



KENDALL COUNTY
ANIMAL CONTROL

**Kendall County Office Building
111 W. Fox Street; Room 210; Yorkville IL
Special Meeting One Time Change
Wednesday, September 29, 2021 at 8:30a.m.
MEETING A G E N D A**

- 1. Call to Order**
- 2. Roll Call:** Amy Cesich (Chair), Brian DeBolt, Elizabeth Flowers, Scott Gengler, Ruben Rodriguez
- 3. Approval of Agenda**
- 4. Approval of Minutes from August 25, 2021**
- 5. Monthly Reports**
 - Census Log
 - Bite Report
 - Operations Report
 - Accounting Report
- 6. Committee Business**
 - *FY 2022 Budget Discussion*
- 7. Public Comment**
- 8. Executive Session**
- 9. Action Items for County Board**
- 10. Adjournment**

If special accommodations or arrangements are needed to attend this County meeting, please contact the Administration Department at 630-553-4171, a minimum of 24-hours prior to the meeting time

COUNTY OF KENDALL, ILLINOIS

Animal Control Committee Wednesday, August 25, 2021 Meeting Minutes

Call to Order – Chair Cesich called the meeting to order at 8:30 a.m.

Roll Call:

Committee Member	Status	Arrived	Left Meeting
Amy Cesich	Present		
Elizabeth Flowers	Present		
Scott Gengler		8:31 a.m.	
Brian DeBolt	Absent		
Ruben Rodriguez	Here		

With all members present, a quorum was established to conduct committee business.

Others Present: Kelly Prestegaard, Animal Control Director

Approval of Agenda – Member Rodriguez made a motion to approve the agenda, second by Member Flowers.
With all members present voting aye, the agenda was approved.

Approval of Minutes – Member Flowers made a motion to approve the June 23, 2021 meeting minutes, second by Member Rodriguez. **With all members present voting aye, the agenda was approved.**

Monthly Reports

- **Census Log** – Director Prestegaard reviewed the Census Report with the committee, and reported there are 3 adoptable dogs, and 4 adult cats. **Written Report provided.**
- **Bite Report** – Director Prestegaard reviewed the bite report for the committee, stating there were a total of 19 bites in the month of July. **Written Report provided.**
- **Operations Report** – Director Prestegaard informed the committee Brianna Falk will become the new Assistant. Ms. Falk’s official start date in the new position will be August 6, 2021. Volunteer training will be scheduled in the near future. Ms. Prestegaard stated Chameleon software training has been scheduled. **Written Report provided.**
- **Accounting Report** – Mr. Koepfel reviewed the department financials, the revenue predictions and actuals for current FY21. Fines and Fees are currently over budget. Sold Rabies Tags is at sixty-two percent to-date. **Written Report provided.**

Committee Business

- Discussion of Fiscal Year 2022 Budget – Mr. Koepfel briefed the committee on the status of the 2022 Fiscal Year Budget. Discussion on the 2022 budget.

- Discussion of Animal Control Staffing – Discussion on possible interns. Mr. Koepfel suggested using community service candidates to help with staffing needs if needed. Ms. Prestegaard stated inmates have been used in the past.

Public Comment – None

Executive Session - None

Action Items for County Board Meeting - None

Chairman’s Report/Comments - None

Adjournment – Member Flowers made a motion to adjourn the meeting, second by Member Gengler. **With all members present in agreement, the motion carried the meeting ended at 9:12 a.m.**

Respectfully Submitted,

Christina Wald
Administrative Assistant

Kendall County Animal Control

802 John Street
Yorkville IL 60560



Bites between 8/1/2021 and 8/31/2021

<u>bitedate</u>	<u>petname</u>	<u>breed</u>	<u>vaccination</u>	<u>sex</u>		<u>Multiple Bites</u>
08/01/2021	STRAY	PIT BULL / MIX	NOT UTD	UNALTERED	VICTIM	NO
08/02/2021	ECHO	ALASKAN HUSKY	UTD	ALTERED	VICTIM	NO
08/04/2021	STRAY	MIXED	NOT UTD	UNALTERED	VICTIM	NO
08/10/2021	BRUNO	ROTTWEILER	UTD	ALTERED	VICTIM	NO
08/12/2021	VALLENTINO	CHIHUAHUA SH	NOT UTD	UNALTERED	VICTIM	NO
08/22/2021	BUSTER	SCHNAUZER MIN	UTD	ALTERED	VICTIM	NO
08/25/2021	REX	MAINE COON	UTD	ALTERED	OWNER	NO

