

**KENDALL COUNTY FOREST PRESERVE DISTRICT
COMMITTEE OF THE WHOLE MEETING
AGENDA**

**TUESDAY, OCTOBER 12, 2021
4:30 P.M.**

KENDALL COUNTY OFFICE BUILDING – ROOMS 209 AND 210, YORKVILLE IL 60560

- I. Call to Order
- II. Roll Call
- III. Approval of Agenda
- IV. Public Comments
- V. Executive Director's Report
- VI. Review of Preliminary Financial Statements and Cost Center Reports for the Period Ending September 30, 2021
- VII. Motion to Forward Claims to Commission
- OLD BUSINESS**
- VIII. Millbrook North Forest Preserve – Proposed Property Exchange Updates
- NEW BUSINESS**
- IX. FY22 Preliminary Budget Review and Discussion (All Funds) and FY22 Proposed Salary Schedule
- X. Vehicle Assessments and Repair Estimates
- XI. FY21 Budget Amendment Tracking Report
- XII. Assistant Director and Environmental Education Manager Position Restructure
 - a. Review of the Proposed FY22 Organizational Chart
 - b. Review of the Proposed Updated Position Descriptions
- XIII. Other Items of Business
 - WFI Mitigation Project Proposal – Baker Woods and Blackberry Creek Forest Preserves
 - City Forest Credits – Carbon Credits Project Updates
 - Fees and Charges – Natural Beginnings Early Learning Program
 - Lesson Horse Donation
 - Mack and Associates, CPAs Engagement Letter
 - Residence Lease Agreements
- XVIII. Public Comments
- XIX. Executive Session
- XX. Summary of Action Items
- XXI. Adjournment

Kendall County Office Building - Rooms 209 and 210 - 111 W. Fox Street - Yorkville, Illinois 60560

If special accommodations or arrangements are needed to attend this District meeting, please contact the Administration Office at 630-553-4025 a minimum of 24-hours prior to the meeting time.

To: Kendall County Forest Preserve District Committee of the Whole

From: David Guritz, Executive Director

RE: September-October 2021 Executive Director's Report

Date: October 12, 2021

Meetings, Events, Trainings and Preserve Maintenance/Improvement Projects

09/15	Meeting with Mark Bell - IPMG
09/16	First Aid / CPR Training
09/18	Wedding Event Hosting – Meadowhawk Lodge
09/20	City Forest Credits Conference Call
09/28	Meeting with SA Weis – D. Construction Asphalt Paving Proposal Review

ICRMT Insurance Renewal Application

The District's renewal application has been submitted to ICRMT. Property values for structures were carefully examined, with cost added to include the Blackberry Creek Forest Preserve bridge in the coverage schedule, with the Hoover Pool House insured value reduced from \$1.25M to \$250K for replacement purposes. The ICRMT proposal will be received later this month.

FY22 Budget Development

The District's Preliminary Budget and FY22 Salary and Benefits spreadsheet has been completed. The preliminary budget is ready for approval.

American Rescue Plan Act Funding

The FY22 budget for ARPA Fund 1915 has been completed. The District is currently advertising and conducting interviews to fill the funded full time Grounds Maintenance Worker position.

The asphalt pavement improvement projects at Hoover Forest Preserve will be completed this fall at a cost just under \$20,000. The ARPA FY21 budget will need to be amended to increase the budget for construction to the final contract amount. An invoice will be submitted to Kendall County to request disbursement of the initial \$30,000.

Grant Project Updates

The District is waiting to receive the final signed 2018 RTP Grant for Fox River Bluffs.

The District is working determine locations and secure quotes for fall-winter invasive species clearing projects as part of the Landscape Scale Restoration grant project. Approximately \$12,500 will be expended this fall, with an additional \$12,500 expended in late winter.

The District will be working to wrap up the two ICECF grants this winter and spring and making final expenditures.

The District plans to move forward with the ICECF land acquisition grant purchases later this fall once it can be determined whether an additional connecting Reservation Woods parcel will be included as part of the grant project.

Carbon Credits National RFP

City Forest Credits is reporting on two potential buyers of the District's credits at \$30 per ton CO2 equivalency for the trees planted at Fox River Bluffs. The District is able to sell 10% of the credits available for purchase in FY22, which will generate approximately \$10,000 of unrestricted net income for the District.

The Kendall County State's Attorney's Office is currently reviewing a letter of engagement that will allow McPherson Law to act as the District's closing attorney and drafting the final purchase agreements for approval.

Electrical Storm Damage at Hoover

Work has continued to repair systems damaged by lightning at Hoover Forest Preserve. Additional components have been replaced. The District's lift station control panel may have also been damaged by the storm, with repairs being completed by Xylem Inc.

Millington Forest Preserve – Reciprocal Access Agreement

The Kendall County State's Attorney's Office is currently reviewing the draft agreement.

Forest Foundation of Kendall County Updates

The Forest Foundation of Kendall County is working to purchase a memorial bench and tree to honor Jesse Hafenrichter. The "tree-hugger" style bench will be placed in the Hoover Nature Play Space area for families to enjoy.

Vehicle Repairs

Automotive Specialties has completed inspections and repair estimates of the District's four main vehicles used for grounds maintenance. The total repair estimate for the four vehicles is \$12,194.54. The additional sums needed have been added to the final FY21 budget amendment tracking report for consideration for approval in November.

Environmental Education Restructure Plan

The restructure plan was developed and presented to the Finance and Operations Committees. A recommendations report has been prepared for consideration at the October Committee of the Whole meeting.

Respectfully submitted,

David Guritz
Executive Director



Kendall County
YEAR-TO-DATE BUDGET REPORT

ACCOUNTS FOR: 1900	Forest Preserve	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
190011	Forest Preserve							
190011	40300	0	-47	-46.23	.00	.00	- .77	98.4%*
190011	40350	0	-215,086	-215,085.83	.00	.00	- .17	100.0%*
190011	41010	-640,646	-640,646	-621,338.12	-254,774.11	.00	-19,307.88	97.0%*
190011	41350	-591	-591	-141.71	-27.89	.00	-449.29	24.0%*
190011	42250	-620	-8,347	-16,732.53	.00	.00	8,385.53	200.5%*
190011	42860	-500	-5,500	.00	.00	.00	-5,500.00	0%*
190011	42930	-95,379	-95,379	-93,329.78	.00	.00	-2,049.22	97.9%*
190011	42940	-2,219	-2,219	-2,358.72	-233.67	.00	139.72	106.3%*
190011	51090	10,000	10,000	72.00	.00	.00	9,928.00	.7%*
190011	51160	13,375	13,375	6,199.88	1,750.00	.00	7,175.12	46.4%*
190011	51390	145,737	145,737	121,058.52	9,341.78	.00	24,678.48	83.1%*
190011	51470	17,129	17,129	12,169.41	1,268.26	.00	4,959.59	71.0%*
190011	61160	16,416	16,416	23,728.88	2,052.10	.00	-7,312.88	144.5%*
190011	61170	14,032	14,032	.00	.00	.00	14,032.00	0%*
190011	61230	28,789	31,550	22,773.75	1,412.39	.00	8,776.25	72.2%*
190011	62000	1,000	8,906	6,036.39	383.97	.00	2,869.61	67.8%*
190011	62040	500	500	260.00	10.00	.00	240.00	52.0%*
190011	62090	600	1,000	876.09	.00	.00	123.91	87.6%*
190011	62150	4,250	5,668	3,888.95	534.00	.00	1,779.05	68.6%*
190011	62160	0	0	228.02	.00	.00	-228.02	100.0%*
190011	63510	2,900	3,000	2,100.36	270.28	.00	899.64	70.0%*
190011	65490	8,000	8,000	8,000.00	.00	.00	.00	100.0%*
190011	68000	59,514	54,281	53,088.00	315.00	.00	1,193.00	97.8%*
190011	68340	500	500	.00	.00	.00	500.00	0%*
190011	68430	500	1,000	864.91	59.99	.00	135.09	86.5%*
190011	68440	400	400	216.00	.00	.00	184.00	54.0%*
190011	68500	0	5,000	1,279.98	390.00	.00	3,720.02	25.6%*
190011	68540	0	1,000	891.94	.00	.00	108.06	89.2%*
190011	68560	5,750	8,423	8,915.31	2,657.45	.00	-492.31	105.8%*
190011	69790	0	11,500	.00	.00	.00	11,500.00	0%*
	TOTAL Forest Preserve	-403,378	-610,398	-676,384.53	-234,590.45	.00	65,986.53	110.8%*
19001160	Ellis House							
19001160	51160	1,100	1,100	1,421.24	136.00	.00	-321.24	129.2%*
19001160	51390	10,071	10,071	7,365.76	776.24	.00	2,705.24	73.1%*
19001160	62000	250	750	476.58	44.07	.00	273.42	63.5%*



	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
19001160 62270 Utilities	6,100	6,120	6,333.08	803.18	.00	-213.08	103.5%*
19001160 63050 Employer Contr. SSI	1,756	1,756	1,422.23	139.25	.00	333.77	81.0%*
19001160 68580 Grounds and Mainten	3,800	3,800	3,801.76	660.94	.00	-1.76	100.0%*
TOTAL Ellis House	23,077	23,597	20,820.65	2,559.68	.00	2,776.35	88.2%
19001161 Ellis Barn							
19001161 51160 Salaries - Part Tim	1,100	1,100	1,299.52	159.50	.00	-199.52	118.1%*
19001161 51390 Salaries - Full Tim	10,071	10,071	7,365.96	776.26	.00	2,705.04	73.1%*
19001161 62270 Utilities	6,100	6,120	4,685.99	167.85	.00	1,434.01	76.6%*
19001161 63050 Employer Contr. SSI	1,756	1,756	1,451.51	141.06	.00	304.49	82.7%*
19001161 68580 Grounds and Mainten	2,000	2,700	2,946.63	219.86	.00	-246.63	109.1%*
TOTAL Ellis Barn	21,027	21,747	17,749.61	1,464.53	.00	3,997.39	81.6%*
19001162 Ellis Grounds							
19001162 42250 Revenue	-22,087	-22,087	-24,203.89	.00	.00	2,116.89	109.6%*
19001162 51160 Salaries - Part Tim	2,200	2,200	1,423.00	.00	.00	777.00	64.7%*
19001162 51390 Salaries - Full Tim	20,142	20,142	14,731.72	1,552.50	.00	5,410.28	73.1%*
19001162 63050 Employer Contr. SSI	3,512	3,512	2,744.63	257.72	.00	767.37	78.2%*
19001162 68580 Grounds and Mainten	4,000	4,700	4,532.34	49.91	.00	167.66	96.4%*
TOTAL Ellis Grounds	7,767	8,467	-772.20	1,860.13	.00	9,239.20	-9.1%*
19001163 Ellis Camps							
19001163 42250 Revenue	-2,605	-6,250	-8,033.32	.00	.00	1,783.32	128.5%*
19001163 51160 Salaries - Part Tim	1,650	3,110	2,653.33	191.10	.00	456.67	85.3%*
19001163 63030 Program Supplies	100	450	206.88	.00	.00	243.12	46.0%*
19001163 63040 Security Deposit Re	0	500	.00	.00	.00	500.00	0%*
19001163 63050 Employer Contr. SSI	219	517	227.36	27.29	.00	289.64	44.0%*
TOTAL Ellis Camps	-636	-1,673	-4,945.75	218.39	.00	3,272.75	295.6%*
19001164 Ellis Riding Lessons							
19001164 42250 Revenue	-56,817	-57,817	-64,029.00	-6,799.00	.00	6,212.00	110.7%*

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ACCOUNTS FOR: 1900 Forest Preserve	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
19001164 42860 Donations	-200	-200	.00	.00	.00	-200.00	.0%*
19001164 51160 Salaries - Part Tim	37,638	37,638	38,466.06	3,740.66	.00	-828.06	102.2%*
19001164 63000 Animal Care & Suppl	8,100	9,200	6,818.50	965.04	.00	2,381.50	74.1%
19001164 63010 Horse Acquisition &	0	2,500	1,500.00	.00	.00	1,000.00	60.0%
19001164 63020 Vet & Farrier	8,500	9,000	3,895.00	335.00	.00	5,105.00	43.3%
19001164 63040 Security Deposit Re	0	1,000	105.00	.00	.00	895.00	10.5%
19001164 63050 Employer Contr. SSI	4,936	4,936	3,533.26	322.18	.00	1,402.74	71.6%
TOTAL Ellis Riding Lessons	2,157	6,257	-9,711.18	-1,436.12	.00	15,968.18	-155.2%
19001165 Ellis Birthday Parties							
19001165 42250 Revenue	-4,226	-4,226	-4,797.00	-834.00	.00	571.00	113.5%
19001165 51160 Salaries - Part Tim	4,676	6,000	5,964.80	198.00	.00	35.20	99.4%
19001165 63030 Program Supplies	200	300	166.30	.00	.00	133.70	55.4%
19001165 63050 Employer Contr. SSI	622	622	735.14	15.15	.00	-113.14	118.2%*
TOTAL Ellis Birthday Parties	1,272	2,696	2,069.24	-620.85	.00	626.76	76.8%
19001166 Ellis Public Programs							
19001166 42250 Revenue	-1,742	-1,742	-2,836.00	-300.00	.00	1,094.00	162.8%
19001166 51160 Salaries - Part Tim	2,015	2,015	1,292.00	531.00	.00	723.00	64.1%
19001166 63020 Vet & Farrier	500	500	.00	.00	.00	500.00	.0%
19001166 63050 Employer Contr. SSI	304	304	167.31	70.83	.00	136.69	55.0%
19001166 68570 Volunteer Expense	0	150	.00	.00	.00	150.00	.0%
TOTAL Ellis Public Programs	1,077	1,227	-1,376.69	301.83	.00	2,603.69	-112.2%
19001167 Ellis Sunrise Center							
19001167 42250 Revenue	-21,385	-23,360	-20,890.00	-1,950.00	.00	-2,470.00	89.4%*
19001167 51160 Salaries - Part Tim	17,000	17,500	11,037.85	951.64	.00	6,462.15	63.1%
19001167 63000 Animal Care & Suppl	1,200	1,200	925.75	.00	.00	274.25	77.1%
19001167 63050 Employer Contr. SSI	2,260	2,260	1,170.12	106.31	.00	1,089.88	51.8%
TOTAL Ellis Sunrise Center	-925	-2,400	-7,756.28	-892.05	.00	5,356.28	323.2%
19001168 Ellis Weddings							
19001168 42250 Revenue	-7,625	-12,190	-13,475.00	-1,125.00	.00	1,285.00	110.5%



ACCOUNTS FOR:	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	FCT USED
19001168 43450 Security Deposit Re	-7,300	-7,300	-11,575.00	.00	.00	4,275.00	158.6%
19001168 51160 Salaries - Part Tim	1,452	1,452	1,848.35	670.40	.00	-396.35	127.3%*
19001168 63040 Security Deposit Re	4,200	7,400	4,075.00	2,000.00	.00	3,325.00	55.1%
19001168 63050 Employer Contr. SSI	111	111	209.52	80.86	.00	-98.52	188.8%*
19001168 63070 Refuse Pickup	1,600	1,700	1,312.48	99.58	.00	387.52	77.2%
TOTAL Ellis Weddings	-7,562	-8,827	-17,604.65	1,725.84	.00	8,777.65	199.4%
19001169 Ellis Other Rentals							
19001169 42250 Revenue	-2,100	-2,100	-2,895.00	-300.00	.00	795.00	137.9%
19001169 43450 Security Deposit Re	-2,300	-2,300	-1,925.00	.00	.00	-375.00	83.7%*
19001169 51160 Salaries - Part Tim	1,452	1,452	.00	.00	.00	1,452.00	.0%
19001169 63040 Security Deposit Re	300	300	1,000.00	.00	.00	-700.00	333.3%*
19001169 63050 Employer Contr. SSI	111	111	.00	.00	.00	111.00	.0%
TOTAL Ellis Other Rentals	-2,537	-2,537	-3,820.00	-300.00	.00	1,283.00	150.6%
19001170 Ellis 5K							
19001170 42250 Revenue	-250	-250	-250.00	.00	.00	.00	100.0%
TOTAL Ellis 5K	-250	-250	-250.00	.00	.00	.00	100.0%
19001171 Hoover							
19001171 42250 Revenue	-5,052	-5,052	-5,000.00	.00	.00	-52.00	99.0%*
19001171 51160 Salaries - Part Tim	23,697	15,584	12,093.33	1,320.45	.00	3,490.67	77.6%
19001171 51390 Salaries - Full Tim	43,949	43,949	34,249.57	3,380.70	.00	9,699.43	77.9%
19001171 62270 Utilities	4,555	4,600	1,955.00	-1,090.00	.00	2,645.00	42.5%
19001171 63040 Security Deposit Re	2,000	6,617	6,203.60	1,361.35	.00	413.40	93.8%
19001171 63050 Employer Contr. SSI	11,075	9,728	6,814.36	662.20	.00	2,913.64	70.0%
19001171 63060 ER Contr Health/Den	9,617	10,721	9,194.90	762.75	.00	1,526.10	85.8%
19001171 63090 Natural Gas	5,700	5,750	5,046.57	366.21	.00	703.43	87.8%
19001171 63100 Electric	13,950	13,950	11,888.53	1,011.27	.00	2,061.47	85.2%
19001171 63110 Shop Supplies	3,000	3,000	1,947.24	7.87	.00	1,052.76	64.9%
19001171 63120 Building Maintenan	4,000	5,000	7,379.40	2,064.65	.00	-2,379.40	147.6%*
19001171 66500 Miscellaneous Expen	1,000	1,000	145.00	145.00	.00	855.00	14.5%



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ACCOUNTS FOR:
1900 Forest Preserve

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
19001171 68580 Grounds and Mainten	4,000	4,000	2,994.49	286.95	.00	1,005.51	74.9%
TOTAL Hoover	121,491	118,847	94,911.99	10,279.40	.00	23,935.01	79.9%
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19001172 Hoover Bunkhouse							
19001172 42250 Revenue	-11,370	-11,370	-8,197.00	-1,798.00	.00	-3,173.00	72.1%*
19001172 43450 Security Deposit Re	-2,000	-2,000	-1,000.00	-200.00	.00	-1,000.00	50.0%*
19001172 51160 Salaries - Part Tim	11,848	7,792	6,050.19	660.28	.00	1,741.81	77.6%
19001172 51390 Salaries - Full Tim	21,975	21,975	17,238.08	1,690.36	.00	4,736.92	78.4%
19001172 63050 Employer Contr. SSI	5,537	4,864	3,407.50	331.11	.00	1,456.50	70.1%
19001172 63060 ER Contr Health/Den	4,808	5,360	4,597.41	381.37	.00	762.59	85.8%
TOTAL Hoover Bunkhouse	30,798	26,621	22,096.18	1,065.12	.00	4,524.82	83.0%
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19001173 Hoover Campsite							
19001173 42250 Revenue	-1,655	-1,655	-3,810.00	-650.00	.00	2,155.00	230.2%
19001173 51160 Salaries - Part Tim	5,924	3,896	3,025.69	330.09	.00	870.31	77.7%
19001173 51390 Salaries - Full Tim	10,987	10,987	8,618.85	845.16	.00	2,368.15	78.4%
19001173 63050 Employer Contr. SSI	2,769	2,432	1,703.71	165.54	.00	728.29	70.1%
19001173 63060 ER Contr Health/Den	2,405	2,680	2,298.74	190.69	.00	381.26	85.8%
TOTAL Hoover Campsite	20,430	18,340	11,836.99	881.48	.00	6,503.01	64.5%
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19001174 Hoover Meadowhawk Lodge							
19001174 42250 Revenue	-10,337	-10,337	-16,111.50	-4,546.50	.00	5,774.50	155.9%
19001174 43450 Security Deposit Re	-4,617	-4,617	-4,601.35	-323.85	.00	-15.65	99.7%*
19001174 51160 Salaries - Part Tim	5,924	3,896	3,022.06	330.09	.00	873.94	77.6%
19001174 51390 Salaries - Full Tim	10,987	10,987	8,618.85	845.16	.00	2,368.15	78.4%
19001174 63050 Employer Contr. SSI	2,769	2,432	1,703.43	165.54	.00	728.57	70.0%
19001174 63060 ER Contr Health/Den	2,405	2,680	2,298.74	190.69	.00	381.26	85.8%
TOTAL Hoover Meadowhawk Lodge	7,131	5,041	-5,069.77	-3,338.87	.00	10,110.77	-100.6%
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19001175 Environmental Education							
19001175 42860 Donations	-500	-500	.00	.00	.00	-500.00	.0%*



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ACCOUNTS FOR:	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
1900 Forest Preserve							
TOTAL Environmental Education	-500	-500	.00	.00	.00	-500.00	.0%
19001176 Environmental Education School							
19001176 42250 Revenue	-5,357	-5,357	-639.00	-379.00	.00	-4,718.00	11.9%*
19001176 51160 Salaries - Part Tim	10,000	10,000	423.65	54.30	.00	9,576.35	4.2%
19001176 51390 Salaries - Full Tim	17,823	18,123	14,351.91	1,373.40	.00	3,771.09	79.2%
19001176 63050 Employer Contr. SSI	3,896	3,896	2,495.46	232.14	.00	1,400.54	64.1%
TOTAL Environmental Education Sch	26,362	26,662	16,632.02	1,280.84	.00	10,029.98	62.4%
19001177 Environmental Education Camps							
19001177 42250 Revenue	-17,620	-27,755	-34,860.00	.00	.00	7,105.00	125.6%
19001177 51160 Salaries - Part Tim	8,100	8,100	10,946.17	55.60	.00	-2,846.17	135.1%*
19001177 51390 Salaries - Full Tim	11,098	11,398	8,870.70	848.80	.00	2,527.30	77.8%
19001177 63030 Program Supplies	200	800	554.97	106.31	.00	245.03	69.4%
19001177 63040 Security Deposit Re	0	2,200	955.00	.00	.00	1,245.00	43.4%
19001177 63050 Employer Contr. SSI	2,538	2,538	2,488.20	145.15	.00	49.80	98.0%
TOTAL Environmental Education Cam	4,316	-2,719	-11,044.96	1,155.86	.00	8,325.96	406.2%
19001178 Environmental Educ. Natrl Beg.							
19001178 42250 Revenue	-97,194	-110,000	-93,426.22	.00	.00	-16,573.78	84.9%*
19001178 42860 Donations	-800	-800	.00	.00	.00	-800.00	.0%*
19001178 51160 Salaries - Part Tim	52,935	59,666	44,902.00	4,742.55	.00	14,764.00	75.3%
19001178 51390 Salaries - Full Tim	29,981	29,981	23,102.13	2,313.00	.00	6,878.87	77.1%
19001178 63030 Program Supplies	1,000	2,000	1,133.60	192.15	.00	866.40	56.7%
19001178 63040 Security Deposit Re	0	3,500	810.00	.00	.00	2,690.00	23.1%
19001178 63050 Employer Contr. SSI	11,575	11,575	9,453.11	910.84	.00	2,121.89	81.7%
TOTAL Environmental Educ. Natrl B	-2,503	-4,078	-14,025.38	8,158.54	.00	9,947.38	343.9%
19001179 Environ. Educ. Other Pblc Prg							
19001179 42250 Revenue	-12,589	-17,435	-22,527.00	-1,680.00	.00	5,092.00	129.2%



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ACCOUNTS FOR:	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
1900 Forest Preserve							
19001179 51160 Salaries - Part Tim	5,794	7,900	5,068.41	287.65	.00	2,831.59	64.2%
19001179 51390 Salaries - Full Tim	3,030	3,030	2,283.22	231.84	.00	746.78	75.4%
19001179 63030 Program Supplies	250	2,250	122.72	41.84	.00	127.28	49.1%
19001179 63040 Security Deposit Re	0	1,000	2,130.00	1,320.00	.00	-1,130.00	213.0%*
19001179 63050 Employer Contr. SSI	690	690	830.11	60.50	.00	-140.11	120.3%*
TOTAL Environ. Educ. Other Pblc P	-2,825	-4,565	-12,092.54	261.83	.00	7,527.54	264.9%
19001180 Environ. Educ. Laws of Nature							
19001180 51160 Salaries - Part Tim	2,000	2,200	366.86	181.91	.00	1,833.14	16.7%
19001180 51390 Salaries - Full Tim	1,187	1,187	1,080.47	90.84	.00	106.53	91.0%
19001180 63030 Program Supplies	100	100	37.04	9.98	.00	62.96	37.0%
19001180 63050 Employer Contr. SSI	358	358	205.55	29.00	.00	152.45	57.4%
TOTAL Environ. Educ. Laws of Natu	3,645	3,845	1,689.92	311.73	.00	2,155.08	44.0%
19001181 Environmental Educ. Other							
19001181 51160 Salaries - Part Tim	0	0	145.75	.00	.00	-145.75	100.0%*
19001181 63050 Employer Contr. SSI	0	0	11.15	.00	.00	-11.15	100.0%*
TOTAL Environmental Educ. Other	0	0	156.90	.00	.00	-156.90	100.0%
19001183 Grounds and Natural Resources							
19001183 42250 Revenue	-17,347	-24,596	-23,310.00	-6,950.00	.00	-1,286.00	94.8%*
19001183 42850 Donations	-1,950	-1,950	-1,000.00	-1,000.00	.00	-950.00	51.3%*
19001183 42900 Picnic Fees and She	-2,625	-2,625	-4,430.00	-625.00	.00	1,805.00	168.8%
19001183 42920 Preserve Improvemen	-21,000	0	.00	.00	.00	.00	.0%
19001183 51160 Salaries - Part Tim	24,473	15,299	7,937.91	1,153.19	.00	7,361.09	51.5%
19001183 51390 Salaries - Full Tim	84,937	87,133	68,146.44	6,838.76	.00	18,986.56	78.2%
19001183 62150 Equipment	5,000	19,641	13,620.07	1,621.16	.00	6,020.93	69.3%
19001183 62180 Gasoline / Fuel / O	13,050	13,100	7,271.64	1,444.30	.00	5,828.36	55.5%
19001183 62400 Uniforms / Clothing	0	500	441.91	.00	.00	58.09	88.4%
19001183 63040 Security Deposit Re	0	25	50.00	.00	.00	-25.00	200.0%*
19001183 63050 Employer Contr. SSI	17,124	15,883	8,714.95	1,228.34	.00	7,168.05	54.9%
19001183 63060 ER Contr Health/Den	29,899	28,240	23,766.66	2,236.78	.00	4,473.34	84.2%

ACCOUNTS FOR: 1900	Forest Preserve	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
19001183	63070 Refuse Pickup	6,500	7,500	8,287.91	606.03	.00	-787.91	110.5%*
19001183	63090 Natural Gas	3,500	3,475	3,940.57	963.85	.00	-465.57	113.4%*
19001183	63110 Shop Supplies	1,000	4,150	4,608.23	926.73	.00	-458.23	111.0%*
19001183	63540 Telephones	11,750	10,750	7,497.66	723.62	.00	3,252.34	69.7%*
19001183	68530 Preserve Improvemen	0	541	609.36	68.50	.00	-68.36	112.6%*
	TOTAL Grounds and Natural Resourc	154,311	177,066	126,153.31	9,236.26	.00	50,912.69	71.2%
19001184	Pickerill - Pigott							
19001184	42900 Picnic Fees and She	-11,198	-5,230	-5,230.00	.00	.00	.00	100.0%
19001184	63100 Electric	7,453	7,450	3,842.44	64.05	.00	3,607.56	51.6%
	TOTAL Pickerill - Pigott	-3,745	2,220	-1,387.56	64.05	.00	3,607.56	-62.5%
	TOTAL Forest Preserve	0	-195,314	-452,124.68	-200,352.83	.00	256,810.68	231.5%
	TOTAL REVENUES	-1,091,803	-1,338,916	-1,328,084.20	-284,496.02	.00	-10,831.80	
	TOTAL EXPENSES	1,091,803	1,143,602	875,959.52	84,143.19	.00	267,642.48	
	PRIOR FUND BALANCE			171,805.44				
	CHANGE IN FUND BALANCE - NET OF REVENUES/EXPENSES			452,124.68				
	REVISED FUND BALANCE			623,930.12				



	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
190111 FP Bond Proceeds 2007							
190111 41350 Interest Income	-200	-20	-99.15	-62.32	.00	79.15	495.8%
190111 61340 Transf. to Forest Pre	0	47	46.23	.00	.00	.77	98.4%
190111 61360 Transf to FP OSLAD Gr	12,942	158,250	158,250.00	.00	.00	.00	100.0%
190111 61370 Transf. to Fox Rvr Bl	561,798	0	.00	.00	.00	.00	0%
190111 61400 Trans to FP Capital P	0	393,698	393,698.00	.00	.00	.00	100.0%
190111 61410 Transf to FRB Crplnd	0	54,313	54,313.00	.00	.00	.00	100.0%
190111 68640 Fiscal Agent Fee	3,500	0	.00	.00	.00	.00	0%
TOTAL FP Bond Proceeds 2007	578,040	606,288	606,208.08	-62.32	.00	79.92	100.0%
TOTAL FP Bond Proceeds 2007	578,040	606,288	606,208.08	-62.32	.00	79.92	100.0%
TOTAL REVENUES	-200	-20	-99.15	-62.32	.00	79.15	
TOTAL EXPENSES	578,240	606,308	606,307.23	.00	.00	.77	
PRIOR FUND BALANCE			606,287.77				
CHANGE IN FUND BALANCE - NET OF REVENUES/EXPENSES			-606,208.08				
REVISED FUND BALANCE			79.69				



ACCOUNTS FOR:	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
190211 FP Debt Service 2012							
190211 41010 Current Property Tax	-430,500	-430,500	-420,129.24	-172,270.21	.00	-10,370.76	97.6%*
190211 41350 Interest Income	-1,300	-1,300	-281.98	-64.30	.00	-1,018.02	21.7%*
190211 68640 Fiscal Agent Fee	0	450	450.00	.00	.00	.00	100.0%
190211 68650 Debt Service Interest	30,825	30,825	30,825.00	.00	.00	.00	100.0%
190211 68700 Debt Service Principa	385,000	385,000	385,000.00	.00	.00	.00	100.0%
TOTAL FP Debt Service 2012	-15,975	-15,525	-4,136.22	-172,334.51	.00	-11,388.78	26.6%
TOTAL FP Debt Service 2012	-15,975	-15,525	-4,136.22	-172,334.51	.00	-11,388.78	26.6%
TOTAL REVENUES	-431,800	-431,800	-420,411.22	-172,334.51	.00	-11,388.78	
TOTAL EXPENSES	415,825	416,275	416,275.00	.00	.00	.00	
PRIOR FUND BALANCE				924,431.88			
CHANGE IN FUND BALANCE - NET OF REVENUES/EXPENSES				4,136.22			
REVISED FUND BALANCE				928,568.10			



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ACCOUNTS FOR:
1903 FP Debt Service 2015/2016/2017

190311 FP Debt Service 2015/2016/2017

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
190311 41010 Current Property Tax	-4,605,188	-4,605,188	-4,499,416.94	-1,844,945.32	.00	-105,771.06	97.7%*
190311 41350 Interest Income	-1,200	-1,200	-739.67	-236.60	.00	-460.33	61.6%*
190311 66500 Miscellaneous Expense	0	475	475.00	.00	.00	.00	100.0%
190311 68640 Fiscal Agent Fee	0	950	950.00	.00	.00	.00	100.0%
190311 68710 Dbt Srv 2015 Interest	355,018	355,018	355,017.50	.00	.00	.50	100.0%
190311 68720 Dbt Srv 2015 Principa	45,000	45,000	45,000.00	.00	.00	.00	100.0%
190311 68730 Dbt Srv 2016 Interest	294,188	294,188	294,187.50	.00	.00	.50	100.0%
190311 68740 Dbt Srv 2016 Principa	100,000	100,000	100,000.00	.00	.00	.00	100.0%
190311 68750 Dbt Srv 2017 Interest	627,625	627,625	627,625.00	.00	.00	.00	100.0%
190311 68760 Dbt Srv 2017 Principa	2,765,000	2,765,000	2,765,000.00	.00	.00	.00	100.0%
TOTAL FP Debt Service 2015/2016/2	-419,557	-418,132	-311,901.61	-1,845,181.92	.00	-106,230.39	74.6%
TOTAL FP Debt Service 2015/2016/2	-419,557	-418,132	-311,901.61	-1,845,181.92	.00	-106,230.39	74.6%
TOTAL REVENUES	-4,606,388	-4,606,388	-4,500,156.61	-1,845,181.92	.00	-106,231.39	
TOTAL EXPENSES	4,186,831	4,188,256	4,188,255.00	.00	.00	1.00	
PRIOR FUND BALANCE				4,222,577.20			
CHANGE IN FUND BALANCE - NET OF REVENUES/EXPENSES				311,901.61			
REVISED FUND BALANCE				4,534,478.81			



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ACCOUNTS FOR:
1904 FP Restricted Subat Fund

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
190411 FP Restricted Subat Fund							
190411 41350 Interest Income	-8,570	-6,715	-335.22	-15.19	.00	-6,379.78	5.0%*
190411 62150 Contractual Services	40,000	40,000	3,875.00	3,875.00	.00	36,125.00	9.7%
TOTAL FP Restricted Subat Fund	31,430	33,285	3,539.78	3,859.81	.00	29,745.22	10.6%
TOTAL FP Restricted Subat Fund	31,430	33,285	3,539.78	3,859.81	.00	29,745.22	10.6%
TOTAL REVENUES	-8,570	-6,715	-335.22	-15.19	.00	-6,379.78	
TOTAL EXPENSES	40,000	40,000	3,875.00	3,875.00	.00	36,125.00	

PRIOR FUND BALANCE
CHANGE IN FUND BALANCE - NET OF REVENUES/EXPENSES
REVISED FUND BALANCE

886,664.68
-3,539.78
883,124.90



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ACCOUNTS FOR:
1905 OSLAD Grant

190511 OSLAD Outdoor Rec. Acq.

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
190511 40300 Transf. from FP Bnd P	-12,942	-158,250	-158,250.00	.00	.00	.00	100.0%
190511 42970 Grant Award	-158,250	-158,250	.00	.00	.00	-158,250.00	.0%*
190511 61420 Trnsf. to FP Capital	0	158,250	.00	.00	.00	158,250.00	.0%
190511 70040 Supplies	0	5,238	984.24	.00	.00	4,253.76	18.8%
190511 70050 Contractual Services	0	19,840	24,093.44	.00	.00	-4,253.44	121.4%*
190511 70060 Consultants	5,125	0	.00	.00	.00	.00	.0%
190511 70330 Construction	38,923	0	.00	.00	.00	.00	.0%
TOTAL OSLAD Outdoor Rec. Acq.	-127,144	-133,172	-133,172.32	.00	.00	.32	100.0%
TOTAL OSLAD Grant	-127,144	-133,172	-133,172.32	.00	.00	.32	100.0%
TOTAL REVENUES	-171,192	-316,500	-158,250.00	.00	.00	-158,250.00	
TOTAL EXPENSES	44,048	183,328	25,077.68	.00	.00	158,250.32	
PRIOR FUND BALANCE							
CHANGE IN FUND BALANCE - NET OF REVENUES/EXPENSES			-133,172.32				
REVISED FUND BALANCE			133,172.32				

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ACCOUNTS FOR:
1906 Forest Preserve Improvement

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
190611 Forest Preserve Improvement							
190611 41350 Interest Income	-3,750	-72	-57.14	.00	.00	-14.86	79.4%*
190611 61300 Transf. to FP Bnd Prd	386,620	0	.00	.00	.00	.00	.0%
190611 61340 Transf. to Forest Pre	0	215,086	215,085.83	.00	.00	.17	100.0%
190611 61400 Trans to FP Capital P	0	164,116	164,116.00	.00	.00	.00	100.0%
TOTAL Forest Preserve Improvement	382,870	379,130	379,144.69	.00	.00	-14.69	100.0%
TOTAL Forest Preserve Improvement	382,870	379,130	379,144.69	.00	.00	-14.69	100.0%
TOTAL REVENUES	-3,750	-72	-57.14	.00	.00	-14.86	
TOTAL EXPENSES	386,620	379,202	379,201.83	.00	.00	.17	
PRIOR FUND BALANCE				379,144.69			
CHANGE IN FUND BALANCE - NET OF REVENUES/EXPENSES				-379,144.69			
REVISED FUND BALANCE				.00			



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ACCOUNTS FOR:	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
1907 Forest Preserve Capital Exp.							
190711 Forest Preserve Capital Exp.							
190711 40300 Transf. from FP Bnd P	0	-393,698	-393,698.00	.00	.00	.00	100.0%
190711 40340 Transf fr Fox Rvr Blf	0	-30,000	.00	.00	.00	-30,000.00	0%
190711 40350 Transf. from Proj. Im	-624,255	-164,116	-164,116.00	.00	.00	.00	100.0%
190711 40370 Transf. from OSLAD Fu	0	-158,250	.00	.00	.00	-158,250.00	0%
190711 41350 Interest Income	-200	-200	-8.97	.00	.00	-123.88	38.1%
190711 42490 Other Revenue	-5,000	-19,450	-17,849.64	.00	.00	-1,600.36	91.8%
190711 43430 Morton Arboretum USFS	-50,000	-25,000	.00	.00	.00	-25,000.00	0%
190711 43440 Trail Improvement Bsc	-23,177	0	.00	.00	.00	.00	0%
190711 43740 Land Acq. Grant ICECF	-170,800	0	.00	.00	.00	.00	0%
190711 43750 Preserve Improvements	-10,000	0	.00	.00	.00	.00	0%
190711 43760 Proj. Fund Deposit ID	-828,200	0	.00	.00	.00	.00	0%
190711 43770 ICECF K-12 Pollinator	0	-11,000	.00	.00	.00	-11,000.00	0%
190711 43780 ICECF Pilot Pollinato	0	-10,000	.00	.00	.00	-10,000.00	0%
190711 61430 Transfer to Land Cash	46,447	33,762	2,420.00	.00	.00	52,700.00	0%
190711 62160 Equipment	0	33,762	587.39	.00	.00	31,342.00	7.2%
190711 65500 Miscellaneous Expense	210,214	0	21,388.78	.00	.00	12,373.22	63.4%
190711 67410 Land / Right of Way A	0	425,590	8,994.05	.00	.00	.00	0%
190711 68500 Project Fund Expenses	0	12,000	9,175.81	119.82	.00	416,595.95	2.1%
190711 68510 ICECF K-12 Pollinator	0	20,000	5,823.60	5,823.60	.00	2,824.19	76.5%
190711 68520 ICECF Pilot Pollinato	1,488,485	0	.00	.00	.00	14,176.40	29.1%
190711 68530 Preserve Improvements	60,000	0	.00	.00	.00	.00	0%
190711 68590 Building Improvements	0	25,000	12,285.84	.00	.00	.00	0%
190711 68610 Morton Arboretum Land	0	-208,900	-515,651.68	6,521.84	.00	12,714.16	49.1%
TOTAL Forest Preserve Capital Exp	93,514	-208,900	-515,651.68	6,521.84	.00	306,751.68	246.8%
19071171 Forest Preserve Capital Exp.							
19071171 62160 Equipment	9,000	0	.00	.00	.00	.00	0%
19071171 68530 Preserve Improvemen	10,000	0	.00	.00	.00	.00	0%
TOTAL Forest Preserve Capital Exp	19,000	0	.00	.00	.00	.00	0%
19071182 Forest Preserve Capital Exp.							
19071182 68300 Natural Areas Manag	92,000	0	.00	.00	.00	.00	0%



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ACCOUNTS FOR:	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
1907 Forest Preserve Capital Exp.							
TOTAL Forest Preserve Capital Exp	92,000	0	.00	.00	.00	.00	.0%
TOTAL Forest Preserve Capital Exp	204,514	-208,900	-515,651.68	6,521.84	.00	306,751.68	246.8%
TOTAL REVENUES	-1,711,632	-811,714	-575,739.76	-8.97	.00	-235,974.24	
TOTAL EXPENSES	1,916,146	602,814	60,088.08	6,530.81	.00	542,725.92	
PRIOR FUND BALANCE							
CHANGE IN FUND BALANCE - NET OF REVENUES/EXPENSES				515,651.68			
REVISED FUND BALANCE				515,651.68			



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ACCOUNTS FOR:	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
1908 Fox River Bluffs Access RTP Gr							
190811 Fox River Bluffs Access RTP Gr							
190811 40300 Transf. from FP Bnd P	-44,375	0	.00	.00	.00	.00	.0%
190811 42970 Grant Award	-177,100	0	.00	.00	.00	.00	.0%
190811 43800 Trans from Fund 1912	0	-30,300	.00	.00	.00	-30,300.00	.0%*
190811 70650 Professional Services	0	30,300	.00	.00	.00	30,300.00	.0%
TOTAL Fox River Bluffs Access RTP	-221,475	0	.00	.00	.00	.00	.0%
TOTAL Fox River Bluffs Access RTP	-221,475	0	.00	.00	.00	.00	.0%
TOTAL REVENUES	-221,475	-30,300	.00	.00	.00	-30,300.00	
TOTAL EXPENSES	0	30,300	.00	.00	.00	30,300.00	
PRIOR FUND BALANCE			.00				
CHANGE IN FUND BALANCE - NET OF REVENUES/EXPENSES			.00				
REVISED FUND BALANCE			.00				



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ACCOUNTS FOR:
1909 FP Fox River Bluffs Crop Conv.

