



KENDALL COUNTY
ANIMAL CONTROL

Kendall County Office Building
111 W. Fox Street; Room 210; Yorkville IL
Wednesday, August 25, 2021 at 8:30a.m.
MEETING A G E N D A

- 1. Call to Order**
- 2. Roll Call:** Amy Cesich (Chair), Brian DeBolt, Elizabeth Flowers, Scott Gengler, Ruben Rodriguez
- 3. Approval of Agenda**
- 4. Approval of Minutes from June 23, 2021**
- 5. Monthly Reports**
 - Census Log
 - Bite Report
 - Operations Report
 - Accounting Report
- 6. Committee Business**
 - *Discussion of Fiscal Year 2022 Budget*
 - *Discussion of Animal Control Staffing*
- 7. Public Comment**
- 8. Executive Session**
- 9. Action Items for County Board**
- 10. Adjournment**

If special accommodations or arrangements are needed to attend this County meeting, please contact the Administration Department at 630-553-4171, a minimum of 24-hours prior to the meeting time

**COUNTY OF KENDALL, ILLINOIS
ANIMAL CONTROL COMMITTEE
MEETING MINUTES**

Wednesday, June 23, 2021

Call to Order – The meeting was called to order by Committee Chair Amy Cesich at 8:30a.m.

Roll Call

Committee Member	Status	Arrived	Left Meeting
Amy Cesich	Present		
Elizabeth Flowers		8:34a.m.	
Scott Gengler	Here		
Brian DeBolt	Yes		
Ruben Rodriguez	Here		

With five members present, a quorum was established to conduct committee business.

Others present: Scott Koeppel, Kelly Prestegaard

Approval of Agenda – Motion made by Member DeBolt, second by Member Gengler to approve the agenda. **With five members voting aye, the motion carried by a vote of 5-0.**

Approval of Minutes – Motion made by Member Gengler to approve the minutes from April 14, 2021 second by Member Rodriguez. **With five committee members in agreement, the minutes were approved by a 5-0 vote.**

Monthly Reports

- **Census Log** – Assistant Warden Kelly Prestegaard reviewed the Census Report with the committee, and reported there are three adoptable dogs, and 1 adult cat, and 3 kittens that are unavailable. **Written Report provided.**
- **Bite Report** – Assistant Warden Prestegaard reviewed the bite report for the committee, stating there were a total of eleven bites in the month of May. **Written Report provided.**
- **Operations Report** – Assistant Warden Kelly Prestegaard stated that many new volunteers have come forward or come back to volunteer at the facility this past month. Mr. Koeppel reported that the Director position ad has been posted on Indeed, ILCMA and the County website. The application deadline is July 26, 2021. **Written Report provided.**
- **Accounting Report** – Mr. Koeppel reviewed the department financials, the revenue predictions and actuals for current FY21. Mr. Koeppel also made comment about the budget lines that were above last year’s predictions and the possible reasoning for those increases. Fines and Fees is at seventy percent, and Sold Rabies Tags is at fifty-five percent to-date.

Discussion on the need to replace the boiler, the \$10,000 budget for the replacement, and the estimated time for installation. **Written Report provided.**

Old Business – None

New Business

- *Discussion of the Animal Control Standard Operating Procedures* – Mr. Koeppel briefed the committee on the reasoning behind the proposed changes to the Standard Operating Procedures (SOP), and reviewed the legal opinion from the State’s Attorney’s Office, and the proposed change. Mr. Koeppel asked that the language be changed permanently to reflect this new verbiage.

Member Flowers made a motion to make the proposed change to the SOP permanent, second by Member Rodriguez.

With five members present voting aye, the motion carried by a 5-0 vote.

Executive Session – Not needed

Action Items for the July 20, 2021 County Board Meeting – *Approval of Change to the Animal Control Standard Operating Procedures*

Action Items for the July 15, 2021 Committee of the Whole Meeting - None

Questions from the Media – None

Public Comment – None

Adjournment – Member DeBolt made a motion to adjourn the meeting, second by Member Flowers.

With five members present in agreement, the meeting was adjourned at 9:03a.m.

