

**KENDALL COUNTY FOREST PRESERVE DISTRICT
OPERATIONS COMMITTEE MEETING
AGENDA**

**WEDNESDAY, OCTOBER 6, 2021
6:00 P.M.**

KENDALL COUNTY OFFICE BUILDING – ROOMS 209 AND 210, YORKVILLE IL 60560

- I. Call to Order
- II. Roll Call
- III. Approval of Agenda
- IV. Public Comments
- V. Review of Financial Statements and Cost Center Reports through October 1, 2021
- VI. Review of Special Use Permits
- VII. Draft Employee Handbook Policies Review
 - Chapter VII Review
- VIII. Assistant Director and Environmental Education Manager Position and Department Restructure Plan
 - Review of Amended Position Descriptions: Staffing and Salary Recommendations
 - Grounds and Natural Resources Division Supervisor
 - Environmental Education and Special Projects Manager
 - Reservations Manager and Accounting Coordinator
 - Environmental Education Coordinator
 - Environmental Education Early Learning Program Specialist
 - Review of Amended Organizational Chart
- IX. Other Items of Business
 - a. Fees and Charges (Natural Beginnings and Fall Public Program Offerings)
 - b. Sunrise Center North - Proposed Lesson Horse Donation
 - c. FY21 Preliminary Budget Review Updates
 - d. 21-22 Residence Lease Agreements (Ellis Caretaker and Grounds Supervisor and Resident)
- X. Public Comments
- XI. Executive Session
- XII. Adjournment