

**KENDALL COUNTY BOARD AGENDA
ADJOURNED SEPTEMBER MEETING**

**Kendall County Office Building, Rooms 209 & 210, Yorkville IL 60560
Tuesday, November 2, 2021, 2021 at 6:00 p.m.**

1. Call to Order
2. Roll Call
3. Determination of a Quorum
4. Approval of Agenda
5. Special Recognition
 - A. Approval of a Resolution Declaring November as National Diabetes Awareness Month and November 14, 2021 as World Diabetes Day
6. Public Comment
7. Consent Agenda
 - A. Approval of County Board Minutes from October 5, 2021
 - B. Standing Committee Minutes Approval
 - C. Approval of Claims in an amount not to exceed \$ 1,270,961.39
 - D. Approval of an Amendment to the Intergovernmental Agreement Kane, Kendall and DeKalb County Local Workforce Development Area
 - E. Approve Chicago HIDTA Contract with Clear Channel Outdoor for Opioid Awareness Campaign, with Kendall County as the Fiduciary Agent, for digital bulletins for 1 year not to exceed \$174,999.89
8. Old Business
9. New Business
 - A. Approval of the 2022 Kendall County Meeting Schedule
10. Elected Official Reports & Other Department Reports
11. Standing Committee Reports
 - A. Finance
 1. Approval of agreement for disbursement and use of Kendall County's American Rescue Plan Act Funds with LOOP (Lisbon Organization of Parents) for the amount of \$8,753.50
 2. Approval of agreement for disbursement and use of Kendall County's American Rescue Plan Act Funds with Yorkville Education Foundation for the amount of \$11,416
 3. Approval of agreement for disbursement and use of Kendall County's American Rescue Plan Act Funds with Chapel on the Green for the amount of \$6,317
 4. Approval of agreement for disbursement and use of Kendall County's American Rescue Plan Act Funds with Hope Pantry, NFP for the amount of \$4,098.22
 5. Approval of agreement for disbursement and use of Kendall County's American Rescue Plan Act Funds with Lewis Shultz VFW Post 1486 for the amount of \$11,115
 6. Approval of agreement for disbursement and use of Kendall County's American Rescue Plan Act Funds with Northern Illinois Food Bank for the amount of \$25,000
 7. Approval of agreement for disbursement and use of Kendall County's American Rescue Plan Act Funds with Morris Theatre Guild for the amount of \$5,903
 8. Approval of agreement for disbursement and use of Kendall County's American Rescue Plan Act Funds with Girl Scouts of Northern Illinois for the amount of \$25,000
 9. Approval of agreement for disbursement and use of Kendall County's American Rescue Plan Act Funds with CASA Kendall County for the amount of \$25,000
 10. Approval of agreement for disbursement and use of Kendall County's American Rescue Plan Act Funds with My Daughter's Dress Boutique for the amount of \$2,586
 11. Approval of agreement for disbursement and use of Kendall County's American Rescue Plan Act Funds with Yorkville Music Boosters for the amount of \$4,046
 12. Approval of agreement for disbursement and use of Kendall County's American Rescue Plan Act Funds with Kendall County Historical Society for the amount of \$5,350
 13. Approval of agreement for disbursement and use of Kendall County's American Rescue Plan Act Funds with Three Fire Council, Boy Scouts of America for the amount of \$25,000
 - B. Health & Environment
 1. Approval of an Update to the Kendall County Food Protection Ordinance
 2. Approval of an Update to the Kendall County Onsite Wastewater Treatment System Ordinance
 3. Approval of an Update to the Kendall County Public Nuisance Ordinance

- C. Highway
 - 1. Approval of a Resolution for Improvement Under the Illinois Highway Code, providing \$1,700,000 County Motor Fuel Tax Funds for the intersection improvement at Ridge Road and U.S. Route 52
- D. Law Justice Legislation
 - 1. Approval of Resolution Granting the Kendall County Circuit Clerk Authority to Enter into Agreements with Conscisys Corp. on Behalf of Kendall County, Illinois
- E. Planning Building & Zoning
 - 1. Approval to Authorize the County Board Chairman to Digitally Sign and Submit an Application for a Certified Local Government Grant from the Illinois Department of Natural Resources to Fund a Structure Survey in Unincorporated Kendall and Bristol Townships in an Amount Not to Exceed \$60,750; Grant Reimburses Kendall County \$42,500 of Project Costs and Kendall County Funds the Remaining \$18,250

- 12. Special Committee Reports
- 13. Other Business
- 14. Chairman's Report

Appointments

Anne Vickery – Zoning Board of Appeals – replacing Karen Clementi – Expires 2023

- 15. Public Comment
- 16. Questions from the Press
- 17. Executive Session
- 18. Adjournment

If special accommodations or arrangements are needed to attend this County meeting,
please contact the Administration Office at 630-553-4171, a minimum 24-hours prior to the meeting time.

COUNTY OF KENDALL, ILLINOIS
Resolution 21 – _____

**RESOLUTION DECLARING NOVEMBER AS NATIONAL DIABETES AWARENESS
MONTH AND NOVEMBER 14, 2021 AS WORLD DIABETES DAY**

WHEREAS, Diabetes affects more than 30 million Americans including approximately 1.3 million Illinoisans, or 12.8 percent of the population in Illinois; and

WHEREAS, Diabetes is a chronic condition that occurs when the body does not properly produce or use the hormone insulin, which regulates blood sugar; and

WHEREAS, Type 2 diabetes is the most common type of diabetes, representing an estimated 90 to 95 percent of all diagnosed adult diabetes in the United States; and

WHEREAS, Diabetes is the seventh leading cause of death nationally; and

WHEREAS, The estimated total cost of diabetes in Illinois is an estimated \$12.2 billion each year due to serious health complications, including heart disease, stroke, amputation, end-stage kidney disease, blindness, and death; and

WHEREAS, The Illinois Department of Public Health and other partners are seeking to promote awareness, education and action related to diabetes and the link to cardiovascular disease; and

WHEREAS, it is essential that state agencies, public health authorities, health care providers, insurers, and other health care stakeholders promote education and awareness of the connection between diabetes and heart disease and opportunities to promote better health for individuals and populations at risk;

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BOARD OF KENDALL COUNTY ILLINOIS THAT NOVEMBER WILL BE NATIONAL DIABETES AWARENESS MONTH, AND NOVEMBER 14, 2021 AS WORLD DIABETES DAY.

PRESENTED and ADOPTED by the County Board, this _____ day of November, 2021.

Approved:

Attest:

Scott R. Gryder, County Board Chairman

Debbie Gillette, County Clerk and Recorder



**KENDALL COUNTY BOARD
ADJOURNED SEPTEMBER MEETING
October 5, 2021**

STATE OF ILLINOIS)
) SS
COUNTY OF KENDALL)

The Kendall County Board Meeting was held at the Kendall County Office Building 111 W Fox St, in the City of Yorkville on Tuesday, October 5, 2021 at 6:20 p.m. The Clerk called the roll. Members present: Chairman Scott Gryder, Amy Cesich, Brian DeBolt, Elizabeth Flowers, Scott Gengler, Judy Gilmour, Matt Kellogg, Dan Koukol, Ruben Rodriguez and Robyn Vickers. Member(s) absent: None.

The Clerk reported to the Chairman that a quorum was present to conduct business.

THE AGENDA

Member Gilmour moved to approve the agenda. Member Flowers seconded the motion. Chairman Gryder asked for a voice vote on the motion. All members present voting aye. **Motion carried.**

Chairman Gryder moved item G under the Consent Agenda to item 11 (A) 10.

CONSENT AGENDA

Member Cesich moved to approve the consent agenda of **A)** County Board minutes from September 7, 2021; **B)** standing committee minutes; **C)** claims in an amount not to exceed \$955,942.61; **D)** Approval of an IGA between Kendall County and the State of Illinois Emergency Management Agency; **E)** Approval of a Resolution Authorizing Execution and Amendment of Downstate Operating Assistance Grant Agreement; **F)** Approval of Amendment to the Section 5311 Grant Agreement. **G)** Moved to item 11 (A) 10 Member **DeBolt** seconded the motion. Chairman Gryder asked for a roll vote on the motion. All members present voting aye. **Motion carried.**

C) COMBINED CLAIMS: ADMIN \$10,231.11; ANML CNTRL WRDN \$1,327.85; ASSMNT \$9,873.62; BEHAV HLTH \$331.27; CIR CT CLK \$3,261.37; CIR CRT JDG \$4,888.82; COMB CRT SVS \$19,309.24; COMM ACTN SVS \$182,511.07; COMM HLTH SVS \$4,485.27; CORONR \$210.00; CORR \$28,069.97; CNTY ADMIN \$66,694.05; CNTY BRD \$45,472.64; CNTY CLK \$1,103.64; HIGHWAY \$294,903.98; TREASR \$356.25; EMA \$156.49; BENFTS \$87.50; ENVIRO HLTH \$263.22; FCLT MGMT \$17,035.71; GIS \$42.37; JURY \$1,003.60; PBZ SNR \$2528.94; PBZ \$612.74; PSTG \$50,306.82; PROB SVS \$1,711.80, PRGM SUPP \$4,467.98; PUB DEF \$813.78; SHRF \$53,693.90; ST ATTY \$3,808.23; TECH \$3,437.69; TREASR \$5,500.00; UTIL \$51,352.40; VET \$2,601.74; FP \$17,614.25; SHF \$23,432.99; SHF \$42,440.31

STANDING COMMITTEE REPORTS

Finance

Fiscal Year 2022 Tentative Budget

Member Kellogg moved to approve the Kendall County Fiscal Year 2022 Tentative Budget. Member Cesich seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

County Administrator Scott Koeppel explained the grant process, grant agreement and the reporting that will need to be done.

Mutual Ground

Member Kellogg moved to approve an agreement for disbursement and use of Kendall County's American Rescue Plan Act Funds with Mutual Ground in the amount of \$25,000. Member Cesich seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

Two by Two Family Ministry

Member Kellogg moved to approve an agreement for disbursement and use of Kendall County's American Rescue Plan Act Funds with Two by Two Family Ministry in the amount of \$21,140.75. Member Cesich seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

American Legion Post 489 Yorkville

Member Kellogg moved to approve an agreement for disbursement and use of Kendall County's American Rescue Plan Act Funds with American Legion Post 489 Yorkville in the amount of \$25,000. Member DeBolt seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

Oswego Senior Center

Chairman Gryder recused himself from the vote.

