

KenCom Finance Committee Meeting Minutes
Held August 19th, 2021
9:00 a.m.
Kendall County Public Safety Center
1102 Cornell Lane, Yorkville
Emergency Operations Center

Member	Agency	Present	Absent
Greg Witek	LRFFD	X	
Brian DeBolt	Kendall County Board Member	X	
Dwight Baird	KCSO	X	
Zoila Gomez	City of Plano	X	
Larry Nelson	Member At Large	X	
Jeff Burgner	Oswego PD	X	
James Jensen	Yorkville PD	X	

Others present: Lynette Bergeron, KenCom Director; Jennifer Stein, KenCom Assistant Director; Pamela Hurtig, KenCom Operations Manager; Bonnie Walters, KenCom Executive Assistant; Mike Rennels, City of Plano.

Larry Nelson called the meeting to order and requested a roll call of the membership. A roll call was taken with all of the seven members present, which resulted in having a quorum for voting purposes.

Nelson called for a motion to approve the agenda. DeBolt made a motion to approve the agenda, seconded by Flanders. Discussion. All seven members present voting aye. Motion carried.

Public Comment – None

Nelson called for Correspondence – Bergeron stated she received an email from Chief Burgner from the Oswego Police Department thanking the dispatch staff for a great job during an assist with an Aurora Police Department call, with up to fifty officers on scene. Burgner noted in the letter that they sometime forget the challenges the KenCom team has when coordinating these types of calls and still handling the day to day business. Bergeron stated on top of this high priority call the dispatchers were working on a collision and a structure fire and they did a great job working as a team.

Staff Report – Bergeron gave a Personnel Report as follows: Kayla Cluchey was released from training on August 14th and is working independently. Jaymee Goodspeed’s last day as a full-time telecommunicator was August 11th, 2021. She is now working as a part-time telecommunicator. Bill Linder, Jenny Burkart, Alexa Woodard and Dakota Peterson started employment with KenCom on August 9th. Bill has 13 years of experience with Kane County. Training as follows: Jordan Mahara and Brook Gatto attended a MABAS training in DeKalb on August 9th, 2021. Information as follows: KenCom is no longer operating off the County’s email system. All KenCom employees and distribution group emails will end with @KenCom911.com. Please make sure you make the necessary changes. Email forwarding from the old email addresses will end December 1st. Project Updates as follows: Any bills that are sent directly to an agency from Tyler should be turned over to KenCom (do not pay) if it is for equipment, software, services, etc. that KenCom has procured on behalf of the agency. The radio users group will be scheduling a meeting to discuss creating/revising KenCom policies to include the usage of P5 and P7. The Memorandum of Understanding has been reviewed by KenCom’s legal and will be sent to all police agencies in the near future. The fire 3 project is underway and all the equipment has been installed. A Beep is coming out to install fire 3 on the consoles so they can do testing. It was discovered after go live that three-way calling is not an option with IPFlex, which changed the way KenCom has to transfer calls. Currently we are unable to utilize Voiance (interpretation service) on the IPFlex lines as the calls have to be bridged together (three-way calling) to bring the caller, KenCom and Voiance on the line together. AT&T is unable to give us the functionality needed for a three-way call. We are working with our phone vendor to see if there is a way to complete a three-way via our phone system. The License Plate Reader Committee is meeting on August 26th, 2021 to review attorney changes and finalize the MOU. The

committee has completed the public relations statement, system monitoring and audit protocols, camera placement and protocols on camera movement. IDOT permits have been applied for and we should be getting approval in the near future. LEADS 3.0 is now live and KenCom is working through a variety of issues with LEADS 3.0. The interface to Tyler New World is not fully functional and Jen Stein is working with Tyler to try and get everything resolved. Wireless 9-1-1 statistics for the month of July 2021 represented 90% of calls received. Text to 9-1-1 totals for the month of July 2021 were 6.

Closed Session Minutes but do not release – Witek made a motion to approve the closed session meeting minutes but do not release dated July 15th, 2021, seconded by DeBolt. All members present voting aye. Motion carried.

