

# COUNTY OF KENDALL, ILLINOIS

## Animal Control Committee Wednesday, August 25, 2021 Meeting Minutes

**Call to Order** – Chair Cesich called the meeting to order at 8:30 a.m.

### **Roll Call:**

<b>Committee Member</b>	<b>Status</b>	<b>Arrived</b>	<b>Left Meeting</b>
Amy Cesich	Present		
Elizabeth Flowers	Present		
Scott Gengler		8:31 a.m.	
Brian DeBolt	Absent		
Ruben Rodriguez	Here		

**With all members present, a quorum was established to conduct committee business.**

**Others Present:** Kelly Prestegaard, Animal Control Director

**Approval of Agenda** – Member Rodriguez made a motion to approve the agenda, second by Member Flowers.  
**With all members present voting aye, the agenda was approved.**

**Approval of Minutes** – Member Flowers made a motion to approve the June 23, 2021 meeting minutes, second by Member Rodriguez. **With all members present voting aye, the agenda was approved.**

### **Monthly Reports**

- **Census Log** – Director Prestegaard reviewed the Census Report with the committee, and reported there are 3 adoptable dogs, and 4 adult cats. **Written Report provided.**
- **Bite Report** – Director Prestegaard reviewed the bite report for the committee, stating there were a total of 19 bites in the month of July. **Written Report provided.**
- **Operations Report** – Director Prestegaard informed the committee Brianna Falk will become the new Assistant. Ms. Falk’s official start date in the new position will be August 6, 2021. Volunteer training will be scheduled in the near future. Ms. Prestegaard stated Chameleon software training has been scheduled. **Written Report provided.**
- **Accounting Report** – Mr. Koepfel reviewed the department financials, the revenue predictions and actuals for current FY21. Fines and Fees are currently over budget. Sold Rabies Tags is at sixty-two percent to-date. **Written Report provided.**

### **Committee Business**

- Discussion of Fiscal Year 2022 Budget – Mr. Koepfel briefed the committee on the status of the 2022 Fiscal Year Budget. Discussion on the 2022 budget.

- Discussion of Animal Control Staffing – Discussion on possible interns. Mr. Koepfel suggested using community service candidates to help with staffing needs if needed. Ms. Prestegaard stated inmates have been used in the past.

**Public Comment** – None

**Executive Session** - None

**Action Items for County Board Meeting** - None

**Chairman’s Report/Comments** - None

**Adjournment** – Member Flowers made a motion to adjourn the meeting, second by Member Gengler. **With all members present in agreement, the motion carried the meeting ended at 9:12 a.m.**

Respectfully Submitted,

Christina Wald  
Administrative Assistant