Member Kellogg moved to approve an agreement for disbursement and use of Kendall County's American Rescue Plan Act Funds with Oswego Senior Center in the amount of \$25,000. Member Rodriguez seconded the motion. Chairman Kellogg asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

Open Door Rehabilitation Center

Member Gryder moved to approve an agreement for disbursement and use of Kendall County's American Rescue Plan Act Funds with Open Door Rehabilitation Center in the amount of \$25,000. Member Kellogg seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

Kendall County Fair Association

Member Kellogg moved to approve an agreement for disbursement and use of Kendall County's American Rescue Plan Act Funds with Kendall County Fair Association in the amount of \$25,000. Member Koukol seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

Digitown Volleyball

Chairman Gryder recused himself from the vote.

Member Kellogg moved to approve an agreement for disbursement and use of Kendall County's American Rescue Plan Act Funds with Digitown Volleyball in the amount of \$25,000. Member Cesich seconded the motion. Chairman Kellogg asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

Senior Service Associates

Member Kellogg moved to approve an agreement for disbursement and use of Kendall County's American Rescue Plan Act Funds with Senior Service Associates in the amount of \$25,000. Member Flowers seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

Knights of Columbus Council

Member Kellogg moved to approve an agreement for disbursement and use of Kendall County's American Rescue Plan Act Funds with Knights of Columbus Council in the amount of \$10,153.18. Member Cesich seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

Chairman's Report

Member Cesich moved to approve the appointment(s). Member Gengler seconded the motion. Chairman Gryder asked for a voice vote on the motion. All members present voting aye. **Motion carried.**

Appointments

Jennifer Jones Sinnott – KenCom Executive Board Alternate (Village of Oswego)

ADJOURNMENT

Member Cesich moved to adjourn the County Board Meeting until the next scheduled meeting. Member Vickers seconded the motion. Chairman Gryder asked for a voice vote on the motion. All members present voting aye. **Motion carried.**

Approved and submitted this 12th day of October, 2021.

Respectfully submitted by,
Debbie Gillette
Kendall County Clerk

**COUNTY OF KENDALL, ILLINOIS
FACILITIES MANAGEMENT COMMITTEE
MEETING MINUTES
MONDAY, OCTOBER 4, 2021**

Committee Chair DeBolt called the meeting to order at 4:03 p.m.

Roll Call: Members Present: Brian DeBolt, Judy Gilmour, Dan Koukol.
Scott Gryder arrived at 4:05 p.m.
Matt Kellogg arrived at 4:07 p.m.

With all members present, a quorum was formed to conduct business.

Others Present: Facilities Director Jim Smiley, Facilities Management Assistant Director/PM Dan Polvere, County Administrator Scott Koepfel.

Approve the June 10, 2021 Facilities Committee Meeting Minutes – Member Koukol made a motion to amend and approve the August 2, 2021 meeting minutes, second by Member Gilmour. **With all present members voting aye, the minutes were approved.**

Approval of Agenda – Member Koukol made a motion to approve the agenda. Member Gilmour second the motion. **With all present members voting aye, the agenda was approved.**

Public Comment – None

Old Business/Projects

1. *Courthouse Chiller Replacement* – Director Smiley informed the Committee the weather will be cool enough to remove the old system and install the new system. This process will take the full week including part of Saturday. The new system will be started up on the following Monday, October 11, 2021.
2. *Public Safety Center MZU5 & AHU6 conversion to a Trane Water Chiller* – Director Smiley stated removal and install is scheduled to begin on Monday, October 11, 2021. This process will take approximately a two weeks.
3. *Metronet HPBX Punch List* –. Director Smiley stated all the phones have been installed and working. Mr. Smiley is currently working on completing paging interface features.
4. *Historic Courthouse Window Project* – Director Smiley informed the committee the lift has been delivered and work will begin this week.
5. *2020 Winter Storm Damage Repairs* – Director Smiley stated the repair have all been completed except a few areas where machines were driven up on the grass to push snow further back. This area will need dirt and seed which can now be completed since the weather is cooler.
6. *Parking Lot Maintenance 2021* – Assistant Director Polvere informed the committee the courthouse front lot has been paved and stripped. Mr. Polvere stated the back of the courthouse lot has been requested in the 2022 budget. Dan also informed the committee approximately six (6) sewer inlets are bad due to erosion or broken pipes. Mr. Polvere had a company out to investigate and bid on the repairs. The bid should be received shortly.

New Business/Projects

1. *Chair's Report:*
 - a. Assistant Director Polvere informed the committee the lot located at 107 W. Madison has been seeded. 108 W. Ridge will have black dirt and seeding done as soon as the house is demolished. Member DeBolt stated the Fox Street campus has five (5) walnut trees that need to be removed because of potential vehicle damage these trees can cause. Consensus of the committee is to remove the five (5) walnut trees.

- b. Discussion on the County seal size and placement on the building exterior located at Fox Street. The committee directed Mr. Smiley to set option A1 and B1 in a larger size with proofs to review at the next committee meeting.
 - c. Discussion on the parking lot expansion at Fox Street. Director Smiley informed the committee the previous estimate received for the parking lot expansion was \$957,000.00. This included expected A/E fees to design the lot.
 - d. Assistant Polvere informed the committee the cost of repair and replacing the roof on the annex facility. Consensus of the Committee is to do the necessary repairs to the roof not to exceed \$6,000.00.
 - e. Director Smiley stated the property survey of the three (3) county owned lots have been completed. KCFM staff has installed more permanent markers to try and ensure the locations remain known.
2. *Voter Office changes & preparation for 2 Elections in 2022* – Director Smiley informed the committee of the meeting with Ms. Gillette for the space needs of voting. Discussion on voting space needs included allowing the voter’s staff to continue to use the former GIS/Mapping office.
 3. *Annual Elevator Pressure Testing* – Director Smiley stated the testing has been completed with no issues. **Project Complete.**
 4. *U.P.S. PMII at Public Safety Center* – Director Smiley stated this has been completed with no issues. Batteries will need to be replaced next year. **Project Complete.**
 5. *C.C.T.C.V. Issues at 111 W Fox St.* – Director Smiley informed the committee a) a parking lot camera needs to be replaced b) a camera in the recorder’s office needs to also be replaced. Mr. Smiley received costs to replace the camera’s and the upgrade the server storage. Consensus of the committee is to repair the broken cameras only at this time.

Staffing/Training/Safety

- *Reportable Labor Hours* – Reports were included in the packet.

Other Items of Business

- *CMMS Charts* – Reports were included in the packet for:
 - Reported versus Completed Work Orders, Reported by Building Current Month
 - Work Orders by Work Type Current month

Executive Session – None

Public Comment – None

Questions from the Media – None

Adjournment – Chair DeBolt asked if there was a motion to adjourn. Member Gryder made a motion to adjourn the meeting. Second by Member Kellogg. **With all members present voting aye, the meeting adjourned at 5:04 p.m.**

Respectfully submitted,

Christina Wald
Administrative Assistant

**COUNTY OF KENDALL, ILLINOIS
SPECIAL COMMITTEE OF THE WHOLE/
FINANCE COMMITTEE
Thursday, September 30, 2021 at 5:00 PM
Special Meeting Minutes**

CALL TO ORDER AND PLEDGE OF ALLEGIANCE - The meeting was called to order at 5:14p.m. by County Board Vice Chair Scott R. Gryder, who led the Pledge of Allegiance to the American Flag.

ROLL CALL

Attendee	Status	Arrived	Left Meeting
Scott Gryder	Here		
Dan Koukol	Absent		
Matt Kellogg	Here		
Robyn Vickers	Here		
Amy Cesich	Here		
Elizabeth Flowers	Here	5:18	
Brian DeBolt	Absent		
Scott Gengler	Here		
Judy Gilmour	Here		
Ruben Rodriguez	Here		

Others Present: County Administrator Scott Koeppel, Deputy County Administrator Latreese Caldwell, Financial Analyst Jennifer Karales, Sheriff Dwight Baird, WSPY Media Jim Wyman

APPROVAL OF AGENDA – Motion by Member Cesich, second by Member Gengler.

With seven members present voting aye, the motion carried by a vote of 7-0.

APPROVAL OF CLAIMS – Motion by Member Cesich, second by Member Vickers.

ROLL CALL VOTE

Board Member	Vote
Scott Gryder	Yes
Matt Kellogg	Yes
Robyn Vickers	Yes
Amy Cesich	Yes
Elizabeth Flowers	Yes
Scott Gengler	Yes
Judy Gilmour	Yes
Ruben Rodriguez	Yes

With eight members present voting yes, the motion carried by a vote of 8-0.

APPROVAL OF MINUTES FROM July 29, 2021 & August 12, 2021 & August 26, 2021 & September 16, 2021 & September 17, 2021 – Motion by Member Cesich, second by Member Gengler.

With eight members present voting aye the motion carried by a vote of 8-0.

DEPARTMENT HEADS AND ELECTED OFFICIAL REPORTS – None

NEW BUSINESS

- *Discussion and Approval of the American Rescue Plan Act Funds Non Profit Grants* – Mr. Koepfel reported that our first round of grant applications have come through. The applications in the packet have made it past Staff Review and will be ready to have the agreements on Tuesday’s County Board agenda if they are moved along. Member Cesich asked to have a summary list of all the applicants, what is granted to them and the total amount being granted. Jennifer Karales stated the amount being granted is \$206,903. Discussion ensued around what criteria was used to arrive at the grant amount. Member Rodriguez asked to also include a summary of key factors: name of the applicant, 2019 and 2020 revenue and expenditures amounts, number of employees, number of volunteers and amounts. Member Kellogg mentioned a 2nd round of Non Profit Grant for those non-profits that may not have qualified in this current round. **Member Gengler made a motion to forward to County Board, second by Member Gilmour.**

- *Discussion and Approval of the Kendall County Fiscal Year 2022 Tentative Budget* – Ms. Caldwell briefed the committee that a FY22 Budget Change Log details the General Fund deficit at (\$6,256,124) including capital. Board Members discussions ensued around new personnel requests; the CPI Levy increase; reducing the Soil & Water Budget; the Circuit Clerk’s salary expense, CD revenue and transferring Circuit Clerk discretionary funds into the General Fund; increasing \$10,000 transfer into the General Fund from the Highway Fund; increasing the cannabis revenue by \$25,000; Salary increases; establishing a HealthCare Fund. Sheriff Baird discussed the previous retro-pay in his Corrections salary lines which show up as large increases in his FY22 line.

Member Cesich made a motion to forward to County Board, second by Member Gilmour.

ROLL CALL VOTE

Board Member	Vote
Scott Gryder	Yes
Matt Kellogg	Yes
Robyn Vickers	Yes
Amy Cesich	Yes
Elizabeth Flowers	Yes
Scott Gengler	Yes
Judy Gilmour	Yes
Ruben Rodriguez	Yes

With eight members present voting aye the motion carried by a vote of 8-0.

