

**Facilities Management
Committee Meeting
9/5/19 at 3:00 PM
***111 W. Fox Street ***
*** Room 209 & 210 *****

- - - Agenda Topics - - -

Call to Order

- 1) Roll call
- 2) Determination of a Quorum
- 3) Approval of the August 2019 meeting minutes.
- 4) Approval of Agenda
- 5) Public Comment

Old Business/Projects - Updates

- 1) Vending Machine Changes at County Office Building & Courthouse
 - a. Update - Proposed Contract for Vending Services-Illinois Department of Human Services
- 2) Public Safety Center - H.V.A.C. Replacement Project
- 3) Courthouse Roof Replacement Project
- 4) Animal Control Projects
- 5) Historic Courthouse Window Replacement – 2019
- 6) Sally Port Elevator Controls Project
- 7) 2019 Parking Lot Projects
- 8) KenCom IGA for County Phone Lines Supporting KenCom Operations
- 9) Review Forest Preserve Lease Document
- 10) Health Department Carpet Replacement
- 11) Courthouse Atrium UV Protection Project
- 12) Tree & Stump Removals at the Rt. 34 Campus

New Business/Projects

- 1) Chair Report
 - a. Solar Project Update
 - b. County Office Building Projects – Review Architect & Engineering Meetings
 - c. County Office Building Parking Along Main St.
- 2) KenCom Phone System Rack Power Needs
- 3) Public Safety Center
 - a. Fire System Device Replacements
 - b. Jail Duct Cleaning
- 4) Historic Jail Records Search
- 5) New Accounting System Training
- 6) Review Facilities Budgets for 2020
- 7) H&E Committee – Green Initiative Questions
- 8) Review Space Needs in Old Civil Process at the Courthouse

Staffing/Training/Safety

- 1) Reportable labor hours

Other Items

- 1) CMMS Charts
 - a. Reported vs. Completed, b. Work orders reported by building current month.
 - c. Work orders by work type current month.

Executive Session

Other Business

Public Comment

Questions from the Press

Adjournment

If special accommodations or arrangements are needed to attend this Committee Meeting, please contact the Administration Office at 630-553-4171, a minimum 24-hours prior to the meeting time.