deer during a year, including the Youth, Archery, Muzzleloader and Firearm Seasons. For purposes of this bag limit, deer seasons are considered to be in the same year if their opening dates fall within the same 12-month period that begins July 1. A hunter in possession of an either-sex permit after having harvested 2 antlered deer during a year may only use the permit to harvest an antlerless deer. Subject to this restriction, an either-sex permit holder is allowed to take a deer with or without antlers during the legal season. An antlerless-only permit holder is allowed to take only a deer without antlers or a deer having antlers less than 3 inches long during the legal season.

Baker Woods



Fox River Bluffs



Freeman



Henneberry



Hollenback Sugar Bush



Jay Woods



Maramech—Little Rock Creek



Millbrook North



Millbrook South



Pickerill-Pigott



Richard Young



River Road Tree Mitigation



Subat



Resolution 18-09-002
AMENDING ORDINANCE #02-01

GENERAL USE REGULATION ORDINANCE
Kendall County Forest Preserve District

WHEREAS, the Kendall County Forest Preserve District (hereinafter the "District") is a body politic and corporate and municipal corporation organized and existing under the Downstate Forest Preserve District Act, 70 ILCS 805/0.001 et seq., as amended (hereinafter the "Act"); and

WHEREAS, it is reasonable, necessary and desirable for the Kendall County Forest Preserve District, hereinafter called "District," to promulgate a General Use Ordinance governing the use of the Forest Preserves of the District; and,

WHEREAS, 70 ILCS 805/7 of the Illinois Compiled Statutes provides as follows:

"The board of any forest preserve district organized hereunder may by ordinance regulate and control the speed of travel on all paths, driveways and roadways within forest preserves, and prohibit the use of such paths, driveways and roadways for racing or speeding purposes, and may exclude therefrom traffic, teams and vehicles, and may by ordinance prescribe such fines and penalties for the for the violation of their ordinances as cities and villages are allowed to prescribe for the violation of their ordinances."; and,

WHEREAS, 70 ILCS 805/7a of the Illinois Compiled Statutes provides, in relevant parts, as follows:

"The board of any forest preserve district organized hereunder may by ordinance regulate, control and license all modes of travel within the forest preserve district."; and,

WHEREAS, 70 ILCS 805/7b of the Illinois Compiled Statutes provides, in relevant parts, as follows:

"The board of any forest preserve district organized under this Act may by ordinance issue licenses for any activity reasonably connected with the purpose for which the Forest Preserve District has been created."; and,

WHEREAS, 70 ILCS 805/8 of the Illinois Compiled Statutes provides, in relevant parts, as follows:

"The board shall be the corporate authority of such Forest Preserve District and shall have power to pass and enforce all necessary ordinances, rules and regulations for the management of the property and conduct of the business of such district."; and,

WHEREAS, it is reasonable, necessary and desirable for the District to establish rules and regulations in order to provide for the safe and peaceful use of the Forest Preserves; for the education and recreation of the Public; for the protection and preservation of the property, facilities, flora and fauna of the Forest Preserves; and for the safety and general welfare of the public; and,

WHEREAS, the Board of Commissioners of the Kendall County Forest Preserve District has the authority and the power to establish and amend this General Use Ordinance.

NOW, THEREFORE, BE IT ORDAINED by the Board of Commissioners of the District as follows:

CHAPTER ONE – CONSTRUCTION OF WORDS AND DEFINITIONS

Section I – Construction of Words:

Words importing the singular number may extend and be applied to several persons or things, words importing the plural number may include the singular, and words importing gender may be applied to both male and female.

Section II – Definitions:

The terms set forth below shall have the following meanings unless the context of a specific section clearly indicates otherwise.

- a. “Agent” means any director, officer, servant, employee, or other person who is authorized to act in behalf of the District.
- b. “Amusement Contraptions” means any mechanical device, gadget, machine or structure designed to test the skill or strength of the user or provide the user with any sort of ride, lift, swing or fall experience including, but not limited to, ball-throwing contest devices, pinball-type devices, animal ride devices, ball and hammer devices and trampoline devices.
- c. “Area” or “Areas” means a specified place within a Forest Preserve.
- d. “Board” means the Board of Forest Preserve Commissioners.
- e. “Director” means the Director of the District or such persons charged with or delegated such authority by the Director.
- f. “District” means the Kendall County Forest Preserve District.
- g. “Employee” means any full or part-time, regular or temporary worker in the employ of the District under the supervision of the Director.
- h. “Exclusion of Others” refers to prohibiting use or behavior by others, which disrupts or prevents the authorized and lawful use of a designated area or structure in a Preserve by a person or persons holding a valid Permit for such area or structure and activity.
- i. “Legal Adult” means one who has reached the age of majority as defined by the laws of the State of Illinois.

- j. "Permit" means the written permission that must be obtained from the District to carry out a given activity.
- k. "Person" or "Persons" means individuals, firms, corporations, societies or any other entity, group or gathering whatsoever.
- l. "Posted" means that a notice is posted, either by a sign in a Forest Preserve at the entrance to a Forest Preserve or at the District offices, the location being at the discretion of the Director.
- m. "Preserve" or "Forest Preserve" means land and waters, or property owned, leased, or licensed by the District and property over which the District has easement rights.
- n. "President" means the President of the Board of Forest Preserve Commissioners.
- o. "Property" means any lands, waters, facilities or possessions of the District.
- p. "Sound and Energy Amplification" means music, speech or any sound or noise transmitted by artificial means, including, but not limited to, amplifiers, loudspeakers, radios or any similar devices, or lights, rays, lenses, mirrors or laser beams.
- q. "Vehicle" means every device in, upon or by which any person or property may be transported or drawn upon a highway, in addition to any device or conveyance on the land using wheels of belt-type track or tracks, skids or skis and propelled by an engine or motor and includes such land conveyances that are able to float and operate on water, except devices moved by human power.
- r. "Watercraft" means any device of conveyance on the water whether propelled by motor, engine, wind, or human power.
- s. "Waters" or "Waterways" means lake, pond, slough, stream, lagoon, marsh, or river within the jurisdiction of the District.
- t. "Written Permission" means written permission granted by the Board, President or Director or written permission granted by an authorized agent or employee of the District acting within the scope of their agency and employment.

