

KENDALL COUNTY FOREST PRESERVE DISTRICT

MEETING AGENDA

TUESDAY, NOVEMBER 2, 2021

6:00 PM

KENDALL COUNTY OFFICE BUILDING - ROOMS 209 & 210

- I. Call to Order
- II. Pledge of Allegiance
- III. Invocation
- IV. Roll Call
- V. Approval of Agenda
- VI. Public Comments
- *CONSENT AGENDA**
- VII. Approval of Minutes
 - Kendall County Forest Preserve District Committee of the Whole Meeting of October 12, 2021
 - Kendall County Forest Preserve District Commission Meeting of October 19, 2021
- VIII. *Approval of Claims in the Amount of \$21,137.13
- IX. *Approval of two Proposals from Innovative Underground of Plano, Illinois for the Pumping, Cleaning, Inspection, and Potential Repair of Meadowhawk Lodge Sewer Line at Hoover Forest Preserve in the Amount of \$6,450.00, and Culvert Cleaning and Inspection at Ellis House and Equestrian Center in the Amount of \$450.00 for a Total Amount of \$6,900.00
- X. *Approval of a Proposal from Vortex Technologies of Sugar Grove, Illinois for Repair of the Treatment Lagoon Monitoring System and Replacement of the Milltronics XRS-5 Sensor and Cable at Hoover Forest Preserve in the Amount of \$1,062.36
- XI. *Approval of a Proposal from Pizzo & Associates of Leland, Illinois for 2021 Winter Woody Clearing Days under the District's Oak Ecosystem Landscape Scale Restoration Grant Agreement with The Morton Arboretum for Completion of 9 Full-Days of Restoration Clearing for a Cost Not-to-Exceed \$19,530.00 (\$2,170.00 per day for 4-Person Crew for 8-House of Restoration Clearing)
- XII. *Approval of a Proposal from Pizzo & Associates of Leland, Illinois for Fall 2021 and Spring 2022 Spot Herbicide Treatments under the District's Illinois Clean Energy Community Foundation K-12 Pollinator Education Project and Pollinator Meadows Pilot Project Grant Agreements for an Amount Not-to-Exceed \$4,282.00
- OLD BUSINESS**
No items posted for consideration
- NEW BUSINESS**
- XIII. ***MOTION**: Approval of a Proposal from Alliant Insurance Services, Inc. of Chicago, Illinois for Renewal of the District's Insurance Coverage Package in the Amount of \$45,846.00, and Worker's Compensation Coverage in the Amount of \$15,994.00 through the Illinois Counties Risk Management Trust (ICRMT) for a Total Annual Premium of \$61,840.00 for the Policy Year Beginning December 1, 2021 Extending through December 1, 2022
- XIV. ***MOTION**: Approval of a Proposal from Yorkville Heating and Air Conditioning of Yorkville, Illinois for the Replacement of the Furnace and Air Conditioner at the Hoover Residence in the Amount of \$6,437.89
- XV. ***MOTION**: Approval of an Application for Establishing a Carbon Credits Project Registry for the Fox River Bluffs Forest Preserve Cropland Conversion Project with City Forest Credits of Seattle, Washington, a 501(c)3 Charitable Organization, Including Payment of the Required \$1,500.00 Application Fee
- XVI. ***MOTION**: Approval of a Letter of Engagement with Attorney Doug McPherson of Los Angeles, California and City Forest Carbon Project National Sale Director, Authorizing the Negotiation of a Purchase Agreement for the Sale of Carbon Credits Generated from the Restoration of 40-acres of Timberlands at Fox River Bluffs Forest Preserve for a Set Purchase Price of \$30 per Credit
- XVII. ***MOTION**: Approval of the Amended Grounds Supervisor and Resident Position Description
- XVIII. Public Comments
- XIX. Executive Session
- XX. Other Items of Business
- XXI. Adjournment

() Requires affirmative vote of the majority of those elected (6) for passage (KCFPD Rules of Order Section I.G.2.b.v.a)*

**KENDALL COUNTY FOREST PRESERVE DISTRICT
COMMITTEE OF THE WHOLE MEETING MINUTES**

OCTOBER 12, 2021

I. Call to Order

President Gilmour called the meeting to order in the Kendall County Office Building – Kendall County Board Rooms 209 and 210 at 4:31 pm.

II. Roll Call

	Cesich	X	Gryder
X	DeBolt		Kellogg
X	Flowers (entered at 5:17 pm)	X	Koukol
X	Gengler	X	Rodriguez
X	Gilmour	X	Vickers

Roll call: Commissioners DeBolt, Gengler, Gryder, Koukol, Rodriguez, Vickers, and Gilmour were all present.

Commissioner Flowers entered the meeting at 5:17 pm.

III. Approval of Agenda

Commissioner DeBolt made a motion to approve the Committee of the Whole meeting agenda as presented. Seconded by Commissioner Koukol. Aye, all. Opposed, none.

IV. Public Comments

No public comments were offered from citizens in attendance.

V. Executive Director's Report

Director Guritz presented highlights from the Executive Director's report. Updates were provided on the District's grant-funded restoration projects, ARPA Fund budget and status of the full time grounds maintenance position opening, and other preserve improvement projects.

VI. Review of Preliminary Financial Statements and Cost Center Reports for the Period Ending September 30, 2021

Director Guritz presented an overview of the preliminary Financial Statements and Cost Center reports for the period ending September 30, 2021. The District is on track for exceeding budget projections for the year.

VII. Motion to Forward Claims to Commission

Commissioner Gryder made a motion to forward claims in the amount of \$20,879.28 to Commission for approval. Seconded by Commissioner Gengler.

The Committee of the Whole reviewed the claims list.

President Gilmour called the question. Aye, all. Opposed, none.

OLD BUSINESS

VIII. Millbrook North Forest Preserve – Proposed Property Exchange Updates

Director Guritz presented updates and a revised parcel exchange map on the proposed property exchange of Millbrook North Forest Preserve agricultural areas with property owned by the Wormley family.

Following harvest, Seth Wormley intends to invite out Commissioners to discuss the possible exchange.

NEW BUSINESS

IX. FY22 Preliminary Budget Review and Discussion (All Funds) and FY22 Proposed Salary Schedule

Commissioner Gengler made a motion to forward the FY22 Preliminary Budget to Commission for approval and publication. Seconded by Commissioner Vickers.

The Committee of the Whole discussed the proposed \$200,000 vehicle replacement contingency scheduled in Fund 1907. Committee of the Whole members expressed concern that if the funds are budgeted, they will be expended. Director Guritz stated that approval of District vehicle replacements will require Commission approval. Historically, the District has budgeted to expend all available capital funding so the funds are appropriated to address capital repairs and replacements as the need arises without needing to amend the budget.

The Committee of the whole reviewed the FY22 budgets for all District funds. The Committee of the Whole reviewed the proposed FY22 salary schedule. President Gilmour called the question. Aye, all. Opposed, none.

X. Vehicle Assessments and Repair Estimates

Commissioner DeBolt made a motion to forward the repair cost estimates for the 2008 F350 (\$5,934.05) and 2009 F250 (\$3,239.29) to Commission for approval. Seconded by Commissioner Koukol.

The Committee of the Whole discussed the condition of the District's vehicles. Director Guritz stated he would work with Antoinette White to develop bid specifications and secure pricing for the replacement of four of the District's pickup trucks as presented. District staff will park the vehicles in the County Administration Building parking lot for Committee of the Whole inspection for the November CoW meeting. Aye, all. Opposed, none.

XI. FY21 Budget Amendment Tracking Report

Commissioner Flowers entered the meeting at 5:17 pm.

The Committee of the Whole discussed the FY21 budget amendment tracking report. Director Guritz stated that the report will be updated for the November Committee of the Whole meeting.

XII. Assistant Director and Environmental Education Manager Position Restructure

- Review of Proposed FY22 Organizational Chart
- Review of Proposed Updated Position Descriptions

Commissioner Gengler made a motion to forward the Assistant Director and Environmental Education Manager position restructure plan and organizational chart as presented to Commission for approval. Seconded by Commissioner Vickers.

The Committee of the Whole discussed the proposed restructure plan. Director Guritz presented updated position titles and descriptions and promotional salary considerations tied to the preliminary FY22 budgeted salary and benefit figures. The proposed plan resulted in an overall salary savings, offsetting a portion of the anticipated increased costs for one full time benefits package.

President Gilmour called the question. Aye, all. Opposed, none.

XIII. Other Items of Business

- WFI Mitigation Project Proposal – Baker Woods and Blackberry Creek Forest Preserve
- City Forest Credits – Carbon Credits Project Updates
- Fees and Charges – Natural Beginnings Early Learning Program
- Lesson Horse Donation
- Mack and Associates, CPAs Engagement Letter
- Resident Lease Agreements

The Committee of the Whole requested a presentation from WFI Mitigation to provide an overview of their proposed mitigation projects.

Director Guritz provided updates on status of review of the City Forest Credits Letter of Engagement for McPherson Law, revenue and expense statement, and purchase agreement template currently under review of the Kendall County State's Attorney's Office.

The proposed 22-23 Natural Beginnings program tuition fees will be presented to Commission for approval.

The Deed of Transfer for the proposed Sunrise Center donation of a Lesson Horse will be presented to Commission for approval.

The Mack and Associates, CPAs engagement letter will be presented to Commission for approval.

Commissioner Koukol made a motion to forward the resident lease agreements to Commission for approval. Seconded by Commissioner Vickers. Aye, all. Opposed, none.

Commissioner DeBolt left the meeting at 6:00 pm and did not return.

XIV. Public Comments

No public comments were offered from citizens in attendance.

XV. Executive Session

Commissioner Koukol made a motion to enter executive session under 2(c)1 of the Open Meetings Act to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. Seconded by Commissioner Vickers.

Roll call: Commissioners Flowers, Gengler, Gryder, Koukol, Rodriguez, Vickers and Gilmour, aye. Opposed, none.

Executive Session called to order at 6:07 pm.

Commissioner Gryder made a motion to exit executive session at 6:26 pm. Seconded by Commissioner Koukol. Aye, all. Opposed, none.

Regular meeting reconvened at 6:26 pm.

XVI. Summary of Action Items

Director Guritz provided a summary of action items.

XVII. Adjournment

Commissioner Vickers made a motion to adjourn. Seconded by Commissioner Gryder. Aye, all. Opposed, none.

Meeting adjourned at 6:27 pm.

Respectfully submitted,

David Guritz
Director, Kendall County Forest Preserve District

**KENDALL COUNTY FOREST PRESERVE DISTRICT
COMMISSION MEETING MINUTES
OCTOBER 19, 2021**

I. Call to Order

President Gilmour called the meeting to order at 10:39 am in the Kendall County Office Building - Second Floor Board Rooms 209 and 210.

II. Pledge of Allegiance

All present recited the Pledge of Allegiance at the start of the County Board meeting.

III. Invocation

An invocation was offered by Commissioner Gengler at the start of the County Board meeting.

IV. Roll Call

X	Cesich	X	Gryder
	DeBolt	X	Kellogg
X	Flowers	X	Koukol
X	Gengler	X	Rodriguez
X	Gilmour	X	Vickers

Roll call: Commissioners Cesich, Flowers, Gengler, Gryder, Kellogg, Koukol, Rodriguez, Vickers, and Gilmour were all present.

V. Approval of Agenda

Commissioner Cesich made a motion to approve the Commission meeting agenda as presented. Seconded by Commissioner Koukol. Aye, all. Opposed, none.

VI. Public Comment

No public comments were offered from citizens in attendance.

CONSENT AGENDA

VII. Approval of Minutes

- Kendall County Forest Preserve District Finance Committee Meeting of September 30, 2021
- Kendall County Forest Preserve District Commission Meeting of October 5, 2021
- Kendall County Forest Preserve District Operations Committee Meeting of October 6, 2021

VIII. Approval of Claims in the Amount of \$21,036.93

IX. Approval of the Publication of the District's FY22 Preliminary Budget

X. Approval of a Letter of Engagement with Mark & Associates, CPA's for an Amount Not to Exceed \$8,240.00

- XI. **Approval of the Renewal of a 1-Year Lease Agreement with Jay Teckenbrock, Hoover Supervisor and Resident for Use of the Hoover Residence Effective December 1, 2021 through November 30, 2022 for a \$250.00 Monthly Rent Payment**
- XII. **Approval of the Renewal of a 1-Year Lease Agreement with Shannon Prette, Ellis Resident and Caretaker for Use of the Ellis House Studio Apartment Effective December 1, 2021 through November 30, 2022 for a \$346.67 Monthly Rent Payment**
- XIII. **Approval of Natural Beginnings Early Learning Program 22-23 Program Tuition Fees and Charges in the Amount of \$2,160.00 (3-Day Program) and \$1,700.00 (2-Day Program)**
- XIV. **Approval of the Bill of Transfer Accepting the Donation of the Lesson Horse “Casper” to the District from Sunrise Center, Inc., for \$1.00 Paid in Hand**

Commissioner Cesich made a motion to approve the Consent Agenda as presented. Seconded by Commissioner Gengler.

Motion: Commissioner Cesich					
Second: Commissioner Gengler					
Roll call: Consent Agenda					
Commissioner	Aye	Opposed	Commissioner	Aye	Opposed
Cesich	X		Gryder	X	
DeBolt			Kellogg	X	
Flowers	X		Koukol	X	
Gengler	X		Rodriguez	X	
Gilmour	X		Vickers	X	
Motion unanimously approved.					

Roll call: Commissioners Cesich, Flowers, Gengler, Gryder, Kellogg, Koukol, Rodriguez, Vickers, and Gilmour, aye. Opposed, none. Motion unanimously approved.

OLD BUSINESS

No items posted for consideration.

NEW BUSINESS

- XV. **MOTION: Approval of Two Vehicle Repair Estimates from Automotive Specialties of Yorkville, Illinois Repair of the District’s 2008 F-350 for \$5,934.05, and the District’s 2009 F-250 for \$3,239.29 a Total Cost of \$9,173.34**

Commissioner Cesich made a motion to approve the vehicle repair estimate cost of \$9,173.34. Seconded by Commissioner Gryder.

Motion: Commissioner Cesich					
Second: Commissioner Gryder					
Roll call: Automotive Specialties Repair Estimates - \$9,173.34					
Commissioner	Aye	Opposed	Commissioner	Aye	Opposed
Cesich	X		Gryder		
DeBolt	X		Kellogg	X	
Flowers	X		Koukol	X	
Gengler	X		Rodriguez	X	
Gilmour	X		Vickers	X	
Motion unanimously approved.					

Roll call: Commissioners Cesich, Flowers, Gengler, Gryder, Kellogg, Koukol, Rodriguez, Vickers, and Gilmour, aye. Opposed, none. Motion unanimously approved.

XVI. MOTION: Approval of the Grounds and Natural Resources Division Supervisor Position Description, including the Appointment of Antoinette White to this Position with a Promotional Annualized Salary Increase to \$42,780.00 Effective December 1, 2021

Commissioner Gryder made a motion to approve the Grounds and Natural Resources Division Supervisor position, including the appointment of Antoinette White to this position with a promotional annualized salary increase to \$42,780.00 effective December 1, 2021. Seconded by Commissioner Rodriguez.

Motion: Commissioner Gryder					
Second: Commissioner Rodriguez					
Roll call: Grounds and NR Division Supervisor - \$42,870.00 Effective 12/01/2021					
Commissioner	Aye	Opposed	Commissioner	Aye	Opposed
Cesich	X		Gryder	X	
DeBolt			Kellogg	X	
Flowers	X		Koukol	X	
Gengler	X		Rodriguez	X	
Gilmour	X		Vickers	X	
Motion unanimously approved.					

Roll call: Commissioners Cesich, Flowers, Gengler, Gryder, Kellogg, Koukol, Rodriguez, Vickers, and Gilmour, aye. Opposed, none. Motion unanimously approved.

XVII. MOTION: Approval of the Environmental Education and Special Projects Manager Position Description, Including the Appointment of Stefanie Wiencke to this Position with an Assigned Starting Annualized Salary of \$39,869.25 Effective December 1, 2021

Commissioner Flowers made a motion to approve the Environmental Education and Special Projects Manager Position, including the appointment of Stefanie Wiencke to the position with an assigned starting annualized salary of \$39,869.25 effective December 1, 2021. Seconded by Commissioner Cesich.

Motion: Commissioner Flowers					
Second: Commissioner Cesich					
Roll call: Env. Ed. and Special Projects Manager - \$39,869.25 Effective 12/01/2021					
Commissioner	Aye	Opposed	Commissioner	Aye	Opposed
Cesich	X		Gryder	X	
DeBolt			Kellogg	X	
Flowers	X		Koukol	X	
Gengler	X		Rodriguez	X	
Gilmour	X		Vickers	X	
Motion unanimously approved.					

Roll call: Commissioners Cesich, Flowers, Gengler, Gryder, Kellogg, Koukol, Rodriguez, Vickers, and Gilmour, aye. Opposed, none. Motion unanimously approved.

XVIII. MOTION: Approval of the Environmental Education Early Learning Program Specialist Position Description, Including the Appointment of Jessica Vosburgh to this Full Time Position with an Assigned Starting Annualized Salary of \$28,275.00 Effective December 1, 2021

Commissioner Cesich made a motion to approve the Environmental Education Early Learning Program Specialist position, including the appointment of Jessica Vosburgh to this full time position with an assigned starting annualized salary of \$28,275.00 effective December 1, 2021. Seconded by Commissioner Flowers.

Motion: Commissioner Cesich					
Second: Commissioner Flowers					
Roll call: Env. Ed. Early Learning Program Specialist - \$28,275.00 Effective 12/01/2021					
Commissioner	Aye	Opposed	Commissioner	Aye	Opposed
Cesich	X		Gryder	X	
DeBolt			Kellogg	X	
Flowers	X		Koukol	X	
Gengler	X		Rodriguez	X	
Gilmour	X		Vickers	X	
Motion unanimously approved.					

Roll call: Commissioners Cesich, Flowers, Gengler, Gryder, Kellogg, Koukol, Rodriguez, Vickers, and Gilmour, aye. Opposed, none. Motion unanimously approved.

XIX. MOTION: Approval of the Environmental Education Coordinator Position Description Including the Appointment of Kimberly Adams to this Position with a Promotional Hourly Salary Increase to \$18.00 Effective October 22, 2021

Commissioner Cesich made a motion to approve the Environmental Education Program Coordinator Position. Seconded by Commissioner Gryder.