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
190911 FP Fox River Bluffs Crop Conv.							
190911 40300 Transf. from FP Bnd P	0	-54,313	-54,313.00	.00	.00	.00	100.0%
190911 42970 Grant Award	-30,000	-30,000	.00	.00	.00	-30,000.00	.0%*
190911 61300 Transf. to FP Bnd Prd	15,000	30,000	.00	.00	.00	30,000.00	.0%
190911 66500 Miscellaneous Expense	15,000	15,000	15,000.00	.00	.00	.00	100.0%
TOTAL FP Fox River Bluffs Crop Co	0	-39,313	-39,313.00	.00	.00	.00	100.0%
TOTAL FP Fox River Bluffs Crop Co	0	-39,313	-39,313.00	.00	.00	.00	100.0%
TOTAL REVENUES	-30,000	-84,313	-54,313.00	.00	.00	-30,000.00	
TOTAL EXPENSES	30,000	45,000	15,000.00	.00	.00	30,000.00	
PRIOR FUND BALANCE				-39,312.57			
CHANGE IN FUND BALANCE - NET OF REVENUES/EXPENSES				39,313.00			
REVISED FUND BALANCE				.43			



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ACCOUNTS FOR:
1910 FP Land Cash

191011 FP Land Cash	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
191011 40380 Transfr. fr Capital Fu	0	-52,700	.00	.00	.00	-52,700.00	.0%
191011 42490 Other Revenue	-32,000	0	-3,000.00	-3,000.00	.00	3,000.00	100.0%
191011 42910 Land Cash	0	-157,514	-157,514.00	.00	.00	.00	100.0%
191011 42970 Grant Award	0	-136,640	.00	.00	.00	-136,640.00	.0%
191011 61300 Transf. to FP Bnd Prd	189,514	0	.00	.00	.00	.00	.0%
191011 67410 Land Acquisition	0	210,214	8,000.00	6,000.00	.00	202,214.00	3.8%
TOTAL FP Land Cash	157,514	-136,640	-152,514.00	3,000.00	.00	15,874.00	111.6%
TOTAL FP Land Cash	157,514	-136,640	-152,514.00	3,000.00	.00	15,874.00	111.6%
TOTAL REVENUES	-32,000	-346,854	-160,514.00	-3,000.00	.00	-186,340.00	
TOTAL EXPENSES	189,514	210,214	8,000.00	6,000.00	.00	202,214.00	
PRIOR FUND BALANCE							
CHANGE IN FUND BALANCE - NET OF REVENUES/EXPENSES			152,514.00	152,514.00			
REVISED FUND BALANCE			152,514.00	152,514.00			



FOR 2021 10

ACCOUNTS FOR:	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
1911 FP Liability Insurance Fund							
191111 FP Liability Insurance Fund							
191111 68990 Claims	25,000	25,000	3,513.90	1,375.00	.00	21,486.10	14.1%
TOTAL FP Liability Insurance Fund	25,000	25,000	3,513.90	1,375.00	.00	21,486.10	14.1%
TOTAL FP Liability Insurance Fund	25,000	25,000	3,513.90	1,375.00	.00	21,486.10	14.1%
TOTAL EXPENSES	25,000	25,000	3,513.90	1,375.00	.00	21,486.10	
PRIOR FUND BALANCE			50,000.00				
CHANGE IN FUND BALANCE - NET OF REVENUES/EXPENSES			-3,513.90				
REVISED FUND BALANCE			46,486.10				

Kendall County
YEAR-TO-DATE BUDGET REPORT

10/06/2021 12:36
L Caldwell

FOR 2021 10

ACCOUNTS FOR:
1912 FP Series 2021 Bond Proceeds

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
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191211 FP Series 2021 Bond Proceeds

191211 43790 Bond Proceeds	0	-1,200,000	-1,242,979.09	.00	.00	42,979.09	103.6%
191211 61370 Transf. to Fox Rvr B1	0	30,300	.00	.00	.00	30,300.00	.0%
191211 61440 Transfer to Fund 1913	0	1,111,895	.00	.00	.00	1,111,895.00	.0%
TOTAL FP Series 2021 Bond Proceed	0	-57,805	-1,242,979.09	.00	.00	1,185,174.09	2150.3%
TOTAL FP Series 2021 Bond Proceed	0	-57,805	-1,242,979.09	.00	.00	1,185,174.09	2150.3%
TOTAL REVENUES	0	-1,200,000	-1,242,979.09	.00	.00	42,979.09	
TOTAL EXPENSES	0	1,142,195	.00	.00	.00	1,142,195.00	

PRIOR FUND BALANCE .00
CHANGE IN FUND BALANCE - NET OF REVENUES/EXPENSES 1,242,979.09
REVISED FUND BALANCE 1,242,979.09



ACCOUNTS FOR:	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
1913 Pickerill-Pigott IDNR-PARC							
191311 Pickerill-Pigott IDNR-PARC							
191311 43800 Trans from Fund 1912	0	-1,111,895	.00	.00	.00	-1,111,895.00	.0%*
191311 70060 Consultants	0	0	17,026.80	17,026.80	.00	-17,026.80	100.0%*
191311 70330 Construction	0	400,000	.00	.00	.00	400,000.00	.0%
191311 70650 Professional Services	0	75,800	.00	.00	.00	75,800.00	.0%
TOTAL Pickerill-Pigott IDNR-PARC	0	-636,095	17,026.80	17,026.80	.00	-653,121.80	-2.7%
TOTAL Pickerill-Pigott IDNR-PARC	0	-636,095	17,026.80	17,026.80	.00	-653,121.80	-2.7%
TOTAL REVENUES	0	-1,111,895	.00	.00	.00	-1,111,895.00	
TOTAL EXPENSES	0	475,800	17,026.80	17,026.80	.00	458,773.20	
PRIOR FUND BALANCE			.00	.00			
CHANGE IN FUND BALANCE - NET OF REVENUES/EXPENSES			-17,026.80	-17,026.80			
REVISED FUND BALANCE			-17,026.80	-17,026.80			



FOR 2021 10

ACCOUNTS FOR:	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
1914 FP American Rescue Plan Act							
191411 FP American Rescue Plan Act							
191411 40390 Transfer from ARPA Fu	0	-30,000	.00	.00	.00	-30,000.00	.0%*
191411 51390 Salaries - Full Time	0	8,000	.00	.00	.00	8,000.00	.0%
191411 61160 Transf. to IMRF Fund	0	716	.00	.00	.00	716.00	.0%
191411 63050 Employer Contr. SSI &	0	612	.00	.00	.00	612.00	.0%
191411 63060 Employer Cont HlthDen	0	5,000	.00	.00	.00	5,000.00	.0%
191411 70050 Contractual Services	0	15,672	.00	.00	.00	15,672.00	.0%
TOTAL FP American Rescue Plan Act	0	0	.00	.00	.00	.00	.0%
TOTAL FP American Rescue Plan Act	0	0	.00	.00	.00	.00	.0%
TOTAL REVENUES	0	-30,000	.00	.00	.00	-30,000.00	
TOTAL EXPENSES	0	30,000	.00	.00	.00	30,000.00	
PRIOR FUND BALANCE			.00				
CHANGE IN FUND BAL -			.00				
REVISED FUND BALANCE			.00				
NET OF REVENUES/EXPENSES			.00				



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Kendall County
YEAR-TO-DATE BUDGET REPORT

10/06/2021 12:36
LCaldwell

FOR 2021 10

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
GRAND TOTAL	595,217	-797,193	-1,842,359.35	-2,186,148.13	.00	1,045,166.35	231.1%

** END OF REPORT - Generated by Latreese Caldwell **



10/07/2021 12:28
jgranholm

Kendall County
INVOICE ENTRY PROOF LIST

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CLERK: jgranholm BATCH: 1910

NEW INVOICES

VENDOR REMIT NAME	INVOICE	PO	CHECK RUN	NET AMOUNT	EXCEEDS PO BY	PO BALANCE	CHK/WIRE
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HELD INVOICES

<u>51</u>	00001 AMAZON.COM	<u>1F91-7TW9-27WD</u>	101521F	45.95	.00	.00	
CASH <u>000008</u>	2021/10 INV 09/29/2021	SEP-CHK: Y	DISC: .00				26.96 1099:
ACCT <u>1Y210</u>	DEPT 11 DUE 10/15/2021	DESC:Amazon Ellis Office and Animal Care Supp			<u>19001160 62000</u>		18.99 1099:

CONDITIONS THAT PREVENT POSTING INVOICE 51/21539

* Invoice must be approved or voided to post.

<u>51</u>	00001 AMAZON.COM	<u>11LJ-TKQX-901T</u>	101521F	89.99	.00	.00	
CASH <u>000008</u>	2021/10 INV 09/27/2021	SEP-CHK: Y	DISC: .00				89.99 1099:
ACCT <u>1Y210</u>	DEPT 11 DUE 10/15/2021	DESC:Amazon Ellis Bday party supplies			<u>19001165 63030</u>		

CONDITIONS THAT PREVENT POSTING INVOICE 51/21555

* Invoice must be approved or voided to post.

<u>107</u>	00000 AUTOMOTIVE SPECI	<u>2011FORD</u>	101521F	106.92	.00	.00	
CASH <u>000008</u>	2021/10 INV 09/30/2021	SEP-CHK: Y	DISC: .00				106.92 1099:
ACCT <u>1Y210</u>	DEPT 11 DUE 10/15/2021	DESC:2011 Ford Pickup			<u>19001183 62160</u>		

CONDITIONS THAT PREVENT POSTING INVOICE 107/21549

* Invoice must be approved or voided to post.

<u>182</u>	00000 BRISTOL KENDALL	<u>DAVE GURTIZ</u>	101521F	650.00	.00	.00	
CASH <u>000008</u>	2021/10 INV 09/23/2021	SEP-CHK: Y	DISC: .00				650.00 1099:
ACCT <u>1Y210</u>	DEPT 11 DUE 10/15/2021	DESC:CPR/First Aid Class 9/16 & 9/23/21			<u>190011 62040</u>		

CONDITIONS THAT PREVENT POSTING INVOICE 182/21563

* Invoice must be approved or voided to post.

<u>413</u>	00000 DEKANE EQUIPMENT	<u>IA80224</u>	101521F	73.15	.00	.00	
CASH <u>000008</u>	2021/10 INV 09/28/2021	SEP-CHK: Y	DISC: .00				73.15 1099:
ACCT <u>1Y210</u>	DEPT 11 DUE 10/15/2021	DESC:DeKane Belt Repair			<u>19001183 62160</u>		

CONDITIONS THAT PREVENT POSTING INVOICE 413/21540

* Invoice must be approved or voided to post.



CLERK: jgranholm BATCH: 1910 NEW INVOICES

VENDOR REMIT NAME INVOICE PO CHECK RUN NET AMOUNT EXCEEDS PO BY PO BALANCE CHK/WIRE

CONDITIONS THAT PREVENT POSTING INVOICE 1153/21569

* Invoice must be approved or voided to post.

1323 00000 MENARDS 25249 101521F 12.99 .00
CASH 000008 2021/10 INV 09/23/2021 SEP-CHK: Y DISC: .00
ACCT 1Y210 DEPT 11 DUE 10/15/2021 DESC:Menards Ellis House Supplies

CONDITIONS THAT PREVENT POSTING INVOICE 1323/21543

* Invoice must be approved or voided to post.

1323 00000 MENARDS 25002 101521F 124.60 .00
CASH 000008 2021/10 INV 09/20/2021 SEP-CHK: Y DISC: .00
ACCT 1Y210 DEPT 11 DUE 10/15/2021 DESC:Ellis House Supplies

CONDITIONS THAT PREVENT POSTING INVOICE 1323/21544

* Invoice must be approved or voided to post.

1323 00000 MENARDS 25282 101521F 39.93 .00
CASH 000008 2021/10 INV 09/24/2021 SEP-CHK: Y DISC: .00
ACCT 1Y210 DEPT 11 DUE 10/15/2021 DESC:Menards Pickerill Piggott Gate Supplies

CONDITIONS THAT PREVENT POSTING INVOICE 1323/21545

* Invoice must be approved or voided to post.

1323 00000 MENARDS 25143 101521F 55.49 .00
CASH 000008 2021/10 INV 09/22/2021 SEP-CHK: Y DISC: .00
ACCT 1Y210 DEPT 11 DUE 10/15/2021 DESC:Menards Ellis House Supplies

CONDITIONS THAT PREVENT POSTING INVOICE 1323/21547

* Invoice must be approved or voided to post.

1323 00000 MENARDS 24266 101521F 29.97 .00
CASH 000008 2021/10 INV 09/09/2021 SEP-CHK: Y DISC: .00
ACCT 1Y210 DEPT 11 DUE 10/15/2021 DESC:Menards bulbplanter for native planting day

CONDITIONS THAT PREVENT POSTING INVOICE 1323/21600

* Invoice must be approved or voided to post.



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10/07/2021 12:28
jgranholm

Kendall County
INVOICE ENTRY PROOF LIST

CLERK: jgranholm BATCH: 1910 NEW INVOICES

VENDOR REMIT NAME	INVOICE	PO	CHECK RUN	NET AMOUNT	EXCEEDS PO BY	PO BALANCE	CHK/WIRE
1323 00000 MENARDS	25503		101521F	53.37	.00	.00	
CASH 000008 2021/10	INV 09/27/2021	SEP-CHK: Y	DISC: .00				
ACCT 1Y210 DEPT 11	DUE 10/15/2021	DESC:Menards Ellis Supplies			19001161	68580	53.37 1099:
CONDITIONS THAT PREVENT POSTING INVOICE 1323/21610							
* Invoice must be approved or voided to post.							
1665 00000 SHAW MEDIA	10085118101521		101521F	59.99	.00	.00	
CASH 000008 2021/10	INV 09/30/2021	SEP-CHK: Y	DISC: .00				
ACCT 1Y210 DEPT 11	DUE 10/15/2021	DESC:Shaw Media Internet Host			190011	68430	59.99 1099:
CONDITIONS THAT PREVENT POSTING INVOICE 1665/21619							
* Invoice must be approved or voided to post.							
1849 00001 VERIZON	9888766947		101521F	654.67	.00	.00	
CASH 000008 2021/10	INV 09/19/2021	SEP-CHK: Y	DISC: .00				
ACCT 1Y210 DEPT 11	DUE 10/15/2021	DESC:Verizon			19001183	63540	654.67 1099:
CONDITIONS THAT PREVENT POSTING INVOICE 1849/21552							
* Invoice must be approved or voided to post.							
1937 00000 WIRE WIZARD OF I	356763		101521F	1,460.00	.00	.00	
CASH 000008 2021/10	INV 09/22/2021	SEP-CHK: Y	DISC: .00				
ACCT 1Y210 DEPT 11	DUE 10/15/2021	DESC:Hoover Maintenance Building			191111	68990	1,460.00 1099:
CONDITIONS THAT PREVENT POSTING INVOICE 1937/21558							
* Invoice must be approved or voided to post.							
1937 00000 WIRE WIZARD OF I	356762		101521F	1,460.00	.00	.00	
CASH 000008 2021/10	INV 09/22/2021	SEP-CHK: Y	DISC: .00				
ACCT 1Y210 DEPT 11	DUE 10/15/2021	DESC:Alarm Replacement Moonseed			191111	68990	1,460.00 1099:
CONDITIONS THAT PREVENT POSTING INVOICE 1937/21559							
* Invoice must be approved or voided to post.							
1937 00000 WIRE WIZARD OF I	356764		101521F	1,756.00	.00	.00	
CASH 000008 2021/10	INV 09/22/2021	SEP-CHK: Y	DISC: .00				
ACCT 1Y210 DEPT 11	DUE 10/15/2021	DESC:Hoover Alarm Replacement			191111	68990	1,756.00 1099:



NEW INVOICES

INVOICE	PO	CHECK RUN	NET AMOUNT	EXCEEDS PO BY	PO BALANCE	CHK/WIRE
1937 00000 WIRE WIZARD OF I 356761	1937/21560	101521F	130.00	.00	.00	
CASH 000008 2021/10 INV 09/21/2021 SEP-CHK: Y DISC: .00				191111 68990	130.00	1099:
ACCT 1Y210 DUE 10/15/2021 DESC:Alarm Battery Replacement						
CONDITIONS THAT PREVENT POSTING INVOICE 1937/21561						
* Invoice must be approved or voided to post.						
2047 00000 COMED 5514228041101521	101521F	101521F	63.08	.00	.00	
CASH 000008 2021/10 INV 09/24/2021 SEP-CHK: Y DISC: .00				19001184 63100	63.08	1099:
ACCT 1Y210 DUE 10/15/2021 DESC:ComEd Pickerill						
CONDITIONS THAT PREVENT POSTING INVOICE 2047/21550						
* Invoice must be approved or voided to post.						
2047 00000 COMED 0927007163101521	101521F	101521F	49.68	.00	.00	
CASH 000008 2021/10 INV 09/30/2021 SEP-CHK: Y DISC: .00				190011 63510	49.68	1099:
ACCT 1Y210 DUE 10/08/2021 DESC:ComEd Richard Young						
CONDITIONS THAT PREVENT POSTING INVOICE 2047/21553						
* Invoice must be approved or voided to post.						
2047 00000 COMED 5514229027101521	101521F	101521F	5.03	.00	.00	
CASH 000008 2021/10 INV 09/23/2021 SEP-CHK: Y DISC: .00				19001184 63100	5.03	1099:
ACCT 1Y210 DUE 10/15/2021 DESC:ComEd Pickerill B						
CONDITIONS THAT PREVENT POSTING INVOICE 2047/21554						
* Invoice must be approved or voided to post.						
2047 00000 COMED 5514711002101521	101521F	101521F	106.03	.00	.00	
CASH 000008 2021/10 INV 09/24/2021 SEP-CHK: Y DISC: .00				190011 63510	106.03	1099:
ACCT 1Y210 DUE 11/12/2021 DESC:ComEd Harris						
CONDITIONS THAT PREVENT POSTING INVOICE 2047/21564						
* Invoice must be approved or voided to post.						

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Kendall County
INVOICE ENTRY PROOF LIST

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CLERK: jgranholm BATCH: 1910 NEW INVOICES

VENDOR REMIT NAME	INVOICE	PO	CHECK RUN	NET AMOUNT	EXCEEDS PO BY	PO BALANCE	CHK/WIRE
2047 00000 COMED	5514710005101521		101521F	28.86	.00		.00
CASH 000008	INV 09/27/2021	SEP-CHK: Y	DISC: .00				
ACCT 1Y210	DUE 11/12/2021	DESC:ComEd Harris Arena			190011 63510		28.86 1099:
CONDITIONS THAT PREVENT POSTING INVOICE 2047/21565							
* Invoice must be approved or voided to post.							
2047 00000 COMED	1938021081101521		101521F	69.20	.00		.00
CASH 000008	INV 09/29/2021	SEP-CHK: Y	DISC: .00				
ACCT 1Y210	DUE 10/15/2021	DESC:ComEd Hoover			19001171 63100		69.20 1099:
CONDITIONS THAT PREVENT POSTING INVOICE 2047/21615							
* Invoice must be approved or voided to post.							
2047 00000 COMED	0756081017101521		101521F	104.30	.00		.00
CASH 000008	INV 09/29/2021	SEP-CHK: Y	DISC: .00				
ACCT 1Y210	DUE 10/15/2021	DESC:ComEd Hoover			19001171 63100		104.30 1099:
CONDITIONS THAT PREVENT POSTING INVOICE 2047/21617							
* Invoice must be approved or voided to post.							
2225 00000 AIR WANS WIRELES	169944		101521F	74.95	.00		.00
CASH 000008	INV 10/01/2021	SEP-CHK: Y	DISC: .00				
ACCT 1Y210	DUE 10/16/2021	DESC:Air Wans Ellis Internet Service			19001160 62270		74.95 1099:
CONDITIONS THAT PREVENT POSTING INVOICE 2225/21546							
* Invoice must be approved or voided to post.							
2297 00000 FOX RIDGE STONE	5166		101521F	122.50	.00		.00
CASH 000008	INV 10/02/2021	SEP-CHK: Y	DISC: .00				
ACCT 1Y210	DUE 10/15/2021	DESC:Boulders for Pickerill Pigott-Capital			190711 66500		122.50 1099:
CONDITIONS THAT PREVENT POSTING INVOICE 2297/21681							
* Invoice must be approved or voided to post.							
2844 00000 SELECTIVE INS CO	FLD2059816101521		101521F	1,653.00	.00		.00
CASH 000008	INV 09/28/2021	SEP-CHK: Y	DISC: .00				
ACCT 1Y210	DUE 11/27/2021	DESC:Flood insurance renewal bill			190011 68000		1,653.00 1099:

CLERK: jgranholm BATCH: 1910

VENDOR REMIT NAME	INVOICE	PO	CHECK RUN	NET AMOUNT	EXCEEDS PO BY	PO BALANCE	CHK/WIRE
NEW INVOICES							
CONDITIONS THAT PREVENT POSTING INVOICE 2844/21671							
* Invoice must be approved or voided to post.							
3131 00000 GROOT INC	7700768		101521F	500.61	.00	.00	
CASH 000008	2021/10 INV 10/01/2021	SEP-CHK: Y	DISC: .00				
ACCT 1Y210	DUE 10/15/2021	DESC:Groot Services-Hoover and Harris			19001183 63070	500.61	1099:
CONDITIONS THAT PREVENT POSTING INVOICE 3131/21618							
* Invoice must be approved or voided to post.							
3289 00000 ROB MICHELKAMP	10152021secDep		101521F	1,100.00	.00	.00	
CASH 000008	2021/10 INV 09/27/2021	SEP-CHK: Y	DISC: .00				
ACCT 1Y210	DUE 10/15/2021	DESC:Ellis Sec Deposit Return			19001168 63040	1,100.00	1099:
CONDITIONS THAT PREVENT POSTING INVOICE 3289/21541							
* Invoice must be approved or voided to post.							
3290 00000 ERIN FORBES	101521secDep		101521F	1,100.00	.00	.00	
CASH 000008	2021/10 INV 09/27/2021	SEP-CHK: Y	DISC: .00				
ACCT 1Y210	DUE 10/15/2021	DESC:Ellis Sec Dep Return			19001168 63040	1,100.00	1099:
CONDITIONS THAT PREVENT POSTING INVOICE 3290/21542							
* Invoice must be approved or voided to post.							
3292 00000 SUMMERS HEATING	11248YV		101521F	302.00	.00	.00	
CASH 000008	2021/10 INV 09/24/2021	SEP-CHK: Y	DISC: .00				
ACCT 1Y210	DUE 10/15/2021	DESC:Toilet Tank and Bowl Gasket replacement-Ellis			19001160 68580	302.00	1099:
CONDITIONS THAT PREVENT POSTING INVOICE 3292/21562							
* Invoice must be approved or voided to post.							
3293 00000 LINDA ALLEN	32-00152		101521F	150.00	.00	.00	
CASH 000008	2021/10 INV 10/01/2021	SEP-CHK: Y	DISC: .00				
ACCT 1Y210	DUE 10/15/2021	DESC:Sec Dep Return MHL			19001171 63040	150.00	1099:
CONDITIONS THAT PREVENT POSTING INVOICE 3293/21571							
* Invoice must be approved or voided to post.							



VENDOR REMIT NAME INVOICE PO CHECK RUN NET AMOUNT EXCEEDS PO BY PO BALANCE CHK/WIRE

3294 00000 STEPHANIE SCHMOK 21-00170 101521F 281.00 .00
CASH 000008 2021/10 INV 10/01/2021 SEP-CHK: Y DISC: .00
ACCT 1Y210 DEPT 11 DUE 10/15/2021 DESC:Sec Dep Return MHL 19001171 63040 281.00 1099:

CONDITIONS THAT PREVENT POSTING INVOICE 3294/21570
* Invoice must be approved or voided to post.

44 HELD INVOICES TOTAL 20,879.28

0 INVOICE(S) REPORT POST TOTAL .00

REPORT TOTALS .00

To: KCFPD Committee of the Whole

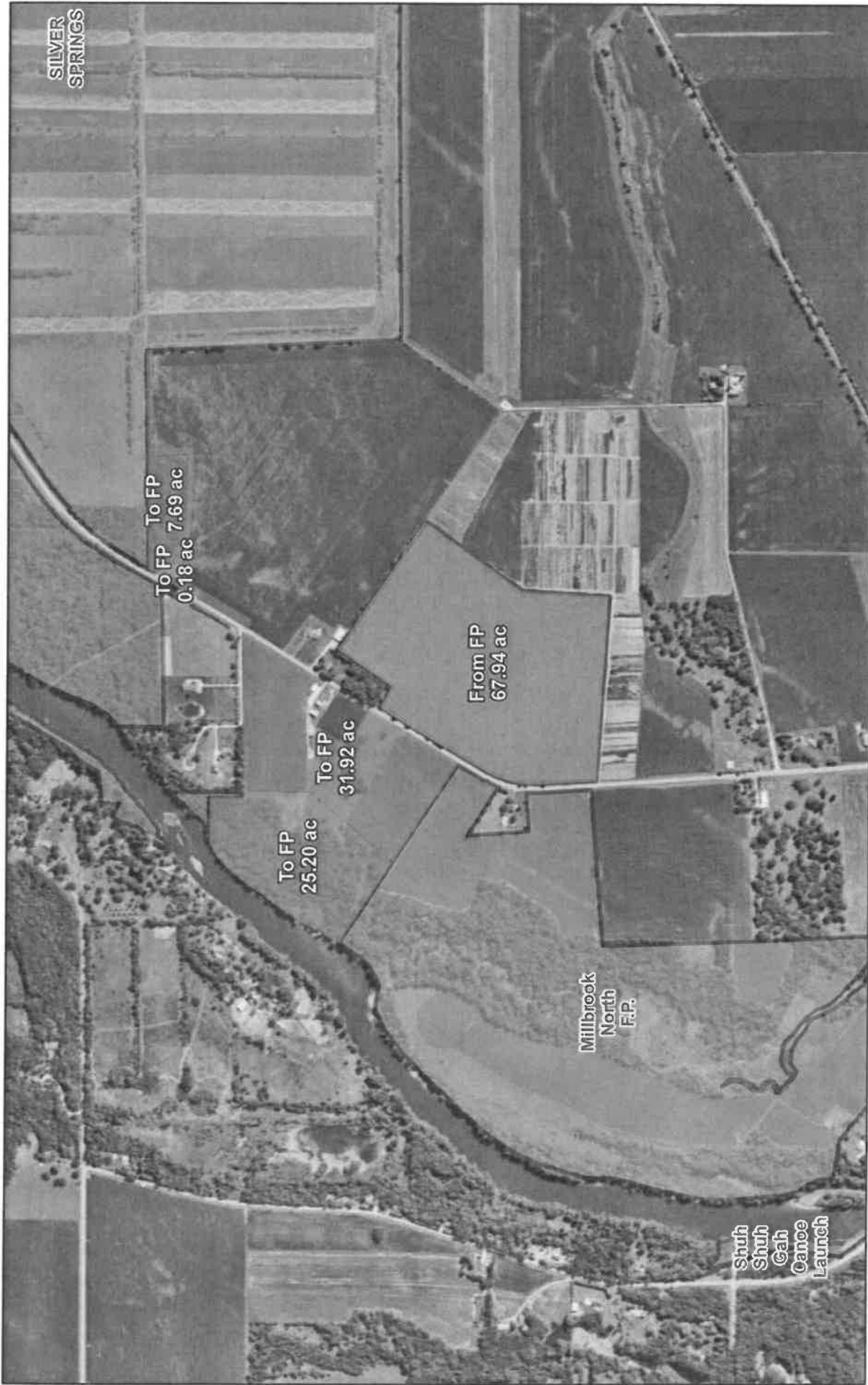
From: David Guritz, Executive Director

RE: Millbrook North Forest Preserve - FMV Appraisal Analysis for Proposed Parcel Trades

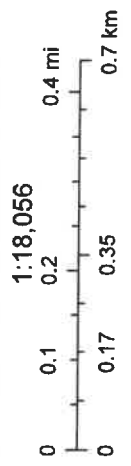
Date: 12-Oct-21

PIN #'s	KCFPD	Acres	Appraisal Value \$ Per Acre	Total
04-09-100-008 and 04-10-100-001 and 04-03-300-002 and 04-04-400-011	Millbrook North FP Ag Field	67.94	\$9,600	\$652,224
	TRADE ACREAGE AND TOTAL VALUE	67.94		\$652,224
PIN #'s	WORMLEY TRUST	Acres	Appraisal Value \$ Per Acre	Total
04-04-400-006	Timberland 1 - Fox River Parcel	25.2	\$4,800	\$120,960
04-03-300-005 and 04-10-100-002	Timberland 2 - SSSP Corridor (N)	7.69	\$4,800	\$36,912
04-03-300-006	Cell Tower Parcel + Lease	0.19	N/A	\$167,000
ADD PER SCREENSHOTS				
04-04-400-006 and 04-09-200-001	Fox River Drive - West Ag Fields	31.92	\$9,600	\$306,432
04-03-300-005	Fox River Drive - East Ag Field Trail Corridor	2.18	\$9,600	\$20,928
	TRADE ACREAGE AND TOTAL VALUE	65.78		\$652,232

Wormley Trade



9/30/2021



1:18,056

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To: Kendall County Forest Preserve District Committee of the Whole

From: David Guritz, Executive Director

RE: FY22 Preliminary Budget Report

Date: October 12, 2021

The District's FY22 Preliminary Budget has been completed.

During the September Finance Committee, the Committee discussed the merit of approving an operations budget that combines expenses into budget categories for tracking and amendment purposes. The proposed combined expense budget will be presented to Finance for review at the October 28 meeting, and presented to the Committee of the Whole with the final budget report on November 9, 2021.

The Treasurer's Office has completed the addition of FY22 funds to the MUNIS system.

Deputy Administrator Caldwell is working to enter the preliminary budgets into MUNIS.

The final levy ordinance and combined budget and appropriations ordinance will be prepared and presented to Finance on October 28.

Kendall County Forest Preserve District Operating Fund

KCFPD FY22 Preliminary Budget - 10-12-2021		ACTUAL	ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	YTD	END-OF-YEAR	BUDGET
KCFPD Operating Fund #1900		2016	2017	2018	2019	2020	2020	2021	2020	2021	9/30/2021	11/30/2021	2022
ACCOUNT & DESCRIPTION													
Beginning Balance (est.)													
190011	REVENUE												
190011	Transfer in from Forest Preserve Improvement Fund #1906												
190011	Transfer in from Forest Preserve 2007 Bond Proceeds Fund #1901												
190011	Transfer in from Kendall County - American Rescue Plan Act Transfer												
190011	Current Tax	542,849	552,629	571,545	590,914	615,000	610,969	640,646	610,969	640,646	621,338	635,646	660,740
190011	Interest Income	196	218	977	1,599	1,700	591	591	591	591	142	170	200
190011	Other Income (Sponsorship Program)	5,505	3,142	303	20	2,000	620	620	620	620	9,006	9,006	620
190011	Carbon Credits Sale - Fox River Bluffs												
190011	CARES Act Reimbursement												
19001162	Ellis Center Grounds (Farm License Rev.)												
19001163	Ellis Center Camps	5,660	3,673	9,305	22,087	22,087	22,512	22,087	22,512	22,087	24,204	24,204	24,614
19001164	Ellis Center Riding Lessons	33,378	23,160	44,490	54,301	50,000	56,817	57,817	56,817	57,817	64,029	72,803	8,033
19001165	Ellis Center Birthday Parties	9,619	6,533	9,021	7,621	8,500	4,226	4,226	4,226	4,226	4,797	5,148	5,000
19001166	Ellis Center Public Programs	166	3,138	4,508	7,056	5,500	1,742	1,742	1,742	1,742	2,836	3,561	3,000
19001167	Sunrise Center North License Agreement	1,600	19,200	23,360	21,450	24,600	21,385	23,360	21,385	23,360	20,890	23,360	13,800
19001168	Ellis Center Weddings	57,176	58,365	45,170	11,080	2,000	7,625	12,190	7,625	12,190	13,475	16,170	14,000
19001169	Ellis Center Other Rentals	5,192	3,402	3,315	4,790	4,500	2,100	2,100	2,100	2,100	2,895	3,460	3,400
19001170	Ellis Center 5K Event	3,592	2,779	950	1,656	1,500	250	250	250	250	250	250	250
19001171	Hoover Revenue (Yorkville Athletic Assoc. License)		2,250	2,250	2,250	2,250	2,526	2,052	2,526	2,052	2,750	2,750	2,750
19001171	Hoover Revenue (Residence Lease)		2,863	5,000	3,445	3,000	2,526	3,000	2,526	3,000	2,250	3,000	3,000
19001172	Hoover Bunkhouse Rental Rev	35,138	33,291	35,358	30,714	35,000	11,370	11,370	11,370	11,370	8,197	9,836	8,500
19001173	Hoover Campsite Rental Rev	6,150	5,075	6,120	6,120	6,000	6,120	6,120	6,120	6,120	3,810	4,572	4,000
19001174	Hoover Meadowhawk Rental Rev	12,294	14,288	18,134	17,316	18,000	10,337	10,337	10,337	10,337	16,112	19,334	15,000
19001176	Env. Educ. - School Programs	29,504	24,099	32,982	41,938	38,000	5,357	5,357	5,357	5,357	639	2,842	20,000
19001177	Env. Educ. - Camps	18,760	23,380	19,295	24,576	32,000	17,620	27,755	17,620	27,755	34,860	34,860	32,000
19001178	Env. Educ. - Natural Beginnings	74,796	76,604	86,955	106,215	115,800	97,194	110,000	97,194	110,000	93,426	108,160	122,880
19001179	Env. Educ. - Other Public Programs	1,575	4,026	4,839	6,704	7,500	12,589	17,435	12,589	17,435	22,527	22,527	20,000
	Env. Educ. - Other Revenue			1,454									
19001183	Other Income - Grounds & Natural Resources (Bowhunt App. Fees)			800	8,800	12,500	24,596	24,596	24,596	24,596	23,310	23,810	24,000
19001183	Other Income - Grounds & Nat. Res. (Millbrook North Trail Use Lic. Agreement)												
19001183	Donations - Administration (Forest Foundation Contributions)	445	1,742	-	542	500	3,499	5,500	3,499	5,500	-	5,000	5,000
19001184	Donations - Ellis Equestrian Center - Lessons	467	450	100	103	200	-	200	-	200	-	-	-
19001184	Donations - Hoover		578										
19001175	Donations - Environmental Education		1,305	242	300	300	830	800	830	800	-	-	500
19001178	Donations - Env. Educ. Natural Beginnings (FF Sch. Program)	950											2,400
19001178	Donations - Env. Educ. Other Programs		63										
19001178	Donations - Natural Area Volunteers		2,769										
19001183	Donations - Grounds & Natural Resources			2,796	525	500	1,950	1,950	1,950	1,950	1,000	-	500
19001183	Picnic & Shelter Rental - Grounds & Natural Resources	6,530	4,755	4,725	4,175	4,500	2,625	2,625	2,625	2,625	4,430	5,907	4,000
19001184	Rental Revenue - Pickering-Pigott			2,100	3,269	10,956	11,198	5,230	11,198	5,230	5,230	5,230	750
19001183	Preserve Improvements - Grants (K-12 Pollinator)	940		2,564	3,818	10,000	11,000		11,000				
19001183	Preserve Improvements - Grants (Pollinator Meadows Pilot)												
19001183	Farm License Revenue	192,838	146,963	160,723	128,882	100,932	95,379	95,379	95,379	95,379	93,330	96,000	95,379