Respectfully Submitted,

Valarie McClain
Administrative Assistant & Recording Clerk



Kennel Comparisons Statistics

"Intake Comparisons"

1/1/19 to 8/20/19

1/1/21 to 8/20/21

Dogs				
Strays	116	98	↓	15.5 %
Owner Surrenders	12	20	↑	66.7 %
Legal	1	1	↑	- %
Total Dogs Received:	129	119	↓	7.8 %
Cats				
Strays	34	26	↓	23.5 %
Total Cats Received:	34	26	↓	23.5 %
Total Intakes:	163	145	↓	11.0 %

"Outcome Comparisons"

1/1/19 to 8/20/19

1/1/21 to 8/20/21

Dogs				
Adoption	21	23	↑	9.5 %
Euthanasia	5	4	↓	20.0 %
Return to Owner	86	82	↓	4.7 %
Transfer to Rescue	9	9	↓	- %
Total Dogs Dispositioned:	121	118	↓	2.5 %
Cats				
Adoption	10	14	↑	40.0 %
Euthanasia	3	2	↓	33.3 %
Return to Owner	5	5	↓	- %
Transfer to Rescue	7	3	↓	57.1 %
Total Cats Dispositioned:	25	24	↓	4.0 %
Total Outcomes:	146	142	↓	2.7 %

Animals in the Shelter on 8/20/2021

	CAT	DOG	Total
	4	3	7



Kennel Comparisons Statistics

"Intake Comparisons"

1/1/20 to 8/20/20

1/1/21 to 8/20/21

Dogs				
Strays	95	98	↑	3.2 %
Owner Surrenders	14	20	↑	42.9 %
Legal	1	1	↑	- %
Total Dogs Received:	110	119	↑	8.2 %
Cats				
Strays	15	26	↑	73.3 %
Total Cats Received:	15	26	↑	73.3 %
Total Intakes:	125	145	↑	16.0 %

"Outcome Comparisons"

1/1/20 to 8/20/20

1/1/21 to 8/20/21

Dogs				
Adoption	23	23	↓	- %
Euthanasia	3	4	↑	33.3 %
Return to Owner	59	82	↑	39.0 %
Transfer to Rescue	27	9	↓	66.7 %
Total Dogs Dispositioned:	112	118	↑	5.4 %
Cats				
Adoption	5	14	↑	180.0 %
Euthanasia	1	2	↑	100.0 %
Return to Owner	3	5	↑	66.7 %
Transfer to Rescue	7	3	↓	57.1 %
Total Cats Dispositioned:	16	24	↑	50.0 %
Total Outcomes:	128	142	↑	10.9 %

Animals in the Shelter on 8/20/2021

	CAT	DOG	Total
	4	3	7



Kennel Comparisons Statistics

"Intake Comparisons"

7/1/20 to 7/31/20

7/1/21 to 7/31/21

Dogs				
Strays	17	22	↑	29.4 %
Owner Surrenders	1	3	↑	200.0 %
Total Dogs Received:	18	25	↑	38.9 %
Cats				
Strays	2	3	↑	50.0 %
Total Cats Received:	2	3	↑	50.0 %
Total Intakes:	20	28	↑	40.0 %

"Outcome Comparisons"

7/1/20 to 7/31/20

7/1/21 to 7/31/21

Dogs				
Adoption	3	6	↑	100.0 %
Return to Owner	11	21	↑	90.9 %
Transfer to Rescue	1	0	↓	100.0 %
Total Dogs Dispositioned:	15	27	↑	80.0 %
Cats				
Adoption	0	4	↑	400.0 %
Return to Owner	1	0	↓	100.0 %
Transfer to Rescue	1	0	↓	100.0 %
Total Cats Dispositioned:	2	4	↑	100.0 %
Total Outcomes:	17	31	↑	82.4 %

Animals in the Shelter on 8/20/2021

	CAT	DOG	Total
	4	3	7



Kennel Comparisons Statistics

"Intake Comparisons"

8/1/20 to 8/20/20

8/1/21 to 8/20/21

Dogs				
Strays	13	6	↓	53.8 %
Owner Surrenders	1	3	↑	200.0 %
Total Dogs Received:	14	9	↓	35.7 %
Cats				
Strays	4	4	↑	- %
Total Cats Received:	4	4	↓	0.0 %
Total Intakes:	18	13	↓	27.8 %