CHAPTER TWO – PUBLIC USE

Section I – Public Use and Purpose of the District:

Forest Preserves are for use by the general public. One of the functions of the District is to acquire, protect, restore, restock and develop a well-balanced system of areas with scenic, ecological, recreational and historic values for the inspiration, education, use and enjoyment by the public. This Ordinance is intended to help carry out this function.

Section II – Hours of Use:

- a. Forest Preserves shall be open to the public from 8:00 a.m. to sunset, local time, seven days a week, unless different hours are Posted by the President.
- b. No person shall remain in the Forest Preserves when the Forest Preserves are not open to the public, without Written Permission of the Director.
- c. Preserves or Areas within Preserves may be closed to the general public by the District for reasons including, but not limited to, public safety and protection of natural resources.

Section III – Permits:

- a. No person shall conduct, operate, present, manage or take part in the following activities in a Forest Preserve unless a Permit is obtained prior to the start of the activity:
 1. Any contest, show, exhibit, dramatic performance, play, act, motion picture, bazaar, musical event, ceremony, parade, including, but not limited to, drills or maneuvers, rallies, or picketing.
 2. Any use of any Forest Preserve Area or facility by a certain person or group of persons to the exclusion of other;
 3. Camp on any lands of the District or inhabit any structure or facility overnight.
- b. Persons desiring to engage in any of the above activities may apply to the District for a Permit or license under the following categories and subject to the policies and fees set by the Board:
 1. Picnic – No Permit is required to have a picnic; however, if a Person desires to reserve a designated area or areas to the Exclusion of Others then a Permit is required.
 2. Camping – A Permit is required. The Permit reserves a designated area or areas to the Exclusion of Others and allows the permittee to remain in the Preserve overnight. For organized, sponsored youth group campsites, the Permit may be valid for from one to seven consecutive nights. The Permit may provide permission to for other Permit controlled activities.
 3. Special Event – A Special Event Permit may be required for activities listed in Chapter Two, Section IIIa, paragraph 1 above. The Permit may provide for use of an Area or Areas to the Exclusion of Others and for other Permit controlled activities pursuant to this Ordinance.
- c. Permits in General:
 1. Permits are non-transferable and are subject to fees set by the Board. Permits must be applied for at least 72 hours in advance of the event, except those that require a certificate of insurance, which must be applied

for at least 14 days in advance of the event. Permits shall only be issued to a Legal Adult and that Legal Adult must be present during the permitted activity. Minor changes in the Permit may be made upon the Written Permission of the Director for no additional fee providing that the specific Forest Preserve is not changed, the date or dates involved are not changed, the number or size of the designated areas is not increased, and the request for change is made at least 72 hours prior to the event.

2. The Board may require proof of and establishing the amount of liability insurance required, and/or requiring a Hold Harmless Agreement, or requiring an endorsement naming the District as an additional insured when the activity is deemed to require such.

CHAPTER THREE – Protection of Property, Structures, and Natural Resources

Section I – Destruction or Misuse of Property and Structures:

No person shall upon or in connection with any Property of the District commit or attempt to commit any of the following acts:

- a. Destroy, deface, paint, alter, change or remove any monument, stone, marker, benchmark, stake, post or blaze marking or designating any boundary line, survey line or reference point;
- b. Cut, break, mark upon or otherwise damage, destroy or remove any post, building, shelter, picnic table, bridge, pier, drain, well, fountain, pump, telephone, lamp post, fence, gate, refuse container, exhibit, display, tool storage box, utility outlet, movie screen, flag post or any other structure, facility, equipment, apparatus or parts thereof;
- c. Climb, stand, sit or walk on any structure, building, shelter, shelter, fence, gate, post, flagpole, picnic table, wall, refuse container or parts thereof, or any equipment, object or apparatus which is not designed or intended for such use;
- d. Deface, destroy, cover, damage or remove any placard, notice or sign, or parts thereof, whether permanent or temporary, Posted or exhibited by the District to announce the rules, regulations and warnings or any other information to the public necessary or desirable to the proper use of the Forest Preserve;
- e. Take, appropriate, excavate, injure, destroy or remove any historical or prehistorical ruin or parts thereof, or any object of antiquity, without prior Written Permission of the Board;
- f. Throw, carry, cast, drag, push or deposit any container or receptacle, picnic table, barricade or any other Property into any Waterway or upon the frozen Waters thereof or otherwise move, stack or hide such Property in such a way as to render it unavailable to the general public for its intended use;

- g. Occupy or inhabit any house, barn, shelter, shed or other structure, or use for storage, or cause to be used for the storage of any goods, any house, barn, shelter, shed or other structure without the prior Written Approval of the Director;
- h. Enter into or upon any Preserve or Waters or Areas thereof or structures closed or Posted against trespass without the prior Written Permission of the Director. These structures or Areas may be, but are not limited to, construction areas, equipment or material storage structures or areas, work shops or stations, tree nurseries, wildlife nesting areas, or Areas undergoing reforestation or restoration of soil or vegetation or areas deemed hazardous to public safety or health;
- i. Enter into or upon and Preserve or Areas thereof for the purpose of collecting, gathering, acquiring or scavenging lost, misplaced or abandoned personal property or any other items of personal property without the prior Written Permission of the Director and then only in accordance with the terms and conditions thereof;
- j. Tamper with in any way, enter or climb upon, damage or remove anything from any District Vehicle, Watercraft, cart, trailer, machine or equipment; or
- k. Misuse any refuse container or receptacle by depositing into it any hot or burning substances, unless such container has been clearly identified for such use.