Motion: Commissioner Cesich					
Second: Commissioner Gryder					
Roll call: Env. Ed. Coordinator - \$18/hr. Effective 10/22/2021					
Commissioner	Aye	Opposed	Commissioner	Aye	Opposed
Cesich	X		Gryder	X	
DeBolt			Kellogg	X	
Flowers	X		Koukol	X	
Gengler	X		Rodriguez	X	
Gilmour	X		Vickers	X	
Motion unanimously approved.					

Roll call: Commissioners Cesich, Flowers, Gengler, Gryder, Kellogg, Koukol, Rodriguez, Vickers, and Gilmour, aye. Opposed, none. Motion unanimously approved.

XX. MOTION: Approval of the Reservations Manager and Accounting Coordinator Position Description, including the Appointment of Julia Granholm to this Position with a Promotional Hourly Salary Increase to \$19.50 Effective October 22, 2021

Commissioner Cesich made a motion to approve the Reservations Manager and Accounting Coordinator position. Seconded by Commissioner Gryder.

Motion: Commissioner Cesich					
Second: Commissioner Gryder					
Roll call: Reservations Manager and Acct. Coord. - \$19.50/hr. Effective 10/22/2021					
Commissioner	Aye	Opposed	Commissioner	Aye	Opposed
Cesich	X		Gryder	X	
DeBolt			Kellogg	X	
Flowers	X		Koukol	X	
Gengler	X		Rodriguez	X	
Gilmour	X		Vickers	X	
Motion unanimously approved.					

Roll call: Commissioners Cesich, Flowers, Gengler, Gryder, Kellogg, Koukol, Rodriguez, Vickers, and Gilmour, aye. Opposed, none. Motion unanimously approved.

XXI. MOTION: Approval of a Revised Organizational Chart for the Kendall County Forest Preserve District

Commissioner Gryder made a motion to approve the revised organization chart for the Kendall County Forest Preserve District. Seconded by Commissioner Rodriguez.

Motion: Commissioner Gryder					
Second: Commissioner Rodriguez					
Roll call: KCFPD 21-22 Revised Org Chart					
Commissioner	Aye	Opposed	Commissioner	Aye	Opposed
Cesich	X		Gryder	X	
DeBolt			Kellogg	X	
Flowers	X		Koukol	X	
Gengler	X		Rodriguez	X	
Gilmour	X		Vickers	X	

Motion unanimously approved.

Roll call: Commissioners Cesich, Flowers, Gengler, Gryder, Kellogg, Koukol, Rodriguez, Vickers, and Gilmour, aye. Opposed, none. Motion unanimously approved.

XXII. Public Comments

Jim Wyman, WSPY, inquired into whether the approved personnel changes would result in cost savings for the District. Director Guritz stated that the net changes resulted in a total salary expense savings over the preliminary budget, and an increase in anticipated costs for one additional benefits package. The approved overall restructure is head count neutral.

XXIII. Executive Session

None.

XXIV. Other Items of Business

- Storm Damage Updates and Preserve Clearing Efforts

Director Guritz provided updates on storm damage repairs at Hoover Forest Preserve.

XXV. Adjournment

Commissioner Flowers made a motion to adjourn. Seconded by Commissioner Vesich. Aye, all. Opposed, none. Meeting adjourned at 10:49 am.

Respectfully submitted,

David Guritz
Director, Kendall County Forest Preserve District

Claims Listing

10/28/2021 7:49:53 AM

Department	Vendor #	Vendor Name	Invoice #	Invoice Description	GL Account	Description	Invoice Amount
Ellis Barn	21	ADS, INC	147996-1052	ADS Ellis	19001161 68580	Grounds and Maintenance	\$64.65
						Sub-Total	\$64.65
					Ellis Barn	Total	\$64.65
Ellis House	1323	MENARDS	26326	Ellis House Supplies	19001160 62000	Office Supplies	\$74.47
						Sub-Total	\$74.47
	2047	COMED	9361548011103121	ComEd Ellis	19001160 62270	Utilities	\$681.02
						Sub-Total	\$681.02
	21	ADS, INC	147996-1052	ADS Ellis	19001160 68580	Grounds and Maintenance	\$64.65
	124	BARRETT'S ECOWATER	0010381103121	Ellis Water Service	19001160 68580	Grounds and Maintenance	\$25.00
	1060	JOHN DEERE FINANCIAL	11113-41567103121	Ellis House Supplies	19001160 68580	Grounds and Maintenance	\$29.97
	1323	MENARDS	26684	Ellis House Supplies	19001160 68580	Grounds and Maintenance	\$24.71
					Sub-Total	\$144.33	
				Ellis House	Total	\$899.82	

Ellis Riding Lessons	2057	MATTHEW CAVINESS	12021637	Shoes and Trim for Ellis Horses	19001164 63020	Vet & Farrier	\$260.00
						Sub-Total	\$260.00
					Ellis Riding Lessons	Total	\$260.00
Ellis Weddings	3320	JAMIE FERRARO	21-00178	Ellis House Sec Dep Return	19001168 63040	Security Deposit Refund	\$1,100.00
	3338	RYAN HUTSON	ELLISWEDDING10082021	Ellis Wedding Sec Dep Return	19001168 63040	Security Deposit Refund	\$1,100.00
						Sub-Total	\$2,200.00
					Ellis Weddings	Total	\$2,200.00
Environmental Educ. Natrl Beg.	51	SYNCB/AMAZON	19V9-KTHY-D9HN	Nat Beg Supplies	19001178 63030	Program Supplies	\$176.31
	51	SYNCB/AMAZON	1HFP-4DCJ-TGMN	Nat Beg Supplies	19001178 63030	Program Supplies	\$23.48
	51	SYNCB/AMAZON	1JNP-TKJT-RXTP	Gloves, Bullhorn for Grounds Supplies	19001178 63030	Program Supplies	\$159.39
	51	SYNCB/AMAZON	1KQF-1P37-7763	Natural Beginnings Supplies & Equip	19001178 63030	Program Supplies	\$324.64
						Sub-Total	\$683.82
					Environmental Educ. Natrl Beg.	Total	\$683.82
Forest Preserve Director	51	SYNCB/AMAZON	1GHV-49FL-J7RR	Office Supplies/Equipment for Harris Shop	190011 62000	Office Supplies	\$44.87

Forest Preserve Director	884	ILLINOIS TOLLWAY	G121000004404	Tollway IPASS	190011 62000	Office Supplies	\$5.20
						Sub-Total	\$50.07
	67	AMEREN ILLINOIS	27864440061031 21	Ameren Services	190011 63510	Electric	\$27.22
	2047	COMED	93615780001031 21	ComEd Baker Woods	190011 63510	Electric	\$19.67
						Sub-Total	\$46.89
	1323	MENARDS	14099	Capital and Harris Supplies-invoice from 5/6/21	190711 66500	Miscellaneous Expense	\$57.37
	1323	MENARDS	26095	Preserve improvements & Harris supplies	190711 66500	Miscellaneous Expense	\$38.52
	1323	MENARDS	26259	Preserve improvements & Grounds supplies	190711 66500	Miscellaneous Expense	\$27.90
	2838	SCOTT KOBAL	103121	Floristic Survey on Little Rock Creek	190711 66500	Miscellaneous Expense	\$2,000.00
						Sub-Total	\$2,123.79
1199	KLUBER, INC.	7806	Architect group-Pickerill Piggott	191311 70650	Professional Services (A&E)	\$10,056.20	
1199	KLUBER, INC.	7807	Architect Group-Pickerill Pigott	191311 70650	Professional Services (A&E)	\$1,295.00	
					Sub-Total	\$11,351.20	
				Forest Preserve Director	Total	\$13,571.95	
Grounds and Natural Resources	1655	SERVICE SANITATION, INC	50493234103121	Portable Restroom Services	19001183 63070	Refuse Pickup	\$242.50
						Sub-Total	\$242.50

Grounds and Natural Resources													
1452	NICOR	85662610121103 121	Nicor	19001183	63090	Natural Gas							\$134.65
1452	NICOR	87946110001103 121	Nicor Harris	19001183	63090	Natural Gas							\$78.24
						Sub-Total							\$212.89
1323	MENARDS	14099	Capital and Harris Supplies-invoice from 5/6/21	19001183	63110	Shop Supplies							\$51.02
1323	MENARDS	26095	Preserve improvements & Harris supplies	19001183	63110	Shop Supplies							\$34.60
1323	MENARDS	26259	Preserve improvements & Grounds supplies	19001183	63110	Shop Supplies							\$6.55
						Sub-Total							\$92.17
				Grounds and Natural Resources		Total							\$547.56
2062	VORTEX	6488	Calibration work at Hoover	19001171	62270	Utilities							\$600.00
						Sub-Total							\$600.00
3321	DANIEL ASSELL	21-00209	MHL Sec Dep Return	19001171	63040	Security Deposit Refund							\$105.00
3322	DONNA PFEIFER	21-00077	MHL Sec Dep Return	19001171	63040	Security Deposit Refund							\$150.00
3323	ELIZABETH VAN ORDEN	21-00214	Blazing Star Sec Dep Return	19001171	63040	Security Deposit Refund							\$100.00
3339	BIRGIT PERKINS	21-00144	Moonseed Sec Dep Return	19001171	63040	Security Deposit Refund							\$100.00
3340	ED REYES	21-00164	Blazing Star Sec Dep Return	19001171	63040	Security Deposit Refund							\$100.00

Hoover	1820	UNIQUE PRODUCTS & SERVICE	419837-1	Soap for Hoover	19001171	68580	Grounds and Maintenance	\$68.88
							Sub-Total	\$542.80
						Hoover	Total	\$2,909.33
							Grand Total	\$21,137.13



INNOVATIVE UNDERGROUND

217 W. JOHN ST, PLANO, IL 60545
331-300-5225

Kendall County Forest Preserve District
Attn: Dave Guritz
Yorkville IL

PROPOSAL
10/21/2021

PROJECT: HOOVER FOREST PRESERVE PHASE 3, YORKVILLE, IL, SANITARY SEWER IMPROVEMENTS

NO.	ITEM	PROPOSED AMOUNTS			
		QTY	U/M	PRICE	AMOUNT
1	CLEAN 8" SEWER FROM LODGE TO FIELD MH	3	HR	\$ 350.00	\$ 1,050.00
2	PUMP/HAUL & CLEAN GREASE PIT	1	LS	\$ 1,500.00	\$ 1,500.00
3	INSTALL 8" SPOT REPAIR IN SEWER PIPE (IF NEEDED)	1	EA	\$ 3,000.00	\$ 3,000.00
4	CLEAN/TELEWISE & ASSESS 6" SANITARY FROM RESIDENCE TO MAIN	3	EA	\$ 300.00	\$ 900.00
PROPOSAL TOTAL					\$ 6,450.00

NOTE: DURING LAST PROJECT WE TELEVISED FROM FIELD MH TOWARD LODGE. WE COULD NOT CAMERA ENTIRE RUN DUE TO A LARGE PIECE OF BROKEN TILE AND DEBRIS BLOCKED PATH. IT LOOKS LIKE A POSSIBLE HOLE IN PIPE. FURTHER CLEANING AND ASSESSING NEEDED. ALSO, THE UPSTREAM END OF THIS PIPE IS A GREASE TRAP THAT NEEDS TO BE CLEANED AND MAINTAINED.

SCOPE OF WORK:

- CLEAN/TELEWISE & ASSESS PIPES
- FIX HOLE IF NEEDED
- CLEAN MAINTAIN GREASE TRAP
- CLEAN 6" SEWER FROM RESIDENCE TO MAIN
- PROVIDE POST CLEANING VIDEO (IF POSSIBLE)

RANDY HARKER, PRESIDENT

DATE

PROPOSAL VALID FOR 30 DAYS

TERMS: DUE UPON COMPLETION

WARRANTY: 5 YEARS FROM DATE OF INSTALLATION FOR LINERS

WARRANTY: 1 YEAR FROM DATE OF CLEANING (IF CLEANING IS ALL THAT IS DONE)

SIGNATURE OF ACCEPTANCE

DATE



**INNOVATIVE
UNDERGROUND**

217 W. JOHN ST, PLANO, IL 60545
331-300-5225

Kendall County Forest Preserve District
Attn: Dave Guritz
Yorkville IL

PROPOSAL
10/21/2021

PROJECT: ELLIS HOUSE & EQUESTRIAN CENTER, YORKVILLE, IL, SANITARY SEWER IMPROVEMENTS

NO.	ITEM	PROPOSED AMOUNTS			
		QTY	U/M	PRICE	AMOUNT
1	CLEANING/TELEVISIONING & ASSESSING CULVERT PIPE	1	HR	\$ 450.00	\$ 450.00

PROPOSAL TOTAL

\$ 450.00

SCOPE OF WORK:

- CLEAN/TELEVISION AND ASSESS CULVERT PIPE

RANDY HARKER, PRESIDENT

DATE

PROPOSAL VALID FOR 30 DAYS

TERMS: DUE UPON COMPLETION

WARRANTY: 5 YEARS FROM DATE OF INSTALLATION FOR LINERS

WARRANTY: 1 YEAR FROM DATE OF CLEANING (IF CLEANING IS ALL THAT IS DONE)

SIGNATURE OF ACCEPTANCE

DATE



1861 Old Granart Road, Suite D
 Sugar Grove, Illinois 60554
 630.466.9555 Fax 630.466.9222

PROPOSAL

NAME / ADDRESS
Kendall County Forest Preserve 110 West Madison Street Yorkville, Illinois 60560 Attn: Mr. Jay Teckenbrock

DATE	QUOTE NO.
10/25/2021	2024

SHIP DATE	TERMS	FOB
2-3 Weeks A.R.O.	Net 30	Factory

QTY	DESCRIPTION	U/M	COST	TOTAL
1	Milltronics model XRS-5 ultrasonic sensor with 30 meters of cable. Temperature compensation is provided as part of sensor.		657.36	657.36
3	Hourly rate for Installation of metering equipment		135.00	405.00
			Total	\$1,062.36



PROPOSAL FOR WORK

PIZZO & ASSOCIATES, LTD.
 Ecological Restoration & Planning
 10729 Pine Road, PO Box 98
 Leland, IL 60531
 PH: 815.495.2300 / FX: 815.498.4406

Project Number:	120131-P-KCFP
Project Ecologist:	Seth Crackel
Mobile Phone:	815-826-0506
e-mail Address:	sethc@pizzo.info

PROJECT:

Project Name:	Clearing & Spot Herbicide
Project Contact:	Antoinett White Kendall County Forest Preserve District Grounds and Natural Resources Division Supervisor

Proposal Based On:

Wage Rate:	Standard
------------	----------

Project Estimate:

Full & Half-Day Woody Clearing Options
--

WORK SHALL INCLUDE:

Item #	Item Description	Unit	Qty	Unit price	Lump Sum Cost
1	Kendall County Forest Preserve District - 2021/2022 Winter Woody Clearing Full-Day Option (Includes; 4 crew members for an eight (8) hour day working onsite, where three (3) people will be cutting and one (1) person will be applying an appropriate herbicide to the cut stumps. Does not include removal of or burning of the cut material. All cut material will be left onsite where it was cut. Pricing includes all labor and materials necessary to complete the referenced work. Work will be billed lump sum \$2,170.00 per full-crew day worked upon completion.)	Lump Sum	1	\$2,170.00	\$2,170.00
TOTAL	BASE BID				\$ 2,170.00


Item #	Item Description	Unit	Qty	Unit price	Lump Sum Cost
1	Kendall County Forest Preserve District - 2021/2022 Winter Woody Clearing Half-Day Option (Includes; 4 crew members for a four (4) hour day working onsite, where three (3) people will be cutting and one (1) person will be applying an appropriate herbicide to the cut stumps. Does not include removal of or burning of the cut material. All cut material will be left onsite where it was cut. Pricing includes all labor and materials necessary to complete the referenced work. Work will be billed lump sum \$860.00 per half-crew day worked upon completion.)	Lump Sum	1	\$1,192.00	\$1,192.00
TOTAL	ALTERNATE BID				\$ 1,192.00

Note: Proposal is based on Standard Wages and does not include provisions for Prevailing, Union, Davis-Bacon, "Living", or any other alternative wage rates for any portion of the above referenced work.
 Note: We are not aware of any specific performance criteria or specifications related to the completion of this work. Should they exist, we reserve the right to amend our pricing as necessary in order to meet said criteria.

AGREEMENT:
 I/we represent and warrant that I/we have authority to enter into this Contract. We accept the aforementioned and further accept the PIZZO & ASSOCIATES, LTD. STANDARD TERMS AND CONDITIONS, attached and hereby made part of this contract. We do hereby authorize Pizzo & Associates, Ltd. to perform the work as stated.

 Antoinett White
 Kendall County Forest Preserve District

Date: _____



 Seth Crackel
 Pizzo & Associates, Ltd.

Date: 10/25/2021

The terms of this proposal are valid for thirty (30) days from the date of this proposal

PIZZO & ASSOCIATES, LTD. STANDARD TERMS AND CONDITIONS

TERMS:

Design-Build/Installation:

Payment of 50% of contract total price as shown in the accompanying contract is due upon contract signing. The balance of the contract total price, plus any extras, is due upon completion. Any discrepancies must be brought to the attention of Pizzo & Associates, Ltd. within 10 days of receipt of the invoice.

Design/Consultation/Stewardship/Prescribed Fire:

Invoices will be sent each month in which services are provided. Payment is due within 30 days of receipt of the invoice. Any discrepancies must be brought to the attention of Pizzo & Associates, Ltd. within 10 days of receipt of the invoice.

ADDITIONS & DELETIONS: All additions and deletions shall be agreed to in writing by both parties. Additions will be billed on a time and materials basis unless otherwise stated in writing. Time will be billed including travel, pick up/delivery, clean up/setup plus any directly related costs as specified in the PIZZO & ASSOCIATES, LTD. STANDARD HOURLY FEE SCHEDULE.

PREPAYMENT DISCOUNT: All accounts paid in full upon contract signing will receive a one and one-half percent (1.5%) prepayment discount.

FINANCE CHARGES & RETURNED CHECKS: All unpaid balances will carry a two percent (2%) per month finance surcharge; maximum twenty four percent (24%) per annum finance surcharge. All returned checks will result in an additional \$50.00 service charge.

LIEN RIGHTS: In the event that the Owner/Client does not make timely payments in accordance with credit terms outlined in the contract, Pizzo & Associates, Ltd. may exercise such lien rights as permitted to any contractor by the state in which the work is completed.