"Outcome Comparisons"

8/1/20 to 8/20/20

8/1/21 to 8/20/21

Dogs				
Adoption	7	5	↓	28.6 %
Euthanasia	0	3	↑	300.0 %
Return to Owner	9	6	↓	33.3 %
Transfer to Rescue	1	0	↓	100.0 %
Total Dogs Dispositioned:	17	14	↓	17.6 %
Cats				
Adoption	0	1	↑	100.0 %
Return to Owner	1	2	↑	100.0 %
Transfer to Rescue	1	0	↓	100.0 %
Total Cats Dispositioned:	2	3	↑	50.0 %
Total Outcomes:	19	17	↓	10.5 %

Animals in the Shelter on 8/20/2021	CAT	DOG	Total
	4	3	7

Kendall County Animal Control

802 John Street
Yorkville IL 60560



Bites between 7/1/2021 and 7/31/2021

<u>bitedate</u>	<u>petname</u>	<u>breed</u>	<u>vaccination</u>	<u>sex</u>		<u>Multiple Bites</u>
07/01/2021	HUNTER	AUST SHEPHERD	UTD	UNALTERED	VICTIM	NO
07/01/2021	OPIE	LABRADOR RETR / MIX	UTD	ALTERED	VICTIM	NO
07/03/2021	PUCK	MIXED	NOT UTD	ALTERED	OWNER	NO
07/04/2021	NAMI	PIT BULL	UTD	UNALTERED	VICTIM	NO
07/05/2021	POTATOES	LABRADOR RETR	UTD	ALTERED	VICTIM	NO
07/05/2021	BLITZEN	GERM SHEPHERD	UTD	UNALTERED	VICTIM	NO
07/06/2021	HARLEY	GOLDEN RETR / LABRADOR RETR	UTD	ALTERED	VICTIM	NO
07/08/2021	NINO	ROTTWEILER	UTD	ALTERED	VICTIM	NO
07/11/2021	ARYA	AUST CATTLE DOG / MIX	UTD	ALTERED	OWNER	NO
07/17/2021	BOWSER	BORDER COLLIE / MIX	UTD	ALTERED	VICTIM	NO
07/18/2021	ROOBEE	ROTTWEILER	UTD	ALTERED	OWNER	NO
07/18/2021	OLIVER	AUST CATTLE DOG	NOT UTD	ALTERED	VICTIM	NO
07/19/2021	LEILA	DOMESTIC SH	NOT UTD	ALTERED	OWNER	NO
07/20/2021	BODHI	AKITA	UTD	UNALTERED	OWNER	NO
07/23/2021	GUS	SIBERIAN HUSKY / MIX	UTD	ALTERED	OWNER	NO
07/30/2021	LUCY	GERM SHEPHERD	UTD	ALTERED	OWNER	NO
07/30/2021	ROO	MIN PINSCHER / MIX	UTD	ALTERED	VICTIM	NO
07/31/2021	RIZZO	LABRADOR RETR	UTD	ALTERED	VICTIM	NO
07/31/2021	BOJANGLES	ALASK MALAMUTE	UTD	ALTERED	OWNER	NO

Breed	Total
CAT	
DOMESTIC SH	1
Total	1
DOG	
AKITA	1
ALASK MALAMUTE	1
AUST CATTLE DOG	1
AUST CATTLE DOG / MIX	1
AUST SHEPHERD	1
BORDER COLLIE / MIX	1
GERM SHEPHERD	2
GOLDEN RETR / LABRADOR RETR	1
LABRADOR RETR	2

bitedate

petname

breed

vaccination

sex

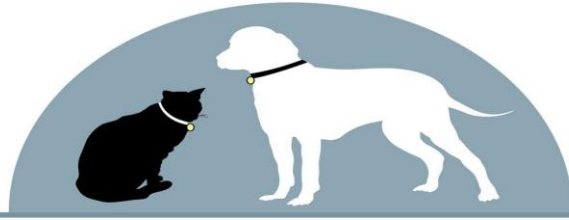
Multiple Bites

		Total
DOG	LABRADOR RETR / MIX	1
	MIN PINSCHER / MIX	1
	MIXED	1
	PIT BULL	1
	ROTTWEILER	2
	SIBERIAN HUSKY / MIX	1
	Total	18
Total	19	