Kendall County Forest Preserve District Operating Fund

KCFPD FY22 Preliminary Budget - 10-12-2021		ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	YTD	END-OF-YEAR	BUDGET
KCFPD Operating Fund #1900		2016	2017	2018	2019	2020	2020	2020	2021	2020	2021	9/30/2021	11/30/2021	2022
1900111 42940	Credit Card Revenue - All Preserves	1,463	2,066	2,928	2,931	3,000	3,000	2,219	2,219	2,219	2,219	2,358	2,830	2,800
19001168 43450	Security Deposit Revenue - Ellis Weddings	17,125	8,460	8,410	4,200	-	-	7,300	7,300	7,300	7,300	11,575	11,575	10,000
19001169 43450	Security Deposit Revenue - Ellis Other Rentals	1,375	780	655	1,395	600	600	2,300	2,300	2,300	2,300	1,925	2,595	2,500
19001172 43450	Security Deposit Revenue - Hoover Bankhouse	1,900	4,100	6,628	5,800	6,000	6,000	2,000	2,000	2,000	2,000	1,000	1,000	1,000
19001174 43450	Security Deposit Revenue - Hoover Meadowhawk	5,724	7,298	9,759	12,990	11,000	11,000	4,617	4,617	4,617	4,617	4,601	5,522	5,500
19001184 43450	Security Deposit Revenue - Pickenill-Pigott		1,000	1,000	1,000									
	Total Revenue	1,072,905	1,043,443	1,125,586	1,147,684	1,165,425	1,165,425	1,062,126	1,338,916	1,062,126	1,338,916	1,328,084	1,392,019	1,181,083
	PERSONNEL													
1900111 51090	Board Per Diem	4,410	2,924	2,869	4,100	3,168	3,168	3,348	10,000	3,348	10,000	72	72	5,500
1900111 51160	Salary - Part Time Administration	4,842	4,102	4,102	7,938	655	655	655	13,375	655	13,375	6,200	13,375	31,425
1900111 51390	Salary - Full Time Administration	123,789	130,293	136,464	145,176	177,778	177,778	163,578	145,737	21,020	10,668	6,678	145,737	124,773
19001179 51390	Stipend - Full Time Administration (Executive Director)													
1900111 51470	Stipend - Full Time Administration (HR, Act. Payable & Reserv. Coord.)													
1900111 51470	Stipend - Full Time Administration (Asst. County Admin.)													
19001183 51160	Salary - Part Time Grounds & Natural Resources	9,928	18,563	30,418	33,866	58,107	58,107	58,932	15,299	58,932	15,299	7,938	15,299	16,764
19001183 51390	Salary - Full Time Grounds & Natural Resources	133,068	143,503	142,358	103,197	73,299	73,299	75,814	87,133	75,814	87,133	68,146	87,133	89,963
	Salary - Part Time Pickenill Pigott													
	Salary Full Time: Env. Education													
19001176 51390	Env. Educ. FT Salary - School Programs Expense			12,415	14,413	21,950	21,950	22,845	18,123	22,845	18,123	14,352	18,123	6,000
19001177 51390	Env. Educ. FT Salary - Camps Expense			7,725	8,212	13,531	13,531	14,085	29,981	14,085	29,981	8,871	11,398	50,000
19001178 51390	Env. Educ. FT Salary - Natural Beginnings Expense			1,104	1,209	1,443	1,443	1,502	3,030	1,502	3,030	2,283	2,981	2,500
19001179 51390	Env. Educ. FT Salary - Other Public Programs Expense			276	456	3,614	3,614	3,761	1,187	3,761	1,187	1,080	1,187	
19001180 51390	Env. Educ. FT Salary - Laws of Nature													
	Salary Part Time: Env. Education													
19001176 51160	Env. Educ. PT Salary - School Programs Expense	31,906	39,227	23,481	19,659	2,858	2,858	3,089	10,000	3,089	10,000	424	3,000	11,213
19001177 51160	Env. Educ. PT Salary - Camps Expense	16,689	17,664	15,324	12,891	6,462	6,462	6,462	8,100	6,462	8,100	10,946	12,000	20,175
19001178 51160	Env. Educ. PT Salary - Natural Beginnings Expense	45,955	60,034	57,703	66,749	69,677	69,677	74,784	59,666	74,784	59,666	44,902	59,666	43,495
19001179 51160	Env. Educ. PT Salary - Other Public Programs Expense	4,080	6,790	6,034	4,824	2,629	2,629	3,079	7,900	3,079	7,900	5,068	7,900	9,756
19001180 51160	Env. Educ. PT Salary - Laws of Nature	1,656	1,950	1,690	1,254	193	193	193	2,200	193	2,200	367	2,200	3,481
19001181 51160	Env. Educ. PT Salary - Other Expense	40	47	5,879	1,923	1,550	1,550	146	146	146	146	146	146	
	Salary Full Time: Ellis													
19001160 51390	Salary FT - Ellis House													10,344
19001161 51390	Salary FT - Ellis Barn													10,344
19001162 51390	Salary FT - Ellis Grounds													20,688
	Salary Part Time: Ellis													
19001160 51160	Salary PT - Ellis House (ARPA - S)	9,756	10,884	8,852	8,402	6,740	6,740	6,876	1,100	6,876	1,100	1,421	2,000	2,000
19001161 51160	Salary PT - Ellis Barn (ARPA - S)	6,005	6,833	8,371	12,341	16,435	16,435	17,140	1,100	17,140	1,100	1,140	2,000	2,000
19001162 51160	Salary PT - Ellis Center Camps Expense	12,048	15,937	18,450	20,051	24,751	24,751	26,085	2,200	26,085	2,200	1,423	2,200	3,200
19001163 51160	Salary PT - Ellis Center Riding Lessons Expense	3,512	1,546	4,045	3,874	1,380	1,380	1,380	3,110	1,380	3,110	2,653	3,110	3,200
19001164 51160	Salary PT - Ellis Center Birthday Parties Expense	21,518	23,746	21,110	33,291	28,311	28,311	29,819	37,638	29,819	37,638	38,466	46,159	39,325
19001165 51160	Salary PT - Ellis Center Public Programs Expense	4,268	3,185	5,346	5,464	4,909	4,909	5,168	6,000	5,168	6,000	5,965	6,500	6,500
19001166 51160	Salary PT - Ellis Center Sunrise License Agreement			1,716	2,789	864	864	864	2,015	864	2,015	2,292	2,015	2,015
19001167 51160	Salary PT - Ellis Center Weddings Expense	17,136	20,178	16,099	16,479	14,397	14,397	15,082	17,500	15,082	17,500	11,038	17,500	17,500
19001168 51160	Salary PT - Ellis Center Other Rentals Expense	95			5,361	3,871	3,871	4,008	1,452	4,008	1,452	1,848	2,000	1,538
19001169 51160	Salary PT - Ellis Center Other Rentals Expense													1,538

Kendall County Forest Preserve District Operating Fund

KCFPD FY22 Preliminary Budget - 10-12-2021		ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	YTD	END-OF-YEAR	BUDGET
KCFPD Operating Fund #1900		2016	2017	2018	2019	2020	2020	2020	2021	9/30/2021	11/30/2021	2022
19001171	51160 Salary PT - Hoover Grounds	11,731	18,107	19,005	27,115	21,684	21,684	22,264	15,584	12,093	15,584	18,122
19001172	51160 Salary PT - Hoover Bunkhouse	5,691	9,053	9,385	13,563	10,844	10,844	11,134	7,792	6,050	7,792	9,061
19001173	51160 Salary PT - Hoover Campsite	2,711	4,530	4,939	6,785	5,422	5,422	5,561	3,896	3,026	3,896	4,530
19001174	51160 Salary PT - Hoover Meadowhawk	2,893	4,529	5,257	7,014	5,417	5,417	5,561	3,896	3,022	3,896	4,530
19001171	51390 Salary FT - Hoover Grounds	16,498	22,585	24,288	25,024	37,370	37,370	38,987	43,949	34,250	43,949	45,289
19001172	51390 Salary FT - Hoover Bunkhouse	8,249	13,119	12,144	12,512	18,685	18,685	19,494	21,975	17,238	21,975	22,645
19001173	51390 Salary FT - Hoover Campsite	4,124	6,559	6,072	6,256	9,343	9,343	9,747	10,987	8,619	10,987	11,322
19001174	51390 Salary FT - Hoover Meadowhawk	4,125	6,559	6,072	6,256	9,343	9,343	9,747	10,987	8,619	10,987	11,322
	Total Personnel	506,723	695,573	630,846	638,297	656,678	656,678	683,620	673,321	514,752	671,662	671,613
	EMPLOYEE BENEFITS											
190011	61160 IMRF Expense - Administration	22,501	24,308	26,526	23,877	28,829	28,829	28,829	16,417	23,729	16,417	12,055
190011	61170 SS Expense - Administration					1,046	1,046	1,046	14,032		14,032	13,231
19001160	63050 IMRF/SS Expense - Ellis House	1,632	1,724	1,404	1,196	1,066	1,066	1,066	1,756	1,422	1,756	1,604
19001161	63050 IMRF/SS Expense - Ellis Barn	920	1,177	1,374	1,459	1,918	1,918	1,918	1,756	1,452	1,756	1,604
19001162	63050 IMRF/SS Expense - Ellis Grounds	1,928	2,579	3,078	2,798	3,506	3,506	3,506	3,512	2,745	3,512	3,208
19001163	63050 IMRF/SS Expense - Ellis Center Camps Expense	461	180	420	355	343	343	343	517	227	517	316
19001164	63050 IMRF/SS Expense - Ellis Center Riding Lessons Expense	3,550	3,183	2,094	3,129	3,425	3,425	3,425	4,936	3,333	4,936	3,878
19001165	63050 IMRF/SS Expense - Ellis Center Birthday Parties Expense	807	438	572	613	787	787	787	622	734	787	641
19001166	63050 IMRF/SS Expense - Ellis Center Public Programs Expense	1,610	1,87	230	228	118	118	118	304	167	304	199
19001167	63050 IMRF/SS Expense - Sunrise Center North	2,967	3,302	1,547	1,536	1,633	1,633	1,633	2,260	1,170	2,260	1,726
19001168	63050 IMRF/SS Expense - Ellis Center Weddings Expense	18	-	2,663	684	649	649	649	111	210	250	157
19001169	63050 IMRF/SS Expense - Ellis Center Other Rentals Expense								111		111	157
19001171	63050 IMRF/SS Expense - Hoover Grounds	4,951	6,701	7,495	6,722	8,960	8,960	8,960	9,728	6,814	9,728	9,139
19001172	63050 IMRF/SS Expense - Hoover Bunkhouse	2,400	3,693	3,724	3,362	4,481	4,481	4,481	4,864	3,408	4,864	4,570
19001173	63050 IMRF/SS Expense - Hoover Campsite	1,192	1,725	1,902	1,703	2,231	2,231	2,231	2,432	1,704	2,432	2,285
19001174	63050 IMRF/SS Expense - Hoover Meadowhawk	1,220	1,868	1,909	1,722	2,235	2,235	2,235	2,432	1,703	2,432	2,285
19001175	63050 IMRF/SS Fund Expense - Env. Education					2,178	2,178	2,178	3,896	2,495	3,896	3,987
19001176	63050 IMRF/SS Fund Expense - Env. Education School Programs	4,229	4,400	4,175	4,256	4,038	4,038	4,038	2,538	2,488	2,600	1,615
19001177	63050 IMRF/SS Fund Expense - Env. Education Camps	1,800	1,922	2,735	2,696	2,921	2,921	2,921	1,575	9,453	1,575	12,079
19001178	63050 IMRF/SS Fund Expense - Env. Education Natural Beginnings	7,443	8,993	8,763	7,545	8,874	8,874	8,874	11,575	830	11,575	1,816
19001179	63050 IMRF/SS Fund Expense - Env. Education Other Public Programs	635	838	702	763	517	517	517	690	206	690	563
19001180	63050 IMRF/SS Fund Expense - Env. Education Laws of Nature	207	286	193	208	641	641	641	358	11	358	563
10001181	63050 IMRF/SS Fund Expense - Env. Educ. PT Salary - Other Expense		4	576	176	119	119	119	11		11	
19001183	63050 IMRF/SS Expense - Grounds & Nat. Resources	24,652	28,429	22,189	10,485	10,308	10,308	10,308	15,883	8,715	15,883	14,435
	IMRF/SS Expense - Pickerill Pigott			81								
190011	61230 Medical Insurance - Administration	17,633	18,905	19,963	23,016	24,296	24,296	24,296	31,550	22,774	31,550	53,383
	Medical Insurance - Hoover											
19001171	63060 Medical Insurance - Hoover Grounds	9,607	4,838	5,039	5,137	8,714	8,714	8,714	10,721	9,195	10,721	12,526
19001172	63060 Medical Insurance - Hoover Bunkhouse	4,803	4,429	2,519	2,568	4,357	4,357	4,357	5,360	4,597	5,360	6,263
19001173	63060 Medical Insurance - Hoover Campsite	2,402	1,215	1,284	1,284	1,284	1,284	1,284	2,680	2,299	2,680	3,132
19001174	63060 Medical Insurance - Hoover Meadowhawk	2,726	1,215	1,215	1,284	-	-	-	2,680	2,299	2,680	3,132
19001175	63060 Medical Insurance - Environmental Education					2,077	2,077	2,077				
19001178	63060 Medical Insurance - Env. Education Natural Beginnings											
19001168	63060 Medical Insurance - Ellis Weddings											
19001183	63060 Medical Insurance - Grounds & Nat. Resources	28,063	32,125	40,726	38,732	31,161	31,161	31,161	28,240	23,767	28,240	36,909

Kendall County Forest Preserve District Operating Fund

KCFPD FV22 Preliminary Budget - 10-12-2021 KCFPD Operating Fund #1900		ACTUAL 2016	ACTUAL 2017	ACTUAL 2018	ACTUAL 2019	BUDGET 2020	ACTUAL 2020	BUDGET 2021	YTD 9/30/2021	END-OF-YEAR 11/30/2021	BUDGET 2022
190011 68000	Annual Insurance Premiums (ICRMT)	42,316	43,325	43,325	45,356	63,805	63,805	54,462	53,088	54,741	62,267
190011	Transfer to EP Liability Insurance Fund Insurance Deductible				50,000						
	Total Employee Benefits	191,059	201,617	208,442	242,888	225,230	225,230	236,434	191,235	237,688	269,159
	CONTRACTUAL										
190011 62150	Contractual Services (RecPro Software)	1,500	1,600	2,400	1,650	1,650	1,650	2,250	1,650	1,650	1,815
190011 62150	Contractual Services (Kendall County Email Accounts)							1,000	1,000	1,000	1,000
190011 62150	Contractual Services (City Forest Credits)							1,000	1,000	1,500	1,000
190011 62150	Contractual Services (EquineGenie Software)							698	698	698	-
190011 62150	Contractual Services (kendallforest.com website)	1,590	2,035	1,249	1,114	1,595	1,595	720	541	720	720
190011 62030	Dues/Memberships	1,677	966	1,021	2,570	3,429	3,429	500	260	500	1,300
190011 62040	Conferences	80	483	189	245	658	658	1,000	876	1,476	1,200
190011 62090	Legal Publications										
190011	Environmental Education Presenters		1,600		300						
19001163 63020	Veterinarian & Farrier - Ellis Camps	1,148		790	1,782	2,682	2,682				
19001164 63020	Veterinarian & Farrier - Ellis Riding Lessons	2,877	1,614	1,836	2,650	4,060	4,060	9,000	3,895	9,000	9,000
19001165 63020	Veterinarian & Farrier - Ellis Birthday Parties	1,148	1,168	1,143	2,308	2,713	2,713				
19001166 63020	Veterinarian & Farrier - Ellis Public Programs										
19001166 63020	Veterinarian & Farrier - Sunrise Center							500		500	500
19001168 63070	Refuse Pickup - Ellis	1,604	1,271	1,712	1,420	1,683	1,683	1,700	1,312	1,512	1,700
19001183 63070	Refuse Pickup - Grounds & Natural Resources	8,058	7,468	6,701	7,009	6,493	6,493	7,500	8,288	9,090	8,500
19001183	Event Tent Lease - Ellis		15,255	15,255	15,255						
19001183 63540	Telephone - Grounds & Natural Resources	11,040	11,613	10,273	11,574	12,690	12,690	10,750	7,498	8,880	10,000
190011 65490	Audit	7,500	7,500	7,500	7,500	7,750	7,750	8,000	8,000	8,000	8,250
190011 68340	Farm Lease Contract Expense	683			870			500			500
190011 68560	Credit Card Fee	4,439	5,021	6,340	6,734	6,395	6,395	8,423	8,915	10,698	10,500
	Total Contractual	41,844	57,595	56,409	62,981	51,798	51,798	53,541	42,933	55,224	54,985
	COMMODITIES										
190011 62000	Office Supplies & Postage - Administration	8,283	9,738	8,665	9,039	16,403	16,404	7,000	4,130	7,000	7,000
190011 62000	CARES Act Purchases							1,906	1,906	1,906	
19001160 62000	Office Supplies & Postage - Ellis House	1,408	1,601	1,533	1,644	788	788	750	477	750	750
19001183 62180	Fuel, Gas & Oil Grounds	13,055	11,930	13,291	13,539	13,050	13,050	13,100	7,272	8,726	13,100
19001183 62400	Uniforms - Grounds	1,631	1,441	1,772	2,366	2,313	2,313	500	442	500	1,000
	Environmental Education										
19001176 63030	Env. Educ. - School Programs Expense	366	207	1,037	1,970	52	52				700
19001177 63030	Env. Educ. - Camps Expense	4,437	3,051	1,755	1,448	475	475	800	555	800	1,500
19001178 63030	Env. Educ. - Natural Beginnings Expense	3,213	4,448	2,932	3,538	2,603	2,603	2,000	1,134	2,000	2,000

Kendall County Forest Preserve District Operating Fund

KCFPD FY22 Preliminary Budget - 10-12-2021 KCFPD Operating Fund #1900		ACTUAL 2016	ACTUAL 2017	ACTUAL 2018	ACTUAL 2019	BUDGET 2020	ACTUAL 2020	BUDGET 2021	YTD 9/30/2021	END-OF-YEAR 11/30/2021	BUDGET 2022
19001179 63030	Env. Educ. - Other Public Programs Expense	620	490	863	664	417	417	250	133	250	750
19001180 63030	Env. Educ. - Laws of Nature Expense	815	508	556	567	347	347	100	37	100	500
19001183 63090	Gas - Grounds & Natural Resources	2,139	3,094	2,938	3,442	3,465	3,465	3,475	3,941	4,729	4,500
19001184 63100	Electric - Pickertill Pigott			4,984	4,579	7,448	7,448	7,450	3,842	4,611	7,450
19001182 63130	Natural Area Volunteer Supplies Natural Area Management Supplies	72	1,496	562	1,229	75	-	-	-	-	-
190011 63510	Electric - Administration	2,660	3,122	2,969	2,830	2,982	2,982	3,000	2,100	2,520	2,750
190011 68500	Project Fund Expense (Forest Foundation Purchases)	3,904	7,764	8,202	4,914	9,310	9,259	5,000	1,280	5,000	5,000
190011 68430	Promotion/Publicity	192		99		216	216	400	216	400	400
190011 68440	Newsletter										
19001160 62270	Utilities - Ellis	9,679	7,216	6,490	6,967	11,183	11,183	6,120	6,333	8,444	7,400
19001161 62270	Utilities - Ellis Barn	3,697	3,563	5,786	4,602	1,019	1,019	6,120	4,686	6,248	7,400
19001171 63090	Utilities & Maintenance - Hoover	4,067	4,652	5,270	7,202	5,704	5,704	5,750	5,047	6,056	6,200
19001171 63100	Hoover - Gas	16,366	15,937	14,647	15,997	13,943	13,943	13,950	11,889	14,266	14,300
19001171 62270	Hoover - Other Utilities	4,748	9,018	4,483	3,557	4,555	4,555	4,600	1,955	4,600	4,600
19001171 63310	Hoover - Shop Supplies	817	2,531	2,318	4,581	4,919	4,919	3,000	1,947	3,000	3,000
19001171 63120	Hoover - Building Maintenance	12,859	10,488	9,359	10,813	8,261	8,261	8,000	7,379	8,000	6,000
19001171 68580	Hoover - Grounds Maintenance	3,383	6,221	2,178	5,404	7,707	7,707	4,000	2,994	4,000	4,000
19001171 66500	Hoover - Other Expenses	2,042	2,952	56	3,189	1,032	1,032	1,000	145	1,000	1,000
19001163 68430	Promotion/Publicity - Ellis					39	39	-			
19001164 68430	Promotion/Publicity - Ellis Camps		200	435	25	36	36	-			
19001165 68430	Promotion/Publicity - Ellis Riding Lessons										
19001165 68430	Promotion/Publicity - Ellis Birthday Parties		1,441	3,086	490	-	-	-			
19001169 68430	Promotion/Publicity - Ellis Weddings										
19001170 68430	Promotion/Publicity - Ellis Other Rentals		381	295	69	-	-	-			
19001166 68570	Volunteer Expense - Ellis Public Programs	168	215	552	593	203	203	150	-	150	150
19001163 63000	Animal Care & Supplies - Ellis	771	95	565	424	192	192	9,200	6,819	9,200	9,200
19001164 63000	Animal Care & Supplies - Ellis Camps	5,502	2,866	4,581	6,875	8,318	8,318	9,200	6,819	9,200	9,200
19001165 63000	Animal Care & Supplies - Ellis Riding Lessons	851	102	865	241	189	189	-			
19001166 63000	Animal Care & Supplies - Ellis Birthday Parties				50						
19001167 63000	Animal Care & Supplies - Sunrise Center North		1,615	1,825	1,232	1,725	1,725	1,200	926	1,200	1,200
19001163 63010	Horses Acquisition & Tack - Ellis			188		500	500	-			
19001164 63010	Horses Acquisition & Tack - Ellis Camps	1,800	750	750	1,000	1,000	1,000	2,500	1,500	2,500	2,500
19001165 63010	Horses Acquisition & Tack - Ellis Birthday Parties			375		500	500	-			
19001165 63010	Horses Acquisition & Tack - Ellis Public Programs			188							
19001163 62400	Uniforms - Ellis	120	90	36							
19001164 62400	Uniforms - Ellis Camps	60	90	219		318	318				
19001164 62400	Uniforms - Ellis Riding Lessons										

Kendall County Forest Preserve District Operating Fund

KCFPD FY22 Preliminary Budget - 10-12-2021 KCFPD Operating Fund #1900		ACTUAL 2016	ACTUAL 2017	ACTUAL 2018	ACTUAL 2019	BUDGET 2020	ACTUAL 2020	BUDGET 2021	YTD 9/30/2021	END-OF-YEAR 11/30/2021	BUDGET 2022
19001165 62400	Uniforms - Ellis Birthday Parties		90	55							
19001168 62400	Uniforms - Ellis Weddings										
Program Supplies - Ellis											
19001163 63030	Program Supplies - Ellis Camps	16	497	482	734	492	492	450	207	450	450
19001165 63030	Program Supplies - Ellis Birthday Parties	420	327	657	806	355	355	300	166	300	300
19001170 63030	Program Supplies - Ellis SK	1,349	134		32						
19001184 63030	Supplies: Shop - Pickenill Pigott		1,816	1,038	1,038	30	30				
19001183 63110	Supplies: Shop - Grounds	3,128	5,516	6,607	5,898	5,659	5,659	4,150	4,608	5,000	4,150
	Total Commodities	114,642	126,405	127,607	132,664	141,387	141,338	114,221	84,920	114,706	120,250
OTHER											
19001161 62160	Equipment - Administration		130								
19001162 62160	Equipment - Grounds & Natural Resources	12,863	10,896	17,698	25,941	34,974	34,974	19,641	228	228	
19001183 68530	Preserve Improvements - Administration	4,426	1,906	975	10,764	21,455	21,455	541	609	750	
19001183 68530	Preserve Improvements - Grounds & Natural Resources		4,541	8,110	10,764	21,455	21,455	541	609	750	
190011 68540	Contributions (Drainage District Tax Assessments)				2,411	2,392	2,392	1,000	892	892	900
Grounds & Maintenance Equipment - Ellis											
19001160 68580	Grounds & Maint. - Ellis House	9,569	7,160	5,357	3,305	3,817	3,817	3,800	3,802	4,562	3,800
19001161 68580	Grounds & Maint. - Ellis Barn	1,648	3,003	2,798	1,952	2,342	2,342	2,700	2,947	3,536	2,700
19001162 68580	Grounds & Maint. - Ellis Grounds	6,219	5,920	3,218	4,829	5,724	5,724	4,700	4,532	5,439	4,700
Security Deposit Refunds											
19001163 63040	Security Deposit Refunds - Ellis Camps							500			500
19001164 63040	Security Deposit Refunds - Ellis Riding Lessons		(50)					1,000	105	500	1,000
19001166 63040	Security Deposit Refunds - Ellis Public Programs					90	90				
19001168 63040	Security Deposit Refunds - Ellis Weddings	18,425	14,975	13,280	7,960	4,200	4,200	7,400	4,075	7,400	9,000
19001169 63040	Security Deposit Refunds - Ellis Other Rentals				1,615	300	300	300	1,000	1,000	300
19001171 63040	Security Deposit Refunds - Hoover	8,800	11,615	15,395	14,474	14,629	14,629	6,617	6,204	6,617	6,617
19001176 63040	Security Deposit Refunds - Env. Education School Programs					1,854	1,854				
19001177 63040	Security Deposit Refunds - Env. Education Camps					2,456	2,456	2,200	955	955	2,200
19001178 63040	Security Deposit Refunds - Env. Education Natural Beginnings					9,187	810	3,500	1,500	1,500	3,500
19001179 63040	Security Deposit Refunds - Env. Education Public Programs					548	548	1,000	2,130	2,130	1,000
19001183 63040	Security Deposit Refunds - Grounds					1,234	1,234	50	50	50	100
190011 69790	Contingency							11,500	616	11,500	8,759
	Credit Card Fee Expense - Ellis Camps			50	60						
	Credit Card Fee Expense - Public Programs				14						
	Total Other	61,949	60,096	66,881	73,327	105,201	105,201	66,449	41,959	77,059	65,076
	Total Expenditures	916,217	1,051,286	1,090,185	1,150,157	1,180,293	1,207,186	1,143,965	875,799	1,156,339	1,181,083
	Operating Surplus / (Deficit)	156,688	(7,843)	35,400	(2,474)	(14,868)	(145,061)	194,951	452,285	235,681	0
	Ending Balance	406,383	309,829	345,238	341,883	369,915	196,820	391,772	624,090	407,486	407,486

Kendall County Forest Preserve District Operating Fund

KCFPD FY22 Preliminary Budget - 10-12-2021 KCFPD Operating Fund #1900											
	ACTUAL 2016	ACTUAL 2017	ACTUAL 2018	ACTUAL 2019	BUDGET 2020	ACTUAL 2020	BUDGET 2021	YTD 9/30/2021	END-OF-YEAR 11/30/2021	BUDGET 2022	
Beginning Balance	249,695	317,672	309,838	344,356	384,783	341,881	196,821	171,805	171,805	407,486	
Total Revenue	1,072,905	1,043,443	1,125,586	1,147,684	1,165,425	1,062,126	1,338,916	1,328,084	1,392,019	1,181,083	
Total Personnel	506,723	605,573	630,846	638,297	656,678	683,620	673,321	514,752	671,662	671,613	
Total Employee Benefits	191,059	201,617	208,442	242,888	225,230	225,230	236,434	191,235	237,688	269,159	
Total Contractual	41,844	57,595	56,409	62,981	51,798	51,798	53,541	42,933	55,224	54,985	
Total Commodities	114,642	126,405	127,607	132,664	141,387	141,338	114,221	84,920	114,706	120,250	
Total Other	61,949	60,096	66,881	73,327	105,201	105,201	66,449	41,959	77,059	65,076	
Total Expenditure	916,217	1,051,286	1,090,185	1,150,157	1,180,293	1,207,186	1,143,965	875,799	1,156,339	1,181,083	
Surplus / (Deficit)	156,688	(7,843)	35,400	(2,474)	(14,868)	(145,061)	194,951	452,285	235,681	0	
Ending Balance	406,383	309,829	345,238	341,883	369,915	196,820	391,772	624,090	407,486	407,486	

FOREST PRESERVE CAPITAL PROJECTS - SERIES 2007 BOND PROCEEDS
Fund 1901

ACCOUNT & DESCRIPTION	ACTUAL 2018	ACTUAL 2019	BUDGET 2020	BUDGET 2021	Current YTD 10/1/2021	Est. Year End 11/30/2021	BUDGET 2022
Beginning Balance	1,536,962	1,386,715	837,823	606,288	606,288	606,288	0
REVENUE							
190111 40330 Transfer In from Land Cash Fund #956			127,983				
190111 40340 Transfer In from FRB Cropland Conversion #1909			103,900				
190111 40350 Transfer In from Project Improvement Fund #951			375,227				
190111 41350 Interest Income	2,661	1,500	1,500	20	99	99	0
190111 42250 Land Acquisition Grant - ICECF		36,000	8,520				
190111 43420 Preserve Improvements - ICECF		30,000	525,000				
190111 43430 Project Fund Deposit - IDNR PARC Grant		23,177	25,000				
190111 43430 Project Fund Deposit - The Morton Arb. - USFS		32,000	23,177				
190111 43440 Trail Improvement Esetrow Account							
Donations							
Project Fund Deposit	671,031						
Project Fund Deposit - RTP		177,100					
Land Acquisition Grant - OSLAD		316,500					
KC Hwy Mitigation		157,500					
Hoover Easements		42,000					
Total Revenue	673,692	815,777	1,190,307	20	99	99	0
EXPENDITURE							
190111 61360 Transfer Out to OSLAD P&P #1905			316,500	158,250	158,250	158,250	0
190111 61370 Transfer Out to FRB RTP Project Fund #1908			44,375				
190111 61370 Transfer Out to Pickerille-Pigott IDNR-PARC Grant (Fund TBA)							
190111 61400 Transfer Out to Capital Projects Fund #1907							
190111 61370 Transfer Out to FRB Cropland Conversion #1909				393,698	393,698	393,698	0
190111 61340 Transfer Out to Operating Fund #1900				54,313	54,313	54,313	0
190111 62160 Equipment Replacement Contingency		70,000	60,000	47	47	126	0
190111 67410 Land Acquisition			130,008				
190111 68500 Project Fund Expenses			1,493,747				
190111 68530 Project Fund Expense	831,919	420,865	5,000				
190111 63890 Building Improvements/Demolition		124,470	5,000				
190111 68640 Fiscal Agent Fee		1,900	3,500				
19011160 68590 Building Improvements/Demolition - Ellis		60,000	60,000				
19011171 68530 Preserve Improvements/Master Planning - Hoover		31,500	49,000				
19011182 68300 Natural Areas Management		73,000	66,000				
Salaries		2,500					
Equipment Replacement - Hoover		11,950					
Preserve Improvements/Master Planning		1,380,052					
Building Improvements/Demolition - Hoover		19,000					
Total Expenditure	831,919	2,195,237	2,228,130	606,308	606,308	606,387	0
Revenues Over/(Under) Expenditures	(158,227)	(1,379,460)	(837,823)	(606,288)	(606,209)	(606,288)	0
Ending Balance	1,378,736	7,255	(200,000)	0	79	0	0

FOREST PRESERVE DEBT SERVICE - SERIES 2003/2012
Fund 1902

ACCOUNT & DESCRIPTION	ACTUAL 2019	ACTUAL 2020	BUDGET 2021	Current YTD 9/30/2021	Est. Year End 11/30/2021	BUDGET 2022	% CHANGE IN BUDGET
Beginning Balance	906,054	909,838	924,379	924,432	924,432	938,918	1.6%
REVENUE							
190211 41010 Current Tax	412,058	420,438	430,500	247,859	430,500	442,900	
190211 41350 Interest Income	3,633	1,230	1,300	218	261	250	
Total Revenue	415,691	421,668	431,800	248,077	430,761	443,150	2.6%
EXPENDITURE							
Other Expenditure	14,181						
190211 68640			450	450	450	450	
190211 68650 Debt Service - Interest 2012	52,725	42,075	30,825	30,825	30,825	18,975	
109211 68700 Debt Service - Principal 2012	345,000	365,000	385,000	385,000	385,000	405,000	
Total Expenditure	411,906	407,075	416,275	416,275	416,275	424,425	2.0%
Revenue over/(under) Expenditure	3,784	14,593	15,525	(168,198)	14,486	18,725	
Ending Balance	909,838	924,432	939,904	756,234	938,918	957,643	1.9%

FOREST PRESERVE DEBT SERVICE - SERIES 2007/2015/2016/2017
Fund 1903

ACCOUNT & DESCRIPTION	ACTUAL 2019	ACTUAL 2020	BUDGET 2021	Current YTD 9/30/2021	Est. Year End 11/30/2021	BUDGET 2022	% CHANGE IN BUDGET
Beginning Balance	4,212,023	4,055,534	4,222,406	4,222,577	4,222,577	4,640,113	9.9%
REVENUE							
190311 41010 Current Tax	3,840,346	4,251,096	4,605,188	2,654,472	4,605,188	4,937,318	
190311 41350 Interest Income	4,437	1,487	1,200	503	604	650	
Total Revenue	3,844,782	4,252,583	4,606,388	2,654,975	4,605,792	4,937,968	7.2%
EXPENDITURE							
190311 66500 Other Expenditure	31,981	475	475	475	475	475	
190311 68640 Fiscal Agent Fee		950	950	950	950	950	
190311 68710 Debt Service - Interest 2015	356,953	356,053	355,018	355,018	355,018	354,040	
190311 68720 Debt Service - Principal 2015	45,000	45,000	45,000	45,000	45,000	40,000	
190311 68730 Debt Service - Interest 2016	302,087	298,188	294,188	294,188	294,188	290,988	
190311 68740 Debt Service - Principal 2016	95,000	100,000	100,000	100,000	100,000	105,000	
190311 68750 Debt Service - Interest 2017	880,250	759,875	627,625	627,625	627,625	477,125	
190311 68760 Debt Service - Principal 2017	2,290,000	2,525,000	2,765,000	2,765,000	2,765,000	3,255,000	
Total Expenditure	4,001,271	4,085,540	4,188,256	4,188,256	4,188,256	4,522,678	8.0%
Revenue over/(under) Expenditure	(156,489)	167,043	418,132	(1,533,281)	417,536	415,290	-0.7%
Ending Balance	4,055,534	4,222,577	4,640,537	2,689,296	4,640,113	5,055,402	8.9%

KCFP Endowment Fund Fund 1904

ACCOUNT & DESCRIPTION	ACTUAL 2018	ACTUAL 2019	BUDGET 2020	BUDGET 2021	Current YTD 9/30/2021	Est. Year End 11/30/2021	BUDGET 2022	% CHANGE IN BUDGET	NOTES
Beginning Balance	845,209	860,060	879,882	889,882	886,665	879,882	868,659	-1.3%	
REVENUE									
190411 41350 Interest Income	14,851	19,822	10,000	6,715	335	402	6,715		
Total Revenue	14,851	19,822	10,000	6,715	335	402	6,715	-32.9%	
EXPENDITURE									
190411 62150 Contractual Services				40,000	3,875	11,625	21,125		Master Planning/Design
Total Expenditure	0	0	0	40,000	3,875	11,625	21,125		
Revenue over/(under) Expenditure	14,851	19,822	10,000	(33,285)	(3,540)	(11,223)	(14,410)		
Ending Balance	860,060	879,882	889,882	856,597	883,125	868,659	854,249	-4.0%	

FP OSLAD Grant Fund Fund 1905

ACCOUNT & DESCRIPTION	ACTUAL 2019	BUDGET 2020	BUDGET 2021	Current YTD 9/30/2021	Est. Year End 11/30/2021	BUDGET 2022	% CHANGE IN BUDGET	Notes
Beginning Balance								
REVENUE								
190511 Interest Income		138,391	(133,172)	(133,172)	(133,172)	0		
190511 40300 Transfer from Bond Proceeds #1901		316,500	158,250	158,250	158,250	0		
190511 42970 Grant Award	158,250	158,250	158,250	158,250	158,250	0		
Total Revenue	158,250	474,750	316,500	158,250	316,500	0		
EXPENDITURE								
190511 Transfer to FP Capital Fund #1907			158,250		158,250	0		
190511 66500 Other Expenditures	19,859	611,151						
190711 68530 Preserve Improvements/Master Plan				984	984	0		
190511 70040 Supplies				24,093	24,093	0		
190511 70050 Contractual Services				0	0			
190511 70060 Consultant - A&E Services				0	0			
190511 70330 Construction								
Total Expenditure	19,859	611,151	183,328	25,078	183,328	0		
Revenue over/(under) Expenditure	138,391	(136,401)	133,172	133,172	133,172	0		
Ending Balance	138,391	1,990	(0)	0	0	0		

FP Project Improvement (Project Reserve) Fund Fund 1906

ACCOUNT & DESCRIPTION	ACTUAL 2019	BUDGET 2020	BUDGET 2021	Current YTD 9/30/2021	Est. Year End 11/30/2021	BUDGET 2022	% CHANGE IN BUDGET	NOTES
Beginning Balance								
REVENUE								
190611 40300 Transfer from Bond Proceeds #1901	329,065	202,494						
190611 41350 Interest Income	1,016		72	57	57			
190611 Other Revenues								
190611 Transfer from FP Debt Service 2012	14,181							
190611 Transfer from FP Debt Service 2015/16	31,981							
Total Revenue	376,244	202,494	72	57	57	0	#REF!	
EXPENDITURE								
190611 61300 Transfer to Bond Proceeds #1901		375,228						
190611 Transfer to Capital Projects Fund #1907			164,116	164,116	164,116	0		
190611 Transfer to FP Operating Fund #1900			215,086	215,086	215,086	0		
190611 Project Improvement Contingency								
190611 Other Expenses								
Total Expenditure	0	375,228	379,202	379,202	379,202	0		
Revenue over/(under) Expenditure	376,244	(172,734)	(379,130)	(379,145)	(379,145)	0		
Ending Balance	376,244	203,510	15	0	(0)	0	#REF!	

**Forest Preserve Capital Fund
Fund 1907**

ACCOUNT & DESCRIPTION	BUDGET 2021	CURRENT YTD 9/30/2021	EST. YR END 11/30/2021	BUDGET 2022	% CHANGE IN BUDGET	BUDGET NOTES
Beginning Balance	0	0	0	333,724		
REVENUE						
190711 Transfer in from 2021 Bond Proceeds Fund #1912						
190711 40300 Transfer in from 2007 Bond Proceeds Fund #1901 (950)	393,698	393,698	393,698	100,784		Balance of 2021 Bond Series Proceeds
190711 40370 Transfer in from OSLAD Fund #1905	158,250	158,250	158,250	0		
190711 40350 Transfer in from Project Improvement Fund #1906 (951)	164,116	164,116	164,116	0		
190711 40340 Transfer in from FRB Cropland Conversion #1909 (954)	30,000	30,000	30,000	0		
190711 40330 Transfer in from Land Cash Fund #1910 (956)	0	0	0	0		
190711 43740 Grant Award - ICECF Restoration Woods	0	0	0	0		
190711 42490 IPMG Insurance Reimbursement	19,450	17,850	17,850	5,000		IPMG-ICRMT Pickerill Estate Roof Replacement Disbursement
190711 43430 Grant Award - Morton Arboretum Landscape	25,000	0	25,000	25,000		The Morton Arboretum - LSR 50% Grant Reimbursement
190711 43770 Grant Award - ICECF K-12 Pollinator	11,000	0	11,000	0		
190711 43780 Grant Award - ICECF Pilot Pollinator Meadows	10,000	0	10,000	0		
190711 41350 Interest Income	200	76	91	0		
Total Revenue	811,714	575,740	810,005	130,784		
EXPENDITURE						
190711 62160 Equipment Replacement Contingency	33,762	2,420	2,420	200,000		
190711 66500 Project Fund Expense	33,762	21,389	33,762	33,762		Per 5-Year Plan Schedule Expense Contingency
190711 Transfer to Land Cash Fund - Reservation Woods	52,700	0	52,700	0		
190711 68500 Project Fund Expense - Millbrook Bridge Removal Project	330,590	0	336,405	0		
190711 68500 Project Fund Expense - Pickerill Estate House Roof	95,000	8,994	8,994	86,006		Balance of Pickerill Roof Replacement Project
190711 68610 Project Fund Expense - Morton Arboretum Landscape	25,000	12,286	25,000	25,000		
190711 68510 Project Fund Expense - ICECF Pilot Pollinator Meadows	20,000	5,824	14,176	0		The Morton Arb. Landscape Scale Restoration Project Award \$50,000 (Grant I
190711 68520 Project Fund Expense - ICECF K-12 Pollinator	12,000	9,176	2,824	0		
Total Expenditure	602,814	60,088	476,282	344,768		
Revenue Over/(Under) Expenditure	208,900	515,652	333,724	(213,984)		
Ending Balance	208,900	515,652	333,724	119,740		

**FP Fox River Bluffs Public Access RTP Grant Fund
Fund 1908**

ACCOUNT & DESCRIPTION	ACTUAL 2019	BUDGET 2020	BUDGET 2021	Current YTD 9/30/2021	Est. Year End 11/30/2021	BUDGET 2022	% CHANGE IN BUDGET
Beginning Balance		0	0		0	30,300	
REVENUE							
190811 42970 Grant Award		177,100					
190811 XXXXXX Transfer In from Series 2021 Bond Proceeds Fund #1912			30,300	0	30,300	0	
190811 40300 Transfer In from FY20 Capital Fund #1901		44,375					
Total Revenue	0	221,475	30,300	0	30,300	0	
EXPENDITURE							
190811 66500 Other Expenditures		221,475					
190811 XXXXXX Professional Services (Architect & Engineer)			30,300	0	0	30,300	
Total Expenditure	0	221,475	30,300	0	0	30,300	
Revenue over/(under) Expenditure	0	0	0	0	30,300	0	
Ending Balance	0	0	0	0	30,300	0	

FP Fox River Bluffs Public Cropland Conversion Fund Fund 1909

ACCOUNT & DESCRIPTION	ACTUAL 2019	BUDGET 2020	BUDGET 2021	Current YTD 9/30/2021	Est. Year End 11/30/2021	BUDGET 2022	% CHANGE IN BUDGET
Beginning Balance		0	(39,313)	(39,313)	(39,313)	0	
REVENUE							
190911 40120 Transfer In from KC Highway		150,000	0		0	0	
190911 Transfer In from Bond Proceeds Fund #1901			54,313	54,313	54,313	0	
190911 42970 Grant Award		30,000	30,000		30,000	0	
Total Revenue	0	180,000	84,313	54,313	84,313	0	
EXPENDITURE							
190911 61300 Transfer to FP Capital Fund #1907		103,900	30,001		30,000	0	
190911 66500 Other Expenditures		76,100	15,000	15,000	15,000	0	
190911 68530 Preserve Improvements/Master Plan					0		
Total Expenditure	0	180,000	45,001	15,000	45,000	0	
Revenue over/(under) Expenditure	0	0	39,312	39,313	39,313	0	
Ending Balance	0	0	0	0	0	0	

FP Land Cash Fund 1910

Notes

ACCOUNT & DESCRIPTION	ACTUAL 2019	BUDGET 2020	BUDGET 2021	Current YTD 9/30/2021	Est. Year End 11/30/2021	BUDGET 2022	% CHANGE IN BUDGET
Beginning Balance	127,983	127,983	127,983		0	145,514	
REVENUE							
191011 Transfer In From Land Cash			157,514	157,514	157,514	0	
191011 Interest Income							
191011 Grant Awards			136,640	0	0	136,640	
191011 Donations				3,000	3,000		
191011 42490 Transfer in From Forest Preserve Capital Fund (1907)		40,000	52,700			52,700	
Total Revenue	0	40,000	346,854	160,514	160,514	189,340	
EXPENDITURE							
191011 Land Acquisition			210,214	8,000	15,000	210,214	
191011 61300 Transfer Out to Capital Fund #1907		127,983					
Total Expenditure	0	127,983	210,214	8,000	15,000	210,214	
Revenue over/(under) Expenditure	0	(87,983)	136,640	152,514	145,514	(20,874)	
Ending Balance	127,983	40,000	264,623	152,514	145,514	124,640	211.6%

ICECF Grant Reimbursement

Reservation Woods Land Acq.

