

**KENDALL COUNTY FOREST PRESERVE DISTRICT
FINANCE COMMITTEE MEETING MINUTES**

AUGUST 26, 2021

I. Call to Order

Finance Committee Chair Gengler called the meeting to order at 4:00 pm in the Kendall County Office Building, Board Rooms 209 and 210.

II. Roll Call

X	Cesich		Gryder
	DeBolt	X	Kellogg
	Flowers		Koukol
X	Gengler		Rodriguez
X	Gilmour	X	Vickers

Commissioners Cesich, Gilmour, Vickers, and Gengler were all present.

Commissioner Kellogg entered the meeting room at 4:43 pm.

III. Approval of Agenda

Commissioner Vickers made a motion to approve the meeting agenda as presented. Seconded by Commissioner Cesich. Aye, all. Opposed, none.

IV. Public Comments

No public comments were offered from citizens present.

V. Motion to Forward Claims to Commission for Approval

Commissioner Cesich made a motion to forward claims in the amount of \$8,468.40 to Commission for approval. Seconded by Commissioner Vickers. Aye, all. Opposed, none.

VI. Review of Financial Statements through July 31, 2021

Director Guritz presented an overview on the District's financial statements through July 31 2021.

VII. FY22 Operating Fund (Fund 1900) Levy Projection

Director Guritz presented the FY22 Operating Fund (Fund 1900) levy projection to the Finance Committee. The projection was calculated by Latreese Caldwell based on a 1.4% CPI over FY21, and projection of \$62,168,890 for new construction, for a total levy of \$655,740.00.

VIII. FY22 Draft Budget and Salary Schedule Review and Discussion

Commissioner Vickers made a motion to forward the FY22 draft budget and salary schedule recommendations to the Committee of the Whole for review. Seconded by Commissioner Cesich. Aye, all. Opposed, none.

IX. FY21 Budget – Contingency Transfers Report and Recommendations

Commissioner Gilmour made a motion to forward the FY21 budget –contingency transfers report and recommendations to Committee of the Whole. Seconded by Commissioner Cesich. Aye, all. Opposed, none.

X. Budget Analysis and Schedule for Vehicle Replacements – FY21 Budget Amendment Recommendations

The Finance Committee discussed the schedule for vehicle replacements and FY21 budget amendment recommendations. Direction was received to generate vehicle condition reports for the anticipated replacement of 4- District vehicles.

XI. Reallocation of Liability Insurance Fund (Insurance Claim) Expenses and Reimbursements – Fund 1911

The Finance Committee discussed reallocation of expenses incurred for repairs at Hoover Forest Preserve to the Liability Insurance Fund for both expenses and anticipated reimbursement(s) for the late July lightning strike. The subsequent property damage insurance claim was filed after initial expenses were coded to the Operating Fund.

XII. Henneberry Forest Preserve – Public Access Option and Associated Costs

Commissioner Cesich made a motion to forward Henneberry Forest Preserve public access options and associated costs to the Committee of the Whole for the September 14th meeting. Seconded by Commissioner Gilmour. Aye, all. Opposed, none.

XIII. D. Construction Updates – Hoover Asphalt Improvement Projects

Director Guritz provided an overview of the proposed Hoover Forest Preserve asphalt surfacing/re-surfacing improvements. Direction was received to bring the overview of improvement projects to the Committee of the Whole for discussion.

XIV. Other Items of Business

a) Program Registration Updates (21-22 CWD Bow Hunt Program/ Natural Beginnings

Director Guritz presented updates on program registrations for the 21-22 bow hunt program and 21-22 Natural Beginnings Early Learning Program. Both programs are near or at capacity for enrollment.

Commissioner Cesich made a motion to forward a quote from Pizzo for prairie plant plugs for the ICECF K-12 grant to Commission on September 7th. Seconded by Commissioner Vickers. Aye, all. Opposed, none.

XV. Public Comments

No public comments were offered from citizens in attendance.

XVI. Executive Session

None.

XVII. Adjournment

Commissioner Cesich made a motion to adjourn. Seconded by Commissioner Vickers. Aye, all. Opposed, none.

Meeting adjourned at 5:02 pm.

Respectfully submitted,

David Guritz
Director, Kendall County Forest Preserve District