Total Number of Registrations Issued
Between 01/01/21 and 08/20/21

	CAT	DOG	OTHER	TOTAL
TOTAL	1655	7038	1	8694
RABIES TAG 1 YR ALTERED	55	207	0	262
RABIES TAG 1 YR ALTERED VET	1075	2956	0	4031
RABIES TAG 1 YR UNALTERED	6	73	0	79
RABIES TAG 1 YR UNALTERED VET	161	1462	1	1624
RABIES TAG 3 YR ALTERED	42	179	0	221
RABIES TAG 3 YR ALTERED VET	311	1979	0	2290
RABIES TAG 3 YR UNALTERED	2	17	0	19
RABIES TAG 3 YR UNALTERED VET	3	165	0	168



KENDALL COUNTY
ANIMAL CONTROL

Financial Statements FY21
July 2021

KENDALL COUNTY ANIMAL CONTROL FUND #1301
Statement of Revenues And Expenditures
7/31/2021

	CURRENT YEAR				PRIOR YEAR	VARIANCE
	FY21 Budget	July Actual	FY21 YTD	YTD Percent of Budget	FY20 YTD	FY21 YTD v. FY20 YTD
REVENUE						
Fines & Fees	\$ 20,000	\$ 3,078	\$ 21,656	108.3%	\$ 14,845	\$ 6,811
Miscellaneous	300	40	70	23.3%	(147)	217
Donations	5,000		665	13.3%	2,139	(1,474)
Rabies Tags Sold	262,500	7,036	176,430	67.2%	145,046	31,384
Intact Registration Fee	10,000	1,055	10,835	108.4%	9,590	1,245
Transfer In from State Pet Fund						
Total Revenue	\$ 297,800	\$ 11,209	\$ 209,655	70.4%	\$ 171,473	\$ 38,182
EXPENDITURE						
Salary - Other	\$ 80,808	\$ 6,658	\$ 52,284	64.7%	\$ 69,031	\$ (16,747)
Salary - Administrator	6,500	500	4,250	65.4%	4,250	-
Salary - Animal Control Warden	51,223	-	25,198	49.2%	33,479	(8,281)
Salary - Assistant Warden	36,969	3,163	24,405	66.0%		24,405
Overtime	1,500	489	1,251	83.4%		
Office Supplies	1,500	-	1,624	108.3%	606	1,017
Postage	1,400	78	1,168	83.4%	536	632
Training	2,000	244	1,038	51.9%	55	983
Telephone & Pager	300	123	152	50.8%	33	120
Equipment	3,000	-	981	32.7%	149	832
Vehicle Maintenance	1,600	-	801	50.0%	396	405
Gasoline/Fuel/Oil	600	39	253	42.2%	262	(9)
Uniforms	750	-	590	78.7%	144	446
Observation/Disposal	500	-	-		150	(150)
Microchips	1,800	-	-			-
Volunteers/Public Relations	1,000	-	830	83.1%	455	375
Neuter/Spay Fees			-		3,159	(3,159)
Rabies Tags	2,500	-	2,276	91.1%	-	2,276
Transportation, Board & Care	12,000	793	2,285	19.0%	5,490	(3,205)
Kennel Improvements			-		554	(554)
Capital Expenditures	1,200		211	17.6%		211
Total Operating Expenditure	\$ 207,150	\$ 12,088	\$ 119,598	57.7%	\$ 118,750	848
TRANSFERS OUT						
Transfer to General Fund	\$ 54,232	\$ 780	\$ 10,600	19.6%	\$ 10,706	\$ (106)
Transfer to IMRF Fund	16,000	923	9,546	59.7%	9,223	324
Transfer to SS Fund	13,000	827	8,450	65.0%	8,167	283
Transfer to Building Fund	35,050		-			
Total Transfers Out	\$ 118,282	\$ 2,530	\$ 28,596	24.2%	\$ 28,096	\$ 501
Total Expenditure & Transfers Out	\$ 325,432	\$ 14,618	\$ 148,194	45.5%	\$ 146,846	\$ 1,349
Total Revenue Over/(Under) Expenditure	\$ (27,632)	\$ (3,409)	\$ 61,461	-222.4%	\$ 24,627	\$ 36,834