OLD BUSINESS – Member Cesich mentioned one town in Kendall County that had not applied for the ARPA Funds. Member DeBolt went over to the town and was able to convince the town’s mayor to accept the ARPA Funds.

PUBLIC COMMENT – None

QUESTIONS FROM THE MEDIA – Jim Wyman from WSPY asked if the cap for the American Rescue Plan for Non Profits of \$1M? – Yes, for the first round. Do you anticipate more rounds? - Yes, another \$1M round. What entity was denied? - Dickson Valley Ministries. Was the interim Public Defender part of the office before Vicki left? – No.

CHAIRMAN’S REPORT – Meeting on Tuesday.

REVIEW BOARD ACTION ITEMS-

- Claims
- Approval of ARPA Non Profit Grants
- Approval of Kendall County Fiscal Year 2022 Tentative Budget

EXECUTIVE SESSION - None

ADJOURNMENT – Member Gengler made a motion to adjourn the meeting, second by Member Gilmour.

With eight members present voting aye, the meeting adjourned at 6:55 p.m.

Respectfully Submitted,
Latreese Caldwell, Deputy County Administrator
Recording Secretary

**COUNTY OF KENDALL, ILLINOIS
SPECIAL COMMITTEE OF THE WHOLE/
FINANCE COMMITTEE
Thursday, October 14, 2021 at 4:00 PM
Special Meeting Minutes**

CALL TO ORDER AND PLEDGE OF ALLEGIANCE - The meeting was called to order at 4:00p.m. by County Board Chair Scott R. Gryder, who led the Pledge of Allegiance to the American Flag.

ROLL CALL

Board Member	Status	Arrived	Left Meeting
Amy Cesich	ABSENT		
Brian DeBolt	Here		
Elizabeth Flowers		4:20p.m.	
Scott Gengler	Here		
Judy Gilmour	Here		
Scott Gryder	Here		4:53p.m.
Matt Kellogg	Here		
Dan Koukol	Here		
Ruben Rodriguez	Here		
Robyn Vickers	Here		

Others Present: County Administrator Scott Koeppel, Deputy County Administrator Latreese Caldwell, Financial Analyst Jennifer Karales

APPROVAL OF AGENDA – Motion by Member DeBolt, second by Member Rodriguez. **With eight members present voting aye, the motion carried by a vote of 8-0.**

APPROVAL OF CLAIMS – Motion by Member Vickers, second by Member Gilmour. **With eight members present voting yes, the motion carried by a vote of 8-0.**

EXECUTIVE SESSION – Member DeBolt made a motion to enter Executive Session for the purpose of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity (ILCS 120/2 (c), second by Member Gilmour.

ROLL CALL VOTE

Board Member	Vote
Scott Gryder	Yes
Matt Kellogg	Yes
Robyn Vickers	Yes
Elizabeth Flowers	Yes

Board Member	Vote
Scott Gengler	Yes
Judy Gilmour	Yes
Ruben Rodriguez	Yes
Dan Koukol	Yes
Brian DeBolt	Yes

With nine members present voting aye, the committee entered into Executive Session at 4:23p.m.

The committee reconvened into Open Session at 4:31p.m.

DEPARTMENT HEADS AND ELECTED OFFICIAL REPORTS – None

NEW BUSINESS

- *Special Presentation: Grant Presentation with Mutual Ground* – Chairman Gryder and State’s Attorney Eric Weis presented Mutual Ground personnel with an ARPA funded check in the amount of \$25,000.
- *Discussion and Approval of the American Rescue Plan Act Funds Non Profit Grants* – Mr. Koeppel stated the County received three additional non-profit organization applications: Family Counseling Center, Parkview Christian Academy, and Yorkville Chamber of Commerce.

Member Kellogg made a motion to forward these applicants to the County Board of ARPA funding, second by Member Gengler. **With nine members present voting aye, the motion carried by a vote of 9-0.**

- *Discussion and Approval of an American Rescue Plan Act Marketing Plan and Budget* – Mr. Koeppel explained the purpose of seeking an outside organization for marketing, and stated that Yorkville-based Pesola Media Group (PMG), would assist with the development of a webpage, design graphics, social media presence, and email marketing for ARPA funding at a cost of \$499.00 per month, or a total cost not to exceed \$8,000.

Member DeBolt made a motion to forward approval of an agreement with PMG, second by Member Koukol. **With eight members present voting aye, the motion carried by a vote of 8-0.**

- *Discussion and Approval of FY21 Budget Revision* – Member Kellogg explained that the County hasn’t taken the Consumer Price Index (CPI) in five years, and the impact that has had on the County budget.

Mr. Koeppel reviewed the Ordinance Authorizing a Budget Amendment to the Kendall County Fiscal Year 2021 Budget to the committee.

Member Kellogg made a motion to forward the ordinance to the County Board for approval, second by Member Rodriguez. **With eight members present voting aye, the motion carried by a vote of 8-0.**

- *Discussion and Approval of the Kendall County Fiscal Year 2022 Tentative Budget – **Mr. Koepfel stated that this item was discussed and forwarded at a previous Committee of the Whole meeting.***
- *Discussion of Petition 21 – 26 a Request from Robert Bright on Behalf of the Madison Trust and Castle Bank N A and JoAnn Bright-Theis for Major Amendments to the Special Use Permit for a Banquet Facility Granted by Ordinance 2019-23 by Dividing the Building Allowed to be a Banquet Facility into Separate Event Spaces, Setting the Maximum Capacities of the Event Spaces, Setting the Days of and Hours of Operation for the Event Spaces, Amending the Landscaping Plan, and Removing the Requirement that the Barn Doors be Closed by 7:00 p.m. at Events with Music at 10978 Crimmin Road, Newark (PINs: 04-29-300-010, 04-29-300-012, 04-30-400-007, 04-30-400-012, 04-30-400-013, 04-30-400-018, 04-30-400-019, 04-31-200-013, 04-31-200-014, 04-32-100-006, and 04-32-100-008) in Fox Township – Mr. Asselmeier reviewed the petition with the Board explaining that the petitioners were requesting a change of their use of the approximately 19,700 square feet event space building to allow for smaller events and allow for events throughout the year. Mr. Asselmeier reviewed the specific changes requested, and the action summary that included review and comments/concerns from the following entities: Fox Township, Newark Fire Protection District, the Village of Newark, the KC Zoning, Plating and Advisory Committee, the KC Regional Plan Commission, the KC Zoning Board of Appeals, and the KC Planning, Building and Zoning Committee.*

Member Koukol made a motion to forward Petition 21-26 to the County Board for approval, second by Member DeBolt. **With eight members present voting aye, the motion carried by a vote of 8-0**

OLD BUSINESS – None

PUBLIC COMMENT – Kurt Buhle, Jeannette Buhle, Steve Knudson, and Mr. Graves

QUESTIONS FROM THE MEDIA – None

CHAIRMAN’S REPORT – No Report

REVIEW BOARD ACTION ITEMS

- *Approval of Claims*
- *Discussion and Approval of the American Rescue Plan Act Funds Non Profit Grants*
- *Approval of an American Rescue Plan Act Marketing Plan with Pesola Media Group (PMG) in an amount not to exceed \$8,000*
- *Approval of an Ordinance Authorizing a Budget Amendment to the Kendall County Fiscal Year 2021 Budget*
- *Approval of Petition 21 – 26 a Request from Robert Bright on Behalf of the Madison Trust and Castle Bank N A and JoAnn Bright-Theis for Major Amendments to the*

Special Use Permit for a Banquet Facility Granted by Ordinance 2019-23 by Dividing the Building Allowed to be a Banquet Facility into Separate Event Spaces, Setting the Maximum Capacities of the Event Spaces, Setting the Days of and Hours of Operation for the Event Spaces, Amending the Landscaping Plan, and Removing the Requirement that the Barn Doors be Closed by 7:00 p.m. at Events with Music at 10978 Crimmin Road, Newark (PINs: 04-29-300-010, 04-29-300-012, 04-30-400-007, 04-30-400-012, 04-30-400-013, 04-30-400-018, 04-30-400-019, 04-31-200-013, 04-31-200-014, 04-32-100-006, and 04-32-100-008) in Fox Township

ADJOURNMENT – Member Flowers made a motion to adjourn the meeting, second by Member Rodriguez. **With nine members present voting aye, the meeting adjourned at 5:25 p.m.**

Respectfully Submitted,

Valarie McClain, Administrative Assistant and
Recording Secretary

KENDALL COUNTY PLANNING, BUILDING & ZONING COMMITTEE
Oswego Township Office
99 Boulder Hill Pass, Montgomery, Illinois
6:30 p.m.
Meeting Minutes of October 21, 2021 – Unofficial until Approved

Chairman Gengler led attendees in the reciting of the Pledge of Allegiance.

CALL TO ORDER

The meeting was called to order by Chairman Gengler at 6:32 p.m.

ROLL CALL

Committee Members Present: Elizabeth Flowers, Scott Gengler (Chairman), Judy Gilmour (Vice-Chairwoman), Dan Koukol, and Robyn Vickers

Committee Members Absent: None

Also Present: Matt Asselmeier (Senior Planner), Brian Holdiman (Code Official), Pat Mason, Rick Mason, Joe West, Craig Clark, Carole Clark, Mark Foster, Scott Puggley, Darren Chrisop, Jim Reiland, Ronald Morris, Donna Stanley, Bruce Stanley, Diane Selmar, Rod Gatenby, Paula Paradis, Jim Bush, Judy Bush, Joe Breiling, Mina Hermann, Gary Hermann, Donald VanRiper, Diana Baker, Richard Baker, Linda Bastida, Claude Ainsworth, Bill Penley, George Hayner and Rob DeLong

Chairman Gengler thanked everyone for attending.

APPROVAL OF AGENDA

Member Koukol made a motion, seconded by Member Flowers, to approve the agenda as presented. Without dissent, the agenda was approved.

PUBLIC COMMENT

Richard Baker stated that he got a warning notice for parking his bus in his driveway. Mr. Baker was advised to call the Planning, Building and Zoning Department.

Dee asked about water issues. Member Vickers noted that the Village of Montgomery handles water in Boulder Hill.

Donald VanRiper requested that Realtors be given phone numbers for the building regulations. He discussed the escape window requirements. A permit is not required to install a ladder. Mr. Holdiman asked that Mr. VanRiper call the Planning, Building and Zoning Department to obtain copies of regulations.

Bruce Stanley asked about the drainage in the Rosehill Subdivision. He requested a meeting with Mr. Asselmeier to discuss the drainage in the subdivision. Mr. Asselmeier asked Mr. Stanley to call him and a meeting will be scheduled.

George Hayner asked if there was a maximum number of dogs allowed on a residential property. Mr. Asselmeier said there were no zoning regulations related to the number of dogs.

