

**KENDALL COUNTY FOREST PRESERVE DISTRICT
OPERATIONS COMMITTEE MEETING MINUTES**

JULY 7, 2021

I. Call to Order

Operations Committee Chair Flowers called the meeting to order at 6:00 pm in the Kendall County Office Building – Board Rooms 209 and 210.

II. Roll Call

X	DeBolt		Gryder
	Cesich		Kellogg
X	Flowers		Koukol
	Gengler	X	Rodriguez
	Gilmour		Vickers

Commissioners DeBolt, Flowers, and Rodriguez were all present.

III. Approval of Agenda

Commissioner DeBolt made a motion to approve the meeting agenda as presented. Seconded by Commissioner Rodriguez. Aye, all. Opposed, none.

IV. Public Comments

No public comments were offered from citizens in attendance.

V. Review of Financial Statements through June 30, 2021

- **Transition from Cash-Based to Accrual-Based Accounting and FY21 Stated Revenue Impacts**

Director Guritz presented an overview of the District’s financial statements through June 30, 2021. The Operating Committee discussed adjusting entry reports completed by Mack and Associates explaining the process of reconciling the District’s financials from a cash-basis to an accrual-bases for accounting.

VI. Review and Approval of Special Use Permits

- a) **F3 Crossroads Foundation – Veteran Assistance Commission of Kendall County – September 10-11, 2021**

Commissioner DeBolt made a motion to approve Special Use permit for F3 Crossroads Foundation. Seconded by Commissioner Rodriguez. All, aye. Opposed, none.

VII. Natural Beginnings Parent Survey; Enrollment and Recruitment Strategies, and COVID-19 Policy Updates

Stefanie Wiencke presented the Natural Beginnings Recruitment Strategies and pre-paid, non-refundable tuition policy.

Commissioner DeBolt made a motion to forward the Natural Beginnings pre-paid, non-refundable tuition policy to Committee of the Whole for approval. Seconded by Commissioner Rodriguez. Aye, all. Opposed, none.

VIII. 20-21 Bow Hunt Survey and Proposed 21-22 Bow Hunt Zones - Fees and Charges

Antoinette White, presented proposed 21-22 Bow Hunt Zones and Fees and Charges.

Commissioner DeBolt made a motion to approve the 21-22 Bow Hunt Fee and Charges and Policy updates for incorporation into the 21-22 Bow Hunt Program Guide, subject to approval by the Board of Commissioners. Seconded by Commissioner Rodriguez. Aye, all. Opposed, none.

IX. Rental Contract Templates and Special Event Insurance Requirements Updates

Director Guritz presented updates on the rental contract templates and special event insurance requirements.

X. Draft Employee Handbook Policies Review

- **Chapters V and VI Review**

Review of Chapters V and VI was postponed to the next Operations Committee meeting.

XI. Other Items of Business

a) Hoover Nature Play Space - Hobbit Tunnel Opening Event - August 28, 2021 at 11:00 am

b) Hoover Forest Preserve - Discussion of D. Construction Proposed Improvements Project Options

The Operating Committee discussed the two options presented favoring Option A to extend Hoover Drive asphalt surfacing.

c) OMA / FOIA Officers Training - Illinois State Attorney General Website Notice

d) License Agreement Renewals

Director Guritz presented a schedule for renewal of various license agreements.

e) Illinois Association of Forest Preserve District Updates - Prohibiting Drone Usage in Preserve Areas

XII. Public Comments

Commissioner DeBolt requested updates on the potential Wormley property trade. Director Guritz stated he would work to secure appraisal proposals.

Commissioner Rodriguez asked about the ATV and golf cart General Use Ordinance violations at Pickerill-Pigott Forest Preserve. Director Guritz reported that Grounds Maintenance staff were working to deter this activity by blocking access.

XIII. Executive Session

None.

XIV. Adjournment

Commissioner Rodriguez made a motion to adjourn. Seconded by Commissioner DeBolt. Aye, all. Opposed, none.

Meeting adjourned at 7:47 pm.

Respectfully submitted,

David Guritz
Director, Kendall County Forest Preserve District