GUARANTEES: Installed plantings shall immediately become the responsibility of the owner to maintain unless otherwise agreed to in writing.

Owner Managed Sites:

Native trees and shrubs are guaranteed to live for a period of one (1) year from the date of installation or will be replaced at no expense to the Owner. Replacement of the dead trees or shrubs is the Owner's sole available remedy, and Pizzo & Associates, Ltd. may substitute the dead plant or shrub with another species in its sole discretion. This guarantee shall be invalid if the Owner has failed to use reasonable care (water, weeding, invasive species control, mowing, protection from damage, etc.) during said period. This warranty does not cover damage occurring due to the fault of the owner or a third party or due to acts of God, war or wildlife. Installed perennials, seed, annuals and transplanted material(s) carry no guarantee/warranty expressed or implied.

Pizzo Managed Sites:

Native trees and shrubs are guaranteed to live for a period of one (1) year from the date of installation or will be replaced at no expense to the Owner. Replacement of the dead tree or shrub is the Owner's sole available remedy, and Pizzo & Associates, Ltd. may substitute the dead tree or shrub with another species in its sole discretion.

Native seed installations are guaranteed to have at least three (3) native plants per square foot at the end of the fifth growing season. Pizzo & Associates, Ltd. will re-seed those areas not in compliance at no expense to the Owner. Under no circumstances shall this guaranty extend beyond five years from the date of contract, nor shall it require more than one (1) replanting by Pizzo & Associates, Ltd. of any area.

Installed native perennials are guaranteed to have an 80% survival rate after one (1) year. Required plants will be replaced at no expense to the Owner. Replacement of the dead plants is the Owner's sole available remedy, and Pizzo & Associates, Ltd. may substitute the dead plant with another species in its sole discretion.

The Owner's sole and exclusive remedy for seeds and plants covered under any of the above guarantees will be the replacement of plant or re-planting of the seed on a one-time basis only. The above warranties do not cover damage occurring due to the fault of the Owner or a third party or due to acts of God.

Failure to make payment within thirty (30) days of the final invoice issued upon job completion voids all guarantees expressed or implied.

Prescribed Fire:

No guarantee /warranty is expressed or implied as to the completeness, coverage, intensity or results of the prescribed fire. If the conditions are acceptable to Pizzo & Associates, Ltd., and the local fire jurisdiction gives permission to ignite the prescription fire, and Pizzo & Associates, Ltd. is forced to shut down due to no fault of Pizzo & Associates, Ltd., the full balance will be due. Any return trip to complete the fire will be billed at the rate stated in the contract. Landscape plantings, mulch beds and above ground utilities in or in close proximity to the burn unit could sustain damage due to heat/flames and shall not be guaranteed. The Owner acknowledges that there will be smoke generated by the prescribed fire, and it will move off site during the burn. The

Owner/Agent will notify potentially affected parties in proximity to the prescribed burn units. The Owner hereby agrees to indemnify Pizzo & Associates, Ltd. and its employees and agents and hold them harmless for all instance of damage due to a prescribed fire. If the local authorities require their presence and charge a fee to do so, those costs will be paid by the Owner in addition to the contract price.

Annual Monitoring:

Pizzo & Associates, Ltd. reserves the right to perform an annual Meander Survey at a cost of, but not exceeding a total of \$400.00 per project site, per year. This cost will be deducted from the annual Stewardship budget for each project site. Upon completion of the survey, Pizzo & Associates, Ltd. will provide to the Owner a year-end report that includes, but is not limited to the number of plant species and overall floristic quality.

Aquatic Weed Control:

Due to the highly unpredictable nature of the weather, nutrient availability, and water levels; no control or eradication of any aquatic plant and/or algae species is warranted.

Supplemental Watering:

Due to the highly unpredictable nature of the weather, supplemental watering may be warranted to ensure and maintain proper plant establishment. In the event that any installation of seed and/or plants have been directed by the Owner to occur outside of normal seed/plant installation timeframes (Mar. 1 – June 30; Sept 15. – Oct. 31) and/or in the event that D1- Moderate Drought conditions or higher exist according to the National Drought Mitigation Center at the University of Nebraska-Lincoln (<http://droughtmonitor.unl.edu>), U.S. Department of Agriculture, and the National Oceanic and Atmospheric Administration; Pizzo & Associates, Ltd. reserves the right to provide supplemental watering as necessary.

Prior to commencement of supplemental watering services, the Owner shall be notified. Should the Owner decline this service, all standard Pizzo & Associates, Ltd. warranties for seeding and plant installations shall be voided.

Time will be billed hourly, including travel, pick up/delivery, clean up/setup plus any directly related costs as specified in the contract. Should hourly rates not be specified, the PIZZO & ASSOCIATES, LTD. STANDARD HOURLY FEE SCHEDULE shall prevail.

RIGHT OF SUBSTITUTION: The Owner agrees that Pizzo & Associates, Ltd. may, without the Owner's consent, substitute hard materials, quantities and plant species where deemed by Pizzo & Associates, Ltd. to be required due to planting conditions, nursery stock availability or to otherwise enhance the project without changing the nature or character of the project.

SUBCONTRACTING: Pizzo & Associates, Ltd. reserves the right to employ certain subcontractors to perform all or part of the work hereunder.

CONDITIONS: The Owner shall provide Pizzo & Associates, Ltd. a current plat of survey for delineation of the property lines. If the boundary markers are not visible, Pizzo & Associates, Ltd. will hire a surveyor, at the Owner's expense +10%, to visit the site to mark the boundary points. The Owner shall notify Pizzo & Associates, Ltd. of all private utilities (piping, wiring, sprinkler system components, obstructions, etc.) prior to work beginning. Repairs to any unmarked sprinkler system, television or satellite cables, invisible dog fences or other underground utilities shall be the sole responsibility of the Owner. If site conditions are not as they appear above ground or there are buried obstructions or debris, changes to the plan and work will be billed according to the PIZZO & ASSOCIATES, LTD. STANDARD HOURLY FEE SCHEDULE. Except on prescribed fire, the Owner will pay for fees and time to obtain all necessary licenses, permits or other permission or authority that may be required, whether federal, state, county, local or other entity.

DESIGN PLANS AND PHOTOGRAPHS: The Owner expressly authorizes Pizzo & Associates, Ltd. to make sketches or drawings and/or take photographs of the subject property and any buildings located on the subject property and to use the resulting photographs, sketches or drawings for purposes of developing a design and restoration plan and to publish the photographs and/or design and landscaping plan for marketing or educational purposes. The photographs, design and restoration plan shall remain the exclusive property of Pizzo & Associates, Ltd., together with any and all copyrights thereto.

DEFAULT REMEDIES: In the event the Owner is in default of his/her/their obligations hereunder, the Owner shall pay any and all expenses incurred by Pizzo & Associates, Ltd. to collect the amounts due, including but not limited to court costs, reasonable attorney's fees and accrued interest. The parties hereto further agree that any lawsuit based upon this contract or related to the services rendered and/or materials supplied pursuant to this contract shall be filed exclusively in the Sixteenth Judicial Circuit Court in Sycamore, Illinois, County of DeKalb.



PIZZO & ASSOCIATES, LTD.

PROPOSAL FOR WORK

PIZZO & ASSOCIATES, LTD.

Ecological Restoration & Planning
 10729 Pine Road, PO Box 98
 Leland, IL 60531
 PH: 815.495.2300 / FX: 815.498.4406

Project Number:	120131-P-KCFP
Project Ecologist:	Seth Crackel
Mobile Phone:	815-826-0506
e-mail Address:	sethc@pizzo.info

PROJECT:

Project Name:	Spot Herbicide Applications
	Antoinett White
Project Contact:	Kendall County Forest Preserve District
	Grounds and Natural Resources Division Supervisor

Proposal Based On:

Wage Rate:	Standard
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Project Estimate:

2021 Fall & 2022 Spring - Spot Herbicide Applications

WORK SHALL INCLUDE:

BASE BID:					
Item #	Item Description	Unit	Qty	Unit price	Lump Sum Cost
1	Kendall County Forest Preserve District - 2021 Fall Spot Herbicide Application (Includes; all labor and materials necessary to complete spot herbicide application work throughout two (2) one-acre areas during the fall 2021 season. Work will be billed lump sum \$2,141.00 upon completion.)	Lump Sum	1	\$2,141.00	\$2,141.00
2	Kendall County Forest Preserve District - 2022 Spring Spot Herbicide Application (Includes; all labor and materials necessary to complete spot herbicide application work throughout two (2) one-acre areas during the spring 2022 season. Work will be billed lump sum \$2,141.00 upon completion.)	Lump Sum	1	\$2,141.00	\$2,141.00
TOTAL	BASE BID				\$ 4,282.00

Note: Proposal is based on Standard Wages and does not include provisions for Prevailing, Union, Davis-Bacon, "Living", or any other alternative wage rates for any portion of the above referenced work.

Note: We are not aware of any specific performance criteria or specifications related to the completion of this work. Should they exist, we reserve the right to amend our pricing as necessary in order to meet said criteria.

AGREEMENT:

I/we represent and warrant that I/we have authority to enter into this Contract. We accept the aforementioned and further accept the PIZZO & ASSOCIATES, LTD. STANDARD TERMS AND CONDITIONS, attached and hereby made part of this contract. We do hereby authorize Pizzo & Associates, Ltd. to perform the work as stated.

Antoinett White
 Kendall County Forest Preserve District

Date:

Seth Crackel
 Pizzo & Associates, Ltd.

Date: 10/25/2021

The terms of this proposal are valid for thirty (30) days from the date of this proposal

PIZZO & ASSOCIATES, LTD. STANDARD TERMS AND CONDITIONS

TERMS:

Design-Build/Installation:

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Pizzo Managed Sites:

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Annual Monitoring:

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Aquatic Weed Control:

Due to the highly unpredictable nature of the weather, nutrient availability, and water levels; no control or eradication of any aquatic plant and/or algae species is warranted.

Supplemental Watering:

Due to the highly unpredictable nature of the weather, supplemental watering may be warranted to ensure and maintain proper plant establishment. In the event that any installation of seed and/or plants have been directed by the Owner to occur outside of normal seed/plant installation timeframes (Mar. 1 – June 30; Sept 15. – Oct. 31) and/or in the event that D1- Moderate Drought conditions or higher exist according to the National Drought Mitigation Center at the University of Nebraska-Lincoln (<http://droughtmonitor.unl.edu>), U.S. Department of Agriculture, and the National Oceanic and Atmospheric Administration; Pizzo & Associates, Ltd. reserves the right to provide supplemental watering as necessary.

Prior to commencement of supplemental watering services, the Owner shall be notified. Should the Owner decline this service, all standard Pizzo & Associates, Ltd. warranties for seeding and plant installations shall be voided.

Time will be billed hourly, including travel, pick up/delivery, clean up/setup plus any directly related costs as specified in the contract. Should hourly rates not be specified, the PIZZO & ASSOCIATES, LTD. STANDARD HOURLY FEE SCHEDULE shall prevail.

RIGHT OF SUBSTITUTION: The Owner agrees that Pizzo & Associates, Ltd. may, without the Owner's consent, substitute hard materials, quantities and plant species where deemed by Pizzo & Associates, Ltd. to be required due to planting conditions, nursery stock availability or to otherwise enhance the project without changing the nature or character of the project.

SUBCONTRACTING: Pizzo & Associates, Ltd. reserves the right to employ certain subcontractors to perform all or part of the work hereunder.

CONDITIONS: The Owner shall provide Pizzo & Associates, Ltd. a current plat of survey for delineation of the property lines. If the boundary markers are not visible, Pizzo & Associates, Ltd. will hire a surveyor, at the Owner's expense +10%, to visit the site to mark the boundary points. The Owner shall notify Pizzo & Associates, Ltd. of all private utilities (piping, wiring, sprinkler system components, obstructions, etc.) prior to work beginning. Repairs to any unmarked sprinkler system, television or satellite cables, invisible dog fences or other underground utilities shall be the sole responsibility of the Owner. If site conditions are not as they appear above ground or there are buried obstructions or debris, changes to the plan and work will be billed according to the PIZZO & ASSOCIATES, LTD. STANDARD HOURLY FEE SCHEDULE. Except on prescribed fire, the Owner will pay for fees and time to obtain all necessary licenses, permits or other permission or authority that may be required, whether federal, state, county, local or other entity.

DESIGN PLANS AND PHOTOGRAPHS: The Owner expressly authorizes Pizzo & Associates, Ltd. to make sketches or drawings and/or take photographs of the subject property and any buildings located on the subject property and to use the resulting photographs, sketches or drawings for purposes of developing a design and restoration plan and to publish the photographs and/or design and landscaping plan for marketing or educational purposes. The photographs, design and restoration plan shall remain the exclusive property of Pizzo & Associates, Ltd., together with any and all copyrights thereto.

DEFAULT REMEDIES: In the event the Owner is in default of his/her/their obligations hereunder, the Owner shall pay any and all expenses incurred by Pizzo & Associates, Ltd. to collect the amounts due, including but not limited to court costs, reasonable attorney's fees and accrued interest. The parties hereto further agree that any lawsuit based upon this contract or related to the services rendered and/or materials supplied pursuant to this contract shall be filed exclusively in the Sixteenth Judicial Circuit Court in Sycamore, Illinois, County of DeKalb.

A black and white photograph of a modern glass building facade. The image shows a grid of window panes with a person walking on a balcony or walkway in the distance. The text "Kendall County Forest Preserve District" is overlaid in white on the right side of the image.

Kendall County Forest Preserve District

2021 – 2022

Property and Liability Insurance Proposal

Presented on October 25, 2021 by:

Dane Mall
Lead Public Entity Risk Advisor
Account Executive

Samantha Shock AINS,CISR
Account Manager

Alliant Insurance Services, Inc.
353 North Clark Street
Chicago, IL 60654
O 312 595 6200
F 312 595 7163

CA License No. 0C36861

www.alliant.com

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Your Service Team

Michael J. Mackey Executive Vice President- Producer	Michael.Mackey@alliant.com	Phone: (312) 595-7900
Daniel Mackey Senior Vice President- Producer	Daniel.Mackey@alliant.com	Phone: (312) 595-7905
Dane Mall Lead Public Entity Risk Advisor Account Executive	Dane.Mall@alliant.com	Phone: (312) 837-4415
Samantha Shock Account Manager	Samantha.Shock@alliant.com	Phone: (312) 837-4403
Larry Rosen Claims Advocate- Lead Risk Management Services	Larry.Rosen@alliant.com	Phone: (312) 595-8111
Jacqui Norstrom Senior Vice President-Surety	Jacquelyn.Norstrom@alliant.com	Phone: (312) 595-6976

Executive Summary

The Public Entity Professionals of Alliant Insurance Services, Inc. are thankful for the opportunity to present the December 1st, 2021 to 2022 property and casualty insurance renewal proposal to Kendall County Forest Preserve District. In 2021, the world experienced the highs and lows of the pandemic. While the widespread availability of COVID-19 vaccines in the U.S. resulted in swift loosening and reopening of businesses, government and economies, this has been coupled with the deflated expectations as a result of increased public health restrictions due to COVID-19 surges across the state of Illinois and country. That said public entities, like the Forest Preserve, are achieving progress toward true normalcy through the continuation of district operations and services to the residents of the County.

State of the Insurance Marketplace

The impact of the COVID-19 pandemic, civil unrest and distrust of law enforcement, cyber threats and continued severe global weather-related property losses are having a prolonged impact on the insurance marketplace for public entities. Most directly, the intersection of societal influences, pandemic uncertainty, economic turmoil and claims experience has led to a shrinking appetite for public entity liability risks. The challenging market conditions that began in 2019 have grown progressively worse over the last couple of years and have resulted in arguably the hardest insurance market in history--- rivaled only by the insurance crisis of the mid-1980s.

Primary factors driving market conditions include:

- **Excess Liability** impacted by social inflation is driving costs (e.g., legal advertising, litigation funding, expanding class-action lawsuits, public distrust of defendants, millennial jury impact, etc.) and limited capacity of carriers that are willing to underwrite public entity liability exposures.
- **Law Enforcement Liability** claims continue to rise and settlements seem to increase as public trust in law enforcement seems to be at an all-time low. Police professional liability claims are increasingly difficult to win at trial. Continued pressure to erode and/or remove immunities are creating uncertainty.
- **Employment-Related Liability** the fluid pandemic employment landscape is creating additional challenges while also seeing an increase in misconduct lawsuits including the #MeToo movement, diversity in the workplace lawsuits and return-to-work challenges due to the pandemic.
- **Cyber Liability** marketplace wide, cybercrime has grown from a \$2 trillion annually in losses in 2019 to a projected \$6 trillion annually in losses by 2021. Of the cyber-

type crime, ransomware is the fastest growing cause of loss in both frequency and severity of claims. Public Entity has been the most successfully targeted sector in terms of penetration by the attackers and the frequency of attacks. COVID-19 pandemic has posed concerns for carriers as the work-from-home employees expanded and security of remote access.

- **Property** The challenging market conditions that began in 2018 have continued into the 2021. We do believe the market may be close to peaking (assuming no major catastrophe events). While the market has not experienced a single catastrophe event on par with Hurricane Katrina in 2005 over the past few years, natural catastrophe losses such as Hurricanes Harvey, Irma and Maria in 2017, California Wildfires in 2018, 2019 and 2020, Winter Storm Uri in 2021, and the Coronavirus Pandemic are key drivers of continuing rate pressure. These catastrophes along with increased attritional losses resulted in another unprofitable year for most property insurers. Lack of profitability has resulted in carriers continuing to re-evaluate their books of business and seeking increased pricing and reduced terms and conditions.

Renewal Summary

Insurance Renewal

Despite the above factors, ICRMT is well-positioned to weather this challenging insurance environment given their understanding of the Illinois public entity landscape (insuring over 50% of Illinois counties). In light of this commitment, insurance market conditions and the ICRMT's continued fairness and consistency of premium pricing and services, no additional insurance market alternatives were pursued. Alliant worked closely with the District's incumbent insurance carrier, Illinois Counties Risk Management Trust (ICRMT), to convey the needs of our ICRMT clients and the negative financial and operational impact that these challenging times are having on public entities, like the District. Our open communication channels with ICRMT and market leverage resulted a positive renewal for the District.