KCFP Liability Insurance Fund

Fund 1911

ACCOUNT & DESCRIPTION	ACTUAL 2019	BUDGET 2020	BUDGET 2021	Current YTD 9/30/2021	Est. Year End 11/30/2021	BUDGET 2022	% CHANGE IN BUDGET
Beginning Balance		50,000	50,000	50,000	50,000	40,000	
REVENUE							
19111 Interest Income							
19111 Insurance Claim Reimbursements					2,000		
19111 Transfer from FP Operation Fund	50,000						
Total Revenue	50,000	0	0	0	2,000	0	
EXPENDITURE		25,000	25,000	3,514	12,000	25,000	
19111 68990 Claims/Deductibles							
Total Expenditure	0	25,000	25,000	3,514	12,000	25,000	
Revenue over/(under) Expenditure	50,000	(25,000)	(25,000)	(3,514)	(10,000)	(25,000)	
Ending Balance	50,000	25,000	25,000	46,486	40,000	15,000	

FOREST PRESERVE SERIES 2021 BOND PROCEEDS

Fund 1912

ACCOUNT & DESCRIPTION	BUDGET 2021	CURRENT YTD 9/30/2021	EST. YR. END 11/30/2021	BUDGET 2022	% CHANGE IN BUDGET	BUDGET NOTES
Beginning Balance	0	0	0	100,784		
REVENUE						
191211 43790 Series 2021 Bond Proceeds	1,200,000	1,242,979	1,242,979	0		
191211 41350 Interest	0	0	0	0		
Total Revenue	1,200,000	1,242,979	1,242,979	0		
EXPENDITURE						
191211 61370 Transfer Out to FRB RTP Project Fund #1908	30,300	0	30,300			
191211 61440 Transfer Out to Pickerill-Pigott IDNR-PARC Project Fund #1913	1,111,895	0	1,111,895	100,784		Balance of Series 2021 Bond Proceeds
191211 XXXXX Transfer Out to FP Capital Exp. Fund #1907						
Total Expenditure	1,142,195	0	1,142,195	100,784		
Ending Balance	57,805	1,242,979	100,784	0		

FP Pickerill-Pigott IDNR-PARC Project Fund

Fund 1913

ACCOUNT & DESCRIPTION	BUDGET 2021 PROP.	CURRENT YTD 9/30/2021	EST. YR. END 11/30/2021	BUDGET 2022	% CHANGE IN BUDGET	Notes
Beginning Balance				1,071,895		
REVENUE						
191311 XXXXX Interest Income				200		
191311 XXXXX Transfer from Bond Proceeds #1912	1,111,895	0	1,111,895			
191311 XXXXX IDNR PARC Grant Award						
Total Revenue	1,111,895	0	1,111,895	200		
EXPENDITURE						
191311 XXXXX Transfer to FP Capital Fund #1907						
191311 66500 Other Expenditures						
191311 68530 Preserve Improvements/Master Plan						
191311 70040 Supplies						
191311 70050 Contractual Services						
191311 70060 Consultant - A&E Services	75,800	17,027	40,000	35,830		Contracted Architectural Services PARC Project Improvements
191311 70330 Construction	400,000	0	0	1,036,265		
Total Expenditure	475,800	17,027	40,000	1,072,095		
Revenue over/(under) Expenditure	636,095	(17,027)	1,071,895	(1,071,895)		
Ending Balance	636,095	(17,027)	1,071,895	0		

FP American Rescue Plan Act Fund Fund 1914

ACCOUNT & DESCRIPTION	BUDGET 2021	Est. Yr. End 11/30/2021	BUDGET 2022	% CHANGE IN BUDGET	Notes
Beginning Balance			2,836		
REVENUE					
191411 XXXXXX Interest Income	30,000	30,000	100,000	233.3%	
191411 XXXXXX Transfer of American Rescue Plan Act Funds from Kendall County					
Total Revenue	30,000	30,000	100,000	233.3%	
EXPENDITURE					
191411 51390 Salaries - Full Time Grounds Maintenance	8,000	4,000	33,904	323.8%	
191411 51160 Salaries - Part Time Grounds Maintenance	716	358	17,280		
191411 61160 Transfer to KC IMRF Fund	612	306	2,363	230.0%	
191411 63050 ER Contr Health/Dental	5,000	2,500	2,594	323.8%	
191411 66500 Other Expenditures			21,890	337.8%	
191411 68530 Preserve Improvements/Master Plan					
191411 70040 Supplies					
191411 70050 Contractual Services					
191411 70060 Consultant - A&E Services	15,672			-100.0%	
191411 70330 Construction		20,000	24,806		
Total Expenditure	30,000	27,164	102,836	242.8%	
Revenue over/(under) Expenditure	0				
Ending Balance	0	2,836	(0)		

**FOREST PRESERVE DEBT SERVICE - SERIES 2021
Fund 1915**

ACCOUNT & DESCRIPTION	BUDGET 2022
Beginning Balance	
REVENUE	
191511 41010 Current Tax	82,226
191511 41350 Interest Income	100
Total Revenue	82,326
EXPENDITURE	
191511 66500 Other Expenditure	475
191511 68640 Fiscal Agent Fee	950
191511 68750 Debt Service - Interest 2021	34,354
191511 68760 Debt Service - Principal 2021	
Total Expenditure	35,779
Revenue over/(under) Expenditure	46,547
Ending Balance	46,547

IMRF Employee

Hours Worked - Past 28 PP

12% Medical / 7% Dental Projected Increases Over FY21
 Raises

Emp#	Last Name	First Name	Dept	FY20 (7 PP)	FY21 (18PP)	Total Hours - Past 12-Months	Hours Budgeted FY21	Hours Budgeted FY22	Salary (Current)	Salary Increase (Proposed)	Salary Increase (%)	Total Salary	IMRF 6.97%	FICA 7.65%	Medical Insurance	Dental Insurance	Life Insurance
270208	Gurtz	David	ADMIN	525	1425	1950	1950	1950	\$91,563.17	\$2,289.08	2.50%	\$93,852.25	\$6,541.50	\$7,179.70	\$20,947.91	\$921.01	\$21.00
270208	Gurtz	David	ADMIN - ST	525	1425	1950	1950	1950	\$10,867.50	\$266.69	2.50%	\$11,134.19	\$762.11	\$836.47			
270208	Letresse	Julia	ADMIN - ST	0	214.25 (5 PP ONLY)	214.25	325	1475	\$5,820.00	\$0.00	0.00%	\$5,820.00	\$1,970.77	\$2,163.04			
11444	Grenholm	Julia	ADMIN	0	214.25 (5 PP ONLY)	214.25	325	1475	\$11,500.00	\$2.00	11.43%	\$11,502.00	\$1,970.77	\$2,163.04			
270274	Adams	Kimberly	E - ADMIN	320.48	696.5	1016.98	1000	1475	\$13.00	\$4.10	29.50%	\$17.10	\$1,850.54	\$2,031.08			
---	VACANT	Feb-22					450	450	\$5,850.00			\$5,850.00		\$447.53			
270259	Chavira-Meza	Esther	E	65.75 (4 PP Only)	278.75	344.5	200	500	\$13.25	\$0.50	3.77%	\$13.75	\$6,875.00	\$525.84			
270251	Barson	Madeline	SC	0	185.75	185.75	185.75	185.75	\$11.50	\$0.50	4.35%	\$12.00	\$8,500.00	\$650.25			
270288	Grenholm	Henry	SC	0	216.75	216.75	216.75	216.75	\$12.00	\$0.00	0.00%	\$12.00					
270284	Vick	Marshall	EL	515.39	1425	1940.39	1950	1950	\$40,365.00	\$1,009.13	2.50%	\$41,374.13	\$2,883.78	\$3,165.12			\$21.00
---	VACANT - ARPA POSITION		ELS				400	475	\$12.00	\$0.00	0.00%	\$12.00		\$440.64			
270232	Denkow	Olivia	EL	250.5	503.25	753.75	100	870	\$11.00	\$1.00	9.09%	\$12.00	\$9,300.00	\$711.45			
270284	Dobias	Erin	EL	0	351.25	351.25	0	375	\$11.00	\$1.00	9.09%	\$12.00	\$4,500.00	\$344.25			
270290	Dymowski	Angela	EL	0	351.25	351.25	0	50	\$11.00	\$1.00	9.09%	\$12.00	\$550.00	\$42.08			
270295	Fenske	Jorie	EL	43	488	531	100	550	\$11.25	\$1.00	8.89%	\$12.25	\$6,737.50	\$515.42			
270286	Mondrella	Albert	EL	9.5	28	37.5	10	10	\$11.00	\$1.00	9.09%	\$12.00	\$120.00	\$9.18			
270290	Mondrella	Alandria	EL	0	12	12	100	10	\$11.00	\$1.00	9.09%	\$12.00	\$120.00	\$9.18			
270290	Mondrella	Kristie	EL	295	780.25	1075.25	1450	1450	\$14.75	\$1.00	6.78%	\$15.75	\$22,837.50	\$1,591.77	\$1,747.07		
270283	Owen	Annabelle	EL	86.75 (3 PP Only)	426	512.75	200	500	\$11.00	\$1.00	9.09%	\$12.00	\$6,000.00	\$459.00			
270279	Prette	Shannon	EL	40.25	89.63	109.88	200	110	\$11.00	\$1.00	9.09%	\$12.00	\$1,320.00	\$100.98			
270286	Reagan	Cather	EL	0	198.5	198.5	0	200	\$11.00	\$1.00	9.09%	\$12.00	\$2,400.00	\$163.00			
270257	Salato	Nichelle	EL	51.5	71	122.5	200	125	\$11.90	\$1.00	8.47%	\$12.90	\$1,600.00	\$122.40			
270270	Sommers	Irene	EL	246.75	763.75	1010.5	100	1000	\$11.00	\$1.00	9.09%	\$12.00	\$12,000.00	\$918.00			
270237	Wais	Kristine	EL	0	83.25	83.25	75	80	\$11.55	\$1.00	8.66%	\$12.55	\$1,004.00	\$78.81			
270239	White	Debbie	EL-F	70	100	170	146	246	\$11.50	\$1.00	8.70%	\$12.50	\$3,075.00	\$235.24			
270281	White	Antonette	GM	525	1425	1950	1950	1950	\$37,780.00	\$5,000.00	13.23%	\$42,780.00	\$2,981.77	\$11,001.95	\$465.71	\$21.00	
270219	Lueitch	Auelin	GM	519.25	1425	1944.25	1950	1950	\$32,600.00	\$1,956.00	6.00%	\$34,556.00	\$2,408.55	\$2,643.53	\$465.71	\$21.00	
270233	Anderson	Jared	GM	469	1884	1884	1950	1950	\$32,600.00	\$1,304.00	4.00%	\$33,904.00	\$2,363.11	\$2,593.66	\$465.71	\$21.00	
270222	Johnson	Crigit	GM	147.25	203.5	350.75	580	580	\$14.00	\$1.00	7.14%	\$15.00	\$8,700.00	\$665.55			
---	VACANT - ARPA POSITION		GM-S				480	480	\$12.00	\$0.00	0.00%	\$12.00	\$8,760.00	\$440.64			
---	VACANT		GM				672	672	\$12.00	\$0.00	0.00%	\$12.00	\$8,064.00	\$616.90			
270218	Teckenbrock	Jay	GM-H	525	1425	1950	1950	1950	\$55,676.00	\$1,391.90	2.50%	\$57,067.90	\$3,977.83	\$4,365.69	\$465.71	\$21.00	
270271	Neill	Doug	GM-H	525	1425	1950	1950	1950	\$32,222.00	\$1,288.86	4.00%	\$33,510.86	\$2,395.71	\$2,563.56	\$921.01	\$21.00	
---	VACANT - ARPA POSITION		GM-H				1650	1650	\$32,000.00	\$600.00	1.89%	\$32,600.00	\$2,272.22	\$2,493.90	\$921.01	\$21.00	
---	VACANT - ARPA POSITION		GM-H-S				480	480	\$12.00	\$0.00	0.00%	\$12.00	\$8,760.00	\$440.64			
270238	Koehler	Frank	GM-H	362.33	806.51	1168.84	1225	1225	\$15,006.25	\$1,045.94	6.99%	\$16,052.19	\$1,147.95	\$1,336.61	\$465.71	\$21.00	
270278	James	James	GM-H	74.5	211.25	285.75	300	300	\$11.55	\$1.00	8.66%	\$12.55	\$3,765.00	\$288.02			
270285	D'Blaken	Dakota	GM-H	0	556.5	556.5	0	1456	\$11.00	\$1.00	9.09%	\$12.00	\$17,472.00	\$1,336.61			
270241	Wancko	Stefanie	ADMIN/MB	432.2	1425	1857.2	1950	1950	\$37,612.50	\$2,256.76	6.00%	\$39,869.26	\$2,778.89	\$3,050.00	\$465.71	\$21.00	
270267	Vosburgh	Jessica	NB	431	912.02	1343.02	1020	1950	\$14.00	\$0.50	3.57%	\$14.50	\$28,275.00	\$2,183.04	\$2,468.54	\$21.00	
270253	Berndt	Kaithean	NB	229.5	393.5	623	555	555	\$13.50	\$0.50	3.70%	\$14.00	\$14,252.00	\$993.36	\$1,090.28	\$21.00	
270289	Christensen	Paul	NB	0	0	0	0	444	\$13.00	\$0.50	3.85%	\$13.50	\$5,994.00	\$458.54			
270280	Collins	Jennie	NB	236.5	432	668.5	555	555	\$13.50	\$0.50	3.70%	\$14.00	\$14,252.00	\$993.36	\$1,090.28	\$21.00	
---	VACANT		NB				650	650	\$13.50	\$0.00	0.00%	\$13.50	\$8,775.00	\$671.29			

*FY22 Total Figures Presented do not include ARPA-Coded Salaries and Benefits:
 Total Salaries FY21 (6/1/21 AMD) \$663,175.00 \$49,692.00 \$50,408.00
 Budget Guideline - 2.5% Over FY21 \$16,579.38
 Max Per Budget Guidelines \$679,754.38 \$49,692.00 \$50,408.00

*FY22 Fund 1000 Totals \$695,837.84 \$38,067.35 \$50,491.36 \$107,907.52 \$5,091.58 \$189.00
 Total Salaries FY21 (6/1/21 AMD) \$663,175.00 \$49,692.00 \$50,408.00
 Budget Guideline - 2.5% Over FY21 \$16,579.38
 Max Per Budget Guidelines \$679,754.38 \$49,692.00 \$50,408.00

FY22 ARPA FUND 1914 Totals \$49,810.00 \$2,272.22 \$3,815.82 \$20,947.91 \$921.01 \$21.00

To: Kendall County Forest Preserve District Finance Committee
 From: David Guritz, Director
 Antoinette White, NR Projects Manager
 RE: Vehicle Condition Reports Summary
 Date: 29-Sep-21

Costs for Repairs

2008 F350 (Dump)

Shocks Replaced	\$409.00
Front Pinion Seal	\$47.52
Brakes and Tires	\$1,834.00
Ball Joints	\$1,154.00
Starter	\$310.00
Labor	\$2,179.53
TOTAL	\$5,934.05

2009 F250

Batteries	\$333.00
Blower Motor	\$181.44
Antifreeze	\$71.28
Bed Repairs	\$1,135.24
Labor	\$1,518.33
TOTAL	\$3,239.29

2011 F350

Intake Manifold and Crankshaft Sensor	\$113.40
Exhaust Manifold	\$151.20
Antifreeze	\$71.28
Brake Pads	\$497.00
Labor	\$1,260.72
TOTAL	\$2,093.60

2014 F150

Breaks Replaced	\$646.00
Spark Plug and Coolant	\$25.00
Labor	\$256.60
TOTAL	\$927.60

TOTAL FOR ALL	\$12,194.54
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Impacts of Daily Operations:

2008 Ford 350 Super Duty 1-ton Dump—Ellis/ Hoover

- Ellis horse care—manure removal
- Hoover—Restoration projects—brush removal
- Hoover—Trail safety maintenance—tree removal
- Hoover—Road maintenance—gravel
- All preserves—Snow removal
- All preserves—Salt spreading

2009 Ford 250 Super Duty—Hoover

- Hoover—All daily transportation
- Hoover—Snow Removal—All in time for Natural Beginnings
- Hoover—Salt Spreading—All in time for Natural Beginnings
- Hoover—Trailing of equipment
- All preserves—Trailing of heavy equipment (ex. Skid loader)

2011 Ford 350 Super Duty—Ellis

- Ellis—All daily transportation
- Ellis—Trailing of equipment
- Ellis—Snow removal
- Ellis—Salt spreading

2014 Ford 150 Super Duty-Harris

- All preserves—All daily transportation for daily projects
- All preserves—Trailing of equipment
- All preserves—Daily opening of preserves
- All preserves—Daily closing of preserves
- All preserves—Daily cleaning of all restroom facilities
- All preserves—Preparation of shelter facilities for rentals
- All preserves—Transportation of staff and materials for all restoration projects
- All preserves—Transportation of staff and mowing equipment

Major preserve operations and programs impacts:

- Delays and closures of Natural Beginnings in winter
- Delays in preserve openings—all year
- Delays in preserve closures—all year
- Preserve closures in winter
- Reduction in preserve management maintenance
- Delays in cleaning of all preserve facilities
- Production impacts to Ellis programming
- Reduction in restoration projects at all preserves
- Overall reduction in staff time due to increase vehicle maintenance needs
- Overall reduction in all District activities due to increased funds for increased maintenance needs

2008 Ford F350 Super Duty 1-ton dump—Hoover/Ellis 53,200 miles

- Rusting (external and frame)
- Starter problem (has to be tapped on)
- Hydraulic pump connections corroded
- Exhaust leaks

Used for:

- Winter: plowing all 11 preserves
- Spring, Summer, Fall: Maintenance and restoration projects at Hoover and other preserves as needed
- As needed: manure moving at Ellis
- Used to tow as need

Urgent safety concerns to repair

Shocks Replaced	\$409.00
Front Pinion Seal	\$47.52
Brakes and Tires	\$1,834.00
Ball Joints	\$1,154.00
Starter	\$310.00
Labor	\$2,179.53
Total:	\$5,934.05



KENDALL COUNTY FOREST PRES.

110 W. MADISON ST.

Yorkville, IL 60560

Home 630-553-5444 AM -- Office 630-553-4025 PM

2008 Ford - Cab & Chassis F350 Super Duty - 6.8L, V10 (415CI

Lic # : DUMP

Odometer In : 0

Unit # : DUMP BOX

Odometer Out : 52887

VIN # : 1FDWF37Y7 8ED75075

Part Description	Qty	Sale	Ext	Labor Description	Ext
				INSPECT TRUCK - PROVIDE DETAILED LIST OF NEEDED REPAIRS...WANTING TO HAVE TO OBTAIN GOOD TRADE-IN VALUES	99.00
				SEE REVISIONS FOR MULTIPLE REPAIRS - A/C IS NOT WORKING - NO DIAGNOSIS COMPLETED AT THIS TIME. TRAILER BRAKE CONTROL MODULE PROBLEM - NO DIAGNOSIS COMPLETED AT THIS TIME.	
				Haz. Mat./Indust. cleaners	7.92
				[Recommendations]	
				11/7/19 - RIGHT AND LEFT FRONT UPPER AND LOWER BALL JOINTS HAVE SOME PLAY, LEFT FRONT OUTER TIE ROD END HAS SOME PLAY.	
				11/13/19 - REVIEWED WITH JAY T - WHEN 4WD IS NEEDED THE FRONT HUB LOCKS WILL NEED TO BE MANUALLY TURNED TO THE "ON" POSITION. WHEN THE TRUCK IS BEING DRIVEN IN 2WD BE SURE THE HUB LOCKS HAVE BEEN MANUALLY TURNED TO THE "OFF" POSITION. 4WD IS FUNCTIONING AT THIS TIME.	
				9/16/21- SEE REVISIONS FOR MULTIPLE NEEDED REPAIRS. ALL INFORMATION WAS FORWARDED TO OFFICE.	

Org. Estimate 106.92 Revisions 0.00 Current Estimate 106.92

Labor:	99.00
Parts:	0.00
HazMat:	7.92
SubTotal:	106.92
Tax:	0.00
Total:	106.92
Bal Due:	\$106.92

[Payments -]

Vehicle Received:

Customer Number : 2486

THE FACTORY WARRANTY CONSTITUTES ALL OF THE WARRANTIES WITH RESPECT TO THE SALE OF THIS ITEM/ITEMS. NON OEM (REBUILT) ITEMS INSTALLED BY AUTOMOTIVE SPECIALTIES, INC. WILL BE WARRANTED AS PER SUPPLIER. LABOR WILL NOT BE INCLUDED IN WARRANTY. AN EXPRESS MECHANIC'S LIEN IS HEREBY ACKNOWLEDGED ON SAME VEHICLE(S) TO SECURE AMOUNT OF REPAIRS THERETO.

The repair garage is not responsible for unavailability of parts or delays in parts shipment.

ALL CHARGES FOR REPAIRS INCLUDING LABOR AND MATERIALS FURNISHED ARE DUE AND PAYABLE UPON DELIVERY.

Signature _____ Date _____

Visit us on the web: www.automotive-specialties.com

ESTIMATE FOR SERVICES

Estimate Date : 09/16/2021

KENDALL COUNTY FOREST PRES.

110 W. MADISON ST.
 Yorkville, IL 60560
 Home 630-553-5444 AM --- Office 630-553-4025 PM
 Cust ID: 2486

2008 Ford - Cab & Chassis F350 Super Duty - 6.8L,V10 (415
 Lic # : DUMP - Odometer In: 0
 Unit # : DUMP BOX
 VIN # : 1FDWF37Y7 8ED75075

Part Description / Number	Qty	Sale	Ext	Labor Description	Hours	Extended
FRONT GRANDE SHOCKS 1	2.00	98.00	196.00	ALL 4 SHOCKS ARE WEAK, RUSTY, ORIGINAL	1.80	178.20
REAR GRANDE SHOCKS 2	2.00	99.00	198.00	REPLACE 4 SHOCKS - LABOR Haz. Mat./Indust. cleaners		14.26
Shop Sup./Misc. Hdwr.			15.00			
				<p>[Recommendations] 11/7/19 - RIGHT AND LEFT FRONT UPPER AND LOWER BALL JOINTS HAVE SOME PLAY, LEFT FRONT OUTER TIE ROD END HAS SOME PLAY. 11/13/19 - REVIEWED WITH JAY T - WHEN 4WD IS NEEDED THE FRONT HUB LOCKS WILL NEED TO BE MANUALLY TURNED TO THE "ON" POSITION. WHEN THE TRUCK IS BEING DRIVEN IN 2WD BE SURE THE HUB LOCKS HAVE BEEN MANUALLY TURNED TO THE "OFF" POSITION. 4WD IS FUNCTIONING AT THIS TIME. 9/16/21 - SEE REVISIONS FOR MULTIPLE NEEDED REPAIRS. ALL INFORMATION WAS FORWARDED TO OFFICE.</p>		

Parts/Supplies: 409.00 Labor: 178.20 Total: \$ 601.46

THE FACTORY WARRANTY CONSTITUTES ALL OF THE WARRANTIES WITH RESPECT TO THE SALE OF THIS ITEM/ITEMS. NON OEM (REBUILT) ITEMS INSTALLED BY AUTOMOTIVE SPECIALTIES, INC. WILL BE WARRANTEED AS PER SUPPLIER. LABOR WILL NOT BE INCLUDED IN WARRANTY. AN EXPRESS MECHANIC'S LIEN IS HEREBY ACKNOWLEDGED ON SAME VEHICLE(S) TO SECURE AMOUNT OF REPAIRS THERETO.

The repair garage is not responsible for unavailability of parts or delays in parts shipment.

ALL CHARGES FOR REPAIRS INCLUDING LABOR AND MATERIALS FURNISHED ARE DUE AND PAYABLE UPON DELIVERY.

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ESTIMATE FOR SERVICES

Estimate Date : 09/16/2021

KENDALL COUNTY FOREST PRES.

110 W. MADISON ST.
 Yorkville, IL 60560
 Home 630-553-5444 AM --- Office 630-553-4025 PM
 Cust ID: 2486

2008 Ford - Cab & Chassis F350 Super Duty - 6.8L,V10 (41E
 Lic # : DUMP - Odometer In: 0
 Unit # : DUMP BOX
 VIN # : 1FDWF37Y7 8ED75075

Part Description / Number	Qty	Sale	Ext	Labor Description	Hours	Extended
FRONT PINION SEAL 1	1.00	29.00	29.00	FRONT PINION SEAL IS LEAKING REPLACE - LABOR	3.00	297.00
FLUID 2	1.00	15.00	15.00	Haz. Mat./Indust. cleaners		15.00
Shop Sup./Misc. Hdwr.			3.52			
				<p>[Recommendations] 11/7/19 - RIGHT AND LEFT FRONT UPPER AND LOWER BALL JOINTS HAVE SOME PLAY, LEFT FRONT OUTER TIE ROD END HAS SOME PLAY. 11/13/19 - REVIEWED WITH JAY T - WHEN 4WD IS NEEDED THE FRONT HUB LOCKS WILL NEED TO BE MANUALLY TURNED TO THE "ON" POSITION. WHEN THE TRUCK IS BEING DRIVEN IN 2WD BE SURE THE HUB LOCKS HAVE BEEN MANUALLY TURNED TO THE "OFF" POSITION. 4WD IS FUNCTIONING AT THIS TIME. 9/16/21 - SEE REVISIONS FOR MULTIPLE NEEDED REPAIRS. ALL INFORMATION WAS FORWARDED TO OFFICE.</p>		

Parts/Supplies: 47.52 Labor: 297.00 Total: \$ 359.52

THE FACTORY WARRANTY CONSTITUTES ALL OF THE WARRANTIES WITH RESPECT TO THE SALE OF THIS ITEM/ITEMS. NON OEM (REBUILT) ITEMS INSTALLED BY AUTOMOTIVE SPECIALTIES, INC. WILL BE WARRANTED AS PER SUPPLIER. LABOR WILL NOT BE INCLUDED IN WARRANTY. AN EXPRESS MECHANIC'S LIEN IS HEREBY ACKNOWLEDGED ON SAME VEHICLE(S) TO SECURE AMOUNT OF REPAIRS THERETO.

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Estimate Date : 09/16/2021

KENDALL COUNTY FOREST PRES.

110 W. MADISON ST.
Yorkville, IL 60560
Home 630-553-5444 AM --- Office 630-553-4025 PM
Cust ID: 2486

2008 Ford - Cab & Chassis F350 Super Duty - 6.8L,V10 (41E
Lic # : DUMP - Odometer In: 0
Unit # : DUMP BOX
VIN # : 1FDWF37Y7 8ED75075

Part Description / Number	Qty	Sale	Ext	Labor Description	Hours	Extended
FRONT FT BRAKE PADS 1	1.00	130.00	130.00	BOTH FRONT TIRES ARE LOCKED UP - PADS APPROX 40% GOOD AS SEEN FROM INSPECTION HOLES - PROBABLY LOCKED UP DUE TO CALIPERS OR HOSES	3.00	297.00
FRONT CALIPERS 2	2.00	139.00	278.00	ESTIMATE TO REPLACE FRONT CALIPERS, HOSES, PADS AND ROTORS - LABOR		
FRONT ROTORS 3	2.00	127.00	254.00	REAR BRAKES APPROX 50% GOOD AT THIS TIME		0.00
BRAKE HOSES 4	2.00	75.00	150.00	Haz. Mat./Indust. cleaners		15.00
BRAKE FLUID 5	1.00	12.00	12.00			
Shop Sup./Misc. Hdwr.			15.00			
				<p>[Recommendations] 11/7/19 - RIGHT AND LEFT FRONT UPPER AND LOWER BALL JOINTS HAVE SOME PLAY, LEFT FRONT OUTER TIE ROD END HAS SOME PLAY. 11/13/19 - REVIEWED WITH JAY T - WHEN 4WD IS NEEDED THE FRONT HUB LOCKS WILL NEED TO BE MANUALLY TURNED TO THE "ON" POSITION. WHEN THE TRUCK IS BEING DRIVEN IN 2WD BE SURE THE HUB LOCKS HAVE BEEN MANUALLY TURNED TO THE "OFF" POSITION. 4WD IS FUNCTIONING AT THIS TIME. 9/16/21 - SEE REVISIONS FOR MULTIPLE NEEDED REPAIRS. ALL INFORMATION WAS FORWARDED TO OFFICE.</p>		

Parts/Supplies: 839.00

Labor: 297.00

Total: \$ 1,151.00

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KENDALL COUNTY FOREST PRES.

110 W. MADISON ST.
 Yorkville, IL 60560
 Home 630-553-5444 AM --- Office 630-553-4025 PM
 Cust ID: 2486

2008 Ford - Cab & Chassis F350 Super Duty - 6.8L,V10 (415
 Lic # : DUMP - Odometer In: 0
 Unit # : DUMP BOX
 VIN # : 1FDWF37Y7 8ED75075

Part Description / Number	Qty	Sale	Ext	Labor Description	Hours	Extended
UPPER BALL JOINTS 1	2.00	99.00	198.00	LEFT FRONT UPPER AND LOWER BALL JOINTS LOOSE - RIGHT FRONT UPPER BALL JOINT IS LOOSE - RECOMMEND REPLACING ALL 4	8.00	792.00
LOWER BALL JOINTS 2	2.00	81.00	162.00	REPLACE 4 BALL JOINTS.....AXLE U-JOINTS ARE OPEN TO INSPECTION AS FRONT TIRES BEING LOCKED UP PREVENTS FULL DIAGNOSIS		
DRAG LINK 3	1.00	269.00	269.00	BOTH TIE RODS ON DRAG LINK ARE LOOSE CAUSING EXCESSIVE PLAY IN LEFT FRONT TIRE	2.00	198.00
TIE RODS 4	2.00	255.00	510.00	REPLACE DRAG LINK AND TIE ROD - LABOR		
Shop Sup./Misc. Hdwr.			15.00	ALIGNMENT - SET TOE	1.01	99.95
				Haz. Mat./Indust. cleaners		15.00
<p>[Recommendations] 11/7/19 - RIGHT AND LEFT FRONT UPPER AND LOWER BALL JOINTS HAVE SOME PLAY, LEFT FRONT OUTER TIE ROD END HAS SOME PLAY. 11/13/19 - REVIEWED WITH JAY T - WHEN 4WD IS NEEDED THE FRONT HUB LOCKS WILL NEED TO BE MANUALLY TURNED TO THE "ON" POSITION. WHEN THE TRUCK IS BEING DRIVEN IN 2WD BE SURE THE HUB LOCKS HAVE BEEN MANUALLY TURNED TO THE "OFF" POSITION. 4WD IS FUNCTIONING AT THIS TIME. 9/16/21 - SEE REVISIONS FOR MULTIPLE NEEDED REPAIRS. ALL INFORMATION WAS FORWARDED TO OFFICE.</p>						

Parts/Supplies: 1,154.00 Labor: 1,089.95 Total: \$ 2,258.95

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KENDALL COUNTY FOREST PRES.

110 W MADISON ST.
Yorkville, IL 60560
Home 630-553-5444 AM --- Office 630-553-4025 PM
Cust ID: 2486

2008 Ford - Cab & Chassis F350 Super Duty - 6.8L,V10 (415

Lic # : DUMP -

Odometer In: 0

Unit # : DUMP BOX

VIN # : 1FDWF37Y7 8ED75075

Part Description / Number	Qty	Sale	Ext	Labor Description	Hours	Extended
BFG RUGGED TERRAIN T/A LT 245 75 R17 1	4.00	245.00	980.00	REAR TIRES RANGING FROM 2/32 TO 6/32	1.21	120.00
Shop Sup./Misc. Hdwr.			15.00	RECOMMEND REPLACING REAR TIRES - MT/BAL 4 TIRES		
				DISPOSAL FEE	0.20	20.00
				Haz. Mat./Indust. cleaners		11.20
				[Recommendations]		
				11/7/19 - RIGHT AND LEFT FRONT UPPER AND LOWER BALL JOINTS HAVE SOME PLAY, LEFT FRONT OUTER TIE ROD END HAS SOME PLAY.		
				11/13/19 - REVIEWED WITH JAY T - WHEN 4WD IS NEEDED THE FRONT HUB LOCKS WILL NEED TO BE MANUALLY TURNED TO THE "ON" POSITION. WHEN THE TRUCK IS BEING DRIVEN IN 2WD BE SURE THE HUB LOCKS HAVE BEEN MANUALLY TURNED TO THE "OFF" POSITION. 4WD IS FUNCTIONING AT THIS TIME.		
				9/16/21 - SEE REVISIONS FOR MULTIPLE NEEDED REPAIRS. ALL INFORMATION WAS FORWARDED TO OFFICE.		

Parts/Supplies: 995.00

Labor: 140.00

Total: \$ 1,146.20

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KENDALL COUNTY FOREST PRES.

110 W. MADISON ST.
 Yorkville, IL 60560
 Home 630-553-5444 AM --- Office 630-553-4025 PM
 Cust ID: 2486

2008 Ford - Cab & Chassis F350 Super Duty - 6.8L,V10 (415

Lic # : DUMP - Odometer In: 0

Unit # : DUMP BOX

VIN # : 1FDWF37Y7 8ED75075

Part Description / Number	Qty	Sale	Ext	Labor Description	Hours	Extended
STARTER ASSY. 1	1.00	295.00	295.00	STARTER NEEDS TO BE REPLACED LABOR	1.00	99.00
Shop Sup./Misc. Hdwr.			15.00	Haz. Mat./Indust. cleaners		7.92
				<p>[Recommendations] 11/7/19 - RIGHT AND LEFT FRONT UPPER AND LOWER BALL JOINTS HAVE SOME PLAY, LEFT FRONT OUTER TIE ROD END HAS SOME PLAY. 11/13/19 - REVIEWED WITH JAY T - WHEN 4WD IS NEEDED THE FRONT HUB LOCKS WILL NEED TO BE MANUALLY TURNED TO THE "ON" POSITION. WHEN THE TRUCK IS BEING DRIVEN IN 2WD BE SURE THE HUB LOCKS HAVE BEEN MANUALLY TURNED TO THE "OFF" POSITION. 4WD IS FUNCTIONING AT THIS TIME. 9/16/21 - SEE REVISIONS FOR MULTIPLE NEEDED REPAIRS. ALL INFORMATION WAS FORWARDED TO OFFICE.</p>		

Parts/Supplies: 310.00 Labor: 99.00 Total : \$ 416.92

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2009 Ford F250 Super Duty—Hoover 43,500 miles

- Rusting (external and major frame)
- Suspension failures
- Drivetrain failures
- Heat/AC problems (electrical)
- PTO connection failures

Used for:

- Winter: only plowing and salting truck at Hoover—maintains all of Hoover for Natural Beginnings
- Spring, Summer, Fall: Maintenance and restoration projects at Hoover (only truck year-round housed at Hoover)
- Used to tow large equipment for all pre-serve needs

Urgent safety concerns to repair

Batteries	\$333.00
Blower Motor	\$181.44
Antifreeze	\$71.28
Bed Repairs	\$1,135.24
Labor	\$1,518.33
Total:	\$3,239.29



KENDALL COUNTY FOREST PRES.

110 W. MADISON ST.

Yorkville, IL 60560

Home 630-553-5444 AM -- Office 630-553-4025 PM

2009 Ford - Pickup F250 Super Duty - 6.4L V8 (391CI) VIN(R)

Lic # :

Odometer In : 0

Odometer Out : 42524

VIN # : 1FTSX21R0 9EA77058

Part Description	Qty	Sale	Ext	Labor Description	Ext
				!!!!!!!!!!!!!! TRUCK BOX IS HELD ON BY RATCHET STRAPS!!!!!!!!!! PER JAY It is actually the front of the box itself that is rusting apart. AUTO SPEC. DOES HAVE A FULL AUTO BODY SHOP FOR ASSISTANCE IN THIS REPAIR/REPLACEMENT IF NECESSARY.	n/c
				COMPLETE VEHICLE INSPECTION.... FRONT BRAKES APPROX 60% GOOD, REAR BRAKES APPROX 75% GOOD AT THIS TIME. BELT AND FLUIDS (EXCLUDING COOLANT) ARE GOOD. CODE P0703 BRAKE SWITCH INPUT FAULT PRESENT - BRAKE LIGHTS ARE WORKING - WOULD REQUIRE DIAGNOSIS TIME. SEE REVISIONS FOR RECOMMENDATIONS - TRANS COOLER LINES, SUSPENSION, COOLANT FLUSH, BLOWER MOTOR, BATTERIES.	99.00
				DIAGNOSTIC TIME SPENT Haz. Mat./Indust. cleaners	7.92

Org. Estimate 106.92 Revisions 0.00 Current Estimate 106.92

Labor:	99.00
Parts:	0.00
HazMat:	7.92
SubTotal:	106.92
Tax:	0.00
Total:	106.92
Bal Due:	\$106.92

[Payments -]

Vehicle Received:

Customer Number : 2486

THE FACTORY WARRANTY CONSTITUTES ALL OF THE WARRANTIES WITH RESPECT TO THE SALE OF THIS ITEM/ITEMS. NON OEM (REBUILT) ITEMS INSTALLED BY AUTOMOTIVE SPECIALTIES, INC. WILL BE WARRANTEED AS PER SUPPLIER. LABOR WILL NOT BE INCLUDED IN WARRANTY. AN EXPRESS MECHANIC'S LIEN IS HEREBY ACKNOWLEDGED ON SAME VEHICLE(S) TO SECURE AMOUNT OF REPAIRS THERETO.