Section II – Destruction or Misuse of Natural Resources:

No person shall upon or in connection with any Property of the District commit or attempt to commit any of the following acts:

- a. Cut, remove, uproot, damage or destroy by any means, any sod, earth, tree, sapling, seedling, bush, shrub, flower or plant, whether dead or alive, or chip, blaze, box, girdle, trim or otherwise deface or injure any tree, shrub or bush or break or remove any branch or foliage thereof or pick or gather any seed of any tree or other plant without prior Written Permission of the Director;
- b. Remove or cause to be removed any sod, earth, humus, downed timber, wood chips, peat, rock, sand, gravel or any other natural material of the forest floor or earth without the prior Written Permission of the Director;
- c. Hunt, trap, capture, molest, poison, wound or kill any invertebrate, animal, mammal, bird, reptile, or amphibian, or disturb, molest or rob any nest, lair, den or burrow without prior Written Permission of the Director;
- d. Fish in any Waters of the District Posted against fishing, or fish in any District Waters by using a bow and arrow, spear or slingshot, or any device using more than two hooks per line, or seine or trap, or with unattended lines during the hours that the Forest Preserves are closed, as defined by provisions of this Ordinance, or in violation of any applicable laws of the State of Illinois as administered by the Illinois Department of Natural Resources, or in violation of any regulation or

restriction Posted by the Director controlling the size, species and number of fish that can be taken from a designated body of water;

- e. Release or cause to be released any wild, domestic or pet animal, bird, fish or reptile, or bring in, plant or distribute the seeds or spores of any flowering or non-flowering plant or fungus, without the prior Written Permission of the Director;
- f. Use or cause to be used any chemical or biological pesticide or other substance, procedure or process designed to alter the anatomy or physiology of any organism for the purpose of directly manipulating their populations, without prior Written Permission of the Director, and then only in compliance with all the applicable laws of the State of Illinois and the United States;
- g. Permit or allow any cattle, horses, sheep, goats, swine or other livestock to graze or browse on District Property; or
- h. Deposit, dump, throw, cast, lay or place, or cause to be laid or placed any ashes, trash, rubbish, debris, litter, grass clippings, brush, leaves or other organic material, or other discarded, used or unconsumed material anywhere but in those receptacles provided for such disposal and only material that was generated on the site in the course of normal, lawful use of Forest Preserve facilities.

Section III – Contraband:

All animals, plants, birds, fish or reptiles, or parts thereof, killed, captured, trapped, taken, bought, sold or possessed contrary to any provision of this Ordinance or applicable laws of the State of Illinois shall be, and are hereby declared, contraband and, as such, shall be subject to seizure by any duly sworn peace officer.

Section IV – Destruction by or Misuse of Fire:

No person shall upon or in connection with any Property of the District commit or attempt to commit any of the following acts:

- a. Knowingly or unknowingly set fire, or cause to be set on fire, any tree, forest, brushland, grassland, meadow, prairie, or marsh, or any other natural resource or Property of the District without first obtaining Written Permission from the Director;
- b. Build a fire anywhere, for any purpose, except in provided fireplaces or provided or privately owned fire receptacles, without first obtaining Written Permission from the Director;
- c. Build a fire or cause a fire to start in or out of a receptacle close to or in any structure whatsoever or close to any tree or plant in such a way as to deface, damage or destroy that structure or scar, injure or destroy the tree or plant or its foliage;

- d. Drop, throw away or scatter any burning, lighted or hot coals, ashes, cigarette, cigar, firecracker or match, except in those receptacles provided for such disposal; or
- e. Build any fire whatsoever for any purpose in or out of a receptacle or fireplace and leave it unattended, until such fire is properly extinguished. For the purpose of this Section, a fire shall be deemed properly extinguished when its ashes, residue, coals and unburned substance is cold to the human touch.

CHAPTER FOUR – REGULATION OF SPORTS AND GAMES

No person shall upon or in connection with any Property of the District:

Section I – Swimming:

Swim, wade or bathe at any time in any of the Waters or Waterways, except at such place or places as may be designated by the Board and then only in accordance with District rules, regulations and restrictions promulgated and Posted.

Section II – Watercraft:

Bring into, attempt to launch, use, or navigate any boat, yacht, canoe, raft or other Watercraft upon the Waters or Waterways, except at such place or places as may be designated by the Board. Where allowed, Watercraft shall be used in accordance with District rules, regulations and restrictions, as well as all applicable statutes of the State of Illinois and the United States.

Section III – Engine-Powered or Radio Controlled Models or Toys:

Start, fly or use any fuel powered, air-propulsioned or electric powered model or toy or any radio controlled model car, aircraft, boat or rocket or any like controlled toy or model, except in those Areas or Waters designated by the Board for such use and then only in accordance with District rules, regulations and restrictions promulgated and Posted, as well as all applicable rules and regulations administered by any federal, state or local agency responsible for controlling such use.

Section IV – Horseback Riding:

Bring into, unload, use or ride any horse, except on those fields, lots, Areas, trails, paths or roadways designated by the Board for horse use and then only in accordance with District rules, regulations and restrictions promulgated and Posted.

Section V – Bicycling:

- a. Ride a bicycle on any path, trail, roadway or other Area designated or Posted as prohibiting bicycles;
- b. Fail to ride a bicycle as closely as possible to the right-hand side of any road, trail or path, as conditions shall allow;
- c. Ride a bicycle more than two abreast on any trail, path, or roadway;

- d. Ride a bicycle more than single file when overtaking or approaching other bicycle or equestrian traffic;
- e. Ride a bicycle on any trail, path or other access which is less than eight feet in width; or
- f. Ride a bicycle on any trail, path, roadway, or parking area in a manner which endangers the safety of Persons or property, or at a speed which is greater than is reasonable and proper for the safe operation of the bicycle with regard to existing conditions, including but not limited to, trail or road surface, hills, curves, intersections and other bicycle or pedestrian or equestrian traffic.

Section VI – Skateboarding and Roller-blading:

Skateboard or roller-blade in any Area Posted as not allowing such activities, or skateboarding or roller-blading in such a manner which endangers the safety of Persons or property, or in such a manner that damages District Property.