Consent Agenda – Nelson called for approval of the consent agenda. Witek made a motion, seconded by Jensen to approve the consent agenda, which includes approval of the July 2021 Treasurer’s Reports for the Surcharge and Operating Funds and the June 17th, 2021 Finance Committee Minutes. All seven members present voting aye. Motion carried.

Nelson called for the Standing Committee Reports:
Personnel Committee Report – No Meeting.

Strategic Planning Committee Report – No Meeting.

Operations Board Chair Report – Flanders noted staff is working on a Memorandum of Understanding with the City of Aurora for frequency sharing.

Finance Committee Report:

Approval of Bills:

Operation Bills – DeBolt made a motion to approve the August 2021 Operation Bills, in the amount of, \$196,518.04, seconded by Witek. Discussion. A roll call vote was taken with all seven members present voting aye. Motion carried.

Surcharge Bills – Witek made a motion to approve the August 2021 Surcharge Bills, in the amount of, \$403,825.05, seconded by Flanders. There was discussion about Brazo’s and how displeased the police agencies are with the lack of progress. KenCom is also waiting on 3 credit memos for the police agencies to apply to the invoice prior to paying it. After discussion there was a consensus by the Board to approve but hold the Tyler Technologies maintenance invoice in the amount of \$203,523.87; email the necessary individuals from Tyler Technologies explaining the reason for the hold; and pay once the police agencies are satisfied with Brazo’s and the credit memos are received. The board would like Angi Ostrom and a representative from Brazo’s to be at the Finance Committee meeting next month with an update. A roll call was taken with all seven members present voting aye. Motion carried.

Anticipated Expenses – Bergeron reviewed the anticipated expenses contained in the packet. Witek made a motion to approve the anticipated expenses not to exceed \$2,900.00 for 2-factor authentication email security from IT Savvy, seconded by Baird. Discussion. A roll call was taken with all seven members present voting aye. Motion carried.

Nelson called for Old Business:

Grundy County 9-1-1 Backup/Fiber Connection – Discussed in the staff report.

IPFlex – Discussed in staff report.

Development of Fire 3 channel to be Digital – Discussed in staff report.

License Plate Reader – Discussed in the staff report.

Discussion of UHF Frequency for Oswego Township Road District – Nelson stated he received a call from Oswego Township Road District and they would like to go on their own UHF system and would like one similar to Kendall County with a repeater. There were discussions that it would be nice to have the interoperability between Oswego Township Road District, Kendall County and the EMA talk around. Nelson stated he was told by Oswego Township Road District that the funds are in the budget to build out a new system and would like KenCom to build them out a new frequency and bill out Oswego Township Road District. KenCom would maintain the towers, equipment and vendors and

would bill out for any equipment or maintenance. During discussion Flanders expressed his concern that staff does not have the time for any additional work. Nelson stated he believes it will be minimal on KenCom but if became burdensome discuss options at that time. Jensen stated this will provide a better service for residents in the cities municipalities and the county to be able to communicate with each other. Nelson stated the Memorandum of Understanding once completed with the road district will come through the Committee to approve.

Any other Old Business – None

Nelson called for New Business:

Finance Committee Closed Session Audio Destruction – None

Other Business – None

Closed Session – DeBolt made a motion to go into closed session for the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. Section 2.06 5 ILCS 120/2(c)(1)., seconded by Witek. A roll call was taken with all seven members present voting aye. Motion carried. Closed session began at 9:40 a.m. Bonnie Walters left the meeting for closed session.

Open session resumed at 9:55 a.m.

Action after Closed Session – None

Nelson stated the next Finance Committee meeting is Thursday September 16th, 2021 at 9:00 a.m. at the Kendall County Public Safety Building, Lower Level Emergency Operations Center. DeBolt made a motion to adjourn the meeting, seconded by Witek. A roll call was taken with all seven members present voting aye. Motion carried. Meeting adjourned at 9:59 a.m.

Respectively submitted,

Bonnie Walters
Recording Secretary