

**KENDALL COUNTY FOREST PRESERVE DISTRICT  
OPERATIONS COMMITTEE MEETING MINUTES**

**SEPTEMBER 1, 2021**

**I. Call to Order**

Operations Committee Chair Flowers called the meeting to order at 6:00 pm in the Kendall County Office Building Board Rooms 209 and 2010.

**II. Roll Call**

	DeBolt		Gilmour
	Cesich	X	Gryder
X	Flowers		Kellogg
	Gengler	X	Koukol
	Rodriguez		Vickers

Commissioners Flowers, Gryder, and Koukol were all present.

**III. Approval of Agenda**

Commissioner Gryder made a motion to approve the Operations Committee meeting agenda as presented. Seconded by Commissioner Koukol. Aye, all. Opposed, none.

**IV. Public Comment**

No public comments were offered from citizens in attendance.

**V. Review of Financial Statements and Cost Center Reports through August 31, 2021**

Director Guritz provided an overview of the preliminary financial statements through August 31, 2021. The District is on track for exceeding budget projections for the year.

**VI. Review of Special Use Permits**

There were no special use permits requiring Committee review.

**VII. Draft Employee Handbook Policies Review**

**a) Chapters V and VI Review**

The Operations Committee discussed the draft employee handbook chapters V and VI. Director Guritz reported that recent changes to Illinois State Law and comments received from ASA Leslie Johnson would be incorporated into the subsequent draft of the Employee Handbook.

## **VIII. License Agreements Renewal Terms – Sunrise Center North and Yorkville Athletic Association (Yorkville Fury)**

The Operations Committee discussed the terms for renewal of the Sunrise Center North – Therapeutic Riding Program license agreement. District Equestrian Program Coordinator, Kris Mondrella, outlined the justification for reducing the monthly license fee from \$1,600 per month to \$800 per month. Nearly 1/3 of District equestrian programming utilizes Sunrise Center North horses at no cost under the terms of the license agreement.

The Operations Committee discussed the terms for renewal of the Yorkville Athletic Association License Agreement. The annual license fee will be increased to \$2,400.00.

Commissioner Koukol made a motion to forward the Sunrise Center North License agreement to Committee of the Whole. Seconded by Commissioner Gryder. Aye, all. Opposed, none.

Commissioner Gryder made motion to forward the Yorkville Athletic Association License Agreement to Committee of the Whole. Seconded by Commissioner Koukol. Aye, all. Opposed, none.

## **IX. Other Items of Business**

- a) Hoover Forest Preserve – Asphalt Trails Condition Report**
- b) Hoover Nature Play Space – Natural Beginnings Family Event**
- c) 21-22 CWD Bow Hunt Program Registration Updates**
- d) Natural Beginnings Early Learning Program Registration Updates**

The Operation Committee discussed the other items of business listed. Director Guritz presented the asphalt trails condition report for Hoover Forest Preserve. Two quotes have been requested for completion of the scope of work for repairs and section replacements.

The District hosted a successful NB family event. The Hobbit Tunnel water feature was repaired following the lightning strike.

The District has sold all available permits for the 21-22 CWD Bow Hunt Program.

## **X. Public Comments**

No public comments were offered from citizens in attendance.

## **XI. Executive Session**

None.

## **XII. Adjournment**

Commissioner Gryder made a motion to adjourn. Seconded by Commissioner Koukol. Aye, all. Opposed, none.

Meeting adjourned at 6:55 pm.

Respectfully submitted,

David Guritz  
Director, Kendall County Forest Preserve District