Section VII – Sound or Energy Amplification:

Play or operate any Sound Amplification devices, including radios, television sets, public address systems, musical instruments and the like, or operate any other Energy Amplification device in such a way as to be audible beyond the immediate vicinity of such device or musical instrument or in such a manner as to disturb the quiet of camps, picnic areas or other Preserve Areas without obtaining a Special Event as outlined in Chapter Two, Section IIIb, paragraph 3 of this Ordinance.

Section VIII – Winter Sports:

- a. Sled, toboggan, ski or slide on any Area Posted by the Director as being “unsafe” or “hazardous” or as being “closed” due to inadequate snow cover or other environmental conditions, or upon being duly notified by the Director.
- b. Enter upon any frozen Waters to skate, fish, slide or walk or for any other purpose whatsoever when such Waters are posted “closed” or “unsafe” or “hazardous” by the Director or when notified of such conditions by the Director.
- c. Fish through the ice on any frozen Waters or parts thereof designated as ice skating areas by the Board.
- d. Bring onto or upon the frozen Waters of any lake, pond or watercourse any iceboat or wind-driven-like device or other vehicle, without the Written Permission of the Director.

Section IX – Field and Team Sports:

Play or engage in any club, league, or sponsored team sport, athletic event, or any such endeavor which by its nature restricts public use and access of open Areas or fields, except in those Areas designated by the Board as athletic fields or, if none are available, only in those Areas and for such a period of time as defined by special use permit approved by the

Executive Director, or other formal agreement approved by the Board of Commissioners, in order to ensure the safe and equal use of the Preserve by others. This does not restrict use of open Areas or fields by the public to engage in active and/or passive recreational games and activities that limit disturbances and impacts to forest preserve grounds and natural resources.

Section X – Amusement Contraptions:

Bring in, set up, construct, manage or operate any Amusement Contraption, without prior Written Permission of the Board.

Section XI – Aviation:

Make any ascent in or descent from any balloon, airplane, glider, hang glider, kite, helicopter or parachute, without the Written Permission of the Board.

Section XII – Gambling:

- a. Manage, operate or engage in gambling of any form;
- b. Have in their possession any clock, wheel, tape machine, slot machine, pin machine or other machine or device for the reception of money or other thing of value on chance or skill or upon the action of which money is staked, bet, hazarded, won or lost. Any such machine or device shall be subject to seizure, confiscation and destruction by any police officer or employee of the District.

CHAPTER FIVE – REGULATION OF MOTORIZED VEHICLES, TRAFFIC AND PARKING

Section I – State Law Adopted:

The Illinois Vehicle Code as now or hereafter amended (625 ILCS 5/11-100 et seq.) is adopted by reference as if set forth at length in this section.

No person shall upon or in connection with any Property of the District:

Section II – Vehicle Operation and Equipment:

Park, operate, or cause to be operated or parked, a Vehicle that does not comply with the Illinois Vehicle Code or other law or laws of the State of Illinois pertaining to the equipment, control, licensing, registering and use of Vehicles and/or the licensing of operators of such Vehicles.

Section III – Vehicle Types and Access Allowed:

- a. Park, operate, or cause to be operated or parked, any Vehicle except on the roads, drives and parking areas provided, and then only in compliance with the directions and restrictions Posted on regulatory signs, issued Permits, or at the direction of any District staff or duly sworn peace officer;
- b. Park, operate, or cause to be operated or parked, any snowmobile, go-cart, trail bike, mini-bike or other all-terrain off-road Vehicle without prior Written

Permission of the Board and then only in those Areas specified and in accord with the rules and restrictions set forth;

- c. Operate or move, or cause to be operated or moved, any Vehicle locked in as a result of the closing of the Forest Preserves at the designated time, until such time that the Preserve is officially opened; or
- d. Park, operate or cause to be operated or parked, any Vehicle on any road, drive or parking area Posted, gated or barricaded as being closed to public traffic.

Section IV – Right-of-Way:

Operate a Vehicle in such a manner as to fail to yield the right-of-way to pedestrians, bicyclists and equestrians.

Section V – Parking:

- a. Park a Vehicle overnight without prior Written Permission of the Director;
- b. Park a Vehicle in such a way as to block in another parked Vehicle;
- c. Park a Vehicle in such a way as to block, restrict or impede the normal flow of traffic;
- d. Park or stop a Vehicle in a zone or Area posted as prohibiting parking;
- e. Park a Vehicle on turf, meadow, prairie, marsh, field or woodland, except in an emergency or as directed by any District staff or duly sworn peace officer for the purpose of crowd control or special event parking;
- f. Park a Vehicle for the purpose of washing it or for the making of any repairs or alterations, except those of an emergency nature; or
- g. Park or stop a Vehicle in such a way as to occupy more than one provided parking stall or space unless otherwise directed to do so by District staff or duly sworn peace officer.

Section VI – Speed Limit:

Operate or propel a Vehicle or cause a Vehicle to be propelled on any road, drive or parking area at a speed greater than the speed limit posted along the right-of-way or, in absence of such posted limit, at a speed in excess of ten (10) miles per hour.

Section VII – Special Speed and Operating Restrictions:

Operate or cause to be operated any Vehicle upon any road, path, drive or parking area in any manner which endangers the safety of Persons or property, or at a speed which is greater than is reasonable and proper for the safe operation of the Vehicle, with regard to traffic conditions and special hazards such as trail crossings, entrances to parking areas or campgrounds,

narrow or winding roads, hills, curves, weather or road conditions, and pedestrian, equestrian or bicycle traffic.