As one of the largest intermediaries with ICRMT, we were successful in obtaining competitive pricing resulting in a only slight increase of \$2,448 (4.1%) in total premium cost for the ICRMT property and liability coverage, in comparison to the 12/1/2020 to 12/1/2021 policy term. It is important to note that decreases in premium pricing in today's insurance marketplace are extremely rare. Overall loss experience for the District remains favorable across all lines of coverage. Exposure-driven factors that influenced the renewal, most notably, are the following.

- **Property Values-** While the District's building values have remained consistent, property rate increases are driving the District's premium increase.

- Inland Marine- equipment values decreased by 4%
- Workers' Compensation- Payroll increase of 1.4% (\$12,156)
- Workers' Compensation- The District's experience modification rate has increased in consecutive years (2020-2021- .85; 2021-2022- .93)

Last year, the District benefited from a COVID premium credit in the amount of \$1,385. ICRMT did not offer a COVID premium credit to members for 2021 to 2022 policy term.

Conclusion

As always, Dave Guritz was very helpful in organizing and providing underwriting data to enable a quick and timely renewal proposal. Interactions and communications throughout the year with Dave are collaborative and productive.

The District's continued insurance carrier partnership with ICRMT continues to be advantageous over the short and long-term with respect to coverage, services and pricing when most public entities, in Illinois and across the country, are experiencing significant increases and significant limitations of coverage.

Thank you so much for the opportunity to present the renewal results. We at Alliant Insurance Services, Inc. are very pleased with the renewal results in light of the extremely challenging and unprecedented economic and society times. We are very excited for the coming year to service the District's property & casualty insurance needs.

We welcome discussion regarding this proposal and thank you for the privilege of partnering with the Kendall County Forest Preserve District.

Premium & Exposure Summary

	Expiring Annual Premium 12/1/2020 to 12/1/2021	Renewal Premium 12/1/2021 to 12/1/2022	Incr/Dec
--	--	--	----------

Premium - Annualized

Property & Liability Package Premium	\$ 42,852	\$ 45,846	6.987%
Workers Comp Premium	\$ 16,540	\$ 15,994	-3.30%
ICRMT- Sub-Total Premium	\$ 59,392	\$ 61,840	4.12%
Cyber Liability (Provided by County)	\$ -	\$ -	0%
Total Program Premium	\$ 59,392	\$ 61,840	4.12%

*COVID Premium Credit 2020-2021: \$1,385

\$ 2,448

Exposure Changes			Inc/Dec
Building Values	\$ 10,726,382	\$ 10,706,254	-0.19%
Contents	\$ 442,500	\$ 477,400	8%
Mobile Equipment	\$ 250,602	\$ 251,252	0.26%
Total Values	\$ 11,168,882	\$ 11,183,654	0.13%
Payroll	\$ 709,042	\$ 721,198	2%
Vehicles	11	11	0%
Experience Modifier	0.85	0.93	9%

Named Insured / Additional Named Insureds

Named Insured(s)

Kendall County Forest Preserve District

Additional Named Insured(s)

None

NAMED INSURED DISCLOSURE

- The first named insured is granted certain rights and responsibilities that do not apply to other policy named insureds and is designated to act on behalf of all insureds for making policy changes, receiving correspondence, distributing claim proceeds, and making premium payments.
- **Are ALL entities listed as named insureds?** Coverage is **not** automatically afforded to all entities unless specifically named. Confirm with your producer and service team that all entities to be protected are on the correct policy. Not all entities may be listed on all policies based on coverage line.
- Additional named insured is (1) A person or organization, other than the first named insured, identified as an insured in the policy declarations or an addendum to the policy declarations. (2) A person or organization added to a policy after the policy is written with the status of named insured. This entity would have the same rights and responsibilities as an entity named as an insured in the policy declarations (other than those rights and responsibilities reserved to the first named insured).
- Applies to Professional Liability, Pollution Liability, Directors & Officers Liability, Employment Practices Liability, Fiduciary Liability policies (this list not all inclusive). Check your Policy language for applicability. These policies provide protection to the Named Insured for claims made against it alleging a covered wrongful act. Coverage is not afforded to any other entities (unless specifically added by endorsement or if qualified as a "Subsidiary" pursuant to the policy wording) affiliated by common individual insured ownership or to which indemnification is otherwise contractually owed. If coverage is desired for affiliated entities or for contractual indemnities owed, please contact your Alliant Service Team with a full list of entities for which coverage is requested. With each request, include complete financials and ownership information for submission to the carrier. It should be noted, that the underwriter's acceptance of any proposed amendments to the policy, including expansion of the scope of "Insureds" under the policy could result in a potential diminution of the applicable limits of liability and/or an additional premium charge.

Disclosures

This proposal of insurance is provided as a matter of convenience and information only. All information included in this proposal, including but not limited to personal and real property values, locations, operations, products, data, automobile schedules, financial data and loss experience, is based on facts and representations supplied to Alliant Insurance Services, Inc. by you. This proposal does not reflect any independent study or investigation by Alliant Insurance Services, Inc. or its agents and employees.

Please be advised that this proposal is also expressly conditioned on there being no material change in the risk between the date of this proposal and the inception date of the proposed policy (including the occurrence of any claim or notice of circumstances that may give rise to a claim under any policy which the policy being proposed is a renewal or replacement). In the event of such change of risk, the insurer may, at its sole discretion, modify, or withdraw this proposal, whether or not this offer has already been accepted.

This proposal is not confirmation of insurance and does not add to, extend, amend, change, or alter any coverage in any actual policy of insurance you may have. All existing policy terms, conditions, exclusions, and limitations apply. For specific information regarding your insurance coverage, please refer to the policy itself. Alliant Insurance Services, Inc. will not be liable for any claims arising from or related to information included in or omitted from this proposal of insurance.

Alliant embraces a policy of transparency with respect to its compensation from insurance transactions. Details on our compensation policy, including the types of income that Alliant may earn on a placement, are available on our website at www.alliant.com. For a copy of our policy or for any inquiries regarding compensation issues pertaining to your account you may also contact us at: Alliant Insurance Services, Inc., Attention: General Counsel, 701 B Street, 6th Floor, San Diego, CA 92101.

Analyzing insurers' over-all performance and financial strength is a task that requires specialized skills and in-depth technical understanding of all aspects of insurance company finances and operations. Insurance brokerages such as Alliant Insurance typically rely upon rating agencies for this type of market analysis. Both A.M. Best and Standard and Poor's have been industry leaders in this area for many decades, utilizing a combination of quantitative and qualitative analysis of the information available in formulating their ratings.

A.M. Best has an extensive database of nearly 6,000 Life/Health, Property Casualty and International companies. You can visit them at www.ambest.com. For additional information regarding insurer financial strength ratings visit Standard and Poor's website at www.standardandpoors.com.

Our goal is to procure insurance for you with underwriters possessing the financial strength to perform. Alliant does not, however, guarantee the solvency of any underwriters with which insurance or reinsurance is placed and maintains no responsibility for any loss or damage arising from the financial failure or insolvency of any insurer. We encourage you to review the publicly available information collected to enable you to make an informed decision to accept or reject a particular underwriter. To learn more about companies doing business in your state, visit the Department of Insurance website for that state.

NY Regulation 194

Alliant Insurance Services, Inc. is an insurance producer licensed by the State of New York. Insurance producers are authorized by their license to confer with insurance purchasers about the benefits, terms and conditions of insurance contracts; to offer advice concerning the substantive benefits of particular insurance contracts; to sell insurance; and to obtain insurance for purchasers. The role of the producer in any particular transaction typically involves one or more of these activities.

Compensation will be paid to the producer, based on the insurance contract the producer sells. Depending on the insurer(s) and insurance contract(s) the purchaser selects, compensation will be paid by the insurer(s) selling the insurance contract or by another third party. Such compensation may vary depending on a number of factors, including the insurance contract(s) and the insurer(s) the purchaser selects. In some cases, other factors such as the volume of business a producer provides to an insurer or the profitability of insurance contracts a producer provides to an insurer also may affect compensation.

The insurance purchaser may obtain information about compensation expected to be received by the producer based in whole or in part on the sale of insurance to the purchaser, and (if applicable) compensation expected to be received based in whole or in part on any alternative quotes presented to the purchaser by the producer, by requesting such information from the producer.

Other Disclosures / Disclaimers

FATCA:

The Foreign Account Tax Compliance Act (FATCA) requires the notification of certain financial accounts to the United States Internal Revenue Service. Alliant does not provide tax advice so please contact your tax consultant for your obligation regarding FATCA.

Claims Reporting:

Your policy will come with specific claim reporting requirements. Please make sure you understand these obligations. Contact your Alliant Service Team with any questions.

Other Disclosures / Disclaimers - Continued

Claims Made Policy:

This claims-made policy contains a requirement stating that this policy applies only to any claim first made against the Insured and reported to the insurer during the policy period or applicable extended reporting period. Claims must be submitted to the insurer during the policy period, or applicable extended reporting period, as required pursuant to the Claims/Loss Notification Clause within the policy in order for coverage to apply. Late reporting or failure to report pursuant to the policy's requirements could result in a disclaimer of coverage by the insurer.

Any Employment Practices Liability (EPL) or Directors & Officers (D&O) with EPL coverage must give notice to the insurer of any charges / complaints brought by any state / federal agency (i.e. EEOC and similar proceedings) involving an employee. To preserve your rights under the policy, it is important that timely notice be given to the insurer, whether or not a right to sue letter has been issued.

NRRA:

(Applicable if the insurance company is non-admitted)

The Non-Admitted and Reinsurance Reform Act (NRRA) went into effect on July 21, 2011. Accordingly, surplus lines tax rates and regulations are subject to change which could result in an increase or decrease of the total surplus lines taxes and/or fees owed on this placement. If a change is required, we will promptly notify you. Any additional taxes and/or fees must be promptly remitted to Alliant Insurance Services, Inc.

Changes and Developments

It is important that we be advised of any changes in your operations, which may have a bearing on the validity and/or adequacy of your insurance. The types of changes that concern us include, but are not limited to, those listed below:

- Changes in any operations such as expansion to another states, new products, or new applications of existing products.
- Travel to any state not previously disclosed.
- Mergers and/or acquisition of new companies and any change in business ownership, including percentages.
- Any newly assumed contractual liability, granting of indemnities or hold harmless agreements.
- Any changes in existing premises including vacancy, whether temporary or permanent, alterations, demolition, etc. Also, any new premises either purchased, constructed or occupied
- Circumstances which may require an increased liability insurance limit.
- Any changes in fire or theft protection such as the installation of or disconnection of sprinkler systems, burglar alarms, etc. This includes any alterations to the system.
- Immediate notification of any changes to a scheduled of equipment, property, vehicles, electronic data processing, etc.
- Property of yours that is in transit, unless previously discussed and/or currently insured.

Other Disclosures / Disclaimers - Continued

Certificates / Evidence of Insurance

A certificate is issued as a matter of information only and confers no rights upon the certificate holder. The certificate does not affirmatively or negatively amend, extend or alter the coverage afforded by a policy. Nor does it constitute a contract between the issuing insurer(s), authorized representative, producer or certificate holder.

You may have signed contracts, leases or other agreements requiring you to provide this evidence. In those agreements, you may assume obligations and/or liability for others (Indemnification, Hold Harmless) and some of the obligations that are not covered by insurance. We recommend that you and your legal counsel review these documents.

In addition to providing a certificate of insurance, you may be required to name your client or customer on your policy as an additional insured. This is only possible with permission of the insurance company, added by endorsement and, in some cases, an additional premium.

By naming the certificate holder as additional insured, there are consequences to your risks and insurance policy including:

- Your policy limits are now shared with other entities; their claims involvement may reduce or exhaust your aggregate limit.
- Your policy may provide higher limits than required by contract; your full limits can be exposed to the additional insured.
- There may be conflicts in defense when your insurer has to defend both you and the additional insured.

See Request to Bind Coverage page for acknowledgment of all disclaimers and disclosures.

Optional Coverages

The following represents a list of insurance coverages that are not included in this proposal, but are optional and may be available with further underwriting information.

Note some of these coverages may be included with limitations or insured elsewhere. This is a partial listing as you may have additional risks not contemplated here or are unique to your organization.

- Employed Lawyers
- Event Cancellation
- Fiduciary Liability
- Fireworks Liability
- Foreign Insurance
- Garage Keepers Liability
- Kidnap & Ransom
- Medical Malpractice Liability
- Pollution Liability
- Owned/Non-Owned Aircraft
- Owned Watercraft
- Special Events Liability
- Student Accident
- Volunteer Accidental Death & Dismemberment (AD&D)
- Workplace Violence

Glossary of Insurance Terms

Below are a couple of links to assist you in understanding the insurance terms you may find within your insurance coverages:

<http://insurancecommunityuniversity.com/UniversityResources/InsuranceGlossaryFREE.aspx>

<http://www.ambest.com/resource/glossary.html>

<http://www.irmi.com/online/insurance-glossary/default.aspx>

Binding Requirements Recap

Below is a recap by Line of Coverage. **ALL** coverage(s) require the following:

- A written request to bind coverage
- All Surplus Lines Taxes/Fees are Fully Earned (only applies to a non-admitted carrier)

Coverage Line and Description of Subjectivity(ies)	Effective Date
Commercial Package	December 1, 2021

In order to complete the underwriting process, we require that you send us any additional information requested above. We are not required to bind coverage prior to our receipt and underwriting acceptance of the above information. However, if we do bind coverage prior to such acceptance, the terms and conditions as indicated above may be amended until such receipt and acceptance. Any agreement to bind coverage

Request to Bind Coverage

Kendall County Forest Preserve District

We have reviewed the proposal and agree to the terms and conditions of the coverages presented. We are requesting coverage to be bound as outlined by coverage line below:

Coverage Line	Bind Coverage for:
Commercial Package	<input type="checkbox"/>

Did you know that Alliant works with premium financing companies?
Are you interested in financing your annual premium?

Yes, please provide us with a financing quote.	No, we do not wish to finance our premium.
<input type="checkbox"/>	<input type="checkbox"/>

This Authorization to Bind Coverage also acknowledges receipt and review of all disclaimers and disclosures, including exposures used to develop insurance terms, contained within this proposal.

Signature of Authorized Insured Representative _____
Date

Title

Printed / Typed Name

This proposal does not constitute a binder of insurance. Binding is subject to final carrier approval. *The actual terms and conditions of the policy will prevail.*

Quote



ILLINOIS COUNTIES RISK MANAGEMENT TRUST

INSURANCE PROGRAM RENEWAL

Kendall County Forest Preserve District

PRESENTED BY:

Alliant Mesirow Insurance Services

Quote Number:

R2-1000669-2122-01

POLICY YEAR:

DEC 01, 2021 - DEC 01, 2022

Administered by



ABOUT ICRMT

ICRMT is one of the leading insurance programs in Illinois, providing property, casualty, and workers' compensation coverages for Illinois public entities since 1983. Owned by its members and administered by IPMG, ICRMT provides an integrated approach to risk management, claims administration, and underwriting tailored to fit the needs of your entity.

ICRMT provides broad coverages and the most comprehensive service package specifically designed to protect the entity's exposures and budgetary constraints.

QUICK FACTS

Size: 380+ members

Retention Rate: 97%

Total Premium: \$81 million

ENHANCED COVERAGES AVAILABLE

- PEDA Coverage available under WC
- Unemployment Insurance
- Crime Coverage up to \$1,000,000



PROGRAM MANAGEMENT

Insurance Program Managers Group

ACCOUNT EXECUTIVES

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KIM DIEDERICH
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630.485.5863

GREGG PETERSON
President/CEO



RISK MANAGEMENT & LOSS CONTROL SERVICES

ICRMT Risk Management Services consultants deliver a catalog of resources with material expertise in public entity risk management. The staff has field-based experts in clinical medicine, physical therapy, and advanced degree safety experts. ICRMT's risk consultants have a background working in local law enforcement, fire, and emergency medical services.

The RMS consultants work with each entity to facilitate risk mitigation efforts through policy, training and engineering controls. These controls are delivered onsite and through online training options. ICRMT RMS consultants provide policy and training solutions for all lines of coverage with focus on industry and client loss trends and emerging risks.

SERVICES INCLUDED

- Use of Force Training
- Jail Policies and Procedures Audits
- Policy and Procedure Implementation
- Auto/Driving Exposure Evaluation
- Employment Practices Strategies, Education, and Training
- Safety Committee Development
- Hiring and Management Strategies
- Law Enforcement Seminars
- Firefighter/EMS Training
- Regulatory Compliances
- Essential Functions Testing Policy
- Employee Drug Testing Policy
- Background Check Policy
- Supervisors/Leadership Development
- Loss Analysis and Trending
- Slip and Fall Prevention Program
- Supervisory/Personnel Safety Training
- Accident Investigation Training
- Hazard Communication Training
- Blood Borne Pathogens Training

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DEREK MADEIRA

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CLAIMS MANAGEMENT SERVICES

IPMG Claims Management Services offers a full-service claims team specializing in the public entity sector. IPMG CMS services claims for property, casualty and workers compensation claims.

IPMG CMS has a staff of 39 including 21 seasoned claims professionals with an average claims experience of over ten years. IPMG CMS's leadership team boasts well over 20 years of experience. IPMG CMS's staff specializes in program business, including unique self-insured retention structures.

SERVICES INCLUDED

- Dedicated service adjuster approach, which promotes service continuity and trust
- On-line claim reporting and investigation tool through In-Sight with loss experience access
- On-line claim review and claim report generation
- 24-hour contact on every new claim submission
- Clients are updated on all critical events and participate in all major claims decisions
- Quarterly claim file reviews
- Data analytics to quickly identify potential high cost claims
- Tailor made service plans
- Nurse Case Management

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Senior Vice President

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DONNA FROMM

WC Team Lead

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SUSANNE SKJERSETH

P&C Team Leader

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314.293.9723

ICRMT FEATURES AND BENEFITS

Who is an Insured

- An individual while appointed as a director or executive officer
- A volunteer, unpaid worker, leased or temporary worker
- A board member, commissioner, trustee, or council person
- An employee or staff member
- An elected or appointed official or a member of your governing body, board, commission, council or agency of yours
- A partnership or Joint Venture, including a mutual assistance pact, joint powers agreement or similar agreement
- Your Medical Directors in conjunction with the medical facilities covered under this Policy, but only with respect to their administrative duties on your behalf.

