

**KENDALL COUNTY FOREST PRESERVE DISTRICT
FINANCE COMMITTEE MEETING MINUTES**

JULY 29, 2021

I. Call to Order

Chairman Gengler called the meeting to order at 4:00 pm in the Kendall County Office Building, Rooms 209 and 210.

II. Roll Call

	Cesich		Gryder
	DeBolt	X	Kellogg
	Flowers		Koukol
X	Gengler		Rodriguez
X	Gilmour	X	Vickers

Commissioners Gilmour, Kellogg, Vickers, and Gengler were all present.

III. Approval of Agenda

Commissioner Gilmour made a motion to approve the meeting agenda as presented. Seconded by Commissioner Vickers. Aye, all. Opposed, none.

IV. Public Comments

No public comments were offered from citizens present.

V. Motion to Forward Claims to Commission for Approval

Commissioner Kellogg made a motion to forward claims to Commission. Seconded by Commissioner Vickers. Aye, all. Opposed, none.

VI. Review of Financial Statements through June 30, 2021

Director Guritz presented the preliminary financial statements through June 30, 2021 for discussion. Generally, the District is on track for the year.

VII. Fox River Bluffs Carbon Credits Project - Final Credits and National RFP for Voluntary Purchase

Special Projects Manager Stefanie Wiencke presented updates on the final carbon credit calculations and national request for proposals for voluntary purchases. 5,076 equivalent tons CO2 are available for purchase for potential revenue totaling \$152,304 at \$30 per credit purchased. Credits are sold at years 1 (10%), 3 (40%), 5 (30%) and 25 (20%).

Commissioner Vickers made a motion to forward the Fox River Bluffs Carbon Credits Project to Committee of the Whole in September. Seconded by Commissioner Gilmour. Aye, all. Opposed, none.

VIII. KCFPD Operating Fund (Fund 1900) Fund Balance Policy, Budget Projections and Final Recommendations

Commissioner Vickers made a motion to forward the KCFPD Operating Fund (Fund 1900) Fund Balance Policy recommendations to Committee of the Whole for discussion. Seconded by Commissioner Gilmour. Aye, all. Opposed, none.

IX. FY22 Budget Guidelines and Development Timeframe

Director Guritz presented FY22 budget guidelines and timeframe for development.

X. Millbrook North Proposed Property Exchange – Appraisal Proposals

Commissioner Kellogg made a motion to forward the Midwest Realty Consultants, Inc. appraisal proposal for the Millbrook North Forest Preserve proposed property exchange to Commission for approval. Seconded by Commissioner Vickers. Aye, all. Opposed, none.

XI. Millbrook Bridge Abutment Clearing Project – Fox Township Support and Tree Removal Proposal

Commissioner Gryder made a motion to forward the Busted Knuckles proposal for the Millbrook Bridge Abutment clearing to Commission for approval. Seconded by Commissioner Kellogg. Aye, all. Opposed, none.

XII. D. Construction – Hoover Forest Preserve Improvement Project Options Updates

Director Guritz presented updates on Hoover Forest Preserve Improvement Project Options with D. Construction.

XIII. Budget Analysis and Schedule for Vehicle Replacements – FY21 Budget Amendment Discussion

Director Guritz presented a budget analysis and schedule for vehicle replacements in order to discuss a possible FY21 budget amendment.

XIV. American Rescue Plan Act – Potential Funding for Projects

Director Guritz presented information on costs for additional grounds maintenance staff support based on potential funding from the American Rescue Plan Act.

XV. Other Items of Business

a) ICRMT Recovered Deductible Reimbursement (Canoe Launch Entrance Damage – Claim #200928W010)

b) Waste Management Refund Status

Director Guritz presented updates on revenues received for an ICRMT deductible reimbursement and refund from Waste Management.

XVI. Public Comments

No public comments were offered from citizens in attendance.

XVII. Executive Session

None.

XVIII. Adjournment

Commissioner Vickers made a motion to adjourn. Seconded by Commissioner Kellogg. Aye, all. Opposed, none.

Meeting adjourned at 4:57 pm.

Respectfully submitted,

David Guritz
Director, Kendall County Forest Preserve District