CHAPTER SIX – REGULATION OF PERSONAL CONDUCT AND BEHAVIOR

No person shall upon or in connection with any Property of the District:

Section I – Vending and Advertising:

- a. Collect fees, admission or cover charges or display or offer for sale any articles or things, or conduct or solicit any business, trade, occupation or profession, or offer without charge any articles or things, without a valid Concessionaire Agreement approved by the Board and then only in accordance with the terms and conditions thereof, it being the intention to control commercial enterprises or sales on District lands; or
- b. Display, distribute, post or fix and placard, sign, handbill, pamphlet, circular or any other written or printed material or objects containing advertising matter or announcements of any kind whatsoever, or mark with paint any ground, trees, roads or parking areas without prior Written Permission of the Director and then only in compliance with the terms of such permission or in compliance with the terms of a valid Concessionaire Agreement approved by the Board, except those groups holding a valid Picnic, Camping, or Special Event Permit may display signs to identify their location or direct others to it, providing such signs are temporary, not more than 24" x 36" in size and are removed by the Permittee at the termination of the activity and are not attached to any tree or shrub or any District sign, gate, or building.

Section II – Unlawful Obstructions:

- a. Set or place or cause to be set or placed any goods, wares or merchandise, or any stand, cart or vehicle for the transportation or vending of any such goods, wares or merchandise, or any other article upon any property of the District to the obstruction of use of any Preserve or to the detriment of the appearance of any Preserve;
- b. By force, threat, intimidation or by unlawful fencing or enclosing or any other unlawful means prevent or obstruct or combine and conspire with others to prevent or obstruct any Person from peacefully entering upon any Property of the District, or prevent or obstruct free passage or transit over through any lands or Waters of the District, or obstruct the entrance into any facility within the District, except that nothing in this section shall be construed to deny lawful enforcement of a valid Permit granting a certain Person or Persons use to the Exclusion of others as defined and provided for in this Ordinance.

Section III – Unlawful Construction, Maintenance or Encroachment:

- a. Erect, construct, install, or place any structure *(*)with the exception of use of pop-up shade canopy structures, up to 12 feet by 12 feet in size, during forest*

preserve open hours within preserve areas designated by the Board), building, shed, fences, machinery, equipment, or apparatus of any type, or stockpile, store or place any organic or inorganic material used for construction of such items on, below, over or across a Preserve without prior Written Permission from the District and then only in accordance with the terms and conditions set forth in a valid License, Easement or Contract agreement.

(Designated areas for use of shade canopies up to 12' X 12' only include the turf grass field area at the Harris Forest Preserve Horse Arena and Baseball Field, and the Hoover Forest Preserve Baseball Field and Picnic Pavilion.*

- b. Perform or cause to be performed any mowing, trimming, cutting, or grooming of District lands, or perform any singular grounds maintenance for any purpose, or in any like manner encroach onto District property from privately or publicly owned lands without Written Permission from the Director; or
- c. Place, stockpile or store any gravel, stone, dirt, sand, wood, lumber or any other organic or inorganic material on District property.

Section IV – Drug or Alcohol Use:

For the purpose of this section, the words or terms used shall have the following meaning:

- a-1. "Cannabis" shall have the meaning ascribed to it in Section 3 of the Illinois Cannabis Control Act.
- a-2. "Controlled Substance" shall have the meaning ascribed to it in Section 102 of the Illinois Controlled Substance Act.
- b. Possess, bring into, or use any Controlled Substance or Cannabis or any derivative thereof;
- c. Possess, produce, plant, cultivate, tend or harvest the Cannabis sativa plant;
- d. Possess, bring into, or consume any alcoholic beverages on District property or any facility thereof, with the following exceptions:

Alcoholic beverages may be consumed at Ellis House at Baker Woods Forest Preserve, and Meadowhawk Lodge at Hoover Forest Preserve within 250 feet of these buildings as part of an approved facility rental agreement, which includes the service of prepared meals, with the service of alcohol exclusively controlled by:

- 1. A catering business enrolled in the Kendall County Forest Preserve District's Preferred Caterers Program that possesses a current Class I license in accordance with the Kendall County Liquor Control Ordinance;

2. A not for profit corporation or organization that possesses a current Class G or Class J license in accordance with the Kendall County Liquor Control Ordinance;
3. A pre-approved bartending service business serving, but not selling, alcohol and employing BASSET (Beverage and Alcohol Sellers and Servers Education Training) certified alcohol servers in accordance with 235 ILCS 5/6-27.1; or
4. A charitable organization hosting an event wherein alcohol is served, but not sold, by volunteers of the organization.

All entities serving alcohol on Forest Preserve property must satisfy District insurance requirements.

- e. Be present in an intoxicated condition or under the influence of alcoholic beverages, drug or narcotic to the extent of being unable to perform normal bodily functions, such as maintaining balance or coherent speech, or because of the influence of such or like substances engage in behavior or speech that intimidates others or interferes with or unreasonably disrupts others in the normal, safe use of the Forest Preserves or any facility thereof.

Section V – Weapons and Harmful Substances:

At any time have in their possession or on or about their Person, Vehicle or any other conveyance, concealed or otherwise, any firearm, stun gun, taser, bow and arrow, slingshot, cross bow, spear or spear gun, switch-blade knife, stiletto, sword, blackjack, billy club, martial arts weapon or any air rifle, paint gun or device capable of discharging a projectile or harmful chemical substance, or any weapon, instrument or substance of like character or design except at those ranges or Areas designated for their use by the Board and then only in accordance with the rules and restrictions set forth for the proper use of such ranges or Areas. Nothing contained herein shall be construed to prevent any duly sworn peace officer from carrying such weapons as may be authorized and necessary in the discharge of their duties nor shall it apply to a Person summoned by any such Officer to assist in making arrests and preserving the peace while such Person is engaged in assisting.

Section VI – Disorderly Conduct:

Engage in behavior or speech that provokes a breach of the peace or disrupts, alarms, disturbs, intimidates, or unreasonably interferes with others in the normal, safe use of the Forest Preserves or any facility thereof.

Section VII – Disobeying a Lawful Order:

Disobey, ignore, or in any manner fail to comply with any request, direction, or order given by any duly sworn peace officer charged with the control, management, or protection of District Property or resources when such request, direction or order is given in the lawful performance of his duties.