Program Highlights

- Property and Casualty Policy is Non-Auditable
- Terrorism Coverage Included
- The ICRMT Trust Agreement contains a Resolution by the Executive Board making the program Non-Assessable
- Specialized Law Enforcement Risk Management Services
- Open Door Legal Consultation
- Tailored Risk Management Services
- Professional Property Appraisals
- Online Claims Reporting
- Crisis Management Assistance
- Enhanced Case Management
- PEDDA Coverage Available
- Unemployment Insurance Program

This is a summary of coverages provided. Please refer to the full policy for complete coverage, exclusions, and terms & conditions.

COVERAGE SUMMARY: GENERAL LIABILITY

COVERAGE

LIMITS

Each Occurrence	\$1,000,000
General Annual Aggregate	\$3,000,000
Products/Completed Operations Annual Aggregate	\$1,000,000
Advertising and Personal Injury	\$1,000,000
Premises Medical Payments	
Each Person	\$5,000
Each Occurrence	\$50,000

Prior Acts

Retroactive Date: **10/18/1978**
Limit of Liability is Equal to Limit Previously Carried
Reporting Period: **10/18/1978 - 12/01/1996**

Deductible: \$5,000 each occurrence

Sexual Abuse Liability – Claims Made

Each Occurrence	\$100,000
Annual Aggregate	\$100,000
Retroactive Date:	12/01/2006
Innocent Party Defense Coverage Included	

Deductible: \$5,000

COVERAGES INCLUDE

- Liquor Liability
- Medical Professional (Excluding Doctors & Dentists)
- Special Events
- Terrorism
- Volunteers
- Non-Auditable
- Herbicides & Pesticides - \$50,000 Coverage Limits
- Premises Liability

COVERAGE SUMMARY: VIOLENT EVENT RESPONSE COVERAGE

COVERAGE

LIMITS

Violent Event Response Coverage

o Per Event Limit:

\$500,000

o Annual Aggregate Limit:

\$500,000

Deductible: \$5,000 each occurrence

COVERAGES INCLUDE

- Crisis Investigation
- Personal Crisis Management Event Response Team
- Crisis Communication Support, Media Management, Public Relations
- Temporary Security Measures
- The following Sublimited Coverages:

o Medical Expenses

\$25,000 Per Person

o Counseling Service Expenses

\$10,000 Per Person

o Funeral Service Expenses

\$15,000 Per Person

o Per Event Crisis Team Services

\$100,000

o Memorialization Expenses

\$250,000



COVERAGE SUMMARY: AUTO LIABILITY & PHYSICAL DAMAGE

AUTO LIABILITY

LIMITS

Each Occurrence	\$1,000,000
Auto Medical Payments	
Each Person	\$5,000
Each Occurrence	\$25,000

Deductible: \$5,000 each occurrence

UNINSURED & UNDERINSURED MOTORIST LIABILITY

Each Occurrence	\$100,000
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Deductible: \$0

AUTO PHYSICAL DAMAGE

Total Scheduled Value	\$251,858
Total Agreed Value	\$0
Number of Vehicles	11

Comprehensive Per Loss Deductible: \$5,000

Collision Per Loss Deductible: \$5,000

**Or as indicated on the Schedule*

COVERAGES INCLUDE

• Automatic Liability for Newly Acquired Vehicles (Non-Auditable)	Included
• Newly Acquired Automobiles Physical Damage (Non-Auditable)	\$500,000
• Hired/Non-Owned Liability	Included
• Hired Auto Physical Damage	Included
• Garagekeepers Legal Liability – per Occurrence	\$100,000
• Pollution Caused by Upset/Overturn	Included
• Commandeered Autos	Included
• Loss of Use and Lease Gap Coverage	Included
• Rental Reimbursement	Included



COVERAGE SUMMARY: PUBLIC OFFICIALS LIABILITY

COVERAGE

LIMITS

Each Occurrence	\$1,000,000
Annual Aggregate	\$1,000,000
Retroactive Date: 10/18/1978	
Employment Practice Liability	Included
Retroactive Date: 10/18/1978	
Employee Benefits Liability	Included
Retroactive Date: 12/01/2015	
Deductible: \$10,000	

COVERAGES INCLUDE

- Employee Wage Reimbursement
 - Each Occurrence \$10,000
 - Annual Aggregate \$20,000
- Non-Monetary Legal Defense
 - Each Occurrence \$50,000
 - Annual Aggregate \$50,000
- Sexual Harassment
- Discrimination
- Wrongful Termination
- FOIA/Open Meetings Act
- Attorney's Professional



COVERAGE SUMMARY: EXCESS LIABILITY

Coverage	Underlying Limits	Excess Limit
General Liability	\$1,000,000/\$3,000,000	\$9,000,000
Auto Liability	\$1,000,000	\$9,000,000
Public Officials (Claims Made)	\$1,000,000/\$1,000,000	\$9,000,000

COVERAGES EXCLUDED

- Sanitary Sewer Backup
- Sexual Abuse
- Uninsured/Underinsured Motorist Coverage
- Workers Compensation and Employers Liability
- Unmanned Aircraft
- Cyber Liability
- Claims arising out of the actual or alleged transmission of a communicable disease or virus.



COVERAGE SUMMARY: PROPERTY

Blanket Limit of Insurance applies to schedule and appraised Buildings and Business Personal Property that are valued on a Replacement Cost basis. Any property that has not yet been appraised is subject to the 125% Margin Clause.

COVERED PROPERTY

LIMITS

Building Value	\$10,706,254
Business Personal Property Including Stationary EDP	\$477,400
Personal Property of Others	\$100,000
Newly Constructed or Aquired Property	\$1,000,000
Footbridges	\$100,000
Covered Property in Transit	\$1,000,000

Deductible: \$5,000

***Or as indicated on the Schedule**

ADDITIONAL PROPERTY COVERAGES

Earthquake (including mine subsidence)	\$5,000,000
Program Aggregate	\$250,000,000

Deductible: \$50,000 or 5% of the damaged location; whichever is greater

Flood	\$5,000,000
Program Aggregate (Excluding Flood Zone A and V)	\$250,000,000

Deductible: \$50,000 per occurrence

COVERED COSTS & EXPENSES

Business Income/Extra Expense	\$1,000,000
Business Income/Extra Expense Increased Limits	\$0
Course of Construction (Builders Risk)	\$1,000,000
Debris Removal (whichever is greater)	25% or \$500,000
Pollutant Cleanup and Removal, aggregate in any one Policy Year	\$100,000
Fire Department Service Charge	\$5,000
Fire Protection Equipment Discharge	\$5,000
Ordinance or Law Coverage	\$10,000,000
Preservation of Property	\$100,000
Protection of Property	\$100,000



COVERAGE SUMMARY: PROPERTY (cont.)

SUPPLEMENT COVERAGE

LIMITS

Unnamed Locations - Unintentional E&O	\$1,000,000	
Communication Towers	\$100,000	
Tree, Shrubs, and Plants are subject to a maximum per item of		
Per Item	\$25,000	
Per Occurrence	\$100,000	
Golf Course Tees and Greens		
Per Item	\$25,000	
Per Occurrence	\$100,000	
Interruption of Computer Operations		
Per occurrence	\$50,000	
Annual Aggregate	\$100,000	
Personal Effects	\$100,000	
Retaining Walls and Other Outdoor Walls	\$10,000	
Underground Sprinkler System	\$100,000	
Utility Services - Direct Damage	\$1,000,000	
Utility Services - Time Element	\$1,000,000	
Limited Fungus/Fungi, Wet Rot, and Dry Rot Coverage		
Direct Damage	\$15,000	
Business Income and Extra Expense	\$15,000	
Extra Expense Number of Days	30 days	
Ancillary Buildings	\$10,000	
Sewer Backup	\$250,000	
Outdoor Property - including but not limited to:	\$100,000	
Fences	Goal Posts	Traffic Lights/Control Boxes
Light Fixtures/Poles	Playground Equipment	Bleachers
Road Signs	Scoreboards	Ticket Booths
Non-Utility Poles	Benches	Dugouts
Fountains	Statues	Bike Racks
Monuments	Fire Hydrants	

All Supplemental Property Coverages are subject to a \$5,000 minimum deductible

COVERAGE SUMMARY: MOBILE EQUIPMENT & MISC. ARTICLES

SCHEDULED LIMITS

LIMITS

Mobile Equipment greater than or equal to \$10,000 per item	\$176,232
Mobile Equipment less than \$10,000 per item	\$75,020

Deductible: \$5,000

***Or as indicated on the Schedule**

COVERED COSTS & EXPENSES

Fine Arts	\$1,000,000
Accounts Receivable	\$1,000,000
Valuable Papers and Records	\$1,000,000
Contractors Equipment Non-Owned	
Per Item	\$100,000
Per Occurrence	\$250,000
Rental Expense Reimbursement	\$10,000
Pollutant Clean-Up	\$100,000
Fire Department Equipment	\$50,000
Musical Instruments, Athletic Equipment & Uniforms	\$500,000
Unscheduled Watercrafts	\$100,000



COVERAGE SUMMARY: EQUIPMENT BREAKDOWN

COVERAGE

LIMIT

Total Building and Contents Value

\$11,183,654

Deductible: \$5,000

BI/EE & Utility Interruption Deductible: 24 Hours

COVERAGE EXTENSION

Combined Business Income

Included

Combined Extra Expense

Included

Spoilage Damage

Included

Utility Interruption - Time Element

\$10,000,000

Electronic Data or Media

\$10,000,000

Expediting Expenses

Included

Ordinance or Law

\$10,000,000

Hazardous Substance, Contamination, Pollutants

\$10,000,000

Newly Acquired Property

\$1,000,000

Debris Removal

25% or \$500,000

Water Damage

Included

Emergency Power Generating Equipment 1,000 kw or less

Included

Non Emergency Power Generating Equipment is Excluded.



COVERAGE SUMMARY: CRIME

COVERAGE	LIMIT
Blanket Employee Dishonesty	\$500,000
Loss Inside the Premises - Money & Securities	\$500,000
Loss Outside the Premises	\$500,000
Money Orders and Counterfeit Currency	\$500,000
Depositors Forgery or Alterations	\$500,000
Computer Fraud	\$500,000
Funds Transfer Fraud	\$500,000
Social Engineering/False Pretenses	\$50,000

Deductible: \$10,000

The ICRMT Crime Form includes coverage for any of your officials who are required by law to give bonds for the faithful performance of their service against Loss through the failure of any Employee under the supervision of that official to faithfully perform his or her duties as prescribed by law and will meet the requirements for Public Officials bonds up to the statutory limit or policy limit, whichever is less.



COVERAGE SUMMARY: WORKERS' COMPENSATION

COVERAGE

LIMIT

Workers' Compensation	Statutory
Employer's Liability Limit	
Each Accident	\$2,500,000
Each Employee for Disease	\$2,500,000

Deductible: \$0

ICRMT FEATURES AND BENEFITS

- Volunteers Covered
- Payrolls are subject to an annual audit
- Enhanced Case Management
- Tailored Risk Management Services
- Online Claims Reporting
- Crisis Management Assistance
- Terrorism Coverage Included
- ICRMT Trust Agreement contains a resolution making the program non-assessable

COVERAGE SUMMARY: WC PREMIUM CALCULATION

CODE	CLASSIFICATION	ESTIMATED PAYROLL	RATE	MANUAL PREMIUM
0083	Farm: Cattle or Livestock Raising NOC & Drivers	\$67,535	5.16	\$3,485
8810	Clerical	\$180,333	0.50	\$902
8868	Teachers/College/Professional	\$137,463	0.39	\$536
9102	Parks	\$335,867	4.94	\$16,592
	TOTALS	\$721,198		\$21,514

Gross Annual Premium		\$21,514
Increased Limit Multiplier	1.02	\$21,945
Minimum Premium	\$1,000	\$21,945
Experience Modifier	0.93	\$20,409
Schedule Modifier	0.85	\$17,347
Expense Modifier		\$17,347
Subtotal		\$17,347
Premium Discount	7.80%	\$15,994
Total Annual Premium		\$15,994



PREMIUM SUMMARY

Presented By:

Illinois Counties Risk Management Trust

Named Insured: Kendall County Forest Preserve District

Quote Number: R2-1000669-2122-01

Policy Year: DEC 01, 2021 - DEC 01, 2022

Coverage Parts	Premium
General Liability	Included
Law Enforcement Liability	Not Covered
Auto	Included
Public Officials Liability - Claims Made	Included
Property	Included
Inland Marine	Included
Equipment Breakdown	Included
Sales Tax Interruption	Not Covered
Crime	Included
Cyber Liability	Not Covered
Excess Liability	Included
Package Premium	\$45,846
Workers' Compensation	\$15,994
Total Annual Premium	\$61,840



ACCEPTANCE FORM

Named Insured: Kendall County Forest Preserve District
Quote Number: R2-1000669-2122-01
Policy Year: DEC 01, 2021 - DEC 01, 2022

Total Annual Premium	\$61,840
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Terms and Conditions

- The Named Insured can only cancel the Policy at program anniversary and only if 90-day prior written notice of cancellation is given. If required notice is not given, full estimated premium is earned, due and payable.
- All terms and conditions of membership in the Illinois Counties Risk Management Trust are set forth in the Trust by-laws. A copy of this document is available for your review
- Per the Membership Agreement, the member must be with the Trust for 12 months prior to withdrawing and can only withdraw at anniversary date of effective date.
- The following must be received prior to binding:
 - Signed Acceptance Form
 - Intials Cancellation Clause
 - Insured's Contact Information
 - Insured's FEIN
 - Requested Payment Plan Annual 50/50 25/6

Acceptance Statement:

Please accept this as a formal confirmation that all terms and conditions, attached scheduled items, and premiums proposed by the Illinois Counties Risk Management Trust are accepted effective 12/01/2021.

Signature of Official

Date



ICRMT INVOICE

Named Insured: Kendall County Forest Preserve District
Quote Number: R2-1000669-2122-01
Policy Year: DEC 01, 2021 - DEC 01, 2022

Total Annual Premium	\$61,840
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Premium Due by Effective Date of Coverage.

Based upon the payment plan you select, the following down payment is due:

Annual	
50/50	\$30,920
25/6	\$15,460

Payment Coupon Please Make Checks Payable to:

Named Insured:	Kendall County Forest Preserve
Quote Number:	R2-1000669-2122-01
Package Premium Remitted:	

Illinois Counties Risk Management Trust
6580 Solution Center
Chicago, IL 60677-6005



AUTO SCHEDULE

Kendall County Forest Preserve District

VEH #	YEAR	MAKE	MODEL	VIN	COMP. DED.	COLL. DED.	AGREED VALUE	ORIGINAL COST NEW
1	2009	Ford	F250 Truck	1FTSX21R09EA77058	\$5,000	\$5,000		\$38,235
4	2011	Ford	F350 Pick-Up	1FT8X3B63BEB95924	\$5,000	\$5,000		\$19,000
5	2009	Ford	Econoline Van	1FBNE31L99DA66106	\$5,000	\$5,000		\$20,526
7	2014	Ford	F150 Supercab 4WD	1FTFX1EF4EKE41103	\$5,000	\$5,000		\$26,211
8	2008	Ford	Crew Cab 4x4	1FTSW21578EA08415	\$5,000	\$5,000		\$21,936
11	2008	Ford	S-DTY F350 Truck	1FDWF37Y78ED75075	\$5,000	\$5,000		\$32,136
12	2018	GMC	Sierra 3500 Dump Truck	1GD32VCY3JF123226	\$5,000	\$5,000		\$69,889
13	2014	Cronkhite	Double axle Trailer 80	473262025E1000256	\$5,000	\$5,000		\$4,925
14	2010	Corn Pro	UT-20H Double axle Trailer 81	4MJUB2028AE053315	\$5,000	\$5,000		\$7,500
15	2009	Cronkhite	Double axle Trailer 81" x 23'	47336282791000158	\$5,000	\$5,000		\$7,500
16	2000		Imperial Double axle Trailer 78" x 23'		\$5,000	\$5,000		\$4,000
TOTAL AGREED VALUE							\$0	
TOTAL ORIGINAL COST NEW							\$251,858	
TOTAL INSURED VALUE							\$251,858	



PROPERTY SCHEDULE

Kendall County Forest Preserve District

LOC #	DESCRIPTION	ADDRESS	OCCU-PANCY	VALUATION	BUILDING VALUE	BPP VALUE	DEDUCTIBLE
1.01	Hoover F.P. - Entrance Monument	11285 Fox Road Yorkville, IL 60560	Property in the Open	Replacement Cost / Margin Clause	\$29,941	\$0	\$5,000
1.02	Hoover F.P. - Main Staff Residence Shed - No Property Cov per Insd	11285 Fox Road Yorkville, IL 60560	Parks Buildings	Agreed Amount	\$0	\$0	\$5,000
1.03	Hoover F.P.- Lift Station	11285 Fox Road Yorkville, IL 60560	Water & Sewer Treatment	Replacement Cost / Margin Clause	\$94,885	\$0	\$5,000
1.04	Hoover F.P. - Moonseed Bldg D	11285 Fox Road Yorkville, IL 60560	Parks Buildings	Replacement Cost / Margin Clause	\$12,708	\$800	\$5,000
1.05	Hoover F.P. - Blazing Star Bldg D	11285 Fox Road Yorkville, IL 60560	Parks Buildings	Replacement Cost / Margin Clause	\$12,708	\$800	\$5,000
1.06	Hoover F.P. - Moonseed Pavilion	11285 Fox Road Yorkville, IL 60560	Parks Buildings	Replacement Cost / Margin Clause	\$130,857	\$0	\$5,000
1.07	Hoover F.P. - Outdoor Recreation Shed # 1	11285 Fox Road Yorkville, IL 60560	Storage	Replacement Cost / Margin Clause	\$6,461	\$800	\$5,000
1.08	Hoover F.P. - Kingfisher Bldg	11285 Fox Road Yorkville, IL 60560	Parks Buildings	Replacement Cost / Margin Clause	\$290,472	\$4,500	\$5,000
1.09	Hoover F. P. - Baseball Shed-No prop cov per insd	11285 Fox Road Yorkville, IL 60560	Property in the Open	Replacement Cost / Margin Clause	\$0	\$0	\$5,000
1.10	Hoover F. P. -Lagoons-no prop cov per insd	11285 Fox Road Yorkville, IL 60560	Property in the Open	Replacement Cost / Margin Clause	\$0	\$0	\$5,000
1.11	Hoover F.P. - Blazing Star Bldg B	11285 Fox Road Yorkville, IL 60560	Parks Buildings	Replacement Cost / Margin Clause	\$12,708	\$800	\$5,000