**KENDALL COUNTY ANIMAL CONTROL FUND #1301
FUND (CASH) BALANCE
FY 2021**

MONTH	FY21 Monthly REVENUE OVER/(UNDER) EXPENSES	FY21 FUND (CASH) BALANCE	FY20 Monthly REVENUE OVER/(UNDER) EXPENSES	FY20 FUND (CASH) BALANCE
Beginning Fund (Cash) Balance		\$ 138,754		\$ 213,970
December-20	\$ 11,646	150,400	\$ (186)	213,784
January-21	6,310	156,710	19,256	233,040
February-21	23,019	179,729	(7,222)	225,818
March-21	3,030	182,759	491	226,309
April-21	5,710	188,469	(8,928)	217,381
May-21	4,986	193,455	(11,558)	205,823
June-21	10,169	203,624	21,516	227,339
July-21	(3,409)	200,215	14,327	241,666
August-21		200,215	14,984	256,650
September-21		200,215	16,135	272,786
October-21		200,215	8,334	281,120
November-21		200,215	(142,366)	138,754
Fund (Cash)	\$ 61,461		\$ (75,216)	
YTD Fund Balance		\$ 200,215		\$ 138,754

KENDALL COUNTY ANIMAL CONTROL
Statement of Revenues And Expenditures
7/31/2021

Animal Medical Care Fund #1302

	FY21 Budget	July Actual	YTD Actual	YTD Percent of Budget	Fund Balance
Beginning Balance	\$ 18,939		\$ 18,939		FY13 \$250 FY14 21,935 FY15 33,497
Revenue					FY16 32,810 FY17 32,325 FY18 26,165 FY19 20,132 FY20 18,939
Donations & Receipts	10			0.0%	
Total Revenue	10	-	-	0.0%	
Expenditure					FY21 18,472
Animal Medical Care Expenses	3,000			0.0%	
Heartworm Testing	500		102	20.4%	
FeLuk/FIV Testing	750		365	48.7%	
Total Expenditure	4,250	-	467	11.0%	
Ending Balance	\$ 14,699	\$ -	\$ 18,472		

County Animal Population Control Fund #1309

	FY21 Budget	July Actual	YTD Actual	YTD Percent of Budget	Fund Balance
Beginning Balance	\$ 115,665		\$ 115,665		FY11 \$46,246 FY12 60,939 FY13 64,358 FY14 71,549 FY15 83,094 FY16 97,935 FY17 106,508 FY18 108,859 FY19 117,265 FY20 115,665
Revenue					FY21 112,768
Fees	12,000	1,310	9,180	76.5%	
Total Revenue	12,000	1,310	9,180	76.5%	
Expenditure					
Spay/Neuter Fees - Targeted Dogs/Cats	5,000	550	8,847	176.9%	
Spay/Neuter Fees - Adopted Dogs/Cats	5,000	1,029	3,230	64.6%	
Total Expenditure	10,000	1,579	12,077	120.8%	
Ending Balance	\$ 117,665	\$ (269)	\$ 112,768		

Animal Control Capital Fund #1400

	FY21 Budget	July Actual	YTD Actual	YTD Percent of Budget	Fund Balance
Beginning Balance	\$ 3,551		\$ 3,551		FY11 \$87,769 FY12 41,062 FY13 46,762 FY14 51,661 FY15 69,276 FY16 125,571 FY17 134,712 FY18 142,293 FY19 113,553 FY20 3,551
Expenditure					FY21 (3,260)
Expense - Building Improvements	10,000				
Capital Expenditure	2,500		6,812	272.5%	
Total Expenditure	12,500	-	6,812	54.5%	
Transfers In					
Transfers In - from Animal Control Fund	35,050				
Total Transfers In	35,050	-	-		
Ending Balance	\$ 26,101	\$ -	\$ (3,260)		