Section VIII – Hindering or Bribing Employees:

- a. Interfere with, unreasonably disrupt, delay, or in any manner hinder any Employee engaged in the performance of his duties; or
- b. Give or offer to give any Employee any money, gift, privilege or article of value on or off District Property in order to violate the provisions of this Ordinance or any other District Ordinance, Contract or Permit or Statute of the State of Illinois and the United States or in order to gain or receive special consideration in applying for any use or privilege or to gain special consideration and treatment in the use of any District Property of facility.

Section IX – Control and Treatment of Animals:

- a. Bring, lead or carry any dog that is unleashed or on a leash longer than 10 feet, except in those Areas designated by the Board for dog training and then only in accordance with the rules and restrictions duly promulgated for the control of such Area or Areas. Where Posted, Persons bringing a dog into a Preserve or Areas thereof shall be responsible for immediate clean-up and removal of the animal's excrement;
- b. Willfully or neglectfully cause or allow any domestic animal to run or remain at large, or to release any wild or domestic animal, for any purpose, except within those Areas designated by the Board and then only in accordance with the rules and restrictions duly promulgated for the control of such Area or Areas;
- c. Torture, whip, beat or cruelly treat or neglect any animal;
- d. Bring in, drive, ride or lead any animal, except that horses, sled dogs and other draft animals may be ridden or led, or driven ahead of Vehicles or sleds attached thereto on such portions of the Forest Preserves as may be designated by the Board and then only in accordance with the rules and restrictions duly promulgated for the control of such Area or Areas; or
- e. Hitch or tie any horse or other animal to any tree, bush or shrub;
- f. Bring in, lead, drive, ride or carry any wild, domestic or pet predator, leashed or unleashed into or upon any Forest Preserve, or part thereof, designated as a Nature Preserve or Nature Area or Historic Site, without Written Permission of the Director, unless such animal is kept confined within a closed vehicle or trailer.
- g. Nothing in this Ordinance shall be construed to prohibit the controlled use of certain animals approved by the President for the purposes of public safety, such as, but not limited to, the protection of District property or the protection of Employees in the performance of their duties or in the performance of search and rescue operations.
- h. Nothing in this Ordinance shall be construed to prohibit the controlled use of animals used for aiding physically challenged individuals.

Section X – Honoring Permits:

By act or speech willfully or unreasonably hinder, interrupt or interfere with any duly permitted activity or unreasonably or willfully intrude on any Areas or into any structure designated for the use of a certain Person or Persons to the Exclusion of Others by Written Permission of the District.

Section XI – Pyrotechnics:

Set off or attempt to set off or ignite any firecrackers, fireworks, smoke bombs, rockets, black powder guns or other pyrotechnics.

Section XII – Illinois Compiled Statutes Violation:

Do or cause to be done any act in violation of: the Illinois Criminal Code of 1961 as amended, the Illinois Cannabis and Controlled Substances Acts of 1971 as amended, the Illinois Dram Shops Acts as amended, or any applicable Illinois Compiled Statutes as amended while in or on any property administered by or under the jurisdiction of the District.

CHAPTER SEVEN – ENFORCEMENT

Section I – Police:

All Police, Deputy, Sheriff, State Policeman or any other duly sworn peace officer has the power and is authorized to arrest, with or without process, any persons found in the act of violating any Ordinance of the District or law of the State of Illinois.

Section II – Two Penalties – One Judgment:

In all cases where the same offense shall be made punishable or shall be created by different clauses or sections or this or any other ordinance or statute, a duly sworn peace officer or person prosecuting an offender may elect under which to proceed, but not more than one judgment shall be entered against the same person for the same offense.

Section III – Fines and Penalties:

Any person found guilty of violating any provision of this Ordinance shall be fined an amount not less than \$75.00 but not more than \$500.00 for each offense.

Section IV – Authority of Other Agencies:

Nothing in this Ordinance shall be construed to prevent other officers from carrying out their sworn duties within the territories of the District as defined by applicable laws of the State of Illinois and the United States or Ordinances of Kendall County, Illinois or in accord with any Policing Agreement approved by the Board.

Section V – Permits and Designated Areas – Authority:

To carry out the terms of this Ordinance, the Director or his designee is hereby given authority to issue Permits, Post notices or take other action as called for herein, subject to the guidelines set forth.

- a. The Director shall have the authority to close Preserves, or parts thereof, in the interest of public health, safety or general welfare or in order to protect the natural resources from unreasonable harm; to promulgate and issue Permits where required by this Ordinance; and to collect such fees as established by the District in accordance with the following guidelines:
 1. No Person shall be discriminated against because of age, race, sex, creed, color, national origin, or physical or mental handicap;
 2. The proposed use or activity shall not unreasonably interfere with or detract from the general public's use and enjoyment of the Forest Preserves and surrounding property or facilities;
 3. The proposed use or activity is not reasonably likely to result in violence or in serious harm to Property or Persons;
 4. The proposed activity or use shall not entail extraordinary expense or operation costs by the District or expose it to unusual or extreme liability;
 5. The Area desired has not been reserved for another activity at the same time;
 6. The proposed activity is not reasonably expected to detract from the promotion of public health; and
 7. The proposed activity is reasonably compatible with the type of Preserve, the size and character of the Area or Waters involved and the facilities available, and that it is not reasonably expected to cause irreparable harm or extreme damage to the natural environment of the Preserve.
- b. The Director may impose reasonable restrictions on the granting of a Permit, including, but not limited to any of the following:
 1. Restricting the open dates for reserved Area use; the length of time an Area will be held for reserved use; the use of ground fires; off-the-road vehicle access; the number of Persons present; the use of domestic or trained animals; the use of shelters or structures; the collecting for any purpose of any Water, soils, minerals, flora or fauna; the type and location of sports and games or any other activity which appears likely to unreasonably interfere with the use and enjoyment of the Preserve by others or cause damage to District property; and
 2. Requiring the name, address, telephone number and driver license number of a legal adult responsible for the use or activity requested, as well as the name, address and telephone number of the group represented by the applicant.

