

**COUNTY OF KENDALL, ILLINOIS  
SPECIAL COMMITTEE OF THE WHOLE/  
FINANCE COMMITTEE  
Thursday, October 14, 2021 at 4:00 PM  
Special Meeting Minutes**

**CALL TO ORDER AND PLEDGE OF ALLEGIANCE** - The meeting was called to order at 4:00p.m. by County Board Chair Scott R. Gryder, who led the Pledge of Allegiance to the American Flag.

**ROLL CALL**

<b>Board Member</b>	<b>Status</b>	<b>Arrived</b>	<b>Left Meeting</b>
Amy Cesich	ABSENT		
Brian DeBolt	Here		
Elizabeth Flowers		4:20p.m.	
Scott Gengler	Here		
Judy Gilmour	Here		
Scott Gryder	Here		4:53p.m.
Matt Kellogg	Here		
Dan Koukol	Here		
Ruben Rodriguez	Here		
Robyn Vickers	Here		

**Others Present:** County Administrator Scott Koeppel, Deputy County Administrator Latreese Caldwell, Financial Analyst Jennifer Karales

**APPROVAL OF AGENDA** – Motion by Member DeBolt, second by Member Rodriguez. **With eight members present voting aye, the motion carried by a vote of 8-0.**

**APPROVAL OF CLAIMS** – Motion by Member Vickers, second by Member Gilmour. **With eight members present voting yes, the motion carried by a vote of 8-0.**

**EXECUTIVE SESSION** – Member DeBolt made a motion to enter Executive Session for the purpose of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity (ILCS 120/2 (c), second by Member Gilmour.

**ROLL CALL VOTE**

<b>Board Member</b>	<b>Vote</b>
Scott Gryder	Yes
Matt Kellogg	Yes
Robyn Vickers	Yes
Elizabeth Flowers	Yes

<b>Board Member</b>	<b>Vote</b>
Scott Gengler	Yes
Judy Gilmour	Yes
Ruben Rodriguez	Yes
Dan Koukol	Yes
Brian DeBolt	Yes

**With nine members present voting aye, the committee entered into Executive Session at 4:23p.m.**

The committee reconvened into Open Session at 4:31p.m.

**DEPARTMENT HEADS AND ELECTED OFFICIAL REPORTS – None**

**NEW BUSINESS**

- *Special Presentation: Grant Presentation with Mutual Ground* – Chairman Gryder and State’s Attorney Eric Weis presented Mutual Ground personnel with an ARPA funded check in the amount of \$25,000.
- *Discussion and Approval of the American Rescue Plan Act Funds Non Profit Grants* – Mr. Koeppel stated the County received three additional non-profit organization applications: Family Counseling Center, Parkview Christian Academy, and Yorkville Chamber of Commerce.

Member Kellogg made a motion to forward these applicants to the County Board of ARPA funding, second by Member Gengler. **With nine members present voting aye, the motion carried by a vote of 9-0.**

- *Discussion and Approval of an American Rescue Plan Act Marketing Plan and Budget* – Mr. Koeppel explained the purpose of seeking an outside organization for marketing, and stated that Yorkville-based Pesola Media Group (PMG), would assist with the development of a webpage, design graphics, social media presence, and email marketing for ARPA funding at a cost of \$499.00 per month, or a total cost not to exceed \$8,000.

Member DeBolt made a motion to forward approval of an agreement with PMG, second by Member Koukol. **With eight members present voting aye, the motion carried by a vote of 8-0.**

- *Discussion and Approval of FY21 Budget Revision* – Member Kellogg explained that the County hasn’t taken the Consumer Price Index (CPI) in five years, and the impact that has had on the County budget.

Mr. Koeppel reviewed the Ordinance Authorizing a Budget Amendment to the Kendall County Fiscal Year 2021 Budget to the committee.

Member Kellogg made a motion to forward the ordinance to the County Board for approval, second by Member Rodriguez. **With eight members present voting aye, the motion carried by a vote of 8-0.**

- *Discussion and Approval of the Kendall County Fiscal Year 2022 Tentative Budget – **Mr. Koepfel stated that this item was discussed and forwarded at a previous Committee of the Whole meeting.***
- *Discussion of Petition 21 – 26 a Request from Robert Bright on Behalf of the Madison Trust and Castle Bank N A and JoAnn Bright-Theis for Major Amendments to the Special Use Permit for a Banquet Facility Granted by Ordinance 2019-23 by Dividing the Building Allowed to be a Banquet Facility into Separate Event Spaces, Setting the Maximum Capacities of the Event Spaces, Setting the Days of and Hours of Operation for the Event Spaces, Amending the Landscaping Plan, and Removing the Requirement that the Barn Doors be Closed by 7:00 p.m. at Events with Music at 10978 Crimmin Road, Newark (PINs: 04-29-300-010, 04-29-300-012, 04-30-400-007, 04-30-400-012, 04-30-400-013, 04-30-400-018, 04-30-400-019, 04-31-200-013, 04-31-200-014, 04-32-100-006, and 04-32-100-008) in Fox Township – Mr. Asselmeier reviewed the petition with the Board explaining that the petitioners were requesting a change of their use of the approximately 19,700 square feet event space building to allow for smaller events and allow for events throughout the year. Mr. Asselmeier reviewed the specific changes requested, and the action summary that included review and comments/concerns from the following entities: Fox Township, Newark Fire Protection District, the Village of Newark, the KC Zoning, Plating and Advisory Committee, the KC Regional Plan Commission, the KC Zoning Board of Appeals, and the KC Planning, Building and Zoning Committee.*

Member Koukol made a motion to forward Petition 21-26 to the County Board for approval, second by Member DeBolt. **With eight members present voting aye, the motion carried by a vote of 8-0**

**OLD BUSINESS** – None

**PUBLIC COMMENT** – Kurt Buhle, Jeannette Buhle, Steve Knudson, and Mr. Graves

**QUESTIONS FROM THE MEDIA** – None

**CHAIRMAN’S REPORT** – No Report

**REVIEW BOARD ACTION ITEMS**

- *Approval of Claims*
- *Discussion and Approval of the American Rescue Plan Act Funds Non Profit Grants*
- *Approval of an American Rescue Plan Act Marketing Plan with Pesola Media Group (PMG) in an amount not to exceed \$8,000*
- *Approval of an Ordinance Authorizing a Budget Amendment to the Kendall County Fiscal Year 2021 Budget*
- *Approval of Petition 21 – 26 a Request from Robert Bright on Behalf of the Madison Trust and Castle Bank N A and JoAnn Bright-Theis for Major Amendments to the*

*Special Use Permit for a Banquet Facility Granted by Ordinance 2019-23 by Dividing the Building Allowed to be a Banquet Facility into Separate Event Spaces, Setting the Maximum Capacities of the Event Spaces, Setting the Days of and Hours of Operation for the Event Spaces, Amending the Landscaping Plan, and Removing the Requirement that the Barn Doors be Closed by 7:00 p.m. at Events with Music at 10978 Crimmin Road, Newark (PINs: 04-29-300-010, 04-29-300-012, 04-30-400-007, 04-30-400-012, 04-30-400-013, 04-30-400-018, 04-30-400-019, 04-31-200-013, 04-31-200-014, 04-32-100-006, and 04-32-100-008) in Fox Township*

**ADJOURNMENT** – Member Flowers made a motion to adjourn the meeting, second by Member Rodriguez. **With nine members present voting aye, the meeting adjourned at 5:25 p.m.**

Respectfully Submitted,

Valarie McClain, Administrative Assistant and  
Recording Secretary