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Signature _____ Date _____

Visit us on the web: www.automotive-specialties.com

ESTIMATE FOR SERVICES

Estimate Date : 09/20/2021

KENDALL COUNTY FOREST PRES.

110 W. MADISON ST.
 Yorkville, IL 60560
 Home 630-553-5444 AM --- Office 630-553-4025 PM
 Cust ID: 2486

2009 Ford - Pickup F250 Super Duty - 6.4L,V8 (391CI) VIN(F
 Lic # : - IL Odometer In: 0
 Unit # :
 VIN # : 1FTSX21R0 9EA77058

Part Description / Number	Qty	Sale	Ext	Labor Description	Hours	Extended
BATTERIES	2.00	159.00	318.00	BATTERIES TESTING 681 OU OF 850 & 696	0.80	79.20
1				OUT OF 850 CCA - RECOMMEND		
Shop Sup./Misc. Hdwr.			15.00	REPLACEMENT PRIOR TO WINTER		
				REPLACE BATTERIES - LABOR		
				Haz. Mat./Indust. cleaners		6.34

Parts/Supplies: 333.00 Labor: 79.20 Total : \$ 418.54

The factory warranty constitutes all of the warranties with respect to the sale of this item/items. Non OEM (rebuilt) items installed by Automotive Specialties, Inc will be warranted as per supplier. Labor will not be included in warranty. An express mechanic's lien is hereby acknowledged on same vehicle(s) to secure amount of repairs thereto.

THE REPAIR GARAGE IS NOT RESPONSIBLE FOR UNAVAILABILITY OF PARTS OR DELAYS IN PARTS SHIPMENT.

ALL CHARGES FOR DIAGNOSIS AND REPAIRS INCLUDING LABOR AND MATERIALS FURNISHED ARE DUE AND PAYABLE UPON DELIVERY

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KENDALL COUNTY FOREST PRES.

110 W. MADISON ST.

Yorkville, IL 60560

Home 630-553-5444 AM --- Office 630-553-4025 PM

Cust ID: 2486

2009 Ford - Pickup F250 Super Duty - 6.4L,V8 (391CI) VIN(F

Lic # : - IL

Odometer In: 0

Unit # :

VIN # : 1FTSX21R0 9EA77058

Part Description / Number	Qty	Sale	Ext	Labor Description	Hours	Extended
BLOWER MOTOR 1	1.00	168.00	168.00	A/C WORKS, BUT BLOWER MOTOR IS SQUEAKING	1.00	99.00
Shop Sup./Misc. Hdwr.			13.44	EST. TO REPLACE BLOWER MOTOR - LABOR		
				Haz. Mat./Indust. cleaners		7.92
Parts/Supplies: 181.44						Labor: 99.00
						Total: \$ 288.36

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KENDALL COUNTY FOREST PRES.

110 W. MADISON ST.
 Yorkville, IL 60560
 Home 630-553-5444 AM --- Office 630-553-4025 PM
 Cust ID: 2486

2009 Ford - Pickup F250 Super Duty - 6.4L,V8 (391CI) VIN(F
 Lic # : - IL Odometer In: 0
 Unit # :
 VIN # : 1FTSX21R0 9EA77058

Part Description / Number	Qty	Sale	Ext	Labor Description	Hours	Extended	
GOLD ANTIFREEZE 1	2.00	33.00	66.00	ANTIFREEZE IS LOW AND WRONG COLOR	1.00	99.00	
Shop Sup./Misc. Hdwr.			5.28	FLUSH COOLANT - LABOR Haz. Mat./Indust. cleaners		7.92	
Parts/Supplies: 71.28						Labor: 99.00	Total: \$ 178.20

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 Cust ID: 2486

2009 Ford - Pickup F250 Super Duty - 6.4L,V8 (391CI) VIN(F
 Lic # : - IL Odometer In: 0
 Unit # :
 VIN # : 1FTSX21R0 9EA77058

Part Description / Number	Qty	Sale	Ext	Labor Description	Hours	Extended
DRAG LINK 1	1.00	287.00	287.00	TIE ROD ON DRAG LINK IS LOOSE, DRAG LINK ADJUSTMENT THREADS VERY CORRODED	1.50	148.50
UPPER BALL JOINTS 2	2.00	105.00	210.00	REPLACE DRAG LINK - LABOR		
LOWER BALL JOINTS 3	2.00	158.00	316.00	ALIGNMENT	1.01	99.95
FRONT AXLE U-JOINTS 4	2.00	71.00	142.00	REQUIRED AFTER PARTS REPLACEMENT		
Shop Sup./Misc. Hdwr.			15.00	LEFT UPPER AND LOWER BALL JOINTS ARE LOOSE, RIGHT FRONT UPPER BALL JOINT IS LOOSE AND AXLE JOINTS ARE LOOSE	7.00	693.00
				REPLACE ALL 4 BALL JOINTS - LABOR		
				Haz. Mat./Indust. cleaners		15.00

Parts/Supplies: 970.00 Labor: 941.45 Total: \$ 1,926.45

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2009 Ford - Pickup F250 Super Duty - 6.4L,V8 (391CI) VIN(F
 Lic # : - IL Odometer In: 0
 Unit # :
 VIN # : 1FTSX21R0 9EA77058

Part Description / Number	Qty	Sale	Ext	Labor Description	Hours	Extended
FLUID 1	1.00	20.00	20.00	TRANS COOLER LINES ARE VERY RUSTY - WILL BEGIN TO LEAK SOON	2.50	247.50
TRANS COOLER LINE ASSY 2	1.00	56.00	56.00	EST. TO REPLACE LINES - LABOR Haz. Mat./Indust. cleaners		15.00
TRANS COOLER LINE ASSY. 3	1.00	77.00	77.00			
Shop Sup./Misc. Hdwr.			12.24			

Parts/Supplies: 165.24 Labor: 247.50 Total : \$ 427.74

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2011 Ford F350 Super Duty—Ellis 39,000 miles

- Check engine codes (P0390 and P0394)
- Engine stalls
- Rust (external and frame)

Used for:

- Winter: only plowing and salting truck at Ellis House and Bakerwoods FP
- Spring, Summer, Fall: Maintenance and restoration projects at Ellis (only truck year-round housed at Ellis)
- Used to tow large equipment for all pre-serve needs

Urgent safety concerns to repair

Intake Manifold and Crankshaft	\$113.40
Exhaust Manifold	\$151.20
Antifreeze	\$71.28
Brake Pads	\$497.00
Labor	\$1,260.72
Total:	\$2,093.60



KENDALL COUNTY FOREST PRES.

110 W. MADISON ST.

Yorkville, IL 60560

Home 630-553-5444 AM -- Office 630-553-4025 PM

2011 Ford - Pickup F350 Super Duty - 6.2L, V8 (379CI) VIN(6)

Lic # :

Odometer In : 0

Odometer Out : 38696

VIN # : 1FT8X3B63 BEB95924

Part Description	Qty	Sale	Ext	Labor Description	Ext
				INSPECT TRUCK - PROVIDE DETAILED LIST OF NEEDED REPAIRS - WANTING TO MAKE DECISION IF KEEPING OR TRADING IN SUSPENSION, FLUIDS, TIRES, BATTERY GOOD AT THIS TIME. FRONT BRAKES APPROX 40% GOOD, REAR BRAKES APPROX 30% GOOD, SEE REVISIONS FOR RECOMMENDED SERVICE. DRIVER SIDE EXHAUST MANIFOLD IS CRACKED CAUSING EXHAUST TICK. INSPECTION CHARGE	99.00
				CHECK ENGINE LIGHT COMES AND GOES - DRIVER INDICATED P0394 AND P0390, WHEN THE LIGHT IS ON AND DRIVER LETS OFF THE THROTTLE THE TRUCK DIES..... DIAGNOSE SEE REVISIONS REGARDING CRANKSHAFT SENSOR	n/c
				Haz. Mat./Indust. cleaners	7.92
				[Recommendations] 6/22/17 - CODES FOUND IN VEHICLE: PCM/TCM: P0528 - FAN SPEED SENSOR CIRCUIT NO SIGNAL TRANSFER CASE: P0562 - SYSTEM VOLTAGE LOW BCM/TPMS: U0100 - LOST COMM. WITH ECM/PCMA, U3003 - BATTERY VOLTAGE TRAILER BRAKE CONTROL MODULE: B1318 - LOW BATTERY VOLTAGE AT MODULE 9/27/21 - SEE REVISIONS FOR RECOMMENDED MAINTENANCE AND EXISTING ISSUES.	

Org. Estimate 106.92 Revisions 0.00 Current Estimate 106.92

Labor:	99.00
Parts:	0.00
HazMat:	7.92
SubTotal:	106.92
Tax:	0.00
Total:	106.92
Bal Due:	\$106.92

[Payments -]

Vehicle Received:

Customer Number : 2486

THE FACTORY WARRANTY CONSTITUTES ALL OF THE WARRANTIES WITH RESPECT TO THE SALE OF THIS ITEM/ITEMS. NON OEM (REBUILT) ITEMS INSTALLED BY AUTOMOTIVE SPECIALTIES, INC. WILL BE WARRANTED AS PER SUPPLIER. LABOR WILL NOT BE INCLUDED IN WARRANTY. AN EXPRESS MECHANIC'S LIEN IS HEREBY ACKNOWLEDGED ON SAME VEHICLE(S) TO SECURE AMOUNT OF REPAIRS THERETO.

The repair garage is not responsible for unavailability of parts or delays in parts shipment.

ALL CHARGES FOR REPAIRS INCLUDING LABOR AND MATERIALS FURNISHED ARE DUE AND PAYABLE UPON DELIVERY.

Signature _____ Date _____

Visit us on the web: www.automotive-specialties.com

ESTIMATE FOR SERVICES

Estimate Date : 09/27/2021

KENDALL COUNTY FOREST PRES.

110 W. MADISON ST.
 Yorkville, IL 60560
 Home 630-553-5444 AM --- Office 630-553-4025 PM
 Cust ID: 2486

2011 Ford - Pickup F350 Super Duty - 6.2L,V8 (379CI) VIN(6
 Lic # : - IL Odometer In: 0
 Unit # :
 VIN # : 1FT8X3B63 **BEB95924**

Part Description / Number	Qty	Sale	Ext	Labor Description	Hours	Extended
INTAKE MANIFOLD GASKET SET - UPPER AND LOWER 1	1.00	60.00	60.00	CRANKSHAFT POSITION SENSOR FAULT REPLACE - LABOR	4.00	396.00
CRANKSHAFT POSITION SENSOR 1	1.00	45.00	45.00	Haz. Mat./Indust. cleaners		15.00
Shop Sup./Misc. Hdw.			8.40			
				<p>[Recommendations] 6/22/17 - CODES FOUND IN VEHICLE: PCM/TCM: P0528 - FAN SPEED SENSOR CIRCUIT NO SIGNAL TRANSFER CASE: P0562 - SYSTEM VOLTAGE LOW BCM/TPMS: U0100 - LOST COMM. WITH ECM/PCM A, U3003 - BATTERY VOLTAGE TRAILER BRAKE CONTROL MODULE: B1318 - LOW BATTERY VOLTAGE AT MODULE</p> <p><i>THIS IS A POTENTIAL SAFETY ISSUE.</i></p>		
Parts/Supplies: 113.40		Labor: 396.00		HazMat/Fees: 15.00		Tax: 8.66
						Total: \$ 533.06

The factory warranty constitutes all of the warranties with respect to the sale of this item/items. Non OEM (rebuilt) items installed by Automotive Specialties, Inc. will be warranted as per supplier. Labor will not be included in warranty. An express mechanic's lien is hereby acknowledged on same vehicle(s) to secure amount of repairs thereto.

THE REPAIR GARAGE IS NOT RESPONSIBLE FOR UNAVAILABILITY OF PARTS OR DELAYS IN PARTS SHIPMENT.

ALL CHARGES FOR DIAGNOSIS AND REPAIRS INCLUDING LABOR AND MATERIALS FURNISHED ARE DUE AND PAYABLE UPON DELIVERY.

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ESTIMATE FOR SERVICES

Estimate Date : 09/27/2021

KENDALL COUNTY FOREST PRES.

110 W. MADISON ST.
 Yorkville, IL 60560
 Home 630-553-5444 AM --- Office 630-553-4025 PM
 Cust ID: 2486

2011 Ford - Pickup F350 Super Duty - 6.2L,V8 (379CI) VIN(6
 Lic # : - IL Odometer In: 0
 Unit # :
 VIN # : 1FT8X3B63 BEB95924

Part Description / Number	Qty	Sale	Ext	Labor Description	Hours	Extended
EXHAUST MANIFOLD - DRIVER SIDE 1	1.00	140.00	140.00	DRIVER SIDE EXHAUST MANIFOLD IS CRACKED - CAUSING EXHAUST TICK THAT GETS QUIETER AS THE ENGINE WARMS UP	5.00	495.00
EXHAUST MANIFOLD GASKET 2	0.00	60.00	0.00	ESTIMATED TIME TO REMOVE DRIVER SIDE EXHAUST MANIFOLD.....!!! IF THE BOLTS BREAK IN THE CYLINDER HEAD MORE TIME WILL BE REQUIRED.....!!! WORSE CASE THE CYLINDER HEAD HAS TO BE REMOVED TO EXTRACT BOLTS WHICH IS ADDITIONAL LABOR. THIS ESTIMATED TIME INCLUDES 3.0 STANDARD LABOR PLUS AN ESTIMATED 2 HOURS ADDITIONAL TO REMOVE BROKEN BOLTS....JUST AN ESTIMATE		
EXHAUST MANIFOLD BOLTS - DRIVER SIDE 3 Shop Sup./Misc. Hdwr.	0.00	85.00	0.00			
			11.20	Haz. Mat./Indust. cleaners		15.00
<p>[Recommendations] 6/22/17 - CODES FOUND IN VEHICLE: PCM/TCM: P0528 - FAN SPEED SENSOR CIRCUIT NO SIGNAL TRANSFER CASE: P0562 - SYSTEM VOLTAGE LOW BCM/TPMS: U0100 - LOST COMM. WITH ECM/PCM A, U3003 - BATTERY VOLTAGE TRAILER BRAKE CONTROL MODULE: B1318 - LOW BATTERY VOLTAGE AT MODULE</p>						
Parts/Supplies: 151.20		Labor: 495.00		HazMat/Fees: 15.00		Tax: 11.55
						Total : \$ 672.75

The factory warranty constitutes all of the warranties with respect to the sale of this item/items. Non OEM (rebuilt) items installed by Automotive Specialties, Inc. will be warranted as per supplier. Labor will not be included in warranty. An express mechanic's lien is hereby acknowledged on same vehicle(s) to secure amount of repairs thereto.

THE REPAIR GARAGE IS NOT RESPONSIBLE FOR UNAVAILABILITY OF PARTS OR DELAYS IN PARTS SHIPMENT.

ALL CHARGES FOR DIAGNOSIS AND REPAIRS INCLUDING LABOR AND MATERIALS FURNISHED ARE DUE AND PAYABLE UPON DELIVERY.

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ESTIMATE FOR SERVICES

Estimate Date : 09/27/2021

KENDALL COUNTY FOREST PRES.

110 W. MADISON ST.
 Yorkville, IL 60560
 Home 630-553-5444 AM --- Office 630-553-4025 PM
 Cust ID: 2486

2011 Ford - Pickup F350 Super Duty - 6.2L,V8 (379CI) VIN(6
 Lic # : - IL Odometer In: 0
 Unit # :
 VIN # : 1FT8X3B63 **BEB95924**

Part Description / Number	Qty	Sale	Ext	Labor Description	Hours	Extended
ANTIFREEZE 1	2.00	33.00	66.00	RECOMMENDED IF THIS HAS NOT BEEN COMPLETED - MANUFACTURER RECOMMENDS EVERY 5 YEARS FOR MAINTENANCE	1.00	99.00
Shop Sup./Misc. Hdwr.			5.28	FLUSH COOLANT = LABOR		
				Haz. Mat./Indust. cleaners		7.92
				<p>[Recommendations] 6/22/17 - CODES FOUND IN VEHICLE: PCM/TCM: P0528 - FAN SPEED SENSOR CIRCUIT NO SIGNAL TRANSFER CASE: P0562 - SYSTEM VOLTAGE LOW BCM/TPMS: U0100 - LOST COMM. WITH ECM/PCM A, U3003 - BATTERY VOLTAGE TRAILER BRAKE CONTROL MODULE: B1318 - LOW BATTERY VOLTAGE AT MODULE</p>		
				<i>Maintenance</i>		
Parts/Supplies: 71.28		Labor: 99.00		HazMat/Fees: 7.92		Tax: 5.45
						Total: \$ 183.65

The factory warranty constitutes all of the warranties with respect to the sale of this item/items. Non OEM (rebuilt) items installed by Automotive Specialties, Inc. will be warranted as per supplier. Labor will not be included in warranty. An express mechanic's lien is hereby acknowledged on same vehicle(s) to secure amount of repairs thereto.

THE REPAIR GARAGE IS NOT RESPONSIBLE FOR UNAVAILABILITY OF PARTS OR DELAYS IN PARTS SHIPMENT.

ALL CHARGES FOR DIAGNOSIS AND REPAIRS INCLUDING LABOR AND MATERIALS FURNISHED ARE DUE AND PAYABLE UPON DELIVERY.

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ESTIMATE FOR SERVICES

Estimate Date : 09/27/2021

KENDALL COUNTY FOREST PRES.

110 W. MADISON ST.
 Yorkville, IL 60560
 Home 630-553-5444 AM --- Office 630-553-4025 PM
 Cust ID: 2486

2011 Ford - Pickup F350 Super Duty - 6.2L,V8 (379CI) VIN(E
 Lic # : - IL Odometer In: 0
 Unit # :
 VIN # : 1FT8X3B63 BEB95924

Part Description / Number	Qty	Sale	Ext	Labor Description	Hours	Extended
REAR BRAKE PADS - HD 1	1.00	144.00	144.00	REAR BRAKES APPROX 30% REMAINING AT THIS TIME	2.20	217.80
REAR BRAKE ROTORS 2	2.00	169.00	338.00	WHEN REQUIRED - REPLACE REAR BRAKE PADS AND ROTORS - LABOR		
Shop Sup./Misc. Hdwr.			15.00	Haz. Mat./Indust. cleaners		15.00
				<p>[Recommendations] 6/22/17 - CODES FOUND IN VEHICLE: PCM/TCM: P0528 - FAN SPEED SENSOR CIRCUIT NO SIGNAL TRANSFER CASE: P0562 - SYSTEM VOLTAGE LOW BCM/TPMS: U0100 - LOST COMM. WITH ECM/PCM A, U3003 - BATTERY VOLTAGE TRAILER BRAKE CONTROL MODULE: B1318 - LOW BATTERY VOLTAGE AT MODULE</p> <p><i>Maintenance when needed</i></p>		
Parts/Supplies: 497.00		Labor: 217.80		HazMat/Fees: 15.00		Tax: 39.77
						Total: \$ 769.57

The factory warranty constitutes all of the warranties with respect to the sale of this item/items. Non OEM (rebuilt) items installed by Automotive Specialties, Inc. will be warranted as per supplier. Labor will not be included in warranty. An express mechanic's lien is hereby acknowledged on same vehicle(s) to secure amount of repairs thereto.

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2014 Ford F150 Super Duty—Harris

175,200 miles

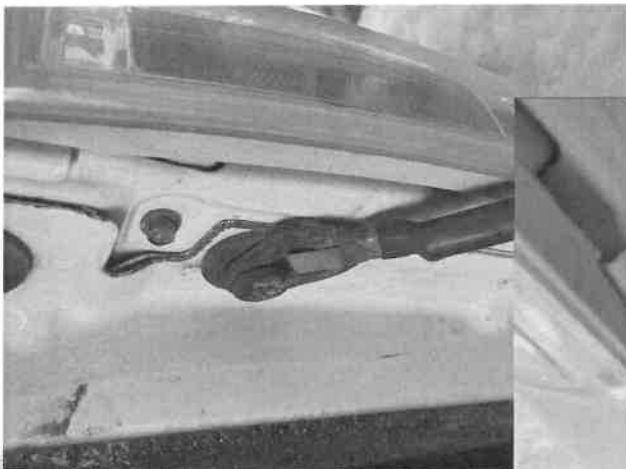
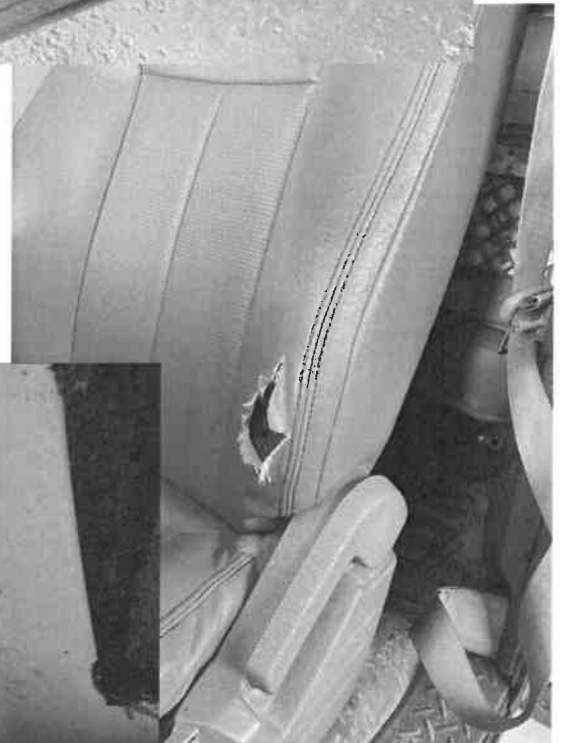
- Rust (external and frame)
- Starter problems
- Burns oil
- Extensive tailgate rust
- Needs new brakes
- Needs new shocks
- Needs new tires
- Battery connection problems in cold

Used for:

- Opening and closing of all preserves 7 days a week (minimum of 72 miles daily)
- Main truck for daily travel
- Used to tow as need

Urgent safety concerns to repair

Breaks Replaced	\$646.00
Spark Plug and Coolant	\$25.00
Labor	\$256.60
Total:	\$927.60



KENDALL COUNTY FOREST PRES.

110 W. MADISON ST.

Yorkville, IL 60560

Home 630-553-5444 AM -- Office 630-553-4025 PM

2014 Ford - F-150 XL - 5L, V8 (302CI) VIN(F)

Lic # :

Odometer In : 0

Unit # : EXT CAB SB

Odometer Out : 173675

VIN # : 1FTFX1EF4 EKE41103

Part Description	Qty	Sale	Ext	Labor Description	Ext
------------------	-----	------	-----	-------------------	-----

				INSPECT TRUCK - PROVIDE LIST OF NEEDED REPAIRS	99.00
--	--	--	--	--	-------

ALTHOUGH TRUCK HAS ALOT OF MILES - FAIRLY GOOD CONDITION. TIRES @ 6/32, NO LOOSE SUSPENSION PARTS AT THIS TIME, BELTS, BATTERY, FLUIDS GOOD. FRONT AND REAR BRAKES WORN DOWN TO APPROX 20% - WILL BE REQUIRED SOON, SEE REVISIONS. AT 225,000 MILES BELTS, SPARK PLUGS AND COOLANT FLUSH WILL BE DUE FOR MAINTENANCE AS THEY WERE MAINTAINED PREVIOUSLY @ 134,000 MILES. DIAGNOSIS TIME SPENT

				Haz. Mat./Indust. cleaners	7.92
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[Recommendations]

10/26/15 - 5W20 - 7.7 QT. LOF

7/7/16 - RADIATOR NEEDS TO BE PRESSURE WASHED FOR AIR FLOW!!!!!!!!!!!!!! SEE REVISIONS FOR TRANSMISSION RANGE SENSOR ESTIMATES - THIS MIGHT HAVE BEEN COVERED UNDER THE MFGR. WARRANTY....

.....E-MAIL INVOICES TO :

kcforest@co.kendall.il.us

12/20/19 - THEY UTILIZE ANOTHER TIRE SHOP WHICH WILL COMPLETE THIS... - 8/5/19 RECOMMEND TIRE ROTATION NEXT SERVICE....

3/22/19 - PRE-EXISTING DAMAGE RF & LF DOORS, L QTR. PANEL.

Org. Estimate	106.92	Revisions	0.00	Current Estimate	106.92
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Labor:	99.00
Parts:	0.00
HazMat:	7.92
SubTotal:	106.92
Tax:	0.00
Total:	106.92
Bal Due:	\$106.92

[Payments -]

Vehicle Received:

Customer Number : 2486

THE FACTORY WARRANTY CONSTITUTES ALL OF THE WARRANTIES WITH RESPECT TO THE SALE OF THIS ITEM/ITEMS. NON OEM (REBUILT) ITEMS INSTALLED BY AUTOMOTIVE SPECIALTIES, INC. WILL BE WARRANTED AS PER SUPPLIER. LABOR WILL NOT BE INCLUDED IN WARRANTY. AN EXPRESS MECHANIC'S LIEN IS HEREBY ACKNOWLEDGED ON SAME VEHICLE(S) TO SECURE AMOUNT OF REPAIRS THERETO.

The repair garage is not responsible for unavailability of parts or delays in parts shipment.

ALL CHARGES FOR REPAIRS INCLUDING LABOR AND MATERIALS FURNISHED ARE DUE AND PAYABLE UPON DELIVERY.

Signature _____ Date _____

Visit us on the web: www.automotive-specialties.com

ESTIMATE FOR SERVICES

Estimate Date : 09/20/2021

KENDALL COUNTY FOREST PRES.

110 W. MADISON ST.
 Yorkville, IL 60560
 Home 630-553-5444 AM --- Office 630-553-4025 PM
 Cust ID: 2486

2014 Ford - F-150 XL - 5L,V8 (302CI) VIN(F)

Lic # : - IL

Odometer In: 0

Unit # : EXT CAB SB

VIN # : 1FTFX1EF4 EKE41103

Part Description / Number	Qty	Sale	Ext	Labor Description	Hours	Extended
FRONT BRAKE PADS - FLEET PADS FT	1.00	134.00	134.00	FRONT BRAKE PADS/ROTORS WILL BE NEEDED SOON	1.20	118.80
FRONT BRAKE ROTORS NB	2.00	87.00	174.00	LABOR TO REPLACE Haz. Mat./Indust. cleaners		9.50
Shop Sup./Misc. Hdwr.			15.00			
				<p>[Recommendations] 10/26/15 - 5W20 - 7.7 QT. LOF</p> <p>7/7/16 - RADIATOR NEEDS TO BE PRESSURE WASHED FOR AIR FLOW!!!!!!!!!!!!!! SEE REVISIONS FOR TRANSMISSION RANGE SENSOR ESTIMATES - THIS MIGHT HAVE BEEN COVERED UNDER THE MFGR. WARRANTY....</p> <p>.....E-MAIL INVOICES TO : kcforest@co.kendall.il.us</p> <p>12/20/19 - THEY UTILIZE ANOTHER TIRE SHOP WHICH WILL COMPLETE THIS... - 8/5/19 RECOMMEND TIRE ROTATION NEXT SERVICE....</p> <p>3/22/19 - PRE-EXISTING DAMAGE RF & LF DOORS, L QTR. PANEL.</p>		
Parts/Supplies: 323.00		Labor: 118.80		Total : \$ 451.30		

The factory warranty constitutes all of the warranties with respect to the sale of this item/items. Non OEM (rebuilt) items installed by Automotive Specialties, Inc. will be warranted as per supplier. Labor will not be included in warranty. An express mechanic's lien is hereby acknowledged on same vehicle(s) to secure amount of repairs thereto.

THE REPAIR GARAGE IS NOT RESPONSIBLE FOR UNAVAILABILITY OF PARTS OR DELAYS IN PARTS SHIPMENT.

ALL CHARGES FOR DIAGNOSIS AND REPAIRS INCLUDING LABOR AND MATERIALS FURNISHED ARE DUE AND PAYABLE UPON DELIVERY.

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To: KCFPD Committee of the Whole
 From: David Guritz, Executive Director
 RE: FY21 Budget Amendment
 Date: 12-Oct-21

YTD as of 09/30/21 - Salaries & Benefits @ 78.16% / Expenses at 83.33%
 0.7816 5.7 Pay Periods Rem. 20.4 Pay Periods Comp.
 Salaries and Benefits
 Expenses 0.8333 10/12 months

	FY21 Budget	YTD	YTD %	Remaining	Projected	Budget Change
ADMIN						
190011	51160 Salaries PT Admin	\$ 13,375.00	\$ 6,199.88	46.4%	\$ 7,175.12	\$ 14,687.38 \$ 1,312.38
190011	51390 Salaries FT Admin	\$ 145,737.00	\$ 121,058.52	83.1%	\$ 24,678.48	\$ 146,583.95 \$ 846.95
190011	51470 Stipend - Admin	\$ 17,129.00	\$ 12,169.41	71.0%	\$ 4,959.59	\$ 15,783.98 \$ (1,345.02)
190011	61160 Trans. To IMRF Fund	\$ 16,416.00	\$ 23,728.88	77.9%	\$ (7,312.88)	\$ 29,391.18 \$ 12,975.18
190011	61170 Trans. To SSI Fund	\$ 14,032.00	\$ -		\$ 14,032.00	\$ (14,032.00)

ADMIN - CONTINGENCY APPROVALS	
190011	62160 Equipment \$ 228.02
190011	68000 Liability Insurance \$ 181.00

ELLIS						
Ellis House						
19001160	51160 Salaries PT	\$ 1,100.00	\$ 1,421.24	129.2%	\$ (321.24)	\$ 1,818.35 \$ 718.35
19001160	51390 Salaries FT	\$ 10,071.00	\$ 7,365.76	73.1%	\$ 2,705.24	\$ 9,423.84 \$ (647.16)
19001160	62270 Utilities	\$ 6,120.00	\$ 6,333.08	103.5%	\$ (213.08)	\$ 6,611.44 \$ 491.44
19001160	68580 Grounds Maint. Supp.	\$ 3,800.00	\$ 3,801.76	100.0%	\$ (1.76)	\$ 4,562.11 \$ 762.11

Ellis Barn						
19001161	51160 Salaries PT	\$ 1,100.00	\$ 1,299.52	118.1%	\$ (199.52)	\$ 1,662.62 \$ 562.62
19001161	51390 Salaries FT	\$ 10,071.00	\$ 7,365.96	73.1%	\$ 2,705.04	\$ 9,424.10 \$ (646.90)
19001161	62270 Utilities	\$ 6,120.00	\$ 4,685.99	76.6%	\$ 1,434.01	\$ 6,611.44 \$ 491.44
19001161	68580 Grounds Maint. Supp.	\$ 2,700.00	\$ 2,946.63	109.1%	\$ (246.63)	\$ 3,535.96 \$ 835.96

ELLIS BARN - CONTINGENCY APPROVALS	
19001161	51160 Salaries PT \$ 100.00

FY21 Budget Amendments and Codes		FY21 Budget	YTD	YTD %	Remaining	Projected	Budget Change
ELLIS GROUNDS							
19001162	51160 Salaries PT	\$ 2,200.00	\$ 1,423.00	64.7%	\$ 777.00	\$ 1,820.60	\$ (379.40)
19001162	51390 Salaries FT	\$ 20,142.00	\$ 14,731.72	73.1%	\$ 5,410.28	\$ 18,847.94	\$ (1,294.06)
19001162	68580 Grounds Maint. Supp.	\$ 4,700.00	\$ 4,532.34	96.4%	\$ 167.66	\$ 5,438.81	\$ 738.81
ELLIS RIDING LESSONS							
19001164	51160 Salaries PT	\$ 37,638.00	\$ 38,466.06	102.2%	\$ (828.06)	\$ 49,213.93	\$ 11,575.93
ELLIS BIRTHDAY PARTIES							
19001165	51160 Salaries PT	\$ 6,000.00	\$ 5,964.80	99.4%	\$ 35.20	\$ 7,631.44	\$ 1,631.44
19001165	63050 Employer Contr.	\$ 622.00	\$ 735.14	118.2%	\$ (113.14)	\$ 940.55	\$ 318.55
ELLIS BIRTHDAY - CONTINGENCY APPROVALS							
19001165	63050 IMRF/SS Exp. - Ellis B-Day	\$ 338.00					
ELLIS WEDDINGS							
19001168	51160 Salaries PT	\$ 1,452.00	\$ 1,848.35	127.3%	\$ (396.35)	\$ 2,364.80	\$ 912.80
19001168	63040 Security Dep. Refunds	\$ 7,400.00	\$ 4,075.00	55.1%	\$ 3,325.00	\$ 7,075.00	\$ (325.00)
19001168	63050 Employer Contr.	\$ 111.00	\$ 209.52	188.8%	\$ (98.52)	\$ 268.06	\$ 157.06
ELLIS - OTHER RENTALS							
19001169	51160 Salaries PT	\$ 1,452.00	\$ -	0.0%	\$ 1,452.00	\$ -	\$ (1,452.00)
19001169	63040 Security Dep. Refund	\$ 300.00	\$ 1,000.00	333.3%	\$ (700.00)	\$ 2,200.00	\$ 1,900.00
19001170	63050 Employer Contr.	\$ 111.00	\$ -	0.0%	\$ 111.00	\$ -	\$ (111.00)
HOOVER							
19001171	63040 Security Dep. Refund	\$ 6,617.00	\$ 6,203.60	93.8%	\$ 413.40	\$ 9,161.10	\$ 2,544.10
19001171	63090 Natural Gas	\$ 5,750.00	\$ 5,046.57	87.8%	\$ 703.43	\$ 6,055.88	\$ 305.88
19001171	63100 Electric	\$ 13,950.00	\$ 11,888.53	85.2%	\$ 2,061.47	\$ 14,266.24	\$ 316.24
19001171	63120 Building Maintenance	\$ 5,000.00	\$ 7,379.40	147.6%	\$ (2,379.40)	\$ 8,855.28	\$ 3,855.28
19001172	51390 Salaries FT	\$ 21,975.00	\$ 17,238.08	78.4%	\$ 4,736.92	\$ 22,054.60	\$ 79.60
19001173	51390 Salaries FT	\$ 10,987.00	\$ 8,618.85	78.4%	\$ 2,368.15	\$ 11,027.06	\$ 40.06
19001174	51390 Salaries FT	\$ 10,987.00	\$ 8,618.95	78.4%	\$ 2,368.05	\$ 11,027.19	\$ 40.19
19001171	63090 Hoover - Gas	\$ 5,750.00	\$ 5,046.57	87.8%	\$ 703.43	\$ 6,055.88	\$ 305.88
19001171	63110 Hoover - Electric	\$ 13,950.00	\$ 11,888.53	85.2%	\$ 2,061.47	\$ 14,266.24	\$ 316.24
HOOVER - CONTINGENCY APPROVALS							
19001171	63120 Hoover Building Maintenance	\$ 1,504.40					

FY21 Budget Amendments and Codes

FY21 Budget

YTD YTD % Remaining Projected Budget Change

ENVIRONMENTAL ED.

19001176	51390 FT Salaries - School	\$ 18,123.00	\$ 14,351.91	79.2%	\$ 3,771.09	\$ 16,065.50	\$ (2,057.50)
19001177	51390 FT Salaries - Camps	\$ 11,398.00	\$ 8,870.70	77.8%	\$ 2,527.30	\$ 10,126.91	\$ (1,271.09)
19001178	51390 FT Salaries - NB	\$ 29,981.00	\$ 23,102.13	77.1%	\$ 6,878.87	\$ 31,437.85	\$ 1,456.85
19001179	51390 FT Salaries - Other Pub.	\$ 3,030.00	\$ 2,283.22	75.4%	\$ 746.78	\$ 2,682.83	\$ (347.17)
19001180	51390 FT Salaries - Laws	\$ 1,187.00	\$ 1,080.47	91.0%	\$ 106.53	\$ 1,382.37	\$ 195.37
19001176	51160 PT Salaries - School	\$ 10,000.00	\$ 423.65	4.2%	\$ 9,576.35	\$ 5,000.00	\$ (5,000.00)
19001177	51160 PT Salaries - Camps	\$ 8,100.00	\$ 10,946.17	135.1%	\$ (2,846.17)	\$ 12,217.26	\$ 4,117.26
19001178	51160 PT Salaries - NB	\$ 59,666.00	\$ 44,902.00	75.3%	\$ 14,764.00	\$ 61,030.71	\$ 1,364.71
19001179	51160 PT Salaries - Other Pub.	\$ 7,900.00	\$ 5,068.41	64.2%	\$ 2,831.59	\$ 8,383.42	\$ 483.42
19001179	63050 IMRF/SS Fund Expense - En. Ed. Other Pub.	\$ 690.00	\$ 770.00	111.6%	\$ (80.00)	\$ 924.00	\$ 234.00

ENV. ED. - CONTINGENCY APPROVALS

19001181	51160 PT Salaries - Other	\$ 145.75
19001181	63050 Employer Contr. - Other	\$ 11.15
19001176	51160 PT Salaries - Camps	\$ 2,800.00
19001179	63050 Employer Contr. - Other	\$ 340.00
19001179	63040 Env. Ed. Program Refunds	\$ 1,130.00

GROUNDS AND NR

19001183	51390 FT Salaries - Grounds	\$ 87,133.00	\$ 68,146.44	78.2%	\$ 18,986.56	\$ 89,690.70	\$ 2,557.70
19001183	63070 Refuse Pickup	\$ 7,500.00	\$ 8,287.91	110.5%	\$ (787.91)	\$ 9,091.91	\$ 1,591.91
19001183	63090 Natural Gas	\$ 3,475.00	\$ 3,940.57	113.4%	\$ (465.57)	\$ 4,728.68	\$ 1,253.68
19001183	63110 Shop Supplies	\$ 4,150.00	\$ 4,608.23	111.0%	\$ (458.23)	\$ 5,529.88	\$ 1,379.88
19001183	63540 Telephones	\$ 10,750.00	\$ 7,497.66	69.7%	\$ 3,252.34	\$ 9,477.66	\$ (1,272.34)
19001183	68530 Preserve Improvements	\$ 541.00	\$ 609.36	112.6%	\$ (68.36)	\$ 1,209.36	\$ 668.36
19001183	62160 Equipment	\$ 19,641.00	\$ 13,620.07	69.3%	\$ 6,020.93	\$ 30,000.00	\$ 10,359.00

GROUNDS - CONTINGENCY APPROVALS

19001183	63040 Security Dep. Refund	\$ 50.00
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TOTAL NET EXPENDITURES INCREASE \$ 39,515.97

To: Kendall County Forest Preserve District Committee of the Whole
From: David Guritz, Executive Director
RE: Assistant Director and Environmental Education Manager Position Restructure
Final Recommendations

Date: October 12, 2021

The District has completed the analysis of the restructure plan for the Assistant Director and Environmental Education Manager position, with the following recommendations presented for consideration to the Committee of the Whole:

Consider a motion to forward the following position descriptions to Commission for approval:

1. Grounds and Natural Resources Division Supervisor
2. Environmental Education and Special Projects Manager
3. Environmental Education Early Learning Program Specialist
4. Environmental Education Coordinator
5. Reservations Manager and Accounting Coordinator

At the Commission meeting, District staff recommends posting the following to the October 19 meeting agenda:

1. Consider a motion to approve the Grounds and Natural Resources Division Supervisor position description, including the appointment of Antoinette White to this position with a promotional annualized salary increase to \$42,780.00 effective December 1, 2021.
2. Consider a motion to approve the Environmental Education and Special Projects Manager position description, including the appointment of Stefanie Wiencke to this position with a promotional increase of \$2,256.75 effective December 1, 2021.
3. Consider a motion to approve the Environmental Education Early Learning Program Specialist position description, including the appointment of Jessica Vosburgh to this full time position with an assigned starting annualized salary of \$28,275.00 effective December 1, 2021.
4. Consider a motion to approve the Environmental Education Coordinator position description, including the appointment of Kimberly Adams to this position with a promotional hourly salary increase to \$18.00 per hour effective October 22, 2021.
5. Consider a motion to approve the Reservations Manager and Accounting Coordinator position description, including the appointment of Julia Granholm to this position with a promotional hourly salary increase to \$19.50 per hour effective October 22, 2021.