- c. All Permits required by this Ordinance and issued by the District shall be issued at the District headquarters at 110 West Madison Street, Yorkville, Illinois. All applications for Permits shall be submitted at least 72 hours in advance of the earliest requested date, provided that the Director may waive the 72-hour time period in the interest of public safety or for such events that are of a significant civic nature.
- d. The Director is authorized to seek reasonable information regarding any proposed use, activity or privilege and require a record of such information on a Permit application. No Person shall misrepresent, falsify or withhold such required information.
- e. No Person granted a Permit shall violate the requirements, terms, conditions, restrictions or rules duly set forth under the authority of this Ordinance as part of any granted Permit.
- f. The Board may set forth in other Ordinances guidelines and standards regulating such Permit or registration fees as it deems proper and may change them from time to time.
- g. No Person shall obtain or use any Permit without having first paid the established fee.
- h. All designated Areas, Waters or facilities and all Permit restrictions, rules, regulations or conditions are subject to review at any time by the Board. Any aggrieved Person shall have the right to petition the Board, in writing, regarding denial or restriction of use or activity and be properly heard by the Board, as the President shall direct.

Section VI – Civil Suits:

Nothing in this Ordinance shall be construed to prevent or preclude the lawful use by the District of a civil remedy at law, or correct an abuse or loss suffered by the District as a result of a violation of this Ordinance or any law of the State of Illinois.

Section VII – State’s Attorney Authorized to Prosecute:

The Kendall County State’s Attorney shall be authorized to prosecute any violations of this Ordinance until such a time that the District opts to employ its own attorney for representation of the District. Should the District employ a District Attorney for the purpose of prosecuting violations of this Ordinance, then said attorney shall be authorized to do so.

Section VIII – State, United States and Local Laws:

All Persons within the Forest Preserves are subject to all Ordinances, rules and regulations of the District, as well as all applicable laws of the United States and the State of Illinois, as amended and changed from time to time. These laws include, but are not limited to, the Downstate Forest Preserve Act, the Illinois Vehicle Code, the Criminal Code of 1961, the

Wildlife Code and the Fish Code of the State of Illinois, as amended and changed from time to time.

CHAPTER EIGHT – MISCELLANEOUS

Section I – Enactment:

This Ordinance shall be in full force and effect from and after its passage, approval and publication as required by statute.

Section II – Captions and Headings:

The captions and headings used herein are for the convenience of reference only and do not define or limit the contents of each paragraph.

Section III – Severability:

The provisions of this Ordinance shall be deemed to be severable and the invalidity or unenforceability of any provisions shall not affect the validity and enforceability of the other provisions hereof.

Section IV – Copies:

The Secretary of the Forest Preserve District shall transmit a copy of this Ordinance to the President, Director and Attorney of the District, respectively, and shall cause it to be published as provided by law.

Section V – Conflict:

All Forest Preserve District ordinances and all resolutions and orders, or any parts thereof, in conflict with this ordinance, or any parts thereof, are hereby repealed.

Section VI– Amendments:

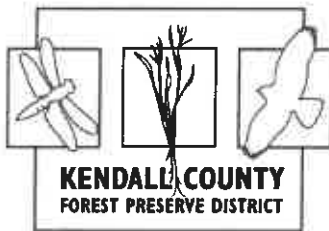
The District may amend this Ordinance from time to time.

**Passed and approved by the President and Board of Commissioners of the District this
18th day of September, 2018.**

Approved: Judy Gilmour
Judy Gilmour, President

Attest: Elizabeth Flowers
Elizabeth Flowers, Secretary

Amended November 7, 2012.
Amended August 15, 2016.
Amended May 6, 2017
Amended September 18, 2018



Position Opening Announcement Grounds Maintenance Worker – Full Time (1)

The Kendall County Forest Preserve District is currently accepting applications for:

- (1) Full Time Grounds Maintenance Worker positions
 - M-F with shift time TBD between 6:30 am and 4:30 pm

The Grounds Maintenance Worker position description is attached. This position will support the District's grounds, natural resources, and preserve maintenance activities in accordance with the terms and provisions of the American Rescue Plan Act of 2021.

Candidates hired to fill this position will typically report to Harris Forest Preserve at the start of shift, and travel to various preserve locations to perform grounds maintenance assigned duties.

The position will generally work a regular schedule of 37.5 hours per week, with a typical work week of Monday – Friday (7.5 hours each day) between the hours of 6:30 am and 4:30 pm (subject to modification based on preserve maintenance needs).

Starting salary is \$32,000.00. This position participates in the medical/dental/optical and other insurance programs, plus IMRF pension benefits, and receives sick/personal and vacation time in accordance with the Employee Handbook.

The target date for filling this position is September 1, 2021.

Interested candidates should submit a completed application, cover letter and resume no later than August 20, 2021 by 4:30 pm to:

David Guritz, Executive Director
110 West Madison Street
Yorkville IL 60560
630-553-4025 (main office) or 630-553-4131 (Director's office)
kcforest@co.kendall.il.us

Open until filled. Kendall County Forest Preserve District is an Equal Opportunity Employer.

**KENDALL COUNTY FOREST PRESERVE DISTRICT
JOB DESCRIPTION**

CLASS TITLE: Grounds Maintenance

WAGE CATEGORY: FLSA Non-Exempt

REPORTS TO: Executive Director

EFFECTIVE DATE: July 21, 2015

SUMMARY:

Responsible for performing a variety of grounds maintenance duties including, but not limited to, the maintenance and upkeep of the District's grounds, buildings and public use areas and assist with the District's natural areas repair, preservation and management. This position receives daily instructions and direction from the Forest Preserve Superintendent.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

The duties for this position shall include, but not be limited to, the following:

- Performs a variety of horticultural tasks including, but not limited to, mowing, edging, aerating, trimming, fertilizing, weed control, seeding and maintenance of turf areas, tree and shrub trimming, planting, and pruning, removal of damaged sod, and installation of new sod.
- Splits, loads and hauls firewood.
- Gathers, loads and hauls refuse and vegetation from grounds and user areas.
- Removes snow and ice from District roads/walks/trails, utilizing both snow plow and manual methods.
- Regularly uses, maintains and repairs tools of the trade (both powered and non-powered equipment) including, but not limited to, welder, sandblaster, grinder, cutting torch, air sprayer, power washer, chainsaw, and other mechanical hand tools.
- Hauls and moves materials, supplies, furnishings and machinery, as needed, for District and public use.
- Safely and effectively operates, maintains and repairs District vehicles and equipment including, but not limited to, small dump trucks, snow blowers, salt spreaders, sod cutters, rototiller, chain saws, trimmers, sweepers, front end loaders, backhoes, and forklifts.
- Repairs and maintains District trails by performing duties including, but not limited to, removal of fallen trees and limbs; repair any damage caused by erosion or other factors; and installation of wood chips, limestone screenings and other trail surfaces.
- Assists with general road repairs including, but not limited to, asphalt patching and gravel road maintenance.
- Constructs, installs and repairs District facilities and structures, picnic shelters, bridges, fencing, bollards, posts, signage, seasonal equipment, and any other facilities and structures necessary for the District.
- Repairs plumbing, electrical, HVAC, carpentry and paint, as needed, at District facilities and structures.
- Inspects, maintains, and repairs District restrooms including daily cleaning and trash removal.
- Prepares picnic shelters, bunkhouses, and special event facilities for reserved uses by performing duties including, but not limited to, locking/unlocking rental facilities; setting up for events and rental functions; and ensuring the facilities are clean and equipped as needed for all rental functions.
- Locates and removes refuse from District property.
- Performs controlled burns, brush removal, seed collecting and other natural area management tasks.
- Participates in emergency preparedness and response activities as assigned.
- Communicates District rules and regulations to the public.
- Must be available to perform duties during the District's regular business hours as well as evenings and weekends including overtime schedule extensions.
- Performs other duties as directed by supervisor, the Director and/or Director's designee.

SUPERVISORY RESPONSIBILITIES:

- No supervisory responsibilities at this time.

QUALIFICATIONS:

To perform this job successfully, an individual must be able to perform all essential duties satisfactorily. The requirements listed below are representative of the knowledge, skill and/or ability required for the position.

A. EDUCATION and/or EXPERIENCE:

- High school diploma or general education degree (GED).
- A preferred minimum of two (2) years experience in a grounds and/or building maintenance or similar role, or equivalent combination of training and experience.
- Requires knowledge of grounds maintenance tools and equipment use.
- Completion of all assigned equipment and natural areas management training.

B. LANGUAGE SKILLS:

- Ability to read and interpret documents such as governmental regulations, material safety data sheets, equipment operating instructions, and procedure manuals.
- Ability to write routine reports and correspondence.
- Ability to speak effectively with the public and employees of the organization.
- Requires good knowledge of the English language, spelling and grammar.

C. MATHEMATICAL SKILLS:

- Ability to add, subtract, multiply and divide in all units of measure, using whole numbers, common fractions, and decimals.
- Ability to compute rate, ratio, and percent and to measure volumes.

D. REASONING ABILITY:

- Ability to apply common sense understanding to carry out instructions furnished in written, oral, or diagram form.
- Ability to deal with problems involving several concrete variables in standardized situations.

E. CERTIFICATES, LICENSES, REGISTRATIONS:

- A valid Illinois Drivers License and any other licenses/certifications necessary to operate District tools and equipment.
- A valid Illinois Pesticide Applicators License or, in the alternative, obtain a valid Illinois Pesticide Applicators License within the first ninety (90) days of employment.
- All other training, certificates and registrations required for the specific duties performed.

PHYSICAL DEMANDS:

- Employee must frequently sit, stand, bend, reach, and carry.
- Employee must be able to successfully operate all District tools and equipment required to perform assigned job duties.
- Employee must frequently be able to walk and possibly run on uneven ground and rough terrain.
- Employee must frequently lift and/or move up to 50 pounds, and occasionally up to 75 pounds.
- Employee must be able to use hands and fingers to handle, feel, and operate equipment.
- Employee must be able to reach, push and pull with hands and arms.
- Employee must be able to talk and hear in person and via use of telephone.
- Specific vision abilities required by this job include close vision, depth perception and distance vision.

WORK ENVIRONMENT:

- The noise level in the work environment is usually loud due to equipment operational noise.
- Employee must be able to perform all assigned job duties during normal business hours and after normal business hours, as required in the event of an emergency or special event.
- Employee will be required to work in both indoor and outdoor work areas and may be subjected to all weather elements.
- Employee may be exposed to various chemicals such as pesticides and fertilizers while performing assigned job duties.
- Employee will be required to operate a motor vehicle to travel to and from meetings, training, conferences, and the various District preserves and locations.

The above information is not intended to be all-inclusive and can be expanded or modified as necessary.

Kendall County Forest Preserve District

Busted Knuckles Landscaping

JOSH LESKO
 2994 n 4201st rd
 sheridan, il 60551

Proposal

Proposal Date: 7/15/2021

Proposal #: 290

Project:

Bill To:

Kendall County Forest Preserve
 110 W Maddison st
 Yorkville, IL 60560

Description	Est. Hours/Qty.	U/M	Rate	Total
clear path to be able to get equipment to willow trees for removal including the roadway, and access lanes on either side of old bridge entrance in order to remove the debris, also including guardrail with pillars driven through asphalt. wire protectors required for utility wires laying on top of pavement through access point			4,000.00	4,000.00
remove fallen willow tree that destroyed fence and is hung up in neighboring tree overhanging river, using equipment to drag up bank for removal. wire protectors required for utility wires laying on top of pavement through access point			3,000.00	3,000.00
remove standing willow tree with horizontal cracks in base of trunk making unsafe to climb requiring truck access. due to the compromised structure rigging procedures during removal may cause structure to fail, which leads to possibility of tree falling in river access and equipment also required to pull debris up bank for removal. wire protectors required for utility wires laying on top of pavement through access point			5,000.00	5,000.00
Total			\$12,000.00	