Rod Gatenby asked about car and recreational vehicle parking requirements. Mr. Holdiman explained that no parking of vehicles parked on grass was allowed.

NEW BUSINESS

Introduction of Planning, Building and Zoning Department Staff

Chairman Gengler introduced Matt Asselmeier and Brian Holdiman.

Mr. Holdiman explained his duties.

Mr. Asselmeier explained his duties.

Mr. Asselmeier noted that the Department also consists of one (1) part-time secretary and one (1) part-time inspector. He also noted that the County Administrator is the official director of the Department.

Chairman Gengler noted the population and business growth in Kendall County compared to other counties in Illinois.

Overview of Zoning Ordinance

Mr. Asselmeier provided information on the Kendall County's home occupation rules, short-term rental rules, recreational vehicle parking rules, and fence rules.

Overview of Noise Ordinance

Mr. Asselmeier explained the noise ordinance.

Overview of Junk and Debris and Inoperable Vehicle Ordinance

Mr. Holdiman explained the junk and debris and inoperable vehicle ordinance. There is no limit on the number vehicles allowed on a property. Discussion occurred regarding 43 Saugatuck.

Ordinance Enforcement Procedures

Mr. Holdiman explained the ordinance enforcement procedures. Attendees were encouraged to call or email the Department, if they see a violation.

Chairman Gengler noted the Department was complaint based.

Member Koukol encouraged attendees to meet and talk to their neighbors.

Member Koukol surveyed attendees regarding how long they lived in Boulder Hill.

Discussion occurred regarding farm animals in Boulder Hill.

Member Koukol thanked everyone for attending.

REVIEW VIOLATION REPORT

The Committee reviewed the violation report.

Discussion occurred regarding 1038 Harvey Road and the process that led to this property going to the court.

REVIEW PRE-VIOLATION REPORT

The Committee reviewed the pre-violation report.

Mr. Asselmeier explained that some calls do not produce a violation.

Mr. Holdiman stated that it usually takes seven to ten (7-10) business days from the time of complaint to investigation.

PUBLIC COMMENT

Chairman Gengler thanked Joe West, Oswego Township Supervisor, for allowing the meeting to occur at their building. He also noted the history of previous attempts to have this meeting. The Planning, Building and Zoning Committee normally meets the Monday prior to the second County Board meeting of the month. He invited attendees to attend County meetings and to visit the calendar on the County's website.

Chairman Gengler and Member Koukol explained the boundaries between Districts 1 and 2 and the terms of the various County Board members.

Members Vickers, Flowers, and Gilmour thanked everyone for attending and for asking questions.

Chairman Gengler encouraged attendees to contact the Department with questions.

Jim Breiling, Fernwood Gardens Homeowners Association, asked about fireworks.

Mina Hermann discussed the uniqueness of Boulder Hill. She expressed concerns regarding leaf burning. She questioned how people are informed of regulations. It was noted that Oswego Township distributes a newsletter.

Diane Selmar explained where attendees can obtain meeting packets and meeting information on the County website. She also noted Oswego Township's website.

Joe West, Oswego Township Supervisor, thanked everyone for attending. He requested that the Committee hold a question and answer meeting in the future. He noted the Oswego Township Code Enforcement Officer. Chairman Gengler suggested having a joint meeting with the County. He requested enforcement action for the cars parked on Saugatuck.

Member Gilmour encouraged everyone to attend the County Board meetings. The County Board meets twice per month.

Scott Puggley asked about the relationship between Kendall County and Oswego Township. Chairman Gengler explained the townships of Kendall County. Mr. Asselmeier explained the role of the townships in reviewing zoning matters. He also stated that State law gives townships and counties different roles and responsibilities. Member Vickers encouraged attendees to contact Donna Stanley at Oswego Township or any County Board member if they needed assistance in raising issues with the proper parties.

Jim Bush asked about the size of Boulder Hill in relation to the 60538 ZIP Code. Chairman Gengler said residents use Montgomery water and post office. He also explained the population of Boulder Hill and unincorporated Kendall County.

A female resident requested additional meetings in Boulder Hill.

Joe West asked about jurisdictional responsibilities. Mr. Holdiman said the County is responsible for enforcement actions on private property and the Township regulates actions in the public way.

Chairman Gengler thanked everyone for attending.

ADJOURNMENT

Member Flowers made a motion, seconded by Member Gilmour, to adjourn. With a voice vote of five (5) ayes, the motion carried.

Chairman Gengler adjourned the meeting at 7:38 p.m.

Minutes prepared by Matthew H. Asselmeier, AICP, CFM Senior Planner

Enc.

Intergovernmental Agreement

Kane, Kendall and DeKalb County Local Workforce Development Area

This agreement, entered into effective as of the 1st day of July, 2015 by and between the COUNTY OF KANE, the COUNTY OF KENDALL, and the COUNTY OF DEKALB, each a body politic and corporate of the State of Illinois and hereinafter collectively referred to as “the Counties”; WITNESSETH:

WHEREAS, the United States Congress has enacted Public Law 113-128, the Workforce Innovation and Opportunity Act of 2014 (hereinafter “WIOA”) providing financial assistance for the support of workforce development activities in Local Workforce Development Areas throughout the country; and

WHEREAS, the Counties anticipate approval as a designated Local Workforce Development Area (hereinafter “the Local Area”) from the State of Illinois, as mandated by WIOA for those areas having performed successfully and maintained fiscal integrity under the previous Workforce Investment Act of 1998; and

WHEREAS, WIOA provides that, in a Local Area with more than one unit of general local government, the Chief Elected Officials of the respective units of government may execute an agreement to describe their responsibilities for carrying out their roles and responsibilities; and

WHEREAS, the Intergovernmental Cooperation Act (5 ILCS 220/1 et. Seq.), enacted by the State of Illinois provides in part as follows:

“Section 3. Intergovernmental cooperation. Any power or powers, privileges, functions, or authority exercised or which may be exercised by a public agency of this State may be exercised, combined, transferred, and enjoyed jointly with any other public agency of this State and jointly with any public agency of any other state or of the United States to the extent that laws of such other state or of the United States do not prohibit joint exercise or enjoyment except where specifically and expressly prohibited by law.”

“Section 5. Intergovernmental contracts. Any one or more public agencies may contract with any one or more other public agencies to perform any governmental service, activity or undertaking or to combine, transfer, or exercise any powers, functions, privileges, or authority which any of the public agencies entering into the contract is authorized by law to perform, provided that such contract shall be approved by the governing bodies of each party to the contract and except where specifically and expressly prohibited by law. Such contract shall set forth fully the purposed, powers, rights, objectives and responsibilities of the contracting parties;” and

WHEREAS, the parties to this agreement have conferred upon them the exercise of powers authorized in Chapter 55 of the Illinois Compiled Statutes (known as the “Illinois Counties Code”); and

WHEREAS, the Counties of Kane, Kendall, and DeKalb desire to jointly enter into such an agreement regarding the administration and implementation of local workforce development activities under WIOA.

NOW THEREFORE, upon consideration of the mutual covenants and obligations contained herein and subject to the terms and conditions hereinafter stated, it is hereby agreed between the Counties as follows:

Section I: Purpose

The intent of this agreement is to designate a Chief Elected Official (CEO) among the Counties for the purpose of ensuring the effective administration of local workforce development activities under WIOA. This agreement further seeks to establish clear roles and responsibilities of the Counties within the workforce development system established by WIOA. The Counties shall defer to the CEO to make all significant actions related to oversight and management of the workforce development system.

Section II: CEO Designation

The Counties agree and hereby designate the Chairman of the Kane County Board to serve as the Chief Elected Official (CEO) for the purpose of overseeing WIOA administration for the Local Area. Any and all references to the CEO and/or Chairman, or a form thereof, in this agreement shall be construed to include authorized signatories of said offices. The duties and responsibilities of the CEO are as follows:

1. Accept all WIOA funding and act as signatory for all agreements, leases or grants, or any other document requiring a CEO signature in order to be legally binding. The CEO may designate one or more signatories for said purpose.
2. Ensure compliance with applicable Federal uniform administrative requirements and cost principles.
3. Submit reports to the State and federal government as required.
4. Submit Local Workforce Development Board appointment requests and other certification documents to the Illinois Department of Commerce and Economic Opportunity (hereinafter "DCEO").
5. Serve as primary liaison with the Local Workforce Development Board.
6. Approve all significant actions of the Local Workforce Development Board, including, but not limited to, those items listed in Section IV of this agreement for which the Board shall provide input to the CEO.
7. Review all agreements pertaining to the delivery of workforce development services within the Local Area.
8. Provide staff support for the Local Workforce Development Board under the consortium model as defined by State policy. Said consortium shall include the Office of Community Reinvestment's Workforce Development Division and other workforce system partners.
9. Apply for competitive grant awards that serve to augment workforce services in the Local Area.
10. Designate or procure the one-stop operator and career service provider(s) in accordance with State policy.

Further, the CEO shall serve as the liaison to the Governor regarding significant structural, planning, operational and performance matters pertaining to the delivery of workforce services within the Local Area and shall be responsible for formal communication with the State of Illinois in making arrangements for consultation and agreement regarding the following:

1. Negotiation of local performance measures.
2. Consult with the Governor in the development of a reorganization plan, in the event of decertification of the Local Workforce Development Board.
3. Coordination in the provision of rapid response activities.
4. Coordination in the establishment of fiscal and accountability management systems.
5. Consultation arrangements concerning any activities in the Local Area funded by the State or by the U.S. Department of Labor.
6. Apply for waiver(s) seeking approval from the Governor to allow the Board or its staff to provide training services, as appropriate.

Section III. Grant Recipient & Fiscal Agent Designation

The Counties agree and hereby designate Kane County to serve as the Grant Recipient and Fiscal Agent for the purpose of overseeing and administering WIOA funds, including any related funds awarded for the delivery of workforce programs and services in the Local Area. The duties and responsibilities of the Fiscal Agent are as follows:

1. Administer Title I WIOA funding within the Local Area.
2. Enter into and/or maintain a grant relationship as receiver of record on behalf of the Counties with the Illinois Department of Commerce and Economic Opportunity for all funding.
3. Disburse WIOA funds consistent with approved plans and budgets.
4. Ensure sustained fiscal integrity and accountability for expenditures of funds in accordance with all OMB Circulars, WIOA and corresponding federal regulations and State policies.
5. Respond to audit financial findings.
6. Maintain proper accounting records and adequate documentation.
7. Prepare financial reports.
8. Procure contracts or obtain written agreements pertaining to workforce development activities, conduct financial monitoring of service providers and ensure independent audit of all employment and training programs.
9. Provide technical assistance to subrecipients regarding fiscal issues.
10. Bear financial liability, on behalf of all Counties, for misspent funds or disallowed costs as defined in WIOA Section 107(d)(12)(B)(i)(I), 20 CFR Part 683.710 of the regulations, as well as policies issued by the US Department of Labor and State of Illinois, and that repayment of such costs shall be sourced from non-federal funds.