The revised FY22 Organizational Chart is attached that will also be presented for approval.

**KENDALL COUNTY FOREST PRESERVE DISTRICT
JOB DESCRIPTION**

CLASS TITLE: Grounds and Natural Resources Division Supervisor

WAGE CATEGORY: FLSA Exempt

REPORTS TO: Executive Director

EFFECTIVE DATE: October XX, 2021

SUMMARY:

Provides administrative support for the Kendall County Forest Preserve District (“District”) including communications with the general public and Board of Commissioners. Supervises the Grounds and Natural Resources functions of the District including direct supervision of Harris Forest Preserve Grounds Maintenance Workers, and the Hoover Resident and Supervisor. Manages the development and implementation of all Natural Resources, Habitat, and Preserve Improvement Projects. Supports environmental education programming for the District. Provides scheduling support, supervision and oversight of grounds maintenance and natural resource management projects and programs, including supervision of volunteer restoration work day activities. Serves as the Acting Executive Director of the District as needed.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

- Customarily and regularly performs supervisory and management duties in various preserve locations including, but not limited to the following:
 - Interviewing, selecting, and training grounds maintenance staff;
 - Preparing and maintaining confidential personnel records;
 - Maintaining confidentiality of confidential or proprietary data of the District and other protected information (e.g., DOBs, SSNs, home addresses, etc.);
 - Setting and adjusting employees’ hours of work;
 - Providing recommendations regarding the setting and adjusting of employees’ rates of pay (within pre-approved budget parameters), which recommendations are given particular weight by the final decision-maker;
 - Maintaining production and operations records for use in supervision and control of the District’s natural resources management projects;
 - Appraising employees’ productivity and efficiency for the purpose of recommending promotions or other changes in status, which recommendations are given particular weight by the final decision-maker;
 - Handling employee and public complaints and grievances;
 - Providing recommendations regarding the hiring, firing and discipline of staff, which recommendations are given significant weight by the final decision-maker;
 - Apportioning and scheduling the work among grounds maintenance employees and natural area volunteers within the grounds maintenance division;
 - Providing for the safety and security of the employees, volunteers, visitors, and District property;
 - Planning, organizing, and supervising the activities of staff conducting natural areas management activities within preserve areas.
- Customarily and regularly directs the work of at least two or more full-time employees (or their equivalent).
- Directs the activities and meeting schedule of the District’s Safety Committee.
- Assists the Executive Director in compiling and capturing all District Board of Commissioners meeting minutes and committee meeting minutes for review and approval by the Board of Commissioners and its respective committees.
- Serves as a Freedom of Information Act Officer for the District, ensures compliance with the State of Illinois Freedom of Information Act, and maintains all relevant training and certification related thereto;
- Supports administration of the District’s Human Resources Functions:
 - Prepares all Personnel Action Notices throughout the budget year and the beginning of the new fiscal year, and submits required paperwork to the Treasurer’s Office.
 - Computes attendance and leave benefits for District employees; reviews time sheets and other payroll records.
 - Compiles and tracks all part-time employee hours and submits monthly reports of the same to the Treasurer’s Office.

- Prepares and maintains confidential payroll and personnel records, vouchers, administrative records and reports for the District, including coordination of the submission of records with various Kendall County departments
- Supervises and coordinates the District's annual bow hunt program, and all natural preserve resource management projects. Develops goals and objectives for natural resource management projects.
- Supervises trained and untrained volunteers participating in natural area management workdays.
- Conducts public programs, public speaking, and natural area management activities in a variety of settings, including work with children, and work within natural areas with uneven terrain.
- Coordinates and supervises assigned staff members, outside contractors and volunteers supporting natural resource management and capital improvement projects within District preserves.
- Oversees project management for the District's construction contractors, grounds maintenance staff and volunteers by setting the schedule for projects; vehicle replacement program; monitoring all ongoing projects; creating project metrics and deliverables; and assessing the achievement of said project metrics and deliverables.
- Manages relationships with vendors and contractors by performing duties including, but not limited to the following: obtains cost estimates for supplies, parts and equipment repair; develops bid specifications for District projects; orders and purchases supplies for projects; negotiates services and contract terms; and reviews and recommends contracted services and equipment, which recommendations are given particular weight by the final decision-maker.
- Ensures that natural resource project permitting requirements and objectives are fully met.
- Performs a variety of horticultural tasks including, but not limited to trimming, controlling weeds, seeding and maintaining natural areas, planting, pruning trees and shrubs, and treating and removing exotic and invasive species.'
- Regularly uses, maintains and repairs tools of the trade (both powered and non-powered equipment) including, but not limited to chainsaw(s), and other mechanical hand tools.
- Hauls and moves materials and supplies, as needed, for District and public use.
- Repairs and maintains District trails by performing duties including, but not limited to, removing fallen trees and limbs, and repairing any damage caused by encroachment, erosion, or other factors.
- Collects GIS data for spreadsheet entry and management, including mapping of natural area plant communities, ecotypes, and threats.
- Supervises Grounds and Natural Resources maintenance activity assignments, which may include:
 - Safely and effectively operating and maintaining District equipment including, but not limited to, pick-up trucks, dump trucks, chain saws, and trimmers.
 - Setting up for events and volunteer work day functions; ensuring facilities are clean and work day equipment preparations completed prior to the start of restoration work days.
 - Locating and removing refuse from District property.
- Develops and maintains press releases and District website platforms.
- Maintains professional collaboration with other natural resource program coordinators and administrators, community organizations both within and outside of Kendall County, Illinois.
- Communicates professionally and effectively with the Environmental Education and Marketing Manager, District staff and the public.
- Participates in emergency preparedness and response activities, as needed
- Directs, performs, and oversees the District's prescribed burn program, brush removal, seed collecting and other natural area management tasks at District locations and preserves.
- Develops and administers grant funded projects for preserve improvements and natural areas management.
- Develops District policies and processes to identify safety issues; reduce risk and liability exposure within grounds and natural resource stewardship projects.
- Maintains a safe and clean environment at all times and enforces all District safety rules and policies.
- Provides first aid or take other emergency measures when necessary as indicated in student, volunteer and staff emergency protocol and procedures.
- Drives vehicles to various locations to conduct tours, educational programs, work days, and other assigned roles. Transportation includes both use of District vehicles and personal vehicle.
- Complies with all applicable federal and state laws, regulations and District policies and procedures regarding or relating to assigned job duties.
- Handles cash and accepts other forms of payment for public programs, permits, and facility use reservations.
- Maintains the confidentiality of protected personal information contained within District reservation forms.
- Maintains regular attendance and punctuality.
- Performs other duties as assigned.

SUPERVISORY RESPONSIBILITIES:

- This position supervises Grounds Maintenance Division’s full-time and part-time staff, volunteers in the District’s volunteer workdays, and staff assignments for preserve improvement and natural resource projects.

QUALIFICATIONS:

To perform this job successfully, an individual must be able to perform all essential duties satisfactorily. The requirements listed below are representative of the knowledge, skill and/or ability required for the position.

A. EDUCATION and/or EXPERIENCE:

- Bachelor’s Degree in the field of education or environmental sciences or equivalent experience in the field of natural resources, environmental science, and parks management. May be actively pursuing a Bachelor’s degree in environmental sciences, or related field.
- Knowledge of education principals and practices.
- Experience in administration of a parks and natural resource management program preferred.
- Experience in leading and coordinating volunteer-based work days and natural resource projects.
- Experience with instructing children in an educational setting preferred.
- Knowledge of Microsoft Office programs including, but not limited to, Excel, Word and PowerPoint.
- Working knowledge of multiple social media platforms and ability to effectively and appropriately use the Internet and create engaging posts for social media.
- Knowledge of office practices, principles of modern record keeping, and setup and prepare, create and organize files

B. LANGUAGE SKILLS:

- Proficient knowledge of the English language, spelling and grammar.
- Ability to speak effectively with the public, including individuals of all ages and ability levels, and employees of the District.
- Ability to write routine reports and correspondence.
- Ability to professionally and effectively communicate with the public on the District’s social media platforms.
- Ability to present District curriculum.

C. MATHEMATICAL SKILLS:

- Ability to add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions, and decimals.
- Ability to compute rate, ratio, and percent and to draw and interpret bar graphs.
- Ability to compute costs and make change.
- Ability to read and interpret financial statements.

D. REASONING ABILITY:

- Ability to employ safe work practices and use sound judgment while leading educational programs.
- Ability to complete projects from beginning to end with minimal supervision.
- Possess positive conservation ethic and respect towards living things and the natural environment.
- Ability to apply common sense understanding to carry out instructions furnished in written, oral, or diagram form.
- Ability to deal with problems involving several concrete variables in standardized situations.

E. CERTIFICATES, LICENSES, REGISTRATIONS:

- A prescribed fire burn training certificate and S190 course completion or, in the alternative, successfully complete S190 coursework within the first ninety (90) days of employment.
- A valid Illinois Pesticide Operator’s License or, in the alternative, obtain a valid Illinois Pesticide Operator’s License within the first ninety (90) days of employment.
- Master Naturalist, Certified Interpretive Guide, or other environmental certification preferred. May be actively pursuing an environmentally related certificate.
- Current CPR/First Aid certification.
- All other training, certificates and registrations required for the specific duties performed.

PHYSICAL DEMANDS:

- Employee must be able to sit, kneel, stand and bend.
- Employee must be able to walk on uneven terrain for extended periods of time.
- Employee must be able to provide instruction while walking outside and in varying weather conditions.
- Employee must be comfortable being outside in various types of weather for extended periods of time.
- Employee must occasionally lift and/or move up to 50 pounds.
- Employee must be able to use hands to handle or feel.
- Employee must be able to reach, push and pull with hands and arms.
- Employee must be able to talk and hear in person and via use of telephone.
- Specific vision abilities required by this job include close vision, depth perception and distance vision.

WORK ENVIRONMENT:

- Teaching will be held outside. The weather and temperature will not be consistent during the course of employment.
- The noise level in the work environment will vary from moderately quiet to loud.
- Employee must be able to perform all assigned job duties during normal business hours and after normal business hours, as required in the event of an emergency or special event.
- Employee is required to provide own transportation to travel to and from meetings, training, conferences, and the various District preserves and locations.
- Employee is required to work regularly with children and the general public.

The above information is not intended to be all-inclusive and can be expanded or modified as necessary.

Kendall County Forest Preserve District

Approved: November 27, 2018

Amended: May 18, 2021

Amended: October XX, 2021

**KENDALL COUNTY FOREST PRESERVE DISTRICT
JOB DESCRIPTION**

CLASS TITLE: Environmental Education and Special Projects Manager

WAGE CATEGORY: FLSA Non-Exempt

REPORTS TO: Executive Director

EFFECTIVE DATE: October XX, 2021

SUMMARY:

Oversee development and day-to-day management of the Environmental Education (“Program”) for the Kendall County Forest Preserve District (“District”).

ESSENTIAL DUTIES AND RESPONSIBILITIES:

- Supervise the District’s Environmental Education Department staff.
- Develop curriculum and theme planning for the Program that is developmentally appropriate for all relevant age groups and ability levels and reflects the natural and cultural history of Kendall County.
- Create and purchase materials needed for curriculum and manage a corresponding budget.
- Coordinate staff hours and weekly schedules.
- Manage and direct Natural Beginnings staff meetings, and Environmental Education department staff meetings.
- Establish performance goals and objectives for the Program.
- Develop and maintain handbooks, brochures, packets, press releases and newsletters for the Program.
- Maintain a safe and clean environment at all times and enforce all District safety rules and policies.
- Develop materials for parent-teacher conferences.
- Manage and/or delegate management of parent inquiries, communication, and parent-teacher conferences.
- Oversee social media marketing and correspondences.
- Coordinate student sign-up and registration with the District’s Reservations Manager and Accounting Coordinator, and Environmental Education Coordinator.
- Lead and/or assist with teaching Program classes.
- Provides project management and oversight to District special projects.
- Maintain order in both the classroom and outdoor setting while implementing constructive disciplinary procedures.
- Work and communicate well verbally and in writing with District staff and the public, including individuals of all ages and ability levels.
- Maintain professional collaboration with other nature-based administrators, community organizations, and environmental educators.
- Assists the Environmental Education Coordinator in training support staff in curricular program goals, objectives, and instructional methods.
- Assists the Reservations Manager and Accounting Coordinator with processing accounts payable, RecPro program reservations, deposits, and other projects as needed or assigned by the Executive Director.
- Handles cash and accepts other forms of payment for public programs, permits and facility use reservations.
- Works directly with volunteers supporting the District’s Programs.
- Assists the Executive Director, Grounds and Natural Resources Division Supervisor in the coordination of volunteer workdays and natural resource projects.
- Supports Grounds and Natural Resources maintenance activity assignments.
- Performs controlled burns, brush removal, seed collecting, and other natural area management tasks.
- Assist with basic animal care and upkeep including feeding and tank/cage cleaning.
- Provide first aid or take other emergency measures when necessary as indicated in student, volunteer and staff emergency protocol and procedures.
- Perform other duties as assigned.

SUPERVISORY RESPONSIBILITIES:

- This position provides direct supervision and management of the Program’s Environmental Education Coordinator, Lead Instructors, Instructional Aides, and Program support volunteers.

QUALIFICATIONS:

To perform this job successfully, an individual must be able to perform all essential duties satisfactorily. The requirements listed below are representative of the knowledge, skill and/or ability required for the position.

- A. EDUCATION and/or EXPERIENCE:**
 - Bachelor's Degree in the field of education or environmental sciences or equivalent experience in the field of education or environmental sciences. May be actively pursuing a degree in the education or the environmental sciences field.
 - Knowledge of education principals and practices.
 - Prior experience working with preschool aged children preferred.
 - Prior experience with staff supervision preferred.
 - Experience in administration of an educational program preferred.
 - Knowledge of Microsoft Office programs including, but not limited to Excel, Word and PowerPoint.
 - Ability to effectively and appropriately use the internet and social media.
 - Knowledge of office practices, principles of modern record keeping, and setup and maintaining filing systems.
- B. LANGUAGE SKILLS:**
 - Ability to draft and present District curriculum.
 - Ability to write routine reports and correspondence.
 - Ability to speak effectively with the public, including individuals of all ages and ability levels, and employees of the District.
 - Good knowledge of the English language, spelling and grammar.
- C. MATHEMATICAL SKILLS:**
 - Ability to add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions, and decimals.
 - Ability to compute rate, ratio, and percent and to draw and interpret bar graphs.
- D. REASONING ABILITY:**
 - Ability to employ safe work practices and use sound judgment while leading educational programs.
 - Ability to complete projects from beginning to end with minimal supervision.
 - Possess positive conservation ethic and respect towards living things and the natural environment.
 - Ability to apply common sense understanding to carry out instructions furnished in written, oral, or diagram form.
 - Ability to deal with problems involving several concrete variables in standardized situations..
- E. CERTIFICATES, LICENSES, REGISTRATIONS:**
 - Certificated teacher, substitute teacher or other teaching certification preferred. May be actively pursuing an education related degree or certification.
 - Master Naturalist, Certified Interpretive Guide, or other environmental certification preferred. May be actively pursuing a certificate in an environmentally related field.
 - Chain saw safety certification and herbicide applicators license.
 - Current First Aid/CPR certification.
 - All certificates and registrations required for the specific duties performed.

PHYSICAL DEMANDS:

- Employee must be able to sit, kneel, stand and bend.
- Employee must be able to walk on uneven terrain for extended periods of time.
- Employee must be able to provide instruction while walking outside and in varying weather conditions.
- Employee must be comfortable being outside in various types of weather for extended periods of time.
- Employee must occasionally lift and/or move up to 40 pounds.
- Employee must be able to use hands to handle or feel.
- Employee must be able to reach, push and pull with hands and arms.

- Employee must be able to talk and hear in person and via use of telephone.
- Specific vision abilities required by this job include close vision, depth perception and distance vision.

WORK ENVIRONMENT:

- Teaching will be held outside. The weather and temperature will not be consistent during the course of employment.
- The noise level in the work environment will vary from moderately quiet to loud.
- Employee must be able to perform all assigned job duties during normal business hours and after normal business hours, as required in the event of an emergency or special event.
- Employee may be required to provide own transportation to travel to and from meetings, training, conferences, and the various District preserves and locations.

The above information is not intended to be all-inclusive and can be expanded or modified as necessary.

Kendall County Forest Preserve District

Revised: 11/30/2020
Amended: 10/XX/2021

**KENDALL COUNTY FOREST PRESERVE DISTRICT
JOB DESCRIPTION**

CLASS TITLE: Environmental Education Early Learning Program Specialist

WAGE CATEGORY: FLSA Non-Exempt

REPORTS TO: Environmental Education Special Projects Manager

EFFECTIVE DATE: June 15, 2015

SUMMARY:

Oversee development and day-to-day management of the Natural Beginnings Early Learning Program (“Program”) for the Kendall County Forest Preserve District (“District”), provide direct instruction within the District’s Summer Camp offerings, offer and coordinate public programming for youth and family groups, and support natural resource management activities.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

- Develop curriculum and theme planning for the Program that is developmentally appropriate for all relevant age groups and ability levels and reflects the natural and cultural history of Kendall County.
- Create and purchase materials needed for curriculum.
- Assist with the coordination of staff hours and weekly schedules.
- Attend Natural Beginnings staff meetings, and complete assigned program administration tasks.
- Assist with establishing performance goals and objectives for the Program.
- Develop and maintain handbooks, brochures, packets, press releases and newsletters for the Program.
- Maintain a safe and clean environment at all times and enforce all District safety rules and policies.
- Develop materials for parent-teacher conferences.
- Manage parent inquiries, webpage and web platform communications, and parent-teacher conferences.
- Oversee social media marketing and correspondences.
- Coordinate student sign-up and registration with the District’s Environmental Education and Special Projects Manager and Reservations Manager and Accounting Coordinator
- Lead and/or assist with teaching Program classes.
- Maintain order in both the classroom and outdoor setting while implementing constructive disciplinary procedures.
- Work and communicate well verbally and in writing with District staff and the public, including individuals of all ages and ability levels.
- Maintain professional collaboration with other nature-based administrators, community organizations, and environmental educators.
- Assist with basic animal care and upkeep including feeding and tank/cage cleaning.
- Provide first aid or take other emergency measures when necessary as indicated in student, volunteer and staff emergency protocol and procedures.
- Perform other duties as assigned.

SUPERVISORY RESPONSIBILITIES:

- This position supports direct supervision and management of the Program’s Lead Instructors, Instructional Aides, and Program support volunteers.

QUALIFICATIONS:

To perform this job successfully, an individual must be able to perform all essential duties satisfactorily. The requirements listed below are representative of the knowledge, skill and/or ability required for the position.

A. EDUCATION and/or EXPERIENCE:

- Bachelor’s Degree in the field of education or environmental sciences or equivalent experience in the field of education or environmental sciences. May be actively pursuing a degree in the education or the environmental sciences field.
- Knowledge of education principals and practices.
- Prior experience working with preschool aged children preferred.
- Experience in administration of an educational program preferred.
- Knowledge of Microsoft Office programs including, but not limited to Excel, Word and PowerPoint.
- Ability to effectively and appropriately use the internet and social media.
- Knowledge of office practices, principles of modern record keeping, and setup and maintaining filing systems.

- B. LANGUAGE SKILLS:**
 - Ability to draft and present District curriculum.
 - Ability to write routine reports and correspondence.
 - Ability to speak effectively with the public, including individuals of all ages and ability levels, and employees of the District.
 - Good knowledge of the English language, spelling and grammar.
- C. MATHEMATICAL SKILLS:**
 - a. Ability to add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions, and decimals.
 - b. Ability to compute rate, ratio, and percent and to draw and interpret bar graphs.
- D. REASONING ABILITY:**
 - Ability to employ safe work practices and use sound judgment while leading educational programs.
 - Ability to complete projects from beginning to end with minimal supervision.
 - Possess positive conservation ethic and respect towards living things and the natural environment.
 - Ability to apply common sense understanding to carry out instructions furnished in written, oral, or diagram form.
 - Ability to deal with problems involving several concrete variables in standardized situations.
- E. CERTIFICATES, LICENSES, REGISTRATIONS:**
 - Certificated teacher, substitute teacher or other teaching certification preferred. May be actively pursuing an education related degree or certification.
 - Master Naturalist, Certified Interpretive Guide, or other environmental certification preferred. May be actively pursuing a certificate in an environmentally related field.
 - Current First Aid/CPR certification.
 - All certificates and registrations required for the specific duties performed.

PHYSICAL DEMANDS:

- Employee must be able to sit, kneel, stand and bend.
- Employee must be able to walk on uneven terrain for extended periods of time.
- Employee must be able to provide instruction while walking outside and in varying weather conditions.
- Employee must be comfortable being outside in various types of weather for extended periods of time.
- Employee must occasionally lift and/or move up to 40 pounds.
- Employee must be able to use hands to handle or feel.
- Employee must be able to reach, push and pull with hands and arms.
- Employee must be able to talk and hear in person and via use of telephone.
- Specific vision abilities required by this job include close vision, depth perception and distance vision.

WORK ENVIRONMENT:

- Teaching will be held outside. The weather and temperature will not be consistent during the course of employment.
- The noise level in the work environment will vary from moderately quiet to loud.
- Employee must be able to perform all assigned job duties during normal business hours and after normal business hours, as required in the event of an emergency or special event.
- Employee may be required to provide own transportation to travel to and from meetings, training, conferences, and the various District preserves and locations.

The above information is not intended to be all-inclusive and can be expanded or modified as necessary.

Kendall County Forest Preserve District

Approval Date: June 15, 2015

Amended: October XX, 2021

**KENDALL COUNTY FOREST PRESERVE DISTRICT
JOB DESCRIPTION**

CLASS TITLE: Environmental Education Coordinator

WAGE CATEGORY: FLSA Non-Exempt

REPORTS TO: Environmental Education and Special Projects Manager

EFFECTIVE DATE: October XX, 2021

SUMMARY:

Oversees the development and day-to-day management of Environmental Education programming including school and scout programs, summer camps, teacher education, and other public program offerings (collectively “Public Programs”), for the Kendall County Forest Preserve District (“District”). This position assists with the development and delivery of summer programs for children.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

- Develop curriculum and themed programs that are developmentally appropriate for all relevant age groups and ability levels, including young children and individuals with disabilities, and reflects the natural and cultural history of Kendall County.
- Assist with the development and management of the District’s annual budget.
- Establish program policies, performance goals, and objectives for school, scout and teacher education programs.
- Coordinate program reservations and registrations with the District’s Reservations Manager and Accounting Coordinator.
- Coordinate Environmental Education Instructor staff schedules and hours of employment.
- Train support staff in curricular program goals, objectives, and instructional methods.
- Supports the development of, and attainment of budget objectives. Tracks expenditures to insure that budget expectations are achieved within the fiscal year.
- Provide supervision to part-time instructors and volunteers in the District’s educational programs.
- Address staff disciplinary issues in consultation with the Environmental Education and Special Projects Manager and Executive Director of the District.
- Maintain a safe and clean environment at all times and enforce all District safety rules and policies.
- Support marketing and public outreach efforts to promote the District and program services.
- Develop and maintain handbooks, brochures, packets, press releases, newsletters, and social media postings.
- Create and purchase supplies and materials needed for school, scout and teacher education programs.
- Work with, and provide program support and assistance to the Natural Beginnings Early Learning Program.
- Work with, and provide program support and assistance to the Grounds and Natural Resources Division Supervisor on natural resources management projects including seasonal planting, seeding, and prescribed controlled burns. Coordinates the activities of school groups, youth groups, and volunteers with supporting natural resources management activities.
- Maintain professional collaboration with other nature-based administrators, community organizations, and environmental educators.
- Communicate effectively with District staff and the public.
- Manage District policies and processes to identify safety issues; reduce risk and liability exposure within school, scout, teacher education, and other public program offerings.
- Assist with basic animal care including feeding and tank/enclosure cleaning and Laws of Nature visitor center upkeep.
- Provide first aid or take other emergency measures when necessary as indicated in student, volunteer and staff emergency protocol and procedures.
- Perform other duties as assigned.

SUPERVISORY RESPONSIBILITIES:

- This position supervises part-time Environmental Education Instructors and volunteers in the District’s school, scout, teacher education, and other public programs.

QUALIFICATIONS:

To perform this job successfully, an individual must be able to perform all essential duties satisfactorily. The requirements listed below are representative of the knowledge, skill and/or ability required for the position.

- A. EDUCATION and/or EXPERIENCE:**
- Bachelor's Degree in the field of education or environmental sciences or equivalent experience in the field of education or environmental sciences. May be actively pursuing a degree in the education, environmental sciences, or related field.
 - Knowledge of education principals and practices.
 - Experience in administration of an educational program preferred.
 - Experience with instructing children in an educational setting preferred.
 - Knowledge of Microsoft Office programs including, but not limited to, Excel, Word and PowerPoint.
 - Ability to effectively and appropriately use the Internet and social media.
 - Knowledge of office practices, principles of modern record keeping, and setup and maintaining filing systems.
- B. LANGUAGE SKILLS:**
- Ability to draft and present District curriculum.
 - Ability to write routine reports and correspondence.
 - Ability to speak effectively with the public, including individuals of all ages and ability levels, and employees of the District.
 - Good knowledge of the English language, spelling and grammar.
- C. MATHEMATICAL SKILLS:**
- Ability to add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions, and decimals.
 - Ability to compute rate, ratio, and percent and to draw and interpret bar graphs.
- D. REASONING ABILITY:**
- Ability to employ safe work practices and use sound judgment while leading educational programs.
 - Ability to complete projects from beginning to end with minimal supervision.
 - Possess positive conservation ethic and respect towards living things and the natural environment.
 - Ability to apply common sense understanding to carry out instructions furnished in written, oral, or diagram form.
 - Ability to deal with problems involving several concrete variables in standardized situations.
- E. CERTIFICATES, LICENSES, REGISTRATIONS:**
- Certificated teacher, substitute teacher or other teaching certification preferred. May be actively pursuing a education related degree or certification.
 - Master Naturalist, Certified Interpretive Guide, or other environmental certification preferred. May be actively pursuing an environmentally related certificate.
 - Current CPR/First Aid certification.
 - All certificates and registrations required for the specific duties performed.

PHYSICAL DEMANDS:

- Employee must be able to sit, kneel, stand and bend.
- Employee must be able to walk on uneven terrain for extended periods of time.
- Employee must be able to provide instruction while walking outside and in varying weather conditions.
- Employee must be comfortable being outside in various types of weather for extended periods of time.
- Employee must occasionally lift and/or move up to 40 pounds.
- Employee must be able to use hands to handle or feel.
- Employee must be able to reach, push and pull with hands and arms.
- Employee must be able to talk and hear in person and via use of telephone.
- Specific vision abilities required by this job include close vision, depth perception and distance vision.

WORK ENVIRONMENT:

- Teaching will be held outside. The weather and temperature will not be consistent during the course of employment.
- The noise level in the work environment will vary from moderately quiet to loud.
- Employee must be able to perform all assigned job duties during normal business hours and after normal business hours, as required in the event of an emergency or special event.

- Employee may be required to provide own transportation to travel to and from meetings, training, conferences, and the various District preserves and locations.

The above information is not intended to be all-inclusive and can be expanded or modified as necessary.

Kendall County Forest Preserve District

Approved: June 16, 2015

Amended: October XX, 2021

**KENDALL COUNTY FOREST PRESERVE DISTRICT
JOB DESCRIPTION**

CLASS TITLE: Reservations Manager and Accounting Coordinator

WAGE CATEGORY: Non-Exempt

REPORTS TO: Executive Director

EFFECTIVE DATE: October XX, 2021

SUMMARY:

Provides administrative support to the Kendall County Forest Preserve District (“the District”) using independent judgment to carry out assigned projects. In this position, the employee shall have access to confidential information regarding personnel matters, financial information, and other sensitive information related to management and internal operations of Kendall County Forest Preserve District.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

- Organizes and coordinates the District’s administrative projects.
- Communicates and implements administrative policies, procedures, and processes.
- Provides administrative support of the District’s Human Resources functions:
 - Compiles and reviews all new hire employee paperwork and sends all necessary paperwork to the Treasurer’s office.
 - Prepares and maintains confidential payroll and personnel records, vouchers, administrative records and reports for the District, including coordination of the submission of records with various Kendall County departments.
- Administers the District’s billing and accounts payable processes. Duties include, but are not limited to the following:
 - Management of the District’s public reservation and RecPro permitting process;
 - Compiling accurate financial records including, but not limited to, receipt of funds, disbursements, operational costs, budget balances, and cost-center accounting;
 - Ensuring accurate and prompt invoicing is completed, including tracking payments received;
 - Providing administrative support for fiscal year budget preparation;
 - Preparing vouchers and the District’s claims list;
 - Recording District expenses;
 - Monitoring the District’s budget and reporting the same to the Director or his designee;
 - Balancing the petty cash drawers; and
 - Preparing and making twice monthly deposits in coordination with the Kendall County Treasurer’s Office.
- Manages the District’s licensing/permitting process by performing tasks such as:
 - Communicating directly with clients and potential clients and District personnel;
 - Organizes all Event Venues, Bunkhouses, Campsites and Shelters, and Conference Room rentals, and communicates scheduling and maintenance needs with District staff;
- Develops and maintains the District’s reservation system for all reservations including, but not limited to, Event Venues, Bunkhouses, Campsites, Shelters, all Environmental Education and Ellis House and Equestrian Center services, Public Programs registrations, and Scout and Birthday party programs:
 - Compiling, issuing and tracking District licenses/permits and associated payments within the reservation systems;
 - Ensuring that certificates of insurance are received and maintained for those applicable permits;
 - Administers the District’s Preferred Caterers’ Program.
 - Directs full and part-time staff in scheduling tours at Event Venues, and conducts tours as needed.
 - Directs full and part-time staff in hosting events at the District’s Event Venues.
- Ensures the District’s compliance with the Illinois Open Meetings Act:
 - Assisting the Executive Director in coordinating and scheduling meetings;
 - Updating the District’s website to post agendas, minutes, and Commission packets;
 - Preparing and filing reports related to the meetings;
- Utilizes word processing, database, spreadsheet, and communication software packages to create and maintain a variety of administrative functions for the District.

- Composes and edits routine correspondence and reports.
- Prepares mailings; faxes and emails documents; and distributes mail, faxes, and other documents to District staff.
- Oversees retention and destruction of records prepared and maintained by the District and ensures compliance with the Illinois Local Records Act and all other applicable laws.
- Assists the Executive Director in implementing District ordinances and policies.
- Answers general inquiries from the public, elected officials, District employees, and Kendall County employees regarding District policies, practices, procedures, and programs and serves as the District's liaison to County offices/departments and the public.
- Answers incoming telephone calls; screens the calls, and determines where to direct the calls and telephone messages for staff.
- Greets and screens visitors to the District office.
- Files and maintains original copies of contracts, agreements, resolutions and any other records approved by the Board of Commissioners.
- Performs other duties, as assigned.

SUPERVISORY RESPONSIBILITIES:

- Provides oversight of the District's Facility Attendant(s).

QUALIFICATIONS:

To perform this job successfully, an individual must be able to perform all essential duties satisfactorily. The requirements listed below are representative of the knowledge, skill and/or ability necessary for the position.

A. EDUCATION and/or EXPERIENCE REQUIRED:

- High school diploma or general education degree (GED) required.
- Word processing and personal computer training required.
- A minimum of four (4) years experience in an administrative or secretarial role; or equivalent combination of training and experience required.
- Requires knowledge of office practices, principles of modern record keeping, and setup and maintenance of filing systems.
- Requires knowledge of accounting and reservation software and all Microsoft Office programs including, but not limited to Excel, Word and Power Point.
- Knowledge in all human resources procedures preferred.
- Ability to pass a typing skills test with a minimum net speed of fifty (50) words per minute.

B. LANGUAGE SKILLS:

- Ability to read and interpret documents such as governmental regulations, legal documents, operating instructions, and procedure manuals.
- Ability to write routine reports and correspondence.
- Ability to speak effectively with the public, government officials, vendors, service providers, and employees of the organization.
- Proficiency in the English language, spelling and grammar.

C. MATHEMATICAL SKILLS:

- Ability to add, subtract, multiply and divide in all units of measure, using whole numbers, common fractions, and decimals.
- Ability to compute rate, ratio, and percent and to draw and interpret bar graphs.

D. REASONING ABILITY:

- Ability to apply common sense understanding to carry out instructions furnished in written, oral, or diagram form.
- Ability to deal with problems involving several concrete variables in standardized situations.
- Ability to work independently without need for direct supervision.
- Ability to interpret and apply District policies and directives and local, State and Federal laws and regulations.

E. CERTIFICATES, LICENSES, REGISTRATIONS:

- All certificates and registrations required for the specific secretarial duties performed.
- Valid Driver's license.

PHYSICAL DEMANDS:

- Employee must occasionally stand and bend.
- Employee must occasionally be able to walk to other offices in the building.
- Employee must be able to sit at a desk for extended periods of time.
- Employee must occasionally lift and/or move up to 25 pounds.
- Employee must be able to use hands to finger, handle or feel.
- Employee must be able to reach, push and pull with hands and arms.
- Employee must be able to talk and hear in person and via use of telephone.
- Specific vision abilities required by this job include close vision, depth perception and distance vision.

WORK ENVIRONMENT:

- The noise level in the work environment is usually moderately quiet.
- Employee must be able to perform all assigned job duties during normal business hours and after normal business hours, as required in the event of an emergency or special event.
- Employee may be required to provide own transportation to travel to and from meetings, training, conferences, and the various District preserves and locations.

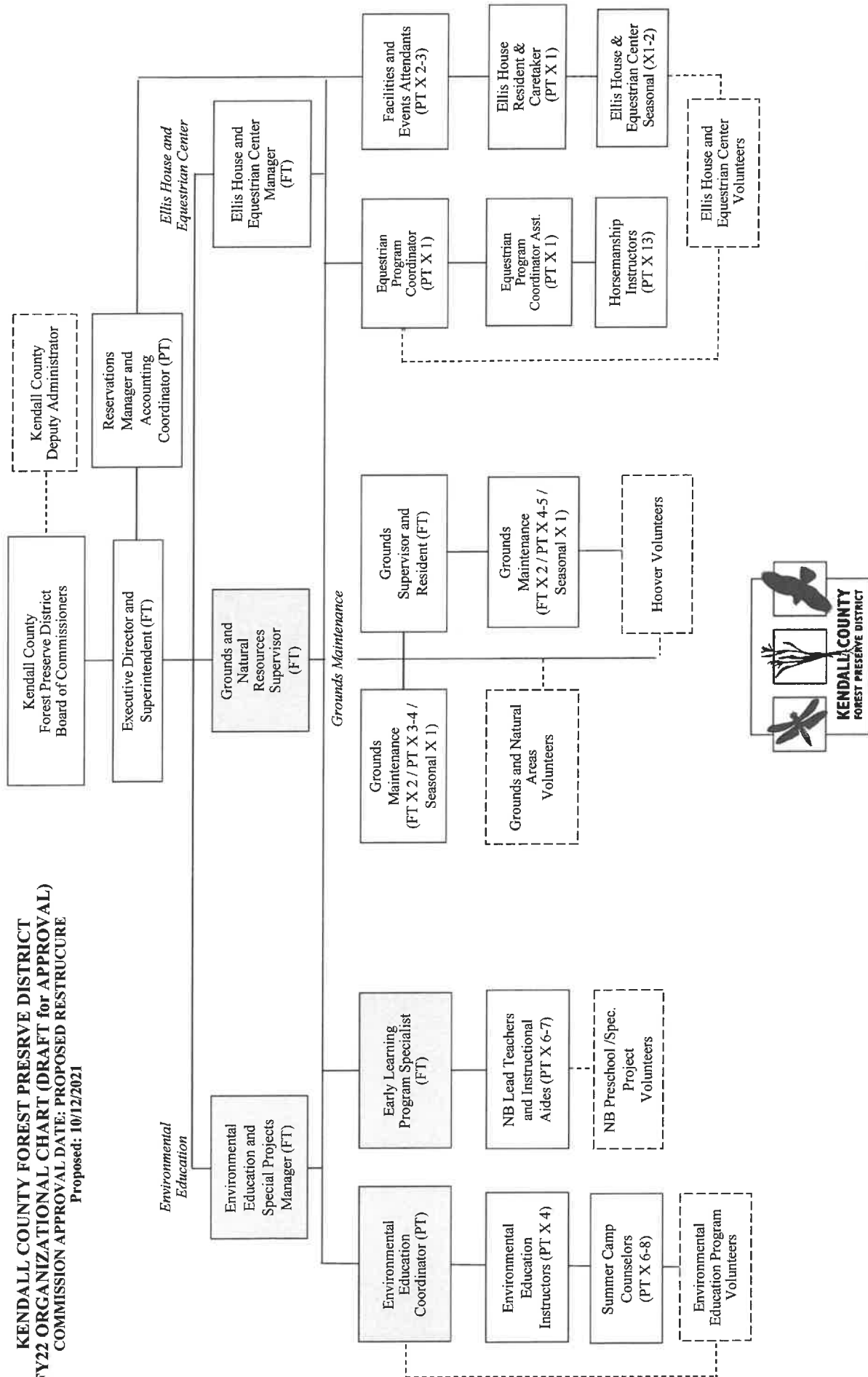
The above information is not intended to be all-inclusive and can be expanded or modified as necessary.