PROPERTY SCHEDULE

Kendall County Forest Preserve District

LOC #	DESCRIPTION	ADDRESS	OCCU-PANCY	VALUATION	BUILDING VALUE	BPP VALUE	DEDUCTIBLE
1.12	Hoover F. P. - Latrine and Shower Building	11285 Fox Road Yorkville, IL 60560	Parks Buildings	Replacement Cost / Margin Clause	\$182,124	\$0	\$5,000
1.13	Hoover F.P. - Moonseed Main Bldg	11285 Fox Road Yorkville, IL 60560	Parks Buildings	Replacement Cost / Margin Clause	\$228,543	\$8,000	\$5,000
1.14	Hoover F.P. - Outdoor Recreation Center	11285 Fox Road Yorkville, IL 60560	Parks Buildings	Replacement Cost / Margin Clause	\$164,137	\$10,000	\$5,000
1.15	Hoover F.P. - Outdoor Recreation Shed # 2	11285 Fox Road Yorkville, IL 60560	Storage	Replacement Cost / Margin Clause	\$4,523	\$500	\$5,000
1.16	Hoover F.P. - Outdoor Recreation Gathering Pavilion	11285 Fox Road Yorkville, IL 60560	Parks Buildings	Replacement Cost / Margin Clause	\$4,416	\$0	\$5,000
1.17	Hoover F.P. - Property in The Open	11285 Fox Road Yorkville, IL 60560	Property in the Open	Replacement Cost / Margin Clause	\$127,685	\$0	\$5,000
1.18	Hoover F.P. - Akela Pavillion	11285 Fox Road Yorkville, IL 60560	Parks Buildings	Replacement Cost / Margin Clause	\$38,880	\$0	\$5,000
1.19	Hoover F.P. - Moonseed Bldg A	11285 Fox Road Yorkville, IL 60560	Parks Buildings	Replacement Cost / Margin Clause	\$12,708	\$800	\$5,000
1.20	Hoover F.P. - Outdoor Recreation Shed #3	11285 Fox Road Yorkville, IL 60560	Storage	Replacement Cost / Margin Clause	\$3,661	\$200	\$5,000
1.21	Hoover F.P. - Moonseed Bldg C	11285 Fox Road Yorkville, IL 60560	Parks Buildings	Replacement Cost / Margin Clause	\$12,708	\$800	\$5,000
1.22	Hoover F.P. - Blazing Star Bldg C	11285 Fox Road Yorkville, IL 60560	Parks Buildings	Replacement Cost / Margin Clause	\$12,708	\$800	\$5,000



PROPERTY SCHEDULE

Kendall County Forest Preserve District

LOC #	DESCRIPTION	ADDRESS	OCCU-PANCY	VALUATION	BUILDING VALUE	BPP VALUE	DEDUCTIBLE
1.23	Hoover F.P. - Blazing Star Main Bldg	11285 Fox Road Yorkville, IL 60560	Parks Buildings	Replacement Cost / Margin Clause	\$228,543	\$8,000	\$5,000
1.24	Hoover F.P. - Lagoon # 2 Shed	11285 Fox Road Yorkville, IL 60560	Storage	Replacement Cost / Margin Clause	\$40,065	\$500	\$5,000
1.25	Hoover F.P. - Pump House	11285 Fox Road Yorkville, IL 60560	Water & Sewer Treatment	Replacement Cost / Margin Clause	\$517,946	\$57,200	\$5,000
1.26	Hoover F.P. - Rookery	11285 Fox Road Yorkville, IL 60560	Parks Buildings	Replacement Cost / Margin Clause	\$371,357	\$16,000	\$5,000
1.27	Hoover F.P. - Rookery Shed 1	11285 Fox Road Yorkville, IL 60560	Storage	Replacement Cost / Margin Clause	\$14,000	\$300	\$5,000
1.28	Hoover F.P. - Rookery Shed 2- No Property Cov per Insd	11285 Fox Road Yorkville, IL 60560	Storage	Agreed Amount	\$0	\$0	\$5,000
1.29	Hoover F.P. - Staff House #1 - No Property Cov per Insd	11285 Fox Road Yorkville, IL 60560	Dwelling	Agreed Amount	\$0	\$0	\$5,000
1.30	Hoover F.P. - Staff House #2 - No Property Cov per Insd	11285 Fox Road Yorkville, IL 60560	Dwelling	Agreed Amount	\$0	\$0	\$5,000
1.31	Hoover F.P. - Staff House #1 Shed - No Property Cov per Insd	11285 Fox Road Yorkville, IL 60560	Storage	Agreed Amount	\$0	\$0	\$5,000
1.32	Hoover F.P. - Maintenance Garage 1	11285 Fox Road Yorkville, IL 60560	Garage	Replacement Cost / Margin Clause	\$350,247	\$15,000	\$5,000



PROPERTY SCHEDULE

Kendall County Forest Preserve District

LOC #	DESCRIPTION	ADDRESS	OCCUPANCY	VALUATION	BUILDING VALUE	BPP VALUE	DEDUCTIBLE
1.33	Hoover F.P. - Maintenance Garage 2	11285 Fox Road Yorkville, IL 60560	Garage	Replacement Cost / Margin Clause	\$160,583	\$23,000	\$5,000
1.34	Hoover F.P. - Blazing Star Bldg A	11285 Fox Road Yorkville, IL 60560	Parks Buildings	Replacement Cost / Margin Clause	\$12,708	\$800	\$5,000
1.35	Hoover F.P. - Pool House	11285 Fox Road Yorkville, IL 60560	Parks Buildings	Actual Cash Value	\$250,000	\$15,000	\$5,000
1.36	Hoover F.P. - Water Tank - No Property Cov per Insd	11285 Fox Road Yorkville, IL 60560	Water & Sewer Treatment	Agreed Amount	\$0	\$0	\$5,000
1.37	Hoover F.P. - Moonseed Bldg B	11285 Fox Road Yorkville, IL 60560	Parks Buildings	Replacement Cost / Margin Clause	\$12,708	\$800	\$5,000
1.38	Hoover F.P. - Blazing Star Pavilion	11285 Fox Road Yorkville, IL 60560	Parks Buildings	Replacement Cost / Margin Clause	\$130,857	\$0	\$5,000
1.39	Hoover F.P. - Eagle's Nest Pavilion	11285 Fox Road Yorkville, IL 60560	Parks Buildings	Replacement Cost / Margin Clause	\$60,851	\$0	\$5,000
1.40	Hoover F.P. - Main Staff Residence	11285 Fox Road Yorkville, IL 60560	Parks Buildings	Replacement Cost / Margin Clause	\$323,538	\$12,000	\$5,000
1.41	Hoover F.P. - Meadow Hawk Bldg	11285 Fox Road Yorkville, IL 60560	Parks Buildings	Replacement Cost / Margin Clause	\$1,124,519	\$22,000	\$5,000
10.01	Lyons F.P. - Property in the Open	8200-8276 Van Emmon Road Yorkville, IL 60560	Property in the Open	Replacement Cost / Margin Clause	\$33,387	\$0	\$5,000
11.01	Jay Woods FP - Picnic Shelter	857 Creek Road Plano, IL 60560	Parks Buildings	Replacement Cost / Margin Clause	\$75,283	\$0	\$5,000



PROPERTY SCHEDULE

Kendall County Forest Preserve District

LOC #	DESCRIPTION	ADDRESS	OCCU-PANCY	VALUATION	BUILDING VALUE	BPP VALUE	DEDUCTIBLE
11.02	Jay Woods FP - Bathroom	857 Creek Road Plano, IL 60560	Parks Buildings	Replacement Cost / Margin Clause	\$40,819	\$0	\$5,000
11.03	Jay Woods F.P. - Corn Crib	857 Creek Road Plano, IL 60545	Parks Buildings	Replacement Cost / Margin Clause	\$28,325	\$15,000	\$5,000
11.04	Jay Woods F.P. - Property in the Open	857 Creek Road Plano, IL 60560	Property in the Open	Replacement Cost / Margin Clause	\$72,504	\$0	\$5,000
12.01	Little Rock Creek - PIO	Burr Oak Road Plano, IL 60545	Property in the Open	Replacement Cost / Margin Clause	\$5,665	\$0	\$5,000
12.02	Little Rock Creek - 1900's Storage Shed	Burr Oak Road Plano, IL 60545	Storage	Replacement Cost / Margin Clause	\$51,500	\$0	\$5,000
12.03	Little Rock Creek - 1900's Creek Crossing (Improved - No Property Cov per Insd)	Burr Oak Road Plano, IL 60545	Property in the Open	Agreed Amount	\$0	\$0	\$5,000
13.01	Millbrook North F.P. - Shed - No Property Cov per Insd	Co Highway 1 Newark, IL 60541	Storage	Agreed Amount	\$0	\$0	\$5,000
13.02	Millbrook North F.P. - Silo - No Property Cov per Insd	Co Highway 1 Newark, IL 60541	Storage	Agreed Amount	\$0	\$0	\$5,000
14.01	Millbrook South F.P. - Silo 1 - No Property Cov per Insd	Fox River Road Millbrook, IL 60536	Storage	Agreed Amount	\$0	\$0	\$5,000
14.02	Millbrook South F.P. - Silo 2 - No Property Cov per Insd	Fox River Road Millbrook, IL 60536	Storage	Agreed Amount	\$0	\$0	\$5,000



PROPERTY SCHEDULE

Kendall County Forest Preserve District

LOC #	DESCRIPTION	ADDRESS	OCCU-PANCY	VALUATION	BUILDING VALUE	BPP VALUE	DEDUCTIBLE
14.03	Millbrook South F.P. - Silo 3 - No Property Cov per Insd	Fox River Road Millbrook, IL 60536	Storage	Agreed Amount	\$0	\$0	\$5,000
14.04	Millbrook South F.P. - Silo 4 - No Property Cov per Insd	Fox River Road Millbrook, IL 60536	Storage	Agreed Amount	\$0	\$0	\$5,000
14.05	Millbrook South F.P. - Silo 5 - No Property Cov per Insd	Fox River Road Millbrook, IL 60536	Storage	Agreed Amount	\$0	\$0	\$5,000
14.06	Millbrook South F.P. - Silo 6 - No Property Cov per Insd	Fox River Road Millbrook, IL 60536	Storage	Agreed Amount	\$0	\$0	\$5,000
14.07	Millbrook South F.P. - Silo 7 - No Property Cov per Insd	Fox River Road Millbrook, IL 60536	Storage	Agreed Amount	\$0	\$0	\$5,000
14.08	Millbrook South F.P. - Silo 8 - No Property Cov per Insd	Fox River Road Millbrook, IL 60536	Storage	Agreed Amount	\$0	\$0	\$5,000
14.09	Millbrook South F.P. - Corn Crib - No Property Cov per Insd	Fox River Road Millbrook, IL 60536	Parks Buildings	Agreed Amount	\$0	\$0	\$5,000
14.10	Millbrook South F.P. - Barn - Ineligible for Property Coverage	Fox River Road Millbrook, IL 60536	Parks Buildings	Replacement Cost / Margin Clause	\$0	\$0	\$5,000
15.01	Blackberry Creek F.P. - Bridge	US RT 30 & Orchard Rd Montgomery, IL 60538	Property in the Open	Replacement Cost / Margin Clause	\$558,720	\$0	\$5,000



PROPERTY SCHEDULE

Kendall County Forest Preserve District

LOC #	DESCRIPTION	ADDRESS	OCCU-PANCY	VALUATION	BUILDING VALUE	BPP VALUE	DEDUCTIBLE
2.01	Harris F.P. - Picnic Shelter # 1	10460 Rt 71 West Yorkville, IL 60560	Parks Buildings	Replacement Cost / Margin Clause	\$105,763	\$0	\$5,000
2.02	Harris F.P. - Picnic Shelter # 2	10460 Rt 71 West Yorkville, IL 60560	Parks Buildings	Replacement Cost / Margin Clause	\$86,162	\$0	\$5,000
2.03	Harris F.P. - Picnic Shelter #3	10460 Rt 71 West Yorkville, IL 60560	Parks Buildings	Replacement Cost / Margin Clause	\$39,527	\$0	\$5,000
2.04	Harris F.P. - Picnic Shelter # 4	10460 Rt 71 West Yorkville, IL 60560	Parks Buildings	Replacement Cost / Margin Clause	\$122,242	\$1,200	\$5,000
2.05	Harris F.P. - Picnic Shelter # 5 - No Property Cov per Insd	10460 Rt 71 West Yorkville, IL 60560	Parks Buildings	Agreed Amount	\$0	\$0	\$5,000
2.06	Harris F.P. - Picnic Shelter # 6	10460 Rt 71 West Yorkville, IL 60560	Parks Buildings	Replacement Cost / Margin Clause	\$37,911	\$0	\$5,000
2.07	Harris F.P. - Picnic Shelter # 7	10460 Rt 71 West Yorkville, IL 60560	Parks Buildings	Replacement Cost / Margin Clause	\$91,762	\$0	\$5,000
2.08	Harris F.P. - Bathroom # 1	10460 Rt 71 West Yorkville, IL 60560	Parks Buildings	Replacement Cost / Margin Clause	\$29,726	\$0	\$5,000
2.09	Harris F.P. - Bathroom # 2	10460 Rt 71 West Yorkville, IL 60560	Parks Buildings	Replacement Cost / Margin Clause	\$29,726	\$0	\$5,000



PROPERTY SCHEDULE

Kendall County Forest Preserve District

LOC #	DESCRIPTION	ADDRESS	OCCUPANCY	VALUATION	BUILDING VALUE	BPP VALUE	DEDUCTIBLE
2.10	Harris F.P. - Bathroom # 3 - No Property Cov per Insd	10460 Rt 71 West Yorkville, IL 60560	Parks Buildings	Agreed Amount	\$0	\$0	\$5,000
2.11	Harris F.P. - Maintenance Building	10460 Rt 71 West Yorkville, IL 60560	Parks Buildings	Replacement Cost / Margin Clause	\$176,416	\$109,300	\$5,000
2.12	Harris F.P. - Fountain Pump Station - No Property Cov per Insd	10460 Rt 71 West Yorkville, IL 60560	Water & Sewer Treatment	Agreed Amount	\$0	\$0	\$5,000
2.13	Harris F.P. - Announcer/Concession Bldg	10460 Rt 71 West Yorkville, IL 60560	Parks Buildings	Replacement Cost / Margin Clause	\$21,432	\$0	\$5,000
2.14	Harris F.P. - Corn Crib Barn	10460 Rt 71 West Yorkville, IL 60560	Parks Buildings	Replacement Cost / Margin Clause	\$86,915	\$5,500	\$5,000
2.15	Harris F.P. - Property in the Open	10460 Rt 71 West Yorkville, IL 60560	Property in the Open	Replacement Cost / Margin Clause	\$175,652	\$0	\$5,000
3.01	Richard Young F.P. - Picnic Shelter # 1	10460 Rt 71 East Yorkville, IL 60560	Parks Buildings	Replacement Cost / Margin Clause	\$38,988	\$0	\$5,000
3.02	Richard Young F.P. - Picnic Shelter # 2	10460 Rt 71 East Yorkville, IL 60560	Parks Buildings	Replacement Cost / Margin Clause	\$28,002	\$0	\$5,000
3.03	Richard Young F.P. - Bathroom	10460 Rt 71 East Yorkville, IL 60560	Parks Buildings	Replacement Cost / Margin Clause	\$24,125	\$0	\$5,000



PROPERTY SCHEDULE

Kendall County Forest Preserve District

LOC #	DESCRIPTION	ADDRESS	OCCU-PANCY	VALUATION	BUILDING VALUE	BPP VALUE	DEDUCTIBLE
3.04	Richard Young F.P. - Property in the Open	10460 Rt 71 East Yorkville, IL 60560	Property in the Open	Replacement Cost / Margin Clause	\$72,343	\$0	\$5,000
4.01	Equestrian Center - Ellis House	13986 McKanna Rd Minooka, IL 60447	Parks Buildings	Replacement Cost / Margin Clause	\$836,846	\$89,300	\$5,000
4.02	Equestrian Center - Indoor Horse Arena	13986 McKanna Rd Minooka, IL 60447	Parks Buildings	Replacement Cost / Margin Clause	\$454,719	\$6,000	\$5,000
4.03	Equestrian Center - Horse Barn	13986 McKanna Rd Minooka, IL 60447	Parks Buildings	Replacement Cost / Margin Clause	\$144,321	\$12,000	\$5,000
4.04	Equestrian Center - Storage Barn	13986 McKanna Rd Minooka, IL 60447	Storage	Replacement Cost / Margin Clause	\$115,457	\$28,000	\$5,000
4.05	Equestrian Center - Bathroom	13986 McKanna Rd Minooka, IL 60447	Parks Buildings	Replacement Cost / Margin Clause	\$29,726	\$0	\$5,000
4.06	Equestrian Center - Shed	13986 McKanna Road Minooka, IL 60447	Storage	Replacement Cost / Margin Clause	\$3,152	\$1,100	\$5,000
4.07	Equestrian Center - Bridge - No Property Cov per Insd	13986 McKanna Road Minooka, IL 60447	Property in the Open	Agreed Amount	\$0	\$0	\$5,000
4.08	Equestrian Center - Carport Storage	13986 McKanna Road Minooka, IL 60447	Storage	Replacement Cost / Margin Clause	\$7,354	\$6,300	\$5,000