Section IV. Local Workforce Development Board

The Counties are expressly authorized to appoint members to the Local Workforce Development Board pursuant to Section 107(c)(1)(B)(i) of WIOA. The CEO shall sign and submit all board certification documentation as required by the State, including appointment forms. The Local Workforce Development Board membership shall be developed in accordance with WIOA requirements outlined in Section 107(b)(2) and in accordance with State criteria and procedures, with nominations accepted on a rolling basis. County Board Chairmen shall be responsible for appointing their respective board representatives based on eligible nominations received. Board membership shall total up to 40 seats and shall be inclusive of those mandated partners appointed to the Local Workforce Development Board pursuant to State policy. Board representation shall generally be apportioned to each County based on the most recent US Census Bureau decennial census population data available. Adjustments to said

representation will be made as needed in order to achieve overall Board certification and will be communicated to the County Chairmen.

The Counties agree that appointments for board membership will be carried out within 90 days of term expiration or seat vacancy in order to expedite approval of said nominees by the State. Board members shall be appointed for a fixed period of two years, with terms staggered so that no more than 50 percent of the members' terms of service shall expire in any given year. Once appointed, board members shall serve for the term of office as indicated herein unless the member resigns or ceases to represent the category to which he or she was appointed. In such instances, vacancies shall be filled in the same manner in which the appointment was made. Appointees to vacant seats in the middle of a term of office shall serve until the term of office of the original member has expired.

Each County Board Chairman expressly reserves the right to remove any of his or her respective appointees to the Local Workforce Development Board for any reason.

The Chair and the Vice Chair of the Local Workforce Development Board shall be elected by the board members from amongst the appointed business representatives. The Local Workforce Development Board shall provide the CEO input regarding the following:

1. Development and submission of Local and Regional Plans as required, with additional modifications reviewed and submitted as needed.
2. Approval of grant funding allocation in compliance with WIOA and in accordance with the Local Plan.
3. Development of a budget for Title I activities to be submitted as part of the Local Plan, including costs associated with Board-related expenses such as data collection and planning, subscriptions and travel, subject to the approval of the CEO.
4. Negotiation of local performance measures with the State.
5. Program oversight of workforce development activities to ensure appropriate management and use of funds in order to maximize performance outcomes under WIOA.
6. Review financial reports associated with workforce development funding provided to the Local Area.
7. Certification of one-stop centers.
8. Selection of eligible youth and career service providers, as well as the one-stop operator, in compliance with DCEO policy.
9. Approval of additional and/or non-required one-stop partners.
10. Consistent with the State Plan, development and execution of a Memorandum of Understanding with the one-stop partners concerning the operation of the one-stop delivery system in accordance with 20 CFR Part 678.500.

The Counties further agree that the most effective manner in which each Chairman may collaborate with the Local Workforce Development Board is through board-appointed representation. It shall be the responsibility of appointed members to report and keep informed his or her respective Chairman regarding board-related business. A County Liaison will be elected from each County to serve on the Executive Committee, ensuring effective communication and equitable representation across the Counties. The CEO shall also maintain formal communication with each County in accordance with Open Meetings Act notifications, such as providing electronic copies of Local Workforce Development Board meeting agendas and related packet information to all Chairmen.

Section V. Funding Apportionment

Annual funding allocations will generally be apportioned for workforce development services for the residents of each County based on the most recent US Census Bureau decennial census population data available.

Section VI: Duration & Entirety of Agreement

This agreement shall be in effect as of the date first written above and shall be automatically renewed on June 30 of each subsequent year. Should any County no longer wish to be included in Local Workforce Development Area 5, written notice of that County’s intent to terminate this agreement must be submitted to Kane County no later than January 1 of any given year. That County’s withdrawal from the program shall become effective at the end of business June 30 of the same calendar year.

The County indicating its intent to terminate this agreement shall cooperate with the CEO, DCEO and/or the U.S. Department of Labor regarding any inquiry or audit required regarding active WIOA funds accepted prior to the effective termination of the County.

This agreement supersedes all prior agreements, representations and mutual understandings, whether written or oral, between any and all of the Counties with respect to the subject matter hereof.

Section VII: Modification

The Counties agree to adopt any amendment to this agreement incorporating changes necessary to meet the requirements for intergovernmental agreements set forth in WIOA and subsequent State policies applicable for the duration of this agreement; that the CEO shall submit said amendment to the State as required by DCEO and will provide copies to all parties to this agreement. However, a county will not be required to adopt any amendment, if the county, in its sole discretion, determines it is impossible or impractical for the county to adopt the amendment. The remaining counties, their officials, officers, employees, including their past, present, and future board members, elected officials and agents, waive any and all claims, at law or in equity, they may have against the non-adopting county as a result of its refusal to adopt an amendment under this provision.

This agreement may otherwise be modified by mutual agreement as evidenced by a written amendment executed by all parties herein.

Section VIII: Miscellaneous

The Counties agree to evidence their consent to participate as a member of the designated Local Workforce Development Area by providing the CEO with one (1) certified copy of a resolution from their respective governing body authorizing the appropriate representative to sign this agreement, and an unqualified opinion of their legal counsel acceptable to the CEO concluding that the terms and provisions of this agreement are fully authorized under State and local law and that this agreement provides full legal authority for the CEO to undertake or assist in undertaking workforce development activities.

The signature of each County elected official will be affixed to this agreement evidencing the willingness of said County to participate in the Local Workforce Development Area. A copy of this agreement, once fully executed, shall be provided to each County.

The Counties agree that this agreement may be executed in one or more counterparts, each of which shall for all intents and purposes be deemed an original, and all of such counterparts taken together shall constitute one and the same agreement.

Section IX: Signatures

COUNTY OF KANE

By:  Date Signed: 11-6-15

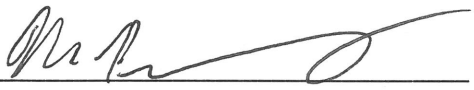
Christopher Lauzen
County Board Chairman

COUNTY OF KENDALL

By:  Date Signed: 11-17-15

John Shaw
County Board Chairman

COUNTY OF DEKALB

By:  Date Signed: 10/21/15

Mark Pietrowski, Jr.
County Board Chairman

STATE OF ILLINOIS

COUNTY OF KANE

RESOLUTION NO. 15 - 232

**AUTHORIZING RENEWAL OF THE KANE, DEKALB AND KENDALL COUNTY
WORKFORCE DEVELOPMENT AREA UNDER THE WORKFORCE INNOVATION AND
OPPORTUNITY ACT**

WHEREAS, Kane, DeKalb, and Kendall Counties formed a single workforce investment area under the Workforce Investment Act (WIA) for the purpose of receiving annual allocations of WIA funding provided by the U.S. Department of Labor through the Illinois Department of Commerce and Economic Opportunity; and

WHEREAS, said funding has supported job training programs and career readiness services for area residents and has been administered by Kane County on behalf of the three-county workforce investment area; and

WHEREAS, WIA-funded services have been implemented under the oversight of a Workforce Investment Board made up of representatives appointed by the Kane, DeKalb, and Kendall County Board Chairmen; and

WHEREAS, the Workforce Investment Act has been superseded by the Workforce Innovation and Opportunity Act (WIOA) which makes changes to the nation's workforce delivery system including how local workforce areas are organized; and

WHEREAS, it is necessary for Kane, DeKalb, and Kendall Counties to enter into a new intergovernmental agreement that reestablishes the workforce area under WIOA, reestablishes the Workforce Investment Board as a Workforce Development Board under WIOA, and identifies Kane County as the grant recipient and fiscal agent for the purpose of administering funding allocations provided under WIOA; and

WHEREAS, in its capacity as grant recipient, Kane County must execute certifications and other documents necessary under WIOA.

NOW, THEREFORE, BE IT RESOLVED that the Chairman of the Kane County Board is authorized to sign an intergovernmental agreement with DeKalb and Kendall Counties that reestablishes the three-county workforce development area and Workforce Development Board under WIOA, and names Kane County as the grant recipient and fiscal agent for the purpose of administering funding allocations provided under WIOA, and to execute certifications and other documents required by the U.S. Department of Labor and/or the Illinois Department of Commerce and Economic Opportunity to maintain compliance under WIOA.

STATE OF ILLINOIS
COUNTY OF KANE

DATE Aug. 18, 2015

I, John A. Cunningham, Kane County Clerk and Keeper of the Records in Kane County, Illinois do hereby certify that the attached is a true and correct copy of the original record on file.

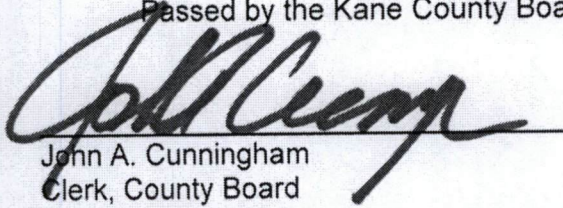
In witness whereof, I have hereunto set my hand and affixed the Seal of the County of Kane at my office in Geneva, Illinois.



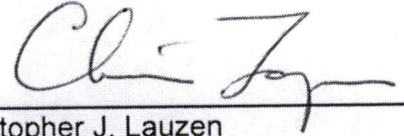
John A. Cunningham
John A. Cunningham, Kane County Clerk

BE IT FURTHER RESOLVED that the County Board Resolution #11-230, which made certain organizational changes under WIA, is repealed, that the department formerly known as KCDEE shall be known as the Workforce Development Division of the Kane County Office of Community Reinvestment and shall provide staff support to the Workforce Development Board, and that Fund 480 in the County's financial system shall be renamed "Workforce Development Fund."

Passed by the Kane County Board on August 11, 2015.



