

**KENDALL COUNTY FOREST PRESERVE DISTRICT  
COMMISSION MEETING MINUTES**

**February 5, 2019**

**I. Call to Order**

President Gilmour called the meeting to order at 9:34 am in the Kendall County Board Room.

**II. Pledge of Allegiance**

All present recited the Pledge of Allegiance.

**III. Invocation**

Commissioner Prochaska offered an invocation for the meeting.

**IV. Roll Call**

|   |         |   |           |
|---|---------|---|-----------|
| X | Cesich  | X | Hendrix   |
|   | Flowers | X | Kellogg   |
|   | Giles   | X | Prochaska |
| X | Gilmour | X | Purcell   |
| X | Gryder  | X | Vickers   |

Commissioners Cesich, Gryder, Hendrix, Kellogg, Prochaska, Purcell, Vickers, and Gilmour all were present.

**V. Approval of Agenda**

Commissioner Hendrix made a motion to approve the Commission meeting agenda as presented. Seconded by Commissioner Cesich. Aye, all. Opposed, none.

**VI. Citizens to Be Heard**

There were no citizens to be heard.

**VII. Approval of Claims for an Amount Not-to-Exceed \$7,161.92**

Commissioner Gryder made a motion to approve claims not-to-exceed \$7,161.92. Seconded by Commissioner Hendrix.

Motion: Commissioner Gryder

Second: Commissioner Hendrix

**Roll call: Claims Not-to-Exceed \$7,161.92**

| <b>Aye</b> | <b>Opposed</b> | <b>Commissioner</b> | <b>Aye</b> | <b>Opposed</b> | <b>Commissioner</b> |
|------------|----------------|---------------------|------------|----------------|---------------------|
| X          |                | Cesich              | X          |                | Hendrix             |
|            |                | Flowers             | X          |                | Kellogg             |
|            |                | Giles               | X          |                | Prochaska           |
| X          |                | Gilmour             | X          |                | Purcell             |
| X          |                | Gryder              | X          |                | Vickers             |

Motion unanimously approved.

### **VIII. Approval of Minutes**

- **Kendall County Forest Preserve District Operations Committee Meeting of January 3, 2019**
- **Kendall County Forest Preserve District Committee of the Whole Meeting of January 8, 2019**
- **Kendall County Forest Preserve District Commission Meeting of January 15, 2019**

Commissioner Hendrix made a motion to approve the Operations Committee meeting minutes of January 3, 2019; Committee of the Whole meeting minutes of January 8, 2019; and the Commission meeting minutes of January 15, 2019. Seconded by Commissioner Vickers. Aye, all. Opposed, none.

### **OLD BUSINESS**

- IX. MOTION: Approval of the Superintendent- Grounds and Natural Resource Position Description for the Kendall County Forest Preserve District**
- X. MOTION: Approval of the Natural Resources Project Manager Position Description for the Kendall County Forest Project Manager Position Effective February 6, 2019, with an Assignment Salary of \$35.00 Per Hour and Probationary Period Extending through June 7, 2019**
- XI. MOTION: Approval of a Release Agreement with the Bristol Kendall Fire Department to Conduct Demolition and Burn Training, and Razing of the Ranch House (6350A Minkler Road, Yorkville) at Pickerill-Pigott Forest Preserve**

### **NEW BUSINESS**

- XII. MOTION: Approval of a Proposal from Top Notch Rental Services, LLC of Naperville in the Amount of \$15,255.00 for the Lease of an Event Tent and Accessories from April 1, 2019 to October 31, 2019 for the Ellis House and Equestrian Center**

**XIII. MOTION: Approval of a Proposal from Innovative Underground of Sandwich, Illinois to Complete a Second Phase Sewer Intake Pipe Clearing and Inspection Project for the Hoover Forest Preserve Lift Station for an Amount Not-to-Exceed \$9,050.00**

Agenda item postponed.

**XIV. MOTION: Approval of a Proposal from Kendall Excavating and Septic, LLC of Yorkville, Illinois to Complete a Slope Stabilization Project at Hoover Forest Preserve for an Amount Not-to-Exceed \$6,25.00 for Base Rent**

Agenda item postponed.

**XV. MOTION: Approval and Authorization of the Kendall County Forest Preserve District Treasurer to Execute a Certificate of Partial Reduction of Taxes in the Amount of \$303, 000.00 for the 2018 Tax Levy Year for the Payment of General Obligation Refunding Bonds, Series 2017**

Agenda item postponed.