Breed		Total
CAT	MAINE COON	1
	Total	1
DOG	ALASKAN HUSKY	1
	CHIHUAHUA SH	1
	MIXED	1
	PIT BULL / MIX	1
	ROTTWEILER	1
	SCHNAUZER MIN	1
	Total	6
Total		7



Kennel Comparisons Statistics

"Intake Comparisons"

1/1/19 to 9/20/19

1/1/21 to 9/20/21

Dogs				
Strays	138	124	↓	10.1 %
Owner Surrenders	16	23	↑	43.8 %
Legal	1	1	↑	- %
Total Dogs Received:	155	148	↓	4.5 %
Cats				
Strays	41	29	↓	29.3 %
Total Cats Received:	41	29	↓	29.3 %
Total Intakes:	196	177	↓	9.7 %

"Outcome Comparisons"

1/1/19 to 9/20/19

1/1/21 to 9/20/21

Dogs				
Adoption	27	29	↑	7.4 %
Euthanasia	7	4	↓	42.9 %
Return to Owner	103	100	↓	2.9 %
Transfer to Rescue	12	11	↓	8.3 %
Total Dogs Dispositioned:	149	144	↓	3.4 %
Cats				
Adoption	17	18	↑	5.9 %
Euthanasia	3	3	↓	- %
Return to Owner	5	5	↓	- %
Transfer to Rescue	7	3	↓	57.1 %
Total Cats Dispositioned:	32	29	↓	9.4 %
Total Outcomes:	181	173	↓	4.4 %

Animals in the Shelter on 9/20/2021

	CAT	DOG	Total
	2	6	8



Kennel Comparisons Statistics

"Intake Comparisons"

1/1/20 to 9/20/20

1/1/21 to 9/20/21

Dogs				
Strays	116	124	↑	6.9 %
Owner Surrenders	16	23	↑	43.8 %
Legal	1	1	↑	- %
Total Dogs Received:	133	148	↑	11.3 %
Cats				
Strays	20	29	↑	45.0 %
Total Cats Received:	20	29	↑	45.0 %
Total Intakes:	153	177	↑	15.7 %

"Outcome Comparisons"

1/1/20 to 9/20/20

1/1/21 to 9/20/21

Dogs				
Adoption	29	29	↓	- %
Euthanasia	3	4	↑	33.3 %
Return to Owner	75	100	↑	33.3 %
Transfer to Rescue	28	11	↓	60.7 %
Total Dogs Dispositioned:	135	144	↑	6.7 %
Cats				
Adoption	7	18	↑	157.1 %
Euthanasia	1	3	↑	200.0 %
Return to Owner	3	5	↑	66.7 %
Transfer to Rescue	7	3	↓	57.1 %
Total Cats Dispositioned:	18	29	↑	61.1 %
Total Outcomes:	153	173	↑	13.1 %

Animals in the Shelter on 9/20/2021

	CAT	DOG	Total
	2	6	8



Kennel Comparisons Statistics

"Intake Comparisons"

8/1/20 to 8/31/20

8/1/21 to 8/31/21

Dogs				
Strays	22	13	↓	40.9 %
Owner Surrenders	1	5	↑	400.0 %
Total Dogs Received:	23	18	↓	21.7 %
Cats				
Strays	4	7	↑	75.0 %
Total Cats Received:	4	7	↑	75.0 %
Total Intakes:	27	25	↓	7.4 %

"Outcome Comparisons"

8/1/20 to 8/31/20

8/1/21 to 8/31/21

Dogs				
Adoption	9	6	↓	33.3 %
Euthanasia	0	3	↑	300.0 %
Return to Owner	16	12	↓	25.0 %
Transfer to Rescue	1	0	↓	100.0 %
Total Dogs Dispositioned:	26	21	↓	19.2 %
Cats				
Adoption	1	1	↓	- %
Euthanasia	0	1	↑	100.0 %
Return to Owner	1	2	↑	100.0 %
Transfer to Rescue	1	0	↓	100.0 %
Total Cats Dispositioned:	3	4	↑	33.3 %
Total Outcomes:	29	25	↓	13.8 %

Animals in the Shelter on 9/20/2021	CAT	DOG	Total
	2	6	8



Kennel Comparisons Statistics

"Intake Comparisons"

9/1/20 to 9/20/20

9/1/21 to 9/20/21

Dogs				
Strays	12	19	↑	58.3 %
Owner Surrenders	2	1	↓	50.0 %
Total Dogs Received:	14	20	↑	42.9 %
Cats				
Strays	5	0	↓	100.0 %
Total Cats Received:	5	0	↓	100.0 %
Total Intakes:	19	20	↑	5.3 %

