

**Facilities Management
Committee Meeting
1/7/19 at 4:00 PM
***111 W. Fox Street ***
*** Room 209 & 210 *****

- - - -Agenda Topics - - - -

Call to Order

- 1) Roll call
- 2) Determination of a Quorum
- 3) Approval of the November 2018 meeting minutes.
- 4) Approval of Agenda
- 5) Public Comment

Old Business/Projects

- 1) Historic Courthouse Window Project
- 2) Vending Machine Changes at County Office Building & Courthouse
 - a. Update on State's Attorney review of proposed MOU for Machines with Illinois Department of Human Services for Equipment Placement
 - b. Update on State's Attorney review of proposed Contract with Super G Vending for Vending Services
- 3) Public Safety Center Roof Replacement
- 4) Courthouse – Additional Wiring for Benches in All Courtrooms

New Business/Projects

- 1) Chair Report
 - a. Public Safety Center - H.V.A.C. Replacement Project Discussion
 - b. County Office Building – Healy Bender Recommendations Discussion
 - c. KCFM Project Approval Process Review
 - d. Tour of Facilities Discussion
 - e. KCFM Five Year Capital Plan
- 2) Analog Circuit Invitation to Bid (ITB)
 - a. Review Vendor Bids
 - b. Approve sending 1 year contract for Analog Telephone Line Circuits to the County Board for Approval
- 3) Generator Systems Maintenance Contract
 - a. Approve sending 2019 PM1 & PM2 contract with Steiner Electric to the County Board for Approval.
- 4) 2019 Projects Discussion
- 5) Historic Courthouse Rentals
 - a. Approve the Kendall County Forest Preserve to book & schedule events at the Historic Courthouse with definite dates until May 31, 2019.

Staffing/Training/Safety

- 1) Reportable labor hours

Other Items

- 1) CMMS Charts
 - a. Reported vs. Completed, b. Work orders reported by building current month.
 - c. Work orders by work type current month.

Executive Session

Other Business

Citizens to be Heard

Questions from the Press

Adjournment

If special accommodations or arrangements are needed to attend this Committee Meeting, please contact the Administration Office at 630-553-4171, a minimum 24-hours prior to the meeting time.