Kendall County Forest Preserve District

Approval Date: December 01, 2019

Amended: October XX, 2021

**KENDALL COUNTY FOREST PRESERVE DISTRICT
 FY22 ORGANIZATIONAL CHART (DRAFT for APPROVAL)
 COMMISSION APPROVAL DATE: PROPOSED RESTRUCTURE
 Proposed: 10/12/2021**



Proposed non-binding offer (binding terms to be described in legal documents):

- Option agreement that allows WFI to develop mitigation bank(s) at one or both of the following:
 - Baker Woods (*first priority; primarily wetlands, will assess stream potential*)
 - Blackberry Creek (*second priority; likely stream-only on small portion of entire site*)
- Term: 2 years, plus 2-year extension
 - Baker Woods can continue to be farmed during option period
- Deposit: \$5,000 for initial term, \$10,000 for extension (credited towards purchase price)
- KCFPD retains ownership of underlying real estate
- WFI to fund all project-related expenses (due diligence, permitting, surveys, financial assurances, construction, maintenance and monitoring up to project close-out, long-term management fund, etc.)
- WFI to absorb all market risk of developing, marketing, and selling credits
- KCFPD has no capital requirement and no market risk
- KCFPD to have input on design features (within reason, without adversely affecting credit yield)
- **Payment to KCFPD (two options):**
 - **Option 1:**
 - Annual installment payments totaling **\$600,000 over 10 years (\$60,000/year)**
 - Long-term management fund of \$50,000 at project close-out
 - **Option 2:**
 - Annual installment payments totaling **\$660,000 over 12 years (\$55,000/year)**
 - Long-term management fund of \$50,000 at project close-out

For illustrative purposes, below is WFI's *estimation* of the value creation for each Partner under each Option:

Option 1: 10yr Installment Payments @ \$60k each

Item	KCFPD	WFI
Installment Payments	600,000	-
Long-Term Fund	50,000	-
Restoration Work	928,250	-
Maintenance	170,000	-
Capital Required	-	(2,507,244)
Total Value	1,748,250	2,097,882

% of Total 45.5% 54.5%

Current Farm Income:	25,680
<i>Years of Farm Income as:</i>	
Cash Payments	25
Total Value	68

Option 2: 12yr Installment Payments @ \$55k each

Item	KCFPD	WFI
Installment Payments	660,000	-
Long-Term Fund	50,000	-
Restoration Work	928,250	-
Maintenance	170,000	-
Capital Required	-	(2,567,244)
Total Value	1,808,250	2,037,882

% of Total 47.0% 53.0%

Current Farm Income:	25,680
<i>Years of Farm Income as:</i>	
Cash Payments	28
Total Value	70

Annual Payments are 2.34x current farm income

Annual Payments are 2.14x current farm income

Meeting Agenda

September 2, 2021

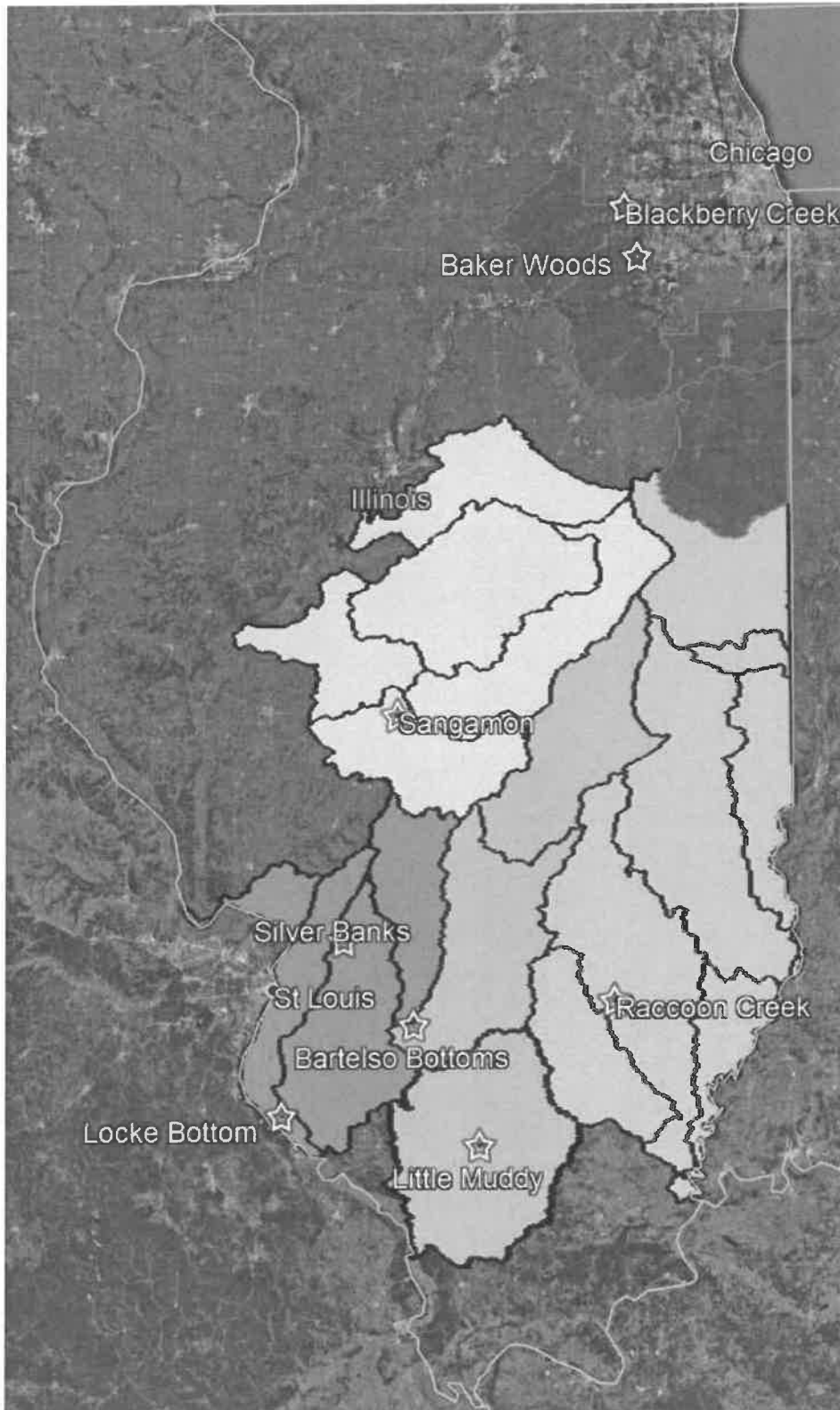
Meeting Attendees

- David Guritz (KCFPD)
- Antoinette White (KCFPD)
- Mike Thompson (WFI)
- Mark Elliott (WFI)
- Linden Graber (WFI)

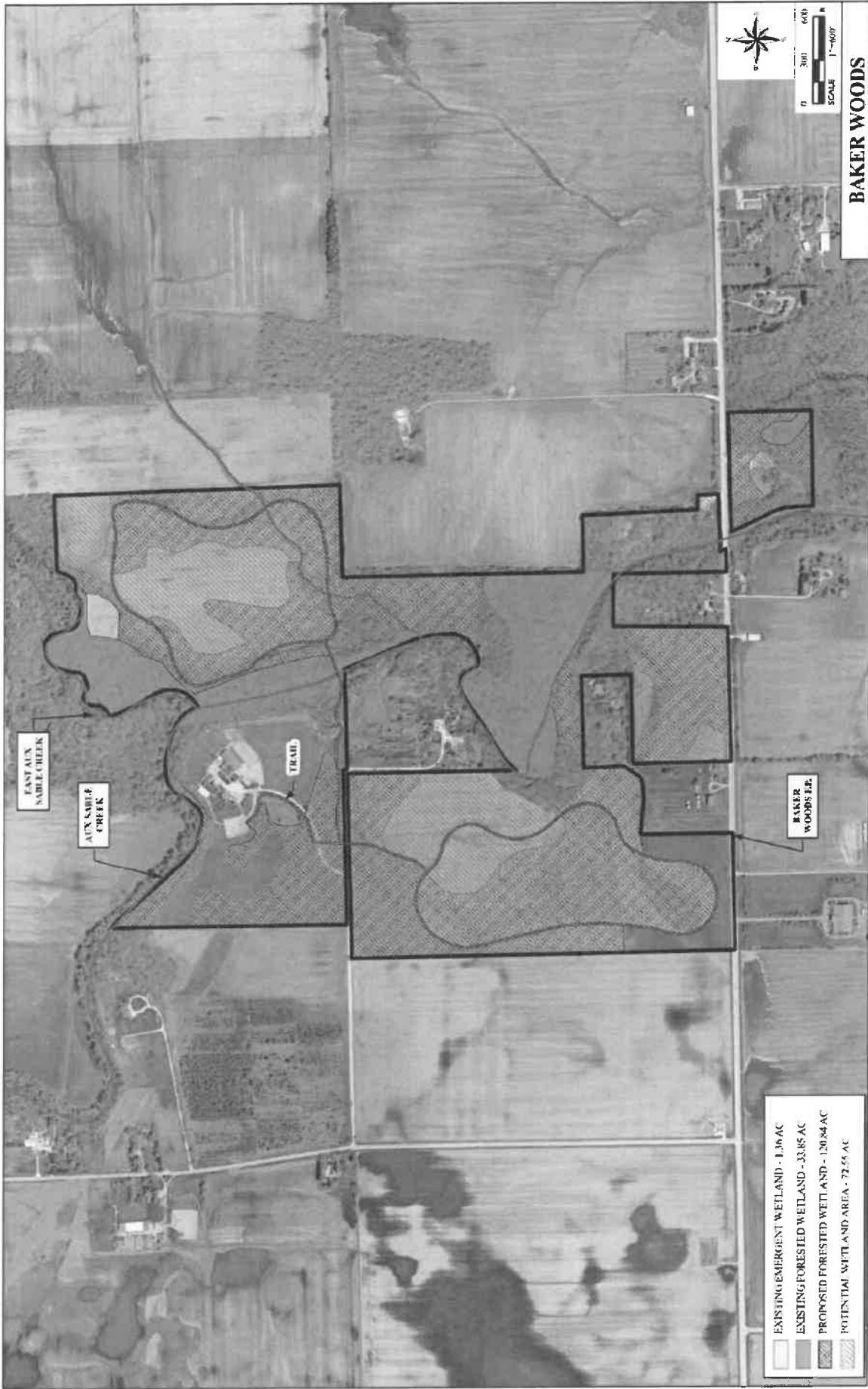
Agenda

- Introductions
- Goals and Objectives
- Site-specific Discussion: Blackberry Creek
 - History of Site
 - Current Management
 - Future Goals
 - Feedback from Site Visit
 - Opportunity for Mitigation
- Site-specific Discussion: Baker Woods
 - History of Site
 - Current Management
 - Future Goals
 - Opportunity for Mitigation
- Benefits of Partnering with WFI
 - No capital requirement from KCFPD
 - No market risk for KCFPD
 - Flexible deal structure (for example):
 - Fixed payment (either upfront or annual installments)
 - Long-term management fund
 - Site(s) professionally restored (meeting Mission Statement and Goals)
 - Site(s) professionally maintained during life of project (before long-term management)
 - Allows KCFPD to allocate resources to other sites
 - KCFPD maintains ownership of underlying real estate
- Next Steps
 - KCFPD's interest in working with WFI
 - Potential economics

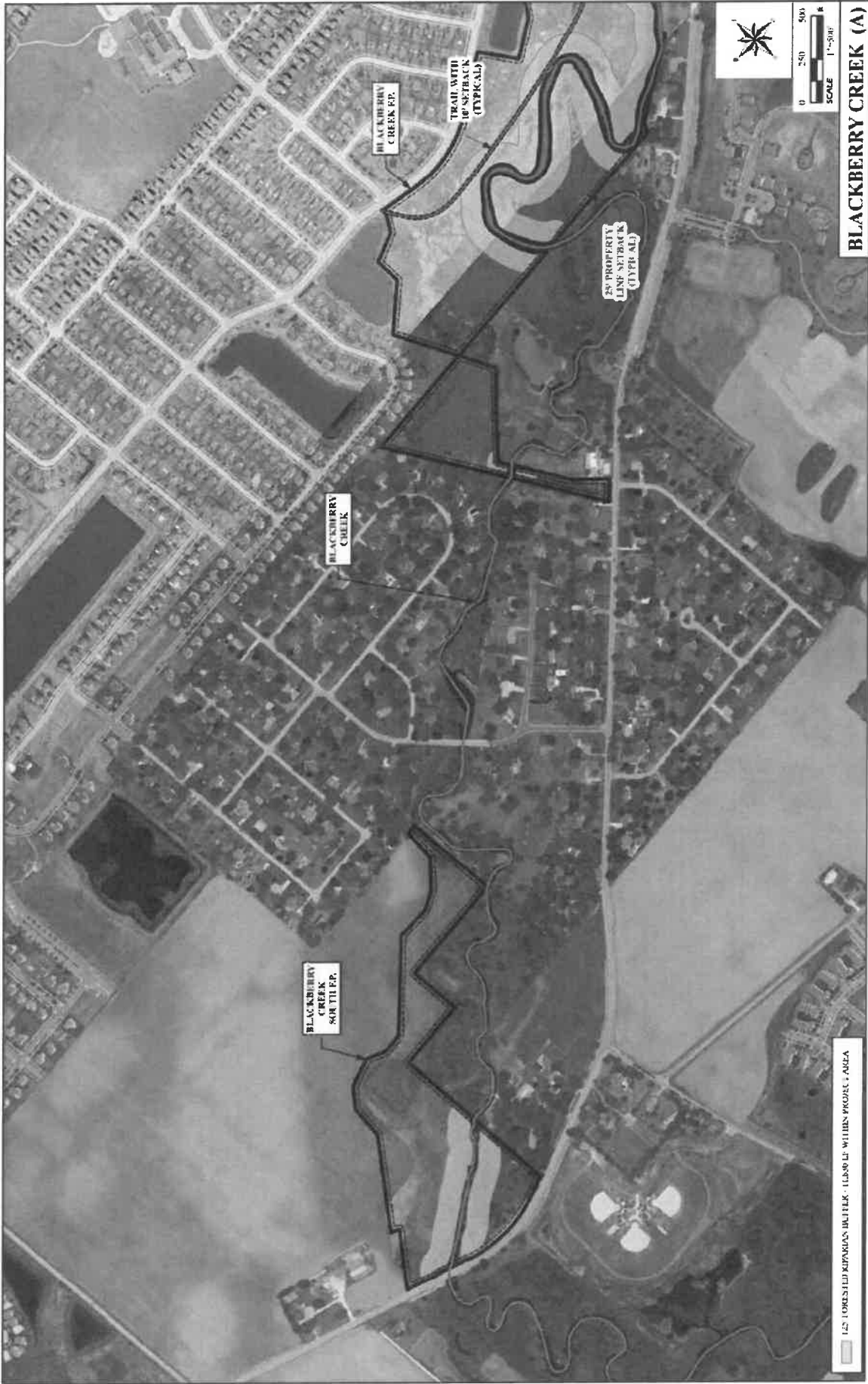
WFI's Current Illinois Footprint (now focusing on expansion targets in northern Illinois):



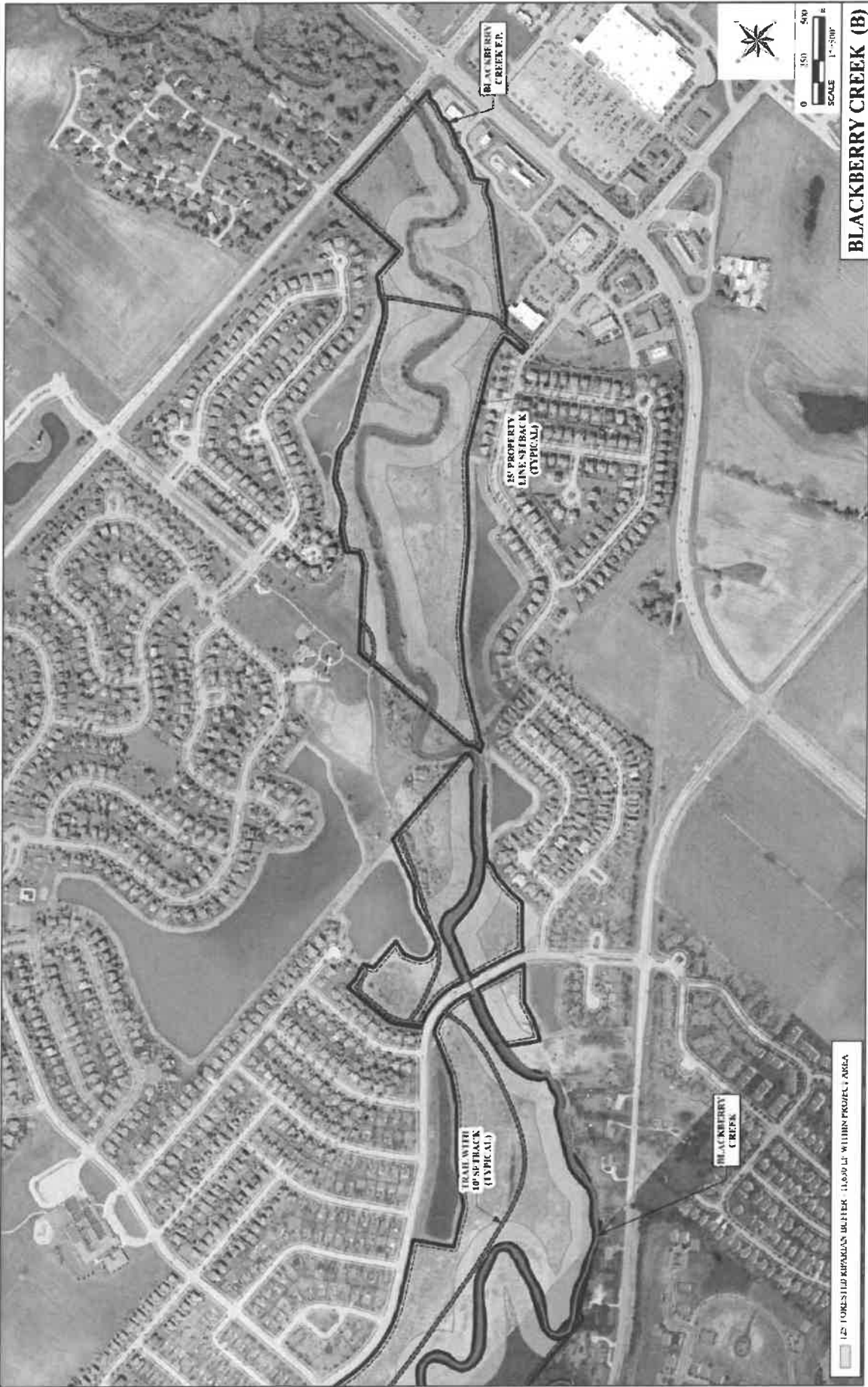
Baker Woods



Blackberry Creek (A)



Blackberry Creek (B)



Kendall County Forest Preserve District - Fox River Bluffs Planting Project
 Summary of Revenue and Expenses

Total Credits Attributed to the Project, tCO2e: 5344.00

Mortality Deduction (N/A):

Registry Reversal Pool (5%), tCO2e: 267.20

Total Credits Issued to the Project, tCO2e: 5076.80

	Launch	After Planting	After Year 3	After Year 5	At Year 25	Total
Revenue						
After Planting (10% of Credits)		15,230.40				\$ 15,230.40
After Year 3 (40% of Credits)			60,921.60			\$ 60,921.60
After Year 5 (30% of Credits)				60,921.60		\$ 60,921.60
Remaining Credits at Year 25					50,768.00	\$ 50,768.00
Project Gross Revenue	\$ -	\$ 15,230.40	\$ 60,921.60	\$ 60,921.60	\$ 50,768.00	\$ 187,841.60

	Price Per Credit After Planting:	Price Per Credit After Year 3:	Price Per Credit After Year 5:	Price Per Credit At Year 25:
	\$ 30.00	\$ 30.00	\$ 40.00	\$ 50.00

	Launch	After Planting	After Year 3	After Year 5	At Year 25	Total
Expenses						
CFC Application Fee	1,500.00					\$ 1,500.00
CFC Credit Sales Fee		1,523.04	10,153.60	10,661.28	3,046.08	\$ 25,384.00
Third-Party Verification Fee		500.00	500.00	1,000.00	2,000.00	\$ 4,000.00
CFC Registry Account Fee		1,000.00				\$ 1,000.00
Project Operator Staff Time						\$ -
Project Operator Other Expense						\$ -
Total Expenses	\$ 1,500.00	\$ 3,023.04	\$ 10,653.60	\$ 11,661.28	\$ 5,046.08	\$ 31,884.00

	Price Per Credit After Planting:	Price Per Credit After Year 3:	Price Per Credit After Year 5:	Price Per Credit At Year 25:
	\$ 30.00	\$ 30.00	\$ 40.00	\$ 50.00

	Launch	After Planting	After Year 3	After Year 5	At Year 25	Total
Net Income (or loss)						
		\$ 12,207.36	\$ 50,268.00	\$ 49,260.32	\$ 45,721.92	\$ 155,957.60

Note on Carbon Quantification

133.60 tCO2e/ac (46.5 live tree above & below ground + 16.9 tCO2e non-soil)
 5,344.00 Total Estimated Credits (133.6 tCO2e/ac X 40 acres)

FY21-22 Natural Beginnings Program Budget

Total staff hours = 6078

Month	Staff	Hourly wage FY 2021-2022 rate	Wiencke (FT)		MWF	Vosburgh (FT)		MWF	VACANT (650 HOURS)		Christoferson	Brendl - MWF AM		Collins - MWF	
			PM + TT AM	AM + TT AM + MWF PM		(Aide)	MWF		AM (Aide) + TTH AM	AM		AM (Aide)			
		Weekly hours	\$20.45	\$14.50	\$14.50	37.5	37.5	\$13.00	\$13.00	\$13.00	\$14.00	\$14.00	\$14.00	\$14.00	\$14.00
Dec. 2021	3		37.5			682.50		17.5		12	27.5			27.5	
Jan. 2022	4					\$910.00		\$468.00			\$1,155.00			\$1,155.00	
Feb. 2022	4					\$910.00		\$624.00			\$1,540.00			\$1,540.00	
Mar. 2022	4					\$910.00		\$624.00			\$1,540.00			\$1,540.00	
Apr. 2022	4					\$910.00		\$624.00			\$1,540.00			\$1,540.00	
May. 2022	4					\$910.00		\$624.00			\$1,540.00			\$1,540.00	
Jun. 2022	1					\$227.50		\$156.00			\$385.00			\$385.00	
Jul. 2022	0					\$0.00		\$0.00			\$0.00			\$0.00	
Aug. 2022	1					\$227.50		\$156.00			\$385.00			\$385.00	
Sep. 2022	4					\$910.00		\$624.00			\$1,540.00			\$1,540.00	
Oct. 2022	4					\$910.00		\$624.00			\$1,540.00			\$1,540.00	
Nov. 2022	4					\$910.00		\$624.00			\$1,540.00			\$1,540.00	
		Program Administration													
	37	Total salary	\$25,000.00	\$25,000.00	\$25,000.00	\$8,417.50	\$5,772.00	\$14,245.00	\$14,245.00	\$14,245.00					
		IMRF (8.95%)	\$1,742.50	\$1,742.50	\$1,742.50	\$0.00	\$0.00	\$992.88	\$992.88	\$992.88					
		FICA (7.65%)	\$1,912.50	\$1,912.50	\$1,912.50	\$643.94	\$441.56	\$1,089.74	\$1,089.74	\$1,089.74					
		Total salary w/IMRF	\$28,655.00	\$28,655.00	\$28,655.00	\$9,061.44	\$6,213.56	\$16,327.62	\$16,327.62	\$16,327.62					
		Hours of Employment	1,950	1,950	1,950	650	444	1,018	1,018	1,018					
		Total FY22 Staff Costs	\$105,240.23												

Cost	
Total staffing:	\$105,240.23
Total materials:	\$2,000.00
Total program cost:	\$107,240.23

	Tuition
3-day 2021	\$2,060.00
2-day 2021	\$1,660.00
3-day 2022	\$2,160.00
2-day 2022	\$1,700.00

PROPOSED FEES AND CHARGES

22-23 PROGRAM YEAR

Reg Fee 2022	\$150.00
Payments 2022	60
Total reg fees	\$9,000.00

Tuition and Regist. Revenue	
Jan. 2022 (3Q)	\$28,500.00
Apr. 2022 (4Q)	\$28,500.00
Jul. 2022 (1Q)	\$29,040.00
2021 registration	\$9,000.00
Oct. 2022 (2Q)	\$29,040.00
Total revenue, FY 2017-2018	\$124,080.00
Revenue Adjustments	
Deferred Revenue Paid in FY 21	\$14,500.00
Deferred Rev. Anticipated in FY 22	-\$14,500.00
Total	\$

	Enrollment
3-day, morning 2021	12
3-day, afternoon 2021	12
3-day, morning 2021	12
2-day, morning 2021	12
2-day, morning 2021	12
3-day, morning 2022	12
3-day, afternoon 2022	12
3-day, morning 2022	12
2-day, morning 2022	12
2-day, morning 2022	12

Rev Per Contact Hr	
3-day 2021	\$2,060.00
2-day 2021	\$1,660.00
3-day 2022	\$2,160.00
2-day 2022	\$1,700.00
	\$155 Current Diff.
	\$1.41 Proposed Diff.

\$2,550.00	Contact Hr. Equivalency Cost 3-day @ \$9.19 per hour
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Total tuition revenue - adjustments	\$124,080.00
Total program cost	-\$107,240.23
Donations	\$1,200.00
FY19 Net Profit/Loss	\$18,039.77

BILL OF TRANSFER

Property: “Casper”, a 20 year old gelding horse

Donor: Sunrise Center, Inc.
4370 E 3500 S. Road
St. Anne, IL

Donee: Kendall County Forest Preserve District
110 W. Madison Street
Yorkville, IL 60560

Conditions of Acceptance/ No Warranty: For one-dollar (\$1.00) consideration, paid in hand, the Donor, Sunrise Center, Inc., hereby transfers, assigns and delivers any and all right, title and interest in the Property, and Donee, Kendall County Forest Preserve District, hereby accepts all right, title and interest in the Property subject to the following terms and conditions:

1. The Donee accepts full and complete responsibility for the Property from the date of approval of this agreement. Property currently resides at Ellis House and Equestrian Center.
2. The Donor is not a seller of horses and disclaims to the fullest extent authorized by law any and all warranties, promises, whether express or implied, including warranties of merchantability and or fitness for a particular use and makes no promises, warranties or other representations regarding the horse’s condition at the time of transfer and by accepting the Property, the Donee accepts the Property “as is.”
3. The Donor on behalf of itself, its successors and assigns hereby forever waives and releases the Kendall County Forest Preserve District, its elected officials, employees, agents, volunteers and assigns from any and all known and unknown claims, actions, causes of action, damages, injuries, costs and fees related in any manner to acceptance of this transfer or the condition of the Property at the time of the transfer.
4. Should the Donee decide at any future date that it no longer wishes to own or care for the Property, the Donee agrees to offer the Donor, Sunrise Center, Inc., first right of refusal to take back ownership of the Property before transferring ownership to another third party or deciding to euthanize the Property.

Kendall County Forest Preserve District, Illinois

Sunrise Center, Inc.

Judy Gilmour, President

Howard Nelson, Treasurer

Date

Date



116 E. Washington Street
Suite One
Morris, Illinois 60450

Phone: (815) 942-3306
Fax: (815) 942-9430
www.mackcpas.com

TAWNYA R. MACK, CPA
LAURI POPE, CPA

CATE MOULTON, CPA
CHRIS CHRISTENSEN

CERTIFIED PUBLIC ACCOUNTANTS

September 23, 2021

To the Kendall County Forest Preserve
District Board of Commissioners
County of Kendall, Illinois

We are pleased to confirm our understanding of the services we are to provide the Kendall County Forest Preserve District for the year ended November 30, 2021. We will audit the financial statements of the governmental activities, each major fund, the business-type activities, and the aggregate remaining fund information, including the related notes to the financial statements, which collectively comprise the basic financial statements of the Kendall County Forest Preserve District as of and for the year ended November 30, 2021. Accounting standards generally accepted in the United States of America provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement Kendall County Forest Preserve District's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the Kendall County Forest Preserve District's RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist of inquiries of management regarding the methods of preparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by U.S. generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited:

- 1) Management's Discussion and Analysis
- 2) General Fund Budgetary Comparison Schedule
- 3) IMRF Pension Data Schedules
- 4) Notes to RSI

We have also been engaged to report on other information that accompanies the Kendall County Forest Preserve District financial statements. We will subject the following information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America, and we will provide an opinion on it in relation to the financial statements as a whole, in a report combined with our auditors' report on the financial statements:

- 1) Combining and individual fund financial statements

Audit Objectives

The objective of our audit is the expression of opinions as to whether your financial statements are fairly presented, in all material respects, in conformity with the U.S. generally accepted accounting principles and to report on the fairness of the other information referred to in the second paragraph when considered in relation to the financial statements as a whole. Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America and the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, and will include tests of the accounting records of the Kendall County Forest Preserve District and other procedures we consider necessary to enable us to express such opinions. We will issue a written report upon completion of our audit of the Kendall County Forest Preserve District financial statements. Our report will be addressed to the Chairman and Members of the Board of the Kendall County Forest

Preserve District. We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for us to modify our opinions or add emphasis-of-matter or other-matter paragraphs. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or issue reports, or may withdraw from this engagement.

We will also provide a report (that does not include an opinion) on internal control related to the financial statements and compliance with the provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a material effect on the financial statements as required by *Government Auditing Standards*. The report on internal control and on compliance and other matters will include a paragraph that states (1) that the purpose of the report is solely to describe the scope of testing of internal control and compliance, and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control on compliance, and (2) that the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. The paragraph will also state that the report is not suitable for any other purpose. If during our audit we become aware that the Kendall County Forest Preserve District is subject to an audit requirement that is not encompassed in the terms of this engagement, we will communicate to management and those charged with governance that an audit in accordance with U.S. generally accepted auditing standards and the standards for financial audits contained in *Government Auditing Standards* may not satisfy the relevant legal, regulatory, or contractual requirements.

Audit Procedures—General

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government. Because the determination of abuse is subjective, *Government Auditing Standards* do not expect auditors to provide reasonable assurance of detecting abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements may exist and not be detected by us, even though the audit is properly planned and performed in accordance with U.S. generally accepted auditing standards and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management of any material errors, fraudulent financial reporting, or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential, and of any material abuse that comes to our attention. Our responsibility as auditors is limited to the period covered by our audit and does not extend to later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts and may include tests of the physical existence of inventories, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will require certain written representations from you about your responsibilities for the financial statements; compliance with laws, regulations, contracts, and grant agreements; and other responsibilities required by generally accepted auditing standards.

Audit Procedures—Internal Control

Our audit will include obtaining an understanding of the government and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in

scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards and *Government Auditing Standards*.

Audit Procedures—Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the Kendall County Forest Preserve District's compliance with the provisions of applicable laws, regulations, contracts, agreements, and grants. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

Other Services

We will assist in preparing the financial statements and related notes of the Kendall County Forest Preserve District in conformity with the U.S. generally accepted accounting principles used by the District based on information provided by you. These nonaudit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*. We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statement services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

Management Responsibilities

Management is responsible for designing, implementing, establishing, and maintaining effective internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, and for evaluating and monitoring ongoing activities to help ensure that appropriate goals and objectives are met; following laws and regulations; and ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles, for the preparation and fair presentation of the financial statements and all accompanying information in conformity with the U.S. generally accepted accounting principles, and for compliance with applicable laws and regulations and the provisions of contracts and grant agreements.

Management is also responsible for making all financial records and related information available to us and for the accuracy and completeness of that information. You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, (2) additional information that we may request for the purpose of the audit, and (3) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence.

Your responsibilities include adjusting the financial statements to correct material misstatements and for confirming to us in the written representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws, regulations, contracts, agreements, and grants and for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts or grant agreements, or abuse that we report.

You are responsible for the preparation of the supplementary information, which we have been engaged to report on in conformity with the U.S. generally accepted accounting principles. You agree to include our report on the other information in any document that contains and indicates that we have reported on the other information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon. Your responsibilities include acknowledging to us in the written representation letter

that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the other information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the other information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits or other studies related to the objectives discussed in the Audit Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or other studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions, for the report, and for the timing and format for providing that information.

You agree to assume all management responsibilities relating to the financial statements and related notes and any other nonaudit services we provide. You will be required to acknowledge in the management representation letter our assistance with the preparation of the financial statements and related notes and that you have reviewed and approved the financial statements and related notes prior to their issuance and have accepted responsibility for them. Further, you agree to oversee the nonaudit services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

Engagement Administration, Fees, and Other

We understand that your employees will locate any documents selected by us request for testing.

We will provide copies of our reports to the District; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of Mack & Associates, P.C. and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to a cognizant or granter agency or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Mack & Associates, P.C. personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of five years after the report release date or for any additional period requested by the cognizant or grantor agency. If we are aware that a federal awarding agency or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

Our fee for these services will be at our standard hourly rates plus out-of-pocket costs (such as report reproduction, word processing, postage, travel, copies, telephone, etc.) except that we agree that our gross fee, including expenses, will not exceed \$8,240. However, any fees for third party verification of deposit authorizations that may be required will be billed separately. Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit. Our invoices for these fees will be rendered upon completion. In accordance with our firm policies, work may be suspended if your account becomes 60 days or more overdue and may not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report. You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

We appreciate the opportunity to be of service to the Kendall County Forest Preserve District and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.


Sincerely,

Mack & Associates, P. C.

Mack & Associates, P.C.
Certified Public Accountants

RESPONSE:

This letter correctly sets forth the understanding of the Kendall County Forest Preserve District.

Forest Preserve Admin signature:  _____

Title: _____

Date: _____

Board Member signature:  _____

Title: _____

Date: _____

**Kendall County Forest Preserve District
Hoover Grounds Supervisor and Resident House
Lease Agreement**

THIS AGREEMENT ("Lease Agreement") is made and entered into this XX day of _____, 2021 by and between the Kendall County Forest Preserve District ("District"), a unit of local government, ("Employee-Tenant") and Jay Teckenbrock (referred to as "Tenant"), an individual currently residing at the Hoover Forest Preserve Residence, 11285 W. Fox Road, Yorkville, IL 60560, for and in consideration of the covenants and obligations contained herein and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties hereby agree as follows:

1. PURPOSE.

This Lease Agreement provides for the Tenants' possession and use of the Grounds Supervisor and Resident House, the surrounding fenced yard, and the storage shed, located at Hoover Forest Preserve –11285 W. Fox Road, Yorkville, Illinois, 60560 (hereinafter referred to as the "Residence"), an image of which is attached as Exhibit A, during the Employee-Tenant's employment as a Grounds Supervisor-Resident by the District. By signing this Lease Agreement, the parties affirm their agreement that Employee-Tenant is required to live at the Residence as a condition of his continued employment by the District as the Grounds Supervisor and Resident; the Residence is located on District property; and the Residence is provided for the convenience of the District by allowing Employee-Tenant to promptly respond to District needs at Hoover Forest Preserve outside of regular business hours. Also, this Lease Agreement confirms the parties' understanding and agreement that the Tenants' possession and use of the Residence is part of the Employee-Tenant's total wage and benefits compensation package as Grounds Supervisor and Resident for the District. *Nothing in this Lease Agreement is intended to and/or does create a contract of employment, express or implied. Employee-Tenant's employment with the District is "at-will", which means Employee-Tenant's employment relationship may be terminated at any time, with or without cause.*

2. PROPERTY.

2.1 Leased Property. District owns certain real property and improvements consisting of the Residence. District desires to lease the Residence to Tenants upon the terms and conditions contained herein. Tenants desire to lease the Residence from District on the terms and conditions contained herein.

2.2 Personal Property. The District and Tenants each agree that any personal property, such as equipment, furniture, or other non-fixtured items, purchased by either the Tenants or the District, either prior to or during the term of this Lease Agreement shall remain the personal property of the party who furnished the funds to purchase the personal property. All personal property of the Tenants shall be removed from the Premise at the termination of this Lease Agreement, unless otherwise agreed to in writing by the parties. Tenants specifically waive any claim of damage against the District for any personal property damaged as a result of an act of nature, including, but not limited to lightning strikes and floods. District is not responsible for providing any personal property, equipment, furniture or other non-fixtured items to the Tenants.

3. TERM.

3.1 Term. The term of this Lease Agreement commences on December 1, 2021 with both parties' execution of this Lease Agreement, and shall terminate immediately upon (a) the Employee-Tenant's separation of employment from the District, or (b) one (1) year from the Lease Agreement commencement date of December 1, 2021 following both parties' execution of this Lease Agreement, whichever occurs first.

3.2 Upon termination of the Lease Agreement, Tenants shall immediately vacate the Residence and shall have seven (7) calendar days to remove all personal property from the Residence, unless otherwise authorized and agreed to in writing by both parties. All obligations outstanding at the time of termination shall survive the Lease Agreement.

3.3 Early Termination. Either party may terminate this Lease Agreement upon providing thirty (30) calendar days written notice to the other party. Except that both parties may agree, in writing, to terminate the Lease Agreement at anytime and waive the thirty (30) days written notice.

4. RENT.

4.1 Rent. The rent for the Residence shall be six hundred dollars and zero cents (\$600.00) per week. This amount includes the cost of Utilities as discussed in section 12 of this Lease Agreement. The weekly rent payment shall be due and owing on the Saturday immediately following the conclusion of the weekly rental period. For purposes of this Agreement, a week shall be Saturday through Friday. The parties agree that only a single monthly rent payment of two hundred and fifty dollars (\$250.00) shall be due and owing from Tenants to the District in any month that Employee-Tenant is employed by the District. The balance of the weekly rent value shall be considered a part of the Employee-Tenant's total compensation package during his or her employment with the District as Grounds Supervisor and Resident. Weekends and holidays do not delay or excuse Tenants' obligation to timely pay rent.

4.2 Delinquent Rent. Rent is due no later than the first day of each month. If not paid by the due date, rent shall be considered overdue and delinquent. If Tenant fails to timely pay any monthly rent payment, Tenant will pay District a late charge of \$25.00 per day until rent is paid in full. If the District receives the rent within two (2) calendar days of the Due Date, the District will waive the late charges for that month. Any waiver of late charges under this paragraph will not affect or diminish any other right or remedy the District may exercise for Tenants' failure to timely pay rent.

4.3. Returned Checks. In the event any payment by Tenant is returned for insufficient funds ("NSF") or if Tenant stops payment, Tenant will pay \$25.00 to District for each such check, plus late charges, as described above, which will accrue until District has **received** payment. Furthermore, District may require in writing that Tenants pay all future Rent payments by cash, money order, or cashier's check.

4.4. Order in which funds are applied. The District will apply all funds received from Tenant first to any non-rent obligations of Tenant including late charges, returned check charges, charge-backs for repairs, and brokerage fees, then to rent, regardless of any notations on a check.

5. SECURITY DEPOSIT.

5.1 Amount. Tenant has previously deposited with the District the sum of one-thousand dollars and no cents (\$1,000.00), receipt of which is hereby acknowledged by the District, as security for any damage caused to the Residence during the term hereof.

5.2 Refund. Upon termination of the Lease Agreement, all funds held by the District as security deposit may be applied to the payment of accrued rent and the amount of damages that the District has suffered by reason of the Tenants' noncompliance with the terms of this Lease Agreement or with any and all federal, State, or local laws, ordinances, rules, regulations, and orders affecting the cleanliness, use, occupancy and preservation of the Residence.

A. Deductions.

District may deduct reasonable charges from the security deposit for:

- (1) Unpaid or accelerated rent;
- (2) Late charges;
- (3) Unpaid utilities;
- (4) Costs of cleaning, deodorizing, and repairing the Residence and its contents for which Tenants are responsible;
- (5) Pet violation charges;
- (6) Replacing unreturned keys, garage door openers, or other security devices;
- (7) The removal of unauthorized locks or fixtures installed by Tenants;
- (8) Insufficient light bulbs;
- (9) Packing, removing, and storing abandoned property;
- (10) Removing abandoned or illegally parked vehicles;
- (11) Attorney fees and costs of court incurred in any proceeding against Tenants;
- (12) Any fee due for early removal of an authorized keybox; or
- (13) Other amounts Tenants are responsible to pay under this Lease Agreement.

B. If deductions exceed the security deposit, Tenants will pay to District the excess within ten (10) calendar days after District makes written demand. The security deposit will be applied first to any non-rent items, including late charges, returned check charges, repairs, and brokerage fees, then to any unpaid rent.