John A. Cunningham
Clerk, County Board
Kane County, Illinois



Christopher J. Lauzen
Chairman, County Board
Kane County, Illinois

Vote:
[Unanimous]

15-08 WIOA Renewal

COUNTY OF KENDALL, ILLINOIS

RESOLUTION 2015-44

**AUTHORIZING RENEWAL OF THE KANE, DEKALB, AND
KENDALL COUNTY WORKFORCE DEVELOPMENT AREA UNDER
THE WORKFORCE INNOVATION AND OPPORTUNITY ACT &
EXECUTION OF THE INTERGOVERNMENTAL AGREEMENT
REGARDING THE SAME FOR THE PERIOD OF JULY 1, 2015 TO
JUNE 30, 2016.**

WHEREAS, Kane, DeKalb, and Kendall Counties formed a single workforce investment area under the Workforce Investment Act ("WIA") for the purpose of receiving annual allocations of WIA funding provided by the U.S. Department of Labor through the Illinois Department of Commerce and economic Opportunity; and

WHEREAS, said funding has supported job training programs and career readiness services for area residents and has been administered by Kane County on behalf of the three-county workforce investment area; and

WHEREAS, WIA-funded services have been implemented under the oversight of a Workforce Investment Board made up of representatives appointed by the Kane, DeKalb, and Kendall County Board Chairmen; and

WHEREAS, the Workforce Investment Act has been superseded by the Workforce Innovation and Opportunity Act (WIOA), which makes changes to the nation's workforce delivery system including how local workforce areas are organized; and

WHEREAS, it is necessary for Kane, DeKalb, and Kendall Counties to enter into a new intergovernmental agreement that reestablishes the workforce area under WIOA, establishes the Workforce Investment Board as a Workforce Development Board under WIOA, and identifies Kane County as the grant recipient and fiscal agent for the purpose of administering funding allocations provided under WIOA; and

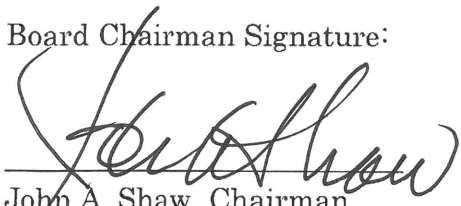
WHEREAS, in its capacity as grant recipient, Kane County must execute certifications and other documents necessary under WIOA.

NOW, THEREFORE, BE IT RESOLVED that the Chairman of the Kendall County Board is authorized to sign the Intergovernmental Agreement ("IGA") with DeKalb and

Kane Counties that reestablishes the three-county workforce development area and Workforce Development Board under WIOA, and names Kane County as the grant recipient and fiscal agent for the purpose of administering funding allocations provided under WIOA, and to execute certifications and other documents required by the U.S. Department of Labor and/or the Illinois Department of Commerce and Economic Opportunity to maintain compliance under WIOA. The IGA is attached hereto as Exhibit 1.

Approved and adopted by a majority vote of the County Board of Kendall County, Illinois, this 3rd day of November, 2015.

Board Chairman Signature:



John A. Shaw, Chairman
County Board

Attest:



Debbie Gillette
County Clerk

**RESOLUTION
R2015-77**

**AUTHORIZING RENEWAL OF THE DEKALB, KANE, AND KENDALL
COUNTY WORKFORCE DEVELOPMENT AREA UNDER THE
WORKFORCE INNOVATION AND OPPORUNITY ACT**

WHEREAS, DeKalb, Kane, and Kendall Counties formed a single workforce investment area under the Workforce Investments Act (WIA) for the purpose of receiving annual allocations of WIA funding provided by the U.S. Department of Labor through the Illinois Department of Commerce and Economic Opportunity, and

WHEREAS, said funding has supported job training programs and career readiness services for area residents and has been administered by DeKalb County on behalf of the three-county workforce investment area, and

WHEREAS, WIA-funded services have been implemented under the oversight of a Workforce Investment Board made up of representatives appointed by the DeKalb, Kane, and Kendall County Board Chairmen, and

WHEREAS, the Workforce Investment Act has been superseded by the Workforce Innovation and Opportunity Act (WIOA) which makes changes to the nation's workforce delivery system including how local workforce areas are organized, and


WHEREAS, it is necessary for DeKalb, Kane, and Kendall Counties to enter into a new intergovernmental agreement that reestablishes the workforce area under WIOA, reestablished the Workforce Investment Board as a Workforce Development Board under WIOA, and identified Kane County as the grant recipient and fiscal agent for the purpose of administering funding allocations provided under WIOA, and

WHEREAS, in its capacity as grant recipient, DeKalb County must execute certifications and other documents necessary under WIOA.

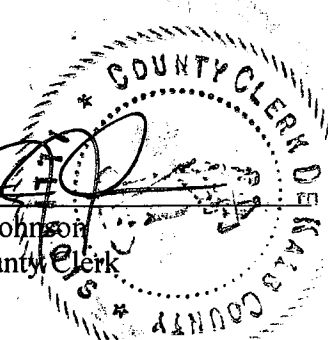
NOW, THEREFORE, BE IT RESOLVED that the Chairman of the DeKalb County Board is authorized to sign an intergovernmental agreement with Kane and Kendall Counties that reestablishes the three-county workforce development area and Workforce Development Board under WIOA, and names Kane County as the grant recipient and fiscal agent for the purpose of administering funding allocation provided under WIOA, and to execute certifications and other documents required by the U.S. Department of Labor and/or the Illinois Department of Commerce and Economic Opportunity to maintain compliance under WIOA.

PASSED THIS 21ST DAY OF OCTOBER, 2015 AT SYCAMORE, ILLINOIS

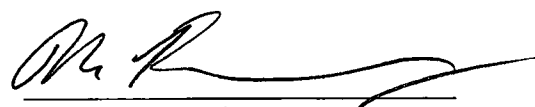
ATTEST:



Douglas J. Johnson
DeKalb County Clerk



SIGNED:



Mark Pietrowski, Jr.
County Board Chairman

2022 KENDALL COUNTY, ILLINOIS MEETING SCHEDULE

ALL County Board Committee Meetings are held in the County Board Room (2nd floor), County Office Building, 111 W. Fox Street; Yorkville IL - unless noted otherwise below

MONDAY		
Administration HR	1 st Monday of the month	5:30pm
Facilities Management	1 st Monday of the month	4:00pm
Health & Environment	2 nd Monday of the month	8:30am
Historic Preservation	3 rd Monday of the month	6:00pm
Law, Justice & Legislation	3 rd Monday of the month	3:15pm
Planning, Building & Zoning	Monday of the week before 2 nd Board Meeting	6:30pm
Zoning Board of Appeals	1 st Monday following Plan Commission Meeting	7:00pm
TUESDAY		
County Board (1 st Mtg)	1 st Tuesday of the month	6:00pm
County Board (2 nd Mtg)	3 rd Tuesday of the month	9:00am
Highway Department <i>Meets @ HWY Dept, 6780 Route 47</i>	2 nd Tuesday of the month	3:30pm
Tax Board of Review (<i>Room 303A</i>)	Scheduled as needed	Varies
Zoning, Plating Advisory (ZPAC)	1 st Tuesday of the month	9:00am
WEDNESDAY		
Administration HR	3 rd Wednesday of the month	5:30pm
Animal Control	4 th Wednesday of the month	8:30am
Comprehensive Land Plan & Ordinance	4 th Wednesday of the month	5:00pm
Regional Planning Commission (RPC)	4 th Wednesday of the month	7:00pm
THURSDAY		
Committee of the Whole	Thursday of the week before the 2 nd County Board Mtg	4:00pm
Finance (1 st Mtg)	Thursday of the week before the 2 nd County Board Mtg	5:00pm
Finance (2 nd Mtg)	Thursday of the week after the 2 nd County Board Mtg	5:00pm
Labor & Grievance (As needed)	Scheduled as needed	Varies
FRIDAY		
Economic Development	Last Friday of the month	8:00am





Resolution for Improvement Under the Illinois Highway Code



Is this project a bondable capital improvement?

Yes No

Resolution Type: Original, Resolution Number, Section Number: 19-00152-00-TL

BE IT RESOLVED, by the Board of Kendall County of the County of Kendall County, Illinois that the following described street(s)/road(s)/structure be improved under the Illinois Highway Code. Work shall be done by Contract.

For Roadway/Street Improvements:

Table with 5 columns: Name of Street(s)/Road(s), Length (miles), Route, From, To. Row 1: Ridge Road & US Route 52 Intersection, 1.03, CH 11 & FAP 607, Intersection, Intersection.

For Structures:

Table with 5 columns: Name of Street(s)/Road(s), Existing Structure No., Route, Location, Feature Crossed.

BE IT FURTHER RESOLVED,

1. That the proposed improvement shall consist of Construct Variable Width Pavement & Traffic Signals

2. That there is hereby appropriated the sum of One Million Seven Hundred Thousand and 00/100 Dollars (\$1,700,000.00) for the improvement of said section from the Local Public Agency's allotment of Motor Fuel Tax funds.

BE IT FURTHER RESOLVED, that the Clerk is hereby directed to transmit four (4) certified originals of this resolution to the district office of the Department of Transportation.

I, Debbie Gillette, County Clerk in and for said County of Kendall County, do hereby certify the foregoing to be a true, perfect and complete original of a resolution adopted by Board of Kendall County at a meeting held on November 02, 2021.

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this 02 day of November, 2021.

(SEAL)

Clerk Signature and Date fields

Approved

Regional Engineer Signature and Date fields

COUNTY OF KENDALL, ILLINOIS

RESOLUTION 2021-__

**RESOLUTION GRANTING THE KENDALL COUNTY CIRCUIT CLERK
AUTHORITY TO ENTER INTO AGREEMENTS WITH CONSCISYS CORP. ON
BEHALF OF KENDALL COUNTY, ILLINOIS**

WHEREAS, the Kendall County Circuit Clerk has negotiated with Conscisys Corp. (“Conscisys”) regarding the use of Conscisys’s software for the generation of search warrants and other potential applications; and

WHEREAS, the Kendall County Board has received, reviewed, and now approves of Addendums to Kendall County 23-2 MSA for e-Appeal, I2File, and OOP with Conscisys, attached to this Resolution as exhibits A, B, & C.

NOW, THEREFORE, BE IT RESOLVED that the Kendall County Board hereby grants the Kendall County Circuit Clerk the authority, on behalf of Kendall County, to enter into the agreements, attached to this Resolution as exhibits A, B, & C with Conscisys.

Approved and adopted by the County Board of Kendall County, Illinois, this ____ day of _____, 2021.

Board Chairman Signature:

Attest:

Scott Gryder, Chairman
County Board

Debbie Gillette
County Clerk

Addendum (I2File-1) To Kendall County MSA 23-2 Subscription Agreement

This ADDENDUM **I2File-1**, is hereby made part of MSA 23-2 between **Conscisys Corp.** (PROVIDER) and the **Kendall County Circuit Court Clerk** (SUBSCRIBER) shall begin **September 1, 2021** and shall terminate **August 31, 2022**.

Definitions of terms used in this Agreement:

- a. "SUBSCRIBER" collectively includes all personnel designated by SUBSCRIBER as having access to the **I2File.net** Site.
- b. "SUBSCRIBER'S (USER)" collectively includes any clerk, attorney, pro se filer or other person designated or authorized by the SUBSCRIBER that access and electronically submit document(s) or converts documents to PDF format utilizing the **I2File.net** site.