"Outcome Comparisons"

9/1/20 to 9/20/20

9/1/21 to 9/20/21

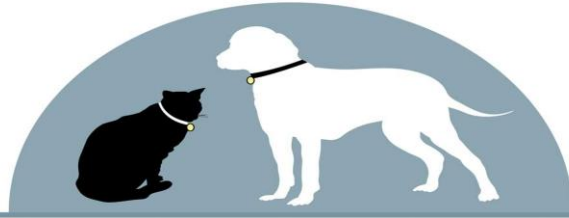
Dogs				
Adoption	4	5	↑	25.0 %
Return to Owner	9	12	↑	33.3 %
Transfer to Rescue	1	2	↑	100.0 %
Total Dogs Dispositioned:	14	19	↑	35.7 %
Cats				
Adoption	1	4	↑	300.0 %
Total Cats Dispositioned:	1	4	↑	300.0 %
Total Outcomes:	15	23	↑	53.3 %

Animals in the Shelter on 9/20/2021	CAT	DOG	Total
	2	6	8



Total Number of Registrations Issued Between 01/01/21 and 09/20/21

	CAT	DOG	OTHER	TOTAL
TOTAL	1923	8319	1	10243
RABIES TAG 1 YR ALTERED	60	264	0	324
RABIES TAG 1 YR ALTERED VET	1244	3567	0	4811
RABIES TAG 1 YR UNALTERED	6	91	0	97
RABIES TAG 1 YR UNALTERED VET	192	1679	1	1872
RABIES TAG 3 YR ALTERED	50	226	0	276
RABIES TAG 3 YR ALTERED VET	364	2271	0	2635
RABIES TAG 3 YR UNALTERED	2	24	0	26
RABIES TAG 3 YR UNALTERED VET	5	197	0	202



KENDALL COUNTY
ANIMAL CONTROL

Financial Statements FY21
August 2021

KENDALL COUNTY ANIMAL CONTROL FUND #1301
Statement of Revenues And Expenditures
8/31/2021

	CURRENT YEAR				PRIOR YEAR	VARIANCE
	FY21 Budget	August Actual	FY21 YTD	YTD Percent of Budget	FY20 YTD	FY21 YTD v. FY20 YTD
REVENUE						
Fines & Fees	\$ 20,000	\$ 2,954	\$ 24,610	123.1%	\$ 14,845	\$ 9,765
Miscellaneous	300	25	95	31.7%	(147)	242
Donations	5,000	505	1,170	23.4%	2,139	(969)
Rabies Tags Sold	262,500	36,176	212,606	81.0%	145,046	67,560
Intact Registration Fee	10,000	1,785	12,620	126.2%	9,590	3,030
Transfer In from State Pet Fund						
Total Revenue	\$ 297,800	\$ 41,445	\$ 251,100	84.3%	\$ 171,473	\$ 79,627
EXPENDITURE						
Salary - Other	\$ 80,808	\$ 6,807	\$ 59,091	73.1%	\$ 69,031	\$ (9,941)
Salary - Administrator	6,500	500	4,750	73.1%	4,250	500
Salary - Animal Control Warden	51,223	-	25,198	49.2%	33,479	(8,281)
Salary - Assistant Warden	36,969	3,163	27,568	74.6%		27,568
Overtime	1,500	549	1,800	120.0%		
Office Supplies	1,500	81	1,705	113.7%	606	1,099
Postage	1,400	140	1,308	93.4%	536	772
Training	2,000		1,038	51.9%	55	983
Telephone & Pager	300	39	191	63.7%	33	159
Equipment	3,000	-	981	32.7%	149	832
Vehicle Maintenance	1,600	-	801	50.0%	396	405
Gasoline/Fuel/Oil	600	51	253	42.2%	262	(9)
Uniforms	750		590	78.7%	144	446
Observation/Disposal	500		-		150	(150)
Microchips	1,800		-			-
Volunteers/Public Relations	1,000		830	83.1%	455	375
Neuter/Spay Fees			-		3,159	(3,159)
Rabies Tags	2,500		2,276	91.1%	-	2,276
Transportation, Board & Care	12,000	156	2,441	20.3%	5,490	(3,049)
Kennel Improvements			-		554	(554)
Capital Expenditures	1,200		211	17.6%		211
Total Operating Expenditure	\$ 207,150	\$ 11,485	\$ 131,032	63.3%	\$ 118,750	12,282
TRANSFERS OUT						
Transfer to General Fund	\$ 54,232	\$ 780	\$ 11,380	21.0%	\$ 10,706	\$ 674
Transfer to IMRF Fund	16,000	941	10,488	65.6%	9,223	1,265
Transfer to SS Fund	13,000	843	9,293	71.5%	8,167	1,126
Transfer to Building Fund	35,050	-	-			
Total Transfers Out	\$ 118,282	\$ 2,565	\$ 31,161	26.3%	\$ 28,096	\$ 3,065
Total Expenditure & Transfers Out	\$ 325,432	\$ 14,050	\$ 162,194	49.8%	\$ 146,846	\$ 15,348
Total Revenue Over/(Under) Expenditure	\$ (27,632)	\$ 27,395	\$ 88,907	-321.8%	\$ 24,627	\$ 64,279