6. USE OF RESIDENCE.

The Residence shall be used and occupied solely by Tenants and Tenants' immediate family. It shall be used exclusively as a private, single-family dwelling, and no part of the Residence shall be used at any time during the term of this Lease Agreement by Tenants or Tenants' immediate family for the purpose of carrying on any business (other than District business), profession, or trade of any kind, or for any purpose other than as a private, single-family dwelling. Tenants shall not allow any other person, other than Tenants' immediate family or transient relatives and friends who are guests of Tenants, to use or occupy the Residence without first obtaining District's written consent to such use or occupation. Tenants shall comply with any and all federal, State, and local laws, ordinances, rules, regulations, and orders affecting the cleanliness, use, occupancy and preservation of the Residence. Tenants understand and agree that all residents and visitors of the Residence shall comply with the District's General Use Ordinance while on District property.

7. CONDITION OF RESIDENCE.

7.1 Original Condition. Tenants stipulate, represent, and warrant that Tenants have examined the Residence, and it is, at the time of execution of this Lease Agreement, in good order, in good repair, and in a safe, clean and habitable condition.

7.2 Surrender Condition. Upon termination of this Lease Agreement, Tenants shall surrender the Residence to District in good and broom-clean condition, excepting ordinary wear and tear. Tenants shall remove all of their personal property and any improvements installed by Tenants and required to be removed by the District. Tenants shall return all keys and property belonging to the District.

8. DEFAULTS & REMEDIES,

8.1 Tenants' Default. Tenants shall be in default in the event of any of the following: (a) if Tenants fails to perform any obligation to be performed by Tenants hereunder and such failure shall continue for thirty (30) calendar days after written notice by District; provided, however, if the nature of such default is such that the same cannot reasonably be cured within a thirty (30) calendar day period, then Tenants shall not be deemed to be in default if it shall commence such cure within such thirty (30) calendar day period, and, thereafter, rectify and cure such default with due diligence; or (b) if Tenants abandon or vacate the Residence or ceases to use the Residence for the stated purpose as set forth in this Lease Agreement.

8.2 Remedies in Default. In the event of a default by Tenants, District may pursue any remedies available to it at law or in equity, including injunction, at its option, without further notice or demand of any kind to Tenants or any other person. In the event of a default, the District may also immediately terminate this Lease Agreement and Tenants' right to possession of the Residence and recover possession of the Residence and remove all persons therefrom.

9. ASSIGNMENT AND SUB-LETTING.

Tenants shall not assign this Lease Agreement, or sub-let or grant any license to use the Residence or any part thereof without the District's prior written consent. An assignment, sub-letting, or license without the prior written consent of District or an assignment or sub-letting by operation of law shall be absolutely null and void and shall, at District's option, terminate this Lease Agreement.

10. ALTERATIONS AND IMPROVEMENTS.

Tenants shall make no structural repairs, alterations, or improvements of the Residence or construct any building or make any other improvements of the Residence without the prior written consent of District. Any and all alterations, changes, and/or improvements built, constructed, or placed on the Residence by Tenants shall, unless otherwise provided for by written agreement between District and Tenants, be at the Tenants' sole expense and shall become the sole property of the District and remain on the Residence at the termination of this Lease Agreement. At anytime during the term of this Lease Agreement, the District shall have the authority to make modifications, alterations, repairs, and improvements as it deems necessary and upon reasonable notice to Tenants.

11. HAZARDOUS MATERIALS.

Tenants shall not keep at the Residence any item of a dangerous, flammable or explosive character that might unreasonably increase the danger of fire or explosion at the Residence or that might be considered hazardous or extra hazardous by any responsible insurance company.

12. UTILITIES.

12.1 Costs. District shall be responsible for arranging and paying for the following utility services: internet, electricity, gas, and land-line telephone (“Utilities”). Tenants are responsible for all other desired services.

12.2 Failure, Stoppage, or Interruptions. District shall not be liable for, and Tenants shall not be entitled to, any damages, abatement, or reduction in rent value by reason of any interruption or failure in the supply of utilities, including, but not limited to interruptions or failures caused by lightning strikes and floods. No failure, stoppage, or interruption of any utility or service, including but not limited to lightning strikes and floods, shall be construed as an eviction of Tenants, nor shall it relieve Tenants from any obligation to perform any covenant or agreement under this Lease Agreement. In the event of any failure, stoppage, or interruption of utilities or services, District’s shall use its reasonable efforts to attempt to restore all services promptly.

12.3 Installation of Equipment. Tenants agree that they shall not install any equipment that exceeds or overloads the capacity of the utility facilities serving the Residence, and that if equipment installed by Tenants requires additional utility facilities, installation of the same shall be at Tenants’ expense, but only after District’s written approval of same.

12.4 Compliance & Modifications. District shall be entitled to cooperate with the energy and water conservation efforts of governmental agencies or utility suppliers. District reserves the right from time to time to make modifications to the utility systems serving the Residence.

13. MAINTENANCE, REPAIR, AND RULES.

13.1 Maintenance Obligations. Tenants will, at their sole expense, keep and maintain the Residence and appurtenances in good and sanitary condition and repair during the term of this Lease Agreement and any renewal thereof. These obligations include, but are not limited to the following requirements:

- A. Not obstruct the driveways, sidewalks, courts, entry ways, stairs and/or halls, which shall be used for the purposes of ingress and egress only;
- B. Keep all windows, glass, window coverings, doors, locks and hardware in good, clean order and repair;
- C. Maintain the grounds and lawn area of the Residence, including regularly mowing the lawn.
- D. Not obstruct or cover the windows or doors;
- E. Not leave windows or doors in an open position during any inclement weather;
- F. Not hang any laundry, clothing, sheets, etc., from any window, rail, porch or balcony nor air or dry any of same within any yard area or space;
- G. Not cause or permit any locks or hooks to be placed upon any door or window without the prior written consent of District;

- H. Keep all air conditioning filters clean and free from dirt;
- I. Keep all lavatories, sinks, toilets, and all other water and plumbing apparatus in good order and repair and shall use same only for the purposes for which they were constructed. Tenants shall not allow any sweepings, rubbish, sand, rags, ashes or other substances to be thrown or deposited therein. Any damage to any such apparatus and the cost of clearing stopped plumbing resulting from misuse shall be borne by Tenants;
- J. Ensure Tenants' family and guests at all times maintain order in the Residence and at all places on the Residence, and shall not make or permit any loud or improper noises, or otherwise disturb other visitors and District users;
- K. Keep all radios, television sets, stereos, etc., turned down to a level of sound that does not annoy or interfere with other District users;
- L. Deposit all trash, garbage, rubbish or refuse in the locations provided at the Residence and not allow any trash, garbage, rubbish or refuse to be deposited or permitted to stand on the exterior of the Residence;
- M. Abide by and be bound by any and all rules and regulations affecting the Residence or Tenants which may be adopted or promulgated by the District's Board of Commissioners.

13.2 Mechanics Liens. Tenants shall keep the Residence free and clear of all encumbrances, mechanics liens, stop notices, demands, and claims arising from work done by or for Tenants or for persons claiming under Tenants, and Tenants shall defend District, its officers, directors, employee, and agents, including its past, present and future commissioners, elected officials, and agents, with counsel of District's choosing, indemnify and save District, its officers, directors, employee, and agents, including its past, present and future commissioners, elected officials, and agents, free and harmless from and against any claims arising from or relating to the same.

14. DAMAGE TO RESIDENCE.

In the event the Residence is destroyed or rendered wholly uninhabitable by fire, storm, earthquake, or other casualty not caused by the negligence of Tenants, the District may terminate this Lease Agreement from such time except for the purpose of enforcing rights that may have then accrued hereunder. Should a portion of the Residence thereby be rendered uninhabitable, the District shall have the option of either repairing such injured or damaged portion or terminating this Lease Agreement. In the event that District exercises its right to repair such uninhabitable portion, such part so injured shall be restored by District as speedily as practicable.

15. ACCESS BY DISTRICT.

District and District's agents shall have the right at all reasonable times, and by all reasonable means, without notice, during the term of this Lease Agreement to enter the Residence for the following purposes:

- A. Inspect the Property for condition;

- B. Make repairs;
- C. Show the Property to prospective Tenants, inspectors, fire marshals, appraisers, or insurance agents;
- D. Exercise a contractual or statutory lien;
- E. Leave written notice; or
- F. Seize nonexempt property after default.

However, absent emergency circumstances, District will make reasonable attempts to give Tenants at least three (3) hours-notice, prior to entering the Residence. If Tenant(s) fail to permit reasonable access under this Paragraph, Tenants will be in default.

16. RENTERS' INSURANCE

Tenants will maintain renters' insurance during all times the property is occupied under the terms of this Lease Agreement. Tenants will provide District with proof of renter's insurance within thirty (30) calendar days of the execution of this Lease Agreement. Tenants will promptly notify District of any modification or termination of Tenants' renter's insurance,

17. SUBORDINATION OF LEASE AGREEMENT.

This Lease Agreement and Tenants' interest hereunder are and shall be subordinate, junior, and inferior to any and all mortgages, liens, or encumbrances now or hereafter placed on the Residence by the District, all advances made under any such mortgages, liens, or encumbrances (including, but not limited to, future advances), the interest payable on such mortgages, liens or encumbrances and any and all renewals, extensions or modifications of such mortgages, liens or encumbrances.

18. ANIMALS.

THERE WILL BE NO ANIMALS PERMITTED AT THE RESIDENCE. Tenants shall not permit any animal, domesticated or maintained as pets, including mammals, reptiles, birds, fish, rodents, or insects on the property, even temporarily, except as otherwise agreed to by a separate written Pet Addendum to the Lease Agreement which is attached as exhibit B, and incorporated as if fully set forth herein. If Tenants violate the pet restrictions of this Lease Agreement, Tenants will pay to District a fee of \$10.00 per calendar day, per animal for each calendar day Tenants violate the animal restrictions. District may remove or cause to be removed any unauthorized animal and deliver it to appropriate local authorities by providing at least 24-hour written notice to Tenants of District's intention to remove the unauthorized animal. District will not be liable for any harm, injury, death, or sickness to any unauthorized animal or any person as a result of the unauthorized animal. Tenants agree to indemnify and hold harmless District, its officers, directors, employee, and agents, including its past, present and future commissioners, elected officials and agents, for any harm, injury, death, or sickness to any unauthorized animal or any person as a result of the unauthorized animal. Tenants are responsible and liable for any damage or required cleaning to the Residence caused by any unauthorized animal and for all costs District may incur in removing or causing any unauthorized animal to be removed.

Tenants' Initials: _____

19. WATERBEDS.

THERE WILL BE NO WATERBEDS, unless authorized by a separate written Waterbed Addendum to this Lease Agreement.

20. QUIET ENJOYMENT.

Tenants, upon payment of all of the sums referred to herein as being payable by Tenants and Tenants' performance of all Tenants' agreements contained herein and Tenants' observance of all rules and regulations, shall and may peacefully and quietly have, hold, and enjoy said Residence for the term hereof.

21. INDEMNIFICATION.

District, its officers, directors, employee, and agents, including its past, present and future commissioners, elected officials and agents, shall not be liable for any damage or injury of or to the Tenants, the Tenants' family, guests, invitees, agents or employees, to any person entering the Residence, to the Residence itself, or to goods or equipment at the Residence. Tenants hereby agree to indemnify, defend and hold harmless District, its officers, directors, employee, and agents, including its past, present and future commissioners, elected officials and agents, from any and all claims or assertions of every kind and nature, including claims pertaining to tax liability or obligations. Any attorney representing the District, under this paragraph, shall be approved by the Kendall County State's Attorney, and shall be appointed a Special Assistant State's Attorney. The District's participation in its defense shall not remove District's duty to indemnify, defend, and hold the District harmless.

22. FORCE MAJEURE.

Neither party will be responsible to the other for damage, loss, injury, or interruption of work if the damage, loss, injury, or interruption of work is caused solely by conditions that are beyond the reasonable control of the parties, and without the intentional misconduct or negligence, of that party (hereinafter referred to as a "force majeure event"). To the extent not within the control of either party, such force majeure events include: acts of God, acts of any governmental authorities, fire, explosions or other casualties, vandalism, and riots or war. A party claiming a force majeure event ("the claiming party") shall promptly notify the other party in writing, describing the nature and estimated duration of the claiming party's inability to perform due to the force majeure event. The cause of such inability to perform will be remedied by the claiming party with all reasonable dispatch.

23. EXPENSES AND COSTS.

Should it become necessary for District to employ an attorney to enforce any of the conditions or covenants hereof, including the collection of rentals or gaining possession of the Residence, Tenants agree to pay all expenses and costs incurred by the District, including, but not limited to the District's reasonable attorneys' fees.

24. RECORDING OF LEASE AGREEMENT.

Tenants shall not record this Lease Agreement on the Public Records of any public office. In the event that Tenants shall record this Lease Agreement, this Lease Agreement shall, at District's option, terminate immediately and District shall be entitled to all rights and remedies that it has at law or in equity.

25. GOVERNING LAW.

This Lease Agreement shall be governed, construed, and interpreted by, through and under the Laws of the State of Illinois. The parties agree that the venue for any legal proceedings between them shall be the Circuit Court of Kendall County, Illinois, Twenty-Third Judicial Circuit, State of Illinois.

26. SEVERABILITY.

If any provision of this Lease Agreement or the application thereof shall, for any reason and to any extent, be invalid or unenforceable, neither the remainder of this Lease Agreement nor the application of the provision to other persons, entities or circumstances shall be affected thereby, but instead shall be enforced to the maximum extent permitted by law.

27. BINDING EFFECT.

The covenants, obligations and conditions herein contained shall be binding on and inure to the benefit of the heirs, legal representatives, and assigns of the parties hereto.

28. DESCRIPTIVE HEADINGS.

The descriptive headings used herein are for convenience of reference only and they are not intended to have any effect whatsoever in determining the rights or obligations of the District or Tenants.

29. NON-WAIVER.

No delay, indulgence, waiver, non-enforcement, election or non-election by District under this Lease Agreement will be deemed to be a waiver of any other breach by Tenants, nor shall it affect Tenants' duties, obligations, and liabilities hereunder.

30. MODIFICATION.

The parties hereby agree that this document contains the entire agreement between the parties and this Lease Agreement shall not be modified, changed, altered, or amended in any way except through a written amendment signed by all of the parties hereto. The parties further agree that the previous agreement dated December 1, 2020 is hereby rescinded in its entirety effective November 30, 2021.

31. NOTICE.

Any notice required or permitted to be given pursuant to this Lease Agreement shall be duly given if sent by fax, certified mail, or courier service and received. In the case of District, notice shall be given to David Guritz, Director of the Kendall County Forest Preserve, 110 West Madison Street, Yorkville, Illinois, 60560, fax (630) 553-4023, with copy sent to: Kendall County State's Attorney, 807 John Street, Yorkville, Illinois, 60560, fax (630) 553-4204. And, in the case of Tenants, notice shall be given to Jay Teckenbrock at the Residence.

32. APPROVAL.

This Lease Agreement is contingent on, and subject to approval by a majority of the Kendall County Forest Preserve District Board of Commissioners.

As to District this XX day of _____, 2021.

DISTRICT:

Sign: _____
Judy Gilmour, President

Print: _____ Date: _____

Attest: _____
David Guritz, Executive Director

As to Tenant, this XX day of _____, 2021.

TENANT:

Sign: _____
Jay Teckenbrock, Grounds Supervisor and Resident

Print: _____ Date: _____

Sign: _____

Print: _____ Date: _____

**Kendall County Forest Preserve District
Ellis House Caretaker
Lease Agreement**

THIS AGREEMENT ("Lease Agreement") is made and entered into this XX day of _____, 2021, by and between the Kendall County Forest Preserve District ("District"), a unit of local government, ("Employee-Tenant") and Shannon Prette (referred to as "Tenant"), an individual currently residing at the Ellis House, 13986 McKanna Rd, Minooka, IL 60447, for and in consideration of the covenants and obligations contained herein and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties hereby agree as follows:

1. PURPOSE.

This Lease Agreement provides for the Tenants' possession and use of the Ellis House apartment and access to the Ellis House maintenance support areas including the first-level reception area and utility room, and the basement storage area, located at Baker Woods Forest Preserve – Ellis House and Equestrian Center 13986 McKanna Rd, Minooka, IL 60447 (hereinafter referred to as the "Residence"), an image of which is attached as Exhibit A, during the Employee-Tenant's employment as the Ellis House Caretaker by the District. By signing this Lease Agreement, the parties affirm their agreement that Employee-Tenant is required to live at the Residence as a condition of their continued employment by the District as the Ellis House Caretaker; the Residence is located on District property; and the Residence is provided for the convenience of the District by allowing Employee-Tenant to promptly respond to District needs at Ellis House and Equestrian Center outside of regular business hours. Also, this Lease Agreement confirms the parties' understanding and agreement that the Tenants' possession and use of the Residence is part of the Employee-Tenant's total wage and benefits compensation package as Ellis House Caretaker for the District. *Nothing in this Lease Agreement is intended to and/or does create a contract of employment, express or implied. Employee-Tenant's employment with the District is "at-will", which means Employee-Tenant's employment relationship may be terminated at any time, with or without cause.*

2. PROPERTY.

2.1 Leased Property. District owns certain real property and improvements consisting of the Residence. District desires to lease the Residence to Tenants upon the terms and conditions contained herein. Tenants desire to lease the Residence from District on the terms and conditions contained herein.

2.2 Personal Property. The District and Tenants each agree that any personal property, such as equipment, furniture, or other non-fixture items, purchased by either the Tenants or the District, either prior to or during the term of this Lease Agreement shall remain the personal property of the party who furnished the funds to purchase the personal property. All personal property of the Tenants shall be removed from the Premise at the termination of this Lease Agreement, unless otherwise agreed to in writing by the parties. Tenants specifically waive any claim of damage against the District for any personal property damaged as a result of an act of nature, including, but not limited to lightning strikes and floods. District is not responsible for providing any personal property, equipment, furniture or other non-fixture items to the Tenants.

Tenants' Initials: _____

3. TERM.

3.1 Term. The term of this Lease Agreement commences on December 1, 2021 and shall terminate immediately upon (a) the Employee-Tenant's separation of employment from the District; (b) the Employee-Tenant's reassignment to a different position at the District; or (c) one (1) year after the date of commencement of December 1, 2021 following both parties' execution of this Lease Agreement, whichever occurs first.

3.2 Upon termination of the Lease Agreement, Tenants shall immediately vacate the Residence and shall have seven (7) calendar days to remove all personal property from the Residence, unless otherwise authorized and agreed to in writing by both parties. All obligations outstanding at the time of termination shall survive the Lease Agreement.

3.3 Early Termination. Either party may terminate this Lease Agreement upon providing thirty (30) calendar days written notice to the other party. Except that both parties may agree, in writing, to terminate the Lease Agreement at anytime and waive the thirty (30) days written notice.

4. RENT.

4.1 Rent. The rent for the Residence shall be eighty (\$85.00) per week. This amount includes the cost of Utilities as discussed in Section 12 of this Lease Agreement. The weekly rent payment shall be due and owing on the Saturday immediately following the conclusion of the weekly rental period. For purposes of this Agreement, a week shall be Saturday through Friday. The parties agree that only a single monthly rent payment of three hundred fifty dollars and zero cents (\$350.00) shall be due and owing from Tenants to the District in any month that Employee-Tenant is employed by the District. The balance of the weekly rent value shall be considered a part of the Employee-Tenant's total compensation package during his or her employment with the District as Ellis House Caretaker. Weekends and holidays do not delay or excuse Tenants' obligation to timely pay rent.

4.2 Delinquent Rent. Rent is due no later than the first day of each month. If not paid by the due date, rent shall be considered overdue and delinquent. If Tenant fails to timely pay any monthly rent payment, Tenant will pay District a late charge of \$25.00 per day until rent is paid in full. If the District receives the rent within two (2) calendar days of the Due Date, the District will waive the late charges for that month. Any waiver of late charges under this paragraph will not affect or diminish any other right or remedy the District may exercise for Tenants' failure to timely pay rent.

4.3. Returned Checks. In the event any payment by Tenant is returned for insufficient funds ("NSF") or if Tenant stops payment, Tenant will pay \$25.00 to District for each such check, plus late charges, as described above, which will accrue until District has **received** payment. Furthermore, District may require in writing that Tenants pay all future Rent payments by cash, money order, or cashier's check.

4.4. Order in which funds are applied. The District will apply all funds received from Tenant first to any non-rent obligations of Tenant including late charges, returned check charges, charge-backs for repairs, and brokerage fees, then to rent, regardless of any notations on a check.

5. SECURITY DEPOSIT.

5.1 Amount. Tenant has deposited with the District the required sum of two-hundred fifty dollars and no cents (\$250.00), as security for any damage caused to the Residence during the term hereof.

5.2 Refund. Upon termination of the Lease Agreement, all funds held by the District as security deposit may be applied to the payment of accrued rent and the amount of damages that the District has suffered by reason of the Tenants' noncompliance with the terms of this Lease Agreement or with any and all federal, State, or local laws, ordinances, rules, regulations, and orders affecting the cleanliness, use, occupancy and preservation of the Residence.

A. Deductions.

District may deduct reasonable charges from the security deposit for:

- (1) Unpaid or accelerated rent;
- (2) Late charges;
- (3) Unpaid utilities;
- (4) Costs of cleaning, deodorizing, and repairing the Residence and its contents for which Tenants are responsible;
- (5) Pet violation charges;
- (6) Replacing unreturned keys, garage door openers, or other security devices;
- (7) The removal of unauthorized locks or fixtures installed by Tenants;
- (8) Insufficient light bulbs;
- (9) Packing, removing, and storing abandoned property;
- (10) Removing abandoned or illegally parked vehicles;
- (11) Attorney fees and costs of court incurred in any proceeding against Tenants;
- (12) Any fee due for early removal of an authorized keybox; or
- (13) Other amounts Tenants are responsible to pay under this Lease Agreement.

B. If deductions exceed the security deposit, Tenants will pay to District the excess within ten (10) calendar days after District makes written demand. The security deposit will be applied first to any non-rent items, including late charges, returned check charges, repairs, and brokerage fees, then to any unpaid rent.

6. USE OF RESIDENCE.

The Residence shall be used and occupied solely by Tenants and Tenants' immediate family. It shall be used exclusively as a private, single-family dwelling, and no part of the Residence shall be used at any time during the term of this Lease Agreement by Tenants or Tenants' immediate family for the purpose of carrying on any business (other than District business), profession, or trade of any kind, or for any purpose other than as a private, single-family dwelling. Tenants shall not allow any other person, other than Tenants' immediate family or transient relatives and friends who are guests of Tenants, to use or occupy the Residence without first obtaining District's written consent to such use or occupation. Tenants shall comply with any and all federal, State, and local laws, ordinances, rules, regulations, and orders affecting the cleanliness, use, occupancy and preservation of the Residence. Tenants understand and agree that all residents and visitors of the Residence shall comply with the District's General Use Ordinance while on District property.

7. CONDITION OF RESIDENCE.

7.1 Original Condition. Tenants stipulate, represent, and warrant that Tenants have examined the Residence, and it is, at the time of execution of this Lease Agreement, in good order, in good repair, and in a safe, clean and habitable condition.

7.2 Surrender Condition. Upon termination of this Lease Agreement, Tenants shall surrender the Residence to District in good and broom-clean condition, excepting ordinary wear and tear. Tenants shall remove all of their personal property and any improvements installed by Tenants and required to be removed by the District. Tenants shall return all keys and property belonging to the District.

8. DEFAULTS & REMEDIES,

8.1 Tenants' Default. Tenants shall be in default in the event of any of the following: (a) if Tenants fails to perform any obligation to be performed by Tenants hereunder and such failure shall continue for thirty (30) calendar days after written notice by District; provided, however, if the nature of such default is such that the same cannot reasonably be cured within a thirty (30) calendar day period, then Tenants shall not be deemed to be in default if it shall commence such cure within such thirty (30) calendar day period, and, thereafter, rectify and cure such default with due diligence; or (b) if Tenants abandon or vacate the Residence or ceases to use the Residence for the stated purpose as set forth in this Lease Agreement.

8.2 Remedies in Default. In the event of a default by Tenants, District may pursue any remedies available to it at law or in equity, including injunction, at its option, without further notice or demand of any kind to Tenants or any other person. In the event of a default, the District may also immediately terminate this Lease Agreement and Tenants' right to possession of the Residence and recover possession of the Residence and remove all persons therefrom.

9. ASSIGNMENT AND SUB-LETTING.

Tenants shall not assign this Lease Agreement, or sub-let or grant any license to use the Residence or any part thereof without the District's prior written consent. An assignment, sub-letting, or license without the prior written consent of District or an assignment or sub-letting by operation of law shall be absolutely null and void and shall, at District's option, terminate this Lease Agreement.

10. ALTERATIONS AND IMPROVEMENTS.

Tenants shall make no structural repairs, alterations, or improvements of the Residence or construct any building or make any other improvements of the Residence without the prior written consent of District. Any and all alterations, changes, and/or improvements built, constructed, or placed on the Residence by Tenants shall, unless otherwise provided for by written agreement between District and Tenants, be at the Tenants' sole expense and shall become the sole property of the District and remain on the Residence at the termination of this Lease Agreement. At anytime during the term of this Lease Agreement, the District shall have the authority to make modifications, alterations, repairs, and improvements as it deems necessary and upon reasonable notice to Tenants.

11. HAZARDOUS MATERIALS.

Tenants shall not keep at the Residence any item of a dangerous, flammable or explosive character that might unreasonably increase the danger of fire or explosion at the Residence or that might be considered hazardous or extra hazardous by any responsible insurance company.

Tenants' Initials: _____

12. UTILITIES.

12.1 Costs. District shall be responsible for arranging and paying for the following utility services: internet, electricity, phone and natural gas (“Utilities”). Tenants are responsible for all other desired services.

12.2 Failure, Stoppage, or Interruptions. District shall not be liable for, and Tenants shall not be entitled to, any damages, abatement, or reduction in rent value by reason of any interruption or failure in the supply of utilities, including, but not limited to interruptions or failures caused by lightning strikes and floods. No failure, stoppage, or interruption of any utility or service, including but not limited to lightning strikes and floods, shall be construed as an eviction of Tenants, nor shall it relieve Tenants from any obligation to perform any covenant or agreement under this Lease Agreement. In the event of any failure, stoppage, or interruption of utilities or services, District’s shall use its reasonable efforts to attempt to restore all services promptly.

12.3 Installation of Equipment. Tenants agree that they shall not install any equipment that exceeds or overloads the capacity of the utility facilities serving the Residence, and that if equipment installed by Tenants requires additional utility facilities, installation of the same shall be at Tenants’ expense, but only after District’s written approval of same.

12.4 Compliance & Modifications. District shall be entitled to cooperate with the energy and water conservation efforts of governmental agencies or utility suppliers. District reserves the right from time to time to make modifications to the utility systems serving the Residence.

13. MAINTENANCE, REPAIR, AND RULES.

13.1 Maintenance Obligations. Tenants will, at their sole expense, keep and maintain the Residence and appurtenances in good and sanitary condition and repair during the term of this Lease Agreement and any renewal thereof. These obligations include, but are not limited to the following requirements:

- A. Not obstruct the driveways, sidewalks, courts, entry ways, stairs and/or halls, which shall be used for the purposes of ingress and egress only;
- B. Keep all windows, glass, window coverings, doors, locks and hardware in good, clean order and repair;
- C. Not obstruct or cover the windows or doors;
- D. Not leave windows or doors in an open position during any inclement weather;
- E. Not hang any laundry, clothing, sheets, etc., from any window, rail, porch or balcony nor air or dry any of same within any yard area or space;
- F. Not cause or permit any locks or hooks to be placed upon any door or window without the prior written consent of District;
- G. Keep all lavatories, sinks, toilets, and all other water and plumbing apparatus in good order and repair and shall use same only for the purposes for which they were constructed. Tenants shall not allow any sweepings, rubbish, sand, rags, ashes or other substances to be thrown or deposited therein. Any damage to any such

apparatus and the cost of clearing stopped plumbing resulting from misuse shall be borne by Tenants;

- H. Ensure Tenants' family and guests at all times maintain order in the Residence and at all places on the Residence, and shall not make or permit any loud or improper noises, or otherwise disturb other visitors and District users;
- I. Keep all radios, television sets, stereos, etc., turned down to a level of sound that does not annoy or interfere with other District users;
- J. Deposit all trash, garbage, rubbish or refuse in the locations provided at the Residence and not allow any trash, garbage, rubbish or refuse to be deposited or permitted to stand on the exterior of the Residence;
- K. Abide by and be bound by any and all rules and regulations affecting the Residence or Tenants which may be adopted or promulgated by the District's Board of Commissioners.

13.2 Mechanics Liens. Tenants shall keep the Residence free and clear of all encumbrances, mechanics liens, stop notices, demands, and claims arising from work done by or for Tenants or for persons claiming under Tenants, and Tenants shall defend District, its officers, directors, employee, and agents, including its past, present and future commissioners, elected officials, and agents, with counsel of District's choosing, indemnify and save District, its officers, directors, employee, and agents, including its past, present and future commissioners, elected officials, and agents, free and harmless from and against any claims arising from or relating to the same.

14. DAMAGE TO RESIDENCE.

In the event the Residence is destroyed or rendered wholly uninhabitable by fire, storm, earthquake, or other casualty not caused by the negligence of Tenants, the District may terminate this Lease Agreement from such time except for the purpose of enforcing rights that may have then accrued hereunder. Should a portion of the Residence thereby be rendered uninhabitable, the District shall have the option of either repairing such injured or damaged portion or terminating this Lease Agreement. In the event that District exercises its right to repair such uninhabitable portion, such part so injured shall be restored by District as speedily as practicable.

15. ACCESS BY DISTRICT.

District and District's agents shall have the right at all reasonable times, and by all reasonable means, without notice, during the term of this Lease Agreement to enter the Residence for the following purposes:

- A. Inspect the Property for condition;
- B. Make repairs;
- C. Show the Property to prospective Tenants, inspectors, fire marshals, appraisers, or insurance agents;

- D. Exercise a contractual or statutory lien;
- E. Leave written notice; or
- F. Seize non-exempt property after default.

However, absent emergency circumstances, District will make reasonable attempts to give Tenants at least three (3) hours-notice prior to entering the Residence. If Tenant(s) fail to permit reasonable access under this Paragraph, Tenants will be in default.

16. RENTERS' INSURANCE

Tenants will maintain renters' insurance during all times the property is occupied under the terms of this Lease Agreement. Tenants will provide District with proof of renter's insurance within thirty (30) calendar days of the execution of this Lease Agreement. Tenants will promptly notify District of any modification or termination of Tenants' renter's insurance.

17. SUBORDINATION OF LEASE AGREEMENT.

This Lease Agreement and Tenants' interest hereunder are and shall be subordinate, junior, and inferior to any and all mortgages, liens, or encumbrances now or hereafter placed on the Residence by the District, all advances made under any such mortgages, liens, or encumbrances (including, but not limited to, future advances), the interest payable on such mortgages, liens or encumbrances and any and all renewals, extensions or modifications of such mortgages, liens or encumbrances.

18. ANIMALS.

THERE WILL BE NO ANIMALS PERMITTED AT THE RESIDENCE. Tenants shall not permit any animal, domesticated or maintained as pets, including mammals, reptiles, birds, fish, rodents, or insects on the property, even temporarily, except as otherwise agreed to by a separate written Pet Addendum to the Lease Agreement which is attached as exhibit B, and incorporated as if fully set forth herein. If Tenants violate the pet restrictions of this Lease Agreement, Tenants will pay to District a fee of \$10.00 per calendar day, per animal for each calendar day Tenants violate the animal restrictions. District may remove or cause to be removed any unauthorized animal and deliver it to appropriate local authorities by providing at least 24-hour written notice to Tenants of District's intention to remove the unauthorized animal. District will not be liable for any harm, injury, death, or sickness to any unauthorized animal or any person as a result of the unauthorized animal. Tenants agree to indemnify and hold harmless District, its officers, directors, employee, and agents, including its past, present and future commissioners, elected officials and agents, for any harm, injury, death, or sickness to any unauthorized animal or any person as a result of the unauthorized animal. Tenants are responsible and liable for any damage or required cleaning to the Residence caused by any unauthorized animal and for all costs District may incur in removing or causing any unauthorized animal to be removed.

19. WATERBEDS.

THERE WILL BE NO WATERBEDS, unless authorized by a separate written Waterbed Addendum to this Lease Agreement.

20. QUIET ENJOYMENT.

Tenants, upon payment of all of the sums referred to herein as being payable by Tenants and Tenants' performance of all Tenants' agreements contained herein and Tenants' observance of all rules and regulations, shall and may peacefully and quietly have, hold, and enjoy said Residence for the term hereof.

21. INDEMNIFICATION.

District, its officers, directors, employee, and agents, including its past, present and future commissioners, elected officials and agents, shall not be liable for any damage or injury of or to the Tenants, the Tenants' family, guests, invitees, agents or employees, to any person entering the Residence, to the Residence itself, or to goods or equipment at the Residence. Tenants hereby agree to indemnify, defend and hold harmless District, its officers, directors, employee, and agents, including its past, present and future commissioners, elected officials and agents, from any and all claims or assertions of every kind and nature, including claims pertaining to tax liability or obligations. Any attorney representing the District, under this paragraph, shall be approved by the Kendall County State's Attorney, and shall be appointed a Special Assistant State's Attorney. The District's participation in its defense shall not remove District's duty to indemnify, defend, and hold the District harmless.

22. FORCE MAJEURE.

Neither party will be responsible to the other for damage, loss, injury, or interruption of work if the damage, loss, injury, or interruption of work is caused solely by conditions that are beyond the reasonable control of the parties, and without the intentional misconduct or negligence, of that party (hereinafter referred to as a "force majeure event"). To the extent not within the control of either party, such force majeure events include: acts of God, acts of any governmental authorities, fire, explosions or other casualties, vandalism, and riots or war. A party claiming a force majeure event ("the claiming party") shall promptly notify the other party in writing, describing the nature and estimated duration of the claiming party's inability to perform due to the force majeure event. The cause of such inability to perform will be remedied by the claiming party with all reasonable dispatch.

23. EXPENSES AND COSTS.

Should it become necessary for District to employ an attorney to enforce any of the conditions or covenants hereof, including the collection of rentals or gaining possession of the Residence, Tenants agree to pay all expenses and costs incurred by the District, including, but not limited to the District's reasonable attorneys' fees.

24. RECORDING OF LEASE AGREEMENT.

Tenants shall not record this Lease Agreement on the Public Records of any public office. In the event that Tenants shall record this Lease Agreement, this Lease Agreement shall, at District's option, terminate immediately and District shall be entitled to all rights and remedies that it has at law or in equity.

25. GOVERNING LAW.

This Lease Agreement shall be governed, construed, and interpreted by, through and under the Laws of the State of Illinois. The parties agree that the venue for any legal proceedings between them shall be the Circuit Court of Kendall County, Illinois, Twenty-Third Judicial Circuit, State of Illinois.

Tenants' Initials: _____

26. SEVERABILITY.

If any provision of this Lease Agreement or the application thereof shall, for any reason and to any extent, be invalid or unenforceable, neither the remainder of this Lease Agreement nor the application of the provision to other persons, entities or circumstances shall be affected thereby, but instead shall be enforced to the maximum extent permitted by law.

27. BINDING EFFECT.

The covenants, obligations and conditions herein contained shall be binding on and inure to the benefit of the heirs, legal representatives, and assigns of the parties hereto.

28. DESCRIPTIVE HEADINGS.

The descriptive headings used herein are for convenience of reference only and they are not intended to have any effect whatsoever in determining the rights or obligations of the District or Tenants.

29. NON-WAIVER.

No delay, indulgence, waiver, non-enforcement, election or non-election by District under this Lease Agreement will be deemed to be a waiver of any other breach by Tenants, nor shall it affect Tenants' duties, obligations, and liabilities hereunder.

30. MODIFICATION.

The parties hereby agree that this document contains the entire agreement between the parties and this Lease Agreement shall not be modified, changed, altered, or amended in any way except through a written amendment signed by all of the parties hereto. The parties further agree that the previous agreement dated December 1, 2020 is hereby rescinded in its entirety effective November 30, 2021.

31. NOTICE.

Any notice required or permitted to be given pursuant to this Lease Agreement shall be duly given if sent by fax, certified mail, or courier service and received. In the case of District, notice shall be given to David Guritz, Director of the Kendall County Forest Preserve, 110 West Madison Street, Yorkville, Illinois, 60560, fax (630) 553-4023, with copy sent to: Kendall County State's Attorney, 807 John Street, Yorkville, Illinois, 60560, fax (630) 553-4204. And, in the case of Tenants, notice shall be given to Shannon Prette at the Residence.

32. APPROVAL.

This Lease Agreement is contingent on, and subject to approval by a majority of the Kendall County Forest Preserve District Board of Commissioners.

As to District this XX day of _____, 2021.

DISTRICT:

Sign: _____
Judy Gilmour, President

Print: _____ Date: _____

Attest: _____
David Guritz, Executive Director

As to Tenant, this XX day of _____, 2021.

TENANT:

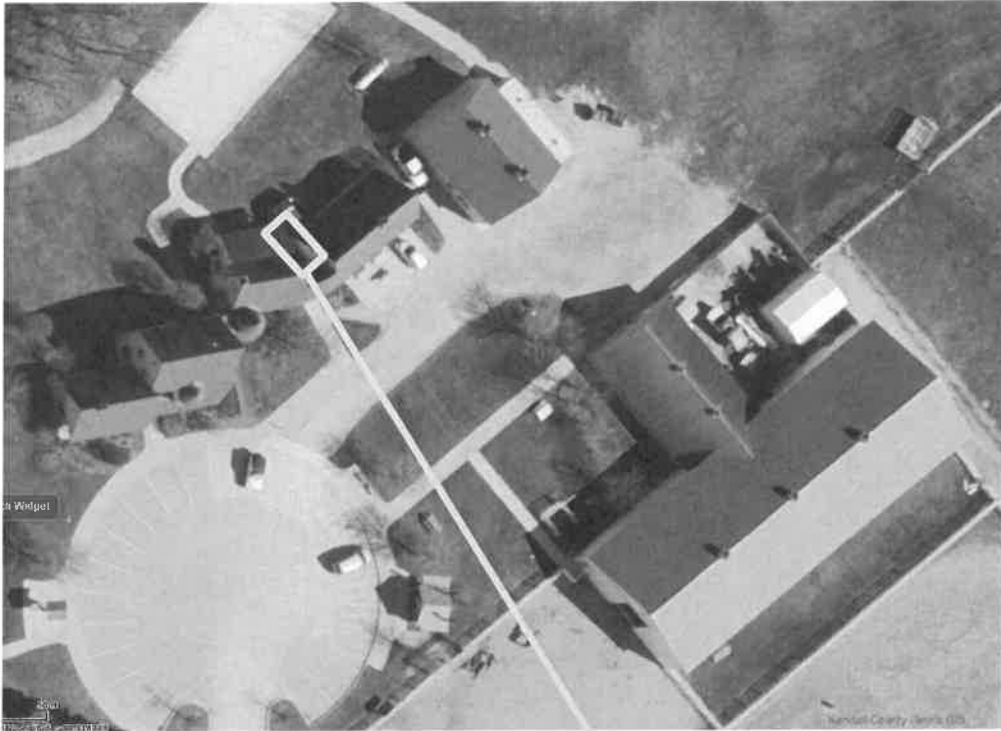
Sign: _____
Shannon Prette

Print: _____ Date: _____

Sign: _____
Attest

Print: _____ Date: _____

EXHIBIT A:



Location of 2nd Floor Studio Apartment at Ellis House and Equestrian Center