I2File.net Services:

PROVIDER has available Web-based software and services. These are available and implemented for Circuit Court Clerks and Court jurisdictions through its domain www.I2file.net. Utilizing these services the SUBSCRIBER can review, download, electronically stamp and upload documents via the **I2File.net** server. PROVIDER also makes available certain web-based server software for registered SUBSCRIBER'S Users. Specifically, within the context of this agreement, PROVIDER has made available the following features on the designated **I2File.net** site as listed herein:

1. Support the uploading of PDF documents by SUBSCRIBER Users to **I2file.net** SERVICES.
2. Support SUBSCRIBER access to the **I2File** server for purposes of Reviewing and Acceptance of the filer documents.
3. Support the download/uploading of filed documents between the **I2file** server and the SUBSCRIBER designated site.
4. Support the stamping of documents by the SUBSCRIBER using electronic representations of the SUBSCRIBER's Stamps and the copyrighted software **I-Ink-It©**. SUBSCRIBER shall be responsible for providing image formats to PROVIDER for purposes of creating not more that 10 Stamps/Signatures.
5. Support SUBSCRIBER User access to **I2File.Net** for purposes of reviewing the status of the documents submitted to SUBSCRIBER.
6. Provide electronic notification of attempted filing by Users via email to the SUBSCRIBER Users.
7. Provide electronic notification of the acceptance/rejection of documents by the SUBSCRIBER.
8. Support USERS requests for Certified and Regular Copies and support the uploading of those requested PDF documents to the **I2File.Net** server. (Note - This support feature is an optional service and a per document fee is charged by PROVIDER.
9. Provide a utility on the **I2File.net** for USER conversion of MSWord documents to PDF.

Services are limited to those services as described above. Other services such as standard emailing, chat, newsletters and/or links to private service companies may be provided, at the discretion of the PROVIDER and at an agreed upon additional cost to the SUBSCRIBER.

Payment Provisions:

All payments under this Agreement are subject to the following provisions.

- a. Acceptance - SUBSCRIBER shall pay an annual subscription fee to access the **I2File.net** services as agreed upon between PROVIDER and SUBSCRIBER. Unless otherwise agreed to in writing between the SUBSCRIBER and PROVIDER, the SUBSCRIBER shall prepay the PROVIDER' s required annual fee prior to start of services.
- b. SUBSCRIBER If subscriber receives and fulfil requests for Certified Copies and/or Regular Copies through the **I2File.net** service the SUBSCRIBER will be billed monthly for the number of copies by type of copy (regular, certified). Regular Copy transmissions are billed at **\$0.50** per document request. Certified Copies requests are billed at **\$1.00** per document request.
- c. SUBSCRIBER Annual fee for the initial term of this Agreement shall be **\$3,000.00 (Three Thousand Dollars)**. Renewal shall be at the same fee amount unless amended in writing prior to the beginning of the next annual subscription period.
- d. SUBSCRIBER Annual fee for electronically filing appeals within the 4th Illinois District Appellate Court are included within this agreement.

Terms:

This Agreement shall not become effective until executed by the SUBSCRIBER and the PROVIDER.

This Agreement shall terminate on **August 31, 2022** unless terminated as stipulated in Paragraph 5 (below). After SUBSCRIBER execution, the signed Agreement shall be emailed to **contracts@conscisys.com** for PROVIDER acceptance and signature. Upon signing of contract by PROVIDER, SUBSCRIBER will be invoiced for the annual subscription fee. Filing Services will be available to SUBSCRIBER upon the receipt of SUBSCRIBER payment. Note that in the event of termination prior to annual renewal date, Subscriber will not be eligible for refunds of paid subscription fees nor for any other payments received from the subscriber. Subscriber agrees that no refunds are due from PROVIDER in the event of early termination.

This agreement will automatically renew after the initial period unless otherwise changed by SUBSCRIBER or PROVIDER. All such changes to the Terms shall be made in writing to the signing parties of this Agreement at least 30 days prior to termination date. Notices

concerning **I2File.Net** shall be sent to *contracts@conscisys.com*.

Termination:

This Agreement may be terminated, with or without cause, by either of the parties hereto upon written notice delivered to the other party at least thirty (30) days prior to the intended date of termination. By such termination, neither party may nullify obligations already incurred for performance or failure to perform prior to the date of termination.

Product of Service: Copyright:

All software used by SUBSCRIBER and Users accessing the **i2file.net** site is the licensed property of the PROVIDER. PROVIDER stipulates that if any programs are not the property of the PROVIDER that the PROVIDER has the right to make those programs available to the SUBSCRIBER and Users. The SUBSCRIBER may provide various stamps (such as Official Seal, Certification Stamp and replicated signatures) - up to a total of 10 stamps/signatures - to the PROVIDER and the PROVIDER acknowledges that those specific items, in whole or in part, shall not be the subject of an application for copyright by or on behalf of the PROVIDER and shall only be used on behalf of the SUBSCRIBER. SUBSCRIBER represents that those stamps are the sole property of the SUBSCRIBER or that the SUBSCRIBER has the right to provide stamps under this agreement. The cost for stamps created will be borne by the SUBSCRIBER. Fees for the creation of the stamps shall be as agreed upon between SUBSCRIBER and PROVIDER at time of stamp creation. Payment for stamp creation is due upon the availability of stamps to SUBSCRIBER.

Scope of Agreement:

This Agreement incorporates all the agreements, covenants, and understandings between the parties hereto concerning the subject matter hereof, and all such covenants, agreements and understandings have been merged into this written Agreement. No prior agreement or understandings, verbal or otherwise, of the parties or their agents shall be valid or enforceable unless embodied in this Agreement. This Agreement shall not be altered, changed or amended except by instrument in writing executed by the parties hereto referring **I2F23Kendall**.

Applicable Law:

This Agreement shall be construed in accordance with and governed by the laws of the United States. Venue for any court action in connection with this Agreement shall be in the appropriate court.

Limitation of Liability:

Notwithstanding any Limitations of Liability in this agreement the SUBSCRIBER and

SUBSCRIBERS USERS are also subject to the Terms and Conditions as published on the **I2File.net** site. The liability of the PROVIDER to the SUBSCRIBER for any cause whatsoever shall be limited to the annual subscription amount paid as documented in paragraph 3c.

Incorporated by Reference:

This Agreement is derived from (1) a Request for this Agreement from the SUBSCRIBER and (2) the PROVIDER response to the Request for Agreement.

In the event of a dispute under this Agreement, applicable documents will be referred to for the purpose of clarification or for additional detail in the following order of precedence: (1) the Agreement (2) the Request for Agreement.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date of execution by the authorizations below.

SUBSCRIBER: Kendall County Circuit Court clerk

PROVIDER: Conscisys Corp.

By: _____

By: _____

Title _____ / _____
(Authorized Signature) Date

Title _____ / _____
(Authorized Signature) Date

Note -

***Upon execution of this Addendum by Subscriber – return to Conscisys via email-
contracts@conscisys.com Or mail to Conscisys Corp. Attention: Contract Administrator,
1125 Mistwood Place, Downers Grove, IL 60515. Payment is due upon execution of the MSA
and this Addendum by Subscriber.***

Addendum (OOP-1) To Kendall County MSA 23-2 Subscription Agreement

This ADDENDUM OOP-1, is hereby made part of MSA 23-2 between **Conscisys Corp.** (PROVIDER) and the **Kendall County Circuit Court Clerk** (SUBSCRIBER) shall begin **September 1, 2021** and shall terminate **August 31, 2022**.

Services – OOP (Order of Protection) hosts the following functions:

Types of Protection Orders

1. Order of protection
2. Stalking no contact order
3. Civil no contact order
4. Firearm Restraining Order, Emergency order, Six Month Restraining Order, Search Warrant (Firearm Only), Blank Order, Denial Order

For each type of protective orders, The Orders below are available to the Judiciary to grant.

1. Order of Protection

- Emergency Order
- Plenary Order
- Denial Order
- Order extension or modification
- Order of protection extension or modification.

2. Stalking no contact order

- Plenary Order
- Denial Order
- Order extension or modification

3. Civil no contact order

- Emergency Order
- Plenary Order
- Denial Order
- Order extension or modification

4. Firearm Restraining Order

- Emergency Order
- Six Month Restraining Order
- Search Warrant (firearm only)
- Blank Order
- Denial Order

Summons can be issued on each petition type.

Following describes the general workflow provided by this application subscription:

- Petitioner accesses application and completes petition.
- Petitioner receives an assigned receipt number and presents to a circuit clerk's office. Petitioner signs the petition signing device or MySignature.net or a touch screen device.
- A notification is sent to the circuit clerk's office for case number assignment (if that Circuit Clerk option is available).
- Circuit Court Clerk assigns that number to the petition and stamps the petition.
- Circuit Clerk may issue summons at this point in the process.
- Petitioner appears before the judge. The Judge or an advocate reviews the order prior to Judge's approval.
- The approved order is created and the circuit clerk may access the order for printing and distribution.
- If the SUBSCRIBER CMS is available, the order and meta data will be sent to the CMS via web service for indexing and coding.
- Sheriff may access, download and serve the order.
- The petitioner can later come to court and ask for different remedies that are available in the follow-on orders such as interim order or plenary order.

Other features:

- All Judiciary signatures within this service are encrypted and password protected
- User accounts are maintained within the application.
- Process is provided to capture Signatures
- Orders are encoded with validation IDs and can be verified via i2file.net/dv/.

USERS expected to access these services are:

- Petitioner
- Advocates
- States Attorney
- Circuit Court Clerk
- Judges
- Sheriffs

Additional Conditions - Subscription Access

It is agreed by SUBSCRIBER that all functions that can be utilized by the SUBSCRIBER or its USERS are as presented within the current **OOP** data structure and configured content management processes. SUBSCRIBER change requests to the process are at the sole option of the PROVIDER. Changes to any process may result in additional charges to the SUBSCRIBER. Services are limited to those services as described above and are provided only for the use of the SUBSCRIBER. SUBSCRIBER is limited to using this service to those USERS that have regular business within the SUBSCRIBER judicial circuit. Other services such electronic transmission of cases to an **EFM** or other destinations, Storage and retrieval of previously composed orders and documents, sending of certified copies to requesters, provision of standard emailing, chat, newsletters and/or links to private service companies, training and support may be provided at the discretion of the PROVIDER and at an agreed upon additional cost to the SUBSCRIBER. IP addresses used by the service are the property of the PROVIDER and may be changed by PROVIDER at any time.

Fee for Service:

An annual Fee of Two Thousand One hundred dollars (\$2100.00) shall be due upon the signing of this Agreement.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date of execution by the authorizations below.

SUBSCRIBER: Kendall County Circuit Court clerk

PROVIDER: Conscisys Corp.