**KENDALL COUNTY ANIMAL CONTROL FUND #1301
FUND (CASH) BALANCE
FY 2021**

MONTH	FY21 Monthly REVENUE OVER/(UNDER) EXPENSES	FY21 FUND (CASH) BALANCE	FY20 Monthly REVENUE OVER/(UNDER) EXPENSES	FY20 FUND (CASH) BALANCE
Beginning Fund (Cash) Balance		\$ 138,754		\$ 213,970
December-20	\$ 11,646	150,400	\$ (186)	213,784
January-21	6,310	156,710	19,256	233,040
February-21	23,019	179,729	(7,222)	225,818
March-21	3,030	182,759	491	226,309
April-21	5,710	188,469	(8,928)	217,381
May-21	4,986	193,455	(11,558)	205,823
June-21	10,169	203,624	21,516	227,339
July-21	(3,409)	200,215	14,327	241,666
August-21	27,395	227,610	14,984	256,650
September-21		227,610	16,135	272,786
October-21		227,610	8,334	281,120
November-21		227,610	(142,366)	138,754
Fund (Cash)	\$ 88,856		\$ (75,216)	
YTD Fund Balance		\$ 227,610		\$ 138,754

KENDALL COUNTY ANIMAL CONTROL
Statement of Revenues And Expenditures
8/31/2021

Animal Medical Care Fund #1302

	FY21 Budget	August Actual	YTD Actual	YTD Percent of Budget	Fund Balance
Beginning Balance	\$ 18,939		\$ 18,939		FY13 \$250 FY14 21,935 FY15 33,497
Revenue					FY16 32,810 FY17 32,325 FY18 26,165 FY19 20,132 FY20 18,939
Donations & Receipts	10			0.0%	
Total Revenue	10	-	-	0.0%	FY21 18,472
Expenditure					
Animal Medical Care Expenses	3,000			0.0%	
Heartworm Testing	500		102	20.4%	
FeLuk/FIV Testing	750		365	48.7%	
Total Expenditure	4,250	-	467	11.0%	
Ending Balance	\$ 14,699	\$ -	\$ 18,472		

County Animal Population Control Fund #1309

	FY21 Budget	August Actual	YTD Actual	YTD Percent of Budget	Fund Balance
Beginning Balance	\$ 115,665		\$ 115,665		FY11 \$46,246 FY12 60,939 FY13 64,358
Revenue					FY14 71,549 FY15 83,094 FY16 97,935 FY17 106,508 FY18 108,859 FY19 117,265 FY20 115,665
Fees	12,000	2,645	11,825	98.5%	
Total Revenue	12,000	2,645	11,825	98.5%	FY21 114,201
Expenditure					
Spay/Neuter Fees - Targeted Dogs/Cats	5,000	620	9,466	189.3%	
Spay/Neuter Fees - Adopted Dogs/Cats	5,000	592	3,822	76.4%	
Total Expenditure	10,000	1,212	13,288	132.9%	
Ending Balance	\$ 117,665	\$ 1,434	\$ 114,201		

Animal Control Capital Fund #1400

	FY21 Budget	August Actual	YTD Actual	YTD Percent of Budget	Fund Balance
Beginning Balance	\$ 3,551		\$ 3,551		FY11 \$87,769 FY12 41,062 FY13 46,762 FY14 51,661 FY15 69,276 FY16 125,571 FY17 134,712 FY18 142,293 FY19 113,553 FY20 3,551
Expenditure					FY21 (3,260)
Expense - Building Improvements	10,000				
Capital Expenditure	2,500		6,812	272.5%	
Total Expenditure	12,500	-	6,812	54.5%	
Transfers In					
Transfers In - from Animal Control Fund	35,050				
Total Transfers In	35,050	-	-		
Ending Balance	\$ 26,101	\$ -	\$ (3,260)		