

**Facilities Management
Committee Meeting**

11/6/19 at 4:00 PM

*****111 W. Fox Street *****

***** Room 209 & 210 *****

- - - Agenda Topics - - -

Call to Order

- 1) Roll call
- 2) Determination of a Quorum
- 3) Approval of the October 2019 meeting minutes.
- 4) Approval of Agenda
- 5) Public Comment

Old Business/Projects - Updates

- 1) Vending Machine Changes at County Office Building & Courthouse
 - a. Update - Proposed Contract for Vending Services-Illinois Department of Human Services
- 2) Courthouse Roof Replacement Project
- 3) Animal Control Projects
- 4) Historic Courthouse Window Replacement – 2019
- 5) Sally Port Elevator Controls Project
- 6) Courthouse Atrium UV Protection Project
- 7) Public Safety Center - Jail Duct Cleaning
- 8) KCFM Truck Disposals

New Business/Projects

- 1) Chair Report
 - a. Solar Project Update
 - b. Dewberry Proposal for County Office Building Projects
 - c. Approve 1 year extension of the existing lease for the Kane County Workforce Development Program offices #221, 223 & 225 at the Health & Humans Services facility.
 - d. Approve 1 year extension of the existing lease for the CASA Kendall County office #228 at the Health & Humans Services facility.
 - e. Approve Mutual Ground lease for review by Mutual Ground, for New Space at the Courthouse.
 - f. Mutual Ground Memorandum of Understanding Review for new lease.
 - g. Forest Preserve Lease
- 2) Public Safety Center:
 - a. Phone Paging Issue
 - b. New Phone Installation
 - c. Attendance Line Setup
- 3) Public Safety Center Boiler Cleaning
- 4) Carpet Replacement Projects at the Courthouse
- 5) Historic Courthouse Fire Alarm System Troubleshooting
- 6) KenCom Network Clock Cable Run
- 7) KCFM Staff leave

Staffing/Training/Safety

- 1) Reportable labor hours

Other Items

- 1) CMMS Charts
 - a. Reported vs. Completed, b. Work orders reported by building current month.
 - c. Work orders by work type current month.

Executive Session

Other Business

Public Comment

Questions from the Press

Adjournment

If special accommodations or arrangements are needed to attend this Committee Meeting, please contact the Administration Office at 630-553-4171, a minimum 24-hours prior to the meeting time.