PROPERTY SCHEDULE

Kendall County Forest Preserve District

LOC #	DESCRIPTION	ADDRESS	OCCU-PANCY	VALUATION	BUILDING VALUE	BPP VALUE	DEDUCTIBLE
4.09	Equestrian Center - Storage Container	13986 McKanna Road Minooka, IL 60447	Storage	Replacement Cost / Margin Clause	\$8,405	\$4,300	\$5,000
4.10	Equestrian Center and Baker Woods FP - Property in the Open	13986 McKanna Rd Minooka, IL 60447	Property in the Open	Replacement Cost / Margin Clause	\$262,812	\$0	\$5,000
5.01	Meramech F.P. - Picnic Shelter	14780 Griswold Springs Road Plano, IL 60545	Parks Buildings	Replacement Cost / Margin Clause	\$55,789	\$0	\$5,000
5.02	Meramech F.P. - Bathroom	14780 Griswold Springs Road Plano, IL 60545	Parks Buildings	Replacement Cost / Margin Clause	\$24,125	\$0	\$5,000
5.03	Meramech F.P. - Property in the Open	14780 Griswold Springs Road Plano, IL 60536	Property in the Open	Replacement Cost / Margin Clause	\$48,463	\$0	\$5,000
6.01	Baker Woods F.P. - Picnic Shelter #1	2939 Route 52 Minooka, IL 60447	Parks Buildings	Replacement Cost / Margin Clause	\$21,432	\$0	\$5,000
6.02	Baker Woods F.P. - Picnic Shelter #2	2939 Route 52 Minooka, IL 60447	Parks Buildings	Replacement Cost / Margin Clause	\$21,432	\$0	\$5,000
6.03	Baker Woods F.P. - Garage - No Property Cov per Insd	2939 Route 52 Minooka, IL 60447	Parks Buildings	Agreed Amount	\$0	\$0	\$5,000
6.04	Baker Woods F.P. - Aux Sable Bridge	2939 Route 52 Minooka, IL 60447	Property in the Open	Replacement Cost / Margin Clause	\$379,040	\$0	\$5,000
7.01	Subat F.P. - Picnic Shelter	4675-4999 Eldamain Road Plano, IL 60545	Parks Buildings	Replacement Cost / Margin Clause	\$38,988	\$0	\$5,000
7.02	Subat F.P. - Bathroom	4675-4999 Eldamain Road Plano, IL 60545	Parks Buildings	Replacement Cost / Margin Clause	\$24,125	\$0	\$5,000



PROPERTY SCHEDULE

Kendall County Forest Preserve District

LOC #	DESCRIPTION	ADDRESS	OCCU-PANCY	VALUATION	BUILDING VALUE	BPP VALUE	DEDUCTIBLE
7.03	Subat F.P. - Property in the Open	4675-4999 Eldamain Road Plano, IL 60545	Property in the Open	Replacement Cost / Margin Clause	\$26,827	\$0	\$5,000
8.01	Pickerill-Pigott F.P. - Pickerill House	6350A Minkler Road Yorkville, IL 60560	Dwelling	Replacement Cost / Margin Clause	\$762,854	\$0	\$5,000
8.02	Pickerill-Pigott F.P. - Pickerill Shelter	6350A Minkler Road Yorkville, IL 60560	Parks Buildings	Replacement Cost / Margin Clause	\$100,219	\$0	\$5,000
8.03	Pickerill-Pigott F.P. - Pickerill Shed	6350A Minkler Road Yorkville, IL 60560	Storage	Replacement Cost / Margin Clause	\$83,792	\$0	\$5,000
8.04	Pickerill-Pigott F.P. - Pickerill Washroom	6350A Minkler Road Yorkville, IL 60560	Parks Buildings	Replacement Cost / Margin Clause	\$51,500	\$0	\$5,000
8.05	Pickerill-Pigott F.P. - Pigott House - No Property Cov per Insd	6350B Minkler Road Yorkville, IL 60560	Dwelling	Agreed Amount	\$0	\$0	\$5,000
8.06	Pickerill-Pigott F.P. - Pigott Shed	6350B Minkler Road Yorkville, IL 60560	Storage	Replacement Cost / Margin Clause	\$63,867	\$0	\$5,000
8.07	Pickerill-Pigott F.P. - Pigott Overlook Shade Structure	6350B Minkler Road Yorkville, IL 60560	Parks Buildings	Replacement Cost / Margin Clause	\$10,300	\$0	\$5,000
9.01	Shu Shu Gah F.P. - Picnic Shelter	7488 Valley Lane Millbrook, IL 60536	Parks Buildings	Replacement Cost / Margin Clause	\$21,432	\$0	\$5,000



PROPERTY SCHEDULE

Kendall County Forest Preserve District

LOC #	DESCRIPTION	ADDRESS	OCCU-PANCY	VALUATION	BUILDING VALUE	BPP VALUE	DEDUCTIBLE
9.02	Shu Shu Gah F.P. - Property in the Open	7488 Valley Lane Millbrook, IL 60536	Property in the Open	Replacement Cost / Margin Clause	\$95,630	\$0	\$5,000
TOTAL BUILDING VALUE						\$10,706,254	
TOTAL BPP VALUE						\$477,400	
TOTAL PROPERTY IN THE OPEN VALUE							
TOTAL INSURED VALUE						\$11,183,654	



Mobile Equipment greater than or equal to \$10,000 per item						
IM #	YEAR	DESCRIPTION	MAKE/MODEL	SERIAL NUMBER	DEDUCTIBLE	VALUE
1	2011	Utility Tractor	John Deere	1LV5093ETBY3 40910	\$5,000	\$46,427
2	2005	Utility Tractor	Kubota	35125	\$5,000	\$24,600
4	2010	Ztrak series 997 zero-turn 60"	John Deere	TC997SB05517 9	\$5,000	\$13,528
5	2011	ZD331LP zero-turn 72"	Kubota	AJ2945	\$5,000	\$12,000
6	2018	1211-60 Diesel 60"	Kubota	23031	\$5,000	\$13,400
12	2011	Woods BW 180		1185849	\$5,000	\$10,200
19	2009	Skid Steer Loader w/equipment	Bobcat	A7DD00558	\$5,000	\$27,947
21	2015	RTVx1100	Kubota	13261	\$5,000	\$12,330
23	2013	RTV900	Kubota	D9729	\$5,000	\$15,800



INLAND MARINE SCHEDULE

Kendall County Forest Preserve District

Mobile Equipment less than \$10,000 per item						
IM #	YEAR	DESCRIPTION	MAKE/MODEL	SERIAL NUMBER	DEDUCTIBLE	VALUE
3	2018	Z960 M zero-turn 60"	John Deere	1TC960MCCJTO 60276	\$5,000	\$9,528
7	1992	Cub Cadet 2182 60"		826222	\$5,000	\$2,350
8	1983	B7100HST 60"	Kubota	501790	\$5,000	\$3,500
10		Polan push mower 21"		032118M0220 41	\$5,000	\$180
11	1995	John Deere series 525	John Deere	MOF525A1402 14	\$5,000	\$0
13	2005	Brush Bull mower		973959	\$5,000	\$1,500
14		Snow Plow 8'-6" Pro Plow	Western	TM060927107 68360308	\$5,000	\$4,500
15		Tornado Salt Spreader		53478003	\$5,000	\$500
16		Snow Plow 8'-6" Pro Plow	Western	772666974	\$5,000	\$4,500
17		Monroe Salt Spreader		00095354-A	\$5,000	\$6,356
18		Toronado Salt Spreader		556096000	\$5,000	\$500
20		Augers (2) 10" & 12"		9445513488	\$5,000	\$1,863
22		72" Snow Blade for RTV		KRTV900A8109 5299	\$5,000	\$400
24	2017	Gator 4x2	John Deere	1M04X2SJTHM 120432	\$5,000	\$7,435
25		4 Post Rotary Lift		SM121	\$5,000	\$5,000
26		65 Gal. Tank Sprayer		D252	\$5,000	\$850
27		Honda 4hs engine on sprayer		GX120-118	\$5,000	\$0
28		Sandborn Air Compressor		89593	\$5,000	\$500
29		Foam Sprayer		5198	\$5,000	\$2,500
30		Honda motor on sprayer		GCAFT255386	\$5,000	\$0
31		Cat Motor on Pump		3CP1120G	\$5,000	\$0
32	2013	Fimco 25 gal. Pull Sprayer		LG 2500-303	\$5,000	\$300



YORKVILLE

Heating Air Conditioning

630-553-7650

Proposal Submitted For:
Jay Teckenbrock
11285 Fox Road
Yorkville, IL 60560
10/27/2021

"When you choose Yorkville Heating & Air Conditioning ... You've made the best choice!"

This proposal is for installing a new furnace and air conditioner at the address above. Listed below are the items included:

1. Install a Rheem 95% Single Stage 70,000 BTU Furnace.
2. Install a Rheem 13 Seer 2.5 Ton Condensing Unit.
3. Install an Indoor Coil.
4. Install Condensing Unit on new A/C Slab.
5. Install Furnace on bricks or vibro pads.
6. Install new Honeywell T4 Pro Thermostat.
7. Flush existing lineset.
8. Use existing filter rack sized 16x20x1.
9. Reconnect to existing flue.
10. Reconnect to existing sheetmetal.
11. Reconnect to existing gas.
12. Reconnect to existing electrical.
13. Removal of old equipment from the premises.
14. Furnace, air conditioner, and coil will have a 10-year parts warranty, and a 3-year labor warranty.

Proposal includes all materials and labor to accomplish the above specified work for the sums listed below.

\$6837.00
-\$200.00 (Nicor Instant Rebate)
TOTAL
\$6637.00
-\$199.11 (3% Cash/Check Discount)
\$6437.89 (Total if Paying with Cash/Check)

Payment to be made upon completion.

All material is guaranteed to be as specified. All work to be completed properly according to standard industry practices. All agreements are contingent upon strikes, accidents or delays beyond our control.

The following items are included as part of this proposal:

1. All equipment and workmanship is guaranteed for a period of three years.
2. Excluded are damages due to delay in service, vandalism, fire, flood, or other acts beyond our control.
3. This proposal may be withdrawn by us if not accepted within 20 days.
4. If an action is instituted to collect the money payable under this agreement, due to default by a party, the defaulting party agrees to pay reasonable attorney fees.
5. It is agreed that the seller will retain title to any equipment or material furnished until final and complete settlement is made and if settlement is not made as agreed the seller shall have the right to remove same and the seller will be held harmless for any damages resulting from the removal thereof.

Acceptance of Proposal

The above specifications, prices, and conditions are satisfactory and are hereby accepted. You are authorized to complete this contract as specified.

David Hernandez

David Hernandez

Yorkville Heating & Air Conditioning

_____ Signature _____ Date

Additional Options to Consider:

- | | |
|---|---------------------|
| 1. Install Aprilaire 600 Automatic Humidifier | Additional \$725.00 |
|---|---------------------|



City Forest Credits Carbon Planting Project Application

1. Project Name

Fox River Bluffs Planting Project

2. Project Type

Planting

3. Project Location

Projects must be in or adjacent to one of the following. Describe which one of the criteria the project meets and provide name of city, town, or jurisdiction where project is located.

- *"Urban Area" per Census Bureau maps; see <https://www.census.gov/geographies/reference-maps/2010/geo/2010-census-urban-areas.html>*
- *An incorporated or unincorporated city or town*
- *A planning area for a metropolitan planning agency or entity, such as the Chicago Metropolitan Agency for Planning*
- *Land owned, designated, and used by a municipal or quasi-municipal entity such as a utility for source water or watershed protection*
- *A transportation or utility right of way through one of above*

The project is taking place in unincorporated Kendall County directly adjacent to the corporate boundaries of Yorkville, Illinois, an incorporated city.

4. Project Operator

Provide name of organization/entity, and contact information

Organization: Kendall County Forest Preserve District
Address: 110 W. Madison Street
City: Yorkville
State: Illinois
Zip: 60560
Contact(s): David Guritz, Executive Director and Stefanie Wiencke, Special Projects Coordinator
Phone: 630-553-4131
Email: dguritz@co.kendall.il.us; swiencke@co.kendall.il.us

5. Project Description

Provide short narrative including location, number or acres of trees, and overall goals

Kendall County Forest Preserve District (District) planted trees as part of this carbon project on 40-acres of the Fox River Bluffs Forest Preserve (Preserve) in Yorkville, IL. The District acquired the 168-acre Preserve in 2015 with an overall goal to restore 99 acres of the former farmland to prairie and a reforested natural area.

After 5 years of analysis and preparation, the District and community volunteers planted native trees and shrubs in Spring 2020. For this carbon project, 23,085 were planted including six Oak species, Shagbark hickory, and Black walnut.

The restoration plan for the remainder of the Preserve is divided into several phases and activities. In addition to this carbon planting project, the District seeded 60+ acres of the Preserve with a diverse prairie mix and woodland edge mix to support pollinators. This pollinator seed mix will support recovery of a local population of the federally endangered Rusty-Patched Bumble Bee (*Bombus affinis*) to establish high-quality forage and habitat for this and other local wildlife species. The District also planted an additional 2,749 understory shrubs and trees within the carbon project area.

The remaining 66-acres of the Preserve, which includes a Fox River island, contains high-quality natural resources including oak-dominated bluffs and ravines, seeps, and Fox River shoreline. The District cleared invasive species along the woodland edges, and broadcast additional woodland edge seed mix to further improve habitat quality and plant community diversity. A floristic quality study with long-term management recommendations was also completed in 2020.

6. Project Impacts

Provide short narrative of the impacts this project will achieve. Examples include how the project addresses increased access to green spaces for under-resourced communities, flood control, watershed protection, human health benefits, recreation or bird and wildlife habitat.

- Pilot project establishes a model for carbon crediting for Northeastern Illinois.
- Converts 60 acres of agricultural lands to tree and shrub cover.
- Adjacent non-carbon project restoration includes natural area restoration and establishment of native Illinois prairie. Removes invasive shrub and tree species, and enhances woodland edge plant community diversity.
- Establishes habitat (forage and cover) for the federally endangered Rusty Patched Bumble Bee (*Bombus affinis*)
- Provides forage and cover for a host of local pollinating and other wildlife species.
- Reduces fossil fuel consumption from annual agricultural activities.
- Expands the Fox River oak-ecosystem corridor and natural areas.
- Expands habitat and wildlife corridor connections between Hoover Forest Preserve to the State of Illinois – Illinois Department of Natural Resources' Silver Springs State Park.
- Provides atmospheric carbon sequestration to address global climate action strategies.
- Provides public access to local recreation and expanded nature-based education opportunities and experiences.

7. Number of trees to be planted and general planting-design

Provide number of trees and general planting design. Tree planting design options include:

- *single-tree dispersed (spaced 10" or more apart, i.e. street trees or linear plantings)*
- *single-tree canopy (spaced 10" apart but continuously so to generate canopy over time, i.e. natural areas)*
- *forest canopy (closely planted with spacing less than 10" apart so to generate canopy and forest ecosystem, high tree mortality expected, i.e. riparian areas)*

Prior to tree planting in spring 2020, the District analyzed soil types at the Preserve to determine conversion footprints for restoration to forest and prairie cover. The District continued farming 99-acres of the 166 total preserve acres through the 2019 growing season. Soybeans were planted for three consecutive years to reduce competition from annual and perennial weedy species.

Tree and shrub stock, and native seed mixes were selected for installation based on soil types and floristic quality studies. Seedlings were ordered from the Illinois Department of Natural Resources – Mason State Tree Nursery.

In Spring 2020, the District installed a total of 23,085 native trees and shrubs with cover crop (Spring oats and Virginia wild rye) over approximately 40-acres as part of this project. Trees were planted in rows 8’ to 10’ on center using equipment and guidance received from the Illinois Department of Natural Resources (see attached Exhibit A). The planting list includes:

Tree Species	Total Planted – 40-Acres
Bur Oak	5,417
White Oak	1,667
Red Oak	5,417
Black Walnut	1,000
Shagbark Hickory	4,167
Pin Oak	1,250
Swamp White Oak	1,667
Black Oak	2,500
TOTAL	23,085

8. Additional Information

Provide additional information about your project. Examples include collaboration with other partners or how this project fits into a larger effort.

The Kendall County Forest Preserve District is part of the Kane-Kendall Oak Ecosystem Partnership, an initiative of The Morton Arboretum’s Chicago Region Trees Initiative. This pilot planting project is serving as a model for the Chicago Region Trees Initiative (CRTI) for the purpose of establishing a regional certification process and clearinghouse for voluntary carbon credit projects for the greater Chicagoland region. CRTI is a partnership for coordinated action on key issues facing trees. It is the largest such initiative in the country, with leading organizations and agencies from across the seven-county metropolitan region working together. CRTI is leveraging funding, knowledge, skills, and expertise to build a healthier, more diverse regional forest.

As part of this carbon project, the District completed a growth study of a documented 25-year old planted stand of oak (Red and White), Black walnut, Shagbark hickory, and White pine trees at the District's Hoover Forest Preserve in order to better model projected tree growth for the trees planted in similar location and fashion at Fox River Bluffs Forest Preserve. The growth data modeling from Hoover Forest Preserve has been used to support anticipated carbon storage quantities for Fox River Bluffs Forest Preserve.

Signed on November 2 in 2021, by Judy Gilmour, President for Kendall County Forest Preserve District.