**XVI. MOTION: Approval of Farm License Agreement #19-02-001 with Tom Anderson of Somonauk, Illinois for the Lease of 6.25 Acres of District Property at Henneberry Forest Preserve for a Total Amount of \$625.00 for Base Rent**

Director Gurtiz presented a proposal from Innovative Underground of Sandwich, Illinois to complete a sewer intake inspection for the Hoover Forest Preserve lift station.

Commissioner Gryder made a motion to approve the proposal from Innovative Underground of Sandwich, Illinois to complete a sewer intake pipe inspection for the Hoover Forest Preserve lift station for an amount not-to-exceed \$8,000.00. Seconded by Commissioner Hendrix.

| Motion: Commissioner Gryder              |                |                     |            |                |                     |
|--|----------------|---------------------|------------|----------------|---------------------|
| Second: Commissioner Hendrix             |                |                     |            |                |                     |
| <b>Roll call: Innovative Underground</b> |                |                     |            |                |                     |
| <b>Aye</b>                               | <b>Opposed</b> | <b>Commissioner</b> | <b>Aye</b> | <b>Opposed</b> | <b>Commissioner</b> |
| X  |                | Cesich              | X          |                | Hendrix             |
|  |                | Flowers             | X          |                | Kellogg             |
|  |                | Giles               | X          |                | Prochaska           |
| X  |                | Gilmour             | X          |                | Purcell             |
| X  |                | Gryder              | X          |                | Vickers             |
| Motion unanimously approved.             |                |                     |            |                |                     |

**XVII. MOTION: Approval of Farm License Agreement #19-02-002 with Chris and Maurice Orniston of Ottawa, Illinois for the Lease of 3.75 Acres of District Property at Henneberry Forest Preserve for a Total Amount of \$375.00 for Base Rent**

Commissioner Hendrix made a motion to approve an \$8.00 per participant fee for the District’s annual Makin’ Maple Magic Program and breakfast at Hoover Forest Preserve. Seconded by Commissioner Gryder.

| Motion: Commissioner Hendrix             |                |                     |            |                |                     |
|--|----------------|---------------------|------------|----------------|---------------------|
| Second: Commissioner Gryder              |                |                     |            |                |                     |
| <b>Roll call: Makin’ Maple Magic Fee</b> |                |                     |            |                |                     |
| <b>Aye</b>                               | <b>Opposed</b> | <b>Commissioner</b> | <b>Aye</b> | <b>Opposed</b> | <b>Commissioner</b> |
| X  |                | Cesich              | X          |                | Hendrix             |
|  |                | Flowers             | X          |                | Kellogg             |
|  |                | Giles               | X          |                | Prochaska           |
| X  |                | Gilmour             | X          |                | Purcell             |
| X  |                | Gryder              | X          |                | Vickers             |
| Motion unanimously approved.             |                |                     |            |                |                     |

**XVIII. MOTION: Approval of Farm License Agreement #19-02-003 with Rock Creek Land & Cattle, LLC (Jason Brummel,**

Agenda item postponed.

**XIX. MOTION: Approval of Farm License Agreement #19-01-001 with Albert Collins, Jr. for the Lease of 51.5 Acres of District Property at Henneberry Forest Preserve for a Total Amount of \$10,042.50 for Base Rent, Plus a Calculated Yield Payment**

Director Guritz remarked the agreement is the same as the previous year.

Commissioner Hendrix made a motion to approval farm license agreement #19-01-001 with Albert Collins, Jr. for the lease of 51.1 acres of District property at Henneberry Forest Preserve for a total amount of \$10,042.50 for base rent, plus a calculated yield payment. Seconded by Commissioner Gryder.

Motion: Commissioner Hendrix

Second: Commissioner Gryder

**Roll call: Farm License Agreement #19-01-001**

| <b>Aye</b> | <b>Opposed</b> | <b>Commissioner</b> | <b>Aye</b> | <b>Opposed</b> | <b>Commissioner</b> |
|------------|----------------|---------------------|------------|----------------|---------------------|
| X          |                | Cesich              | X          |                | Hendrix             |
|            |                | Flowers             | X          |                | Kellogg             |
|            |                | Giles               | X          |                | Prochaska           |
| X          |                | Gilmour             | X          |                | Purcell             |
| X          |                | Gryder              | X          |                | Vickers             |

Motion unanimously approved.