By: _____

By: _____

Title _____ / _____
(Authorized Signature) Date

Title _____ / _____
(Authorized Signature) Date

Note -

Upon execution of this Addendum by Subscriber – return to Conscisys via email- contracts@conscisys.com Or mail to Conscisys Corp. Attention: Contract Administrator, 1125 Mistwood Place, Downers Grove, IL 60515. Payment is due upon execution of the MSA and this Addendum by Subscriber.

Addendum (eAppeal – 1) Kendall County Circuit Court Clerk MSA 23-2

This ADDENDUM (herein after “eAppeal-1”) is hereby made part of the current (MSA 23-2) between **Concisys Corp.** (hereinafter “PROVIDER”) and the **Kendall County Circuit Court Clerk** Hereinafter “SUBSCRIBER”. This term of service under this ADDENDUM shall begin **September 1, 2021** and shall terminate **August 31, 2022**.

Services – eAppeal.net contains the following data and administrative functions:

Service Features:

PROVIDER has available certain Web-based services designed and implemented for the use of Circuit and Appellate Court Clerks and other Court jurisdictions through the domain **eAppeal.net**.

- Provider provides services to Subscriber to assist in the preparation of electronically packaged case documents in the format as published by Supreme Court of Illinois at the time and date of this Addendum acceptance by the Subscriber. Reference: <http://efile.illinoiscourts.gov/documents/IL-Record-on-Appeal-Standards-v1.0.pdf>.
- The Service creates the Table of Content section with hyperlinks to the items within the Section to facilitate navigation and location of specific contents and documents within the record.
- The service creates the Certification of Record included as Page 1 of the Common Law Record Section, which shall state that the Record on Appeal has been prepared and certified in the form required for transmission to the reviewing court.
- eAppeal.net initiates the pagination process by assigning the page number as described by the standards.
- The software/service will verify that the prepared document is searchable. (It is the responsibility of Subscriber to create the searchable document in an acceptable format for verification.
- SUBSCRIBER acknowledges that all trial Case documents created by this service remain on SUBSCRIBER’S infrastructure and it is the express responsibility of the SUBSCRIBER to provide backup and availability of the case data and documents.

Additional Conditions - Subscription Access:

It is agreed by SUBSCRIBER that all functions that can be utilized by the SUBSCRIBER or its USERS are as presented within the current **eAppeal** data structure and configured content management processes. SUBSCRIBER change requests to the process are at the sole option of the PROVIDER. Changes to any process may result in additional charges to the SUBSCRIBER. Services are limited to those services as described above and are provided only for the use of the SUBSCRIBER. SUBSCRIBER is limited to using this service to those USERS that have regular business within the SUBSCRIBER judicial circuit. Other services such electronic transmission of cases to an **EFM** or other destinations, Storage and retrieval of previously composed orders and documents, sending of certified copies to requesters, provision of standard emailing, chat, newsletters and/or links to private service companies, training and support may be provided at the discretion of the PROVIDER and at an agreed upon additional cost to the SUBSCRIBER. IP addresses used by the service are the property of the PROVIDER and may be changed by PROVIDER at any time.

Fee for Service:

An annual Fee of Two Thousand One Hundred dollars (\$2100) shall be due upon the signing of this Agreement.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date of execution by the authorizations below.

SUBSCRIBER: Kendall County Circuit Court clerk

PROVIDER: Conscisys Corp.

By: _____

By: _____

Title _____ / _____
(Authorized Signature) Date

Title _____ / _____
(Authorized Signature) Date

Note -

Upon execution of this Addendum by Subscriber –return to Conscisys via email- contracts@conscisys.com Or mail to Conscisys Corp. Attention: Contract Administrator, 1125 Mistwood Place, Downers Grove, IL 60515. Payment is due upon execution of the MSA and this Addendum by Subscriber.



Kendall County Agenda Briefing

Committee: Historic Preservation Commission and Planning, Building and Zoning Committee

Meeting Date: HPC-8/16/21; PBZ-10-12-21

Amount: \$60,750

Budget: Pending in FY 2021-2022 Budget

Issue: Approval to Authorize the County Board Chairman to Digitally Sign and Submit an Application for a Certified Local Government Grant from the Illinois Department of Natural Resources to Fund a Structure Survey in Unincorporated Kendall and Bristol Townships in an Amount Not to Exceed \$60,750; Grant Reimburses Kendall County \$42,500 of Project Costs and Kendall County Funds the Remaining \$18,250

Background and Discussion:

In February 2021, Kendall County became a Certified Local Government (CLG). In preparation for completing an Historic Preservation Plan for Kendall County, the Historic Preservation Commission (HPC) would like to conduct a survey of structures in the unincorporated area.

The HPC sought the input from Wiss, Janney, Elstner Associates, Inc. (WJE) on the methods and costs for doing a survey. WJE completed similar surveys in unincorporated Will and Kankakee Counties and Plainfield's planning area. Based on the information provided by WJE, the HPC favored surveying unincorporated Bristol and Kendall Townships, except for that part of Helmar located in Kendall Township. A sample structure survey is attached.

The estimated cost to complete the project is \$60,750. If funded by a CLG Grant, the grant would cover \$42,500 and the County would be responsible for covering the remaining \$18,250. The grant is a reimbursable grant.

Per WJE's estimate, there are between 700 and 1,200 structures to be surveyed in the 2 townships.

Approval to apply does not bind the County to take any action or pay any funds. If the grant is funded, the County Board would still need to approve accepting the grant before any work occurs or funds expended.

Committee Action:

HPC-Approval (5-0)
PBZ-Approval (5-0)

Staff Recommendation:

Approval

Prepared by: Matthew H. Asselmeier, AICP, CFM

Department: Planning, Building and Zoning Department

Date: October 29, 2021

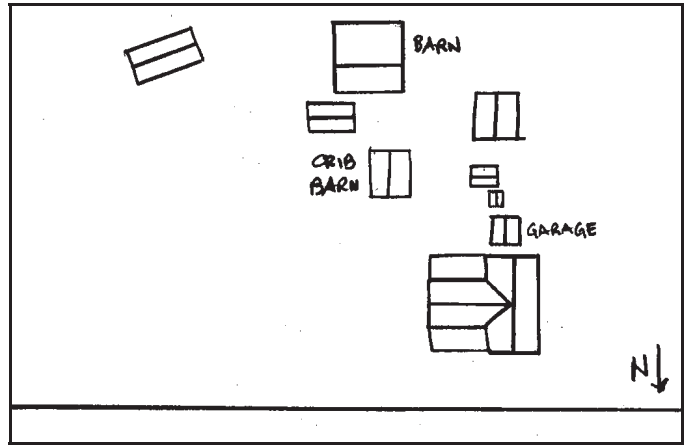
PLAINFIELD RURAL HISTORIC STRUCTURES SURVEY

Plainfield Road		Property Name Gilbert Gaylord farm	
PIN No. 03-35-377-001	354	Survey Date 12 September 2005	Surveyor SEL

Township 37N Range 8E	Section 35	small part of SW 1/4	Orientation N
Historic Use Agricultural	Current Use Residential	Significance National Register potenti	

House

House Type	Gabled Ell
House Style	Italianate
Number of stories	2
Roof Type	Gable
Window Type(s)	Double hung 2 over 2
Dormer Type	None
Date or Approx. Decade of Construction	1860s
Foundation Material(s)	Limestone
Wall Material(s)	Brick
Trim Material(s)	Wood
Porch Material(s)	Wood
Roof Material(s)	Asphalt shingle
Significance	National Register potential
Notes	Porch has recently been restored to original configuration [Information provided by Michael Lambert]



Barn

Barn Type	Three-bay Threshing barn
Roof Type	Gable
Dormer Type	None
Window Type(s)	Square
Door Type(s)	Sliding
Date or Approx. Decade of Construction	1890s
Foundation Material	Concrete
Wall Material(s)	Sheet metal
Roof Material(s)	Asphalt shingle
Significance	Contributing
Notes	
Silo Material	None



PLAINFIELD RURAL HISTORIC STRUCTURES SURVEY

Plainfield Road		Property Name Gilbert Gaylord farm	
PIN No. 03-35-377-001	354	Survey Date 12 September 2005	Surveyor SEL

Crib Barn

Roof Type	Gable
Foundation Material	Concrete
Wall Material	Sheet metal
Roof Material	Sheet metal
Date	1890s
Significance	Contributing
Notes	



Garage

Roof Type	Gable
Foundation Material	Concrete
Wall Material	Sheet metal
Roof Material	Sheet metal
Date	1960s
Significance	Non-contributing
Notes	



Animal shelter

Roof Type	Gable
Foundation Material	Concrete
Wall Material	Sheet metal
Roof Material	Sheet metal
Date	1900s
Significance	Contributing
Notes	



PLAINFIELD RURAL HISTORIC STRUCTURES SURVEY

Plainfield Road		Property Name Gilbert Gaylord farm	
PIN No. 03-35-377-001	354	Survey Date 12 September 2005	Surveyor SEL

Shed 1

Roof Type	Gable
Foundation Material	Concrete
Wall Material	Board and batten
Roof Material	Sheet metal
Date	1920s
Significance	Contributing

Notes



Shed 2

Roof Type	Gable
Foundation Material	Concrete
Wall Material	Wood
Roof Material	Sheet metal
Date	1980s
Significance	Non-contributing

Notes



Sheds 3 and 4

Roof Type	Gable
Foundation Material	Concrete
Wall Material	Sheet metal
Roof Material	Asphalt shingle
Date	1900s
Significance	Non-contributing

Notes



PLAINFIELD RURAL HISTORIC STRUCTURES SURVEY

Plainfield Road		Property Name	Gilbert Gaylord farm	
PIN No.	03-35-377-001	354	Survey Date	12 September 2005
			Surveyor	SEL

Additional Structures

Field Notes

History and Significance Notes

Landmark quality Italianate style house.

Gilbert Gaylord born in New York, 1821; came to Illinois, 1843. Brick house built by Gaylord, circa 1860s. Descendent Clara May Gaylord, wife of Scott Cutter, inherited property around 1917. Farm remained in Cutter family to 1960s.



Farmstead Owner, per Historic Plat Maps and Atlases

1859	G. Gaylord
1870	G. Gaylord
1903	J. L. Gaylord
1922	Mrs. Scott Cutter
1932	J. Gaylord
1941	Mary Coulter
1947	M. Cutter
1951	M. G. Cutter
1955	[no map available for Oswego Township]
1959	M. G. Cutter Estate
1964	M. G. Cutter Estate
1967	bank trust
1970	subdivided
1975	subdivided
1980	subdivided
1988	subdivided
1990	subdivided
1994	subdivided
2002	subdivided
2005	subdivided