Judy Gilmour, President

Attest:

David Guritz

(630) 553-4131

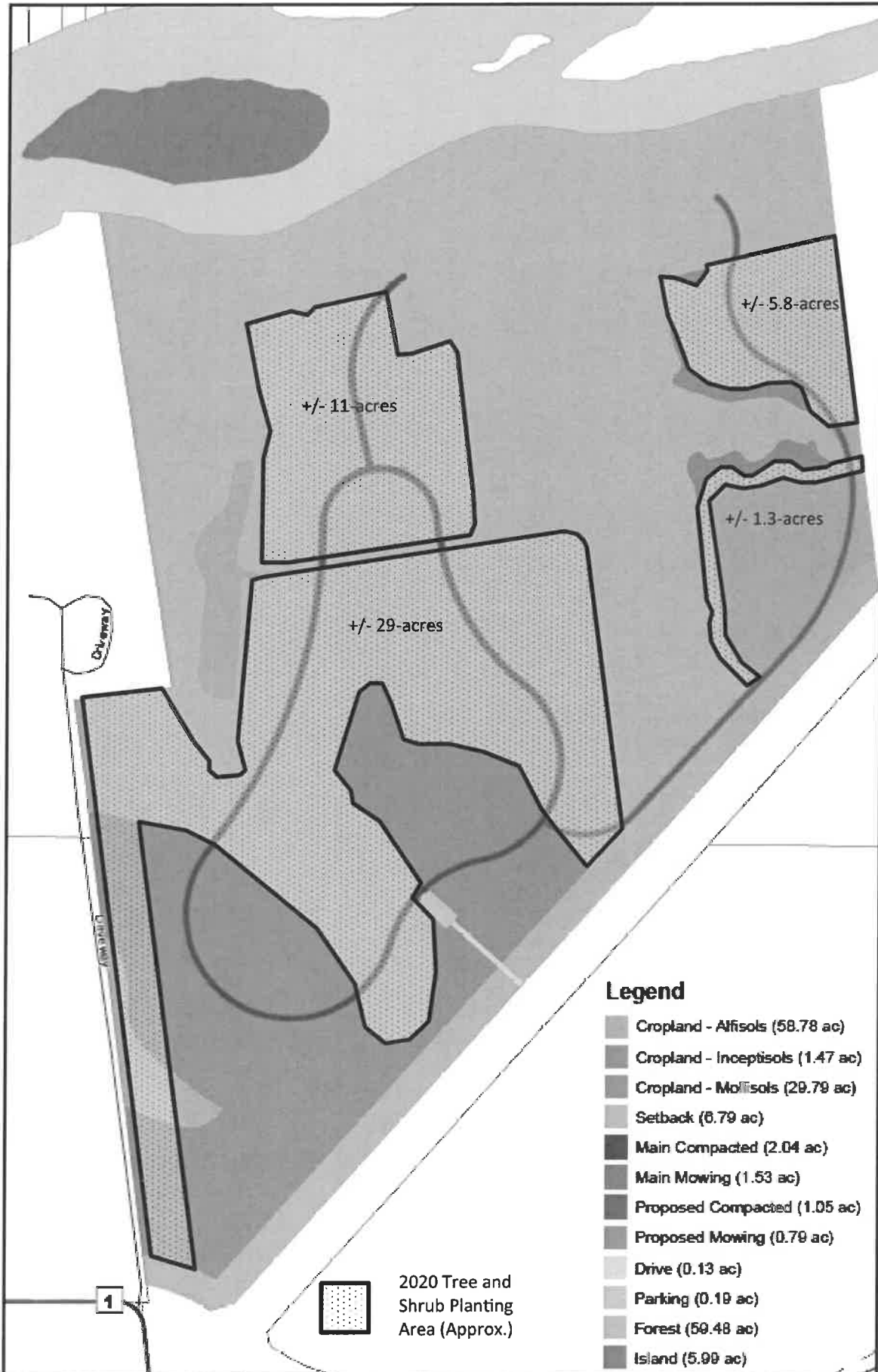
Phone

dguritz@co.kendall.il.us

Email

Fox River Bluffs—2020 Cropland Conversion Project

Tree and Shrub Planting Footprint and Soil Types Map



September 14, 2021

Mr. David Guritz
Director
Kendall County Forest Preserve District
Kendall County, Illinois

Re: Engagement of McPherson Law

Dear Dave:

I am pleased to act as your counsel with the matters described below. This letter confirms the terms of our engagement.

BASIC TERMS OF ENGAGEMENT

I will act as counsel to the Kendall County Forest Preserve District, Kendall County, Illinois (“Kendall County FPD” or “you”) solely in connection with review and negotiation of an agreement to purchase carbon credits in connection with the city forest carbon project national RFP process (the “Carbon Sale Project”).

Identification of Client

I have been engaged to undertake the representation of Kendall County FPD and only Kendall County FPD. Unless specifically agreed to in writing, I have not been retained to represent, and do not have an attorney-client relationship with: (i) any officer, director, employee or agent of Kendall County FPD; (ii) any parent, subsidiary, or other affiliate of Kendall County FPD that is not a wholly-owned subsidiary or affiliate, directly or indirectly, of Kendall County FPD; or (iii) any partnership of which Kendall County FPD is a partner (general or limited) or any joint/multiple venture or unincorporated association of which Kendall County FPD is a member.

Fee and Billing Matters

While my fees are typically determined on the basis of the amount of time devoted to the engagement, my total compensation for 1) this engagement, 2) representation of other parties to which you consent in connection with the Carbon Sale Project, and 3) for the related business advice in connection with the planning, execution and completion of the Carbon Project Sale will be 6% of the gross transaction value and will be payable by the buyer at the closing. “Gross transaction value” means (a) the total consideration paid or received or to be paid or received in the transaction plus (b) payments made in installments if any. If the parties do not enter into a definitive agreement, I will not receive any fee and my time will be considered a pro bono contribution to you.

Non-Professional Charges and Disbursements

You will also be responsible for charges for non-professional support services (such as document processing, photocopying and third-party fees for computerized research) and disbursements (such as postage, freight, or travel expenses) at their actual cost. I will obtain your advance approval before incurring any such expenses in excess of \$50.00.

Joint Representation Agreement and Waiver

In addition to you, several other operators of city forest projects (the “Project Operators”) are participating in the Carbon Sale Project. One or more of those Project Operators may request that I represent them in connection with the Carbon Sale Project. Because joint representations involve unique issues of conflicts of interest and confidentiality, I want to clarify the terms of our joint representation. By entering into this agreement, you acknowledge and agree to the following:

1. You and the other Project Operators each waive any objection to, or any possible conflict in, my joint representation of you in connection with the Carbon Sale Project, and each of you consent to my joint representation by entering into this engagement letter.
2. Each of you acknowledges and agrees that communications between me and any or all of you concerning the Carbon Sale Project will be treated by us as confidential and not disclosed to anyone other than us without consent of the other parties or as otherwise provided by law.
3. Each of you further acknowledges and agrees that whatever communications or information I receive from any one or more of you concerning the Carbon Sale Project may be shared with each of you as I deem appropriate. In particular, if I receive material information about any one of you related to the Carbon Sale Project from one of the others that I believe other Project Operators I represent should have in order to make decisions regarding its individual interests, I will share that information.
4. Each of you acknowledges and agrees that there exists the possibility that a conflict of interest may arise in the course of the joint representation. Each of you acknowledges and agrees that in the event a conflict of interest arises regarding the joint representation, then I may withdraw from the representation of the client who has created the conflict (the “conflicted client”) and may continue to represent the other client or clients. In such event, the conflicted client understands that it would be responsible for obtaining its own legal representation and for the cost of that representation.
5. Each of you acknowledges and agrees that if I withdraw from representing one of the jointly represented clients, I may continue to represent the other remaining clients, even if such representation is contrary to the interests of the conflicted client.

6. In the unlikely event that you commence litigation against one another regarding the subject of the joint representation, you each understand that my advice to you and my prior communications with each of you during the joint representation may not be shielded from disclosure in such litigation.

In the event a conflict of interest arises regarding the joint representation, a court may nevertheless disqualify me from continuing my representation of any of you, notwithstanding the terms of this agreement.

I am advising you of these possibilities solely to comply with my ethical requirements and am not suggesting that you may have claims against one another.

Legal Advice in Your Jurisdiction

I am licensed to practice law in the State of California. I will not advise you on any matters of Illinois law and if such advice is required, you will be required to obtain that advice from an attorney licensed to practice in the State of Illinois.

Arbitration Rights

You may have a right to have disputes arbitrated pursuant to Section 6200 et seq. of the California Business & Professions Code.

Termination

Either of us may terminate this engagement at any time for any reason by written notice, subject on my part to applicable rules of professional responsibility. Upon termination of this engagement and unless otherwise specifically agreed in writing, my representation of you will end, and thereafter there will be no ongoing attorney-client relationship between you and me or obligations to advise you with respect to changes in law or other developments.

Governing Law

This Agreement shall be governed by and construed in accordance with the law of the State of California, without regard to conflict of law provisions that might provide for the application of the law of any other jurisdiction.

ADDITIONAL MATTERS

Electronic Communications and Storage

I will use electronic means of communication, among others. I also store data on local hard drives and on various third-party cloud storage platforms. These systems are vulnerable to interruption, corruption, hacking or collection by third parties without our consent, which could result in harm, including among other things, loss of attorney-client privilege and loss of confidential information. By signing this letter, you acknowledge the risks of such electronic storage and communications and

consent to their use. You further agree not to share personal data, as defined by state or federal statutes, with me.

Conflicts and Consents

I am not aware of any other representation that would preclude me from undertaking this engagement or adversely affect my ability to complete it. You are not aware of any information to the contrary.

You agree that, in matters unrelated to those in which I have been engaged by you, that is, in matters based on different transactions or occurrences from those in which I have been engaged by you, whether involving the same substantive area(s) of law for which you have retained me or some other unrelated areas(s), I may represent current or future clients in general or on specific matters where the interests of the parties are different from, inconsistent with, or adverse to, your interests, including in transactions, litigation or other proceedings (“Adverse Representations”). You consent to, and waive any objection with respect to such Adverse Representations, and agree that you will not assert that my representation of you in this or any other matter or my possession of confidential information obtained from you, provides a basis for disqualifying me from representing another party in an Adverse Representation or otherwise constitutes a breach of any obligation or duty that I may owe to you.

I confirm that I will not disclose or use any confidential information that I have obtained from you other than as stated herein without your prior consent and will not otherwise use or disclose any such confidential information in connection with any Adverse Representation.

Use of Information Obtained in Other Representations

It is possible that, in connection with its representations of other clients, I may have obtained or may obtain in the future information with respect to you or other matters which I may be prohibited from disclosing to you or using in connection with my representation of you because of obligations to such client or otherwise. You acknowledge and agree that I am not under an obligation to disclose such information to you or to use such information in connection with my representation of you and you further agree that you will not assert that I have an actual or potential conflict or have breached any duty or obligation to you by virtue of my possession of such information, my not revealing such information to you, and/or my not using such information in connection with my representation of you.

Client Records

Upon any termination of the engagement and payment of the final bill (unless otherwise required by law), your files with respect to this engagement will be delivered to you at your request. I will retain documents relating to this engagement

only so long as I deem appropriate or as required by law and thereafter may dispose of documents or other materials.

Please return a countersigned copy of this letter. I look forward to working with you and the team on this project.

Very truly yours,

Doug McPherson
on behalf of McPherson Law

Acknowledged and agreed:

Kendall County Forest Preserve District, Kendall County, Illinois

By:

Date:

**KENDALL COUNTY FOREST PRESERVE DISTRICT
JOB DESCRIPTION**

CLASS TITLE: Grounds Supervisor and Resident – Hoover Forest Preserve

WAGE CATEGORY: FLSA Exempt

REPORTS TO: Grounds and Natural Resources Division Supervisor

EFFECTIVE DATE: November 2, 2021

SUMMARY:

This position is primarily responsible for the management and supervision of permitted activities and programs at Hoover Forest Preserve including bunkhouse, campground, and lodge rentals, permitted special events, building and grounds maintenance projects including participation in natural area restoration and forest preserve improvement projects. This position reports to the Grounds and Natural Resources Division Supervisor, and serves as a year-round on-site resident at Hoover Forest Preserve.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

The duties for this position shall include, but not be limited to, the following:

- Primary duties are to manage and supervise the permitted activities and programs including bunkhouse, campground, and lodge rentals, and the campground office facility, and supervise, coordinate, and perform grounds and building improvement projects and maintenance including assisting as directed with natural area restoration projects at Hoover Forest Preserve.
- Customarily and regularly directs the work of at least two or more full-time employees (or their equivalent).
- Customarily and regularly performs management duties at Hoover Forest Preserve including, but not limited to the following:
 - Interviewing, selecting and training grounds maintenance and custodial services staff;
 - Prepare and maintain confidential personnel records;
 - Setting and adjusting employees' hours of work;
 - Providing recommendations regarding the setting and adjusting of employees' rates of pay (within pre-approved budget parameters), which recommendations are given particular weight by the final decision-maker;
 - Maintaining production and operations records for use in supervision and control of the District's repair, maintenance and custodial services;
 - Appraising employees' productivity and efficiency for the purpose of recommending promotions or other changes in status;
 - Handling employee complaints and grievances;
 - Provides recommendations regarding the hiring, firing and discipline of staff, which recommendations are given significant weight by the final decision-maker;
 - Apportioning the work among grounds maintenance and custodial service employees and volunteers at Hoover Forest Preserve;
 - Providing for the safety and security of the employees, volunteers, visitors, and District property;
 - Planning, organizing, and supervising the activities of staff in proper repair and maintenance of mechanical equipment and systems, grounds maintenance, and custodial services of District buildings and preserve areas.
- Develops preventative maintenance and recordkeeping procedures and ensures that such procedures are carried out on a scheduled basis.
- Submits repair records for all of the District's equipment housed at Hoover Forest Preserve to the Grounds and Natural Resources Division Supervisor to help ensure records are complete pursuant to District policies and procedures.
- Determines the materials, supplies, machinery, equipment or tools to be used or purchased in order to properly repair, maintain and improve the District's grounds, buildings and public use areas.

PROPOSED AMENDED POSITION DESCRIPTION FOR COMMISSION APPROVAL: 11-02-2021

- Oversees project management for Hoover Forest Preserve grounds maintenance and custodial services by setting the schedule for projects; monitoring all ongoing projects; creating project metrics and deliverables; and assessing the achievement of said project metrics and deliverables.
- Manages relationships with vendors and contractors by performing duties including, but not limited to the following: obtains cost estimates for supplies, parts and equipment repair; orders and purchases supplies for projects; negotiates services and contract terms; and reviews and recommends contracted services and equipment, which recommendations are given particular weight by the final decision-maker.
- Assists with the preparation of the annual budget for Hoover Forest Preserve operations.
- Prepares monthly reports on activities for presentation to the Grounds and Natural Resources Division Supervisor.
- Coordinates Illinois Department of Public Health campground inspection reporting and Illinois Environmental Protection Agency water quality testing for waste treatment lagoon compliance.
- Responds to off-hour emergency issues from lodge, campground, and bunkhouse users at Hoover Forest Preserve.
- Safely and effectively operates, maintains and repairs District vehicles, tools and equipment including, but not limited to, small dump trucks, snow blowers, salt spreaders, sod cutters, rototiller, chain saws, trimmers, sweepers, front end loaders, backhoes, forklifts, welders, sandblasters, grinders, cutting torches, air sprayers, power washers, chainsaws, and other mechanical tools.
- Oversees grounds maintenance and custodial services performed at Hoover Forest Preserve including, but not limited to the following:
 - Horticultural and maintenance tasks including, but not limited to mowing, edging, aerating, trimming, fertilizing, weed control, seeding, tree and shrub trimming, sod repair, firewood splitting and hauling, snow and ice removal from District roads/walks/trails utilizing both snow plow and manual methods;
 - Splitting, loading and hauling firewood;
 - Gathering, loading and hauling refuse and vegetation from grounds and user areas;
 - Removal of snow and ice from District roads/walks/trails, utilizing both snow plow and manual methods;
 - The use, maintenance and repair of tools of the trade (both powered and non-powered equipment) including, but not limited to, welder, sandblaster, grinder, cutting torch, air sprayer, power washer, chainsaw, and other mechanical hand tools;
 - General road repairs including, but not limited to asphalt patching and gravel road maintenance.
 - The construction, installation and repair of District facilities and structures, picnic shelters, bridges, fencing, bollards, posts, signage, seasonal equipment, and any other facilities and structures necessary for the District;
 - The repair of plumbing, electrical, HVAC, carpentry and paint, as needed, at District facilities and structures.
 - The inspection, maintenance, and repair of District restrooms including daily cleaning and trash removal;
 - Preparing picnic shelters, bunkhouses, and special event facilities for reserved uses by performing duties including, but not limited to, locking/unlocking rental facilities; setting up for events and rental functions; and ensuring the facilities are clean and equipped as needed for all rental functions;
- Assists with conducting controlled burns, brush removal, seed collecting, and other natural area management tasks at Hoover Forest Preserve and other preserve areas as directed.
- Assists with maintenance and operations at other District locations as assigned.
- Participates in emergency preparedness and response activities as needed.
- Communicates District rules and regulations to the public, staff and volunteers.
- Serves as the year-round on-site resident at Hoover Forest Preserve and must be available to perform duties before, during and after the District's regular business hours.
- Performs any other duties as required or assigned.

SUPERVISORY RESPONSIBILITIES:

- This position supervises the Hoover Forest Preserve Grounds Maintenance full and part time positions.

QUALIFICATIONS:

To perform this job successfully, an individual must be able to perform all essential duties satisfactorily. The requirements listed below are representative of the knowledge, skill and/or ability required for the position.

A. EDUCATION and/or EXPERIENCE:

- High school diploma or general education degree (GED) required.
- A preferred minimum of four (4) years' experience in a grounds and/or building maintenance or similar role, with one to two (1-2) years' experience within a supervisory role, or equivalent combination of training and experience.
- Requires knowledge of grounds maintenance tools and equipment use.
- Completion of all assigned equipment and natural areas management training.

B. LANGUAGE SKILLS:

- Ability to read and interpret documents such as governmental regulations, material safety data sheets, equipment operating instructions, and procedure manuals.
- Ability to write routine reports and correspondence.
- Ability to speak effectively with the public, employees and volunteers of the District.
- Requires good knowledge of the English language, spelling and grammar.

C. MATHEMATICAL SKILLS:

- Ability to add, subtract, multiply and divide in all units of measure, using whole numbers, common fractions, and decimals.
- Ability to compute rate, ratio, and percent and to measure volumes.

D. REASONING ABILITY:

- Ability to apply common sense understanding to carry out instructions furnished in written, oral, or diagram form.
- Ability to deal with problems involving several concrete variables in standardized situations.

E. CERTIFICATES, LICENSES, REGISTRATIONS:

- A valid Driver's License and any other licenses/certifications necessary to operate District tools and equipment.
- A valid Illinois Pesticide Applicators License or, in the alternative, obtain a valid Illinois Pesticide Applicators License within the first ninety (90) days of employment.
- Obtain an Illinois Environmental Protection Agency wastewater operator certificate within one year after the date of hire.
- All other training, certificates and registrations required for the specific duties performed.

PHYSICAL DEMANDS:

- Employee must frequently sit, stand, bend, reach, and carry.
- Employee must be able to successfully operate all District tools and equipment required to perform assigned job duties.
- Employee must frequently be able to walk and possibly run on uneven ground and rough terrain.
- Employee must frequently lift and/or move up to 50 pounds, and occasionally up to 75 pounds.
- Employee must be able to use hands and fingers to handle, feel, and operate equipment.
- Employee must be able to reach, push and pull with hands and arms.
- Employee must be able to talk and hear in person and via use of telephone.
- Specific vision abilities required by this job include close vision, depth perception and distance vision.

WORK ENVIRONMENT:

- The noise level in the work environment is usually loud due to equipment operational noise.
- Employee must be able to perform all assigned job duties during normal business hours and after normal business hours, as required in the event of an emergency or special event.
- Employee will be required to work in both indoor and outdoor work areas and may be subjected to all weather elements.
- Employee may be exposed to various chemicals such as pesticides and fertilizers while performing assigned job duties.
- Employee will be required to operate a motor vehicle to travel to and from meetings, training, conferences, and the various District preserves and locations.

The above information is not intended to be all-inclusive and can be expanded or modified as necessary.

Kendall County Forest Preserve District

Approved: September 24, 2015

Amended: November 2, 2021