Commissioner Prochaska made a motion to reconsider farm license agreement #19-01-001 with Albert Collins, Jr. for the lease of 51.1 acres of District property at Henneberry Forest Preserve for a total amount of \$10,042.50 for base rent, plus a calculated yield payment. Seconded by Commissioner Hendrix. Aye, all. Opposed, none.

Commissioner Hendrix made a motion to approve farm license agreement #19-01-001 with Albert Collins, Jr. for the lease of 51.1 acres of District property at Henneberry Forest Preserve for a total amount of \$10,042.50 for base rent, plus a calculated yield payment with the amendment of the restricted pesticide use. Seconded by Commissioner Kellogg.

Motion: Commissioner Hendrix

Second: Commissioner Kellogg

**Roll call: Farm License Agreement #19-01-001 as amended**

| <b>Aye</b> | <b>Opposed</b> | <b>Commissioner</b> | <b>Aye</b> | <b>Opposed</b> | <b>Commissioner</b> |
|------------|----------------|---------------------|------------|----------------|---------------------|
| X          |                | Cesich              | X          |                | Hendrix             |
|            |                | Flowers             | X          |                | Kellogg             |
|            |                | Giles               | X          |                | Prochaska           |
| X          |                | Gilmour             | X          |                | Purcell             |
| X          |                | Gryder              | X          |                | Vickers             |

Motion unanimously approved.

**XX. MOTION: Approval of Farm Lease Agreement #19-01-002 with Mark and Tom Mathre for the Lease of 157.31 Acres of District Property at Millbrook North; 118.58 Acres at Millbrook South, and 127.41 Acres at Millington Forest Preserve for a Total Amount of \$79,890.50 for Base Rent, Including a \$0.01 per Bushel Surcharge for Grain Dryer Use, Utility Bill Reimbursement, Plus a Calculated Yield Payment**

Commissioner Hendrix made a motion to approve the farm lease agreement #19-01-002 with Mark and Tom Mathre for the lease of 157.31 acres of District property at Millbrook North; 118.58 acres at Millbrook South, and 127.41 acres at Millington Forest Preserve for a total amount of \$79,890.50 for base rent, including \$0.01 per bushel surcharge for grain dryer use, utility bill reimbursement, plus a calculated yield payment. Seconded by Commissioner Prochaska.

Commissioner Kellogg asked to amend the restricted use of pesticides in the agreement.

Commissioner Hendrix withdrew her motion. Commissioner Prochaska withdrew his second.

Commissioner Kellogg made a motion to approve the farm lease agreement #19-01-002 with Mark and Tom Mathre for the lease of 157.31 acres of District property at Mililbrook North; 118.58 acres at Millbrook South, and 127.41 acres at Millington Forest Preserve for a total amount of \$79,890.50 for base rent, including \$0.01 per bushel surcharge for grain dryer use, utility bill reimbursement, plus a calculated yield payment with the amendment to restricted pesticide use. Seconded by Commissioner Hendrix.

Motion: Commissioner Kellogg

Second: Commissioner Hendrix

**Roll call: Farm Lease Agreement #19-01-002 as amended**

| <b>Aye</b> | <b>Opposed</b> | <b>Commissioner</b> | <b>Aye</b> | <b>Opposed</b> | <b>Commissioner</b> |
|------------|----------------|---------------------|------------|----------------|---------------------|
| X          |                | Cesich              | X          |                | Hendrix             |
|            |                | Flowers             | X          |                | Kellogg             |
|            |                | Giles               | X          |                | Prochaska           |
| X          |                | Gilmour             | X          |                | Purcell             |
| X          |                | Gryder              | X          |                | Vickers             |

Motion unanimously approved.

**XXI. Executive Session**

None.

**XXII. Other Items of Business**

Director Guritz remarked the District has been invited to Springfield to present as the next stage of participation in the OSLAD grant.

**XXIII. Citizens to Be Heard**

No public comments were offered by citizens in attendance.

**XXIV. Adjournment**

Commissioner Gryder made a motion to adjourn. Seconded by Commissioner Hendrix. Aye, all. Opposed, none. Meeting adjourned at 11:20 am.

Respectfully submitted,

David Guritz  
Director, Kendall County Forest Preserve District